Carver County Board of Commissioners
July 9, 2024
Board Meeting

The County Board Room is open to the public

The Special Session portion of the meeting will be webcast live at:
https://youtube.com/@CarverCountyMN

9:00 a.m. **1. a) CONVENE**
b) Pledge of allegiance
c) Public comments

Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your comments to five minutes or less.

Individuals unable to attend in person can provide public comments by e-mail at admin-contact@carvercountymn.gov.

2. Agenda review and adoption

3. Approve minutes of June 18, 2024, Regular Session..... 1-3
Approve minutes of June 18, 2024, Board of Equalization 4-5
Approve minutes of June 25, 2024, Special Session 6

4. Community Announcements

9:20 a.m. 5**. CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

5.1 Professional Service Agreement with Love INC for the Car Assistance Repair Program.....7-8
5.2 Agreement No. 1054987 with the State of MN for Construction of Highway 212 (resolution).....9-11
5.3 Permanent Transportation Agreement Between Carver County and Carver County Regional Railroad Authority.....12-13
5.4 Professional Services Agreement with BOLTON AND MENK INC for Public Works ADA Transition Plan 14

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5.5 Hennepin - Carver County Joint Powers Agreement to administer Employment and Training Services under Workforce Innovation and Opportunity Act 15
5.6 Contract with Superior Consulting, LLC 16
5.7 Sauer Family Foundation Grant for Community Resource Center implementation.....17
5.7.1 Budget Amendment 18
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Culture: Provide organizational culture fostering accountability to achieve Goals and sustain trust/confidence in County government

5.10 Purchase of WRAP Technologies VR training system 23
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5.11 IT Policy Manual Updates 25
5.12 Environmental Services Department Reorganization 26
5.12.1 Budget Amendment 27

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5.13.1 Budget Amendment 29

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5.14 Amendment to PCS Site Agreement 30
5.15 Minger Construction - Request for Borrow Pit (Fill Material) for Co Rd 40 Project (IUP) 31-35
5.16 Approve supporting easement documents for Watertown Wetland Project 36
5.17 Settlement Agreement with Independent School District #112 for Right of Way Acquisition for the Highway 10/41 Project 37-40

Finances: Improve the County's financial health and economic profile

5.18 Review Health & Human Services and Commissioner Warrants ..... NO ATT

9:25 a.m. **6. FINANCES: Improve the County's financial health and economic profile**

6.1 Health and Dental Insurance Recommendation and Request for Approval to Contract with HealthPartners 41-42
6.1.1 Budget Amendment 43

9:55 a.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to services and information**

7.1 Community Development Agency Board Appointment 44

10:05 a.m. **8. CULTURE: Provide organizational culture fostering accountability to achieve Goals and sustain trust/confidence in County government**

8.1 Approval of the Sporleder v. State, et. al. Settlement Agreement 45-47

10:15 a.m. **9. RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

10:15 a.m. 9.1 Permanent Transportation Agreement Between Carver County and Carver County Regional Railroad Authority 48-49
10:25 a.m. 9.2 Settlement Agreement for Carver County Regional Rail Authority Acquisition of Temporary Easement for the Crane Creek Bridge Repair Project 50-52

10:35 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD**

10:35 a.m. **10. County Administrator Report**

10:40 a.m. **ADJOURN SPECIAL SESSION**

WORK SESSION

10:50 a.m. **11. COMMUNITIES: Create and maintain safe, healthy, and livable communities**

11.1 Liability Insurance Requirements: Vendors Involved with Park Facility Reservations 53

11:20 a.m. **12. GROWTH: Manage the challenges and opportunities resulting from growth and development**

12.1 CDA Housing Study 54

12:20 p.m. **ADJOURN WORK SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

July 9, 2024	7:00 p.m.	Carver County Township Assn Meeting, Vandy's Grill, Waconia
July 14-16, 2024		Midwest Short Line & Regional Rail Conference, Brainerd
July 16, 2024	9:00 a.m.	Board Meeting
	11:30 a.m.	Minnewashta Playground Groundbreaking
July 23, 2024	9:00 a.m.	Board Work Session
July 23, 2024	12:30 p.m.	Highway 212 Groundbreaking, St. John's United Church of Christ, 12984 Co Rd 51, NYA, MN 55368
July 29, 2024	4:00 p.m.	Ribbon-Cutting Ceremony at West Creek
July 30, 2024		No Meeting
August 6, 2024	9:00 a.m.	Board Meeting
	4:30 p.m.	Hoffman Family Recognition Event
August 13, 2024		No Meeting
August 20, 2024	9:00 a.m.	Board Meeting
August 22, 2024	3:00 p.m.	Paradise Beach Bash: Paradise Commons Community Grand Opening
August 27, 2024	9:00 a.m.	Board Work Session
September 3, 2024	9:15 a.m.	Board Meeting
September 10, 2024		No Meeting
September 17, 2024		No Meeting (*Trans Fly In Tentative Date)
September 19, 2024	7:00 p.m.	League of Women Voters Fall Candidate Forum, MN House 48 Candidate, County Board Room, lwvec@lwvmnorg
September 24, 2024	9:00 a.m.	Board Work Session
September 24, 2024	7:00 p.m.	League of Women Voters Fall Candidate Forum, Carver County Commissioners, County Board Room, lwvec@lwvmnorg

CARVER COUNTY COMMISSIONERS PROCEEDINGS

SPECIAL SESSION – June 18, 2024

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 18, 2024. Chair Gayle Degler convened the session at 8:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

Under Public comments, Bonnie Nelson, Lotus Lake in Chanhassen is applying for Riley Purgatory District Watershed and wanted to introduce herself to the chair and commissioners.

Workman moved, Fahey seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the minutes of the June 4, 2024, Regular Session. Motion carried unanimously

Lynch moved, Fahey seconded, to approve the following consent agenda items below. Motion carried unanimously.

5.1 Resolution #52-24, Awarding of Construction Contract with Bituminous Roadways, Inc. for $4,496,996.86 for the 2024 Highway Preservation Program
5.2 Resolution #53-24, State funded program for IIJA Discretionary grant assistance terms and conditions SAP 010-596-013 for the State Funding Match Agreement for the Highway 212 Project - Benton Township with the State of Minnesota
5.3 Resolution #54-24, Final Acceptance and Payment to Kamco, Inc. for the 2024 County Wide Crack Seal Project in the amount of $171,880.50.
5.4 Approved Cooperative Agreement with MN DNR to Replace Fishing Pier at Courthouse Lake
5.5 Approved Turf Establishment Work with Wellens Agronomics, LLC for a total of $28,680 for the Hwy 212 Project in Benton Township
5.6 Approved Intersection Lighting Agreement with Xcel Energy in the amount of $31,741.00 for the Highway 212 Project in Benton Township
5.7 Approved One Temporary Social Worker needed in the Health and Human Services Child and Family Department in July 2024.
    5.7.1 Budget Amendment
5.8 Approved Memorandum of Understanding with Carver County Community Development Agency for the purchase of 870 Arboretum Blvd in the city of Victoria. The CDA will acquire the property and Public Works and MnDOT will purchase the property from the CDA in 2-8 years.
5.9 Approved Special Event Use Permit(s) Request for 4th of July Firework Display Event at Lake Waconia and Minnewashta Regional Parks.

5.10 Approved Contract with Millerbernd for Traffic Signal Materials for Highway 17/W. 78th Street Intersection in the amount of $136,565.00 pending finalization of the contract review process.
5.11 Resolution #55-24 approving cooperative agreement for Hwy 7 Safe Road Zone Grant Projects
5.12 Approval to contract with Waste Management for July 1, 2024, to July 1, 2027, in the amount of $95,000.00 for 3 years + contingent funds.
5.13 Approval for Out-of-State Travel Request for Assistant County Attorney to attend the Abusive Head Trauma & Child Death Symposium June 11-June 13, 2024.
5.14 Resolutions 56-24 and 57-24 for Designation of County Road 137 and County State Aid Highway 57
5.15 Resolution 58-24 approving the Initial Offers for Right of Way Acquisition for the Highway 41/10 Project
5.16 Approval of an amendment showing new contract amount to contract with Natural Shore Technologies, Inc for a three-year maintenance plan.
5.17 Resolution 59-24 approving participation in the 2024 State Performance Measurement Program.
5.18 Approval of a $2,000 Donation from the Carer Lions club to the Carver County Sheriff's Dive Team
5.18.1 Budget Amendment

Review on June 10, 2024, of Commissioner and Health & Human Services Warrants for June 14, 2024, in the amount of $615,590.42 and Review on June 17, 2024, of Commissioner and Health & Human Services Warrants for June 21st, 2024, in the amount of $397,451.79.

Lynch moved, Fahey seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

6.1 Marty Walsh, Parks Director for Carver County provided an update on the Joint Powers agreement with the city of Chaska for construction and operations of Circle The Brick Trail Segment. Starting Phase II, constructing segment of MN River Bluffs RT,2 miles through downtown Chaska. Projected funding would be $1,526,650 for Carver County. Construction would start 8/12/24 and end on 10/28/24. Future would be that Carver purchase permanent easement from CCRRA for $3,960,000

Motion to approve the Joint Powers Agreement with the City of Chaska for construction and operations of Circle The Brick Trail Segment.

Moved by Degler, seconded by Udermann. Motion carried unanimously.

Lynch moved, Fahey seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

7.1 Mark Metz, County Attorney, updated the County Board on Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment. Metz reviewed statute and requirements of appointment of nominees. RPBCWD is currently ~~being~~ represented by Larry Koch with a term expiring 7/31/24. City of Chanhassen submitted 3 nominees: Bonnie Nelson, Andrew Aller and Edward Goff. Metz reiterated the Board of Commissioners needs to look at the fair representation of the hydrologic area and can stray from the list if they have a finding that there is not a fair representation of the hydraulic area. Commissioner Udermann inquired about Chaska submitting a list, per Metz Chaska didn't submit a list. Workman would like future information on why Hennepin County has 4 appointments and Carver County only has 1 appointment.

Degler moved to appoint Bonnie Nelson to the open manager seat with RPBCWD because Bonnie Nelson resides near one of the hydrological areas and therefore will contribute to fair representation of the hydrologic areas in the district, Fahey seconded. Motion carried 4 to 1, with Workman voting no.

