



Legislative Breakfast 7:30-9:30 a.m. at the Chanhassen Legion, 290 Lake Dr. E, Chanhassen

**Carver County Board of Commissioners
December 16, 2025
Board Meeting**

The County Board Room is open to the public

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

10:00 a.m. 1. **CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov

1.3. Agenda review and adoption

1.4. Approve December 2, 2025 minutes 4-6

1.5. Community Announcements

10:20 a.m. 2. **CONSENT AGENDA**

2.1. Use Conceal & Carry Funds to create a Limited Term 1.0 FTE Background Investigator for 18 months..... 7-9

2.2. Approval of 2026 Charles J. Dahlke Grant Proposal 10-12

2.3. Government Center Contracted Cleaning Services 13-14

2.4. Lease with State of MN for Chaska License Center 15-16

2.5. Request to accept the 2026-27 Natural Resource Block Grant (NRBG) 17-19

2.6. 2026-2027 Delegated County Feedlot Work Plan..... 20-21

2.7. Out of State Travel for NAHMMA Workshop 22-23

2.8. Five Year Bridge Replacement Priority List Resolution..... 24-27

2.9. Final payment and acceptance of the Highway 17/West 78th Street Intersection Project with New Look Contracting, Inc.....	28-30
2.10. Amendment to Professional Service Agreement with SRF Consulting Group Inc for Drainage Asset Management.....	31-32
2.11. Amendment 5 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc.....	33-34
2.12. SG-25P7-03-01 Grant for Tree Planting - Amendment 1	35-36
2.13. Professional Service Agreement for Highway 41 Underpass Construction Administration	37-38
2.14. HHS: Drug Court Certified Peer Recovery Specialist (CPRS) Contract — NorthStar Regional	39-40
2.15. Final Payment Request to Michael Basich for the Lake Minnewashta Regional Park Playground Installation	41-42
2.16. 2026 Carver County Jail Medical Direction	43-44
2.17. 2026 MOUD MAT Program in the Carver County Jail	45-47
2.18. PFS Request to Approve Hiring STOC.....	48-50
2.19. Increase to Aggregate Change Order Authorization for Highway 11/14 Project.....	51-52
2.20. Seasonal Temporary On-Call Professional Level Staff for the Health and Human Services Child and Family Department	53-55
2.21. Sign Shop Printer Purchase	56-47
2.22. Amendment No. 1 to Grant Agreement SG-24P1-03-01 for Lake Minnetonka Regional Trail	58-59
2.23. Final payment and acceptance of the 2025 Highway Preservation Program with William Mueller and Sons, Inc	60-63
2.24. Final Payment and acceptance of the Salem Avenue Culvert Repair Work with Landwehr Construction, Inc	64-66
2.25. Minnesota Paid Leave Policy	67-68
2.26. Authorization to Initiate an Initial Offer and Eminent Domain Proceedings for Highway 5 Project – Arboretum Area.....	69-73
2.27. Professional Services Agreement for Rusty Patched Bumblebee Restoration and Tamarack Area Enhancement for Highway 5 Project ..	74-75
2.28. Professional Services Agreement for Construction Support Services for the Highway 5 Expansion Project - Arboretum Area.....	76-77

	2.29. Professional Services Agreement for the Final Design of Highway 40 Project - Silver/Bevens Creek Area with SRF Consulting Group, Inc	78-79
	2.30. Authorization for Initial Offers on Highway 212 Project – Dahlgren Township	80-84
	2.31. Review Health & Human Services and Commissioner Warrants	
10:30 a.m.	3. REGULAR SESSION	
	3.1. Award of construction contract to C.S. McCrossan, Inc. for the Highway 5 Project - Arboretum Area	85-88
	3.2. Resolution Setting 2026 County Attorney and County Sheriff Compensation.....	89-94
	3.3. Resolution Setting 2026 County Commissioner Compensation.....	95-98
11:20 a.m.	4. RECESS AS THE COUNTY BOARD AND CONVENE AS THE REGIONAL RAIL AUTHORITY	
	4.1. Regional Rail Authority 2026 Budget and Levy Resolution	99-103
11:25 a.m.	5. ADJOURN AS THE REGIONAL RAIL AUTHORITY AND CONVENE AS THE COMMUNITY HEALTH BOARD	
	5.1. Semi-Annual Report to the County Community Health Board (CHB) .	104-105
12:00 p.m.	6. ADJOURN AS THE COMMUNITY HEALTH BOARD AND RECONVENE AS THE COUNTY BOARD	
	6.1. 2025 Year in Review.....	106
12:20 p.m.	7. COUNTY ADMINISTRATOR REPORT	
12:25 p.m.	8. ADJOURN REGULAR SESSION	

UPCOMING MEETINGS AND EVENTS

January 6, 2026	9:00 a.m.	Board Organizational Session
January 13, 2026	9:00 a.m. 12:00 p.m.	Board Meeting (Tentative) Joint Work Session with Scott County
January 27, 2026	9:00 a.m.	Board Meeting and Work Session (Tentative)
February 17, 2026	9:00 a.m.	Board Meeting (Tentative)
February 24, 2026	9:00 a.m.	Board Work Session (Tentative)

Carver County

Board of Commissioners

Regular Session Minutes
December 2, 2025

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on December 2, 2025. Chair Tom Workman convened the session at 9:00 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

Public Comments received from Max Forrester, AFSCME 65.

Tim Lynch moved, John P. Fahey seconded, to approve the agenda. Motion carried unanimously.

Matt Udermann moved, Tim Lynch seconded, to approve the minutes of the November 18, 2025, Regular Session and November 25th, 2025 Budget and Levy. Motion carried unanimously.

Lisa Anderson moved, John P. Fahey seconded, to approve the following consent agenda items:

Adopted the Findings of Fact and issue Order #PZ20250048 for the issuance of a Conditional Use Permit.

Adopted resolution 85-25 approving the Final Plat of Zimmerman Subdivision and authorizing the County Board Chair's signature on the official mylar.

Renewed contract with Minnesota Occupational Health, subject to the County's contract approval process.

Approved increasing the Highway 11 Project – Carver Park Reserve aggregate change order authorization amount from \$420,000 to \$750,000.

Approved the professional services agreement with WSP USA Inc. for preliminary and final design, geotechnical evaluation, public engagement and permitting services for the Highway 30 Project - Goose Lake Area in an amount not to exceed \$1,124,985.13, pending finalization of the contract review process.

Reviewed November 21, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$352,070.13.

Motion carried unanimously.

Danielle Griesmer, Occupational Health and Safety Manager, provided an overview of the health incentive program and discussed its financial implications. She explained that the additional \$50,000 needed would be covered through a reallocation of existing funds, specifically, \$9,000 from the current wellness budget and \$41,000 in savings from the MNPL/Dental programs.

Matt Udermann moved, Lisa Anderson seconded to increase annual Health Incentive Program incentive amount from \$100 to \$200 to take effect in 2026 for eligible non-bargaining employees and eligible represented employees of participating bargaining units. Motion carried unanimously.

Matt Udermann moved, Lisa Anderson seconded to delegate authority for Employee Relations to pursue MOAs with union bargaining units interested in participating in the increased incentive. Motion carried unanimously.

Dave Hemze, County Administrator, delivered an executive overview of the County Administrator's final recommended 2026 Property Tax Levy and Budget, along with the proposed 2027 Long Term Financial Plan. His presentation emphasized strategic fiscal planning, balancing mandated and discretionary services, and addressing long-term financial sustainability.

David Frischmon, Property and Finance Director, provided a comprehensive financial briefing. His review covered: 2026 Tax Base Trends and a comparative budget summary for 2024–2026, Legislative impacts, including cost shifts from state and federal levels, Levy increases and their property tax implications, Updates on the Master Space Plan, Capital Improvement Projects (CIPs), and Fleet, Vehicle, and Equipment (FVE) Replacement. Also addressed was Vacancy savings strategies and the use of one-time funding sources, A breakdown of capital projects and a five-year total budget summary, Identification of future operating budget challenges, including inflation, workforce pressures, and facility needs.

John P Fahey moved, Lisa Anderson seconded to adopt the 2026 Property Tax Levy and Budget Resolutions 86-25 and 87-26 and to adopt the 2026 Long Term Financial Plan Resolution 88-25. Motion carried 4-1, Udermann nay.

Commissioners went on break at 11:03am and returned at 11:12am.

Tim Lynch moved, John P Fahey seconded to recess as the County Board and convene as the Regional Rail Authority. Motion carried unanimously.

Lyndon Robjent, Public Works Division Director presented the Regional Rail Authority's proposed 2026 levy of \$240,292, a 6.0% increase. The \$13,601 rise supports expanded vegetation management on the Lake Minnetonka Regional Trail and covers increased staffing costs for operations and maintenance. He noted that the CCRRA fund has sufficient reserves to support capital projects planned for 2026 and 2027.

Tim Lynch moved, John P Fahey seconded to adopt the Regional Rail Authority's 2026 Levy of \$240,292 and 2026 Budget of \$242,292. Motion carried unanimously.

Sam Pertz, Parks and Trails Supervisor provided remarks regarding the Southwest Trail Association's special use permit.

Scott Wakefield provided an update on the Southwest Trail Association's plans, highlighting their initiatives for snowmobile trail development and usage.

John P Fahey moved, Matt Udermann seconded to authorize the issuance of a special use permit to the Southwest Trail Association and approve the use of the designated portion of the Dakota Rail Regional Trail in New Germany for the 2025/2026 winter season for the purposes of the public snowmobile trail system. Motion carried unanimously.

Tim Lynch moved, John P Fahey seconded to adjourn as the Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, announced that Carver County has been named MCIT County of the Year. The award will be presented during the AMC Conference next week. Additionally, the Legislative Breakfast is scheduled for December 16 at 8:00 a.m., with the County Board meeting to follow with a delayed start at 10:00 a.m.

Tim Lynch moved, Matt Udermann seconded, to adjourn the Regular Session at 11:30 a.m. Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Use Conceal & Carry Funds to create a Limited Term 1.0 FTE Background Investigator for 18 months

RBA Number: 2025-2398

Department: County Sheriff - Administration

Contact: Kate Miner, Administrative Services Manager, 952-361-1065

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Sheriff's Office Administrative Staff has been operating short-handed for over a year due to attrition, retirements, and promotions. We are now facing additional staffing challenges that will significantly impact our ability to maintain essential services and meet legal obligations. Specifically:

- Two of our current staff members—who are the only employees trained to process state-mandated gun permit applications—will be on long-term leave in six months, most likely at the same time.
- A third staff member is scheduled to begin long-term leave in January, further reducing our capacity and limiting our ability to train existing staff on new responsibilities, as they will already be covering those duties.
- Background Investigator roles require approximately four to six months of training, particularly for the specialized processes involved in gun permits.
- Failure to process gun permit applications within state-mandated deadlines could

result in non-compliance, legal consequences, and a loss of public trust.

One of the roles can be covered by training and redistributing work to existing staff, but due to the technical expertise needed to process gun permits, that role will need extensive training and a specific focus on that job duty.

Without this temporary hire, we risk:

- Missing critical deadlines for gun permits
- Failing to meet legal records retention and access requirements
- Overburdening remaining staff, leading to burnout and increased risk of errors
- Disruption of essential public services

Given these circumstances, the fact that the Sheriff's Office hiring process takes numerous months, and training for gun permits takes 4–6 months, hiring a Limited Term Background Investigator now would allow us to proactively prepare for the long-term absence of the two employees before they leave, and remain successful during their absences.

Action Requested:

Approve use of Conceal & Carry Funds to create a Limited Term 1.0 FTE Background Investigator for 18 months.

Fiscal Impact:

Funding:	Amount Budgeted:
02-202-000-1686-6111	\$156,087

Related Fiscal/FTE Comments:

The funding for the limited-term position will come from the Conceal & Carry fund, which can be spent only on conceal-and-carry-related items. We currently have \$389,548.20 in the fund. The costing for the limited-term position was provided by finance and is \$156.087 for 18 months.

