



**Carver County Board of Commissioners
March 17, 2026
Board Meeting**

**The County Board Room is open to the public
Commissioner Anderson may be attending this meeting remotely**

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
 - 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.
- Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
 - 1.4. Approve March 10, 2026 minutes3-5
 - 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. 2026 SSTS Direct Discharge Program6-11
 - 2.2. Wagner Press & Graphics Professional Service Agreement.....12-13
 - 2.3. Bid Award for the Lake Minnetonka Regional Trail Culvert(s) Replacement Project14-16
 - 2.4. Professional Service Agreement with Prairie Restorations, Inc. for Watertown Wetland Vegetation Management17-18
 - 2.5. Amendment 2 to Highway 27 Project Floodplain Hydraulic Modeling Professional Services19-20
 - 2.6. Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown.....21
 - 2.7. Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.....22
 - 2.8 Review Health & Human Services and Commissioner Warrants

9:30 a.m. 3. **REGULAR SESSION**

- 3.1. Request for approval to contract with Bibliotheca for
Norwood Young America Library Extended Access 23-25
- 3.2 Committee appointments and assignments 26
- 3.3 Metropolitan Mosquito Control District Update..... 27

10:20 a.m. 4. **COUNTY ADMINISTRATOR REPORT**

10:25 a.m. 5. **ADJOURN REGULAR SESSION**

UPCOMING MEETINGS

March 19, 2026	4:30 p.m.	Hwy 212 J-turn project • (Norwood Young America City Hall – Council Chambers 310 Elm St. W., Norwood Young America, MN 55368)
March 24, 2026	9:00 a.m.	Board Work Session
March 25, 2026	5:00 p.m.	Highway 5 Public Open House (MacMillan Auditorium, 3675 Arboretum Dr. Chaska)
April 7, 2026	9:00 a.m.	Board Meeting
	1:30 p.m.	Highway 5 Improvements Groundbreaking (Highway 5 Project Corridor, Carver County)
April 21, 2026	9:00 a.m.	Board Meeting
April 28, 2026	9:00 a.m.	Board Work Session
May 5, 2026	9:00 a.m.	Board Meeting
May 19, 2026	9:00 a.m.	Board Meeting
May 26, 2026	9:00 a.m.	Strategic Planning Meeting (Paradise Commons, 8170 Paradise Commons, Waconia)
June 02, 2026	9:00 a.m.	Board Meeting
June 09, 2026	9:00 a.m.	Board Meeting
June 16, 2026	9:00 a.m.	County Board of Equalization
June 23, 2026	9:00 a.m.	Board Work Session
June 23, 2026	1:00 p.m.	County Board of Equalization (if needed)
July 07, 2026	9:00 a.m.	Board Meeting
July 21, 2026	9:00 a.m.	Board Meeting
July 28, 2026	9:00 a.m.	Board Work Session

Carver County

Board of Commissioners

Regular Session Minutes

March 10, 2026

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 10, 2026. Tom Workman, Board Chair convened the session at 9:00 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

No Public Comments received.

John P. Fahey moved, Tim Lynch seconded, to approve the agenda. Motion carried unanimously.

Matt Udermann moved, Lisa Anderson seconded, to approve the minutes of the February 17, 2026, Regular Session. Motion carried unanimously.

Matt Udermann moved, Tim Lynch seconded, to approve the following consent agenda:

Approved the professional services agreement with Bolton & Menk to complete the Highway 11 and Highway 40 Corridor Study in an amount not to exceed \$152,707.02, pending finalization of the contract review process.

Authorized the Carver County Engineer, or his designee, to approve and execute Change Order No. 17 for the Highway 212 Project - Dahlgren Township with The Mathiowetz Construction Co. for the permanent settlement repair on eastbound Highway 212 associated with unanticipated soil movement, in the amount of \$3,538,559.40, and authorize the appropriate County officials to execute any documents necessary to implement the change order, pending finalization of the contract review process.

Adopted resolution 9-26 to award a construction contract to Henry G. Meigs, LLC for \$486,041.64 for Furnishing Bituminous Material for the 2026 County Wide Seal Coat Project, pending finalization of the contract review process.