10.1 Darin Mielke, Assistant Public Works Director spoke on the award of construction contract to Mathiowetz Construction Company for the Highway 212 Project in Benton Township. Mielke stated Phase I, Chaska to Cologne is mostly completed and Phase II, Cologne to NYA will update 5.5 miles of obsolete two-lane to four-lane expressway. The project will also have wider shoulders for agricultural equipment accommodations and snow fences will be included on this segment as well. Establishments of CSAH 57 approximately .34 miles and CR 127 approximately .19 miles as they are new routes.

Resolution 60-24 awarding a construction contract with Mathiowetz Contraction Company for $58,740,616.04.

Moved by Fahey, seconded by Workman. Motion carried unanimously.

ADMINISTRATOR REPORT – Reschedule Hoffmann recognition event to 8/6/2024 at 4:30pm.

Lynch moved, Udermann seconded, to adjourn the Special Session at 9:19 a.m., retreating into the Board of Equalization. Motion carried Unanimously.

David Hemze
County Administrator

ATTEST:_____ _____
County Administrator Chair

CARVER COUNTY BOARD OF APPEAL AND EQUALIZATION – June 18TH, 2024

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tom Workman, Tim Lynch, Matt Udermann, and Crystal Campos, County Auditor.

Udermann moved, Workman seconded, to adopt Robert's Rules of Order for the County Board of Appeal and Equalization. Motion carried unanimous.

Ryan Johnson, County Assessor, administered the County Board of Equalization – Oath, to Board members.

Johnson gave a summary of the 2024 assessments and explained the 2024 assessed values were determined based on qualified sales which occurred between October 1, 2022, through September 30, 2023. Johnson reviewed the primary functions of the assessor's office and why property tax works. Inspections are completed on each property on a 5-year cycle, and new construction yearly. For the 2024 residential valuation there was a 1.24% average increase with the average Carver County wide median home value now at $418,700 up 2%.

Johnson highlighted value increases to residential (+1.2%), commercial (3.2%), industrial (+6.3%), agricultural (9.5%) and apartment properties (+0.9%).

Johnson answered questions about entry into the home. Per statue you do not need to let Assessors into your home. If entrance is refused the assessor is authorized to estimate the property's market value based on exterior conditions and finishes. They also look at sales and remodeling trends in the surrounding area, to support market value. Johnson encouraged homeowners to call in the Spring if they are concerned with the assessment and they can review it.

Assessments are highly scrutinized by the state and no orders or watch items were issued from the State Board of Equalization. The Carver County Assessor's office was praised by the state for work done on the 2024 assessment. Johnson reviewed staffing requirements to become an assessor and staff retention. Also noted that staff need to be competent and highly knowledgeable to complete this job. In 2023, a Carver County case went to trial and the tax court judge sided with Carver's analysis. Johnson stated that residents need to file paperwork and have an independent appraisal to take it to court.

Carver County's total (taxable) market value increased from $21.4 to $22.3 Billion for the 2024 assessment with a total market value of $24.7 billion.

For the 2024 Assessments there were 395 total inquiries this is down from 533 last year. Typically, most inquiries are received in the larger districts: Carver, Chaska, Chanhassen, Victoria, and Waconia. Most concerns were related to residential parcels, followed by Ag land and finally C/I.

Brett and Anna Adams, Chanhassen submitted background information on their appeal related to their 2024 assessed value. Brett appeared on June 18, and he highlight the discrepancies of the evaluation of his home. Adams submitted a recommendation of a $530,000-$545,000 value, noting a lack of amenities, square footage of home and comparable sales in the neighborhood.

Jessica Pike, Sr. Appraiser for Carver County Assessor's office stated the value of the home should remain at $620,000. Pike completed a walk thru at the property on 4/19/24. This neighborhood has about 136 parcels, most built in the 1990's and sales are between $600,000 – $830,000.

Workman moved, Udermann seconded, to set the value of 659 Lake Susan Hills Drive, Chanhassen at $585,000. Workman and Udermann voted aye. Fahey, Lynch, Degler and Crystal Campos voted nay. 2-4 Motion failed

Udermann moved, Degler seconded, to set the value at $600,000. Lynch, Udermann, Degler and Crystal Campos voted aye. Fahey and Workman voted nay. 4-2, Motion carried.

Lynch moved, Workman seconded, to adjourn the County Board Appeal and Equalization meeting at 10:42 a.m. Motion carried unanimously.

ATTEST:_____ _____

County Administrator Chair

CARVER COUNTY COMMISSIONERS PROCEEDINGS

SPECIAL SESSION – June 25, 2024

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 25, 2024. Chair Gayle Degler convened the session at 9:02 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Matt Udermann and Tom Workman.

Members absent: Tim Lynch

Udermann moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Deb Paige, Emergency Management spoke about declaring a local emergency for Carver County due to spring flooding. Paige advised that declaring a local emergency opens up eligibility for state and federal funding. Currently the threshold for FEMA funding is $491,841 and state funding is $245,920 in damages. This resolution will effectively extend the state of emergency declaration signed by Commissioner Chair Degler on June 21, 2024.

Udermann moved, Fahey seconded, to approve of Resolution 62-24 Declaring Local Emergency for Carver County due to Spring Flooding of 2024 Motion carried Unanimously.

Workmann moved, Udermann seconded, to adjourn the special session at 9:13 a.m., retreating into a work session regarding:
1. Cannabis Zoning and Registration
2. Community/Family Resource Center Community Assessment Findings

David Hemze
County Administrator

ATTEST:_____ _____
County Administrator Chair

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Professional Service Agreement with Love INC for the Car Assistance Repair Program

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 7/9/2024

Contact: Kate Probert Fagundes Title: Deputy Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Health and Human Services(CCHHS) customers have demonstrated a need for reliable transportation. Multiple community assessments conducted by Carver County Health and Human Services have identified that it is essential for residents, especially low-income families, and seniors to have reliable transportation. Transportation enables the movement of people and goods, supporting social progress and a vibrant economy. Car access increases opportunities to participate in social life beyond home and is positively associated with health status. Investments in car repairs extend the life of the car, improve performance, and increase resident safety.

On October 4, 2022 (RBA 8616) the Carver County Board of Commissioners approved $300,000 from Carver County's Budget Stabilization Account (BSA) for Love INC to provide qualifying Carver County residents with the service of car repairs and/or diapers. On February 7, 2023 (RBA 8869) the Carver County Board of Commissioners approved a $100,000 contract with Love INC to support the diaper distribution program. This left $200,000 to be used for the car repair program at a later time.

CCHHS worked in partnership with Love INC and created a car repair program, named Car Repair Assistance Grant (CRAG). The program will provide grants of up to $2,000 each for car repair and up to $250 for towing services to eligible residents. The resident will be required to pay 20% of the total repair cost not to exceed $300. The program aims to help low-income families/residents and seniors. Love INC plans to partner with a local small business to conduct the repairs at a discounted service rate.

CCHHS requests approval of a Professional Service Agreement (PSA) with Love INC to administering the car repair program utilizing the already allocated $200,000 from the BSA , effective July 1, 2024 through June 30, 2026.

The service of car repairs aligns with the County's values of creating and maintaining safe, healthy, and livable communities, developing strong partnerships to connect people to services and information, and managing the challenges and opportunities resulting from growth and development.

ACTION REQUESTED:

Motion to approve a Professional Service Agreement with Love INC for the car repair program with a not to exceed amount of $200,000 for the period beginning July 1, 2024, through June 30, 2026.

FISCAL IMPACT: Included in current budget **FUNDING**

If "Other", specify:

FTE IMPACT: None	**County Dollars =**	**$0.00**
	BSA	$200,000.00
	Total	$200,000.00
	Insert additional funding source	

Related Financial/FTE Comments:
On October 4, 2022, RBA 8616, the Carver County Board of Commissioners approved $300,000 from Carver County's Budget Stabilization Account (BSA) for Love INC to provide qualifying Carver County residents with the service of car repairs and/or diapers. The funds are in the 2024 HHS approved budget.

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RBA 2024 - 9911

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Agreement No. 1054987 with the State of MN for Construction of Highway 212 (resolution)

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 7/9/2024

Contact: Darin Mielke Title: Assistant Public Works Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: (•) Yes ( ) No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency for the Highway 212 Project – Benton Township which includes safety improvements and the expansion of Highway 212 to 4-lanes from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (W) in the City of Cologne. Carver County was successful in obtaining $7.5 million in Minnesota Highway Freight Program federal funds, $10 million in INFRA federal Funds, $6.5 in Congressionally Directed Federal Funding and $3.5 million in Regional Solicitation federal funds. An additional $47 million of State funding is being directed to this project as well for construction and also engineering, right of way and other pre-construction costs. This project is eligible for the expenditure of federal aid funds and is programmed in the federally approved State Transportation Improvement Plan (STIP) for the state fiscal year 2024, and is identified in MnDOT records as State Project 010-596-013 and 1013-77, and in Federal Highway Administration ("FHWA") records as Minnesota Project STBG-CDS-INFRA-PRO-1024(127).

As the lead agency, Carver County completed the bidding process in June and construction is anticipated to begin in mid-July 2024 and be substantially complete by October of 2026. The cooperative agreement includes MnDOT Federal and State Bond funds for the construction portion of this project. The agreement also includes the roles and responsibilities of each agency, including MnDOT staff performing the construction administration and inspection work for the project.

The costs as shown below are for the estimated construction costs only, and do not include engineering, right of way or other pre-construction costs.

ACTION REQUESTED:

Motion to approve a resolution to enter into a Cooperative Construction Agreement with the State of Minnesota for the HIghway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Federal Regional Solicitat	$3,500,000.00
Federal Freight Funds	$7,500,000.00
MnDOT Bond Funds	$22,802,866.80
MnDOT Federal Funds	$5,000,000.00
INFRA Funds	$10,000,000.00
Federal CDS	$6,500,000.00
IIJA State Match Funds	$3,437,749.24
Total	$58,740,616.04

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9913

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: July 9, 2024 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

AGREEMENT NO. 1054987
BETWEEN
CARVER COUNTY AND THE STATE OF MINNEOSTA

IT IS RESOLVED that Carver County enter into MnDOT Agreement No. 1054987 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the grading, bituminous paving, lighting, ADA improvements, Bridge No. 10063 construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 212 from 1,745 feet west of Tacoma Avenue to 145 feet west of County State Aid Highway (CSAH) 36/Lake Street West and on CSAH 51 from 1,938 feet south of TH 212 to 1,360 feet north of TH 212 within the corporate under State Project No. 1013-77.