Attachments:

1. BA - Conceal & Carry Funds for Limited Term FTE



Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: 2025-2398

Department: County Sheriff - Administration

Meeting Date: 12/16/2025

Requested By: Kate Miner

Fund: ☐ 01 - General ☒ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		TOTAL	\$156,087.00
Description of Accounts	Acct #	Amount	
Salaries and Wages - Permanent	02-202-000-1686-6111	\$156,087.00	

CREDIT	TOTAL	\$156,087.00
Description of Accounts	Acct #	Amount
Law Enforcement Supplies	02-202-000-1686-6454	\$156,087.00

Reason for Request: Limited Term Background Investigator position



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval of 2026 Charles J. Dahlke Grant Proposal
RBA Number: 2025-2360
Department: Public Services - Library Services
Contact: Jodi Edstrom, Library Director, 952-361-1432
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County resident Charles Dahlke donated half of his estate at his death to the Carver County Library to fund creative library enhancement projects. On March 16, 2021, the County Board approved the parameters of the granting process and the grant form.

Per the approved grant parameters, a grant application was written by staff members in the system. Staff consulted with their branch manager and library director. To ensure public input on projects, a branch manager met with their Friends' group to solicit input on the potential project. The grant proposal was brought forward to the grant board which includes the library director, a branch manager, library board member, friends of the library representative and assistant county administrator. The grant board recommended the grant proposal be brought forward to the library advisory board.

The library board reviewed and recommended that the County Board approve the following grant proposal:

-Vox Books — This grant award of \$16,958 will fund the purchase of 240 VOX Books, along with shelving and staffing costs for ordering and processing. VOX Books are print

books with built-in audio narration, offering a screen-free, all-in-one format that supports early literacy by helping children follow along with the text while listening. This new collection provides an engaging, low-maintenance alternative to traditional audio formats and will be promoted to schools, homeschoolers, and early literacy partners throughout the county.

Action Requested:

Motion to approve the following Charles Dahlke grant proposal: Vox Books for Carver County Library

Fiscal Impact:

Funding:	Amount Budgeted:
Charles J. Dahlke Estate	\$16,958.00

Related Fiscal/FTE Comments:

Per the grant guidelines, up to \$100,000 per year can be allocated. The total requests are for \$16,958.00. A Budget Amendment is attached.

Carver County Library received \$1,014,420.61 from the estate of Charles Dahlke. This is the fifth year of grants. The first-year grants totaled \$38,360.75, second year \$91,438.34, third year \$13,106.00, and fourth year \$98,390.00.

Attachments:

1. BudgetAmendmentForm_RBA2025-2360 Library 2026 Dahlke Grant

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: Approval of 2026 Charles J. Dahlke Grant Proposal

Department: Public Services - Library Services

Meeting Date: 12/16/2025

Requested By: Jodi Edstrom

Fund: ☐ 01 - General ☒ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		
Description of Accounts	Acct #	Amount
Library Materials	02-500-000-8029-6453	\$13,488.00
Office Equipment	02-500-000-8029-6414	\$2,750.00
Salaries - Short-term On-call (STOC)	02-500-000-8029-6119	\$720.00
TOTAL \$16,958.00		

CREDIT		
Description of Accounts	Acct #	Amount
Dahlke Estate Donation	02-500-000-1121-6660	\$16,958.00
TOTAL \$16,958.00		

Reason for Request: Allocate \$16,958 of the donated funds to the VOX Books project proposed for 2026.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Government Center Contracted Cleaning Services
RBA Number: 2025-2394
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: 25-556 Government Center Contracted Cleaning Services
Meeting Date: December 16, 2025
Item Type: Regular Session

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Facility Services currently contracts with City Wide Facility Solutions for custodial cleaning services at First Street Center, Historical Society, Encore Center, Chanhassen Service Center and Carver County's Public Works Headquarters in Cologne. The 2026 budget includes the elimination of vacant custodian positions and additional funds for contracted cleaning services. Keeping in line with the County's 2026 approved budget, Facility Services recommends that we expand our current agreement with City Wide Facility Solutions by \$68,670 for services in public-facing spaces in the Government Center. The current agreement has fourteen months remaining. This was a competitive bid during the contracting process for First Street Center, the Historical Society, Encore Center, Chanhassen Service Center and Carver County's Public Works Headquarters in Cologne.

On December 3rd, a meeting was held with representatives from Carver County and AFSCME to review and clarify the scope of work related to custodial services provided by the third-party vendor, City Wide. The discussion focused on ensuring mutual understanding regarding the responsibilities of both the Facility Services custodial staff and City Wide Services. The goal was to align expectations, avoid overlap, and promote

a collaborative approach to maintaining service standards.

City Wide Facility Solutions would include the following services, 5 days per week cleaning of: restrooms, break rooms and main entrances. They would also provide 2 day services, to include cleaning of hallways, stairways, HHS and Sheriff's public lobbies. The vendor provides cleaning chemicals and cleaning equipment. The County provides paper products, liners and hand soaps.

As part of Carver County's continued efforts to reduce overhead staffing costs, the 2026 Adopted Budget includes a Facilities Reorganization that results in a total cost savings of \$78,919. This reorganization supports the County's strategic goal of operational efficiency while maintaining service levels.

To further align with this strategy, Facilities has increased its operating budget by \$68,670 to contract out cleaning services for public areas at the Government Center. Custodial coverage for non-public spaces will continue to be provided in-house. The remaining \$10,249 is allocated to unrelated increased operating costs within Facilities, resulting in a zero net impact on the levy.

Action Requested:

Motion to contract with City Wide Facility Solutions pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$68,670.00

Related Fiscal/FTE Comments:

This is budgeted for in the 2026 Adopted Budget with no net impact on the property tax levy. The overall cleaning contract will be increased by \$68,670.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Lease with State of MN for Chaska License Center
RBA Number: 2025-2396
Department: Public Services - Administration
Contact: Nick Koktavy, Assistant County Administrator
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The State of Minnesota has a long history of offering driver's license Road Testing services at Carver County's license center in Chaska. This is a popular service for Carver County residents.

The current 5-year lease term is expiring at the end of January. Carver County staff is recommending that we amend the agreement to extend it for five additional years. Per the agreement, the County or State can terminate the lease at anytime by providing 90 days notice.

Per the long-standing agreement, in lieu of rent, the State agrees not to install their own camera to collect fees for 1st time driver's license applications. Instead, applicants go to the County to process their applications. The State expects to provide road tests for about 50–75 applicants per day. The County's portion of the fees collected that utilize a camera are \$11 for a driver's license renewal or \$16 to process a first-time driver's license application. The market rate of the space that the State utilizes is \$14,844 per year.

Action Requested:

Motion to approve the amendment to the lease with the State of Minnesota for space in the Chaska License Center pending contract finalization.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The State expects to provide road tests to about 50–75 applicants per day and the County's portion of the fee is \$11 or \$16 per first-time driver's license. Annual county processing fees of over \$365k are generated from the driver's license camera. .

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Request to accept the 2026-27 Natural Resource Block Grant (NRBG)

RBA Number: 2025-2316

Department: Public Services - Planning & Water Management

Contact: Tim Sundby, Water Resources Supervisor, 952-361-1816

Presenter:

Contract Name & Number: 2026 - 2027 NRBG Agreement

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Each year, the County receives a block grant from the Minnesota Board of Water and Soil Resources (BWSR) to support the implementation of several programs, including the Water Management Plan, Wetland Conservation Act (WCA), Shoreland Management, and Subsurface Sewage Treatment Systems (SSTS). The SSTS portion of the grant is distributed annually and will require a new agreement in 2027.

Funds allocated for water management and shoreland programs are primarily used to cover water monitoring program expenses. The remaining funds help offset the operational costs of the WCA and SSTS programs and also provide one time low-income grants for septic system upgrades. The Carver Soil & Water Conservation District (SWCD) partners with County staff to implement the WCA program and receives a portion of the grant for its support.

For FY 2026–27, the grant has reverted back to the FY 2022-23 amounts decreasing by \$15,450 compared to the FY 2024–25 allocation. This reduction will impact the scope of

water monitoring activities during the grant period. The Natural Resources Block Grant (NRBG) program allocations for FY 2026–27 are as follows:

2026 - Shoreland	\$2,615
2027 - Shoreland	\$2,615
2026 - Septic Treatment Systems	\$21,200
2026 - Septic Treatment Systems Upgrade	\$47,652
2026 - Local Water Management	\$8,094
2027 - Local Water Management	\$8,094
2026 - Wetland Conservation Act (WCA)	\$31,599 (\$10,000 to SWCD)
2027 - Wetland Conservation Act (WCA)	\$31,599 (\$10,000 to SWCD)

Total Grant Awarded: \$153,468

Action Requested:

Motion to authorize the Chair to sign the NRBG grant agreement with the Board of Water and Soil Resources pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
BWSR Grant	\$153,468

Related Fiscal/FTE Comments:

Estimated grant amounts were included for these programs in the proposed 2026 budget. A budget amendment is attached to update the 2026 budget to reflect the actual grant totals. The Shoreland and WCA portions require a 1-to-1 match and the other program areas require no match. The match is provided by the in-kind staff time expended in the normal operation of the program areas and by Carver County WMO expenditures.

Attachments:

1. BudgetAmendmentForm 2026-27 NRBG



Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: Request to accept the 2026-27 Natural Resources Block Grant (NRBG)

Department: Public Services - Planning & Water Management

Meeting Date: 12/16/2025

Requested By: Tim Sundby

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT			CREDIT		
TOTAL			TOTAL		
\$63,102.00			\$63,102.00		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
BWSR Grant - Local Water Management	01-123-124-1575-5355	\$2,956.00	Professional & Tech. Fees for Services	01-123-124-1575-6260	\$2,956.00
BWSR Grant - Wetland Conservation Act	01-123-124-1576-5355	\$11,539.00	Professional & Tech. Fees for Services	01-123-124-1576-6260	\$10,939.00
BWSR Grant - Shoreland Management	01-123-124-1577-5355	\$955.00	Conference & Professional Maintenance	01-123-124-1576-6332	\$600.00
Professional & Tech. Fees for Services	01-123-130-1580-6260	\$47,652.00	Conference & Professional Maintenance	01-123-124-1577-6332	\$955.00
			BWSR Grant - SSTS Upgrade	01-123-130-1580-5355	\$47,652.00

Reason for
Request:

Update the estimated grant amounts that were included in the 2026 budget to match the amounts awarded for 2026 NRBG programs.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2026-2027 Delegated County Feedlot Work Plan

RBA Number: 2025-2391

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Minnesota's regulatory feedlot program includes an optional partnership between the Minnesota Pollution Control Agency (MPCA) and county governments. This partnership, called a "county delegation agreement," provides additional local resources for livestock producers. Under this arrangement, participating counties are responsible for enforcing feedlot rules and regulations. Carver County is one of 50 counties that have been implementing state feedlot regulations through this delegation since 1978.

The MPCA provides funding to support counties with tasks such as inspections, permitting, education, and enforcement. Funding levels are based on the number of feedlots in the county, as well as a "Performance Credit" that rewards counties for their efforts. Counties are required to match a portion of the base grant funding.

Each delegated county must create a two-year Delegation Agreement Work Plan, which outlines strategies and goals for managing and implementing the program. Environmental Services staff have prepared the 2026-2027 plan, which mirrors previous years' plans. The MPCA has reviewed and approved the plan.

Action Requested:

Motion to approve the 2026-2027 County Feedlot Program Delegation Agreement Work Plan, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MPCA Grant Revenue	\$60,000.00

Related Fiscal/FTE Comments:

Payment will be distributed according to MN Statute 116.0711. Based on previous disbursements, \$30,000 was included in the proposed 2026 ES budget. Over the two-year term of the work plan, staff estimates the County will receive approximately \$60,000 in funding. The County is required to match a percentage of the grant funding with in-kind contributions, including salaries, program costs and overhead. Staff estimates the total required match to be around \$26,252.52 (\$13,626.26/year).

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Out of State Travel for NAHMMA Workshop
RBA Number: 2025-2402
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

Environmental Services Senior Environmentalist Dustin Heidinger was recently elected to the National Hazardous Materials Management Association (NAHMMA) Board. NAHMMA is a non-profit focused on pollution prevention and the safe management of hazardous materials, providing member agencies, including Carver County, with training and policy guidance.

The NAHMMA Board will hold a governance workshop in Portland, Oregon from January 26–29, 2026. The session will focus on strategic planning, committee updates, policy and bylaw revisions, and conference planning. This is a working meeting, and all board members are expected to participate.

NAHMMA will cover major travel expenses such as airfare and lodging. Environmental Services requests approval for meal reimbursement and incidentals, including ground transportation.

Carver County has long held a leadership role within NAHMMA, and Dustin has represented the County at several conferences by presenting Carver County's nationally

recognized program successes.