Adopted resolution 10-26 to award a construction contract to KAMCO, Inc. for \$174,252.00 for the 2026 County Wide Crack Seal Project, pending finalization of the contract review process.

Adopted resolution 11-26 to award a construction contract to C.S. McCrossan Construction, Inc. in the amount of \$1,907,070.33 for the Highway 41 Arboretum Village Trail Project, pending finalization of the contract review process.

Approved three wetland bank credit purchase agreements for the Highway 5 Project-Arboretum Area and authorize Public Works staff to execute the agreements and associated payments in the estimated amount of \$662,829.65, pending finalization of the contract review process.

Approval from the County Board to issue a new tobacco license to Anna Tobacco Victoria LLC at their new location in Victoria, MN.

Approved motion to contract with Siemens for replacement of building automation system at the 9120 Steiner Mental Health Facility pending the contract review process.

Approved motion to approve hiring of future Law Enforcement Co-Responder candidates as either a Law Enforcement Co-Responder or Law Enforcement Co-Responder Clinical Trainee based on the qualifications of the candidate.

Approved a Professional Services Agreement with Primacy Strategy Group in the amount of \$58,000 for Federal Government Relations Strategy Services, pending finalization of the contract review process.

Approved and signed board action and joint powers agreement between DPS BCA and Sheriff's Office for use of CJDN with Courts Addendum.

Adopted resolution 12-26 to approve CARVER COUNTY RIGHT OF WAY PLAT NO. 41 and authorize the Chair of the County Board to sign the plat.

Approved the updated attached 2026 rate chart for seasonal, temporary and on-call (STOC) positions.

Reviewed February 17, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$872,090.78; reviewed February 23, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$435,687.81; reviewed February 27, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$213,587.80 and reviewed March 6, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$ 274,207.82.

Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded to open public hearing followed by Board direction on next steps. Motion carried unanimously.

Dave Hemze, County Administrator presented on Carver County considering whether to adopt an ordinance limiting the types of firearms allowed for deer hunting now that the long-standing statewide shotgun zone has been eliminated. Counties gained the authority to enact an ordinance to be included in the 2026 hunting regulations. Historical context shows the shotgun zone was created in 1942, but recent studies from Minnesota,

Pennsylvania, and Wisconsin indicate that allowing rifles does not increase hunting incidents and may even reduce them. Rifles offer advantages including higher likelihood of ethical shots, lighter weight, and less expensive ammunition, though they have longer maximum range. Neighboring counties have held public hearings but are not pursuing further action.

Public Discussion included comments from Pete Parris, Laketown Township, Brian Gennrich, Dahlgren Township, Ryan Braun, Camden Township, Elroy Knauer, Benton Township, Bruce Mathwig, Waconia Township, William Devine, Camden Township, John Mathwig, Glencoe, Jeanne Aufderheide, San Francisco Township, Bill Moore, Watertown Township and Philip Solseng, San Francisco Township, Jim Dvorak, Camden Township, and Bill Dvorak, Camden Township.

Commissioners shared feedback they've received from residents and agreed not to take any action at this time, noting that an ordinance could be considered in the future if changes become necessary.

Lisa Anderson moved, John P. Fahey seconded to close the public hearing. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, provided an update indicating that the Library Board item will be added to the Regular Session for the March 17 Board meeting.

Lisa Anderson moved, Tim Lynch seconded, to adjourn the Regular Session at 10:44 a.m. Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2026 SSTS Direct Discharge Program
RBA Number: 2026-309
Department: Public Services - Planning & Water Management
Contact: Paul Moline, Deputy Division Director - Public Services,
952-361-1825
Presenter: Paul Moline, Deputy Division Director - Public Services
Contract Name & Number:
Meeting Date: March 17, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The County Board has approved a landowner incentive program for eliminating direct discharge Sub Surface Treatment Systems (SSTS) annually since 2008 and it has proven to be successful replacing an estimated 577 systems. The program has focused on the Bevens Creek, Carver Creek and Crow River watersheds in order to reduce the fecal coliform bacteria load sources in those watersheds. Additional areas along the MN River are included for 2026.