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 9th day of July, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of July, 2024.

_____
Dave Hemze County Administrator

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Permanent Transportation Agreement Between Carver County and Carver County Regional Railroad Authority

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 7/9/2024

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title: Parks and Recreation Director

Attachments: ○ Yes ◉ No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The City of Chaska received federal funds to extend a segment of the Minnesota River Bluffs Regional Trail in Chaska. The planned project extends the trail from First Street near Athletic Park to the East Creek Diversion Channel near the intersection of Audubon Road and County Road 61 ("Project"). The Project extends the trail over two parcels of real property owned by the Carver County Regional Railroad Authority (CCRRA) and over one parcel of real property owned by the County. The Project is planned to be under construction later this summer.

On June 18, 2024, the CCRRA obtained Board Approval to enter a joint powers agreement with the City of Chaska (JPA) for the construction, operation, and maintenance of that section of the trail that extends on a portion of the former Union Pacific Railroad corridor owned by CCRRA, and identified by PID Nos. 30.9990600 and 30.9990500, "CCRRA Property."

Additionally, and by separate action, the County plans to issue a permit to the City of Chaska to construct, maintain, and operate that section of the trail that extends on the parcel of County owned property which lies along County Road 61, and is identified by PID No. 30.0045600.

It is requested that the County Board provide authorization to the County to enter into a Permanent Transportation Easement Agreement with the CCRRA.

The PTE grants permanent property rights to the County on the CCRRA Property. The PTE also has terms which allow the County to carry out the CCRRA's rights and obligations under the JPA related to the construction, operation, and maintenance of the section of trail that lies on the CCRRA Property. The PTE also includes existing terms and conditions that encumber the CCRRA Property and that run with the land, including but not limited to terms and conditions that require the CCRRA Property be preserved for future transportation system purposes or uses, including but not limited to use as a bus transit system, freight rail, and a light rail transit system, and for the location of communication, storm sewer, sanitary sewer, and water facilities, ground surface drainage ways, and other public improvement utilities, and which allow the CCRRA Property to be used in the interim for a public recreational trail, including but are not limited to foot travel, bicycle travel, and inline skating.

Additionally, the PTE allows the County to grant the right of access to and the right to be upon designated sections of the CCRRA Property, to the City of Chaska to:

- Construct the trail; and
- Perform maintenance, operation, and repair of trail improvements; and
- Perform any other activity which is reasonably related and necessary to the construction, the ongoing maintenance, operation, repair, and use of existing trail improvements and trail improvements of the Project.

ACTION REQUESTED:

Motion to enter into a Permanent Transportation Easement Agreement with CCRRA, upon completion of and subject to the contract review process, which:

1. Grants A Permanent Transportation Easement from CCRRA to Carver County over sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for transportation and other purposes; and
2. Grants certain real property rights from CCRRA to the County to sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for purposes of operating and maintaining the trail; and
3. Allows the County to grant access rights and the right to be upon sections of CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 to the City of Chaska to construct, operate, and maintain a public recreation trail.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

At a later date, the County plans to request Board approval of a grant agreement with the Metropolitan Council for the County's acquisition costs of the Permanent Transportation Easement over sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for the purpose of extending the Minnesota River Bluffs Regional Trail in Chaska.

Office use only:

RBA 2024 - 9895

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Professional Services Agreement with BOLTON AND MENK INC for Public Works ADA Transition Plan

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 7/9/2024

Contact: Darin Mielke Title: Assistant Public Works Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County's ADA Transition Plan for County Highway Rights of Way was last updated in 2014 and is need of updates to reflect changes over the past ten years. In addition, a current plan is needed for future funding solicitations through the Metropolitan Council. Public Works solicitated a proposal from Bolton & Menk due to their familiarity with the ADA Transition Plan process and with Carver County. The work proposed by Bolton & Menk includes an update to the 2014 County Highway Rights of Way and a new ADA Transition Plan component for County Parks and Trails. The services include coordination and analysis of the County's data collection related to the Self-Evaluation phase, policy and practice review of the County's policies, practices, and programs to identify ADA deficiencies, completing the ADA Transition Plan documentation to include findings, and provide a plan and schedule for bringing facilities into ADA compliance. Public involvement and communication tasks for the project are also included. Staff is recommending approval of this professional services contract to further ADA work to be in compliance with federal law.

ACTION REQUESTED:

Motion to contract with BOLTON AND MENK INC to update Carver County Public Works ADA Transition Plan, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = **$83,677.19**

FTE IMPACT: None

Total $83,677.19

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9956

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Hennepin - Carver County Joint Powers Agreement to administer Employment and Training Services under Workforce Innovation and Opportunity Act

Primary Originating Division/Dept: Health & Human Services - Income Support

Meeting Date: 7/9/2024

Contact: Kate Probert Fagundes Title: Deputy Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Hennepin-Carver Workforce Development Board (HCDWB), serving suburban Hennepin County (excluding the City of Minneapolis) and Carver County, is one of sixteen workforce development boards in the state of Minnesota. The role of the Board is to direct the strategic investment and alignment of employment and training resources within our two counties.

Following Minnesota Stat. 471.59 Hennepin County and Carver County agreed to cooperate in the implementation of employment and training services as authorized by the Congress of the United States and enacted in Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA). The relationships between two counties are documented through a Joint Powers Agreement (JPA). This agreement establishes a mechanism for Hennepin and Carver Counties to cooperate in the development and implementation of employment and training services and for carrying out the program responsibilities outlined in the JPA. The existing JPA technically expired on June 30, 2022, but was extended for two years allowing both Counties to review and re-negotiate terms of the Joint Power Agreement.

The start of the new JPA is July 1, 2024. The agreement will be reviewed every four years. The new agreement includes the following changes:

1)Carver County will permanently hold and recommend an appointment for the Economic and Community Development seat;

2)Officially establishes a non-voting Ex-Officio position for a Carver County Commissioner;

3)Clarifies Minnesota Youth Program governance and funding; and

4)Clarifies overall program governance and funding.

As part of WIOA , the Hennepin-Carver Workforce Development Board contracts with multiple entities to deliver WIOA- funded and State-funded Adult, Dislocated Worker, and Youth services in Suburban Hennepin County (excluding Minneapolis) and Carver County (i.e. the Workforce Development Area). The HCWDB contracts with Carver County, with Hennepin County serving as the fiscal/administrative agent, for the development and implementation of these employment and training services within Carver County. Carver County Health and Human Services directly provides services administered under this Master Agreement.

Pursuant to the Master Agreement, valid from 07/01/2024 through 06/30/2027, Carver County will receive approximately 11.91% of funds allocated to the Hennepin-Carver Local Area for each of the programs: WIOA Dislocated Worker, State Dislocated Worker, and WIOA Youth programs.

If either county experiences a shift in program need and/or performance, resources may be transferred between Hennepin and Carver Counties with the approval of the Hennepin-Carver Workforce Development Board.

The new Master Agreement and 11.91 percent funding was approved by the Hennepin-Carver Workforce Development Board on April 3, 2024.

ACTION REQUESTED:

Motion to approve the Joint Powers Agreement between Hennepin County and Carver County, effective July 1, 2024.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Contract with Superior Consulting, LLC

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 7/9/2024

Contact: Peter Henschel Title: Chief Information Officer

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Information Technology (IT) Department in collaboration with the Health and Human Services (HHS) Division is requesting to contract with Superior Consulting, LLC on a pivotal data analytics project aimed at providing HHS leadership with comprehensive reports and dashboards. These tools will empower leaders to make data-driven decisions based on HHS data. The initial phase of this project involves creating reports for the Child and Family Services Department, the Home & Community-Based Care Department, and the Behavioral Health Housing Department within HHS. This foundational step will not only address immediate needs but also establish a data warehouse infrastructure for the County. This infrastructure will serve as a cornerstone for building additional reports and automating the data retrieval and update process, ensuring real-time data analytics for informed decision-making.

The project will utilize an on-premises data instance at the County to host the new data warehouse. Data will be ingested from HHS data sources into the data warehouse. The dashboards will be developed using Microsoft Power BI, leveraging data from the data warehouse to provide dynamic and interactive reports. The estimated cost of this project ranges from $46,000 to $56,000. This investment aligns with market hourly rates for similar services, as verified by the IT Department's cost comparison. This project is a critical step towards achieving the County's goals of enhancing data analytics capabilities and promoting data-driven decision-making across departments.

ACTION REQUESTED:

Motion to approve the contract with Superior Consulting, LLC pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = **$56,000.00**

FTE IMPACT: None

Total $56,000.00

Insert additional funding source

Related Financial/FTE Comments:
The cost of this Agreement shall not exceed $56,000. Carver County will pay contractor based on hourly rates provided in the Statement of Work of work completed. HHS funds are $30,000 and IT funds are $26,000.

Office use only:

RBA 2024 - 9918

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Sauer Family Foundation Grant for Community Resource Center implementation

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 7/9/2024

Contact: Kate Probert Fagundes Title: Deputy Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On July 11, 2023 (RBA 9203), the Carver County Board of Commissioners accepted and authorized use of a $75,000 grant award from the Sauer Family Foundation for Carver County Health and Human Services (CCHHS) to explore developing a Family Resource Center (FRC) or Community Resource Center (CRC) in Carver County to integrate our community-based services and reduce child maltreatment. The purpose of the funds was to complete a community assessment.

On December 12, 2023 (RBA-9479) the County Board approved a contract between Carver County Health and Human Services and The Improve Group, using the $75,000 Sauer Family Foundation Grant Award, to conduct the Community Resource Center (CRC) Assessment.

On June 25, 2024 (RBA 9914), CRC Community Assessment findings were shared with the County Board of Commissioners.

Following completion of the Community Resource Center Assessment in May, Carver County Health and Human Services (CCHHS) applied for a two-year Sauer Family Foundation Implementation Grant. The focus of the grant is to work collectively with specifically interested and invested community and county partners to implement the findings identified in the Community Resource Center Assessment.

On June 17, 2024, CCHHS received notice that the Sauer Family Foundation Board of Trustees approved CCHHS's grant proposal, and awarded multi-year funding: SFF 2024: $190,000; SFF 2025: $200,000. The second-year funding release is contingent upon the acceptable completion of a required interim report. There are 39 states, including the State of Minnesota, that are currently operating CRCs as an evidence-supported model to deliver services to the community.

ACTION REQUESTED:

Motion to accept Sauer Family Foundation grant funding for SFF 2024 of $190,000 and SFF 2025 of $200,000 and approve Carver County Health and Human Services continuing Community Resource Center implementation work.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	**$0.00**
SFF grant 2024	$190,000.00
SFF grant 2025	$200,000.00
Total	$390,000.00

Insert additional funding source

Related Financial/FTE Comments:
Total of $390,000 Sauer Family Foundation Grant Funds to support implementation of the CRC.

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Accept Sauer Family Foundation Grant funds for the Community Resource Center/Family Resource Center implementation

Department:

Meeting Date: 7/9/2024

Requested By: Denise Heckmann

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☑ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

DEBIT			CREDIT		
Description of Accounts	**Acct #**	**Amount**	**Description of Accounts**	**Acct #**	**Amount**
Professional & Tech Fees	11-422-700-0019-6260	$190,000.00	2024 Sauer Grant	11-422-700-0019-...	$190,000.00
Professional & Tech Fees	11-422-700-0019-6020	$200,000.00	2025 Sauer Grant	11-422-700-0019-...	$200,000.00
TOTAL		$390,000.00	**TOTAL**		$390,000.00

Reason for Request:

Acceptance of a two-year Sauer Grant award to be used for a Family/Community Resource Center

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Approval of transit expansion and authorization to use TAA funds to fund services

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 7/9/2024

Contact: Kate Probert Fagundes Title:

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Based on guidance from the Carver County Strategic Plan, the Health and Human Services Public Health Community Health Assessment, and the 2040 Carver County Comprehensive Plan, staff have been working on a proposal to increase transit availability for Carver County residents. The transit workgroup consisting of staff from SouthWest Transit, Smartlink Mobility Management, Public Works, Health and Human Services, and Planning & Water Management presented options to the Carver County Board of Commissioners on January 30, 2024 (RBA 9586).

The Carver County Board of Commissioners directed staff to work on transit expansion with SmartLink Mobility Management and SouthWest Transit with consideration to utilize the Transportation Advancement Account (TAA) to fund expanded and mid-day circulator services. The TAA was created in 2023 to provide funding to local agencies for transportation purposes.

The transit workgroup partnered with Scott County/Carver County SmartLink Mobility Management Board and Metropolitan Council to expand existing TransitLink hours to 9 pm on weekdays and weekends from 7:30 am to 4:30 pm. All fares for these extended hours will be three dollars and fifty cents each way and can be cash or the GoTo Card. Drivers will be supplied by the current contract holder. Scott County/Carver County SmartLink Mobility Management operated by Scott County will provide operational and scheduling support for the expanded service. Cost share for this expansion is 50/50 between Carver County and Metropolitan Council with the Go To Fares and cash collected counted as a Credit for the services before reconciliation.

In addition, Mid-Day fixed Circulator Service will be one day per week for each city in the county based on the city's needs between the hours of 9:30 am and 1:30 pm. No reservations will be needed. There will be time points for boarding at facilities or stops along with designated business stops like grocery, retail, and medical. The loop will run for 2-3 hours, and the cost for the loop will be one dollar each way. If additional hours are needed to deliver circulator services, the cost share between Metropolitan Council and Carver County will be the same as expanded services, 50/50.

Marketing for these new services will be on a cost-share 50/50 process with the Metropolitan Council and Carver County.

The Scott/Carver Transit as SmartLink Mobility Management operated by Scott County Agreement was amended to include new changes.

The funds to support expanded services and the mid-day circulator will come from the TAA account. The total budget for Carver County for 2024 is $34,000, 2025 is $87,000, and 2026 is $85,000. The ongoing budget may adjust based on service use and costs. The Carver County Public Works Department, following direction from the Carver County Board of Commissioners, oversees administration of the TAA account. The Carver County Public Works Department plans to transfer TAA funds to Carver County Health and Human Services for oversight and administration of the expanded and mid-day circulator services.

The transit workgroup plans to provide a detailed report to the Carver County Board of Commissioners at the end of 2026 outlining the outcomes of the expansion and mid-day circulator services.

ACTION REQUESTED:

Motion to approve an amendment to the Scott/Carver Transit SmartLink Mobility Management Agreement and authorize use of the Transportation Advancement Account to fund expanded and mid-day circulator services.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING	
County Dollars =	**$0.00**
TAA 2024	$34,000.00
TAA 2025	$87,000.00
TAA 2026	$85,000.00
Total	$206,000.00

Insert additional funding source

Related Financial/FTE Comments:

The funds to support expanded services and the mid-day circulator will come from the TAA account. The total budget for Carver County for 2024 is $34,000, 2025 is $87,000, and 2026 is $85,000. The ongoing budget may adjust based on service use and costs. The Carver County Public Works Department, following direction from the Carver County Board of Commissioners, oversees administration of the TAA account. The Carver County Public Works Department plans to transfer TAA funds to Carver County Health and Human Services for oversight and administration of the expanded and mid-day circulator services.

Office use only:

RBA 2024 - 9928

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Approval of transit expansion and authorization to use TAA funds to fund services

Department:

Meeting Date: 7/9/2024

Requested By: Kate Probert Fagundes

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☑ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☑ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

DEBIT			CREDIT		
Description of Accounts	**Acct #**	**Amount**	**Description of Accounts**	**Acct #**	**Amount**
Transit expansion	11-420-695.6260	$34,000.00	Professional Services	32-307-695.6680	$34,000.00
TOTAL		$34,000.00	**TOTAL**		$34,000.00

Reason for Request:

Utilize TAA funds for Carver Transit SmartLink expanded services.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Two temporary positions needed in CCHHS Income Support Department

Primary Originating Division/Dept: Health & Human Services - Income Support

Meeting Date: 7/9/2024

Contact: Kate Probert Fagundes Title: Deputy Director

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County Health and Human Services Division (CCHHS) through its Income Support Department administers Childcare Assistance Programming (CCAP). Currently, there are 2 FTEs, which are both vacant, dedicated to program administration and case management services offering support to 203 families in Carver County.

The Workforce Development Supervisor and an Employment Guidance Counselor are currently providing limited case management services to families receiving childcare assistance from Carver County Health and Human Services. To manage the mandated programmatic requirements, high demand, and to provide effective, timely service delivery, CCHHS is requesting approval to hire two (2) STOC Financial Assistance Specialist positions with Child Care Assistance Program focus/specialty for the Income Support Workforce Development/CareerForce unit. The maximum cost, per County Finance, for each STOC position is $20,446 at a maximum of 67 days, with the total for two positions being $40,892. The State of MN Department of Human Services Unwinding Grant will be utilized to cover 100% of the STOC position(s) cost. No county tax levy will be required to fund these temporary positions.

The Childcare Assistance Program provides financial assistance to help families with low income to pay for childcare so that parents may pursue employment or education leading to employment while children are well cared for and prepared to enter school. The program is a mandatory program, and the county is required to provide this service to residents.

ACTION REQUESTED:

Motion to approve hiring two STOC Financial Assistance Specialist positions with Child Care Assistance Program specialty for Carver County Health and Human Services utilizing State of MN Department of Human Services Unwinding Grant funds, effective July 2024.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	**$0.00**
Unwinding Funds	$40,892.00
Total	$40,892.00

Insert additional funding source

Related Financial/FTE Comments:
Funds are included in HHS 2024 approved budget

Office use only:

RBA 2024 - 9931

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Purchase of WRAP Technologies VR training system

Primary Originating Division/Dept: Sheriff

Meeting Date: 7/9/2024

Contact: Michael Wollin Title: Commander

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

At the work session (RBA 9636) on 02/27/2024, the Sheriff came before the board to present initiatives to leverage technology to further accountability, transparency, public safety, and recruitment/retention efforts in the Sheriff's Office. Areas of technology included Virtual Reality (VR) simulation technology to further scenario based training by enhancing skill building and decision making performance by the Sheriff's Office team. The Commander of Operations and his team evaluated a minimum of three different training systems, Apex, Virtra, and WRAP Technologies. WRAP Technologies system was identified as the system for purchase. Pricing allows for the purchase of two systems to best meet the needs of the Sheriff's Office to further training in both Operations and Jail Services as well as the potential for community engagement during the course of citizen's academies or other activities. No local business offers VR training systems for procurement in accordance with local preference policy.

ACTION REQUESTED:

Please approve utilization of public safety aid funds received from the State of MN to purchase and implement a WRAP Reality Virtual Training system in the Carver County Sheriff's Office.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Public Safety Aid	$75,405.00
Total	$75,405.00

Insert additional funding source

Related Financial/FTE Comments:
In 2023, the Sheriff's Office received one-time public safety aid of $1,474,582 from the State of MN. If the Sheriff's recommendation is approved, the remaining balance of Public Safety Aid after this purchase will be $979,177.00.

Ongoing costs incurred for annual software updates and warranty will be prioritized in the strategic budget planning in 2025 for the 2026 budget year.

Office use only:

RBA 2024 - 9915

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Purchase of WRAP Technologies VR training system

Department:

Meeting Date: 7/9/2024

Fund:

- ☐ 01 - General
- ☑ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Commander Mike Wollin

DEBIT			CREDIT		
Description of Accounts	**Acct #**	**Amount**	**Description of Accounts**	**Acct #**	**Amount**
Equipment/Services	02-209-236.6454/6346	$75,405.00	Professional Services	02-209.6260	$75,405.00
TOTAL		$75,405.00	**TOTAL**		$75,405.00

Reason for Request:

Allocate public safety aid to purchase two WRAP Technologies Reality Virtual Training system in the Carver County Sheriff's Office.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
IT Policy Manual Updates

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 7/9/2024

Contact: Peter Henschel Title: Chief Information Officer

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Information Technology Department (IT) in the Public Services Division is recommending updating and adding policy language to standardize IT operations, implement best practices, clarify current language, and tighten compliance.

IT is recommending the following additions and changes to the IT Acceptable Use Policy (Administrative Policy Manual):

- Add language on employee appropriate use of Artificial Intelligence.
- Add language on Artificial Intelligence selection factors by decision makers.
- External form/survey data collection procedure.
- Internal form/survey data collection procedure.
- Outlook backgrounds not allowed within email.

IT is recommending the following additions and changes to the IT Equipment Policy (Administrative Policy Manual):

- IT backups are for recovery purposes.
- Exchanging of IT equipment between employees is prohibited.
- Employee IT equipment process to return equipment to IT upon termination.
- Remote worker IT equipment distribution process.
- Employee's end-user computing devices must be enrolled in the County's Device Management System.
- Only the buy-up or BYOD mobile devices need to go through the annual mobile device renewal procedure.
- Stricter policy around removable media and use.

All policy changes and additions have gone through staff review.

ACTION REQUESTED:

Motion to approve updates and additions to the IT section of the Administrative Policy Manual.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:
The policy updates do not have a direct impact on staffing or the budget.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Environmental Services Department Reorganization

Primary Originating Division/Dept: Public Services - Environ. Svc.

Meeting Date: 7/9/2024

Contact: Brad Hanzel Title: Environmental Services Manage

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Due to the recent internal promotion of Environmental Services Manager and a resulting position vacancy, there is an opportunity and need for reorganization within the Environmental Services Department.

Staff is proposing to eliminate the Environmental Supervisor - Government Center position (currently vacant) and replace it with a new Senior Environmentalist position. The Senior Environmentalist would play a critical role in supporting Environmental Center operations and would also help manage programs and strategies outlined in the upcoming update to the County Solid Waste Management Plan. This reorganization aims to enhance operational efficiency and better align with both departmental objectives and community needs.

Through the restructure, the total number of employees in the department would remain the same. The annual cost of the Environmental Supervisor - Government Center (C51) position to be eliminated is $176,935, and the annual cost of the Senior Environmentalist position (C42) to be created is $132,044. This results in a total annual cost savings of $44,891 for the requested change. Savings would be used to offset increasing operational costs of the department.

ACTION REQUESTED:

Motion to create a 1.0FTE Senior Environmentalist position and eliminate a 1.0FTE Environmental Services Government Center Supervisor position.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

FUNDING

County Dollars =	
Solid Waste Fee Salary re	($176,935.00)
Solid Waste Fee Salary ac	$132,044.00
Solid Waste Fee Professic	$44,891.00
Total	$0.00

Insert additional funding source

Related Financial/FTE Comments:
The County Solid Waste Fee covers the cost of this FTE. The requested changes result in an annual cost savings, therefore a budget amendment is requested to reallocate the savings within the department budget.

Office use only:

RBA 2024 - 9926

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Environmental Services Department Reorganization

Department: Public Services - Environ. Svc.

Meeting Date: 7/9/2024

Requested By: Brad Hanzel

Fund:

- [x] 01 - General
- [ ] 02 - Reserve
- [ ] 03 - Public Works
- [ ] 11 - CSS
- [ ] 15 - CCRRA
- [ ] 30 - Building CIP
- [ ] 32 - Road/Bridge CIP
- [ ] 34 - Parks & Trails
- [ ] 35 - Debt Service

DEBIT		
Description of Accounts	**Acct #**	**Amount**
Professional & Tech. Fees for Services	01-123-131-0000-6260	$44,891.00
TOTAL		$44,891.00

CREDIT		
Description of Accounts	**Acct #**	**Amount**
Salaries and Wages	01-123-130-0000-...	$44,891.00
TOTAL		$44,891.00

Reason for Request:

Change in FTE (Supervisor to Sr. Environmentalist). Cost savings to be used to offset operational expense at the Environmental Center.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Create 1.0 FTE Data Practices Specialist and Eliminate a 1.0 FTE Records Technician

Primary Originating Division/Dept: Sheriff - Administrative Services

Meeting Date: 7/9/2024

Contact: Jason Kamerud Title: Sheriff

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title: Sheriff

Attachments: ○ Yes ◉ No

Strategic Initiative:
Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

In response to an increase in large scale data requests, the Sheriff's Office is requesting to eliminate 1.0 FTE Records Technician (A13) and to create 1.0 FTE Data Practices Specialist (B22). This new position will work under the direction of the Records Supervisor in the Sheriff's Office, and conduct legal research, case law, and issue analysis to assist the Responsible Authority in preparation, compiling, and correspondence to data requests relating to Carver County government operations including Sheriff's Office, Attorney's Office, Health and Human Services, and County Administration. This position will help Carver County respond to substantive date requests in a consistent and timely manner.

ACTION REQUESTED:

Approve the elimination of 1.0 FTE Records Technician and creation of 1.0 FTE Data Practices Specialist.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =	**$9,335.00**
Total	$9,335.00

Insert additional funding source

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Related Financial/FTE Comments:

The annual cost to eliminate the Records Technician position and create a Data Practices Specialist position will be covered by reallocating budget within the Sheriff's Office. No additional levy dollars are being requested.

The Sheriff's Office has reviewed the allocation of work utilizing the conceal and carry funds allowing levy dollars to be freed up to support this new position.

Office use only:

RBA 2024 - 9925

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Create 1.0 FTE Data Practices Specialist and Eliminate a 1.0 FTE Records Technician

Department:

Meeting Date: 7/9/2024

Fund:

- [ ] 01 - General
- [x] 02 - Reserve
- [ ] 03 - Public Works
- [ ] 11 - CSS
- [ ] 15 - CCRRA
- [ ] 30 - Building CIP
- [ ] 32 - Road/Bridge CIP
- [ ] 34 - Parks & Trails
- [ ] 35 - Debt Service

Requested By: Kate Miner

DEBIT			CREDIT		
Description of Accounts	**Acct #**	**Amount**	**Description of Accounts**	**Acct #**	**Amount**
sal & ben	02-202.611x	$9,335.00	conceal & carry fees	02-202-000-1656....	$9,335.00
sal & ben	01-201-201.611x	$9,335.00	sal & ben	01-201-201.611x	$9,335.00
TOTAL		$18,670.00	**TOTAL**		$18,670.00

Reason for Request:

To cover the cost of the elim/create, CSO has reviewed the work breakout of gun permits and what can be covered by conceal and carry funds, which has allowed some levy to be freed up and available for covering the Data Practices Specialist. Note- this position will not be funded by conceal & carry funds, but covered by freed up levy dollars within the CSO budget.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Amendment to PCS Site Agreement

Primary Originating Division/Dept: Public Services

Meeting Date: 7/9/2024

Contact: Nick Koktavy Title: Assistant County Administrator

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

In 2000, Carver County and Sprint Spectrum L.P., (SSLP) entered into a Personal Communications Services System (PCS) Site Agreement whereby the County leased a portion of land at the Public Works Headuarters in Cologne (11360 Highway 212) to SSLP to construct and operate a communications facility (cell tower). As part of the agreement, the Sheriff's Office has three antennas on the tower and the County receives a monthly payment.

Since that time, STC Five LLC became the successor-in-interest in the agreement from SSLP.

The term of the agreement will expire on February 15, 2025. The County and STC Five have a desire to amend the terms of the agreement to allow for two additional five year renewal terms beyond the original term. If approved, the agreement would expire on February 15, 2035, unless sooner terminated as provided in the agreement.

ACTION REQUESTED:

Motion to approve the first amendment to PCS Site Agreement and authorize the County Board Chair to sign pending review by the County Attorney's Office and Risk Management.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:
The County currently receives $2,236.08/month and the rate increases 3% each year.

Office use only:

RBA 2024 - 9903

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Minger Construction - Request for Borrow Pit (Fill Material) for Co Rd 40 Project (IUP)

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 7/9/2024

Contact: Christina Neel Title: Land Management Planner

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: (•) Yes ( ) No

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20240021. On June 18, 2024, the County Planning Commission voted 7-0 to recommend approval of Minger Construction's Interim Use Permit (IUP) application to remove approximately 46,000 cubic yards of soil from a farm field to be used for the County Road 40 realignment project, between Hwy 25 and Co Rd 52 in San Francisco Township.

The project would consist of excavating clay material from a 7.3-acre portion of the property from July through September 2024, Monday through Friday. The applicant expects 5 employees on site and 240 truck trips per day. The site is located next to the road corridor (Co Rd 40), which reduces the impact of loaded haul trucks on county roads. The site would be accessed with a temporary haul access.

Carver County Water Management Organization (CCWMO) permitting is required for erosion control as well as a reclamation plan to return the site back to a farm field once the soil material has been removed. Upon completion of the project and all permit requirements are met, the Interim Use Permit shall be terminated.

The San Francisco Town Board recommended approval of the request.

Attached is the township location map and approved Planning Commission Resolution. A copy of the Planning Commission packet is available for review by clicking on this link. 638537137641430000 (carvercountymn.gov)

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20240021 for the issuance of an Interim Use Permit

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

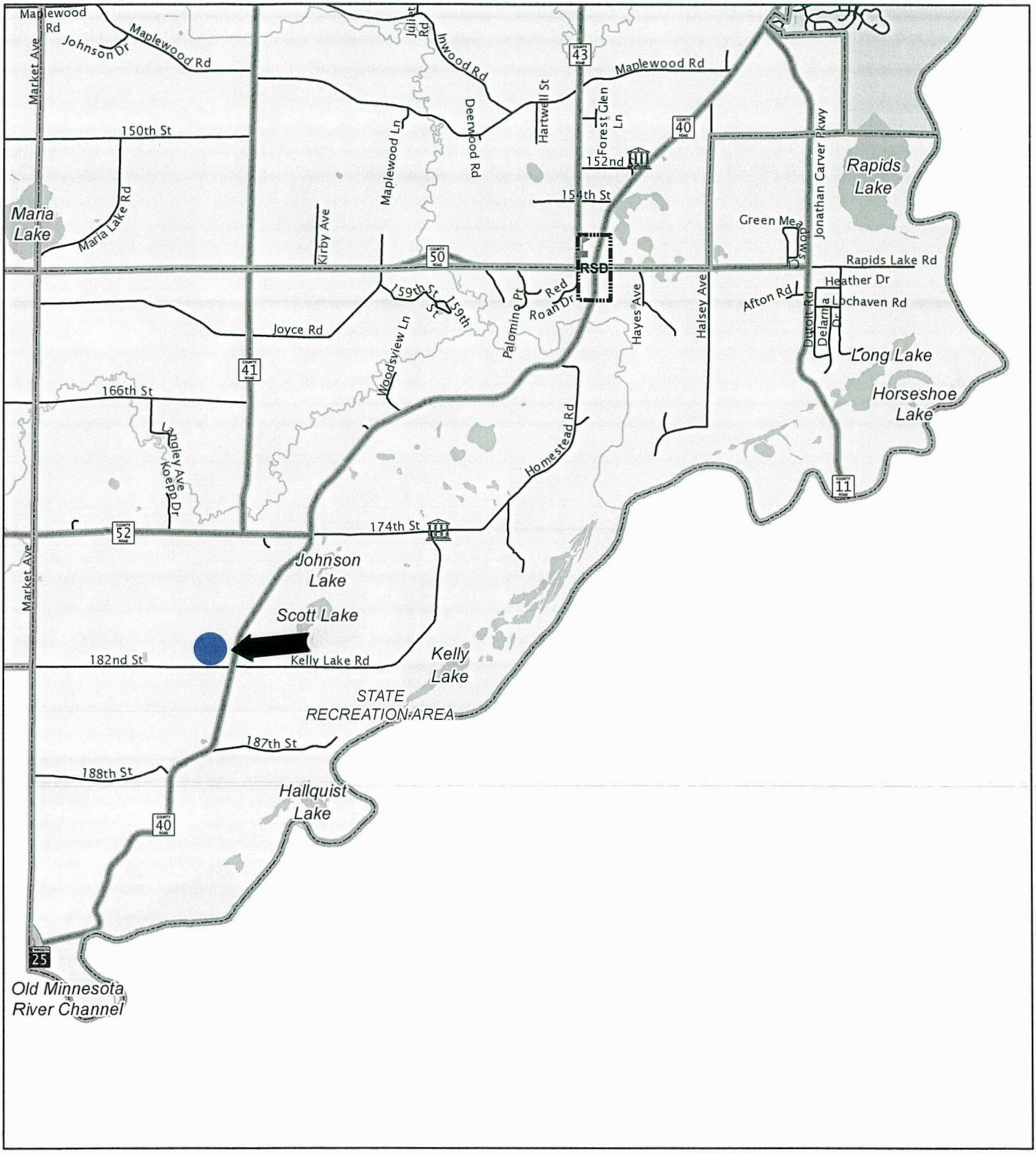
Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9941

SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 1 2 Miles

N W E S

Map Created by Carver County GIS

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ202400021

RESOLUTION #: 24-05

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20240021
APPLICANT: Minger Construction (Wyatt Held)
OWNER: Doug Hillstrom and Anne Keenan
SITE ADDRESS: 18190 County Rd 40 Carver, MN 55315
PERMIT TYPE: Land Reclamation of 10,000+ cu. yds. (Borrow Pit)
PURSUANT TO: County Code, Chapter 152, Section(s) 152.081 and 152.082 (C)(1)
LEGAL DESCRIPTION: See attached Exhibit "A"
PARCEL #: 08-017-0700

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of June 18, 2024; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Doug Hillstrom and Anne Keenan own an approximate 80-acre parcel located in the South Half (S½) of the South Half (S½) of Section 17, San Francisco Township. The property is improved with an existing farmstead (i.e. house and associated buildings), scattered woodlands, and agricultural production land. The site is also located in the Agricultural Zoning District and the Carver County Water Management Organization - CCWMO (Bevens Creek watershed).

2. Minger Construction Company ("Minger"), represented by Wyatt Held, has secured the contract with Carver County to realign a segment of County Road 40 located between Hwy. 25 and Co. Rd 52 in San Francisco Township. The intent of the road reconstruction is to widen road shoulders, straighten the road, flatten slopes, correct drainage issues, and improve safety. With construction happening this summer, the road project requires importing a large amount of soil to the project area. Conveniently located next to the road corridor, the subject property is the proposed site for the soil borrow area. The close proximity of the borrow area reduces project costs and eliminates the impact of loaded haul trucks on County roads traveling to a borrow pit site. The zoning code classifies this type of soil removal as land reclamation.

3. Minger is requesting an Interim Use Permit (IUP) pursuant to Section 152.081 and 152.082 (C)(1) of the Carver County Zoning Code which allows for land reclamation involving 10,000 cubic yards or more as an Interim Use Permit (IUP).

4. The submitted project narrative (dated May 13, 2024) describes the project. Minger has an agreement with the property owner to remove approximately 46,000 cubic yards of soil from the property during the mid-July to mid-September 2024 timeframe. The borrow area is currently a tilled crop production field. The soil would be directly trucked to the adjacent project area. Work vehicles include three articulated dump trucks, an excavator, and a bulldozer. Working hours would be 7:00AM to 7:00PM, Monday through Friday. Five employees will work the site to enable roughly 240 trips "in and out of the site" per day. There will be no public access to the site and no signage on the property.

5. The applicant has submitted site plans (dated May 31, 2024) showing the existing and proposed conditions for where soil would be removed from a 7.3-acre area on the southeast corner the Hillstrom property west of Co Rd 40. The site plan shows a 50-foot setback from property lines, which complies with the setback requirement for land reclamation activities. The site plan shows the contractor trucks using a temporary rock construction entrance to Co Rd. 40. Thus, the trucks would not travel outside of the road construction zone. At the initiation of the project activities, the field's topsoil is stripped and stockpiled (and stabilized) on the southwestern portion of the property. The site plans show perimeter sediment control

on the outside boundary of the disturbed area. The final stabilization site plan contains contour lines showing the borrow area is concentrated on a hill in the center of the project area, reducing the hill's height by about 15 feet. Restoration of the project area includes decompaction of the sub-soil and regrading the field to allow for continued agricultural use.

6. Since there is no public road impact of the soil-hauling trucks, there is not a concern about daily truck traffic on public roads. The applicant's narrative mentions the road will be closed to the public during the soil removal activities.

7. Carolyn Fackler, Carver County Public Works Project Manager for this segment of Co Rd 40 reconstruction, reviewed the application materials. In an email dated June 5, 2024, she stated: *"This information is consistent with what we've been discussing with the contractor in the field. It is to support our construction project and we are in agreement with what is being proposed."*

8. A CCWMO permit is required, and Stormwater Management standards would need to be met for the reclamation of all disturbed areas. Erosion control and stormwater permits have been submitted to the CCWMO and are under review. In an email dated June 4, 2024, Abigail Ernst, WMO Water Resources Program Analyst, noted the stockpile should be surrounded by a silt fence. The CCWMO permit would be issued when all other permitting requirements are met and the surety for the CCWMO permit is submitted. Mike Wanous of the Carver County Soil & Water Conservation District stated in a June 7, 2024, email: *"Since this site is also going to be getting a permit from the WMO – we will provide our comments through that process."*

9. The San Francisco Town Board reviewed and recommended approval of the request during their May 13, 2024, Town Board meeting without any additional comments or conditions.

10. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Interim Use Permit application for the removal of approximately 46,000 cubic yards of material on the parcel described in Exhibit A. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. The Interim Use Permit (IUP) is issued to Minger Construction Company. The permit allows for the remove of approximately 46,000 cubic yards of materials from the subject property. The permit shall not be terminated until all reclamation areas have been completed to the satisfaction of the approved CCWMO permit.

2. The termination date of the IUP shall be when the permittee has completed all permit requirements of the necessary Carver County, CCWMO and other agency permits.

3. The soil movement and land reclamation activities shall operate in accordance with the submitted project narrative (dated May 13, 2024), site plans (dated May 31, 2024), and any/all CCWMO permit approval(s) (i.e. stormwater management, erosion control, etc.), and any/all Carver County Public Works access requirements/right-of-way standards. If there are any inconsistencies between previously submitted versions, the terms of the most recent shall prevail and shall be considered requirements of this permit. The soil movement and land reclamation activities shall be operated and maintained in accordance with the Carver County Zoning Code. These plans shall be attached to and be considered part of this permit.

4. All required plans shall be prepared, submitted, approved, and implemented in accordance with the Carver County Water Management Organization (CCWMO) Water Management guidelines and permit requirements. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Permittee shall obtain an NPDES permit as required by the MPCA.

5. The Permittee shall always comply with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations.

6. The hours of operation shall be in conjunction with the roadway construction, approximately from 7:00AM to 7:00PM Monday through Friday. Dirt hauling shall not occur on federally observed holidays.

7. If internal access roads are used to the extent that dust becomes a problem for surrounding properties, the access roads shall be treated with water or other similar dust control measures.

8. All storage of equipment and materials used in the operation shall be kept within the project area identified in the submitted site plan.

9. Noise pollution shall be kept to the requirements/standards of the Minnesota State Statute Chapter 7030.

10. No trash, garbage, waste, construction debris, or other similar materials shall be deposited in or near the project area.

11. Permittee agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the permittee's performance or failure to adequately perform its obligations pursuant to this permit, or arising out of a dispute as to the ownership of the property.

ADOPTED by the Carver County Planning Commission this 18th day of June 2024.

Scott Hoese

Scott Hoese, Chairman
Carver County Planning Commission

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Approve supporting easement documents for Watertown Wetland Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 7/9/2024

Contact: Brian Praske Title: County Surveyor

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Carver County and the City of Watertown have been cooperating with one another on the Watertown Wetland Project to create a large conservation easement on County-owned property that is located southeast of Watertown. The conservation easement will generate wetland credits for the benefit of the County.

As part of the project, the City of Watertown conveyed land to the County. Then in August of 2022, the County conveyed a Permanent Public Trail Easement (Document No. A750091) and Permanent Drainage and Utility Easement (Document No. A750092) back to the City of Watertown on the tracts of County-owned land.

Each of the easements have lengthy legal descriptions.

The County created a plat for the area, Watertown Wetlands Plat, which creates outlots. The creation of outlots in that plat simplifies legal descriptions and the process of applying for the conversation easement.

The County must release the aforementioned easements before the plat can be recorded in the Recorder's Office. Once the plat is recorded, the County plans to convey the Permanent Public Trail Easement and Permanent Drainage and Utility Easement back to the City of Watertown on tracts of County-owned land. The legal descriptions in those easements refer to the plat and outlots contained therein, and eliminate the lengthy legal descriptions.

In addition, and as part of this project, Nesvold Farms, LLC conveyed real property to the County in fee simple (Document No. A652227), and a Drainage Easement to the County (Document No. A652226) by a separate conveyance. The easement tract for the Drainage Easement extends over the land that the County owns in fee simple. The easement was extinguished by law when the County acquired the land in fee simple because there is no need for an easement over property one owns in fee simple. The County desires to create a record in the chain of title in the Recorder's Office for the extinguishment of the Drainage Easement.

ACTION REQUESTED:

Motion to approve and authorize the county board chair and county administrator to execute a Release of Permanent Public Trail Easement for Document No. A750091; Release of Permanent Drainage and Utility Easement for Document No. A750092; Record of Extinguishment of Drainage Easement for Document No. A652226; and a Permanent Public Trail Easement and Permanent Drainage and Utility Easement.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Settlement Agreement with Independent School District #112 for Right of Way Acquisition for the Highway 10/41 Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 7/9/2024

Contact: Patrick Lambert Title: Senior Right of Way Agent

Item Type: Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: (•) Yes ( ) No

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024 - 2026 construction seasons includes the reconstruction of Highway 10 (Engler Boulevard) from just west of Ravoux Road on the east to just west of Bavaria Road on the west. Additional right-of-way is needed to complete the project scope. On February 6, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. Negotiations commenced and staff have reached a recommended settlement with the Independent School District #112 along the project corridor located at PID #30.0330700.

ACTION REQUESTED:

Adopt a resolution to approve a Stipulation of Settlement Agreement with Independent School District #112 for acquisitions of the real property interests required the Highway 10/41 Project for the properties located at PID #30.0330700.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

MnDOT TED Funds	$183,500.00
Sales Tax Funding	$91,750.00
City of Chaska	$91,750.00
Total	$367,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9946

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: July 9, 2024 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41/10 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County ("County"); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project ("Project"); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County's proposed acquisitions of the real property interests described in said Exhibit A exceeds $25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County's proposed acquisitions of the real property interests described in said Exhibit A is under $25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County's proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 41/10 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on July 9, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of July 2024

_____
Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 41/10 Project

Carver County Public Works No. 178820

Property Tax Identification No. 30.0330700
Parcel Number(s): 21
Fee Owners: Independent School District #112
Property Address: 140 Engler Blvd, Chaska, MN 55318

Permanent easement for roadway purposes contains **82,824 sq. ft.**, more or less.
$148,000.00

Temporary easement for construction purposes contains **112,210 sq. ft.**, more or less.

$29,800.00

Appraisal Fee.

$5,000.00

Damages to trees, landscaping, fence replacement, new field barrier fencing, and soccer field relocation.

$184,200.00

Settlement Amount: **$367,000.00**

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Health and Dental Insurance Recommendation and Request for Approval to Contract with HealthPartners

Primary Originating Division/Dept: Employee Relations

Meeting Date: 7/9/2024

Contact: Kerie Anderka Title: Employee Relations Director

Item Type: Regular Session

Amount of Time Requested: 30 minutes

Presenter: Jessica Nikunen Title: Area Vice President, Gallagher Be

Attachments: ○ Yes ◉ No

Strategic Initiative:
Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The County's current multiyear health plan agreement with HealthPartners covering health insurance and dental insurance expires on December 31, 2024. The County requested self-funded and fully insured proposals to take effect with the 2025 plan year.

- The County received six fully insured offers and three self-insured offers for health insurance.
- The County received six fully insured offers and five self-insured offers for dental insurance.

Review of proposals and analysis was conducted with the involvement of representatives from the County's health insurance broker Gallagher Benefit Services, Employee Relations staff and County leadership, and members of the County's health insurance labor management advisory committee.

- HealthPartners' fully insured offer has been identified as the most competitive health insurance proposal offering a 5.00% to 7.70% aggregate premium decrease for 2025 and a multiyear agreement with rate cap guarantee of 12% for 2026.
- The HealthPartners offer of a 7.70% aggregate premium decrease for 2025 is predicated on updating the County's existing HSA plan deductibles to reflect single/family deductible amounts of $3,300/$6,600 (from current $3,200/ $5,400), which is consistent with industry standards. This is subject to negotiations with the County's bargaining units and all bargaining units agreeing to modify the HSA plan structure.
- HealthPartners' self-funded offer has been identified as the best dental proposal with an approximate 3.10% increase for 2025 and a multiyear agreement including a rate guarantee for 2025 and 2026 administrative services fees, and a rate cap of 4.00% for 2027. The transition to self-funded dental insurance requires a one-time County funding investment of $150,000 to establish an appropriate cashflow reserve for dental claims. The auto liability self-insurance fund balance has been identified as a funding source for this one-time funding.

Following the request for proposal and review process for the provision of employee group health insurance benefits, Employee Relations recommends remaining fully insured on health insurance, moving to self-funded on dental insurance, and moving forward with a renewal contract with HealthPartners effective January 1, 2025. HealthPartners has requested the County signs the standard Multiyear Health Plan Agreement that will lock in our rates for 2025 and rate cap for 2026 for health insurance. Additionally, it is requested the County sign an Administrative Services Only (ASO) Agreement to move dental insurance to self-funded and lock in the administrative fee with HealthPartners for 2025 and 2026 dental coverage with a rate cap of 4.00% for 2027.

The total 2025 annual renewal cost is approximately $11,600,000 for health insurance and $660,000 for dental insurance. The total 2025 annual renewal health insurance cost will be reduced pending successful negotiation of the recommended industry standard HSA plan structure. Employees and the County share the cost of health and dental insurance. County cafeteria contributions are negotiated with each bargaining unit.

ACTION REQUESTED:

Motion to approve multiyear agreements with HealthPartners covering 2025-2026 for provision of fully insured group health insurance, and covering 2025-2027 for provision of self-funded group dental insurance.

Motion to approve restricting $150,000 of the auto liability self-insurance fund balance to establish an initial cashflow reserve for dental claims.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
Self Insurance Fund-auto	$150,000.00
Total	$150,000.00

Insert additional funding source

Related Financial/FTE Comments:

- The health insurance annual renewal estimate of $11,600,000 is based on a 5.00% aggregate premium rate decrease compared to 2024 premiums and plan enrollment distribution.
- The health insurance annual renewal estimate is $11,300,000 if the County adopts the recommended HSA plan structure resulting in a 7.70% aggregate premium decrease.
- The annual dental renewal estimate of $660,000 is based on a 3.10% increase compared to 2024 premiums and plan enrollment distribution.
- The auto liability self-insurance fund balance has ample funds a one-time funding request to establish an initial cashflow reserve for dental claims.

Office use only:

RBA 2024 - 9948

Budget Amendment Request Form

To be filled out AFTER RBA submittal

Agenda Item: Health and Dental Insurance Recommendation and Request for Approval to Contract with HealthPartners

Department:

Meeting Date: 7/9/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Kerie Anderka

DEBIT			CREDIT		
Description of Accounts	**Acct #**	**Amount**	**Description of Accounts**	**Acct #**	**Amount**
Self Insurance-Dental	50-181.1001	$150,000.00	Self Insurance-auto	50-190.1001	$150,000.00
TOTAL		$150,000.00	**TOTAL**		$150,000.00

Reason for Request:

Approve restricting $150,000 of the auto liability self-insurance fund balance to establish an initial cashflow reserve for self insuring dental claims.

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Community Development Agency Board Appointment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/9/2024

Contact: Dave Hemze Title: County Administrator

Item Type: Regular Session

Amount of Time Requested: 10 minutes

Presenter: David Title: County Administrator

Attachments: ○ Yes ◉ No

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Greg Kummer, who lives in Commissioner District 5, has submitted an application to fill the vacancy in District 1 on the Community Development Agency Board.

ACTION REQUESTED:

Approve appointment of Greg Kummer to Communtiy Development Agency Board to fill vacancy in Commissioner District 1.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9958

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Approval of the Sporleder v. State, et. al. Settlement Agreement

Primary Originating Division/Dept: Attorney

Meeting Date: 7/9/2024

Contact: Mark Metz Title: County Attorney

Item Type: Regular Session

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

On June 28, 2024, Chief Judge Leonardo Castro in the Second Judicial District, the appointed Judge overseeing three separate class action lawsuits that arose after the United States Supreme Court issued a decision that found Minnesota's tax forfeiture law unconstitutional, accepted a proposed settlement agreement. Carver County, along with the State of Minnesota and 19 other Minnesota counties were named defendants in the litigation. The settlement agreement was a major accomplishment achieved by the parties after two mediation sessions. The settlement was contingent on a $109M legislative appropriation, which was passed unanimously both chambers and signed into law by Governor Walz on May 17, 2024. The settlement provides uniform compensation to all class members across the state and is wholly funded by the state legislature. In addition to the settlement appropriation, the Minnesota legislature modified the property tax forfeiture process, which we anticipate will resolve the prior constitutional problem. Carver County will implement the new law this year.

ACTION REQUESTED:

Motion to adopt the attached resolution, approving the settlement agreement, delegating the authority to the County Auditor to carry out the requirements of the settlement, as required by Chapter 113 of the 2024 Session Laws, and ratify the authority exercised by the County Attorney in executing the settlement agreement on behalf of Carver County.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9954

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

DATE July 9, 2024 RESOLUTION NO._____

MOTION BY COMMISSIONER_____ SECONDED BY COMMISSIONER_____

A RESOLUTION APPROVING THE SETTLEMENT AGREEMENT IN *SPORLEDER V. STATE, et. al.*

WHEREAS, on June 23, 2023, *Sporleder v. State, et. al.*, was filed, naming the State of Minnesota and Minnesota's twenty most populus counties, including Carver County, as defendants; and

WHEREAS, the action arose following a United States Supreme Court decision that found Minnesota's tax forfeiture law to be unconstitutional; and

WHEREAS, in total, three separate class action suits were filed, ultimately incorporating all 87 counties; and

WHEREAS, on February 28, 2024, the parties reached a tentative statewide settlement contingent upon a legislative appropriation; and

WHEREAS, both chambers of the Minnesota legislature unanimously approved the $109M legislative appropriation needed for the settlement and the bill was signed into law by Governor Walz on May 17, 2024; and

WHEREAS, on June 28, 2024, Chief Judge Leonardo Castro in the Second Judicial District (Ramsey County) signed an Order granting preliminary approval of the settlement agreement.

NOW, THEREFORE BE IT RESOLVED, that the settlement agreement negotiated in *Sporleder v. State, et al.,* Court File No. 62-CV-23-3405, which is funded by a legislative appropriation in Chapter 113 of the 2024 Session Laws, is approved by the Carver County Board of Commissioners;

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners authorizes the County Auditor to meet the requirements for participating counties outlined in Chapter 113 of the 2024 Session Laws; and

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners ratifies the authority exercised by the County Attorney to execute the settlement agreement on behalf of Carver County in order to meet the June 28, 2024, hearing date.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 9th day of July, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of July, 2024

_____

David Hemze, County Administrator

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Permanent Transportation Agreement Between Carver County and Carver County Regional Railroad Authority

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 7/9/2024

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type: Ditch/Rail Authority

Amount of Time Requested: 10 minutes

Presenter: Martin Walsh Title: Parks and Recreation Director

Attachments: ○ Yes ◉ No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The City of Chaska received federal funds to extend a segment of the Minnesota River Bluffs Regional Trail in Chaska. The planned project extends the trail from First Street near Athletic Park to the East Creek Diversion Channel near the intersection of Audubon Road and County Road 61 ("Project"). The Project extends the trail over two parcels of real property owned by the Carver County Regional Railroad Authority (CCRRA) and over one parcel of real property owned by the County. The Project is planned to be under construction later this summer.

On June 18, 2024, the CCRRA obtained Board Approval to enter a joint powers agreement with the City of Chaska (JPA) for the construction, operation, and maintenance of that section of the trail that extends on a portion of the former Union Pacific Railroad corridor owned by CCRRA, and identified by PID Nos. 30.9990600 and 30.9990500, "CCRRA Property."

Additionally, and by separate action, the County plans to issue a permit to the City of Chaska to construct, maintain, and operate that section of the trail that extends on the parcel of County owned property which lies along County Road 61, and is identified by PID No. 30.0045600.

The CCRRA now seeks Board authorization for the CCRRA to enter a Permanent Transportation Easement Agreement with the County, to convey a Permanent Transportation Easement (PTE) from the CCRRA to the County.

The PTE grants permanent property rights to the County on the CCRRA Property. The PTE also has terms which allow the County to carry out the CCRRA's rights and obligations under the JPA related to the construction, operation, and maintenance of the section of the trail that lies on the CCRRA Property. The PTE also includes existing terms and conditions that encumber the CCRRA Property and that run with the land, including but not limited to terms and conditions that require the CCRRA Property be preserved for future transportation system purposes or uses, including but not limited to use as a bus transit system, freight rail, and a light rail transit system, and for the location of communication, storm sewer, sanitary sewer, and water facilities, ground surface drainage ways, and other public improvement utilities, and which allow the CCRRA Property to be used in the interim for a public recreational trail, including but are not limited to foot travel, bicycle travel, and inline skating.

Additionally, the PTE allows the County to grant the right of access to and the right to be upon designated sections of the CCRRA Property to the City of Chaska to:

- Construct the trail; and
- Perform maintenance, operation, and repair of trail improvements; and
- Perform any other activity which is reasonably related and necessary to the construction, the ongoing maintenance, operation, repair, and use of existing trail improvements and trail improvements of the Project.

ACTION REQUESTED:

Motion to authorize the CCRRA to enter into a Permanent Transportation Easement Agreement with Carver County, upon completion of and subject to the contract review process, which:

1. Grants A Permanent Transportation Easement to Carver County over sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for transportation and other purposes; and
2. Grants certain real property rights to the County to sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for purposes of operating and maintaining the trail; and
3. Allows the County to grant access rights and the right to be upon sections of CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 to the City of Chaska to construct, operate, and maintain a public recreation trail,

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

At a later date, the County plans to request Board approval of a grant agreement with the Metropolitan Council for the County's acquisition costs of the Permanent Transportation Easement over sections of the CCRRA Property identified by PID Nos. 30.9990600 and 30.9990500 for the purpose of extending the Minnesota River Bluffs Regional Trail in Chaska.

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RBA 2024 - 9929

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Settlement Agreement for Carver County Regional Rail Authority Acquisition of Temporary Easement for the Crane Creek Bridge Repair Project

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 7/9/2024

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type: Ditch/Rail Authority

Amount of Time Requested: 10 minutes

Presenter: Martin Walsh Title: Parks and Recreation Director

Attachments: (•) Yes ( ) No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Bridge R0631 over Crane Creek on the Dakota Rail Regional Trail needs repair due to deteriorated bridge abutments and leaning wingwalls. A temporary easement is needed to provide access for construction traffic to access the bridge site and make repairs. An appraisal was conducted by certified appraiser to determine market value for the needed easement areas. Negotiations commenced with the property owner and a settlement for the needed temporary easement has been reached.

ACTION REQUESTED:

Motion to adopt a resolution to enter into a Stipulation of Settlement Agreement with the impacted property owners for a temporary easement required to repair Bridge R0631 over Crane Creek on the Dakota Rail Regional Trail.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	
CCRRA	$5,000.00
Total	$5,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9907

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: June 24, 2024 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Bridge R0631 Repair Project Over Crane Creek

WHEREAS, the Carver County Regional Railroad Authority ("CCRRA") is the official governing body of the Dakota Rail Regional Trail, a public recreational trail in Carver County, and any trail related improvements thereon; and

WHEREAS, the CCRRA needs to repair the bridge abutment, make wingwall replacement and make other related improvements of Bridge R0631 on the Dakota Rail Regional Trail which extends over Crane Creek in Carver County ("Project"); and

WHEREAS, to gain access and to complete the Project, the CCRRA must acquire a temporary construction easement ("TCE") from a parcel of real property located in McLeod County, which is owned by Debbie K. Mathews and LuAnn J. Priebe (Owners): and

WHEREAS, the CCRRA, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes Chapter 117 and under Minnesota Statutes § 398A.04, Subds 1(2) and 4, to acquire land and other real property interests within and outside its taxing jurisdiction by condemnation which the CCRRA needs for a public use or public purpose; and

WHEREAS, the CCRRA obtained an appraisal from a licensed real estate appraiser to estimate the damages that the CCRRA's acquisition of TCE will cause to the Owners ("CCRRA Appraisal"); and

WHERAS, the CCRRA provided the CCRRA Appraisal to the Onwers, and fully advised the Owners of all their rights with respect to obtaining their own independent appraisal to estimate the damages that the CCRRA's acquisition of TCE will cause to the Owners ("Owners' Appraisal"); and

WHEREAS, the CCRRA Board of Commissioners authorized the CCRRA to make a written offer to the Owners for the CCRRA's acquisition of the TCE from the Onwers by direct purchase, and for any and all related damages, costs, and claims; and

WHEREAS, the CCRRA and the Owners held settlement discussions and reached an agreement regarding the total amount of financial compensation which the CCRRA will pay to the Owners for the CCRRA's acquisition of the TCE by direct purchase from the Owners, including but not limited to the loss of any financial payments or financial cost-share assistance which the Owners otherwise would be entitled to receive under the Conservation Reserve Program ("**CRP**") from the tract of the TCE Tract that the Owners sustain during the term of said easement, as reflected in the Settlement Agreement, attached hereto and incorporated herein; and

NOW, THEREFORE, BE IT RESOLVED that the Project and the CCRRA's acquisition of the TCE from the Owners for the Project constitute a valid public use and public purposes; and

BE IT FURTHER RESOLVED that the Settlement Agreement is consistent with the CCRRA's Appraisal and the CCRRA Board of Commissioners authorization to make a written offer; and

BE IT FURTHER RESOLVED that the CCRRA Board of Commissioners hereby authorizes and directs the CCRRA Board Chairman and CCRRA Administrator to enter into the Stipulation of Settlement Agreement with the Owners, in the name of the CCRRA for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified CCRRA Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the CCRRA Board of County Commissioners, Carver County, Minnesota, at its session held on July 9, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of July 2024

_____
Dave Hemze CCRRA Administrator

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
Liability Insurance Requirements: Vendors Involved with Park Facility Reservations

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 7/9/2024

Contact: Sam Pertz Title: Parks Supervisor

Item Type: Work Session

Amount of Time Requested: 30 minutes

Presenter: Staff Parks Dept. & ER Title:

Attachments: ○ Yes ◉ No

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Board members have requested information pertaining to the level of liability insurance coverage for vendors providing services within county park areas as it would pertain to park facility reservations and community events. Concern has been raised froma private business that the current requirements are a challenge for the business owner. Staff from Parks Department and Employee Resources Division will share comparison information on what other counties and agencies require for insurance coverages. Options will be presented to the Board for consideration of reduced limits, based on level of risk.

ACTION REQUESTED:

Direction is requested on possible next steps for considering lower general liability insurance coverage for vendors providing services in county park areas.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = **$0.00**

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9896

Carver County Board of Commissioners
Request for Board Action

Agenda Item:
CDA Housing Study

Primary Originating Division/Dept: Public Services

Meeting Date: 7/9/2024

Contact: Nick Koktavy Title: Assistant County Administrator

Item Type: Work Session

Amount of Time Requested: 60 minutes

Presenter: Allison Streich Title: CDA Deputy Director

Attachments: ○ Yes ◉ No

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County Community Development Agency (CDA) contracted with Maxfield Research and Consulting to prepare a comprehensive housing needs analysis for Carver County. The study examines current housing market conditions and determines the market potential for developing different types of owned and rented housing in the County to 2040.

The scope of the study includes: an analysis of the demographic and economic characteristics of Carver County; a review of existing housing stock characteristics; an analysis of the for-sale housing market; an evaluation of rental market conditions; a senior housing supply and demand analysis; an assessment of housing affordability in the County; and an overview of housing needs for homeless and special needs populations. Recommendations on the number and types of housing products that should be considered in each submarket are also provided.

The complete study can be found on the CDA's website (www.carvercda.org) under news.

At the work session, the CDA and Maxfield will provide an overview of the study and briefly discuss next steps. In addition, Carver County Health and Human Services will present an overview of the quarter-cent metro sales tax for housing, known as Local Affordable Housing Aid (LAHA).

ACTION REQUESTED:

No formal action requested.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total $0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9901