Action Requested:

Motion to approve out-of-state travel for one Environmental Services staff member to attend the 2026 NAHMMA Board workshop.

Fiscal Impact:

Funding:	Amount Budgeted:
County Solid Waste Fees	\$500.00

Related Fiscal/FTE Comments:

As noted above, NAHMMA will cover the primary travel costs, including airfare and lodging, while meals and incidentals will be funded through the ES budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Five Year Bridge Replacement Priority List Resolution
RBA Number: 2025-2384
Department: Public Works - Program Delivery
Contact: Anthony Sellner, Engineering Manager, 952-466-5258
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Minnesota Department of Transportation (MnDOT) State Aid Office requires counties to periodically adopt a Five-Year Bridge Replacement Priority Resolution to allow bridges to be eligible for state funding programs for bridges, including State Bridge Bonds and Town Bridge Funds. These funds support the replacement or rehabilitation of deficient bridges on the local road system. To be eligible for either funding program, a bridge must be explicitly listed on the County Board's adopted resolution. State Bridge Bonds are typically used for structures on County State Aid Highways (CSAH) or County Roads, while Town Bridge Funds are used for bridges on Township Roads and in small cities with populations under 5,000. Carver County identifies bridge needs through annual inspections, citizen input, and coordination with local road authorities. Bridges are evaluated using MnDOT's Local Bridge Planning Index (LPI), which prioritizes structures with LPI scores below 60 for funding eligibility.

The attached resolution includes cost estimates based on engineering judgment and reflects the County's current planning assumptions and only reflect the anticipated construction costs. These projects will be further refined and programmed through the County's Capital Improvement Plan (CIP) as funding becomes available. Adoption of

this resolution maintains the County's eligibility for State Bridge Bond and Town Bridge funding, and also helps inform MnDOT and the Legislature of statewide bridge replacement needs.

Action Requested:

Motion to approve the Five-Year Bridge Replacement Priority Resolution and authorize its submission to MnDOT.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Bridges shown will be programmed through the Carver County Public Works Capital Improvement Plan. Details of funding mechanisms are listed in the resolution and broken down by local costs, Township Bridge funds, Local Bridge Replacement Program funds (LBRP) and State Aid Regular Construction funds.

Attachments:

1. BridgeResolution2025

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: December 16, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, utilizing bridge safety inspections and information provided by local citizenry and local units of government; and

WHEREAS, Carver County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years; and

WHEREAS, local roads play an essential role in the overall state transportation system and state support for the replacement and rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County, Townships, and Cities to program bridge replacements of structures with a Local Bridge Planning Index less than 60; and

WHEREAS, Carver County has determined that the following bridges have or are projected to have a Local Bridge Planning Index less than 60 at the time of replacement which are located on County State Aid Highways, County Highways and Township Roads:

**Carver County Bridge Priority List
12/2/2025**

Program Year	Bridge No.	Notes	Route	Township	Location	Structurally Deficient	LPI	Local Cost	Town Bridge	State Bridge Bond (LBRP)	State Aid	Total Cost
2026	10506		150th St.	Benton	Over Bevens Creek	Yes	47	\$10,000	\$749,190			\$759,190
2026	L9196		42nd St.	Hollywood	Over Unnamed Stream	Yes	53	\$10,000	\$400,000			\$410,000
2026	10518		Maplewood Rd.	Dahlgren	Over Bevens Creek	Yes	53	\$10,000	\$838,820			\$848,820
2028	L2798	1, 3	CR 140	Dahlgren	TC & W RR Over CR 140	No	64	\$250,000		\$6,750,000		\$7,000,000
2028	-		CSAH 52	San Francis	Over Tributary to Silver Creek	New Br.	-			\$187,500	\$387,500	\$575,000
2028	-		CSAH 52	San Francis	Over Tributary to Silver Creek	New Br.	-			\$150,000	\$350,000	\$500,000
2028	L2791	1	CSAH 52	Hancock	Over Silver Creek	No	79			\$210,000	\$310,000	\$520,000
2028	10J02	2	CSAH 53	Hancock	Over Stream	No	71				\$542,000	\$542,000
2030	10510	1	CSAH 30	Camden	Over South Fork Crow River	No	72	\$1,150,000		\$1,775,000	\$1,775,000	\$4,700,000
2031	97609	2	CSAH 14	In Chaska	Over Pedestrian Trail	No	76	\$1,000,000				\$1,000,000
2031	97608	2	CSAH 14	In Chaska	Over Stream	No	90				\$1,109,200	\$1,109,200
2031	L8572	2	CSAH 14	In Chaska	Over Pedestrian Trail	No	80	\$890,800				\$890,800
2031	4766	3	CSAH 36	Dahlgren	TC & W RR over CSAH 36	No	45			\$4,250,000	\$4,250,000	\$8,500,000

Notes:

- 1 Projected to have a Local Bridge Planning Index less than 60 at the time of replacement.
- 2 Not anticipated to be eligible for LBRP funds due to LPI condition rating.
- 3 Current ownership listed as Railroad. To be eligible for LBRP funds, Carver Co. would need to become the owner.

NOW, THEREFORE BE IT RESOLVED that the above listed bridges are a high priority and Carver County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

BE IT FURTHER RESOLVED that Carver County does hereby request financial assistance with eligible approach grading, bridge construction and engineering costs on the above listed bridges, as provided by law; and

BE IT FURTHER RESOLVED that Carver County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to schedule construction.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December 2025.

Dave Hemze	County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final payment and acceptance of the Highway 17/West 78th Street Intersection Project with New Look Contracting, Inc.

RBA Number: 2025-2395

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number: 24-346 Construction Contract for Highway 17 & West 78th St. Project

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Highway 17/West 78th Street Intersection Project has been successfully completed. The project involved the installation of a new traffic signal system and pedestrian improvements to improve safety and traffic operations at the intersection.

Contractor Selection:

The project was awarded to New Look Contracting Inc. through a competitive bidding process. The original low bid submitted was \$592,428.00, which was 12% higher than the engineer's estimate of \$528,324.25.

Materials Procurement:

Key signal components - including the signal cabinet, mast arms, and poles, were procured directly through a force account with MnDOT State Aid, with a total approved amount of \$198,093.50.

Project Costs:

- **Original Low Bid:** \$592,428.00
- **Final Contract Cost:** \$597,458.50
- **Force Account (MnDOT):** \$198,093.50
- **Total Estimated Project Cost:** \$790,341.50
- **Total Final Project Cost:** \$795,552.00

Project Status:

Construction is complete and the signal system is fully operational. Staff is recommending final payment and approval of the contract with New Look Contracting, Inc.

Action Requested:

Motion to adopt a resolution to make final payment of \$36,594.18 to New Look Contracting Inc for the Highway 17 & West 78th St Signal Project

Fiscal Impact:

Funding:	Amount Budgeted:
CSAH Regular Funds (299)	\$356,379.15
City of Chanhassen (698)	\$356,379.15

Related Fiscal/FTE Comments:**Highway 17 and 78th Street West Signal Project**

299 - CSAH 17, in the amount of \$356,379.15

698 - City of Chanhassen, in the amount of \$241,079.35

Attachments:

1. Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 12/16/2025
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Construction Contract for Highway 17 & 78th st West
FINAL PAYMENT**

WHEREAS, the construction of the Highway 17/West 78th Street Intersection Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16 day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to Professional Service Agreement with SRF Consulting Group Inc for Drainage Asset Management

RBA Number: 2025-2411

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number: Amendment for Carver County Maintenance Assistance for Drainage Assets - 25-566

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Carver County highway system includes an extensive network of stormwater assets that require regular inspection and maintenance. The County hired SRF Consulting Group to assist in preparing a draft maintenance agreement for the cities of Chaska and Chanhassen to include said stormwater assets. This work required SRF Consulting Group to review the existing stormwater asset systems in those two cities, which included:

- Collecting record plans and reviewing stormwater systems for accuracy.
- Verifying that current GIS data accurately reflects the record plans.
- Performing field work to collect and verify incomplete data.

Public Works recommends expanding SRF's original contract with Amendment 1 in which SRF Consulting Group will complete similar work listed above for the existing

stormwater assets systems for the remainder of the county.

Action Requested:

Motion to approve Amendment 1 to the professional services agreement with SRF Consulting Group for \$119,755.00 for additional services needed, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$119,755

Related Fiscal/FTE Comments:

Included in the current budget: 03-6260 Professional Services Budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment 5 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc.

RBA Number: 2025-2413

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

This amendment continues program management services for Carver County's major highway investment program, including projects identified in the Arboretum Area Transportation Plan (AATP). Carver County is currently managing an unprecedented level of transportation investment, with a \$170 million program over the next two years. The program includes coordination with the Cities of Chaska, Chanhassen, and Victoria, MnDOT, and the University of Minnesota Landscape Arboretum, and involves numerous stakeholders. Bolton & Menk, Inc. will continue to provide program management services, acting on behalf of and in alignment with Carver County to advance project development, permitting strategies, and schedule requirements. Key work elements include:

- Advance funding planning and pursuits
- Financial management and reimbursement
- Construction coordination and oversight
- Development and maintenance of project informational materials

- Schedule management and monthly updates
- Agency and stakeholder coordination
- Consultant contract management and critical review of work products
- Participation in meetings (consultant teams, county, stakeholder, city council, county board, property owners, funding partners)
- Support for plan evolution and development review
- Coordination of adjacent projects
- Updates to implementation and funding plans
- Oversight of project closeout
- Other duties to assist in management of the Capital Improvement Program

The program manager will oversee all aspects of project delivery, ensuring continuity from design through construction, and will serve as the primary point of contact for Carver County, partner agencies, and the public. The goal is to streamline development, minimize construction disruption, and ensure successful completion of all project elements, including related contracts and amendments (such as the Highway 41 Underpass, Rusty Patched Bumblebee Restoration, Tamarack Restoration, and construction support services). A portion of the contract will remain dedicated to specific transportation planning and engineering tasks, such as traffic studies, public engagement activities, or other planning reports or memos, to be completed as needed and approved by the County.

Action Requested:

Motion to approve an amendment to the Professional Services Agreement for Program Management Services with Bolton & Menk Inc. for continued services through 2026, in the amount of \$348,000, pending completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Sales Tax	\$348,000.00

Related Fiscal/FTE Comments:

Include in current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: SG-25P7-03-01 Grant for Tree Planting - Amendment 1
RBA Number: 2025-2387
Department: Public Works - Parks
Contact: Samuel Pertz, Parks & Trails Supervisor, 952-466-5253
Presenter: Samuel Pertz, Parks & Trails Supervisor
Contract Name & Number: 25-503 SG-25P7-03-01 Grant for Tree Planting - Amendment 1
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:
Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:
Due to heavy workload in the Department, utilization of the grant funds was unable to be accomplished during the initial grant period. Staff have requested an extension of these funds, managed by the Metropolitan Council to be available through December 31, 2026. Shade tree replacement has been prioritized in the 2026 work program and will be successfully completed to ensure the previously approved grant funds of \$36,328 are expended.

Action Requested:
Motion to approve and authorize the Board Chair and County Administrator to sign Grant SG-25P7-03-01 with the Metropolitan Council which extends associated funding through December 31, 2026 contingent upon the successful completion of the County contract review process.

Fiscal Impact:	
Funding:	Amount Budgeted:

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Related Fiscal/FTE Comments:

State grant 25-503 SG-25P7-03-01 was previously approved along with the budget amendment for the amount of \$36,328.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Service Agreement for Highway 41 Underpass Construction Administration

RBA Number: 2025-2414

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Highway 41 Underpass Project is a critical component directly connected to the Highway 5 Expansion Project – Arboretum Area. The underpass has been designed to fit within the Highway 5 project's geometries and timelines, with construction planned in 2026 during the north leg of the Highway 41 closure portion of the Highway 5 project. This is required to provide a safe pedestrian crossing due to the expansion of Highway 41 and Highway 5. This project was initiated after the Highway 5 expansion project environmental process (NEPA) was started, so it must be separated from that project. The City of Chanhassen and County have agreed to share costs equally for the underpass project.