The Carver County Water Management Organization (CCWMO) provides these incentive funds and the CCWMO advisory committee recommended the 2026 Priority Sub-Watersheds to the board at their February 24, 2026 meeting. Staff is requesting approval through the attached resolution for the 2026 SSTS direct discharge program.

Action Requested:

Motion to adopt the resolution continuing implementation of the SSTS direct discharge incentive program for 2026.

Fiscal Impact:

Funding:	Amount Budgeted:
CCWMO Levy	\$72,500

Related Fiscal/FTE Comments:

Funding for the incentives is derived from existing CCWMO levy funds set aside for the SSTS direct discharge program. \$72,500 would be the maximum amount needed if all likely systems need replacing. The actual amount could be lower. SSTS loan funds are held by the Minnesota Department of Agriculture.

Attachments:

1. 2026 SSTS Incentive Memo Board
2. 2026 SSTS Priority Subwatersheds
3. 2026 DD SSTS resolution



Carver County Water Management Organization
Planning and Water Mgmt Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

To: County Commissioners
From: Paul Moline, Carver County Public Services Deputy Director
Date: Mar 4, 2026
Re: PROPOSED 2026 SSTS DIRECT DISCHARGE INCENTIVE PROGRAM
Cc: Dave Hemze, Nick Koktavy

Enclosures: Priority sub-watershed map

In 2008, Carver County began a Sub-surface Sewage Treatment System (SSTS) direct discharge incentive program to replace direct discharge sewer systems and reduce bacteria entering Bevens and Carver Creeks. The program was expanded into the Crow River watershed in 2020. Each year new sub-watersheds are targeted for this program. The program has replaced 577 systems with the help of 189 loans since 2008.

2026 FUNDING

The Carver County Water Management Organization (CCWMO) budget has approximately \$90,000 available for SSTS direct discharge incentives.

2026 PROPOSAL

Staff is recommending that the program continue implementation in the Crow River & areas draining directly to the MN River (see map).

1. Crow River sub-watershed: Pioneer Creek West (14 Likely systems)
2. MN River sub-watershed (15 Likely systems)

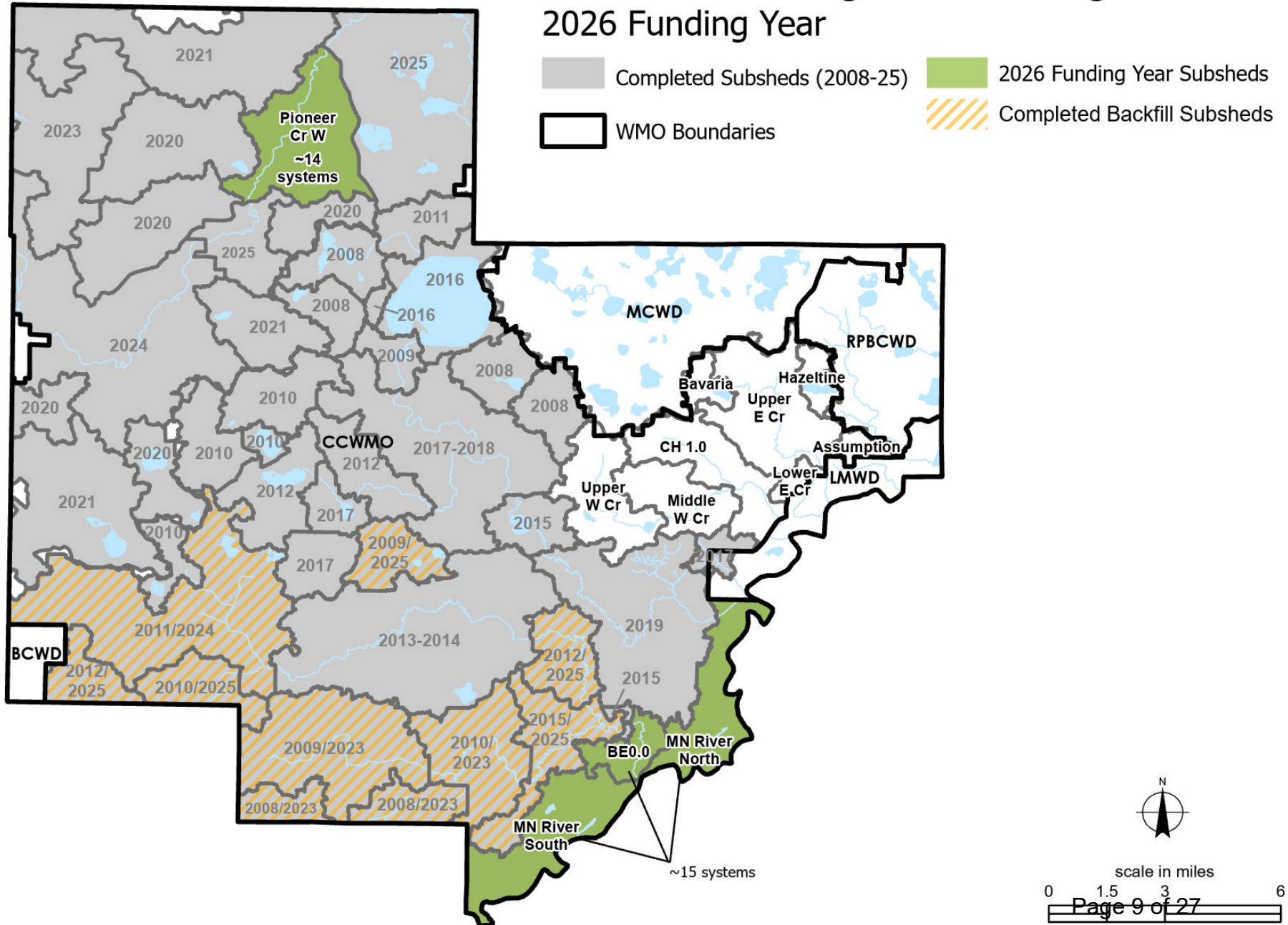
Factors leading to the recommendation are as follows:

- Number of likely systems in the sub-watershed
- Sub-watershed containing a high level of E. Coli per surface water sampling

2026 QUALIFICATIONS

Owners of likely direct discharge systems in the priority sub-watersheds with no previous trigger (i.e. current enforcement, compliance inspection as a result of property transfer, complaint, or building permit) can receive the cash grant of \$2,500, must sign up by June 30, 2026, and must install the system by June 30, 2027. Owners that do not sign up shall be required to submit an as-built inspection to the County by June 30, 2026. Payment will be issued to the SSTS contractor upon successful completion of the project (as determined by Environmental Services Staff). The County will also offer a low interest loan to qualified applicants and additional financial assistance for lower-income property owners through state grants.

SSTS Direct Discharge Incentive Program 2026 Funding Year



**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE: March 17, 2026
MOTION BY COMMISSIONER:

RESOLUTION NO. __-26
SECONDED BY COMMISSIONER:

**A Resolution Continuing the Elimination of Direct Discharge
Sub-Surface Treatment Systems (SSTS) Program**

WHEREAS approximately 4,500 homes and businesses in Carver County are served by a private sewer system on the property; of these systems, about 700 are in cities and 3,800 lie in unincorporated areas; as of 2008, it was estimated that 500-700 of the systems in the unincorporated areas were still served by systems that likely had little or no treatment of sewage prior to discharge into the surface water and were considered direct discharge SSTS; and

WHEREAS Carver County is responsible for the regulation of SSTS in the County except in cities that have elected to assume responsibility; and

WHEREAS Carver County is responsible for water management, including water quality within the Carver County Water Management Organization (CCWMO); and

WHEREAS Bevens Creek, Carver Creek and the Crow River have been listed as impaired for bacteria with test showing loads of fecal coliform bacteria substantially in excess of MN state standards with direct discharge of untreated human sewage being a potential significant contributor to the load; and

WHEREAS the Carver County Board of Commissioners has determined that it is necessary to institute a program to accelerate the replacement of direct discharge SSTS in order to reach public health and water quality goals;

WHEREAS the Carver County Code of Ordinances section 52.043 gives the Board the authority to identify priority areas for SSTS compliance, including elimination of direct discharge systems, and to establish programs, including incentives and deadlines; and

WHEREAS the programs for SSTS Direct Discharge from 2008 through 2025 were largely successful in their goals replacing an estimated 577 systems ; and

WHEREAS the 2026 sub-watersheds are identified with 29 “likely systems;” and

WHEREAS the CCWMO Citizens Advisory Committee has recommended the 2026 SSTS Direct Discharge Program, funding, and sub-watersheds to the County Board;

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby adopts the “Carver County 2026 Direct Discharge SSTS Program” as follows:

Part I: Priority sub-watersheds

- Crow River sub-watershed: Pioneer Creek West (14 Likely systems)
- MN River sub-watershed (15 Likely systems)

The County will provide a cash grant of \$2,500 for the upgrade of systems identified as a likely direct discharge in the priority sub-watersheds. Owners of likely direct discharge systems in the priority sub-watersheds with no previous trigger (i.e. current enforcement, compliance inspection as a result of property transfer, complaint, or building permit) must sign up by June 30, 2026, and

must install the system by June 30, 2027. Owners that do not sign up shall be required to submit an as-built Inspection to the County by June 30, 2026. The County will also offer a low interest loan with an amortization of up to 10 years to qualified applicants.

Part II. For systems outside of the priority sub-watersheds, the loan funds with an amortization of up to 5 years and the cash incentive of \$2,500 will be available on a first-come, first-serve basis after June 30, 2026 until allocated funds are depleted. For systems outside of the priority sub-watersheds, the owner would be required to replace the SSTS within 12 months of submitting a cost share application.

Part III. Authorize the Finance Director, in cooperation with the Public Services Division, to continue to operate the current “safety net” program to assist property owners with extremely limited financial capability.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 17th day of March, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 17th day of March, 2026

David Hemze, County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Wagner Press & Graphics Professional Service Agreement

RBA Number: 2026-300

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number: Wagner Press & Graphics Professional Service Agreement 26-015

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County secured a \$186,814 grant from the Minnesota Pollution Control Agency (MPCA) to implement ReClaim-It, a comprehensive Building Material Reuse Program in partnership with Nordic Waste and Home Again Furnishings. This grant was approved by the County Board on December 3, 2024.

Approximately 30 percent of the County's 48,000 housing units were constructed prior to 1980. As these properties undergo renovation or demolition, substantial quantities of reusable building materials are generated. The ReClaim-It program is designed to divert these materials from landfills, promote sustainable reuse practices, and reduce construction and demolition waste. This initiative expands the County's existing deconstruction grant program by establishing a coordinated, countywide building-materials reuse system aligned with the County Solid Waste Management Plan.

To maximize the impact of the MPCA grant objectives, a portion of the grant funding was allocated to design, print, and distribute an educational newsletter to all households

within the County. With the recent discontinuation of the Chanhassen Villager and Chaska Herald, this direct-mail outreach will serve as a critical communication tool to inform residents about available program opportunities and promote engagement.

The newsletter is scheduled to be mailed in late April and will include articles on the following topics and programs:

- An overview of the ReClaim-It program, along with the services offered by Nordic Waste and Home Again Furnishings
- Building materials reuse grant opportunities for Carver County residents
- The Environmental Center and its Product Reuse Room
- Carver County Fix-It Clinics
- A Better Society's Mobile Bike Repair Clinic program
- Random Act of Kindness (RAK) SouthWest Metro Lending Library

Three bids were received for the project, ranging from \$26,926.51 to \$65,617.26, with the lowest submitted by Wagner Press & Graphics, a local printing vendor based in Chaska. Wagner Press & Graphics will design, produce, and mail 65,000 copies of a four-page newsletter (17×22 in., folded to 8.5×11 in.). The total cost for production and mailing is \$26,926.51.

Action Requested:

Motion to approve contract 26-015 with Wagner Press & Graphics and authorize the Board Chair and County Administrator to sign the agreement, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MPCA Sustainable Building and Materials Management Grant	\$26,926.51

Related Fiscal/FTE Comments:

This contract will be funded by the Minnesota Pollution Control Agency (MPCA) Sustainable Building and Materials Management Grant and is reflected in the 2026 Environmental Services budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Bid Award for the Lake Minnetonka Regional Trail Culvert(s) Replacement Project

RBA Number: 2026-315

Department: Public Works - Parks

Contact: Samuel Pertz, Parks & Trails Supervisor, 952-466-5253

Presenter: Samuel Pertz, Parks & Trails Supervisor

Contract Name & Number: 26-108 PSA with C.S. McCrossan for LMRT Culverts - 2026

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County recently acquired approximately 2.5 miles of the Lake Minnetonka Regional Trail corridor from the Hennepin County Regional Rail Authority. At the time of acquisition, it was anticipated that several existing culverts in this segment would require replacement. Further evaluation confirmed that five culverts need replacement. The location of the culverts are between the 1-mile stretch of Steiger Lake Road and CR13 (Rolling Acres Rd).

Bolton and Menk Inc, a licensed engineering consultant, prepared construction plans and specifications, which bids were received on March 2, 2026. The County received a strong response, with twelve complete bids submitted. The three lowest bids were:

- C.S. McCrossan Construction Inc.: \$170,168.61
- Krueger Excavating Inc.: \$171,489.00
- Blackstone Contractors LLC.: \$183,333.10

The engineer's estimate for the project was \$246,093.00

C.S. McCrossan Construction Inc. is the low bidder and is the contractor for the Hwy 5 expansion project.

Attached is the bid summary.

The Park Commission made a recommendation to award the contract to C.S. McCrossan Construction Inc. at its March 11th meeting.

Action Requested:

Motion to award contract to C.S. McCrossan Construction Inc. for the replacement of the identified culverts on the Lake Minnetonka Regional Trail in Victoria in the amount of \$170,168.61 contingent upon completion of the County contract review process.

Fiscal Impact:

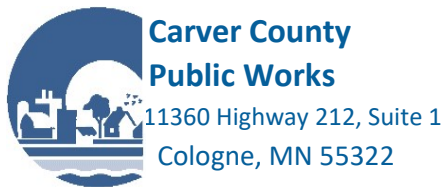
Funding:	Amount Budgeted:
Metropolitan Council Grant SG 24P1-03-01	\$170,168.61

Related Fiscal/FTE Comments:

This project was identified in the 2025 CIP for the Parks Department and postponed due to the need to coordinate work with the Highway 5 expansion project.

Attachments:

1. Bid Summary



Bid Summary

Minnetonka LRT Regional Trail Culvert Replacements

CP 26-521-519

Carver County Public Works

Date: 3-2-2026

Bidder Name	Total Amount
C.S. McCrossan Construction, Inc.	\$170,168.61
Krueger Excavating Inc.	\$171,489.00
Blackstone Contractors, LLC	\$183,333.10
Ryan Contracting Company	\$193,458.00
Veit & Company, Inc.	\$210,726.52
Valley Paving Inc	\$212,496.92
Vada Contracting, LLC	\$217,077.00
Sunram Construction, Inc.	\$217,933.00
MSB Excavating & Tiling LLC	\$224,579.80
Swan Companies Inc.	\$234,040.13
New Look Contracting, Inc.	\$247,947.80
Minger Construction Company Inc.	\$273,881.10



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with Prairie Restorations, Inc. for Watertown Wetland Vegetation Management

RBA Number: 2026-313

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number: PSA for Vegetation Management with Prairie Restoration for Watertown Wetland - 26-104

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County, in partnership with the City of Watertown, has been working collaboratively on a project to restore a large wetland area and create public trails southeast of downtown Watertown. This initiative enhances the ecological value of the site while providing community access to natural spaces. The wetland restoration is complete. However, the wetland will require perpetual vegetation management. The vegetation management includes monitoring and maintenance of native wetland plant species development and the elimination of non-native plant species. Maintenance of the wetland will become less involved over time as the native species are established. Currently, native species are still being developed and the wetland does have a significant amount of non-native plant species that need to be managed as soon as possible; by means of controlled burn, herbicide application, mowing, etc. County staff solicited quotes for vegetation management from wetland restoration experts for the next three years to perform the maintenance work.

Two quotes for the vegetation management were received and evaluated on March 4, 2026. Prairie Restorations, Inc. had the apparent low quote in the amount of \$61,945.27, followed by Stantec Consulting Services, Inc. in the amount of \$103,354.22. Public Works staff recommend awarding the contract to Prairie Restorations, Inc. of Princeton, MN and to proceed with the Watertown wetland vegetation management work.

Action Requested:

Motion to approve a Professional Services Agreement with Prairie Restoration, Inc. pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy Funds	\$61,945.27

Related Fiscal/FTE Comments:

Included in the CIP budget - Fund 32 The County will be reimbursed once wetland credits are sold.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment 2 to Highway 27 Project Floodplain Hydraulic Modeling Professional Services

RBA Number: 2026-314

Department: Public Works - Program Delivery

Contact: Luke Weiers, Civil Engineer, 952-466-5323

Presenter:

Contract Name & Number: 26-107

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County Public Works is advancing a pavement rehabilitation of Highway 27 from Highway 10 to the Wright County line. The roadway will be reconstructed within Watertown at its low point adjacent to the City's Public Works Facility, raising the roadway above the 100-year flood elevation. This project requires additional detailed hydraulic analysis to assess the floodplain impacts and stormwater management needs. Given the proximity to Mapes Creek and the South Fork Crow River, additional comprehensive hydraulic modeling is necessary to evaluate existing conditions, proposed design scenarios, and potential mitigation strategies.

To assist with this effort, Bolton & Menk, Inc. has submitted an amendment for professional engineering services to continue developing the hydraulic model, to prepare a hydraulic report, and complete FEMA No-Rise Certification documentation. The additional scope of services includes:

- Hydrology: Update modeling to reflect additional design iterations, concept alternatives and drainage configurations to develop solutions that minimize flood

impacts to the area.

- 2D HEC-RAS Modeling: Perform additional iterations of the Highway 27 project design to investigate project design alternatives intended to mitigate impacts to Crow River and Mapes Creek water levels.
- FEMA No-Rise Certification: Update the 1-D HEC-RAS modeling of Mapes Creek and the South Fork Crow River.
- Permitting Support: Provide permitting support to meet Water Resource Management Ordinances.
- The proposed fee for this amendment is \$48,232.00. The total, new contract amount will be \$110,758.

Action Requested:

Motion to approve Amendment 2 to Highway 27 Project Floodplain Hydraulic Modeling Professional Services with Bolton & Menk, Inc. in the amount of \$48,232.00 for hydraulic modeling services, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
CSAH Reg. Funds	\$48,232.00

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown

RBA Number: 2026-316

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

St. Peter Lutheran Church, 3030 Navajo Ave, Watertown, has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for May 17, 2026. The event will be held in the church parking lot and grounds. The officers are Dale Muhs (President); Brenda Dressel (Vice-President); Elizabeth Larson (Secretary); Lisa Jewison (Treasurer); & Dale Muhs (Chairperson). There are no delinquent taxes on this property.

Action Requested:

Motion to approve the 1 Day to 4 Day Temporary On-Sale Liquor License application for St. Peter Lutheran Church, Watertown for May 17, 2026.

Fiscal Impact:

Funding:	Amount Budgeted:
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Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc

RBA Number: 2026-317

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: March 17, 2026

Item Type: Consent

Strategic Initiative:
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:
Shawn Eastman, Manager of Marsh Lake Hunting Preserve, Inc, has applied for an annual renewal of their Consumption & Display Permit for 2026-2027. Marsh Lake Hunting Preserve, Inc is located at 5785 Hunters Rd, Chaska. There are no delinquent real estate taxes on this property.

Action Requested:
Motion to approve the annual renewal of the Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

Fiscal Impact:	
Funding:	Amount Budgeted:



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Request for approval to contract with Bibliotheca for Norwood Young America Library Extended Access

RBA Number: 2026-299

Department: Public Services - Library Services

Contact: Jodi Edstrom, Library Director, 952-361-1432

Presenter: Jodi Edstrom, Library Director

Contract Name & Number: Norwood Young America Library Extended Access Implementation 6 1 2026 Contract #26-080

Meeting Date: March 17, 2026

Item Type: Regular Session

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Library is preparing to launch Extended Access service at the Norwood Young America Library in June 2026, which allows registered patrons to access the library beyond staffed hours using secure technology. This model increases access to library services and materials while maintaining appropriate safety and security standards. Extended Access service was launched successfully at the Victoria Library in September 2025.

As part of the planning process, Library staff met with the City of Norwood Young America Administrator and the Community & Economic Development Director, both of whom expressed support for moving the project forward. The project was also presented to the Norwood Young America City Council on January 26, 2026, where council members voiced support for implementation.

Extended Access will allow adult patrons to use the library during select non-staffed hours, including holidays, offering services such as access to the library's collection, their holds, public computers, scanning, printing, faxing, Wi-Fi, and self-checkout, as

well as providing study space. Patrons must complete an application process, which includes signing a user agreement, reading key policies, and attending a short orientation with library staff, before receiving access privileges. Once the process is completed, patrons will use their library card and PIN on a keypad to unlock and enter the library.

Norwood Young America Library was selected due to its community demand for expanded access and its suitability for implementing this service model. Safety measures, including security cameras and partnerships with local law enforcement, will be in place to ensure a secure environment.

Under this new model, the Norwood Young America Library will be open from 7:00 a.m. to 10:00 p.m. with a combination of Extended Access and regular staffed hours. The addition of extended hours will significantly increase total public access.

Bibliotheca software/hardware will be installed to allow pre-approved patrons access using keypad entry panels, hardware connected to the library Integrated Library System (Symphony) for authentication, and features such as lighting control and automated closing announcements. All staff areas will be locked during extended hours. A second contract will also require approval to authorize finalizing an agreement with the selected security/audiovisual vendor following completion of the review process.

This project is funded by MELSA (Metropolitan Library Service Agency) for the period 2026–2029.

Action Requested:

Motion to contract with Bibliotheca pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MELSA Custodial Account	\$42,724.00

Related Fiscal/FTE Comments:

This is a three-year service contract for software, hardware, support and maintenance. The cost for year 1 is \$20,966, year 2 is \$10,879 and year 3 is \$10,879 for a total cost of \$42,724. This contract is funded by MELSA (Metropolitan Library Service Agency) for the period 2026-2029 and the project will be approved by the Library Advisory Board at the March 10, 2026 meeting. The funds will be made available and a budget amendment is included.

Attachments:

1. BudgetAmendmentForm- NYA Extended Hours



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Committee appointments and assignments
RBA Number: 2026-290
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter:
Contract Name & Number:
Meeting Date: March 17, 2026
Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

Administration requests that the Board reconsider the committee assignments for the Hennepin-Carver Workforce Development Board, as both the liaison and alternate positions remain unfilled.

The Hennepin-Carver Workforce Development Board is held every other month (January, March, May, July, September, & November) on the third Wednesday of the applicable month from 1:00pm – 2:30pm in-person. Meeting locations vary, typically somewhere in Hennepin County.

Also, HHS hosts an internal meeting every other month on the 4th Tuesday of the month from 8:00a.m.to 9:00a.m. prior to the County Board Work Session. This date and time can be adjusted to meet the Commissioner's needs.

Action Requested:

Motion appointing Board members to the Hennepin-Carver Workforce Development Board.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Metropolitan Mosquito Control District Update
RBA Number: 2025-2598
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter: Alex Carlson
Contract Name & Number:
Meeting Date: March 17, 2026
Item Type: Regular Session

Strategic Initiative:
Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:
The Metropolitan Mosquito Control District will be providing an update on their services including a review of the 2025 season and a look ahead to 2026. Executive Director Daniel Huff and Public Affairs Manager Alex Carlson will be delivering the presentation.

Action Requested:
Informational only.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments: