



**Carver County Board of Commissioners
August 19, 2025
Board Meeting**

The County Board Room is open to the public

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
 - 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.
- Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
 - 1.4. Approve August 5, 2025 minutes3-5
 - 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Library STOC Budget Adjustment.....6-8
 - 2.2. Contract with Superior Consulting, LLC9-10
 - 2.3. Family Homeless Prevention and Assistance Program (FHPAP)
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 - 2.5. Application for 1-Day to 4-Day Temporary On-Sale Liquor
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 - 2.6. Charitable Gambling Application for Exempt Permit-Augusta
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	2.8. Resolution of Support for the 2026 Capital Funding Request for Phase III Development of Waconia Regional Park.....	20-27
	2.9. Final Acceptance and Payment to Henry G. Meigs, LLC for the 2025 County Wide Seal Coat Project	28-30
	2.10. Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area	31-35
	2.11. Joint Powers Agreement with South West Transit for Transit and Mobility Study	36-37
	2.12. Special Use Permit - ISD 108 Central Schools Cross County Meets	38-39
	2.13. Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3. REGULAR SESSION	
	3.1. Strategic Plan Update.....	40-46
9:50 a.m.	4. COUNTY ADMINISTRATOR REPORT	
10:00 a.m.	5. ADJOURN REGULAR SESSION	

UPCOMING MEETINGS

August 26, 2025	9:00 a.m.	Board Work Session
September 2, 2025	9:30 a.m.	Board Meeting
September 10, 2025	1:00 p.m.	Carver Place Ribbon Cutting & CDA 45th Anniversary (Carver Place, 1591 Hartwell Dr. Carver, MN)
September 23, 2025	9:00 a.m.	Board Special & Work Session
October 7, 2025	9:00 a.m.	Board Meeting
October 21, 2025	9:00 a.m.	Board Meeting
October 28, 2025	9:00 a.m. 1:00 p.m.	Board Work Session Highway 41/10 Ribbon Cutting (Location TBD)
November 4, 2025	9:00 a.m.	Board Meeting
November 18, 2025	9:00 a.m.	Board Meeting
November 25, 2025	9:00 a.m. 6:00 p.m.	Board Work Session 2026 Levy & Budget Hearing
December 2, 2025	9:00 a.m.	Board Meeting
December 16, 2025	9:00 a.m.	Board Meeting
January 6, 2026	9:00 a.m.	Board Organizational Session

Carver County

Board of Commissioners

Regular Session Minutes
August 5, 2025

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 5, 2025. Chair Tom Workman convened the session at 9:01 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

Lisa Anderson moved, John P. Fahey seconded, to approve the agenda. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to approve the minutes of the July 8, 2025, Regular Session. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to approve the following consent agenda items:

Approved the 1-Day to 4-Day Temporary On-Sale Liquor License application for the Justin Kukowski Foundation for Saturday, October 4, 2025.

Approved conference registration and attendance for 4 jail staff members to attend the Turnkey Annual Users Conference.

Approved motion to contract with Plehal Blacktopping for removal and replacement of the existing lower and upper parking lots of approximately a total of 4,215 Sy. at First Street Center pending the contract review process.

Adopted resolution 57-25 approving the vacation of a utility easement for the construction of an on-site wastewater treatment and disposal system on Lots 6 and 7, Block 3, Laketown Shores.

Adopted the Findings of Fact and issue Order #PZ20250029 for the issuance of an Interim Use Permit.

Approved an agreement with Twin Cities and Western Railroad for the replacement of the railroad crossing surface on Highway 33 in the amount of \$46,111.99, pending finalization of the contract review process.

Approved the purchase of budgeted fleet equipment replacements for 2025.

Authorized the preorder of a self-contained loader-mounted snowblower from MacQueen Equipment.

Approved a professional services agreement with GMH Asphalt for \$34,760.00 for repair work on CR 33, pending finalization of the contract review process.

Approved motion to contract with Pump and Meter Services, Inc. for replacement of the Public Works Headquarters fuel island (demolition, rebuild and canopy installation) pending finalization of the

contract review process, and to redirect budget from the Chaska Public Works sale proceeds and the residual one-time funds from the 3 Bay Salt Bunker, to fund the contract expense.

Approved a professional service agreement with WSB Consulting for trail pavement evaluation.

Approved a professional services agreement with Bolton & Menk Inc for the development of a Construction Manual for Public Works

Adopted a Turn Lane Policy for county highways managed by the Public Works Division.

Adopted Resolution 58-25 approving a federal force account agency agreement between the County and MnDOT for the HSIP Rural Intersection Lighting Project.

Approved the updated Data Practices Policy: Request for Public Data and the updated Data Practices Policy: Requests for Data About You.

Appointed Sarah Howe and Kaylee McClellan to the Mental Health Advisory Committee.

Approved the date change of raffle for Charitable Gambling License for West Union Lutheran Church from October 4, 2025 to November 15, 2025.

Approved the Memorandum of Agreement between the County of Carver and AFSCME Council 65, Local 2789 (Assistant County Attorneys) to provide for Voluntary On-Call Rotation and Pay for employees, when assigned by the County Attorney, or designee.

Reviewed July 11, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$350,272.76; reviewed July 21, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$478,457.48; reviewed July 25, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$288,250.94 and reviewed August 1, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$519,117.19.

Motion carried unanimously 4-0, Commissioner Fahey abstained due to conflict with Item 2.5.

Michelle Miller, Employee Relations Coordinator, proudly acknowledged the PEER Award honorees. Brandy Danielson received the Customer Service Award, while Bridget Stewart was recognized with the Innovation Award. The Food Access Project team comprising Lily Halvorson, Caitlin Huiras, Tami LaGow, Kelly Voelker, Samantha Downs, and Richard Scott was celebrated with the Project-Based Teamwork Award.

Tim Lynch moved, Matt Udermann seconded to recess as the County Board and Convene as the County Ditch Authority. Motion carried unanimously.

David Frischmon, Ditch Administrator reviewed the assessment for CD 2-3. Ditch assessments do not involve any county funding. The largest portions of the assessment are attributed to the school district and the city, as this is the most extensive ditch system in the county. Although bills have not yet been issued, residents can expect to receive them soon. Any assessment amount over \$250 will qualify for a five-year payment plan with an interest rate of 3%, provided it is not paid in full by December 26, 2025.

Matt Udermann moved, Lisa Anderson seconded to approve the recommended ditch assessment of \$213,528 to cover the cost of Redetermination of Benefits and Buffer Strip payments for CD 2-3. Motion carried unanimously 4-0, Fahey abstained due to being a property owner in that ditch system.

Matt Udermann moved, Tim Lynch seconded to adjourn as the County Ditch Authority and reconvene as the County Board. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, County Administrator reminded Night to Unite is tonight. On Thursday, the CDA tour will begin at 1 p.m., Nick will be in attendance. There will be no meeting next week and next Regular Session is August 19, 2025.

John P. Fahey moved, Tim Lynch seconded, to adjourn the Regular Session at 9:31 a.m. and go into a work session to discuss the Local Affordable Housing Aid (LAHA): Update on Potential Qualified Projects. Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Library STOC Budget Adjustment
RBA Number: 2025-2072
Department: Public Services - Library Services
Contact: Jodi Edstrom, Library Director, 952-361-1432
Presenter:
Contract Name & Number:
Meeting Date: August 19, 2025
Item Type: Regular Session

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The Library has been experiencing staffing challenges due to vacancies. This, paired with existing PTO requests and leaves of absence, has caused the need to utilize additional STOC hours to staff both Information and Service Desks effectively and efficiently in all six library branches. In the anticipated need to ensure libraries can remain open normal operating hours with sufficient levels of staffing, additional STOC hours are needed for the remainder of the year.

The Library has utilized approximately 78% of its annual STOC labor budget as of the end of July. Based on current staffing needs, expenses are projected to exceed the budget by \$13,000 to \$16,000 by year-end—reflecting an estimated 550 to 700 additional hours across STOC librarian and library assistant roles at all six branches. To maintain staffing flexibility for potential vacancies, absences, and PTO coverage, the Library is requesting approval to reallocate \$20,000 from the Equipment and Furniture budget line to the STOC labor budget line within its operational budget.

Action Requested:

Motion to approve budget amendment to transfer within the Library's operational budget

from the Equipment and Furniture budget to cover the additional Library STOC hours needed in 2025.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$20,000.00

Related Fiscal/FTE Comments:

A budget amendment request is attached.

Attachments:

1. BudgetAmendmentForm Library STOC



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Contract with Superior Consulting, LLC
RBA Number: 2025-2079
Department: Public Services - Information Technology
Contact:
Presenter:
Contract Name & Number: 25-346
Meeting Date: August 19, 2025
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The Information Technology (IT) Department, in collaboration with Employee Relations and Property and Finance Divisions, is requesting to contract with Superior Consulting, LLC for a data analytics project. The aim is to develop comprehensive reports and dashboards for staff, enabling data-driven decisions based on data sources from both Divisions. The initial phase includes creating reports for payroll, IFS financials, mandated reporting for ER, and internal ER reporting. This step will address immediate needs and establish a data warehouse infrastructure for future data analytic opportunities.

The project will utilize on-premises data at the County for the data warehouse. Data from Employee Relations and Finance will be ingested, and Microsoft Power BI will be employed to develop dashboards using the warehouse data to generate dynamic, interactive reports. The project's estimated cost is capped at \$50,000, approved through the 2025 budget process as an Attachment E project request. This investment aligns with market hourly rates for comparable services, as verified by the IT Department's cost comparison.

Action Requested:

Motion to approve the contract with Superior Consulting, LLC pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The cost of this Agreement shall not exceed \$50,000. Carver County will pay the contractor based on hourly rates provided in the Statement of Work of work completed.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Family Homeless Prevention and Assistance Program (FHPAP) 2025-2027 Agreement with MHFA

RBA Number: 2025-2067

Department: Health & Human Services

Contact: Jennifer Romero, Housing Unit Supervisor, 952-442-3070

Presenter:

Contract Name & Number: 25-336 MHFA FHPAP 2025-2027

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services

Background/Justification:

This grant is from the Minnesota Housing Finance Agency (MHFA). The Family Homeless Prevention and Assistance Program (FHPAP) Advisory Committee completed a Letter of Interest (LOI) process on behalf of both Scott and Carver counties to work in collaboration on this grant. As a result of the LOI responses, the Community Action Partnership (CAP) Agency serving Scott, Carver and Dakota Counties, and the Greater Twin Cities United Way (GTCUW) were selected as sub-grantees to deliver FHPAP services to residents of Scott and Carver counties. The CAP Agency is expected to receive \$708,500, and GTCUW is expected to receive \$50,000. Programing includes Homeless Prevention, Homeless Assistance, and Coordinated Entry through the provision of Support Services and Direct Assistance funding for deposits, rent, and other housing-related expenses. Carver County is the fiscal agent for this grant. The funds will be sent to Carver County from MHFA, and in turn, Health and Human Services (HHS) will distribute funds on a quarterly basis to the sub-grantee(s). This grant does not impact County Levy.

Action Requested:

Motion to approve the Board Resolution to receive funds from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program grant in the amount of \$758,500, pending approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MHFA	\$758,500.00

Related Fiscal/FTE Comments:

Fiscal Impact: Budget amendment is included. Carver County will serve as fiscal agent to facilitate the pass-through of 100% of grant funding to support contracted services with the CAP Agency and Greater Twin Cities United Way (GTCUW) as specified above. CAP Agency will be receiving \$708,500 and GTCUW will be receiving \$50,000.

FTE Impact: None

Attachments:

1. FHPAP Board Resolution 25-27 Final
2. FHPAP BA 8.11.25

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

WHEREAS, Minnesota Housing Finance Agency (MHFA) has been authorized to undertake a program to provide funds for Family Homeless Prevention and Assistance Program (FHPAP) Projects; and

WHEREAS, Carver County, in collaboration with Scott County, has developed an application and received funding for FHPAP; and

WHEREAS, Carver County has been named the Grantee regarding the FHPAP grant for grant period October 1, 2025, to September 30, 2027; and

WHEREAS, Carver County has agreed to be the fiscal agent for funds distributed by MHFA via the rewarding of the FHPAP Grant for the grant period October 1, 2025, to September 30, 2027, in the amount of \$758,500; and

WHEREAS, Carver County may be eligible to receive additional funds from MHFA during the grant period October 1, 2025, to September 30, 2027, in an amount up to \$2,000,000.00, which would result in a contract amendment; and

WHEREAS, Carver County, in its role as the Fiscal Agent, agrees to distribute grant dollars to the Community Action Partnership (CAP) Agency and Greater Twin Cities United Way, as defined in the Sub-Grantee Contracts, Grant Application, and Work Plan.

WHEREAS, The Division Director, Heather Goodwin, is authorized to sign the grant contract agreement.

NOW, THEREFORE BE IT RESOLVED, that Carver County will meet all the requirements of the MHFA as the Grantee of the FHPAP grant and meet its responsibilities as defined in the Grant Application as well as the Work Plan which has been submitted to MHFA.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of August 19th 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Septic Mound Replacement at Lake Minnewashta Regional Park

RBA Number: 2025-2076

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter: Martin Walsh, Parks Director

Contract Name & Number:

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Originally built in the 1980's, the septic mound system at the beach restroom/change house facility at Lake Minnewashta Regional Park is at the end of its useful life. Plans have been prepared and permit from the City of Chanhassen received to replace the current septic system. The new system will be constructed larger than the existing system to handle the increase in park use that has been experienced over the last 40 years.

Proposals

Jim's Excavating & Pumping LLC	\$54,205
Burns Excavating Inc.	\$63,500

Action Requested:

Motion to approve a professional services agreement with Jim's Excavation and Pumping LLC for replacement of the septic system at Lake Minnewashta Regional Park upon completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Parks General Fund	\$54,205.00

Related Fiscal/FTE Comments:

Funding from Park General Fund Site and Grounds Improvements 520-000-0000-6610

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Application for 1-Day to 4-Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska

RBA Number: 2025-686

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
Augusta Ball Club, 5950 Hampshire Rd, Chaska has applied for a 1-Day to 4-Day Temporary On-Sale Liquor License. They are planning an event for October 4th, 2025. This event is held annually. The event will be held at the meeting house and pavilion. The officers are Bill Boecker (President); Travis Schreier (Vice-President); Chris Huffman (Secretary); Julie Eiden (Treasurer). There are no delinquent taxes on this property.

Action Requested:
Motion to approve the 1-Day to 4-Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for October 4th, 2025.

Fiscal Impact:

Funding:	Amount Budgeted:



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc

RBA Number: 2025-2077

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
A Charitable Gambling application for Exempt Permit was received from Augusta Ball Club Inc. They plan to hold a raffle on October 4th, 2025 at the ballpark located at 5950 Hampshire Rd, Chaska MN 55318. This applicant has received this same type of license previously.

Action Requested:
Approval to issue a Charitable Gambling License to the Augusta Ball Club Inc for a raffle to be held on October 4th, 2025

Fiscal Impact:	
Funding:	Amount Budgeted:



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: New Tobacco License
RBA Number: 2025-2078
Department: Property & Financial Services - Elections & Licensing
Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976
Presenter:
Contract Name & Number:
Meeting Date: August 19, 2025
Item Type: Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
DG Retail LLC is applying for a Tobacco License for their Dollar General Store #31324, which will be opening September 1st, 2025 at 704 Ash Ave S Mayer, MN. DG Retail is in compliance with the Carver County Tobacco Ordinance. The owners are requesting the Carver County Board of Commissioners' approval to sell tobacco products. This will be the first time license for this owner at this location.

Action Requested:
Approval of the County Board to issue a new Tobacco License to DG Retail LLC DBA Dollar General Store 31324 at their new location in Mayer, MN.

Fiscal Impact:	
Funding:	Amount Budgeted:



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution of Support for the 2026 Capital Funding Request for Phase III Development of Waconia Regional Park

RBA Number: 2025-2069

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter: Martin Walsh, Parks Director

Contract Name & Number: NA

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

In June 2025, a capital funding request was submitted for state funds for Phase III Development of Lake Waconia Regional Park to the Office of Management and Budget. The amount requested was \$3.264 million, to be matched with an additional \$3.264 million of County budgeted funds, totaling \$6.528 million. The primary elements to be funded with the request are additional parking lots, a playground, trails, and site amenities. A concept diagram for a Phase III Development Plan has been received from our consulting planner and is attached for information. Note, the estimate for all things identified totals \$6,863,575.

The County has budgeted \$3.264 M as a match to the requested capital investment of \$3.264M for a combined total of \$6.528 M.

Below is what is proposed should the County receive the full matching amount from the state of \$3.264 M.

A: Beach Plaza and Playground: \$3,248,700

B: Parking Lot Expansion and Waterfront Trail Connection: \$1,854,370

C: Lakeside Trail and Trail Amenities: \$731,500.
D. Old Hwy 5 Trail, Park Entrance to Co. Rd. 92: \$630,560
E. Remaining funding will be used for miscellaneous items and trailhead amenities.
\$62,870

These elements total \$6.528M and equal the total of State and County funds should the capital bonding request be fully funded.

In addition to the initial application for funding, a resolution is requested by the Office of Management and Budget from Carver County to support the request for funding and commit to the 50% local match. If the capital funding request is successful, the construction program will be determined by the amount of funding received.

Action Requested:

Motion to submit a resolution of support to the Office of Management and Budget for Phase III Development for Waconia Regional Park.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$3,264,000.00
State Bonding	\$3,264,000

Related Fiscal/FTE Comments:

Attachments:

1. 022377_LWRP 2025 Estimates_2025-0527
2. Schematic Design_Site Design 2025_0527
3. Resolution

WSB Project:	Lake Waconia Regional Park
Client:	Carver County
WSB Project No.:	022377-000
Date:	5/27/2025

ESTIMATE NOTE: These estimates are at a master plan level only and are not based on final design. They do not account for any unknown site conditions, material selections, B3 requirements, or final design methods that may affect construction estimates. Removal of existing buildings, environmental studies, or cultural studies are not included. Final design and estimates for proposed utilities may be affected by the design and capacity of existing utilities, based upon potential future demands. Estimates are based on anticipated 2025 costs and should include a 3% inflation factor per year. Estimates assume work to be provided by a contractor and do not include work that can be done in-house (unless otherwise specified), or through partnership and grant opportunities.

2025 PHASE 3 ESTIMATE OF PROBABLE COSTS

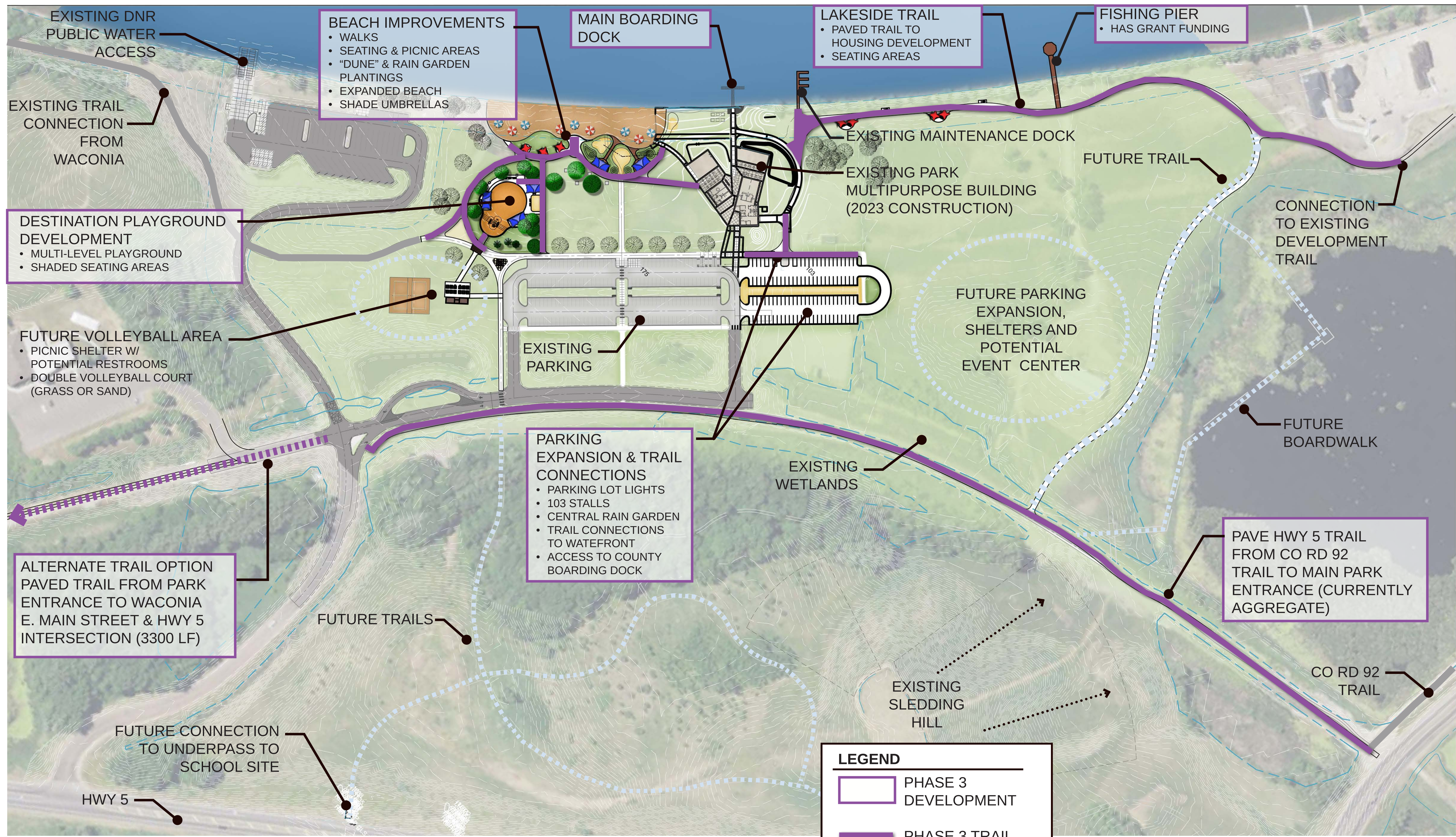
Item No.	Description	Unit	Est. Base Quantity	Estimated Unit Price	Estimated Total Cost
A: BEACH FRONT PLAZAS & PLAYGROUND					
A1	REMOVALS / CLEARING	LUMP SUM	1	\$20,000.00	\$20,000.00
A2	GENERAL EARTHWORK	LUMP SUM	1	\$100,000.00	\$100,000.00
A3	EROSION CONTROL SILT FENCE / BIOROLL	LIN FT	2000	\$3.50	\$7,000.00
A4	FLOTATION SILT FENCE	LIN FT	500	\$28.00	\$14,000.00
A5	ROCK ENTRANCE	EACH	1	\$3,000.00	\$3,000.00
A6	INLET PROTECTION	EACH	3	\$800.00	\$2,400.00
A7	DEWATERING	LUMP SUM	1	\$10,000.00	\$10,000.00
A8	EROSION CONTROL BLANKET	SQ YD	10000	\$2.00	\$20,000.00
A9	NATIVE SEEDING RESTORATION W/HYDROMULCH	ACRE	0.2	\$16,000.00	\$3,200.00
A10	TURF SEEDING RESTORATION W/HYDROMULCH	ACRE	1.2	\$12,000.00	\$14,400.00
A11	ENGINEERED FILL SOILS (24" DEPTH)	CU YD	200	\$75.00	\$15,000.00
A12	2.5" CAL DECIDUOUS TREE / 6'-8' CONIFEROUS TREE	EACH	12	\$800.00	\$9,600.00
A13	1.5" DECIDUOUS TREE	EACH	4	\$650.00	\$2,600.00
A14	5-GAL SHRUB	EACH	50	\$80.00	\$4,000.00
A15	RAIN GARDEN / BASIN PLANTINGS	SQ FT	10000	\$8.00	\$80,000.00
A16	BEACH SAND	CU YD	300	\$100.00	\$30,000.00
A17	CONCRETE BEACH CURB	LIN FT	200	\$100.00	\$20,000.00
A18	6" CONCRETE PAVEMENT - STANDARD	SQ FT	17300	\$15.00	\$259,500.00
A19	6" CONCRETE PAVEMENT - SPECIAL	SQ FT	1500	\$25.00	\$37,500.00
A20	ADA WALK (WATER ACCESS)	SQ FT	500	\$15.00	\$7,500.00
A21	BITUMINOUS TRAIL - 10' WIDE	LIN FT	500	\$46.00	\$23,000.00
A22	BENCH	EACH	7	\$3,500.00	\$24,500.00
A23	PICNIC TABLE	EACH	18	\$4,500.00	\$81,000.00
A24	BIKE RACK - SINGLE LOOP	EACH	5	\$400.00	\$2,000.00
A25	GRILL	EACH	10	\$1,000.00	\$10,000.00
A26	ORNAMENTAL FENCE	LIN FT	125	\$500.00	\$62,500.00
A27	SINGLE UMBRELLA	EACH	3	\$22,000.00	\$66,000.00
A28	DOUBLE UMBRELLA	EACH	5	\$45,000.00	\$225,000.00
A29	PLAYGROUND CURB	LIN FT	600	\$45.00	\$27,000.00
A30	PLAYGROUND RETAINING WALL	SQ FT	700	\$115.00	\$80,500.00
A31	PLAYGROUND EQUIPMENT	LUMP SUM	1	\$500,000.00	\$500,000.00
A32	PIP PLAYGROUND SURFACING	SQ FT	15000	\$32.00	\$480,000.00
A33	6" DRAINTILE	LIN FT	1000	\$30.00	\$30,000.00
A34	CLEANOUTS	EACH	9	\$700.00	\$6,300.00
	BMP:				
A35	15" STORM	LIN FT	300	\$90.00	\$27,000.00
A36	APRON / FES WITH RIPRAP	EACH	1	\$2,500.00	\$2,500.00
A37	OUTLET / CB STRUCTURE	EACH	3	\$4,500.00	\$13,500.00
	SUBTOTAL:				\$2,320,500.00
	20% MOBILIZATION & CONTINGENCY:				\$464,100.00
	20% PERMIT & DESIGN FEES:				\$464,100.00
	TOTAL				\$3,248,700.00

	B: PARKING LOT EXPANSION & WATERFRONT CONNECTION				
B1	REMOVALS / CLEARING	LUMP SUM	1	\$30,000.00	\$30,000.00
B2	GENERAL EARTHWORK (5-FOOT FILL + BASIN)	LUMP SUM	1	\$300,000.00	\$300,000.00
B3	EROSION CONTROL SILT FENCE / BIOROLL	LIN FT	1200	\$3.50	\$4,200.00
B4	ROCK ENTRANCE	EACH	1	\$3,000.00	\$3,000.00
B5	INLET PROTECTION	EACH	4	\$800.00	\$3,200.00
B6	DEWATERING	LUMP SUM	1	\$10,000.00	\$10,000.00
B7	EROSION CONTROL BLANKET	SQ YD	2000	\$2.50	\$5,000.00
B8	NATIVE SEEDING RESTORATION W/HYDROMULCH	ACRE	0.3	\$16,000.00	\$4,800.00
B9	TURF SEEDING RESTORATION W/HYDROMULCH	ACRE	1.0	\$12,000.00	\$12,000.00
B10	ENGINEERED FILL SOILS (24" DEPTH)	CU YD	350	\$75.00	\$26,250.00
B11	2.5" CAL DECIDUOUS TREE / 6'-8' CONIFEROUS TREE	EACH	27	\$800.00	\$21,600.00
B12	1.5" DECIDUOUS TREE	EACH	6	\$650.00	\$3,900.00
B13	5-GAL SHRUB	EACH	100	\$75.00	\$7,500.00
B14	RAIN GARDEN / BASIN PLANTINGS	SQ FT	6500	\$8.00	\$52,000.00
B15	PRIMARY BOAT DOCK (BUDGET)	EACH	1	\$200,000.00	\$200,000.00
B16	12' WIDE BITUMINOUS TRAIL	LIN FT	250	\$56.00	\$14,000.00
B17	10' WIDE BITUMINOUS TRAIL	LIN FT	150	\$46.00	\$6,900.00
B18	6" CONCRETE PAVEMENT	SQ FT	2000	\$15.00	\$30,000.00
B19	TRUNCATED DOMES	SQ FT	200	\$75.00	\$15,000.00
B20	B612 CURB & GUTTER	LIN FT	1600	\$35.00	\$56,000.00
B21	BITUMINOUS PARKING LOT PAVEMENT	SQ YD	4000	\$42.00	\$168,000.00
B22	PARKING LOT LIGHTS	EACH	8	\$6,500.00	\$52,000.00
B23	STRIPING	LUMP SUM	1	\$8,000.00	\$8,000.00
B24	SIGNAGE	EACH	5	\$800.00	\$4,000.00
B25	15" STORM	LIN FT	120	\$90.00	\$10,800.00
B26	30" STORM	LIN FT	150	\$200.00	\$30,000.00
B27	APRON / FES WITH RIPRAP	EACH	1	\$2,500.00	\$2,500.00
B28	NYLOPLAST STRUCTURE	EACH	1	\$3,500.00	\$3,500.00
B29	OUTLET / OVERFLOW STRUCTURE	EACH	1	\$8,000.00	\$8,000.00
B30	RAIN GUARDIAN	EACH	6	\$3,500.00	\$21,000.00
B31	6" DRAINTILE	LIN FT	250	\$30.00	\$7,500.00
B32	CLEANOUTS	EACH	2	\$700.00	\$1,400.00
B33	WETLAND CREDIT PURCHASE (2:1 RATIO)	ACRE	1.50	\$135,000.00	\$202,500.00
	SUBTOTAL:				\$1,324,550.00
	20% MOBILIZATION & CONTINGENCY:				\$264,910.00
	20% PERMIT & DESIGN FEES:				\$264,910.00
	TOTAL				\$1,854,370.00
	C: LAKESIDE TRAIL (TO DEVELOPMENT)				
C1	REMOVALS / CLEARING	LUMP SUM	1	\$10,000.00	\$10,000.00
C2	GENERAL EARTHWORK (NO SOIL CORRECTIONS)	LUMP SUM	1	\$75,000.00	\$75,000.00
C3	EROSION CONTROL SILT FENCE / BIOROLL	LIN FT	3,000	\$3.50	\$10,500.00
C4	EROSION CONTROL BLANKET	SQ YD	40,000	\$2.50	\$100,000.00
C5	NATIVE SEEDING RESTORATION	ACRE	1.0	\$16,000.00	\$16,000.00
C6	TURF SEEDING RESTORATION W/HYDROMULCH	ACRE	1.0	\$12,000.00	\$12,000.00
C7	12' WIDE BITUMINOUS TRAIL	LIN FT	1,500	\$56.00	\$84,000.00
C8	6" CONCRETE PAVEMENT	SQ FT	3,000	\$15.00	\$45,000.00
C9	SINGLE UMBRELLA	EACH	4	\$22,000.00	\$88,000.00
C10	DOUBLE ADIRONDACK CHAIRS	EACH	2	\$5,000.00	\$10,000.00
C11	PICNIC TABLE	EACH	4	\$4,500.00	\$18,000.00
C12	WAYFINDING SIGNS	EACH	2	\$2,000.00	\$4,000.00
C13	FISHING PIER (BUDGET)	EACH	1	\$50,000.00	\$50,000.00
	SUBTOTAL:				\$522,500.00
	20% MOBILIZATION & CONTINGENCY:				\$104,500.00
	20% PERMIT & DESIGN FEES:				\$104,500.00
	TOTAL				\$731,500.00

	D: OLD HWY 5 TRAIL (CO RD 92 TO PARK ENTRANCE)				
D1	EROSION CONTROL BLANKET	SQ YD	6,000	\$2.50	\$15,000.00
D2	TURF SEEDING RESTORATION W/HYDROMULCH	ACRE	1.2	\$12,000.00	\$14,400.00
D3	12' WIDE BITUMINOUS TRAIL (BIT ONLY)	LIN FT	2,500	\$46.00	\$115,000.00
D4	TRAFFIC BARRIER	LIN FT	950	\$100.00	\$95,000.00
D5	CONCRETE PED RAMP	EACH	2	\$4,000.00	\$8,000.00
D6	WAYFINDING SIGNS	EACH	2	\$2,000.00	\$4,000.00
D7	STANDARD SIGNS	EACH	3	\$800.00	\$2,400.00
	SUBTOTAL:				\$253,800.00
	20% MOBILIZATION & CONTINGENCY:				\$50,760.00
	20% PERMIT & DESIGN FEES:				\$50,760.00
	TOTAL				\$355,320.00
				PHASE 3 TOTAL:	\$6,189,890.00

	ALTERNATE - TRAILHEAD AMENITIES				
1	KIOSK	EACH	1	\$20,000.00	\$20,000.00
2	WAYFINDING SIGNS	EACH	4	\$2,000.00	\$8,000.00
3	BIKE REPAIR STATION	EACH	1	\$3,000.00	\$3,000.00
4	BIKE RACK - SINGLE LOOP	EACH	5	\$400.00	\$2,000.00
5	6" CONCRETE PAVEMENT	SQ FT	300	\$15.00	\$4,500.00
	SUBTOTAL:				\$37,500.00
	10% CONTINGENCY:				\$3,750.00
	5% PERMIT & DESIGN FEES:				\$1,875.00
	TOTAL				\$43,125.00

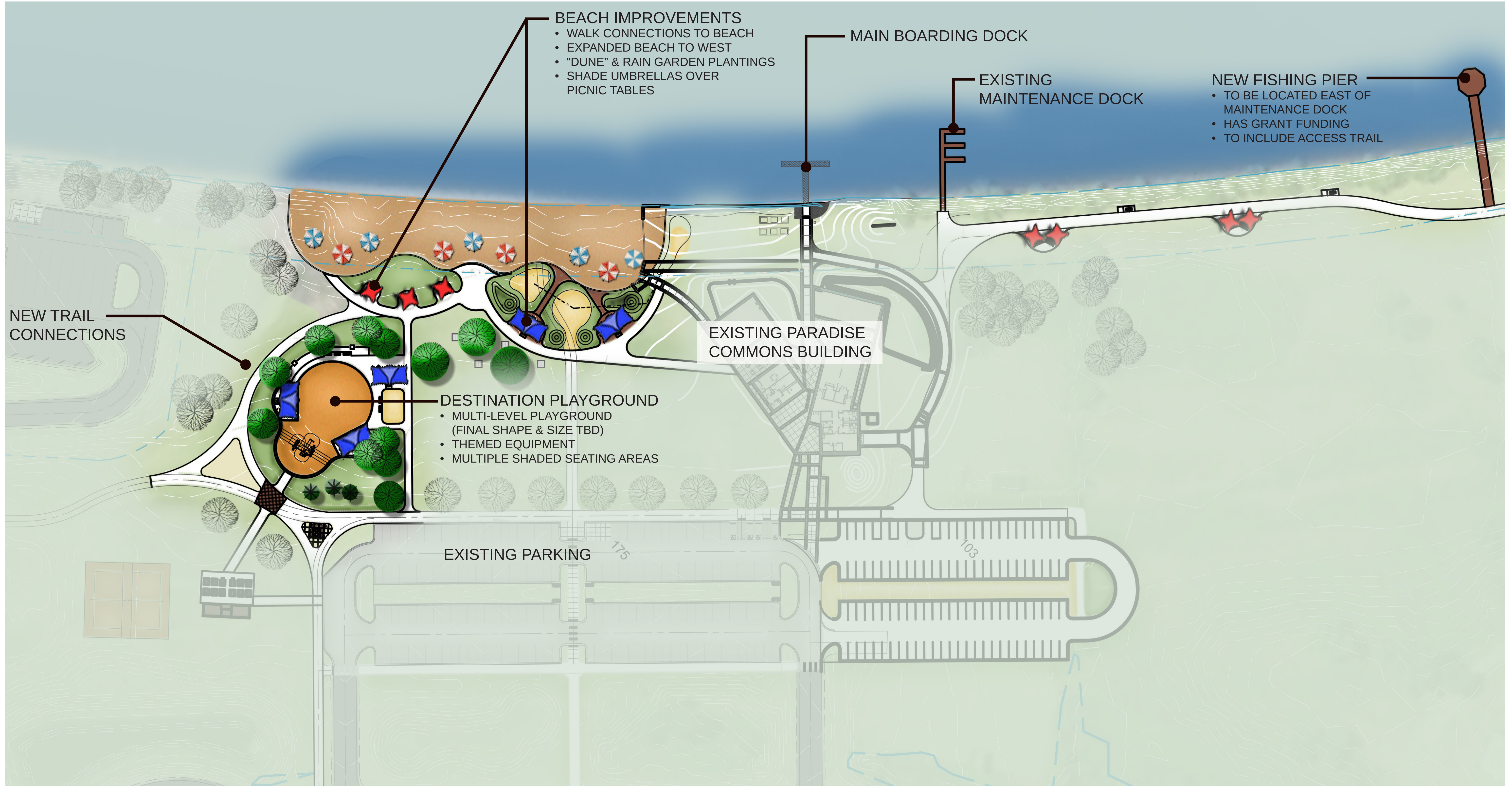
	ALTERNATE - OLD HWY 5 TRAIL (PARK ENTRANCE TO WACONIA) assumes shared on-street route up to church				
1	REMOVALS / CLEARING	LUMP SUM	1	\$25,000.00	\$25,000.00
2	GENERAL EARTHWORK (NO SOIL CORRECTIONS)	LUMP SUM	1	\$100,000.00	\$100,000.00
3	EROSION CONTROL SILT FENCE / BIOROLL	LIN FT	14,000	\$3.50	\$49,000.00
4	EROSION CONTROL BLANKET	SQ YD	8,000	\$2.50	\$20,000.00
5	TURF SEEDING RESTORATION	ACRE	1.6	\$12,000.00	\$19,200.00
6	12' WIDE BITUMINOUS TRAIL	LIN FT	3,300	\$56.00	\$184,800.00
7	TRAFFIC BARRIER	LIN FT	350	\$100.00	\$35,000.00
8	CONCRETE PED RAMP	EACH	3	\$4,000.00	\$12,000.00
9	WAYFINDING SIGNS	EACH	2	\$1,200.00	\$2,400.00
10	STANDARD SIGNS	EACH	5	\$600.00	\$3,000.00
	SUBTOTAL:				\$450,400.00
	20% MOBILIZATION & CONTINGENCY:				\$90,080.00
	20% PERMIT & DESIGN FEES:				\$90,080.00
	TOTAL				\$630,560.00
				ALTERNATE TOTAL:	\$673,685.00
				GRAND TOTAL:	\$6,863,575.00



Lake Waconia Regional Park | Proposed Phase 3 Improvements

Waconia, Minnesota

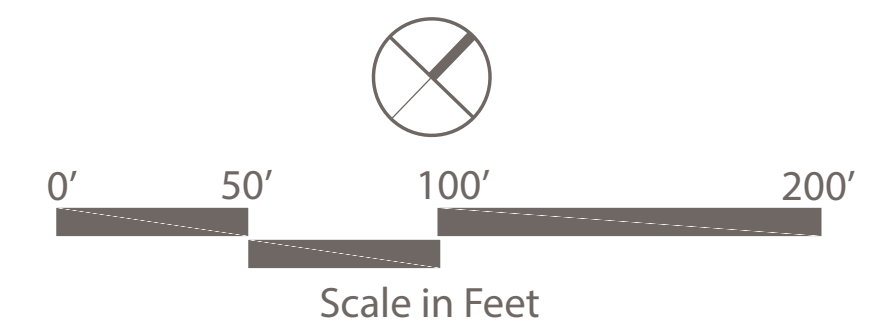
2025 | WSB Project number: 022377-000



Lake Waconia Regional Park | Proposed Phase 3 Improvements

Waconia, Minnesota

2025 | WSB Project number: 022377-000



**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: August 19, 2025

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, The Regional Parks System was created by the state, and together with the State Park System, is to meet the outdoor recreation needs of the public as provided in statutes 473.121, Subd. 14, & 473.147, Subd. 1.

WHEREAS, Carver County, as an Implementing Agency of the Metropolitan Regional Parks System, in concert with the Metropolitan Council have designated and planned Lake Waconia Regional Park consistent with the Metropolitan Regional Parks Policy Plan, and;

WHEREAS, Lake Waconia Regional Park is underdeveloped, needs investment to achieve an appropriate level of recreational service in line with other the Metropolitan Regional Parks and State Parks, and;

WHEREAS, the investment needed greatly exceeds traditional funding programs, and;

WHEREAS, Minnesota Department of Management and Budget has solicited 2026 capital budget funding requests for projects of regional and statewide significance, and;

NOW, THEREFORE BE IT RESOLVED, Carver County Board supports a 2026 capital budget request of general obligation bonds to the Minnesota Department of Management and Budget for the development of Lake Waconia Regional Park and will match state appropriated bonds 50/50.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of August, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of August, 2025

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Acceptance and Payment to Henry G. Meigs, LLC for the 2025 County Wide Seal Coat Project

RBA Number: 2025-2073

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number: Contract and Bond for Furnishing Bituminous Material - CP 2503. Contract 25-084

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The 2025 County Wide Seal Coat Project included the seal coating of Highway 50 from Highway 41 to Highway 40, Highway 43 from Highway 50 to Maplewood Road, Highway 11 from West 4th Street to the Highway 61, Highway 44 from Highway 43 to Highway 11, Highway 140 from State Highway 284 to Highway 43, Highway 141 from State Highway 5 to Highway 10, Highway 14 from State Highway 41 to Highway 15, Highway 15 from Highway 14 to Highway 18, Highway 15 from Highway 61 to Highway 10, Highway 30 from Yancy Ave to Highway 33, and Highway 30 from Highway 33 to the New Germany east city limit. All work was completed between July 21 and August 1.

Henry G. Meigs, LLC provided the labor, equipment, and material to furnish and install the bituminous material. Public Works Operations staff provided the remainder of the labor, equipment, and material to complete the seal coating project. Henry G. Meigs, LLC is requesting to finalize the contract with Carver County. County staff agree and recommend that the Contract be finalized. The original Contract amount was \$509,660.00 and the final Contract amount is \$405,572.51.

Action Requested:

Motion to adopt a resolution accepting all work as complete for the 2025 County Wide Seal Coat Project.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$405,572.51

Related Fiscal/FTE Comments:

Included in current budget.

Attachments:

1. Acceptance Resolution (1)

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: August 19, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2025 County Wide Seal Coat Project
FINAL PAYMENT**

WHEREAS, the construction of the 2025 County Wide Seal Coat Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of August, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of August, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area

RBA Number: 2025-2083

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons includes the Highway 5 Project - Arboretum Area. This project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, and complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. The project is on schedule for a 2025 federal project authorization aligning with the project funding.

Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Appraisals were obtained and reviewed by certified appraisers in order to determine market value for the right of way needed. On September 9, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

On January 14, 2025, the county board gave Public Works staff direction on last written offers. On January 30, 2025 the County filed the petition for use of eminent domain.

Negotiations have continued and staff have reached a recommended settlement with the property owner located at PID#: 65.3800020.

Action Requested:

Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area for the property located at PID#: 65.3800020

Fiscal Impact:

Funding:	Amount Budgeted:
Trans. Sales Tax	\$94,900.00

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. CSAH 5 Resolution Authorizing Settlements 8-19-25

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: August 19, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the TH 5 Project – Arboretum Area

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the TH 5 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on August 19, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of August 2025

_____ Dave Hemze	_____ County Administrator
---------------------	-------------------------------

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. 65.4920030

Parcel Number: 5

Fee Owner(s): Eridu LLC

Property Address:, 1495 Stieger Lake Lane, Victoria, MN 55386

Subject property being acquired for permanent roadway easement contains **2,878** sq. ft., more or less.

\$52,500.00

Subject property being acquired for permanent drainage & utility easement contains **1,304** sq. ft., more or less.

\$7,500.00

Subject property being acquired for temporary construction easement contains **16,252** sq. ft., more or less.

\$92,100.00

Damages to chain link fencing.

\$3,000.00

Premium to induce settlement.

\$94,900.00

Settlement Amount: **\$250,000.00**

Court Deposit for Condemnation Petition Court File No. 10-CV-25-163: **\$155,100.00**

Remainder of Settlement Amount: \$94,900.00



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Joint Powers Agreement with South West Transit for Transit and Mobility Study

RBA Number: 2025-2068

Department: Public Works - Administration

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number: JPA for Transit and Mobility Study - 25-339

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services

Background/Justification:

Carver County Public Works, Health and Human Services, and Public Services Divisions have been coordinating future county transit needs with South West Transit and Transit Link (SmartLink) through the Carver County Transit Working Group. This group recommended performing a study of mobility and transit needs to develop and evaluate options for transit service in the County. The county board agreed with this approach following a work session on April 22, 2025, and authorized the use of Transportation Advancement Account funds to pay for the work. SouthWest Transit has agreed to lead the study. The joint powers agreement defines the responsibilities and duties of each party and methods of payment.

South West Transit has hired Stantec to perform the work. The majority of the study will be completed by the end of the year.

The following major work tasks are part of the study;

- Mobility & Transit Needs Assessment
- Stakeholder Engagement

- Transit & Microtransit Operations Alternatives
- Report
- Funding Recommendations & Grant Support

Action Requested:

Motion to approve a Joint Powers Agreement with South West Transit for a Transit and Mobility Study subject to completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Advancement Account	\$152,120.58

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Special Use Permit - ISD 108 Central Schools Cross County Meets

RBA Number: 2025-1376

Department: Public Works - Parks

Contact: Samuel Pertz, Parks & Trails Supervisor, 952-466-5253

Presenter: Samuel Pertz, Parks & Trails Supervisor

Contract Name & Number:

Meeting Date: August 19, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

By Park Ordinance 91.04 – B special use within the County Park system requires the issuance of an authorized use permit. This request is defined as a Tier 2 event per County Policy and requires formal action of the Park Commission and authorization by the County Board.

Applicant: ISD108 Central Schools.

Date(s): August 23, September 9, October 23, 2025.

Location: Baylor Regional Park, 10775 CR33 NYA.

Event Scope: High School athletic events.

Anticipated Attendance: The events scheduled for September 9 and October 23 will draw crowds of 1,500-2,500+ people.

Impact(s) to the Park: Heavy attendance brings on increased trash volume and use of park facilities and grounds care. The portions of park trails used for the racecourses will see impacts from heavy use. Parking and overall access/traffic flow in/around the park will be heavily congested on the event dates of 9/9 and 10/23.

Use Permitting Requirements: The required documents have been received and reviewed to meet County requirements.

Items of Attention: With the large attendance at the events in September and

October, access and overall general use of the park by others will be negatively impacted. These events are on midweek days, where, historically, there has not been public comment about negative impacts.

Permit Fees: Consistent with the 2025 Fee Schedule, fees have been applied for use permitting; facility reservation; athletic event team fees.

Permitting/Event History: Year 25+

Staff Comments: No prior issues with the Permittee or their facilitation of these events at the park. A great deal of effort and care is applied to how the events impact the park and what level of clean-up is coordinated to best offset the impacts on park maintenance. These events bring visitors to the regional system that are outside the County and designated Metro area and are an excellent use of the park.

The Park & Recreation Commission made recommendation of this use permit issuance at the July 9, 2025 meeting.

Action Requested:

Motion to authorize the issuance of a special event use permit to ISD108 Central Schools for the planned 2025 high school cross country race events to be held at Baylor Regional Park.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Strategic Plan Update
RBA Number: 2025-869
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter: Dave Hemze, County Administrator
Contract Name & Number:
Meeting Date: August 19, 2025
Item Type: Regular Session

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
The County Board discussed the proposed 2025-27 strategic plan during their June 24 meeting and requested additional feedback be solicited from employees. Division Directors have continued their work obtaining staff input which will be discussed during this meeting.

Action Requested:
Motion to approve 2025-27 strategic plan.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Strategic Plan Outline 2025 v10



CARVER
COUNTY

**2025-2027
STRATEGIC PLAN**

Proposed: August 19, 2025

I. COUNTY PRIORITIES

Carver County's strategic plan includes three primary strategic priorities, each defined by a few key words. For organization and presentation, they are independent of each other, however, all are interconnected and intrinsically related.

- Taxpayer value and customer service
- Physical assets
- People are our strength

A. STRATEGIES

The following three strategies – that align directly with the priorities – provide a roadmap for a succinct description of the priorities in one sentence. The results come from deliberate thought and action, with clear goals. Strategies are flexible and adapt and adjust to changing and evolving conditions in the organization and priorities of the County and community.

- Ensuring our taxpayers receive the best value and optimal customer service
- Proactively planning for and maintaining our infrastructure and physical assets
- Building, developing, and sustaining a team of leaders at all levels

B. GOALS

Each priority has three or four goals. Goals are designed to be action items that are in a one-to-three-year timeframe. They can be tracked and measured and will evolve and change. When finished new goals can be included and if priorities change, new goals can be added, and current ones replaced. These are a combination of ongoing activities and new ideas.

II. STRATEGIC PLAN OUTLINE

The following is a graphical representation of the strategic plan. The priority ordering is not an indication of importance, simply a listing of each in numeral order.

CARVER COUNTY STRATEGIC PRIORITIES

PRIORITY 1

Taxpayer value and customer service.

PRIORITY 2

Our physical assets.

PRIORITY 3

People are our strength.

STRATEGY

Ensuring our taxpayers receive the best value and optimal customer service.

STRATEGY

Proactively planning for and maintaining our infrastructure and physical assets.

STRATEGY

Building, developing, and sustaining a team of leaders at all levels.

GOAL #1

Address state mandates, service demands, & challenges.

GOAL #2

Transform service models to reflect community needs, engagement, & fiscal accountability.

GOAL #1

Ensure safe & sustainable infrastructure, prioritize preservation, & capital improvements.

GOAL #2

Invest in fiber optics & work with telecommunication companies for 100% high-speed internet.

GOAL #1

Enhance leadership to drive a high-performing workforce.

GOAL #2

Maintain competitive compensation & benefits to attract & retain talent.

GOAL #3

Leverage technology for employee efficiency & customer service.

GOAL #4

Strengthen community connection with effective communication & engagement.

GOAL #3

Refine the Master Space Plan for efficiency & meet facility needs.

GOAL #3

Adjust staff services & resources to navigate challenges & opportunities.

GOAL #4

Develop methods to engage employees & build to strengthen culture of the organization.

The priorities listed above are not in order of importance.

III. STRATEGIC PLANNING VALUE

Successful strategic planning offers a practical approach to setting priorities, creating a unified direction and charting a course for the future. Four primary values are realized:

- Decision-making tool to assist in analyzing and adopting policy
- Leadership tool to assist in identifying strategies and goals
- Management tool to assist in implementation and accountability
- Communication tool to inform all constituents about the priorities of the County

IV. IMPLEMENTATION STEPS

Implementing a strategic plan supports the vision and mission of the County, and ensures strategies and goals are achieved. The actions in the plan will be monitored, tracked, and reported for accountability. Strategic planning provides many positive attributes to the work of the County, including:

- Create an organizational direction to unite everyone toward a common purpose
- Provide a road map to guide policy decisions of the County Board
- Improve the ability to commit time and resources to the most important priorities
- Coalesce employees around common strategies and goals
- Communicate the important priorities to residents, businesses, and stakeholders

The first step of implementation is knowledge and awareness. These steps include actions to educate and inform staff and residents on what the plan is and what it includes. **The second step is operationalizing the strategies and goals and the third step is accountability, monitoring, and tracking.** Moving forward with a strategic plan is a total team effort, from top to bottom, however, a point person is needed to ensure accountability. The County Administrator and/or his designee will take the lead to ensure all steps of the implementation are followed.

The implementation and communication material is important to include in a plan. By including the next steps in the document, it sends a strong message of the seriousness of the plan and intent to act. The plan is an aggressive approach and will require a dedication and commitment from both the Board and staff. The County Board is committed to making this work; it is not easy, yet with an adopted plan moving forward a strong foundation is in place.

1. Publish and share the strategic plan on the website, in newsletters, etc.
2. Create a one-page summary to publish, distribute and share widely.
3. Ensure all staff throughout the County are briefed on the plan and priorities.
4. Build implementation of the plan into staff work plans and individual goals.
5. Update the County Board agenda to include the new strategies.
6. Hold periodic staff meetings to discuss work to date, etc.
7. Carefully consider timely projects in the budget and capital planning process.
8. Brief the Board on the status of the goals; update as needed.
9. Annual formal review with the Board; update all information as needed.
10. Celebrate successful achievements with timely thanks and recognition.