To maintain consistency and central administration, the same construction administration team and team leader from the Highway 5 Improvements Project will oversee the Highway 41 Underpass Project. The proposal also includes the same design staff to provide design support for both projects, further streamlining coordination and communication among Carver County, MnDOT, and the City of Chanhassen. The scope of services for this contract includes:

- Construction administration and inspection
- Lead inspection and inspection of city utilities
- Materials testing
- Surveying and construction staking
- Design support
- Project closeout and final documentation

Action Requested:

Motion to approve a professional services agreement with Bolton & Menk, Inc. for construction administration and materials testing services for the Highway 41 Underpass Project, in the amount of \$176,721, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$88,360.50
City of Chanhassen	\$88,360.50

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: HHS: Drug Court Certified Peer Recovery Specialist (CPRS) Contract — NorthStar Regional

RBA Number: 2025-2359

Department: Health & Human Services - Court Services

Contact: Eric Johnson, Court Services Director, 952-361-1466

Presenter:

Contract Name & Number: 25-499 - Certified Peer Recovery Specialist (CPRS)-NorthStar Regional

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Health and Human Services — Court/Probation Services department is requesting County Board approval to enter into a contract with NorthStar Regional for the services of a Certified Peer Recovery Specialist (CPRS) for the Carver County Drug Treatment Court. The CPRS will assist Carver County's Drug Treatment Court by serving as a recovery mentor for our Drug Court participants while in the program and upon graduation from the program. This service is currently budgeted within the federal grant. The contract will be in effect until December 31, 2026, not to exceed \$40,000, which essentially covers a half-time contracted CPRS.

Action Requested:

Motion to approve a contract with NorthStar Regional for a Certified Peer Recovery Specialist to serve the Carver County Drug Treatment Court.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal Grant- Bureau of Justice Assistance (BJA)	\$40,000

Related Fiscal/FTE Comments:

The contract will not exceed \$40,000 for CY 2026. The contract has completed the internal contract review process.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Payment Request to Michael Basich for the Lake Minnewashta Regional Park Playground Installation.

RBA Number: 2025-2397

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Final punch list items have been completed for the installation of playground equipment at Lake Minnewashta Regional Park. The contract with Michael Basich for the work was delivered at the contract amount of \$64,000 through Metropolitan Council Grant SG-24PA-03-01.

The budgeted amount for the overall project is \$1,188,596.20. The project came in under budget at a total cost of \$1,144,905,.67

A summary of the related expenses is provided in the Fiscal Impact Summary below.

Action Requested:

Motion to approve the final payment to Michael Basich for installation of playground equipment at Lake Minnewashta Regional Park.

Fiscal Impact:

Funding:	Amount Budgeted:
SG-24PA-03-01	\$64,000

Related Fiscal/FTE Comments:

Total Proejct Cost under SG-24PA-03-01

Braun	\$ 5,015.50
St. Croix Rec.	\$419,352.78
Michael Basich	\$ 64,000.00
Blackstone	\$553,493.11
SRF Amend 2	\$ 13,386.02
SRF Original	\$ 89,658.26
Total	\$1,144,905.67

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2026 Carver County Jail Medical Direction
RBA Number: 2025-2385
Department: County Sheriff - Jail Services
Contact: Ben Beyer, Commander of Jail and Administrative Services, 952-361-1233
Presenter:
Contract Name & Number: 2026 Carver County Jail Medical Direction; 25-541
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Carver County Jail requests approval to retain the current Jail Medical Director by entering into another Professional Service Agreement with WGH Group, LLC / Goosebusters for 2026. The Jail Medical Director's team consists of a Doctor/Medical Director, Community Paramedics, and a clinic administrator. The team provides medical care to the inmates through onsite evaluations, virtual consultations, and after-hour on-call services.

This contract provides medical direction for the Carver County Jail Nurses, Detention Staff, and WGH contracted employees for 2026. The request is for \$290,392.00 which covers on-call medical services on weekends and holidays, medical direction from PHD level provider, medical insurance, and program management.

Action Requested:

Motion to approve the 2026 Professional Service Agreement with WGH Group, LLC/GoodBusters for 2026.

Fiscal Impact:

Funding:	Amount Budgeted:
01-201-235-1682-6260	\$290,392.00

Related Fiscal/FTE Comments:

This contract will be funded through account #01-201-235-1682-6260, funded by the current approved budget for 2026.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2026 MOUD MAT Program in the Carver County Jail
RBA Number: 2025-2386
Department: County Sheriff - Jail Services
Contact: Ben Beyer, Commander of Jail and Administrative Services, 952-361-1233
Presenter:
Contract Name & Number: 2026 MOUD MAT Program in the Carver County Jail 25-544
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The funds for this contract are supported by a grant agreement with the Carver County Opioid Settlement Advisory Committee for 2026. The fiscal amount listed is the total amount awarded to the Carver County Jail (\$169,512.00) to support the treatment of opioid disorder in the jail through staffing, medication, and screening. The amount of money needed for medication and testing has been estimated for 2026 because the average daily population fluctuates; therefore, more money may be spent on staffing than was outlined in the grant agreement. Any change in funding allocation will be approved by the Carver County Opioid Settlement Advisory Committee.

Action Requested:

Approve the contract with WGH Group LLC to help expand the treatment of opioid use disorder within the Carver County Jail using funds allocated from the Carver County Opioid Settlement Advisory Committee.

Fiscal Impact:

Funding:	Amount Budgeted:
Opioid Settlement Funds	\$169,512

Related Fiscal/FTE Comments:

The funds for this contract are supported by a grant agreement with the Carver County Opioid Settlement Advisory Committee for 2026. The amount to fund the positions through WGH Group, LLC cannot exceed \$169,512.00, unless approved by the Carver County Opioid Committee. This will be paid out of the Opioid Remediation Fund, budget amendment included.

As of December 2025, \$131,249 of the \$154,411 in opioid settlement funds allocated to the Jail has been spent. Additional expenses are anticipated before year-end, and the full allocation is expected to be utilized.

Attachments:

1. 2026 MOUD Program_BudgetAmendmentForm



Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: 2026 MOUD MAT Program- CC Jail

Department: County Sheriff - Jail Services

Meeting Date: 12/16/2025

Requested By: Ben Beyer

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT			CREDIT		
TOTAL			TOTAL		
\$169,512.00			\$169,512.00		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
MOUD Mat Program	12-460-000-0038.6260	\$122,768.00	Opioid Settlement	12-460.5860	\$44,437.00
MOUD Mat Program	12-462-000-0038.6260	\$46,744.00	Professional & Tech Fees	12-462.6260	\$46,744.00
			Professional & Tech Fees	12-460.6260	\$78,331.00

Reason for Request: Allocation of Opioid Settlement Remediation funds for contract with WGH for MOUD MAT Program. Approved by the Opioid Settlement Advisory Committee.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: PFS Request to Approve Hiring STOC
RBA Number: 2025-2404
Department: Property & Financial Services - Property Taxation
Contact: David Frischmon, Property and Finance Division
Director , 952-361-1506
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:
Property and Financial Services (PFS) requests approval to hire a Season, Temporary, On-Call (STOC) support personnel employee for up to 67 days, beginning in January 2026, to cover an upcoming leave of absence within the division. To accommodate the absence, workloads will need to be modified and the support of a STOC employee is necessary to ensure statutory deadlines are met and for us to maintain positive customer service. The department is subject to multiple statutory deadlines, and hiring a STOC is essential to ensure we remain in compliance and the work continues to be completed timely.

Action Requested:
Motion to approve hiring an STOC

Fiscal Impact:	
Funding:	Amount Budgeted:

ER STOC	\$14,651
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Related Fiscal/FTE Comments:

Funding for this STOC position will be provided by the Employee Relations STOC budgeted funds. No additional county levy will be required to fund this STOC Position. Budget Amendment is included.

Attachments:

1. BA PT STOC



Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: PFS Request to Approve Hiring STOC 2.21

Department: Property & Financial Services - Property Taxation

Meeting Date: 12/16/2025

Requested By: Dave Frischmon

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		TOTAL	\$14,651.00
Description of Accounts	Acct #	Amount	
STOC	01-040-040.6119	\$14,651.00	

CREDIT		TOTAL	\$14,651.00
Description of Accounts	Acct #	Amount	
STOC	01-050.6619	\$14,651.00	

Reason for Request: Funding for this STOC position will be provided by the Employee Relations STOC budgeted funds moving to Property Tax. No additional county levy will be required to fund this STOC Position.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Increase to Aggregate Change Order Authorization for Highway 11/14 Project

RBA Number: 2025-2406

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

On February 18, 2025, the County Board awarded the construction contract for the Highway 11/14 Project. Through the Award of Contract Resolution, the County Board established both an individual change order approval limit of \$180,000 and an aggregate change order administrative authorization amount of \$280,000. The individual change order limit remains adequate and is not proposed to change.

As construction progressed throughout 2025, several change orders were required to address typical field conditions on a roadway reconstruction project. These changes included, muck excavations to address poor soil conditions, culvert cleaning, additional geogrid, pavement striping revisions, typical section changes, and additional drain tile to perpetuate drainage. The most recent project pay application (Partial Payment No. 7 dated October 21, 2025) identifies a current cumulative change order amount of \$54,897. There is an expected remaining \$255,000 of change order expenses due to subgrade correction (\$130,000), additional paving required (\$90,000), and a forcemain pipe fitting change order (\$35,000). These additional change orders would exceed the authorized aggregate change order limit established by the County Board.

The primary contributor to this overage will be Change Order No. 7, totaling an estimated \$130,000. This increase was required after water leaching up through the pavement surface was identified. Corrective action was required to address the groundwater spring and associated saturated soil conditions beneath the roadway. A second contributor is the additional paving operations needing to occur after the soil conditions beneath had been corrected.

Because the cumulative change order total is anticipated to exceed the County Board approved aggregate change order amount, staff are requesting authorization to increase the aggregate limit to \$400,000. This will align County Board authorization with the current project needs, allow staff to process remaining closeout adjustments, and provide adequate contingency for final quantity reconciliation. No changes are proposed to the individual change order limit.

Action Requested:

Motion to approve increasing the Highway 11/14 Project aggregate change order authorization amount from \$280,000 to \$400,000.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Seasonal Temporary On-Call Professional Level Staff for the Health and Human Services Child and Family Department

RBA Number: 2025-2408

Department: Health & Human Services - Child & Family

Contact: Kate Probert, Income Support Manager, 952-361-1713

Presenter:

Contract Name & Number: N/A

Meeting Date: December 16, 2025

Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

The Health and Human Services (HHS) division requests County Board of Commissioners approval to hire one (1) professional-level staff member to help balance the workload in the Child and Family Department due to three (3) current/upcoming staff absences. The 2026 cost for a professional-level (social worker) Seasonal, Temporary, On Call (STOC) position working a maximum of 67 days, as allowed, equals \$22,557.

On April 1, 2025, RBA 2025-614, the Carver County Board of Commissioners approved \$57,622 for two professional-level STOCs for the HHS Child and Family Department. The funding for that RBA was shared between the Employee Relations STOC budget and the HHS budget. The HHS Child and Family Department did hire two STOCs from that approved RBA but had \$18,608 in unused funds remaining.

The plan for the current STOC position request is to utilize \$18,608 of available STOC funds from the April 1, 2025, RBA (2025-614), which are already approved and included in the HHS budget. The balance of \$3,949 will be covered by a Health Partners Grant.

The Health and Human Services (HHS) — Child and Family Department is a highly regulated department offering child protection and children's mental health services. The department works with families to prevent child maltreatment, works with the courts and law enforcement to ensure children's safety, and promotes family and community well-being. The work of this department has statutory caseload maximums, and a temporary worker is needed to ensure the division stays within compliance and, most importantly, there is a minimum bandwidth to do the work and mitigate risk. The services provided by the Child and Family team are for a high-risk population and are mandated according to Minnesota Statute 206E. The caseloads must be maintained at a level that is manageable by staff for the safety and well-being of children and families served in Carver County.

Action Requested:

Motion to approve hiring one (1) STOC professional-level staff member in January 2026 to cover social worker duties for the Carver County Health and Human Services Child and Family Department.

Fiscal Impact:

Funding:	Amount Budgeted:
Health Partners Grant	\$3,949
HHS Approved STOC budget for Child and Family	\$18,608

Related Fiscal/FTE Comments:

The total 2026 cost for one (1) professional- level STOC is \$22,557. \$18,608 is already in the approved HHS 2025 budget and \$3,949 is from a Health Partners Grant, also already in the approved 2025 HHS budget. Budget amendment included moves the Health Partner grant budget. Both funds will roll over to 2026 to cover this cost. No additional county levy dollars are being requested to fund this STOC position. The position is budgeted to work a maximum of 67 days starting in January 2026.

There is no FTE impact since this is considered a temporary, seasonal, and on-call (STOC) position.

Attachments:

1. C&F HP STOC BA



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Sign Shop Printer Purchase
RBA Number: 2025-2412
Department: Public Works - Operations
Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The County's sign shop produces signs and graphics for many Carver County departments, including nearly 8,000 traffic signs on our county highway system. Each product is designed and fabricated in-house with the highest-grade materials using computerized design software, plotters, and printers. Sophisticated equipment allows the sign shop to efficiently produce signs and graphics at a greatly reduced cost compared to outsourcing them to a third party. Staff obtained two quotes for a new printer and Wensco of Belmont, MI for \$27,215.00 was the cheapest option. The other quote was from Grimco, Inc. of Mounds View for \$27,995.00. Staff recommend purchasing the printer from Wensco of Belmont, MI. An existing printer in the sign shop that is 14 years old will be auctioned to make way for the new printer.

Action Requested:

Motion to approve the purchase of the printer for the Sign Shop from Wensco of Belmont, MI for \$27,215.00.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy Funds (Capital)	\$27,215

Related Fiscal/FTE Comments:

Remaining funds from the 2025 sign shop capital operating budget or equipment replacement budget will be used for this purchase.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment No. 1 to Grant Agreement SG-24P1-03-01 for Lake Minnetonka Regional Trail

RBA Number: 2025-2388

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter:

Contract Name & Number: 25-548 SG-24P1-03-01 Grant for Lake Minnetonka Regional Trail - Amendment 1

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Grant agreement SG-24P1-03-01 provides \$395,957 in funding to replace deteriorated culverts in a section of the Lake Minnetonka Regional Trail near the City of Victoria. The work to replace the culverts is being coordinated with the Hwy 5 project, the planned underpass at Rolling Acres Road and the Lake Minnetonka Regional Trail.

The request for the grant period extension from the original expiration date of June 13, 2026, to the requested date of June 30, 2028, allows for timely construction coordination of Hwy 5, underpass at Rolling Acres Road, and the replacement of the culverts, avoiding two separate trail closures and trail detours.

Action Requested:

Motion to approve Amendment No. 1 for Grant SG-24-P1-03-01 upon completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Grant SG-24P1-03-01 was previously approved along with the budget amendment of \$395,957.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final payment and acceptance of the 2025 Highway Preservation Program with William Mueller and Sons, Inc.

RBA Number: 2025-2410

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number: 25-262 2025 Highway Preservation Program Contract

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Five mill and overlay pavement resurfacing projects were constructed under one contract with William Mueller and Sons, Inc. during the 2025 construction season. The projects were located on Highway 155, Highway 14, Highway 51, Highway 41, and Highway 31. Bids were opened and evaluated through a competitive process and the original bid was \$2,707,168.46. The project is now complete.

The following summarizes the contract overruns totaling \$174,506.77:

- An additional pedestrian ramp on CSAH 14 was needed to correct an out-of-compliance pedestrian ramp located within the project corridor.
- Longitudinal cracking within the CSAH 14 and CSAH 31 roadway was identified by the project team. The contractor was instructed to remove the bituminous full depth throughout this area to resolve and prevent future pavement issues.
- Additional quantity overruns included items such as bituminous pavement,

striping, removal of additional curb and gutter, and bituminous sawcutting.

Final Cost By Project

- Highway 14 = \$813,179.75
- Highway 155 = \$488,707.47
- Highway 41 = \$935,880.94
- Highway 31 = \$184,255.47
- Highway 51 = \$459,651.60

Final Contract Cost: \$2,881,675.23

Action Requested:

Motion to adopt a resolution to approve acceptance and final payment of \$146,074.01 to WM Mueller and Sons, Inc for the 2025 Highway Preservation Program for a final contract amount of \$2,881,675.23.

Fiscal Impact:

Funding:	Amount Budgeted:
Carver County TAA	\$2,349,927.53
Carver County Levy	\$531,747.7

Related Fiscal/FTE Comments:

Funding Breakdown:

Highway 14:

- 695 - Carver County TAA - \$736,091.35
- 199 - Carver County Levy - \$77,088.40

Highway 31:

- 695 - Carver County TAA - \$155,817.00
- 199 - Carver County Levy - \$28,438.47

Highway 41:

- 695 - Carver County TAA - \$551,099.18
- 199 - Carver County Levy - \$ 384,781.76

Highway 155:

- 695 - Carver County TAA - \$465,108.00
- 199 - Carver County Levy - \$23,599.47

Highway 51:

- 695 - Carver County TAA - \$441,812.00
- 199 - Carver County Levy - \$17,839.60

Attachments:

1. Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 12/16/2025
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Construction Contract for the 2025 Highway Preservation Program
FINAL PAYMENT**

WHEREAS, the construction of the 2025 Highway Preservation Program has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16 day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Payment and acceptance of the Salem Avenue Culvert Repair Work with Landwehr Construction, Inc

RBA Number: 2025-2381

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number: PSA for Salem Avenue Culvert Repair Work - 25-208

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Salem Avenue Culvert Repair Work was constructed by Landwehr Construction. Quotes were received and evaluated through a competitive process and the low quote provided by Landwehr Construction Inc was selected as the contractor. The original estimate provided was \$110,044.65. Amendment 1 to the contract, in the amount of \$25,000 included additional sections of box culvert to maintain adequate roadway inslopes with the lowering of the box culvert. Amendment 2 to the contract in the amount \$7,212.51 compensated the contractor for a new concrete apron cover, additional select granular, riprap and other quantities needed to complete the project. The final contract cost and payment is \$142,257.16. Staff is recommending approval.

Action Requested:

Motion to adopt a resolution to make final payment of \$142,257.16 to Landwehr Construction, Inc for the Salem Avenue Culvert Repair Work.

Fiscal Impact:

Funding:	Amount Budgeted:
Town Bridge Funds	\$142,257.16

Related Fiscal/FTE Comments:

Salem Avenue Culvert Repair was funded by \$142,257.16 of Town Bridge Funds

Attachments:

1. 2025-2381 Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 16th, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Salem Avenue Culvert Repair Work
FINAL PAYMENT**

WHEREAS, the construction of the Salem Avenue Culvert Repair Work have in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Minnesota Paid Leave Policy
RBA Number: 2025-2401
Department: Employee Relations
Contact: Kerie Anderka, Employee Relations Division Director,
952-361-1570
Presenter:
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Minnesota Paid Leave (MNPL) law, outlining requirements effective January 1, 2026, mandates that all employers in the state, including counties, provide paid family and medical leave to eligible employees. This law establishes a statewide benefit program to support workers during qualifying life events such as serious health conditions, bonding with a new child, or caring for a family member.

As part of the County's compliance with these statutory requirements, Employee Relations recommends adoption of a Minnesota Paid Leave Policy that outlines eligibility, benefit entitlements, and administrative procedures. The policy ensures the County meets its legal obligations while providing pertinent information to employees. The recommended policy includes the option for employees to use their accrued available County-provided paid leave benefits to supplement, or "top off," MNPL benefit payments to reach 100% of their regular wage or salary.

The County Board previously approved establishment of a private equivalent plan to meet MNPL mandates; and the County has established a contract with The Hartford to administer this benefit with a more favorable premium rate of 0.79%, as compared to

the State Plan premium rate of 0.88%, of taxable wages for 2026.

Action Requested:

Motion to approve the County's Minnesota Paid Leave (MNPL) Policy to be effective January 1, 2026.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The cost of premiums will be split evenly, with the employer and employee each paying 50%. In accordance with MNPL law, employers must pay at least 50% of the MNPL premium rate.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Authorization to Initiate an Initial Offer and Eminent Domain Proceedings for Highway 5 Project – Arboretum Area

RBA Number: 2025-2420

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The 2025-2028 construction seasons include the Highway 5 Project – Arboretum Area. This project encompasses the expansion of approximately 3.5 miles of State Highway 5 between 80th Street in the City of Victoria and Century Boulevard in the City of Chanhassen, along with safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road).

To advance this project, Carver County, as the lead agency, has undertaken the acquisition of right-of-way necessary for the project scope. Initial offers for impacted properties were authorized by the County Board on September 3, 2024, and additional property acquisitions were authorized on December 3, 2024.

Staff have determined there is an additional property being affected by the project and there are underlying rights which are still privately owned. Appraisals are being obtained and will be reviewed by certified appraisers in order to determine market value for the additional right of way needed. To clear title and ensure full ownership of the

property, staff recommend making initial offers to the affected property owner based on this work.

Eminent domain proceedings, including the use of the quick-take procedure, may be necessary to secure the underlying property to meet project deadlines and funding schedules.

Action Requested:

Motion to adopt a resolution authorizing and directing the consultant county attorney and county staff to take all steps necessary to acquire the right of way and easements necessary for the Highway 5 Project – Arboretum Area, by making an initial offer and filing an action in eminent domain, and the use of the quick-take procedure.

Fiscal Impact:

Funding:	Amount Budgeted:
Trans. Sales Tax	\$25,000

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. Resolution Authorizing Eminent Domain - Parcel 309A -v1

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: December 16, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing an Initial Offer and Eminent Domain to Acquire Real Property Interests Needed for Highway 5 Project

WHEREAS, the Board of Commissioners of Carver County (“Board of Commissioners”) is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, Subd. 2, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County is constructing highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, the County finds that it is reasonable, necessary and expedient for the public health, safety, and welfare, and necessary and for a public purpose to undertake the Project; and

WHEREAS, on September 3, 2024, by Resolution No. 78-24, and on December 3, 2024, by Resolution No. 106-24, the County Board found that the acquisitions for the Project described in Exhibit A to those resolutions constitute a valid public use or public purpose and authorized offers of just compensation to purchase the acquisitions; and

WHEREAS, the County finds that it is reasonably necessary, convenient, and in the interest of the general welfare that the County acquire for the Project the additional real estate interest depicted on Exhibit A, attached (“Acquisition”);

WHEREAS, the County finds that title to and possession of the Acquisition is required before construction of the Project can begin and before the filing of the final report of the condemnation commissioners to be appointed by the district court; and

WHEREAS, the County is obtaining an appraisal from an independent licensed real estate appraiser for the Acquisition; and

WHEREAS, City staff and consultants will continue to work with the property owners to purchase the Acquisition if possible;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carver County that:

1. County ownership of Acquisition of the real property interest described in Exhibit A is necessary and for a public purpose in furtherance of the Project; and
2. It is the considered judgment of the Board of Commissioners that the County acquire the real property interest in Exhibit A attached hereto and made a part hereof for a public purpose in furtherance of the Project, and the proper County officers and agents are authorized and directed to make offers and secure the County's ownership of the Acquisition by direct purchase and, if necessary, through the exercise of eminent domain; and
3. The County Attorney and the legal counsel retained by the County of Kennedy & Graven, Chartered are hereby authorized and directed to take all steps reasonably necessary on behalf of the County to commence eminent domain proceedings to take the Acquisition if it cannot be timely purchased, including using the "quick take" procedure under Minn. Stat. § 117.042; and
4. The County Public Works Division Director or his delegee is authorized to approve the appraised value for the Acquisition for the purposes of using the "quick take" procedure under Minn. Stat. § 117.042.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held December 16, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

David Hemze, County Administrator

EXHIBIT A

TO RESOLUTION AUTHORIZING EMINENT DOMAIN

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. Unassigned

Parcel Number: 309A

Fee Owner(s): The unknown heirs and devisees of Elmer Fink

Property Address: Address Unassigned

The Property being taken in fee simple contains **22,642 SF**, more or less.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement for Rusty Patched Bumblebee Restoration and Tamarack Area Enhancement for Highway 5 Project

RBA Number: 2025-2421

Department: Public Works

Contact:

Presenter:

Contract Name & Number: Professional Services Agmt. for Rusty Patched Bumblebee Restoration

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Rusty Patched Bumblebee (RPBB) Restoration Plan and Tamarack Parcels Vegetation Enhancement Plan are a requirement of the Highway 5 Expansion Project – Arboretum Area. These restoration activities are essential for project compliance and long-term stewardship of the Lake Tamarack area. This initiative is being carried out in partnership with the University of Minnesota and the Minnesota Landscape Arboretum. The next phase involves executing the actions defined in the approved plans, including initial vegetation surveys, restoration activities, and ongoing monitoring to ensure performance standards are met.

Bolton & Menk, Inc. will provide restoration and management services according to the approved plans. Activities on the Tamarack properties will take place for one year before vegetation maintenance is conveyed to the University of Minnesota. Seasonal surveys (three per year) will be conducted on the RPBB Mitigation Site for at least three years to verify that performance standards are met. Coordination between the University of Minnesota, Carver County, and restoration parties is anticipated

throughout the process. Bolton & Menk will also develop and deliver a contract and plan set for public bid to secure a qualified contractor for the restoration work. Following bid award, Bolton & Menk will administer the field restoration contract and provide monitoring throughout the three-year restoration period. A qualified bee surveyor will be secured to complete pre- and post-restoration RPBB surveys to identify any increase in bee population as a result of the restoration. Additionally, Bolton & Menk will work with the Carver County Soil and Water Conservation District (SWCD) to acquire a Reinvest in Minnesota (RIM) easement, including application preparation, boundary survey, and monument placement.

Action Requested:

Motion to approve a professional services agreement with Bolton & Menk, Inc. for Rusty Patched Bumblebee Restoration and Tamarack Enhancement in the amount of \$241,932.86, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
State LRIP Funds (as part of TH 5 project)	\$241,932.86

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement for Construction Support Services for the Highway 5 Expansion Project - Arboretum Area

RBA Number: 2025-2403

Department: Public Works

Contact:

Presenter:

Contract Name & Number: Professional Services Agreement for Construction Support Services for Highway 5 Expansion Project - Arboretum Area - 25-???

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

This contract is for construction support services required for the Highway 5 Expansion Project – Arboretum Area. The construction phase will require coordination among Carver County, MnDOT, the City of Chanhassen, the City of Victoria, and the University of Minnesota Landscape Arboretum. The contract covers a comprehensive scope of services to ensure effective and efficient project delivery, including:

- Construction field design, staging, and right-of-way support
- Construction management, agency coordination, and inspection (including non-trunk highway elements)
- Public information, business support, and agency coordination
- Geotechnical design support (provided by Michael Baker International)
- Local survey and administrative support for non-MnDOT supported items
- Landscape and local utility inspection

- Project closeout, final documentation, and right-of-way support
- Preparation of as-built records and GIS files
- Construction communication support.

The Bolton and Menk construction administration team will provide project oversight, contract administration, inspection, and coordination with MnDOT and local agencies. The team includes experienced leadership and technical staff to ensure continuity from design through construction. MnDOT will provide trunk highway inspection, surveying, and materials testing at no direct cost to the County (a value of around \$4 million), while Bolton & Menk will lead administration and inspection for non-trunk highway elements. MnDOT will also provide surveying and materials testing for the non-trunk highway portion of the project at a fee of 3% or around \$690K (this is covered in the Cooperative Construction Agreement with MnDOT). Bolton and Menk will also take a lead project management role in the whole project to ensure county expectations are met.

The total construction services cost (MnDOT+ Bolton and Menk) is around \$8.6 million, which represents 10% of the construction cost.

Action Requested:

Motion to approve a professional services agreement with Bolton & Menk, Inc. for Construction Support Services for the Highway 5 Expansion Project – Arboretum Area, in the amount of **\$3,916,187.82**, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
State IIJA Match Funds	\$3,874,466.99
City of Victoria	\$40,203.19
Carver County Sales Tax	\$1,517.64

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement for the Final Design of Highway 40 Project - Silver/Bevens Creek Area with SRF Consulting Group, Inc.

RBA Number: 2025-2423

Department: Public Works - Program Delivery

Contact: Lucas Rubash, Design Engineer, 952-466-5280

Presenter:

Contract Name & Number: 25-574

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County Public Works seeks approval to enter into a professional services agreement with SRF Consulting Group, Inc. to complete the design of Highway 40. The improvements on Highway 40 from Highway 52 to the southern side of bridge number 10545 over Bevens Creek (South of Highway 50). Improvements include full depth reclamation or reconstruction, shoulder reconstruction and widening, construction of storm water retention and treatment facilities, storm sewer installation, culvert replacement, access reconstruction, sign replacement and enhanced pavement markings. These improvements aim to improve safety on the corridor. Construction is planned for 2027

SRF Consulting Group, Inc. is approaching the completion of the preliminary design of Highway 40 Project - Silver/Bevens Creek Area under a separate contract. This project will be delivered as a nearly fully electronic and 3D design contract, requiring additional efforts to navigate this novel, design, review and bidding processes.

Action Requested:

Motion to approve the professional services agreement with SRF Consulting Group, Inc. for final design, environmental documentation, geotechnical evaluation, public engagement and permitting services for the Highway 40 Project - Silver/Bevens Creek Area in an amount not to exceed \$946,309.00, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Wheelage Tax	\$946,309.00

Related Fiscal/FTE Comments:

Estimated total project costs are:

Construction: \$6,412,680

Engineering: \$1,732,000

ROW: \$507,450

Total: \$9,052,130

The project will be funded with a combination of HSIP and wheelage tax.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Authorization for Initial Offers on Highway 212 Project - Dahlgren Township

RBA Number: 2025-2425

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The 2021 and 2022 construction seasons included the construction and realignment of Highway 212 from just west of Highway 11 in the City of Carver to just east of Highway 36 to the east of Cologne. In order to complete the project, additional right-of-way was needed from landowners along the project corridor. Appraisals were completed by a certified appraiser and offers made to the property owners impacted by the project. Property acquisitions were achieved by Settlement Agreements or Eminent Domain.

The project is now substantially complete. However, a portion of the completed highway requires repairs, which will necessitate the use of a temporary construction easement on private property to perform the work.

Staff is requesting authorization to submit initial offers and negotiate for a temporary construction easement with the property owner located at PID#: 04.0150900.

Action Requested:

Motion to adopt a resolution to approve initial offers for the Highway 212 Project - Dahlgren Township for the properties located at PID #: 04.0150900.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$6,700

Related Fiscal/FTE Comments:

Included in current budget.

Attachments:

1. ResolutionAuthorizingOffers_ 12-16-26 meeting

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 16, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the TH 212 Project – Dahlgren Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for a TH 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements as part of the TH 212 Project – Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County’s proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners’ independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held December 16, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

David Hemze, County Administrator

Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

TH 212 Project – Dahlgren Township

Carver County Public Works No. 178825

Property Tax Identification No. 04.0150900

Parcel Number(s): 27

Fee Owners: Maxine F. Buckentine

Property Address: Vacant Land , Highway 212, Cologne MN 55322

Temporary easement for construction purposes contains **152,289 sq. ft.**, more or less.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of construction contract to C.S. McCrossan, Inc. for the Highway 5 Project - Arboretum Area

RBA Number: 2025-2393

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter: Lyndon Robjent, Public Works Division Director / County Engineer

Contract Name & Number: 25-554 - Contract with C. S. McCrossan, Inc. for the Highway 5 Project - Arboretum Area

Meeting Date: December 16, 2025

Item Type: Regular Session

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Trunk Highway (TH) 5 expansion project will widen Highway 5 from two to four lanes between Chanhassen and downtown Victoria. The project includes intersection enhancements, safety improvements for all users—including pedestrians and bicyclists—and upgraded regional trail crossings. It also includes improvements to CSAH 13 and TH 41. This project is a key component of the Arboretum Area Transportation Plan, designed to reduce congestion, improve safety, and connect local destinations while respecting environmental priorities. This initiative is a joint effort involving Carver County, the Minnesota Department of Transportation (MnDOT), and the cities of Chanhassen and Victoria. Construction is planned to begin in 2026 and be substantially completed at the end of 2027.

Public Works advertised for construction bids for this project and opened bids on November 13, 2025, at 10:00am. A summary of the bids received is as follows:

- C.S. McCrossan Construction, Inc.: \$86,617,274.89 (11.7% under engineer's estimate)
- Veit & Company, Inc.: \$91,554,332.00 (6.7% under)
- Hoffman Construction Company: \$95,995,280.59 (2.1% under)
- Ames Construction Inc.: \$99,710,322.40 (1.7% over)
- Park Construction Company: \$103,340,830.63 (5.4% over)
- Engineer's Estimate: \$98,086,574.60 (0.0%)

The low responsible bidder is C.S. McCrossan Construction, Inc. for a total bid amount of \$86,617,274.89, and Public Works staff is recommending awarding the contract to this contractor for the project.

Action Requested:

Motion to adopt a resolution that authorizes and directs the County Engineer to award a construction contract to C.S. McCrossan, Inc. for \$86,617,274.89 for the Highway 5 Project - Arboretum Area, after execution of cooperative construction agreement #1058994 between Carver County and the State of Minnesota and upon pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal Funds (7 awards)	\$63,913,685.35
State Funds (3 awards)	\$21,775,621.34
City of Victoria	\$891,514.14
Carver County Transportation Sales Tax & CSAH Funds	\$36,454.06

Related Fiscal/FTE Comments:

Overall Project Fiscal Estimated Funding Totals (Includes Construction (above), Engineering, Land Acquisition)

- Federal Funds (8 awards): \$73,800,000
- State Funds (3 awards): \$32,900,000
- City of Victoria: \$2,800,000
- University of Minnesota: \$870,000
- Carver County Transportation Sales Tax & CSAH Funds: \$6,600,000

Attachments:

1. Resolution Construction Contract 25-554

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: December 16, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Awarding of the Highway 5 Project - Arboretum Area, Carver County Contract 25-554

WHEREAS, the County Engineer has secured and designated funding for the Highway 5 Project – Arboretum Area (“Project”), Carver County Contract 25-554 (“Contract”), in the current fiscal year Road and Bridge budget; and

WHEREAS, on Thursday, November 13, 2025 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, five (5) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
C.S. McCrossan Construction, Inc.	\$86,617,274.89	-11.7%
Veit & Company, Inc.	\$91,554,332.00	-6.7%
Hoffman Construction Company	\$95,995,280.59	-2.1%
Ames Construction Inc.	\$99,710,322.40	+1.7%
Park Construction Company	\$103,340,830.63	+5.4%
<i>Engineers Estimate</i>	<i>\$98,086,574.60</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, C.S. McCrossan, Inc. of Maple Grove, MN (“Prime Contractor”), is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the County Engineer, or his designee, to award the Contract and send a notice of award letter and said Contract to the Prime Contractor for the Project, after execution of cooperative construction agreement #1058994 between Carver County and the State of Minnesota; and

BE IT FURTHER RESOLVED that upon award of the Contract by the County Engineer, or his designee, the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into the Contract with the Prime Contractor, in the name of the County of Carver for the construction of the Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all work orders or change orders for the Project on behalf of Carver County as the lead contracting agency for the Project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of said work orders or change orders is limited to an amount less than \$2 million dollars (\$2,000,000) and an increased aggregate project total of all Project changes of five million dollars (\$5,000,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned Project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution Setting 2026 County Attorney and County Sheriff Compensation

RBA Number: 2025-2422

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter: Kerie Anderka, Employee Relations Division Director

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Regular Session

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The County Board has the authority to set compensation, including salary and benefits, for elected County officials including the County Attorney and the County Sheriff. Minnesota law requires that the Board set the salaries of these elected officials with regard for the responsibilities and duties of office, as well as the elected official's experience, qualifications, and performance. In addition, court rulings indicate that Commissioners should take into consideration salaries in similarly situated counties in the state. The attached Resolutions address the 2025 compensation for the County Attorney and the County Sheriff.

County Attorney Salary:

County Attorney Mark Metz's 2025 salary is set at \$228,720. Market data is attached for the County Attorney position, reflecting current year (2025) data. The metro area 2025 average salary for County Attorney excluding Carver County, is \$227,862. Serving in this role since 2011, County Attorney Metz's performance reflects substantial experience and expertise and a high level of performance. Based on a review of the relevant factors for determining the County Attorney's 2026 salary, it is recommended

the Board consider an increase of \$16,010 which is approximately 7.00%. The resulting 2026 annual salary for County Attorney Metz would be \$244,730. The salary increase suggested would recognize the high level of performance County Attorney Metz has demonstrated in his role, while maintaining competitive pay with regard to the market.

County Sheriff Salary:

County Sheriff Jason Kamerud's 2025 salary is set at \$204,322. Market data is attached for the County Sheriff position, reflecting current year (2025) data. The metro area average salary for County Sheriff, excluding Carver County, is \$210,513. Serving in this role since 2019, Sheriff Kamerud's performance reflects substantial experience and expertise and a high level of performance. Based on a review of the relevant factors for determining the County Sheriff's 2026 salary, it is recommended the Board consider an increase of \$14,303 which is approximately 7.00%. The resulting 2026 annual salary for Sheriff Kamerud would be \$218,625. The salary increase suggested would recognize the high level of performance Sheriff Kamerud has demonstrated in his role, while maintaining competitive pay with regard to the market.

The action requested is to adopt the Resolutions defining the 2026 compensation for the County Attorney and for the County Sheriff; and providing both with 2026 cafeteria benefits and HSA contributions, at the same rates and in accordance with the same terms and timing as non-bargaining County employees.

Action Requested:

Motion to adopt the Resolutions setting the 2026 compensation for the County Attorney and for the County Sheriff; and providing both with 2026 cafeteria benefits and HSA contributions, at the same rates and in accordance with the same terms and timing as non-bargaining County employees.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$317,017
County Funding	\$280,099

Related Fiscal/FTE Comments:

The amount listed is the 2026 total cost of wages and benefits at 7.00% increase. The total cost is dependent on final salary amounts approved by the Board.

Attachments:

1. 2025 Elected Official Salary Summary Report – County Attorney & County Sheriff
2. 2026 County Attorney Salary & Benefits Resolution
3. 2026 County Sheriff Salary & Benefits Resolution

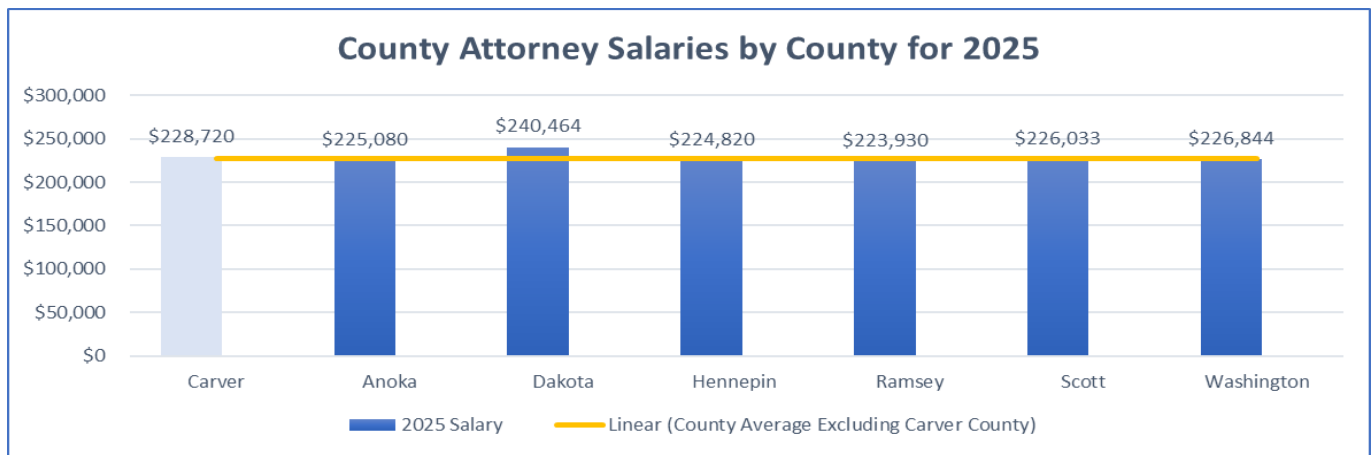
2025 Elected Official Salary Summary Report – County Attorney & County Sheriff December 16, 2025

County Attorney:

- **Rank and Comparison:** The 2025 Carver County Attorney salary of \$228,720 ranks second highest among the counties studied, with the majority of comparison salaries being very closely aligned.
- **Salary Position:** The 2025 Carver County Attorney salary of \$228,720 is slightly above the metro suburban county comparison group average salary of \$227,862, with a difference of around \$858.00. Carver County's County Attorney has greater tenure in this role as compared to the majority of other metro suburban comparable incumbents.
- **Average Annual Salary Increase:** Among comparison counties, the 2023-2025 average annual increase is 7.20%. Carver County's average annual increase is slightly lower at 6.75%.
- **2026 Salary Recommendation: 7.00%**
A 7.00% increase (+\$16,010) applied to the current Carver County Attorney salary of \$228,720 would result in a 2026 County Attorney salary of \$244,730.

Table 1. County Attorney Salaries, 2023-2025					
County	Population	2023 Salary	2024 Salary	2025 Salary	Avg. annual increase (%) 2023-2025
Carver	112,628	\$200,711	\$213,757	\$228,720	6.75%
Metro Suburban County Comparison					
Anoka	376,840	\$193,731	\$218,525	\$225,080	7.90%
Dakota	453,156	\$206,397	\$219,831	\$240,464	7.95%
Hennepin	1,281,565	\$195,065	\$199,941	\$224,820	7.47%
Ramsey	542,015	\$196,186	\$197,284	\$223,930	7.03%
Scott	157,206	\$200,695	\$212,737	\$226,033	6.13%
Washington	283,960	\$199,076	\$212,014	\$226,844	6.75%
Average		\$198,525	\$210,055	\$227,862	7.20%

Figure 1. Attorney Salaries by County, 2025



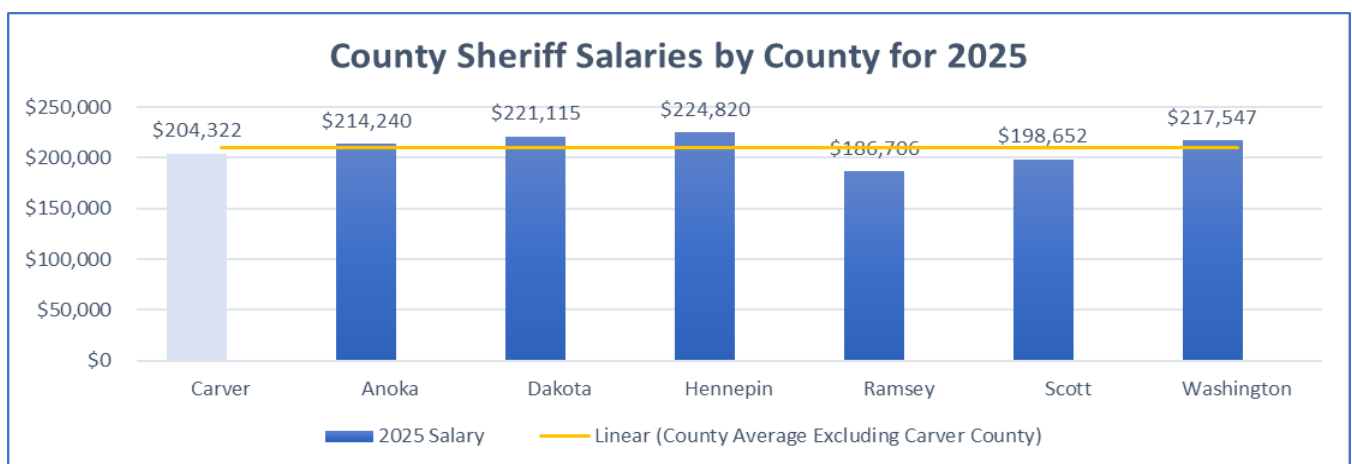
County Sheriff:

- **Rank and Comparison:** The Carver County Sheriff has the fifth highest salary among the counties studied.
- **Salary Position:** The 2025 Carver County Sheriff salary of \$204,332 is lower than the metro suburban county comparison group average salary of \$210,513 with a difference of around \$6,181.
- **Annual Salary Increase:** Among comparison counties, the 2023-2025 average annual increase is 7.94%. Carver County's average annual increase is slightly lower at 6.78%.
- **2026 Salary Recommendation: 7.00%**
A 7.00% increase (+\$14,303) applied to the current Carver County Sheriff salary of \$204,322 would result in a 2026 County Sheriff salary of \$218,625.

Table 2. County Sheriff Salaries, 2023-2025

County	Population	2023 Salary	2024 Salary	2025 Salary	Avg. annual increase (%) 2023-2025
Carver	112,628	\$179,200	\$190,955	\$204,322	6.78%
Metro Suburban County Comparison					
Anoka	376,840	\$180,003	\$208,000	\$214,240	9.28%
Dakota	453,156	\$180,751	\$192,500	\$221,115	10.68%
Hennepin	1,281,565	\$185,775	\$190,419	\$224,820	10.28%
Ramsey	542,015	\$171,290	\$171,290	\$186,706	4.50%
Scott	157,206	\$176,384	\$186,967	\$198,652	6.12%
Washington	283,960	\$190,902	\$203,320	\$217,547	6.75%
Average		\$180,851	\$192,083	\$210,513	7.94%

Figure 2. Sheriff Salaries by County, 2025



**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Resolution: 2026 County Attorney Compensation & Benefits

DATE _____ RESOLUTION NO. _____
MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation (salary and benefits) for elected officials; and

WHEREAS, the Carver County Board of Commissioners intends to establish the 2026 elected official salary for the County Attorney; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2026 insurance benefits for the County Attorney within the established cafeteria system; and

THEREFORE, BE IT RESOLVED, Carver County shall provide the elected County Attorney with the following compensation in 2026:

- A. The County Attorney's salary for 2026 shall be defined as follows: \$244,730 base salary.
- B. Insurance benefits for the County Attorney shall be provided through the cafeteria plan and include the following insurance benefits: life insurance (employee \$50,000.00 life and \$100,000 AD&D, spouse \$2,000.00, and child \$1,000.00); and single dental insurance. Additionally, the County Attorney shall receive a monthly cafeteria contribution amount based on health insurance election: single \$1,045.34; employee + child(ren) \$1,708.06; employee + spouse \$2,472.21; or family, \$2,741.90 throughout 2026, to use toward eligible elective benefits, and/or additional cash compensation. If monthly cafeteria contributions for non-bargaining employees are adjusted for 2026, the amounts provided for the County Attorney shall be adjusted to match.
- C. The County shall provide the County Attorney, if selecting an HSA Plan for health insurance and participating in the plan over the course of a year, with a 2026 contribution of \$1,350.00 for an election of single insurance; or \$3,300.00 for an election of family insurance coverage tiers. If these County contributions for non-bargaining employees are adjusted for 2026, the amounts and terms provided for the County Attorney shall be adjusted to match.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to the County Attorney compensation (salary or benefits) by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Resolution: 2026 County Sheriff Compensation & Benefits

DATE _____

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation (salary and benefits) for elected officials; and

WHEREAS, the Carver County Board of Commissioners intends to establish the 2026 elected official salary for the County Sheriff; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2026 insurance benefits for the County Sheriff within the established cafeteria system; and

THEREFORE, BE IT RESOLVED, Carver County shall provide the elected County Sheriff with the following compensation in 2026:

- A. The County Sheriff's salary for 2026 shall be defined as follows: \$218,625.00 base salary.
- B. Insurance benefits for the County Sheriff shall be provided through the cafeteria plan, and include the following insurance benefits: life insurance (employee \$50,000.00 life and \$100,000 AD&D, spouse \$2,000.00, and child \$1,000.00); and single dental insurance. Additionally, the County Sheriff shall receive a monthly cafeteria contribution amount based on health insurance election: single \$1,045.34; employee + child(ren) \$1,708.06; employee + spouse \$2,472.21, or family \$2,741.90 throughout 2026, to use toward eligible elective benefits, and/or additional cash compensation. If monthly cafeteria contributions for non-bargaining employees are adjusted for 2026, the amounts provided for the County Sheriff shall be adjusted to match.
- C. The County shall provide the County Sheriff, if selecting an HSA Plan for health insurance and participating in the plan over the course of a year, with a 2025 contribution of \$1,350.00 for an election of single insurance; or \$3,300.00 for an election of family insurance coverage tiers. If these County contributions for non-bargaining employees are adjusted for 2026, the amounts and terms provided for the County Sheriff shall be adjusted to match.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to the County Sheriff compensation (salary or benefits) by amendment to the Carver County Personnel Policies or future Board Actions.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution Setting 2026 County Commissioner Compensation

RBA Number: 2025-2424

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter: Kerie Anderka, Employee Relations Division Director

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Regular Session

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The County Board is charged with the responsibility to set compensation, including salary and benefits, for the County Commissioners.

Several factors are typically considered in setting Commissioner salaries, including market rates and internal salary history and patterns. Market information is attached, listing Carver County Commissioners' current annual salary which is set at \$89,633 in comparison to the metro county (2025) average of \$100,377. The attached market data reflects the current year (2025) data.

The County's current collective bargaining agreements establish a 2026 performance-based compensation system and general adjustment (GA) increase pattern including a January 2026 GA of 4.00% and the percentage amount of the performance-based compensation is determined by each employee's overall rating on their performance evaluation as outlined: zero percent (0.00%) for "needs improvement" or three percent (3.00%) for "achieved performance."

An increase of around \$10,700 would be required to move the Carver County Commissioner salary to the current year metro average. It is anticipated that comparable counties will also be increasing their county commissioner salaries with regard for the current market. It is recommended the Board consider an increase that would reasonably move alignment toward the market average, or at minimum, avoid increasing the gap.

When defining the 2026 County Commissioner salary, the Board could consider an increase of 7.00% applied to the current Commissioner salary in order to maintain a salary relatively aligned with comparable county data. A 7.00% increase (\$6,274) applied to the current Commissioner salary of \$89,633 would result in a 2026 County Commissioner salary of \$95,907.

The Resolution provides annual salaries to be set by the Board; cafeteria benefits and HSA contributions at the same rates as non-bargaining employees; and expense allowances maintaining current rates of \$715.00 for the Chair, \$640.00 for the Vice-Chair, and \$615.00 for the other Commissioners, or amounts as updated and defined by the County Board for 2026.

The action requested is to define the 2026 County Commissioner compensation and benefits and adopt the Resolution establishing Carver County Commissioner salaries and monthly expense allowances for 2026; and providing 2026 cafeteria benefits and HSA contributions, at the same rates and in accordance with the same terms and timing as non-bargaining County employees.

Action Requested:

Motion to adopt the Resolution setting the County Commissioner annual salaries and monthly expense allowances for 2026; and providing 2026 cafeteria benefits and HSA contributions, at the same rates and in accordance with the same terms and timing as non-bargaining employees.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$580,518

Related Fiscal/FTE Comments:

The amount listed is the 2026 total cost of wages and benefits at 7.00% increase. The total cost is dependent on final salary amounts approved by the Board.

Attachments:

1. 2025 Elected Official Salary Summary Report – County Commissioners
2. 2026 County Commissioner Salary & Benefits Resolution

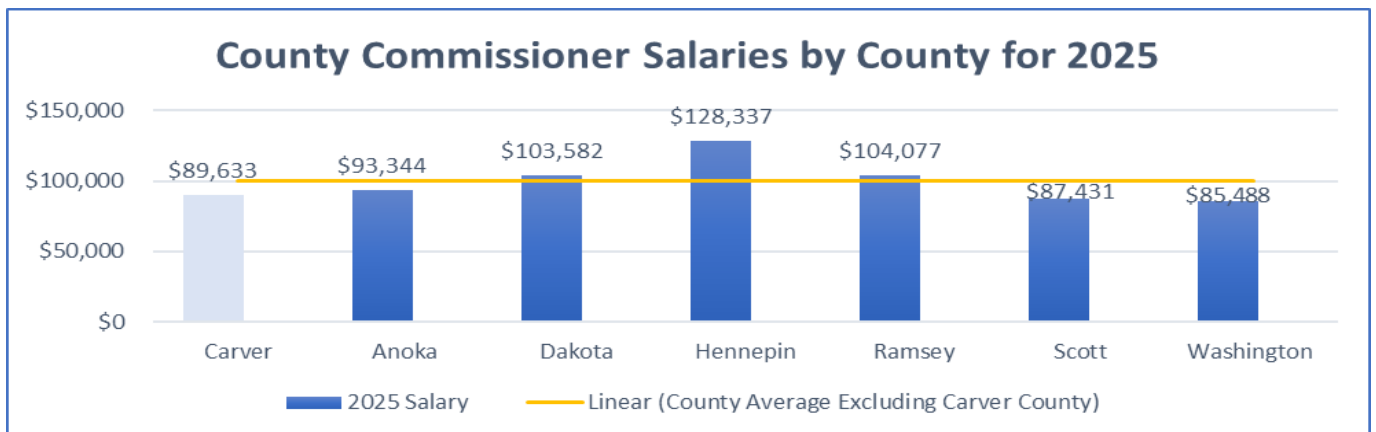
2025 Elected Official Salary Summary Report – County Commissioners December 16, 2025

County Commissioner:

- **Rank and Comparison:** Carver County has the 5th highest 2025 County Commissioner salary among the seven counties studied.
- **Salary Position:** Carver County's Commissioner salary of \$89,633 is below the 2025 average annual salary of \$100,377 by \$10,744.
- **Annual Salary Increase:** Among comparison counties, the 2023-2025 average annual increase for Commissioners is 4.58%. Carver County's average annual increase is slightly higher at 7.35%. However, Carver County's Commissioner salary has consistently lagged the market by a significant percentage, and it has been recommended the Board make efforts to realign toward the market average, or at minimum, avoid increasing the gap.
- **2026 Salary Recommendation: 7.00%**
A 7.00% increase (+6,274) applied to the current Carver County Commissioner salary of \$89,633 would result in a 2026 County Commissioner salary of \$95,907.

Table 3. County Commissioner Salaries, 2023-2025					
County	Population	2023 Salary	2024 Salary	2025 Salary	Avg. annual increase (%) 2023-2025
Carver	112,628	\$77,786	\$83,769	\$89,633	7.35%
Metro Suburban County Comparison					
Anoka	376,840	\$87,984	\$90,185	\$93,344	3.00%
Dakota	453,156	\$93,328	\$98,461	\$103,582	5.35%
Hennepin	1,281,565	\$119,244	\$122,225	\$128,337	3.75%
Ramsey	542,015	\$99,052	\$101,280	\$104,077	2.51%
Scott	157,206	\$77,630	\$82,288	\$87,431	6.13%
Washington	283,960	\$75,025	\$79,892	\$85,488	6.75%
Average		\$92,044	\$95,722	\$100,377	4.58%

Figure 3. Commissioner Salaries by County, 2025



**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Resolution: 2026 County Commissioner Compensation & Benefits

DATE _____
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

WHEREAS, the Carver County Board of Commissioners has the authority to establish and revise compensation (salary and benefits) for County Commissioners; and

WHEREAS, the Carver County Board of Commissioners intends to establish 2026 County Commissioner salaries; and

WHEREAS, the Carver County Board of Commissioners intends to provide 2026 insurance benefits for Commissioners within the established cafeteria system; and

THEREFORE, BE IT RESOLVED, Carver County shall provide County Commissioners with the following compensation in 2026:

- A. The County Commissioner annual salary amount shall be set at \$95,907 for 2026.
- B. County Commissioner monthly expense allowances shall be set at \$715.00 for the Board Chair, \$640.00 for the Vice-Chair, and \$615.00 for the others.
- C. Insurance benefits for the County Commissioners shall be provided through the cafeteria plan, and include the following insurance benefits: life insurance (employee \$50,000.00 life and \$100,000 AD&D, spouse \$2,000.00, and child \$1,000.00); and single dental insurance. Additionally, the Commissioners shall receive a monthly cafeteria amount based on their health insurance elections: single \$1,045.34; employee + child(ren) \$1,708.06; employee + spouse \$2,472.21; or family \$2,741.90 for 2026, to use toward elective benefits for which they are eligible, and/or additional cash compensation. If the monthly cafeteria contributions for non-bargaining employees are adjusted for 2026, the amounts provided for County Commissioners shall be adjusted to match.
- D. The County shall provide the County Commissioner, if selecting an HSA Plan for health insurance and participating in the plan over the course of a year, with a 2026 contribution of \$1,350.00 for an election of single insurance; or \$3,300.00 for an election of family insurance coverage tiers. If these County contributions for non-bargaining employees are adjusted for 2026, the amounts and terms provided for the County Commissioners shall be adjusted to match.

BE IT FURTHER RESOLVED, that the County reserves the right to make additional adjustments to Commissioner benefits by amendment to the Carver County Personnel Policies or future Board Actions.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of December, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of December, 2025

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Regional Rail Authority 2026 Budget and Levy Resolution

RBA Number: 2025-2426

Department: Property & Financial Services

Contact: David Frischmon, Property and Finance Division Director , 952-361-1506

Presenter: David Frischmon, Property and Finance Division Director

Contract Name & Number:

Meeting Date: December 16, 2025

Item Type: Ditch/Rail Authority

Strategic Initiative:
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:
On December 2nd, 2025, the Carver County Regional Rail Authority adopted a motion that set the Regional Rail Authority 2026 Budget and Levy. The County's Finance Department recommends that an annual budget and levy should be adopted by resolution and not just a motion.

Action Requested:
Adopt the attached Resolution setting the Regional Rail Authority's 2026 Budget and Levy

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The 2026 budget and levy approved by a motion on December 2, 2025 are the same amounts as the attached resolution

Attachments:

1. 2026 resolution- CCRRA

**CARVER COUNTY REGIONAL RAIL AUTHORITY
CARVER COUNTY, MINNESOTA**

Date: December 2nd, 2025

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

CERTIFYING 2026 PROPERTY TAX LEVY

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Regional Rail Authority Board has reviewed budget requests and has made a determination of the Ad Valorem Property Tax required to support Authority operations for the Calendar Year 2026.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that there be, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2026, to wit::

CARVER COUNTY REGIONAL RAIL AUTHORITY

\$240,292

ADOPTION OF 2026 BUDGET

WHEREAS, the annual operating and capital budgets for the Carver County Regional Rail Authority, which have been prepared by Public Works Director and reviewed by the Carver County Regional Rail Authority Board, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County Regional Rail Authority Board for the coming year; and

WHEREAS, the Carver County Regional Rail Authority Board has established the property tax levy for Carver County which serves as a major funding source for Rail Authority operations; and

WHEREAS, the budgets as reviewed and amended by the Carver County Regional Rail Authority Board are within all limits of the afore-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Rail Authority budget to serve as a management tool for division directors and the Carver County Regional Rail Authority Board and sets the authorized expenditure limits for the 2026 budget year; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

	<u>Revenues</u>	<u>Expenditures</u>
Carver County Regional Rail Authority	<u>\$242,292</u>	<u>\$242,292</u>

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that the 2026 budget is hereby adopted and placed on file in the Carver County Property Tax Office.

BE IT FURTHER RESOLVED, funds are hereby appropriated for the execution of the aforementioned 2026 budgets.

BE IT FURTHER RESOLVED, budget cannot be exceeded by category for any fund.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Property and Finance Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2026 budget when purchased must conform with State Statute 471.345 as amended. Further, in accordance with County Policy, any capital expenditure (object code 6600's) greater than \$25,000 must have prior Regional Rail Authority Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, in recognition that the Regional Rail Authority does not maintain any staff and meets on an infrequent basis, the Carver County Board and staff are authorized to conduct Regional Rail Authority day to day business on behalf of the Regional Rail Authority including, but not limited to, the payment and approval of Regional Rail Authority claims and invoices, adjusting the annual fee schedule and signing contracts consistent with the authority delegated to County staff in the County's Administrative Policy Manual.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Carver County Regional Rail Authority Board, Carver County, Minnesota, at its session held on the 2nd day of December, 2025, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 2nd day of December, 2025.

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Semi-Annual Report to the County Community Health Board (CHB)
RBA Number: 2025-2262
Department: Health & Human Services - Public Health
Contact: Richard Scott, Deputy Division Director, 952-361-1320
Presenter: Richard Scott, Deputy Division Director
Contract Name & Number: NA
Meeting Date: December 16, 2025
Item Type: PH Board (CHB)

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Dr. Richard Scott, Carver County Community Health Services Administrator and Deputy Division Director for Health Services, will provide the Carver County Community Health Board (CHB) with a Semi-Annual Update as required by MS 145A. The update will include key accomplishments and activities from the current year, updates on the status of the Community Health Improvement Plan (CHIP) for 2025-2029, impact of legislative changes and funding cutbacks, and major state and local public health initiatives for the next year and beyond. Questions and feedback from the Community Health Board are welcome.

Action Requested:

Motion to convene the Carver County Community Health Board and receive the semi-annual report from the Community Health Services Administrator.

Fiscal Impact:

Funding:	Amount Budgeted:
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Related Fiscal/FTE Comments:

N/A

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Year in Review
RBA Number: 2025-363
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter: Tom Workman
Board Chair
Contract Name & Number:
Meeting Date: December 16, 2025
Item Type: Regular Session

Strategic Initiative:
People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:
Carver County Board Chair Workman will highlight Carver County year 2025 accomplishments and events.

Action Requested:
No Action Required

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments: