



**Carver County Board of Commissioners
April 7, 2026
Board Meeting**

**The County Board Room is open to the public
Commissioner Anderson may be attending this meeting remotely.**

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
- 1.2. Public comments that relate to an item on the agenda may be heard
 when that agenda item is discussed. Please limit your public comments
 to five minutes or less.
- Individuals unable to attend in person can provide public comments by
 email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
- 1.4. Approve March 17, 2026 minutes.....4-5
- 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Joint Powers Agreement with the City of Waconia for the
 Highway 10 Regional Trail Project - Hिल्s Lake Area 6-7
- 2.2. Appointment to WMO Advisory Committee 8-9
- 2.3. Island View Golf Club - Request for Large-Scale Activity (CUP) 10-17
- 2.4. Oakwood Community Church - Request to expand and
 operate a Church Facility (CUP) 18-24
- 2.5. Joel Battenhoff - Request for Additional Density - High
 Amenity Lots (CUP) 25-31
- 2.6. Keelo Ohland - Request to expand a Contractor's Yard (CUP) 32-38
- 2.7. 2025 County Feedlot Officer (CFO) Annual Report 39-43
- 2.8. PSA with Veolia Environmental Services for Hazardous
 Materials Collection and Processing in 2026 44-45

2.9	Donation Authorization for Promotion of Organics Recycling	46-47
2.10	Adoption of the County Solid Waste Management Plan	48-51
2.11	Administrative Special Event Permits - Ashery Lane Farm - Two Wedding Events	52-61
2.12	Public Works Headquarters Fuel Island Replacement and Tank Top Replacement Amendment.....	62-63
2.13	Resolution to support LCCMR Grant Application submission for Quantifying Stream Restoration Results.....	64-67
2.14	Amendment to Watertown Township Chapter of 2040 Comprehensive Plan.....	68-74
2.15	Dakota Prairie Composting Letter of Support.....	75-77
2.16	Request to eliminate vacant IT Senior Systems Engineer – CarverLink and create Principal Fiber Network IT Engineer – CarverLink position	78-80
2.17	Out of State Travel--Assistant County Attorney.....	81-82
2.18	Amendment to Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Transportation Projects	83-84
2.19	HHS: Acceptance of Non-Cash Donation to Support Carver County Medical Reserve Corps (MRC)	85-86
2.20	Increase to Individual and Aggregate Total Change Orders Authorization for the Highway 40 - Belle Plaine Area.....	87-88
2.21	New Tobacco License - Inn Town Wine & Spirits.....	89-90
2.22	PSA with Prime Health Services for Jail Medical Billing	91-92
2.23	Review Health & Human Services and Commissioner Warrants	

9:30 a.m.

3. **REGULAR SESSION**

3.1.	Sheriff's Office Recognition Proclamation.....	93-99
3.2.	Resolution to proclaim April 2026 as Sexual Assault Awareness Month.....	100-102
3.3.	Resolution to proclaim April 6–12, 2026 as National Public Health Week.....	103-105

10:20 a.m.

4. **RECESS AS THE COUNTY BOARD AND CONVENE AS THE COMMUNITY HEALTH BOARD**

	4.1. Semi-Annual Report to the Carver County Community Health Board	106-107
11:00 a.m.	5. ADJOURN AS THE COMMUNITY HEALTH BOARD AND CONVENE AS THE REGIONAL RAIL AUTHORITY	
	5.1. Memorandum of Understanding with City of Carver For Levee Project	108-109
11:05 a.m.	6. ADJOURN AS THE REGIONAL RAIL AUTHORITY AND RECONVENE AS THE COUNTY BOARD	
11:05 a.m.	7. COUNTY ADMINISTRATOR REPORT	
11:10 a.m.	8. ADJOURN REGULAR SESSION	
11:10 a.m.	9. WORK SESSION	
	9.1. Rumble Strip Policy Update	110-118

UPCOMING MEETINGS AND EVENTS

April 7, 2026	1:30 p.m.	Highway 5 Improvements Groundbreaking (Madelyn Creek Park, 1060 Anthony Way, Victoria, MN 55386)
April 21, 2026	9:00 a.m.	Board Meeting
April 28, 2026	9:00 a.m.	Board Work Session
May 5, 2026	9:00 a.m.	Board Meeting
May 14, 2026	3:00 p.m.	Prairie Pointe Grand Opening (465 Sarazin Street, Shakopee)
May 19, 2026	9:00 a.m.	Board Meeting
May 26, 2026	9:00 a.m.	Strategic Planning Meeting (Paradise Commons, 8170 Paradise Commons, Waconia)
June 02, 2026	9:00 a.m.	Board Meeting
June 09, 2026	9:00 a.m.	Board Meeting
June 16, 2026	9:00 a.m.	County Board of Equalization
June 23, 2026	9:00 a.m.	Board Work Session
June 23, 2026	1:00 p.m.	County Board of Equalization (if needed)
July 07, 2026	9:00 a.m.	Board Meeting
July 21, 2026	9:00 a.m.	Board Meeting
July 28, 2026	9:00 a.m.	Board Work Session

Carver County

Board of Commissioners

Regular Session Minutes

March 17, 2026

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 17, 2026. Tom Workman, Board Chair convened the session at 9:00 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, and Matt Udermann.
Member Present Remotely: Lisa Anderson.

No Public Comments received.

Matt Udermann moved, Tim Lynch seconded, to approve the agenda. Roll Call, Motion carried unanimously.

Lisa Anderson moved, John P. Fahey seconded, to approve the minutes of the March 10, 2026, Regular Session. Roll Call, Motion carried unanimously.

Tim Lynch moved, John P. Fahey seconded, to approve the following consent agenda:

Adopted resolution 14-26 continuing implementation of the SSTs direct discharge incentive program for 2026.

Approved contract 26-015 with Wagner Press & Graphics and authorize the Board Chair and County Administrator to sign the agreement, pending final approval through the contract review process.

Awarded contract to C.S. McCrossan Construction Inc. for the replacement of the identified culverts on the Lake Minnetonka Regional Trail in Victoria in the amount of \$170,168.61 contingent upon completion of the County contract review process.

Approved a Professional Services Agreement with Prairie Restoration, Inc. pending finalization of the contract review process.

Approved Amendment 2 to Highway 27 Project Floodplain Hydraulic Modeling Professional Services with Bolton & Menk, Inc. in the amount of \$48,232.00 for hydraulic modeling services, pending finalization of the contract review process.

Approved the 1 Day to 4 Day Temporary On-Sale Liquor License application for St. Peter Lutheran Church, Watertown for May 17, 2026.

Approved the annual renewal of the Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

Reviewed March 16, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$459,582.61.

Roll Call, Motion carried unanimously.

Jodi Edstrom, Library Director, reviewed the Bibliotheca contract that supports the extended access model and provided an update on how the Victoria Library's extended access, implemented in 2025 has been functioning. More than 1,000 users have taken advantage of the expanded hours. The Norwood Young America (NYA) schedule will follow the same model used in Victoria. Bibliotheca, a local vendor already supporting the Victoria location, will continue in that role. The long-term plan is to extend this access model to all libraries by 2028.

Matt Udermann moved, Lisa Anderson seconded to contract with Bibliotheca pending finalization of the contract review process. Roll Call, Motion carried unanimously.

There was a discussion regarding the committee appointment to the Hennepin-Carver Workforce Board. Due to scheduling conflicts, the group agreed to table the liaison role for now and designate Matt Udermann as the alternate representative.

Lisa Anderson moved, Matt Udermann seconded to appoint Matt Udermann to the alternate role for the Hennepin-Carver Workforce Board. Roll Call, Motion carried unanimously.

Alex Carlson, Public Affairs Manager with the Metropolitan Mosquito Control District (MMCD) gave Carver County's 2026 update highlighting record 2025 West Nile activity, expanded larval control with increasing drone use, and a shift to tire drop-off events. They are also projecting a slow spring, a mid-summer mosquito surge, and higher Lyme disease risk in 2026.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, The June 9 Joint Work Session is now on calendars.

Tim Lynch moved, Matt Udermann seconded, to adjourn the Regular Session at 10:18 a.m. Roll Call, Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Joint Powers Agreement with the City of Waconia for the Highway 10 Regional Trail Project - Hilks Lake Area

RBA Number: 2026-338

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 26-150

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County and the City of Waconia have prepared a Joint Powers Agreement for construction of the Highway 10 Regional Trail Project - Hilks Lake Area along County State Aid Highway 10 on the west side of Waconia, from Sterling Road to approximately 300 feet south of Waconia Parkway North. The project will construct a missing segment in the trail network in this part of the city and will improve connectivity for pedestrians and bicyclists. The project generally includes grading, aggregate base, bituminous trail pavement, storm sewer, and related incidental work. The City of Waconia will serve as the lead agency for design and construction administration of the project, including contracting and construction phase activities, with County staff providing input and direction as needed for County infrastructure improvements. The City has secured a Minnesota Department of Natural Resources Local Trail Connections Program grant in the amount of \$175,000 to help fund the project. After application of the grant funding, the remaining project costs are proposed to be split evenly between the City and County. Based on the engineer's estimate included with the agreement, the estimated County share is approximately \$281,401.94, subject to final bid results, actual project costs, and any approved change orders.

The County's share is anticipated to be funded through the Transportation Advancement Account (TAA) and Metropolitan Regional Sales and Use Tax (RSUT).

The TAA is funded with revenue from sales tax on auto repair parts and delivery fees. RSUT is funded by a 3/4% sales and use tax in the metro area. The TAA and RSUT must be used the same way, including 41.5% for Active Transportation and corridor safety studies, 41.5% for transportation repair, preservation and rehabilitation, and 17% for transit, complete streets and Greenhouse Gas mitigation. For simplicity, the County refers to this collection of revenue as the TAA fund.

The agreement also provides that the City will perform all maintenance responsibilities for the trail constructed as part of this project. Staff recommends approval of the Joint Powers Agreement with the City of Waconia to allow the project to move forward and complete this missing trail connection.

Action Requested:

Motion to authorize the Chair and County Administrator to execute the Joint Powers Agreement with the City of Waconia for the Highway 10 Regional Trail Project - Hिल्s Lake Area, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Minnesota Department of Natural Resources Local Trail Connections Program Grant	\$175,000
City of Waconia	\$281,401.94
TAA Fund	\$281,401.94

Related Fiscal/FTE Comments:

The County and City will evenly split the costs of this project, which follows the intent of the County Cost Share Policy for Linking Regional Trails. The County's cost share will be funded through the Road & Bridge Fund 32 utilizing TAA funds.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Appointment to WMO Advisory Committee
RBA Number: 2026-346
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:
People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:
An application has been received from George Glaros for the Water Management Organization. There is currently one vacancy in District 1, and Mr. Glaros resides within that district.

Action Requested:
Motion appointing applicant George Glaros to the Water Management Organization.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Island View Golf Club - Request for Large-Scale Activity (CUP)

RBA Number: 2026-326

Department: Public Services - Land Management

Contact: Donovan Hart, Senior Planner, 952-361-1815

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260003. On March 17, 2026, the Carver County Planning Commission unanimously voted (6-0) to recommend approval of a Conditional Use Permit (CUP) application submitted by Jeff Hoxie, on behalf of the Island View Golf Club. The golf course occupies approximately 146 acres in Sections 7 and 18, Laketown Township.

Island View Golf Club is seeking to amend its existing CUP (#12496) to authorize the following:

- Renovation of holes #4 and #8.
- Construction of permanent bathroom facilities at two locations on the course, eliminating the use of portable restrooms. The project includes an approximately 578-square-foot combination snack shop/storm shelter with bathrooms and an approximately 128-square-foot addition to an existing pumphouse.
- Establishment of the golf season from April 1 to November 1 (weather dependent).
- Revision of golfing hours to 7:00 AM to 8:00 PM daily.
- Establishment of restaurant hours as follows:

- During the golf season: 11:00 AM to 10:00 PM
- “Off-season”/year-round: Tuesday - Thursday, 11:00 AM to 8:00 PM;
Friday - Saturday, 11:00 AM to 9:00 PM
- Confirmation of the Island View Golf Club employee count as approximately 95 persons during peak season, with about 40 employees working in the restaurant.
- Increase in the number of food and beverage delivery trucks to three per week.
- Authorization to move up to 10,000 cubic yards of material as part of ongoing maintenance and periodic tee, bunker, and fairway renovations.

The Laketown Township Board reviewed the request, recommended approval, and adopted a resolution affirming that the golf course use remains consistent with the Township section of the County Comprehensive Plan, as required by the Zoning Code.

For the County Board’s consideration, a Township Location Map and the Planning Commission’s Resolution are attached. The staff report from the March 17, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting • Carver County • CivicClerk](#)

Action Requested:

A motion to adopt the Findings of Fact and issue Order #PZ20260003 for the issuance of a Conditional Use Permit.

Fiscal Impact:

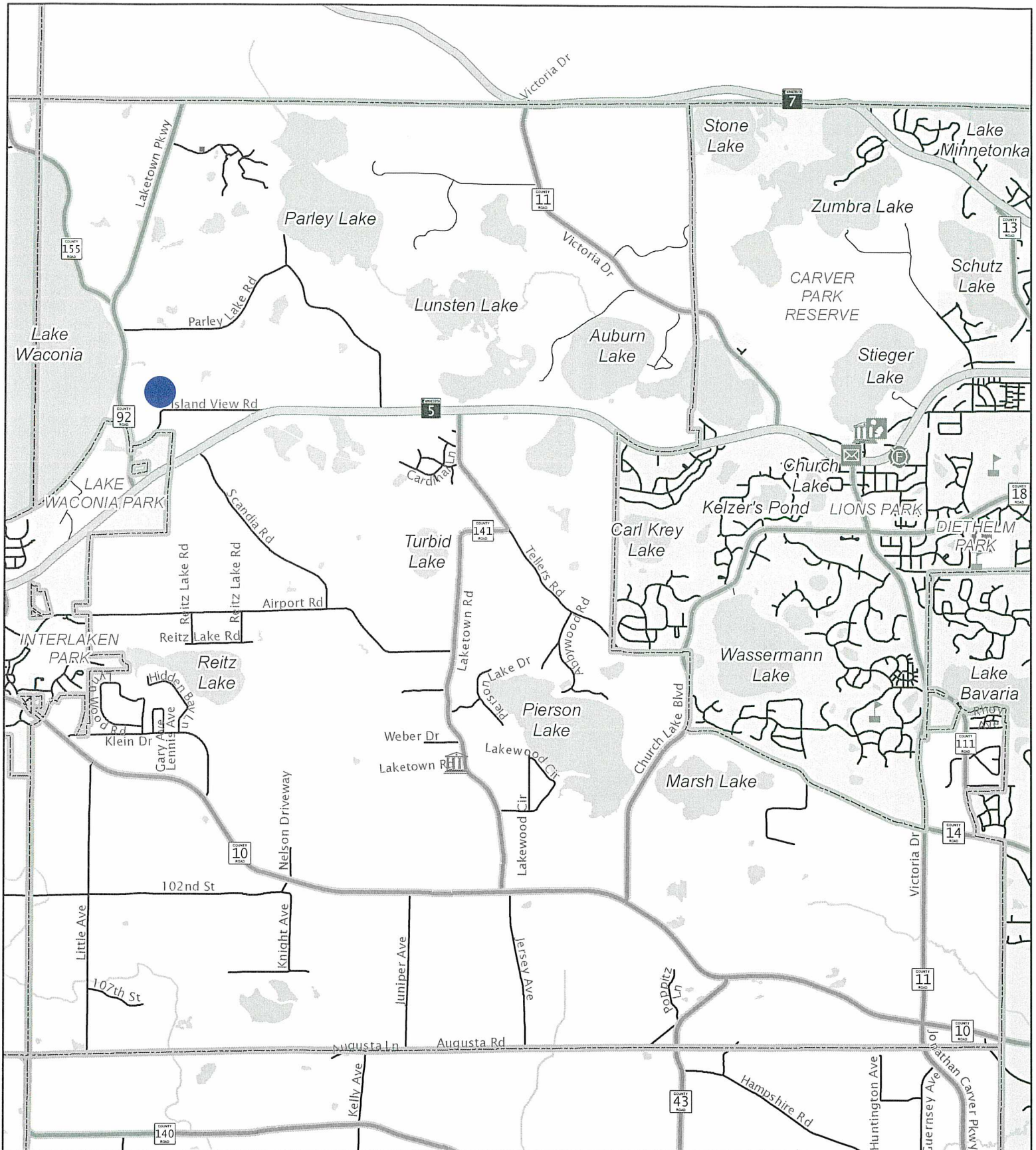
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Township Location Map
2. CU-PZ20260003 - PLC Resolution-signed

LAKETOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260003

RESOLUTION #: 26-04

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20260003

APPLICANT: Jeff Hoxie of Hoxie Homes

OWNER: Island View Country Club

SITE ADDRESS: 9750 County Rd 24, Laketown MN 55388

PERMIT TYPE: Large Scale Activity (Golf Course)

PURSUANT TO: County Code, Chapter 152, Section 152.080 (C)(5)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCELS #: 07-007-0500, 07-132-0030, 07-018-0131

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 17, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Island View Golf Club owns approximately 148.44 acres of land located in the Southeast Quarter (SE¼) of Section 7 and part of Lot 1, Block 1 & Outlot A, Island View Addition in the North Half (N½) of North Half (N½) of Section 18, Laketown Township. The property is improved with an 18-hole golf course (Conditional Use Permit – CUP #12496), a combination clubhouse/pro shop, a parking lot, and several large sheds for equipment storage, supplies, and repair activities. The site is located in the Agriculture Zoning District, within the Shoreland District (Lake Waconia), and the 2040 Growth Area for the City of Waconia. The majority of the parcel is within the Minnehaha Creek Watershed District (MCWD), with a southern portion of the property in the Carver County Water Management Organization (CCWMO) – Carver Creek Watershed. The golf course operational area currently includes three parcels with individual PID numbers.
2. The applicant, Jeff Hoxie, proposes to construct two small structures on the fairways, renovate several golf course fairway features, and update the existing permit to reflect operational changes that have occurred since the original approval in 2001. The proposal includes extending daily operating hours, increasing the maximum number of employees, adding a bathroom to an existing building, constructing a new snack shop w/added restrooms, and allowing routine golf course maintenance and site improvements without requiring separate grading or filling permits from the County Land Management Department (Watershed permitting would still apply). No change in use is proposed.
3. The process to amend a CUP is similar to obtaining a new permit. The application by Island View Golf Club for a Conditional Use Permit (CUP) is pursuant to Sections 152.080 of the Zoning Code.
4. The existing CUP for the property (#12496) outlines the approved operations for the Island View Golf Course. The golf course operates daily from 6:30 AM until dark during the golf season. During peak season, the maintenance crew includes up to 23 employees. The approved operations consist of an 18-hole golf course, driving range, pro shop, maintenance facilities and structures, and clubhouse with a year-round restaurant and banquet space. The permit is subject to annual administrative review.

5. The 2040 Comprehensive Plan identifies “Large-Scale Activities with Unique Land or Location Needs” (LU-21) as potential land uses. Golf courses are specifically cited as an example of a large-scale activity “that requires a relatively large area for low-intensity land uses.” The Comprehensive Plan further notes that these types of land uses “are of a nature that substantial topographic changes are not required and structures are limited to clubhouses, maintenance buildings, and accessory structures.”

According to the Carver County Zoning Code, golf courses “will be permitted only in those townships where the township comprehensive plan states that the use is a compatible and desirable use within the township.” Consistent with this zoning code standard, the Laketown Township Policies Chapter of the 2040 Comprehensive Plan states that the Laketown Township chooses to implement golf courses as a county land use option.

6. The submitted CUP narrative (dated February 20, 2026) includes a list of proposed permit changes:
- *Renovate holes #4 and #8.*
 - *Provide permanent bathrooms at two locations on the course to eliminate the use of portable bathrooms on the fairways. The proposed construction includes an approx. 578 square-foot combination snack shop/storm shelter with bathrooms and an approx. 128-foot square foot addition to an existing pumphouse.*
 - *Establish the golf season to last from April 1st to November 1st (weather dependent).*
 - *Amend the golfing hours: 7AM to 8PM daily.*
 - *Establish restaurant hours as 11am-10pm during the golf season and in the “off-season or year-round” from Tuesday – Thursday 11 AM – 8 PM; Friday and Saturday 11 AM – 9 PM.*
 - *Establish the Island View Golf Club employee count as approx. 95 persons during peak golfing season. The restaurant employs about 40 persons.*
 - *Increase the number of food and beverage delivery trucks to three weekly.*
 - *Allow for the ability to move up to 10,000 cubic yards of material as part of ongoing golf course maintenance and periodic tee, bunker and fairway renovations.*

The narrative also identifies the main improvements on the property as:

- A 13,640-square-foot bar/restaurant, pro shop, banquet room, meeting rooms and offices.
 - A 9,680-square-foot structure used for equipment repair.
 - A 7,344-square-foot cart storage shed
 - 960-square-foot fertilizer shed
 - 180-square-foot grill/turn shack (built in 2017)
 - A 135-space parking lot for members, guests and restaurant patrons, with a 40-space parking lot for employees.
7. The site plan sheets (dated February 20, 2026) illustrate the overall layout of the golf course, including the locations of the proposed golf cart storage, parking lots, and clubhouse/pro shop. Enlarged site plans illustrate the proposed structures and course improvements, and additional sheets provide floor plans for both new structures. No changes to signage are proposed.
8. Public vehicle access to the property is from County Road 92 (Laketown Parkway), a County road or Island View Road, a Township road. During peak golf season, approximately 350 to 450 golfer vehicles enter and exit the site each day. During the off-season, about 50 vehicles per day travel to the restaurant. Employee traffic includes roughly 40 vehicles per day during the golf season and about 25 per day in the off-season. The site receives approximately two food deliveries and one beverage delivery per week. The operations plan does not include any scheduled special events.

9. One of the conditions for a Large-Scale Activity golf course is that “*there must be adequate fencing to deter trespassing on adjacent property.*” The submitted narrative reports:

“The outer boundary of the golf property is not uniformly fenced. The west property line is parallel to Country Road 92. There is some tree cover periodically along this property line with most of the tree cover blocking the few of the existing pump house we look to remodel/add on to. The north property line is bounded by a farm field for 65% and thick tree cover the remaining 35%. To the east there is more farm field and tree cover. There is a split log fence where the golf course abuts the property at 8820 Island View Road so that patrons do not go onto that property to retrieve errant golf balls.”

There have been no reported instances of golfer trespass on neighboring properties, indicating that the current fencing appears adequate. The Carver County Zoning Code also provides that “any of the above requirements may be waived by the County Board for golf courses existing at the time of adoption of the subdivision or for golf courses that were once in existence and are being reactivated.” The original CUP did not require fencing, and this situation appears to be an appropriate instance in which the requirement may be waived.

10. This request was reviewed by Lori Brinkman, Senior Environmentalist with Carver County Environmental Services. In an email dated February 25, 2026, Ms. Brinkman stated:

“Island View Golf Club is required to adhere to a SSTS Operating permit. The operating permit is expired; therefore, the septic system is non-compliant. Island View Golf Club is required to meet previously determined wastewater monitoring requirements specified in their SSTS Management Plan and Operating Permit. Wastewater samples must be collected by a licensed Service Provider and submitted to Carver County to verify that the septic system is operating within required parameters. Island View Golf Club is also required to enter into a valid contract with a licensed SSTS Service Provider.”

In an email dated March 17, 2026, Allen Cole, Island View Golf Club Director of Operations, informed Ms. Brinkman that the Golf Club has entered into a contract with a licensed SSTS Service Provider who would soon be submitting septic compliance information to Environmental Services. The proposed construction will require SSTS permits. No building permits will be issued prior to SSTS compliance.

11. The golf course is primarily located within Minnehaha Creek Watershed District (MCWD) jurisdiction. Maggie Menden, Permitting Technician with MCWD, reviewed the application and in an email dated February 25, 2026, commented: “As mentioned in the application, a MCWD permit will likely be required for the proposed work. We encourage the applicant to reach out to MCWD (permitting@minnehahacreek.org) to further discuss the project before submitting an application.”
12. The subject property is located partially within the jurisdiction of the Carver County Water Management Organization (CCWMO). In an email dated February 25, 2026, Abigail Ernst, Water Resources Program Analyst, stated that since the proposed construction is within MCWD jurisdiction, then their permitting requirements would apply.
13. Tom Genelin, District Technician with the Carver County Soil & Water Conservation District, reviewed the application materials and had the following comments in an email dated February 27, 2026:

- *The provided plans do not include a legend to identify what some of the hatch marks are illustrating. If the hatch marks on sheet A2.0 are identifying that area as disturbed, it looks like it would be over one acre. The MPCA requires the owner or operator for any construction activity disturbing one or more acre of soil to obtain a Construction Stormwater Permit. Could they quantify the area being disturbed?*
- *No perimeter control shown on the downgradient perimeter of the proposed disturbance on sheet A2.0.*

14. Consistent with State Statute, which allows neighboring jurisdictions the opportunity to comment, the Land Management Department notified the cities of Waconia, Victoria, and Minnetrista of the application because the property is within the two-mile radius of their municipal boundaries. Lane Braaten, City of Waconia Development Director, stated in a conversation on February 27, 2026, that he had no comments on the application. Brian McCann, City Planner for the City of Victoria, indicated in an email (dated February 24, 2026) that he had no comments.

15. At their February 23, 2026, meeting, the Laketown Township Board reviewed the CUP request and recommended approval with the comment:

“Board unanimously recommends approval of the request to construct 2 permanent structures with bathrooms on the golf course. The Board did not take a position on the hauling of dirt as it is being hauled from one location to another on the same parcel and would not be using township roads. Board requests IVGC to provide written clarification in reference to the other updates (items 5-8 specifically) outlined in the narrative request included with this CUP application. This written information is requested to be shared to both the Township and the County if it is to be included in this CUP application, and the Township will utilize the comment period at the 03/17/26 meeting for any further recommendations so as to not delay this application. (current CUP versus proposed).”

In addition, as required by the County Zoning Code, the Township Board at their regularly scheduled March 9, 2026, meeting adopted Resolution #2026-04 affirming that Island View Golf Course is in conformance with the Comprehensive Plan.

16. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of Conditional Use Permit application for the operation and expansion of the golf course as a Large-Scale Activity (Golf Course) on the property described in the attached Exhibit A, the previous CUP (#12496) would be terminated upon final approval (and recording) of the new CUP (#PZ20260003). Accordingly, CUP #PZ20260003 would supersede any prior approvals. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. Any change in ownership, operations, or operator shall trigger a review by the Land Management Department to determine whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact the Land Management Department as early as possible in the timeline of the proposed change.
2. Operations shall be substantially in accordance with the submitted CUP narrative and site plans (dated February 20, 2026), Hours of golf course operation are 7:00 AM to 8:00 PM daily from approximately April 1st through November 1st. The restaurant is open from 11am-10pm during the golf season and in the “off-season or year-round” from Tuesday – Thursday 11 AM – 8 PM; Friday and Saturday 11 AM – 9 PM. The maximum number of employees for the golf course and restaurant during the peak golfing season is about 135 persons.

3. Due to ongoing maintenance and site improvements that regularly involve moving or importing materials in excess of 400 cubic yards, the permittee is allowed to conduct these activities without an administrative fill or grading permit from the Land Management Department. If the cumulative amount of material exceeds 10,000 cubic yards during a single construction season, a Conditional Use Permit is required prior to initiation of construction activities. All projects shall obtain any required Minnehaha Creek Watershed District (MCWD) or Carver County Water Management Organization (CCWMO) permits and comply with all MCWD, CCWMO, and DNR regulations.
4. Given the apparent adequacy of existing boundary fencing and fairway/green configuration, which appear to deter golfers from trespassing onto neighboring property, the permittee is not required to install additional fencing unless circumstances change and the Land Management Department determines fencing is necessary.
5. Any stormwater management, grading, and/or filling activity on the property shall be completed in accordance with the regulations of the MCWD, CCWMO, and the Wetland Conservation Act (WCA). Review and approvals are required prior to the issuance of construction or building permits, if applicable.
6. All structures used in conjunction with the golf course operation shall meet the applicable requirements of the Carver County Zoning Code, State Building Code, and applicable Fire Code. Any required building permits shall be applied for and issued prior to construction.
7. Prior to the issuance of any building permits, the permittee shall submit and obtain approval of subsurface sewage treatment systems (SSTS) consistent with the proposed level of usage and in compliance with Chapter 52 - Subsurface Sewage Treatment System (SSTS) regulations for both proposed and existing systems.
8. The permittee shall comply with all access permits and any access improvements required by Carver County Public Works and Laketown Township. No public parking shall be allowed in public rights-of-way.
9. The permittee is responsible for obtaining and complying with all appropriate permits from the Department of Health, Department of Agriculture, and any required food service permits.
10. The permittee shall submit a Certificate of Workers' Compensation Insurance to the Land Management Department annually. The insurance shall be maintained for the duration of the CUP.
11. The permittee shall comply at all times with County standards as detailed in Chapter 152 – Zoning Code, Chapter 154 – Sign Regulations, Chapter 52 – Subsurface Sewage Treatment System (SSTS) regulations, Chapter 50 – Solid Waste including the storage and disposal of solid waste materials, the Minnesota State Building Code, and all other applicable local, state, and federal regulations.

ADOPTED by the Carver County Planning Commission this 17th day of March, 2026.

Matthew Kerber

[Matthew Kerber \(Mar 20, 2026 12:15:44 CDT\)](#)

Matt Kerber, Chairman

Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Oakwood Community Church - Request to expand and operate a Church Facility (CUP)

RBA Number: 2026-327

Department: Public Services - Land Management

Contact: Donovan Hart, Senior Planner, 952-361-1815

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260004. On March 17, 2026, the Carver County Planning Commission unanimously voted (6-0) to recommend approval of Oakwood Church's Conditional Use Permit (CUP) to expand and operate a church on property they own in Section 30 of Laketown Township. The property consists of approximately 20 acres located east of the City of Waconia.

A church is allowed as a Large-Scale Activity – Church Facility under Section 152.080(C)(2) of the Carver County Zoning Code. If approved, Oakwood Church intends to construct a building addition containing a 527-person capacity sanctuary, renovate the existing worship center, add 51 parking spaces, and install associated stormwater management and Subsurface Sewage Treatment System (SSTS) improvements to serve the facility and site.

The project will be required to comply with Carver County Water Management Organization regulations as well as County SSTS requirements. Vehicle access and signage for the property will remain unchanged.

The Laketown Town Board supports the request, subject to the Planning Commission's recommended permit conditions.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The staff report from the March 17, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting • Carver County • CivicClerk](#)

Action Requested:

A motion to adopt Findings of Fact and issue Order #PZ20260004 for the issuance of a Conditional Use Permit.

Fiscal Impact:

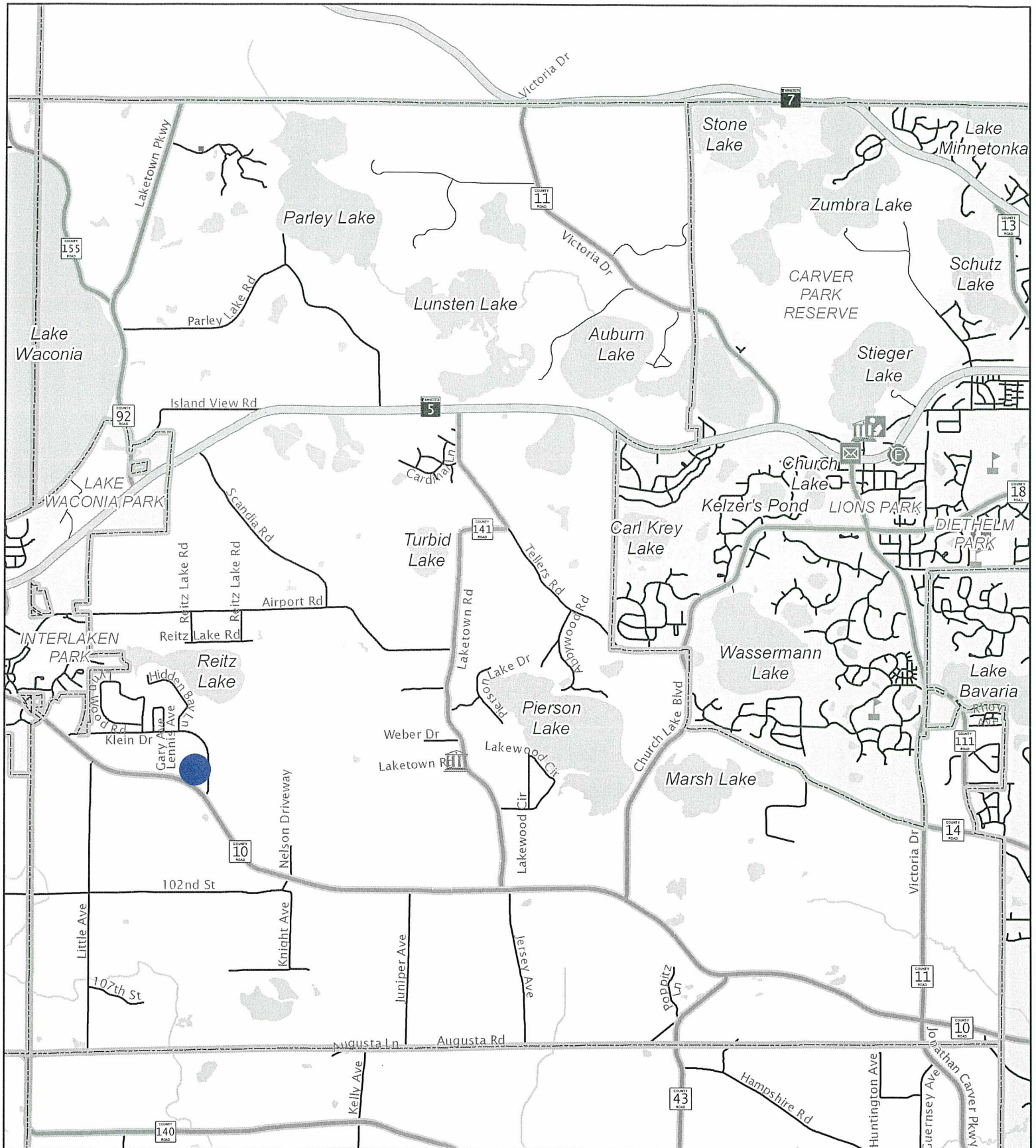
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

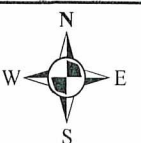
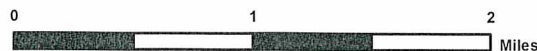
Attachments:

1. Township Location Map
2. CU-PZ20260004 - PLC Resolution-signed

LAKETOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260004

RESOLUTION #: 26-05

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20260004

APPLICANT: Andrea Rand of ISG Architects

OWNER: Oakwood Community Church, Pastor Jon Tolly

SITE ADDRESS: 8805 Klein Drive

PERMIT TYPE: Large-Scale Activity – Church Facility

PURSUANT TO: County Code, Chapter 152, Section 152.080 (C)(2)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 07-030-1711

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 17, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Oakwood Community Church owns 20.51 acres located in the East Half of the Northeast Quarter of Section 30 in Laketown Township. The church originally received a Conditional Use Permit (CUP #PZ20120044) to construct and operate a church on the property. That approval identified the potential for future building and parking lot expansion and required a CUP amendment before any expansion could occur. In 2023, the church purchased an additional 5 acres along the northern boundary and added it to the existing parcel. The property is located in the Agricultural Zoning District and within the Carver County Water Management Organization (CCWMO) – Carver Creek watershed.
2. The applicant, Andrea Rand of ISG Architects, requesting Oakwood Church, is requesting approval to expand the church building and parking lot area. Amending a Conditional Use Permit follows the same process as obtaining a new permit. The request seeks approval of a Conditional Use Permit (CUP) to amend and operate a Large-Scale Activity - Church Facility, pursuant to Section 152.080 (C)(2) of the Carver County Zoning Code.
3. In 2013, Oakwood Community Church constructed an approximately 17,247 square-foot building with a sanctuary capacity of 250 people and a parking lot to accommodate approximately 129 vehicles. The current expansion proposal includes adding roughly 6,153 square feet to the building and constructing 51 additional parking spaces. The building expansion would increase sanctuary seating capacity and provide additional gathering space or commons, bathrooms, and classroom/administrative areas.
4. The CUP narrative dated March 2, 2026, describes the proposed expansion and the church's operations. The expansion would result in a total building size of approximately 23,156 square feet. This includes a new 5,909 square foot sanctuary ("worship center") with 500 seats and an adjacent 27 seat family room. The former sanctuary would be converted into a 4,142 square foot commons and café area. The remaining

approximately 13,105 square feet would include office space, classrooms, administrative areas, storage, a commons area, renovated lobby space, and bathrooms.

5. The interior floor plan and elevation drawings (dated February 26, 2026) illustrate the proposed layout, renovated areas, and exterior appearance. The height of the new addition is 26.5 feet, which is below the 35 foot maximum allowed by the Zoning Code. The expanded parking lot would accommodate a total of 180 vehicles and includes a designated school bus drop off area. No accessory buildings or outdoor storage are proposed.
6. Sunday services begin between 8:00 AM and 11:30 AM. The church also holds evening meetings on Sundays, Mondays, Wednesdays, and Thursdays. Office staff are on-site from 9:00 AM to 4:00 PM, Monday through Thursday, and the office is currently closed on Fridays and Saturdays. Worship services, weddings, meetings, and other activities may also occur during the week and on Saturdays. The church currently employs five people, three of whom are part time.
7. The site plans (dated February 20, 2026) illustrate the site layout and proposed building and parking lot expansions. The expanded parking lot would wrap around the front of the building and include relocated handicap-accessible parking stalls. The parking expansion would include new exterior lighting, with three additional luminaires mounted on new light poles. The Photometric Plan (dated February 16, 2026) shows expected illumination levels and appears to comply with Zoning Code standards, which allow a maximum of three foot-candles of light at the property lines. The planting plan (dated February 20, 2026) shows proposed landscaping, including foundation plantings and rows of red maple trees within the parking lot island and along the perimeter of the expanded parking area.
8. Using the Institute of Transportation Engineer's Trip Generation Manual, the applicant estimates that the church will generate approximately 176 daily trips to and from the site Monday through Thursday and 728 trips on a typical Sunday. The proposed 180-space parking lot exceeds the required 175 spaces, based on the Zoning Code standards of one parking space per three seats in the 527-seat main assembly hall. Access to the site would continue from Klein Drive, a Township road. Currently, there are right and left turn lanes on County Road 10 to accommodate vehicle movements onto Klein Drive.
9. Lori Brinkman, Senior Environmentalist with Carver County Environmental Services, reviewed the application materials and in an email dated February 25, 2026, stated: "Oakwood Church phase I construction identified an area for future SSTS expansion. SSTS permit SP20140101 includes preliminary SSTS design information for the proposed church expansion. A licensed SSTS designer will need to submit updated plans for SSTS expansion which accommodates the proposed use."
10. A CCWMO permit is required for the project, and all stormwater management standards must be met. Erosion control and stormwater permit applications have been submitted to the CCWMO and are currently under review. In a review letter dated February 26, 2026 (attached), Abigail Ernst, CCWMO Water Resources Program Analyst, summarizes the materials submitted for Water Rules compliance and identifies items that must be addressed for application completeness as well as items that must be resolved before permit approval. The CCWMO permit will be issued once all other required permits are secured and the required surety is submitted.
11. In 2022, the Church applied for and was issued a variance for increased sign square footage (V-PZ20220017). The 102.5 square-foot wall sign on the building's southern façade is the only signage allowed on the property, apart from parking lot directional and identification signs. There is no change in signage proposed.

12. The City of Waconia has reviewed the application and Lane Braaten, Community Development Director, stated in a discussion on February 27, 2026, that he has no comments.
13. The Laketown Town Board reviewed the Church's CUP application at their March 9, 2026, Town Board meeting and recommended approval with the additional comment: "Board recommends approval based on application presentation of pre-submitted site plans and narrative and concurs with the statements included in the packet by County staff for the meeting on March 17, 2026."
14. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of Conditional Use Permit application for the operation and expansion of Oakwood Community Church as a Large-Scale Activity (church) on the property described in the attached Exhibit A, the previous CUP (#PZ20120044) would be terminated upon final approval (and recording) of the new CUP (#PZ20260004). Accordingly, CUP #PZ20260004 would supersede any prior approvals. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The operation shall be in accordance with the submitted operational plan (dated March 2, 2026) and site plans (dated February 20, 2026), planting plan (dated February 20, 2026), photometric plan (dated February 16, 2026), and interior floor plan and elevation drawings (dated February 26, 2026). If there are any inconsistencies between previously submitted versions, the terms of the most recent approvals shall prevail and shall be considered requirements of this permit. These plans shall be attached to and become part of this permit.
3. The operational hours shall typically follow a traditional church schedule. Worship services, weddings, meetings, and activities would also occur during weekdays and Saturdays.
4. The Permittee must comply with the Laketown Township access requirements and/or improvements at Klein Drive.
5. Any grading and/or filling activity on the property shall be completed in accordance with the Carver County Water Management Organization (CCWMO) guidelines and the Wetland Conservation Act (WCA), if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management.
6. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations, and Chapter 52 – Subsurface Sewage Treatment System (SSTS) regulations and all other applicable local, state, and federal regulations. These regulations include, but are not limited to, standards for parking, lighting, signage, and septic.
7. The permittee shall comply with the conditions of sign variance #PZ20220017. Parking capacity shall meet requirements of the Zoning Code at all times.
8. All necessary and required building permits shall be applied for and issued prior to construction. All structures utilized as part of the church facility shall meet the applicable State Building Code requirements.

9. Parking of vehicles must be confined to the church property. No parking will be allowed along Klein Drive and/or County Road 10.
10. Permittee shall annually submit a copy of the Certificate of Workers' Compensation Insurance to the Land Management Department.

ADOPTED by the Carver County Planning Commission this 17th day of March, 2026.

Matthew Kerber

[Matthew Kerber \(Mar 20, 2026 12:15:44 CDT\)](#)

Matt Kerber, Chairman
Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Joel Battenhoff - Request for Additional Density - High Amenity Lots (CUP)

RBA Number: 2026-339

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260001. On March 17, 2026, the Carver County Planning Commission unanimously recommended approval (6–0) of the Conditional Use Permit (CUP) request submitted by Joel Battenhoff to create three Additional Density (High Amenity) lots. The property is located in Section 15, Watertown Township.

In the 2040 Comprehensive Plan's Watertown Township Chapter, Township Policy LU-2 allows the use of Option 3 (High Amenity Lots) to support additional residential density. The proposed parcel configuration meets the provision allowing a maximum of three high amenity densities and complies with the limit of no more than four homes per 40 acres (i.e., four per $\frac{1}{4}$ section).

The proposed lots range in size from 10.26 to 19.33 acres, and each meets the minimum lot size requirements of the Zoning Code. The lots would be located on the northern portion of the property, an area that is heavily wooded with identified wetlands, qualifying it as amenity land. The eligible amenity area supports three additional building site densities. Each lot would access Oxford Avenue via its own driveway.

The project will be required to obtain a stormwater permit and comply with Carver County Water Management Organization regulations.

The Watertown Township Board reviewed the request and recommended approval without additional comments or conditions.

Planning Commission approval is subject to conditions that will apply during the platting process.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The full staff report from the March 17, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting - Carver County - CivicClerk](#)

Action Requested:

A motion to adopt the Findings of Fact and issue Order #PZ20260001 for the issuance of a Conditional Use Permit.

Fiscal Impact:

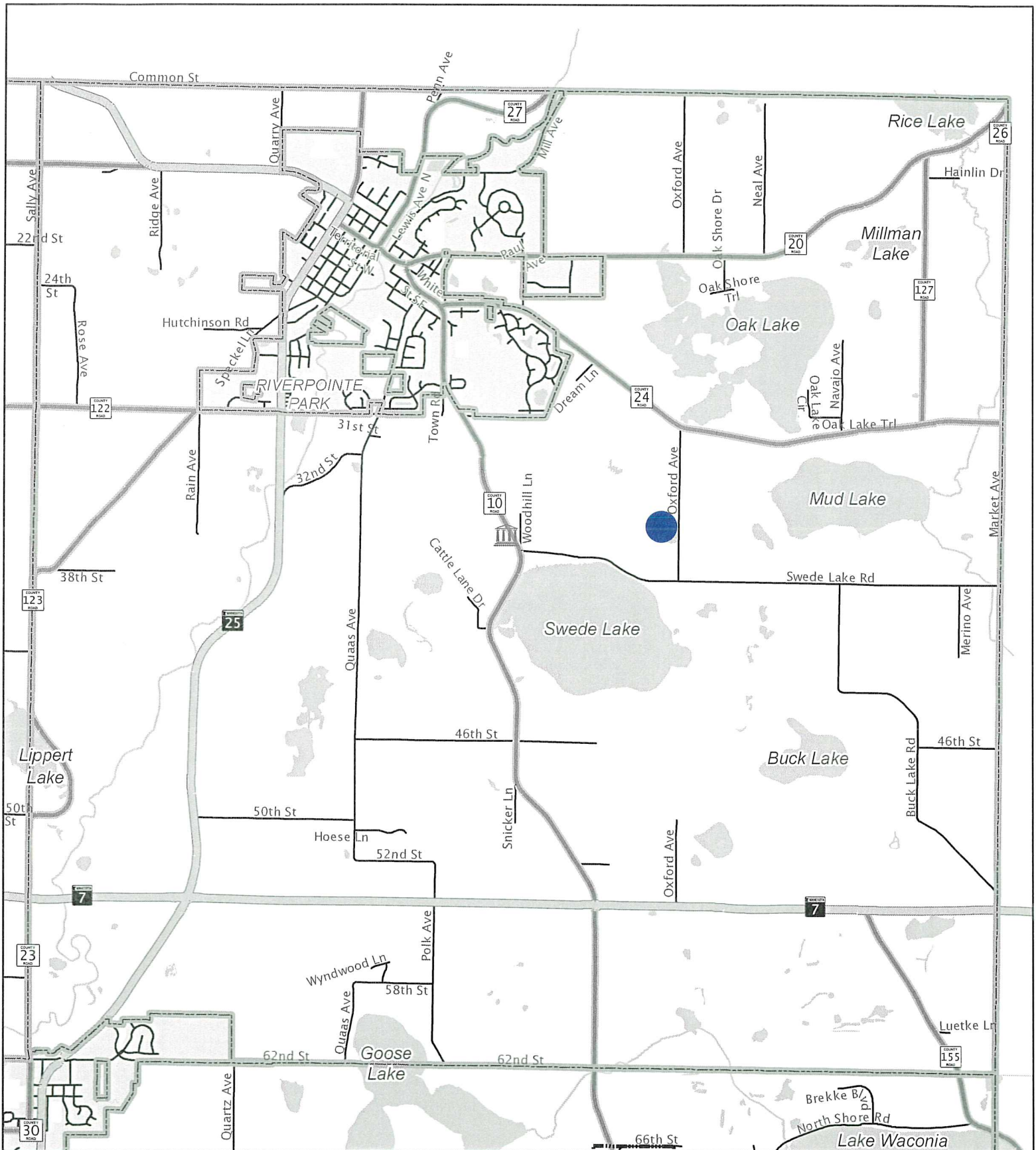
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Township Location Map
2. CU-PZ20260001 - PLC Resolution-signed

WATERTOWN TOWNSHIP



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**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260001

RESOLUTION #: 26-02

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20260001

APPLICANT: Joel Buttenhoff

PROPERTY OWNERS: Joel Buttenhoff and Christine Buttenhoff

SITE ADDRESS: XX Oxford Ave, Watertown, 55388

PERMIT TYPE: Additional Density (High Amenity)

PURSUANT TO: County Code, Chapter 152, Section(s) 152.078 (A) (C)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-015-0545

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 17, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Joel and Christine Buttenhoff own an approximately 54.37-acre parcel located in the South Half (S½) of the Southeast Quarter (SE¼) in Section 15, Watertown Township. The parcel consists of crop production land, wetlands, and wooded land. The parcel is located in the Agricultural Zoning District, Shoreland Overlay District of a Department of Natural Resources (DNR) Protected Waters - Swede Lake, and Carver County Water Management Organization (CCWMO) – Crow River Watershed.
2. Joel Buttenhoff is requesting a Conditional Use Permit (CUP) to allow for the creation of three (3) High Amenity Lots. The request is pursuant to Sections 152.078 (A) and (C) of the Carver County Zoning Code.
3. In the 2040 Comprehensive Plan's Watertown Township Chapter, Township Policy LU-2 allows the use of Option 3 (High Amenity Lots) and Option 4 (Conservation Incentive) for additional residential density. The proposed parcel configurations meet the maximum three-High Amenity Density provision, and complies with the limitation of no more than four homes per 40 acres (i.e. no more than 4 per ¼¼). The property is not enrolled in the Ag Preserve program, and no previous Conditional Use Permit for additional density has been issued. The property has also been at least 40 acres or more in size as of July 1, 1974.
4. The proposed plans (dated January 30, 2026) include:
 - Sweet Farm Woods Preliminary Plat Inset A, Sheet 2
 - Sweet Farm Woods Preliminary Plat, Sheet 1

The applicant is proposing three (3) residential lots that would range in size from 10.26 acres to 19.33 acres. Each newly created lot meets the minimum lot size requirements as allowed by the Zoning Code.

5. The applicant's letter, (dated February 6, 2026) describes Mr. Buttenhoff's request for a CUP for additional residential density using the High Amenity Option. The letter refers to the Comprehensive Plan and identifies the northern portion of the property as the proposed amenity lots. This portion of the parcel is heavily wooded

and contains identified wetland areas, qualifying it as amenity. The eligible land area supports three additional building site densities.

6. The proposed amenity lots are shown on Inset A. Each lot would access Oxford Avenue using its own driveway. As the road authority, the Watertown Township Board will review and approve the proposed driveway locations during the preliminary plat process.
7. The development falls under the CCWMO Water Rules provisions. Tim Sundby, Water Resources Supervisor, reviewed the submitted materials and in an email dated March 5, 2026, provided the following comments:

“The applicant will need to provide an estimate of proposed impervious surfaces within the five created lots. This includes likely total home and driveway sq ft. If the impervious amount of all five lots is greater than one acre, or cumulative 10,000 square feet within a sensitive area (wetlands, shoreland), a stormwater permit will be required. The permit will need to provide a plan to treat stormwater for the entire plat to ensure that treatment will occur which meets County Ordinance Chapter 153. Conservation easements should be considered for any wooded areas that the applicant would like to preserve as a method for partially/fully meeting volume reduction requirements of a stormwater permit.”
8. Mike Wanous, District Manager of the Carver Soil and Water Conservation District (SWCD), reviewed the submitted materials and indicated in an email dated March 3, 2026, that he had no comments at this time. He noted that the SWCD will participate in additional review if CCWMO Water Rules permits are required.
9. This request was reviewed by Jacob McLain, Senior Environmentalist with Carver County Environmental Services. In an email dated March 2, 2026, he indicated that they have received soil boring information for the three amenity lots and will need to verify the soils information prior to plat approval.
10. Taylor Huinker, Area Hydrologist with the MN DNR, reviewed the submitted materials and had no comments on the project.
11. The submitted CUP materials were sent to the City of Watertown for review. As of the date of this staff report, the City of Watertown has not provided any comments on the application.
12. The Watertown Township Board reviewed the request and recommended approval at their February 2, 2026, Township Board meeting. The Board did not have any additional comments or conditions.
13. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the approval of CUP #PZ20260001 to create three High Amenity lots pursuant to the provision in the Comprehensive Plan and Carver County Zoning Code, on the parcel legally described in Exhibit A. The Planning Commission further recommends that the following conditions should be considered part of the permit:

1. Three (3) residential lots are permitted, provided the building site requirements and minimum lot standards are satisfied. The subject property shall be platted in accordance with M.S. Chapter 505 and the Carver County Code. A total of three (3) buildable lots (building eligibilities) shall be properly addressed as part of the platting process.
2. The lots shall be laid out on the preliminary plat substantially as agreed upon by the Township, the County,

and the developer during the Conditional Use Permit (CUP) process. The Preliminary Plat shall stipulate, at a minimum, the building eligibility status for each parcel, a statement regarding agricultural uses in the area, and the protection of environmentally sensitive land(s). The potential for future easement(s) shall be evaluated during the preliminary plat process.

3. The proposed lots must have a one-acre building site, which shall be reviewed as part of the Subdivision Plat. Primary and alternate drainfield locations for each building site must be submitted with the application for preliminary plat. SSTS locations must be identified by a licensed SSTS contractor, for review/approval by the Environmental Services Department. It shall be the responsibility of the property owner to preserve and protect the soil treatment and dispersal areas from compaction, building, or other activities which could conceivably limit the use of the sites for sewage treatment and dispersal. The building sites must be located so that all buildings and SSTS systems shall meet County Code setback requirements.
4. Access locations and permits shall be approved by Watertown Township (road authority) prior to any work occurring within the road right-of-way.
5. Prior to any construction activities, appropriate building permits shall be obtained for a single-family house and any accessory buildings, garage, or other structures.
6. As a part of the platting process the applicant shall develop covenants to be filed with the plat. The covenants shall address at least the following:
 - A. A covenant must clearly state the building eligibility status for each parcel in the development. The keeping of animals, with the exception of dogs, cats and similar animals kept as household pets, is prohibited on any lot in the residential area.
 - B. A covenant stating that the area is rural, and that commercial agriculture and other rural land use activities shall likely be occurring in the area. A notification must be provided regarding “odors, dirt, dust, noises, long hours of operation and other factors associated with agriculture and feedlot activities”. Complaints relating to these activities shall be considered unwarranted so long as such activities are being conducted in accordance with existing standards. A condition clearly stating and restricting the use of the land in the agricultural area to agriculture and to certain conditional uses listed in the “A” district.
 - C. If the home sites include any environmentally sensitive land then restrictions must be placed in the covenants addressing: clear cutting of land, vegetation removal, plus the development and implementation of an erosion control plan to control erosion during and after building construction.
 - D. A covenant must be added requiring that the alternative sewer site must be preserved for a future sewer site. No buildings can be erected on the alternative site and no trees can be planted on the site. Heavy equipment must be kept off the site. If the lot owner must build on the site, he shall have to submit percolation tests and soil borings for another site before any building permit shall be issued.
 - E. The covenants shall address the preservation of the drainage and/or utility easements and that no obstructions shall be permitted within those areas. The plat indicates the outside boundary of the delineated wetlands, which impacts all proposed lots. The required covenants shall address that each lot will be reviewed in the field prior to issuance of any building permits. The required covenants shall address the concerns of possible drainage of an existing delineated wetland located in the woods and open field area; therefore, no vegetative removal within the drainage easement area shall be allowed.
 - G. A covenant must clearly state that lot owners shall maintain the road until such time as the Township agrees to accept the road and assume maintenance responsibility.
 - H. A covenant stating that if any lot exceeds the impervious coverage area, pursuant to the Carver County Water Management Rules - Chapter 153, Section 153.11 A2, additional review by Carver County Planning & Water Management may be needed.

7. The above-required covenants shall become part of the permit.
8. A completed CCWMO Water Rules application, with required attachments, shall be submitted with the Preliminary Plat application, if applicable.
9. The boundaries of any possible wetlands must be included on the preliminary plat so appropriate drainage easements may be determined. If necessary, a wetland mitigation plan and application shall be submitted with the preliminary plat application.

ADOPTED by the Carver County Planning Commission this 17th day of March, 2026.

Matthew Kerber

[Matthew Kerber \(Mar 20, 2026 12:15:44 CDT\)](#)

Matthew Kerber, Chairman

Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Keelo Ohland - Request to expand a Contractor's Yard (CUP)
RBA Number: 2026-340
Department: Public Services - Land Management
Contact: Jason Mielke, Land Use Manager, 952-361-1817
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260002. On March 17, 2026, the Carver County Planning Commission unanimously recommended approval (6–0) of the Conditional Use Permit (CUP) request submitted by Keelo Ohland to expand an existing Contractor's Yard. The property is located in Section 25, Hollywood Township.

Ms. Ohland is requesting an amendment to the existing CUP to expand the landscaping business currently operating on the property as a Contractor's Yard. The original CUP (CUP #PZ20050031) was approved in 2005. As the business has grown, outdoor storage areas have expanded beyond what was included in the original approval.

The business currently employs eight full-time employees, two seasonal summer workers, and two additional family members. Operations occur Monday through Friday from 6:30 AM to 6:30 PM. The business operates with five work-related vehicles (three pickup trucks and two dump trucks), generating approximately 25 trips to and from the site each day. Employee vehicles are parked onsite during operating hours within an existing parking lot that provides approximately 20 spaces.

The Carver County Water Management Organization (CCWMO) reviewed the application and determined that a Stormwater Permit is required due to the presence of more than one acre of impervious surface.

The Hollywood Township Board reviewed the request and recommended approval without additional comments.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The full staff report from the March 17, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting - Carver County - CivicClerk](#)

Action Requested:

A motion to adopt the Findings of Fact and issue Order #PZ20260002 for the issuance of a Conditional Use Permit.

Fiscal Impact:

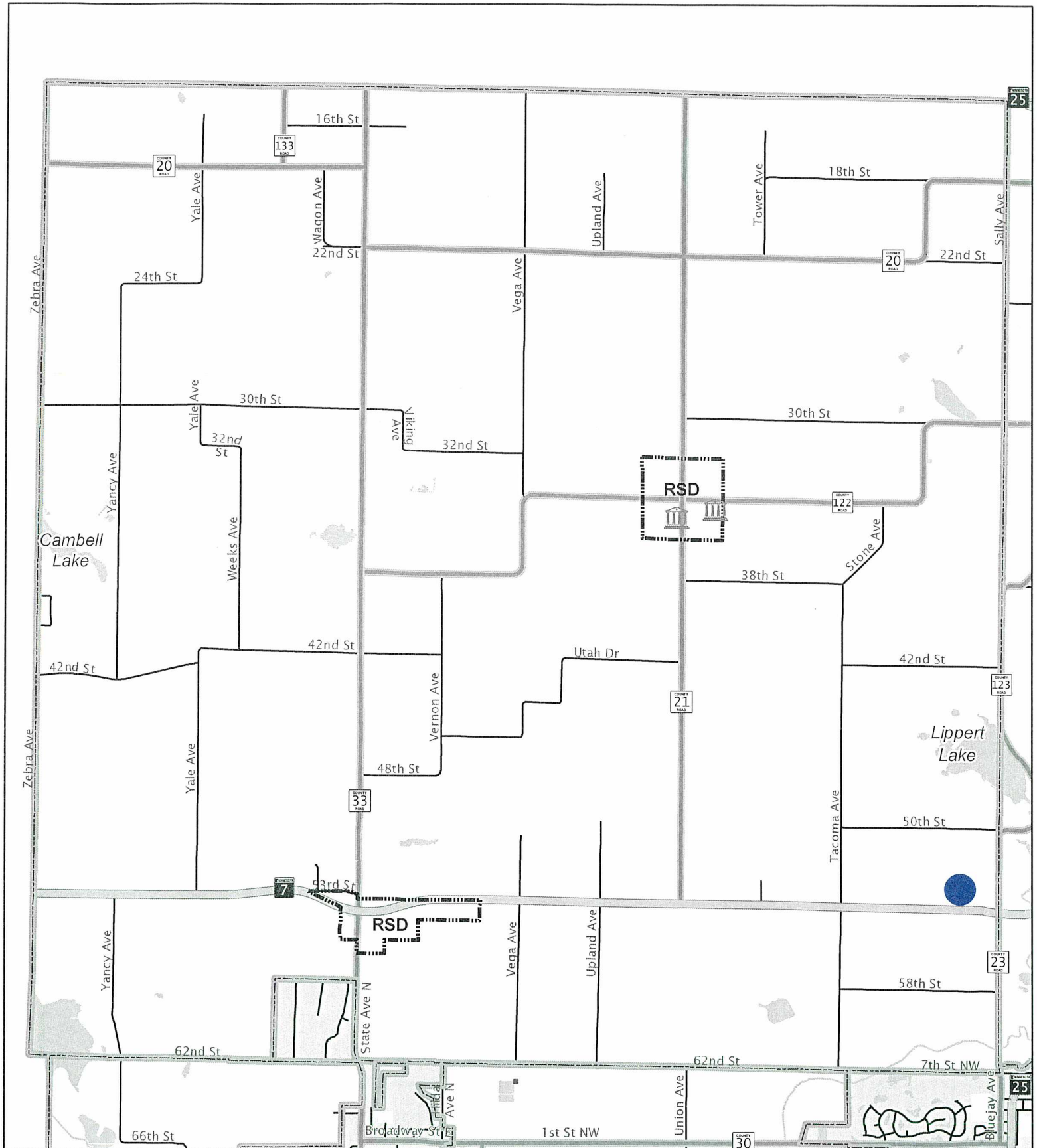
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Township Location Map
2. CU-PZ20260002 - PLC Resolution-signed

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260002

RESOLUTION #: 26-03

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20260002

APPLICANT: Keelo Ohland

OWNER: Keelo Ohland

SITE ADDRESS: 14730 Hwy 7, Mayer, MN 55360

PERMIT TYPE: Conditional Use Permit - Contractor's Yard

PURSUANT TO: County Code, Chapter 152, Section 152.079 (C)(10)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCELS #: 06-025-0711, 06-025-0800

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of March 17, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Keelo Ohland owns an approximately seven-acre property located in Section 25, Hollywood Township. The property consists of two parcels: one that is two acres and another that is five acres. It is improved with a house, detached garage, and two commercial buildings. The site is located within the Agricultural Zoning District, the Shoreland Overlay District of a Department of Natural Resources (DNR) Protected Water Course (i.e., creek), and the Carver County Water Management Organization (CCWMO) - Crow River watershed.
2. The applicant is requesting an amendment to the existing Conditional Use Permit (CUP #PZ20050031) to expand the landscaping business currently operating on the property as a contractor's yard. This request is being pursuant to Section 152.079(C)(10) of the Carver County Zoning Code.
3. Keelo Ohland received a Conditional Use Permit (CUP #PZ20050031) in 2005 to operate a contractor's yard. As the business has grown, the outdoor storage areas have expanded beyond what was originally approved, as shown on the October 22, 2025, aerial photo. The owner is now seeking an amendment to the CUP to bring the property back into compliance.

The original permit allowed typical business operating hours from 6:30 AM to 6:30 PM, with modified hours in winter. The approved operational plan included outdoor storage of landscaping materials, vehicles, and equipment. At the time of issuance, the operation consisted of six business-related vehicles and eight employees, with additional temporary workers hired during the summer months.

4. The submitted narrative (dated February 5, 2026) describes Ms. Ohland's request to amend the CUP. The business currently includes eight employees and two summer workers, with two additional family members working for the business. Operations occur Monday through Friday, from 6:30 AM to 6:30 PM. The operation includes five business related vehicles, three pickup trucks and two dump trucks. They generate

approximately 25 trips to and from the site each day. Employee vehicles are parked on-site during operating hours and within the existing parking lot, which contains approximately 20 spaces.

5. The site plan (dated February 12, 2026) identifies all existing structures. No new construction is proposed as part of this permit application.
 - Building #1 is 4,000 square feet and is used as an office, storage, and shop activities.
 - Building #2 is also 4,000 square feet and is used for indoor storage of packers, drum rollers and other equipment.
 - Building #3 is 225 square feet and stores hand tools and tires.

The site plan highlights the existing outdoor storage area in yellow, which will be incorporated into the official operational area. Portions of the storage that extend over the property line will be relocated onto the subject parcel. Outdoor storage includes landscape rock, boulders, black dirt, sand, trees, wood mulch, filter fabric, geo-grid, landscape edging, pavers, patio stone, concrete retaining wall products, drain tile, and silt fencing.

An existing pine tree berm along the western property line helps screen the operational area from public view. No retail sales or public access occur on-site, aside from occasional customer visits to view available products. The applicant also proposes a 32-square-foot sign to be located south of Building #2, outside the road right-of-way.

6. The current CUP (PZ20050031) covers both parcels 06-025-0711 and 06-025-0800. To comply with Section 152.079(A)(1) of the Zoning Code, which requires a minimum lot size of five acres for a contractor's yard, the parcel must be combined as part of the permit amendment.
7. The Shoreland Overlay District of a DNR Protect Watercourse covers the southern portion of the property, including the existing 2,000-square-foot parking area located south of Building 2. No other operational area falls within the Shoreland Overlay District. The applicant agreed and removed the parking area from the site plan operational areas.
8. The property lies within the Carver County Water Management Organization (CCWMO) jurisdiction. Stormwater management, wetland buffers, site stabilization, and Best Management Practices (BMP's) are reviewed under Chapter 153 of the County Code (Water Management Rules) for the site improvements.

The application was sent to the Abigail Ernst, Water Resources Program Analyst with CCWMO, for review. In an email dated February 25, 2026, she stated that a Stormwater Permit is required to provide stormwater treatment on the property due to the presence of more than one-acre of impervious surface. This site has expanded past the one-acre threshold of new impervious surfaces, which includes the outside storage, building, and parking lot since 2002, which was when the Water Management Rules were adopted.

9. Mike Wanous, District Manager of the Carver Soil and Water Conservation District (SWCD), reviewed the submitted materials and stated in an email dated March 3, 2026, that he had no comments at this time. He noted that the SWCD will participate further if a CCWMO Water Rules permit is required.
10. Jacob McLain, Senior Environmentalist with Carver County Environmental Services, reviewed the application materials, and in an email dated February 24, 2026, indicated that no compliance inspections are required because the house and business septic systems are located outside of the Shoreland District.
11. Taylor Huinker, Area Hydrologist with the MN DNR, reviewed the submitted materials and had no comments.

12. The submitted CUP materials were sent to the City of Mayer for review. Nicholas Johnson, City Administrator, reviewed the submitted materials and stated, “given the location, the city has no opinion on the proposed CUP.”
13. Land Management staff had a phone conversation on March 4, 2026, with Thomas Luebke, who owns property north of the subject property on 50th Street. Mr. Luebke wanted to express that he was not opposed to the proposed CUP amendment and that he has had no issues with the property owner in the past.
14. The Hollywood Township Board reviewed the request at its February 9, 2026, meeting and recommended approval, stating, “No comments, passed 3-0.”
15. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Conditional Use Permit application for expansion of a contractor’s yard on the parcel legally described in Exhibit A, the previous contractor’s yard CUP (#PZ20050031) would be terminated upon final approval (and recording) of the new CUP #PZ20260002 for a Contractor’s Yard. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. The property owner or a principal of the activity shall homestead and occupy the property. Any change in ownership, operations, or operator shall prompt a review by the Land Management Department to determine if an amendment or similar application is necessary. Proposed owners and/or operators are encouraged to contact the Land Management Department as early as possible in the process of the proposed change.
2. The Permittee shall combine the two subject property parcels (06-025-0711 and 06-025-0800) to comply with the minimum five-acre lot size requirement for a Contractor’s Yard.
3. The operation shall be substantially in accordance with the submitted narrative (dated February 5, 2026) and site plan (submitted February 12, 2026). These plans shall be attached to and become part of this permit. The operation hours shall generally follow 6:30 AM to 6:30 PM Monday through Friday. Outdoor storage shall be screened and contained within the approved operational areas.
4. All structures used in conjunction with the contractor’s yard operation shall comply with the Minnesota State Building Code. Any future construction of new structures for the business shall also undergo review and receive the appropriate building permit(s) prior to commencing construction.
5. All business-related trucks, equipment, and supplies shall be stored within approved structures or the approved operational area and outside of the Shoreland Overlay District. Any expansion of this area will be considered an expansion of the use and may require a review by the Land Management Department to determine if an amended Conditional Use Permit is necessary. All outside storage shall be screened from neighboring properties and the public road.
6. The Permittee shall comply with all Minnesota Department of Transportation access requirements. There shall be no parking within the public right-of-way.
7. Any grading and/or filling activity on the property shall comply with the Carver County Water Management Organization (CCWMO) and Wetland Conservation Act (WCA), if applicable. Any site improvements shall

adhere to Chapter 153 – Water Resource Management. The applicant must apply for a Stormwater Permit for stormwater treatment on the subject property.

8. The Permittee shall comply with all applicable County regulations, including Chapter 152 – Zoning Code, Chapter 154 – Sign Regulations, Minnesota State Building Code requirements, and all other applicable local, state, and federal regulations. No signage shall be allowed within the public road right-of-way. The applicant must apply for a building permit for any proposed signage.
9. The Permittee shall submit a Certificate of Workers’ Compensation Insurance and/or an appropriate affidavit (if no employees are involved) to the Land Management Department. The insurance or affidavit shall be maintained for the duration of the Conditional Use Permit.

ADOPTED by the Carver County Planning Commission this 17th day of March, 2026.

Matthew Kerber

Matthew Kerber (Mar 20, 2026 12:15:44 CDT)

Matthew Kerber, Chairman

Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 County Feedlot Officer (CFO) Annual Report
RBA Number: 2026-323
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Minnesota Rules 7020.1600 require county feedlot officers to submit an annual report to the Minnesota Pollution Control Agency (MPCA). The report consists of a summary of tasks performed in the previous year related to feedlot registrations, inspections, permitting, complaint response, education and outreach, and progress toward achieving goals identified in the delegation agreement work plan. Carver County delegated work in 2025 included:

- **Inspections:** 47 compliance inspections and 3 in-field land application inspections performed, 16 within the shoreland district.
- **Permits Issued:** 1 Interim Permit issued to correct a pollution hazard.
- **Producer Education:** Hosted a booth at the Dairy Expo and distributed the feedlot newsletter quarterly, reaching approximately 275 feedlot owners.
- **Feedlot Officer Training:** 32 hours of continuing education.
- **Enforcement:** 1 Letter of Warning and 5 Notices of Violation issued.
- **Performance Credits:** 173.50 credits achieved towards incentive grant funding, leading to increased funds distributed to Carver County in 2026.

- **Year-End Review Evaluation:** The MPCA commended the County for its work in 2025 and for meeting all minimum program requirements.

Environmental Services staff members have completed the 2025 annual report, which has been reviewed and approved by the MPCA as part of Carver County's annual review process. According to MPCA policy, the annual report requires the signature of a County Board Commissioner.

Action Requested:

Motion to authorize the Board Chair to sign the 2025 County Feedlot Officer (CFO) Annual Report and approve its submission to the Minnesota Pollution Control Agency.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 2025 CFO Annual Report

2025 County Feedlot Officer (CFO) Annual Report

Last revised: 12/22/25

Reporting period: January 1, 2025 - December 31, 2025

County: Carver

Contact: Matt Steele

Phone: 952-361-1808

Email: msteele@carvercountymn.gov

Signature: _____
(Signature of County Board Commissioner)

(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.

STAFFING LEVEL		FTE = Full Time Equivalent; the percentage (in decimal format) of employee(s) time dedicated to the feedlot program.				
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):	1				
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:	0				
3	FTEs supplied through contract with other local government units:	0				
4	Total Number of FTE positions that supported county program:	1				
REGISTRATION (Report your current numbers - base grant numbers are displayed for reference)		Base	Current			
5	Feedlots in shoreland with 10 - 49 AU:	25	19			
6	Feedlots with 50 - 299 AU:	122	119			
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	13	9			
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	0			
9	Feedlots with NPDES or SDS permits:	0	0			
10	Total - Feedlots required to be registered:	160	147			
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)		160			
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			11.5	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)				47	
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU (in shoreland)	50 - 299 AU (except where noted)		300 or more AU (Non-CAFO/NPDES/SDS)	
Only count first instance of each type of inspection per feedlot						
13	Compliance inspections	10	33		4	
	13.1) How many with a 3 or 6-yr P records inspection (see guidance)				0	
14	Construction inspections	0	0		0	
	14.1) How many received a 2nd construction inspection	0	0		0	
15	Desktop N & 3 or 6-yr P records inspection (see guidance) (P review as part of a compliance inspection should be reported in 13.1)		0	100+ AU & in DWSMA	0	
16	In-field land application inspection	0	0		0	
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	5		1	
18	Routine or follow-up stockpile only inspection	0	0		0	
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0
20	Number of feedlots inspected within shoreland or a DWSMA					16
21	Number of feedlots inspected within the County's priority areas as designated in the work plan					50
22	Number of sites inspected found to be non-compliant with water quality discharge standards					4
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements					5
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible						
24	Compliance inspections <i>min. # of compliance inspections: 6</i>	47	11.5	35.5	3	106.5
25	Construction inspections	0	0	0	2	0
26	Desktop N & 3 or 6-yr P records inspections (see guidance)	0	0	0	3	0
27	In-field land application inspections	0	0	0	1	0
28	Compliance inspections that include optional P review			0	1	0
29	Number of facilities that received 2 or more construction inspections			0	1	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	1	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot)			6	1	6
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.5	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Inspection Strategy: High Risk/High Priority A. and D. Inspection Goal: 6

Carver County performed 47 compliance inspections at feedlots required to register with the MPCA in 2025. The County set a goal of conducting 6 inspections at high risk/high priority sites (A & D) for the year. Staff performed a total of 21 inspections at high risk/high priority sites identified in the County Delegation Agreement Work Plan. Staff inspected 16 operations in the shoreland district and 5 inspections were performed at sites that have not been maintaining adequate records.

Inspection Strategy: High Risk/High Priority G. Inspection Goal: 4

Carver County conducted 3 in-field land application inspections in the Crow River Watershed in response to complaints.

Inspection Strategy: Low Risk/Low Priority A. Inspection Goal: 3

Carver County performed 4 inspections at feedlots with at least 300 animal units in 2025.

Inspection Strategy: Low Risk/Low Priority G. Inspection Goal: 29

Carver County conducted the remaining inspections at sites that were due for an inspection/re-registration based on the 4-year rotation.

Supplemental Information:

The County responded to three additional complaints. One producer was issued an Interim Permit to address a pollution hazard, while the other two producers were found in violation of short-term manure stockpile requirements. Both subsequently returned to compliance with Minnesota Rules 7020.2125.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	0	---	---
34	Interim Permits Issued or Modified:	1	6	6
35	Construction Short-Form Permits Issued or Modified at Sites $\geq$ 300 AU:	0	4	0
36	Public meetings held for construction or expansion to $\geq$ 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	8	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	4	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	1	---	---
41	Notices of Violation (NOV) issued:	5	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	2	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	12	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Land application <u>record keeping</u> returned to compliance at Feedlots 100 - 299 AU :	3	1	3
46	Land application <u>record keeping</u> returned to compliance at Feedlots 300+ AU (or 100+ DWSMA):	3	2	6
47	Nitrogen application <u>rate</u> returned to compliance (any size facility):	0	1	0
LMSA CLOSURE (Achieved in current reporting year)		Number	PC	PC Total
48	Sites where a LMSA was closed (verified by field inspection or producer notification):	4	6	24

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
49	Sites visited to provide assistance	8	---	---
50	Workshops/trainings hosted/sponsored by the CFO:	0	6	0
	50.1) Total number of feedlot owners attending these events	0	---	---
51	CFO presentations at informational or producer group events: (per event)	0	3	0
52	Number of mailings to feedlot owners:	8	---	---
53	Feedlot articles placed in newspapers and/or social media:	0	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
14-Feb	Distributed the winter 2025 edition of "The Barnyard Buzz" to feedlot owners			
2/27/2025	Carver County Dairy and Beef Expo			
4/17-6/17/25	Spring agricultural plastic recycling collection and education			
5/28 & 9/3/25	Distributed the summer and fall 2025 editions of "The Barnyard Buzz" to feedlot owners			
9/1-10/31/25	Fall agricultural plastic recycling collection and education			
23-Dec	Distributed the winter 2025-2026 edition of "The Barnyard Buzz" to feedlot owners			
CFO TRAINING AND MENTORING		Number	PC	PC Total
54	CFO - training CEUs: (Enter total training hours earned & list events below - see guidance for > 18 hr)	32	0.5	6
55	Hours mentoring New CFOs in another county (describe on a separate sheet):	0	0.5	0
List the training events attended.				
Date	Description	Hours		
1/15/2025	MPCA Webex - Data practices training	1.5		
3/19/2025	MPCA Webex - Feedlot Rule revision update, NPDES/SDS permitting update, and LMSA construction	1.5		
3/25-27/2025	MACFO Conference - Detroit Lakes, MN	13.5		
4/16/2025	MPCA Webex - Construction Short Form (CSF) and Interim permitting, notice of construction	1.5		
5/21/2025	MPCA Webex - Environmental upgrades	1.5		
6/4/2025	Spring CFO Regional Meeting - Owatonna, MN	4		
7/16/2025	MPCA Webex - Feedlot well setbacks and anaerobic digesters	1		
8/20/2025	MPCA Webex - LMSA/lagoon closure inspections, NRCS funding options	1		
10/15/2025	MPCA Webex - Registration and Delegation Agreement Work Plan updates	1		
10/29/2025	Fall CFO Regional Meeting - Owatonna, MN	4		
12/17/2025	MPCA Webex - CFO annual reporting process	1.5		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
56	Feedlots where a MinnFARM was conducted (list sites below):	0	2	0
57	Notifications received claiming air quality exemptions:	2	---	---
58	Meetings with other local government and producer groups:	2	---	---
59	Feedlot ordinance revisions likely, in progress, or completed? ☐ Yes ☒ No	If Yes describe below		
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name	Carver County Environmental Services prepared a staff report for a variance request that was granted by the County Board of Adjustment (BOA) for the expansion of an existing feedlot within 200 feet of property lines. A variance was also granted for the construction of a new residence within 1,000 feet of an existing feedlot.		
TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned	
60	Reviewed registration files have ALL docs uploaded to TEMPO (if applicable)	2	2	
61	All four inspection files have ALL documentation uploaded to TEMPO	2	2	
62	Both permit files have ALL documentation uploaded to TEMPO	4	4	
63	90% of inspection data entered within 60 days of inspection	4	4	
64	All applicable inspection files for sites >100 AU contain land application records	4	4	
TOTAL PERFORMANCE CREDITS				173.50



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: PSA with Veolia Environmental Services for Hazardous Materials Collection and Processing in 2026

RBA Number: 2026-324

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number: Hazardous Waste Disposal Multi Departmental Exp 12-31-2026, 26-033

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Environmental Services is recommending the County contract with Veolia Environmental Services for the collection and management of hazardous materials collected at the Environmental Center (EC) and two County-sponsored Special Waste Collection events, as well as hazardous waste generated by various County departments. Departments using this contract would include Environmental Services, Facilities, Mental Health (First Street Center), Public Health, Public Works, and the Sheriff's Office.

The contract, made available through the MN Pollution Control Agency, State of MN, and MN Cooperative Purchasing Venture, outlines the provisions, pricing, and obligations for Veolia to assist Carver County with the containment, hauling, supplies, labor, and disposal of hazardous materials. The term extends through 2026, with a maximum amount not to exceed \$34,000. The County has been contracting with Veolia for the management of hazardous waste from various County departments since 2020.

Action Requested:

Motion to contract with Veolia Environmental Services, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Various Funding Sources	\$34,000.00

Related Fiscal/FTE Comments:

The majority of services under this contract (90-95%) would be provided to Environmental Services, with funding sourced from State Recycling Grants and the Solid Waste Service Fee. State reimbursements for paint and bulb collection would help offset some of the costs. The remaining funding would come from the operating budgets of Facilities, HHS, Public Works, and the Sheriff's Office. Each department would contact Veolia directly to set up an account and schedule services, with invoices sent to the respective departments.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Donation Authorization for Promotion of Organics Recycling

RBA Number: 2026-329

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Organic materials, including food scraps and non-recyclable paper, account for roughly 20% of Carver County's residential waste stream. As a result, organics recycling continues to be a priority in the County's Solid Waste Management Plan and across several Environmental Services initiatives in 2026.

In 2024, the Minnesota Composting Council received federal funding to launch a statewide public awareness campaign promoting organics recycling. Carver County was selected as a campaign site for 2026. Running from April 1 through May 31, the campaign will feature social media outreach, radio advertising, and a direct-mail effort to promote the County's residential organics recycling drop-off sites in Carver, Chanhassen, Chaska, Cologne, Victoria, Waconia, and Watertown.

In 2025, Carver County also secured more than \$56,000 in state grant funding from the Minnesota Pollution Control Agency (MPCA) to expand organics recycling access for residents in multifamily housing. The County is partnering with the Carver County Community Development Agency (CDA) to implement this program.

To increase participation in organics recycling for both initiatives, Environmental Services proposes offering free residential organics starter kits. Each kit would include a kitchen collection pail, an initial supply of compostable bags, and educational materials, and would be available for pickup at the Environmental Center and Dakota Prairie Composting on a first-come, first-served basis. In addition, staff will deliver kits directly to participating multifamily housing properties.

Four vendors, including BioBag, EcoSafe, Busch Systems, and Orbis, submitted pricing for the starter kits. BioBag offered the most cost-effective option, with a total cost of \$17,458.50 for 3,000 kits, or about \$5.82 per kit. This purchase will supply the 3,000 starter kits, to be split evenly between the Multifamily Organics Project, funded by MPCA grant dollars, and the Residential Organics Awareness Campaign, funded by state Select Committee on Recycling and the Environment (SCORE) grant dollars.

Action Requested:

Motion to approve the purchase and distribution of 3,000 free residential organics starter kits, at an estimated cost of \$5.82 per kit, to support County organics recycling efforts.

Fiscal Impact:

Funding:	Amount Budgeted:
Organics Recycling for Multifamily Buildings Grant	\$8,729.25
Select Committee on Recycling and the Environment (SCORE) Grant	\$8,729.25

Related Fiscal/FTE Comments:

Funding for the organics recycling kits would come from the Environmental Services budget, including dollars from the State of Minnesota Organics Recycling for Multifamily Buildings Grant and the Select Committee on Recycling and the Environment (SCORE) Grant. All is included in the 2026 ES budget. The total cost to purchase the organics recycling kits is \$17,458.50.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Adoption of the County Solid Waste Management Plan
RBA Number: 2026-345
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Per Minnesota Statute, all seven Metropolitan Area counties must revise and submit their solid waste management plans to the Minnesota Pollution Control Agency (MPCA) for approval. The plans must align with the goals, policies, and objectives outlined in the MPCA's Metropolitan Solid Waste Management Policy Plan.

The draft Carver County Solid Waste Management Plan 2024-2044 (Plan) provides the framework for managing Carver County's solid waste for the next twenty years, building on existing programs while introducing new strategies to further advance waste management efforts. The Plan prioritizes reducing land disposal, preventing pollution, protecting public health, and supporting efforts aligned with the upper tiers of the waste management hierarchy, and replaces the 2018–2038 Carver County Solid Waste Management Master Plan.

Between January 2024 and February 2025, staff conducted extensive public engagement to gather input on plan goals and strategies. This process included a public survey, four stakeholder meetings involving residents, businesses, nonprofits, public entities, and waste industry representatives, as well as a three-week public review and

comment period. Staff also presented updates on the planning process, proposed strategies, and draft plan content to the County Board during work sessions on August 27, 2024, and January 28, 2025.

On March 18, 2025, the Carver County Board approved the submittal of the final draft of the Plan to the MPCA for review and approval. The draft Plan has been reviewed and approved by the MPCA and is now ready for final adoption by the County Board.

For the full text of the draft Plan, please visit the following link on the Environmental Services web page: [2024-2044 Carver County Solid Waste Management Plan](#).

Action Requested:

Motion to approve the attached resolution adopting the Carver County Solid Waste Management Plan 2024-2044.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Resolution Adopting 2024 Solid Waste Management Plan - April 7, 2026

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Resolution Adopting the Carver County Solid Waste Management Plan 2024-2044

DATE <u>April 7, 2026</u>	RESOLUTION NO. _____
MOTION BY COMMISSIONER _____	SECONDED BY COMMISSIONER _____

WHEREAS, Carver County is required by Minn. Stat. §115A and §473.803 to revise the County’s Solid Waste Management Plan; and

WHEREAS, the Metropolitan Solid Waste Management Policy Plan 2022-2042, adopted by the Minnesota Pollution Control Agency on January 30, 2024, provides the framework for county waste management planning in the metropolitan region; and

WHEREAS, Minn. Stat. § 473.803 requires metropolitan county solid waste management plans to be revised and contain specific, measurable strategies to implement the Policy Plan; and

WHEREAS, the Carver County Solid Waste Management Plan 2024-2044 incorporates comments, guidance, and recommendations from stakeholder engagement, public review, and the County Board; and

WHEREAS, revised metropolitan county management plans must be submitted to the MPCA Commissioner for review and approval; and

WHEREAS, by Resolution No. 26-25 (March 18, 2025), the County Board authorized submittal of the draft Carver County Solid Waste Management Plan 2024-2044 to the MPCA Commissioner for review and approval; and

WHEREAS, the MPCA Commissioner approved the Carver County Solid Waste Management Plan 2024-2044 on February 27, 2026; and

WHEREAS, staff recommends adoption of the Carver County Solid Waste Management Plan 2024-2044; and

WHEREAS, this recommended 2024-2044 Plan replaces the 2018-2038 Plan adopted by the County Board on December 18, 2018 (Resolution No. 102-18).

NOW, THEREFORE, BE IT RESOLVED, That the Carver County Board of Commissioners hereby adopts the Carver County Solid Waste Management Plan 2024-2044.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of April 2026

David Hemze, Carver County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Administrative Special Event Permits - Ashery Lane Farm - Two Wedding Events

RBA Number: 2026-352

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #A20260017 – Ashery Lane Farm has requested an Administrative Special Event Permit for two wedding events scheduled for December 31, 2026, and December 31, 2027, located in Section 35 of Hollywood Township. The events would take place entirely on Ashery Lane Farm properties at 5480 and 5570 Tacoma Avenue.

Wedding festivities would take place between 7:00 AM to 12:00 AM and include both a ceremony and reception with amplified indoor music/sound. Conditional Use Permit (CUP) PZ20170006, issued in 2017 for agri-tourism activities, authorizes indoor amplified music/sound until 11:00 PM. As a condition of the CUP, an Administrative Special Use Permit is required for any event held outside normal business hours when sound amplification is included. The applicant is seeking approval to host these two wedding events and extend indoor amplified music/sound until 12:00 AM.

The Carver County Sheriff's Office has been notified of the proposed event and has no additional comments. The Hollywood Township Board has reviewed the request and expressed no objections.

For the County Board's consideration, the following materials are attached: Draft Certificate of Zoning Compliance, Township Location Map, Narrative, Site Plan, and CUP #PZ20170006.

Action Requested:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20260017) for wedding events on December 31, 2026, and December 31, 2027.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Ashery Lane Farm Certificate #A20260017 - DRAFT
2. Hollywood Township Location Map
3. Ashery Lane Farm Narrative
4. Ashery Lane Farm Site Plan
5. CU-PZ20170006 - CUP

**COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE**

PARCELS #06-035-0302, 06-035-0313

FILE/CERTIFICATE # A20260017

DATE ISSUED: April 7, 2026

TYPE OF CERTIFICATE:

TWO TIME SPECIAL EVENTS – Ashery Lane Farm weddings and indoor amplified music/sound until 12 AM.

This certificate is issued to:

**Ashery Lane Farm
C/O Erin Rupe
5480 and 5570 Tacoma Ave
Mayer, MN 55360**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee to which this certificate is issued is permitted and authorized to hold an indoor amplified music event past 11:00 PM on Thursday, December 31, 2026, and Friday, December 31, 2027 ON PROPERTY OWNED by Ashery Lane Farm , LLC. The event shall not exceed 12:00 AM. The event shall take place in Hollywood Township in accordance with the conditions listed on this permit, Chapter 152, Section 152.074 B(5) of the Carver County Code, and CUP PZ20170006.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for December 31, 2026 and December 31, 2027.
2. The Permit is valid for the wedding event and indoor amplified music/sound until no later than 12:00 AM.
3. The Permit is subject to all conditions and requirements of CUP #PZ20170006.
4. The permittee must comply with all requirements established by Carver County Land Management, Carver County Sheriff's Department and Hollywood Township for the duration of the event.

Lauren Whetstone
Land Management Planner

THIS CERTIFICATE IS ISSUED FOR APRIL 7, 2026, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder

Date

Attached To:

*Property outlined in attached site plans,
And PIDs #06-035-0302, 06-035-0313*

Parcel A:

That part of the Northeast Quarter, Section 35, Township 117, Range 26, Carver County, Minnesota, described as follows:

Beginning at the Northeast corner of said Northeast Quarter, thence on an assumed bearing of South, along the East line of said Northeast Quarter, a distance of 905.81 feet; thence on a bearing of West a distance of 1120.00 feet; thence South 87 degrees 08 minutes 55 seconds West a distance of 1340.87 feet to the East line of the West 10.00 acres of said Northeast Quarter, the East line of said 10.00 acres shall be parallel with the West line of said Northeast Quarter, thence North 00 degrees 18 minutes 39 seconds East, along said East line, a distance of 968.21 feet to the North line of said Northeast Quarter; thence North 89 degrees 53 minutes 57 seconds East, along said North line, a distance of 2453.96 feet to the point of beginning; Except Parcel 228 on Minnesota Department of Transportation Right of Way Plat Numbered 10-37.

Parcel B:

That part of the Northeast Quarter, Section 35, Township 117, Range 26, Carver County, Minnesota, described as follows:

Commencing at the northeast corner of said Northeast Quarter, thence on an assumed bearing of South, along the east line of said Northeast Quarter, a distance of 905.81 feet to the actual point of beginning of the land to be described; thence on a bearing of West a distance of 1,120.00 feet; thence on a bearing of South a distance of 585.00 feet; thence on a bearing of East a distance of 1,120.00 feet to said east line; thence on a bearing of North, along said east line, a distance of 585.00 feet to the point of beginning.

EXCEPTING THEREFROM:

That part of the Northeast Quarter, Section 35, Township 117, Range 26, Carver County, Minnesota, described as follows:

Commencing at the northeast corner of said Northeast Quarter; thence on an assumed bearing of South along the east line of said Northeast Quarter a distance of 1490.81 feet to the point of beginning of the tract to be described; thence West a distance of 558.89 feet; thence North 0 degrees 52 minutes 57 seconds West a distance of 127.44 feet; thence North 88 degrees 35 minutes 41 seconds East a distance of 561.02 feet to said east line; thence South along said east line a distance of 141.18 feet to the point of beginning.

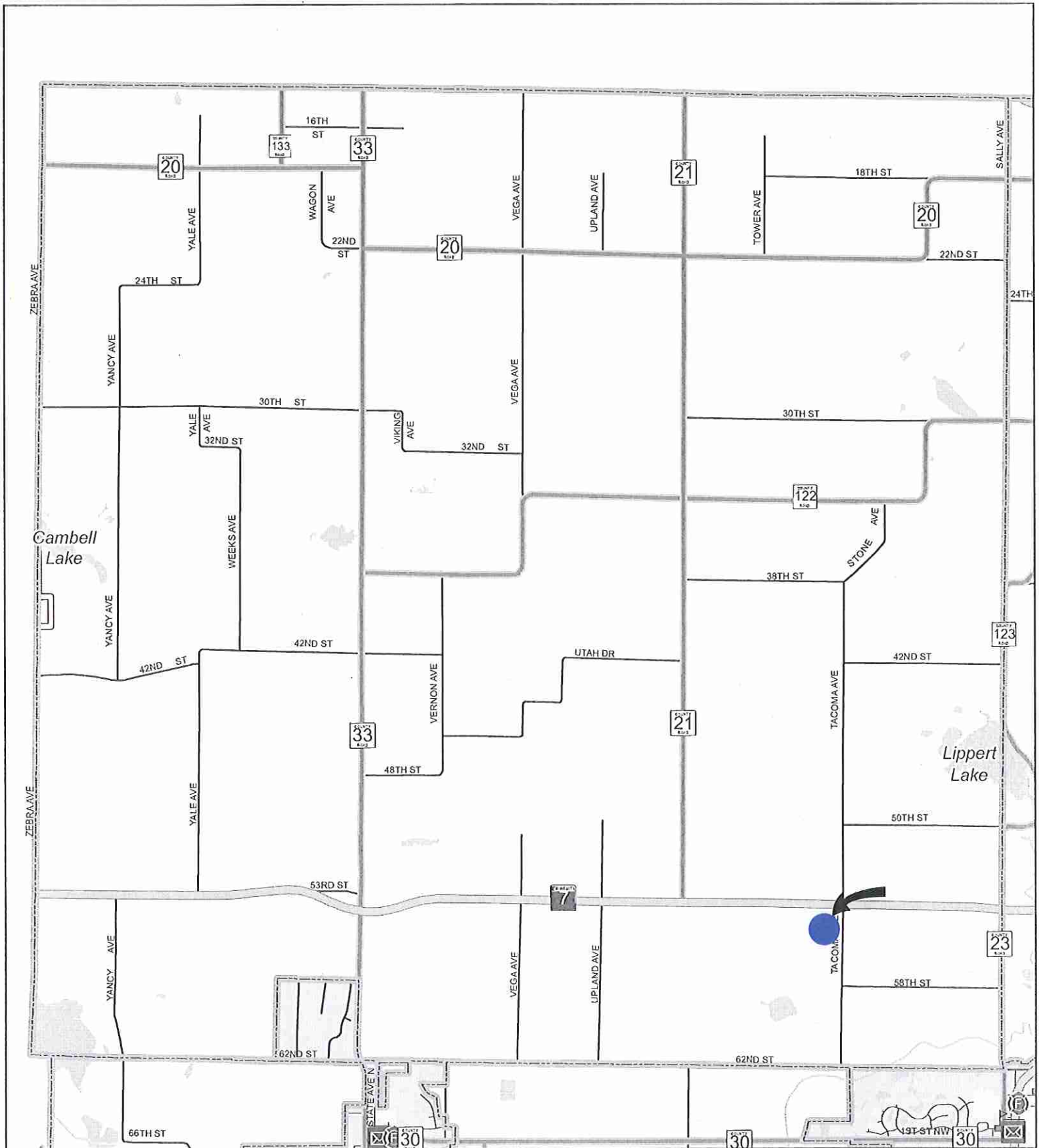
AND INCLUDING:

That part of the Northeast Quarter, Section 35, Township 117, Range 26, Carver County, Minnesota, described as follows:

Commencing at the northeast corner of said Northeast Quarter; thence on an assumed bearing of South along the east line of said Northeast Quarter a distance 905.81 feet; thence West a distance of 1120.00 feet to the point of beginning of the tract to be described; thence South a distance of 585.00 feet; thence West 129.26 feet; thence North 578.56 feet to the intersection with a line which bears South 87 degrees 08 minutes 55 seconds West from the point of beginning; thence North 87 degrees 08 minutes 55 seconds East a distance of 129.42 feet to the point of beginning and there terminating.

Prepared by Land Management Department

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 1 2 Miles



March 20, 2026

Dear Carver County board members,

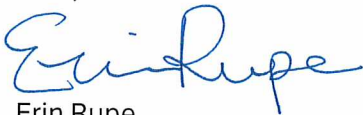
I am writing to request authorization to host two events at Ashery Lane Farm beyond the terms of conditional use permit PZ20170006.

In accordance with item 5 of our conditional use permit, we are authorized to host events with outdoor amplified music/sound until 8:00 pm and indoor amplified music/sound until 11:00 pm. We are requesting a Special Use Permit to allow us to use indoor amplified music until midnight on December 31, 2026 and December 31, 2027.

- Names of events: *December 31, 2026 Wedding; December 31, 2027 Wedding*
- Location of events: *Ashery Lane Farm, 5480 Tacoma Ave, Mayer, MN 55360*
- Dates and times of events: *December 31, 2026 and December 31, 2027; both events 7am-midnight*
- Estimated attendance: *200 guests at each event*
- Event Coordinator: *Jessica Kielblock, jkielblock@damico.com, 612-238-4090*
- Property Owner: *Erin Rupe, erin@mcbrady.com, 612-986-8667*
- Activities planned for event: *wedding ceremony and reception, including amplified indoor music/sound until midnight on these two dates.*
- Property/Liability Insurer: *Auto-Owners Insurance*
- Township contact: *Erin Rupe attended the March 9, 2026 Hollywood Township board meeting and received approval for this request*
- Adverse impact on the environment: *Event will be otherwise conducted within the usual processes in accordance with our conditional use permit. Extending the music to midnight only applies to indoor music.*
- Proposed access, traffic flow, parking: *Event will be otherwise conducted within the usual processes in accordance with our conditional use permit.*
- Proposed structures: *Event will be otherwise conducted within the usual existing event structures, already within the parameters of our conditional use permit.*

Thank you for your time and consideration. I am glad to provide additional information or clarify anything – please contact me at 612-986-8667.

Best,

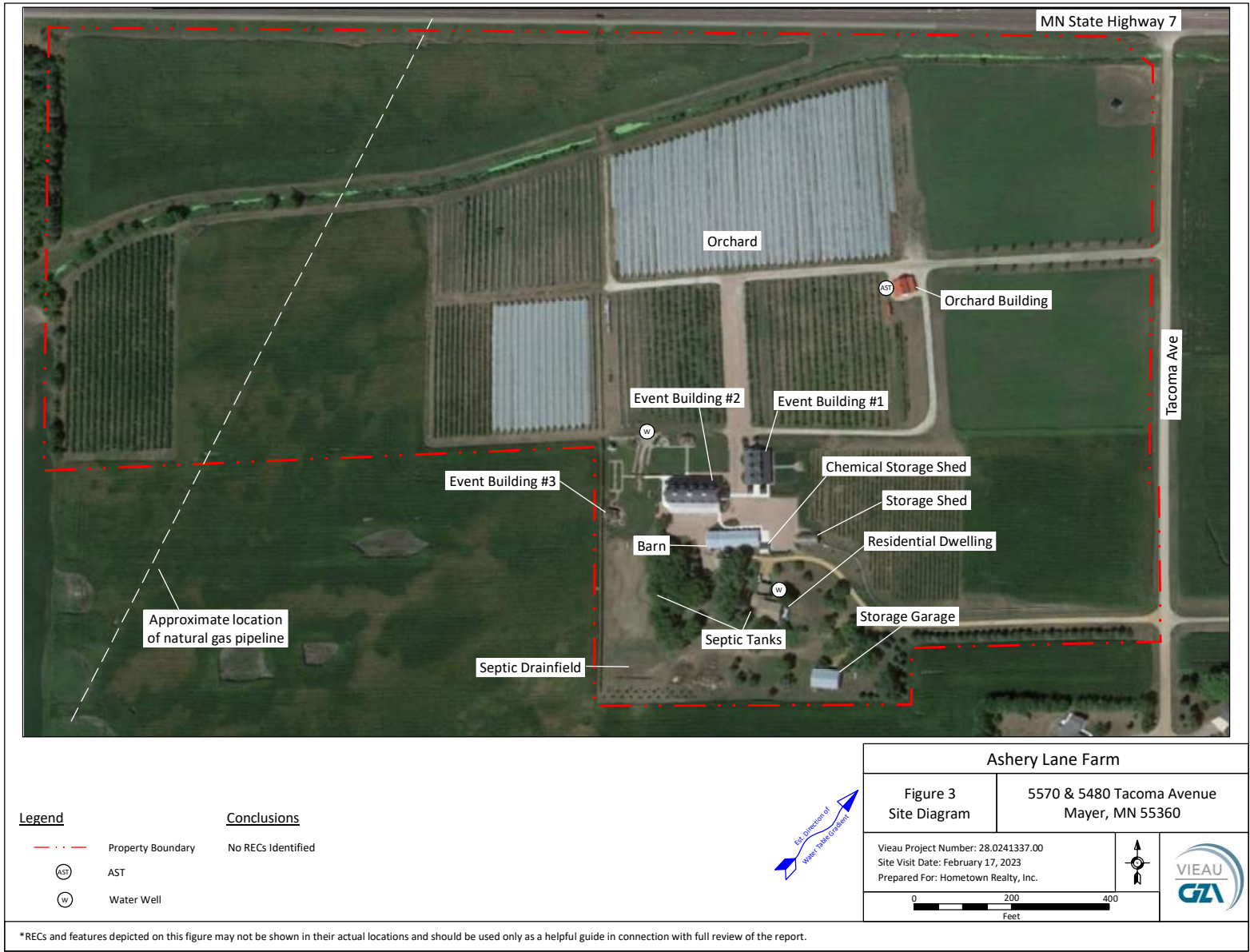


Erin Rupe

Member, Ashery Lane Farm family ownership group

612-986-8667

erin@mcbrady.com





COUNTY OF CARVER
State of Minnesota

Document No. A644138
OFFICE OF THE COUNTY RECORDER
CARVER COUNTY, MINNESOTA

Recorded on -April 24, 2017 2:59 PM

Fee: \$0



David Frischmon
County Recorder

FILE #: PZ20170006

APPLICANTS/OWNER: Thomas Voehl

SITE ADDRESS: 5570 Tacoma Ave & 5480 Tacoma Ave Mayer, MN 55360

PERMIT TYPE: Ag. Related Business, Large Scale Activity

PURSUANT TO: County Code, Chapter 152, Sections 152.080 C(6) & C(7)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 06-035-0300 & 06-035-0313

Drafted by } Land Management
Return to } Land Management

CONDITIONAL USE PERMIT #PZ20170006

PLANNING COMMISSION RESOLUTION #: 17- 02

ORDER #: PZ20170006

DATE ISSUED: April 4, 2017

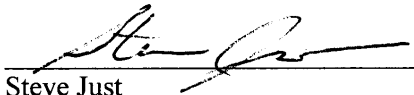
This permit is issued for property legally described on the attached Exhibit "A", pursuant to Chapter 152 of the Carver County Code.

THE AGRICULTURAL/AGRI-TOURISM BUSINESS IS AUTHORIZED BY COUNTY BOARD ORDER #PZ20170006, AS FOLLOWS:

IT IS HEREBY ORDERED THAT THE CARVER COUNTY ZONING ADMINISTRATOR SHALL ISSUE CONDITIONAL USE PERMIT #PZ20170006. THIS PERMIT IS ISSUED PURSUANT TO THE CARVER COUNTY CODE, FOR AN AGRICULTURAL/AGRI-TOURISM LARGE SCALE ACTIVITY ON PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A". THIS PERMIT SHALL SUPERSEDE CUP #PZ20150031 (DOCUMENT #A615636), WHICH SHALL BE CONSIDERED NULL AND VOID. THE FOLLOWING CONDITIONS SHALL BE ATTACHED TO THE PERMIT:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners/operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The Avery's Apples (Large Scale Activity Business) shall operate in accordance with the operational letter(s) and site plans (dated: 6/26/2015, and as amended 3/14/2017). These plans shall be considered requirements of this permit. Prior to the issuance of any building permits for additional/remodeled buildings, discussion with Land Management is necessary for a determination as to whether an application for amendment or similar consideration is warranted. The operation shall maintain that (90) ninety percent of the retail products offered for sale from the property are grown on-site.

3. Permittee shall comply with any road access requirements and/ or maintenance, as determined by Hollywood Township or the responsible road authority (i.e. dust control, grading, or similar issues). Permittee shall enter into a Road Usage Agreement with Hollywood Township prior to the issuance of any building permit.
4. The operation shall be limited to a maximum of 750 persons at a given time. Any special event proposed with greater than 750 persons, and/or outside of the normal business hours of operation, shall require an Administrative Special Use Permit. Said permit shall be subject to review by the Hollywood Town Board (road authority approval), the Land Management Department, and final approval by the County Board of Commissioners pursuant to Section 152.074 of the Carver County Zoning Code.
5. Events with music shall be allowed within the approved business hours of operation. Outdoor amplified music/sound shall cease at 8:00 p.m., unless it is reviewed and approved in accordance with the special event provisions. Amplified music/sound shall be allowed until 11:00 p.m., exclusively inside the fully insulated "HVAC" controlled building(s), as specified in the operational plan.
6. All buildings/structures utilized by the operation must meet the State Building Code. A Certificate of Occupancy must be issued before retail sales or events commence within the interior of any structure.
7. The existing structure(s), not utilized for the business, shall be used only by the occupant(s) of the residence and/or property owner for agriculture, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this Ordinance.
8. The Permittee is responsible to the Minnesota Department of Agriculture, and to any other County, State or Federal agencies, for maintaining the required permits and licensure for any retail, food production and growing operations. The Permittee shall submit copies of all required permits and licenses to Carver County Land Management annually.
9. The Permittee shall maintain a conforming Subsurface Sewage Treatment System pursuant to Chapter 52 of the Carver County Code to accommodate any restroom(s) and/or wastewater produced within the structure(s) utilized as part of the business operation.
10. The Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The Permittee shall not exceed the allowed square footage of signage per property. Any proposed signage within public road right-of-way must be approved by the local road authority. A "Left Turn Only" sign shall be installed, at the intersection of the main driveway & Tacoma Avenue, directing vehicles to Hwy 7.
11. The Permittee shall submit proof of Workers Compensation or an affidavit stating that they do not have any employees.



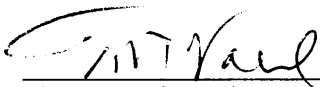
Steve Just
Land Management Department Manager

THIS PERMIT IS NOT EFFECTIVE UNTIL SIGNED BY THE APPLICANT. FAILURE OF THE APPLICANT TO SIGN AND RETURN PERMIT WITHIN 90 DAYS OF THE BOARD'S ISSUANCE OF THE ORDER SHALL BE CAUSE FOR CANCELLATION OF THE PERMIT.

Applicant signature block

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT UNLESS SIGNIFICANT ACTION IS TAKEN PURSUANT TO THIS PERMIT WITHIN SIX (6) MONTHS OF THE ISSUANCE OF THE BOARD ORDER THE PERMIT SHALL AUTOMATICALLY BE NULL AND VOID. THE TIME PERIOD CAN BE EXTENDED ONLY BY ACTION OF THE COUNTY BOARD OF COMMISSIONERS. A PETITION FOR EXTENSION MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE.

FAILURE OF THE APPLICANT TO SIGN AND RETURN THE PERMIT WITHIN 90 DAYS OF THE BOARD'S ISSUANCE OF THE ORDER SHALL BECAUSE FOR CANCELLATION OF THE PERMIT. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.



Signature of Applicant

4/20/17

Date



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Public Works Headquarters Fuel Island Replacement and Tank Top Replacement Amendment

RBA Number: 2026-350

Department: Public Services - Facility Services

Contact: Brent Kath, Facility Services Manager, 952-361-1557

Presenter:

Contract Name & Number: 26-156

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Public Works Headquarters facility includes a fuel island with underground storage tanks that provide diesel and gasoline to departments countywide. The fuel island was installed at the same time as the Public Works Headquarters facility was built in 2003 (currently 22-23 years old). Fuel islands typically last 15 to 20 years. Over the past 3-4 years, the fuel island has had intermittent issues, especially during the winter months.

Staff developed a master site plan for Public Works Headquarters with assistance from Wold Architects and Engineers, that provides for the replacement of the fuel island.

In August 2025, the County Board approved a contract with Pump and Meter Services, Inc. for replacement of the fuel island (demolition, rebuild and canopy installation). The plan was to complete the project last fall. However, the project needed to be postponed until this spring due to weather. This spring, a crack was discovered near a vent pipe on the top of the diesel tank which caused water to enter the tank (no fuel leaked out).

To locate and repair this crack, County staff recommend that we amend the existing contract with Pump & Meter to remove the soil and concrete above the diesel tank, identify and fix the leak, and then restore the area. The cost to complete this work is \$35,141.22.

Action Requested:

Motion to amend contract with Pump and Meter Services, Inc. for replacement of the Public Works Headquarters fuel island (demolition, rebuild and canopy installation) to add leak protection and prevention pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
01-110-000-2001-6610	\$35,141.22

Related Fiscal/FTE Comments:

Funding for this project will be split between Caver County Facilities and Public Works.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to support LCCMR Grant Application submission for Quantifying Stream Restoration Results

RBA Number: 2026-325

Department: Public Services - Planning & Water Management

Contact: Tim Sundby, Water Resources Supervisor, 952-361-1816

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Water Management Organization staff, coordinating with the University of Minnesota, is proposing to submit a proposal for an Environmental and Natural Resource Trust Fund grant to the Legislative-Citizen Commission on Minnesota's Resources (LCCMR). The purpose of this grant project would be to develop tools that quantify benefits of stream projects over time to better guide watershed planning and funding decisions. The evaluation sites would be located in Carver County and include the recent projects: West Chaska Creek remeander, East Chaska Creek daylighting, and the Bevens Creek dam removal.

Many stream restorations, dam removals, and riparian improvement projects with the goals of improving water quality, enhancing aquatic and terrestrial habitat, and stabilizing stream channels have been implemented throughout the state, including multiple projects within Carver County. Consistent, long-term evaluation tools of the outcomes have been limited and the need for post-restoration monitoring capable of quantifying ecological performance or demonstrating return on investment to decision makers would be beneficial to the County and across the state. Carver County will

collaborate directly with the University of Minnesota and Midwest Wetland Improvements, a water resource professional service, to carry out monitoring, research, technical analyses, and development of the decision-support tools. The County would contribute in-kind staff time only with no financial commitment over the three year grant period.

The grant application requires a resolution from the Board authorizing submission of the proposal (attached). This grant would provide up to \$346,000 in funds. If successful, the staff will bring the final grant to the Board for approval.

Action Requested:

Motion to approve the the Resolution of Support to apply for an LCCMR grant to Quantify Stream Restoration Results and Prioritize Future Investments

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Carver County will provide in-kind match for staff time. There will be no impact to the County Budget for this grant.

Attachments:

1. 260312_Carver Board Resolution_LCCMR Grant



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 7th, 2026

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

RESOLUTION to Authorize Submission of Legislative-Citizen Commission on Minnesota Resources (LCCMR) Grant for Quantifying Stream Restoration Results to Prioritize Future Investments Study

WHEREAS, The Carver County Water Management Organization seeks \$346,000 to establish long-term monitoring of restored Minnesota streams to measure water quality, habitat, and geomorphic outcomes, and create a science-based decision-support index to improve future watershed restoration investments.

NOW, THEREFORE, BE IT RESOLVED, That Carver County supports the above referenced project and authorizes the submittal of a proposal for funding of this project on behalf of the Carver County Water Management Organization to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) in response to the ML 2027 Environmental and Natural Resources Trust Fund (ENRTF) Request for Proposal; and

BE IT FURTHER RESOLVED, That, if funding is awarded, Carver County Water Management Organization agrees to accept the award and may enter into an agreement with the state of Minnesota for the above referenced project. Carver County Water Management Organization will comply with all applicable laws, environmental requirements, and regulations and any additional conditions stated in the grant agreement and the approved LCCMR work plan; and

BE IT FURTHER RESOLVED, That Carver County Water Management Organization understands that grants from the ENRTF are generally paid out on a reimbursement basis. Carver County Water Management Organization has the financial capability to pay for project expenses prior to seeking reimbursement; and

BE IT FURTHER RESOLVED, That Carver County Water Management Organization certifies none of the current principals of Carver County Water Management Organization have been convicted of a felony financial crime in the last ten years. For this purpose, a principal is defined as a public official, a board member, or staff that would have the authority to access or determine the use of ENRTF funds, if awarded; and

BE IT FURTHER RESOLVED, That Carver County Board of Commissioners is hereby authorized to execute such agreements and work plans as necessary and the Water Resources Supervisor is authorized to implement the project on behalf of the Carver County Water Management Organization.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA

COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 20____

Dave Hemze, County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to Watertown Township Chapter of 2040 Comprehensive Plan

RBA Number: 2026-354

Department: Public Services - Planning & Water Management

Contact: Paul Moline, Deputy Division Director - Public Services, 952-361-1825

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Watertown Township has requested that Carver County begin the process to amend the Watertown Township Chapter of the 2040 Comprehensive Plan. The amendment adds a policy acknowledging the Township's solar ordinance, which requires large-scale solar energy systems to be located only on owner-occupied land. Per MN statute requirements, the Planning Commission has reviewed and recommended the amendment be brought to the County Board to approve the release of the amendment for 60-day review by adjacent communities. A staff memo providing further background along with the proposed amended chapter is attached. Staff recommends releasing the amendment for 60-day review.

Action Requested:

Motion to approve the release of the Watertown Township Chapter of the 2040 Comprehensive Plan Amendment for 60-day review by adjacent communities.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:**Attachments:**

1. 260320_Watertown Twp Solar
2. 260326_Watertown Amendment - Land Use Policy Section



Public Services Division
Carver County Government Center
600 East 4th Street
Chaska, MN 55318-2102

Memo

To: Carver County Board of Commissioners
From: Paul Moline, Planning and Water Management Department
Date: 3/26/2026
Re: Amendment to Watertown Township Chapter of 2040 Comprehensive Plan
CC: Staff

Enclosures: draft Watertown Township Land Use Policies

Overview

Watertown Township has requested that Carver County begin the process to amend the Watertown Township Chapter of the 2040 Comprehensive Plan. The amendment adds a policy acknowledging the Township's solar ordinance, which requires large-scale solar energy systems to be located only on owner-occupied land. The Planning Commission has reviewed the proposed amendment and recommends the amendment be brought to the County Board to approve the release of the amendment for 60-day review by adjacent communities (see item 9 for additional recommendations from the Planning Commission).

Background

1. Township Solar Ordinance

Watertown Township adopted its first solar ordinance on July 6, 2021, and updated it on November 7, 2022. The ordinance requires large solar energy systems to be placed on owner occupied land. This standard is more restrictive than Carver County's zoning rules for large solar energy production systems.

NOTE: The ordinance contains several provisions that are not consistent with the Carver County Zoning Code. The Planning Commission recommends that the Township work with County staff to identify and resolve conflicting language (see items 3 and 9 for additional information).

2. County Planning Authority and Comprehensive Plan

Under Minnesota Statute §473.862, Carver County has served as the planning and zoning authority for all townships in the county since 1976. The County adopted the 2040 Comprehensive Plan in February 2020, including a chapter for each township. Watertown Township's chapter does not currently include any policies related to solar development.



Public Services Division
Carver County Government Center
600 East 4th Street
Chaska, MN 55318-2102

3. Township Authority to Adopt Ordinances

Minnesota Statute Chapter 462 allows townships to adopt their own zoning ordinances, if they are consistent with County ordinances. Township ordinances may be more restrictive and must be adopted by the township board.

4. Requirement for Comprehensive Plan Consistency

Minnesota Statute §473.865 states that local governments may not adopt ordinances that conflict with their comprehensive plan. Because Watertown Township's existing chapter does not reference solar policies, the Township must amend its chapter to reflect its solar ordinance.

5. Township Request for Amendment

On December 1, 2025, Watertown Township passed Resolution #12-1-2025, formally asking Carver County to add a policy regarding the Township's solar ordinance to the 2040 Comprehensive Plan.

6. Draft Amendment

County staff have prepared a draft policy (see attached) for the Watertown Township chapter. Following discussion at the Planning Commission, staff propose amending the language as follows:

The Watertown Township Zoning Ordinance has been adopted to regulate solar development within the township and requires large-scale solar developments to be placed on owner-occupied land. This ordinance is in addition to the requirements contained in Carver County land use policy and ordinance, and the Township assumes the responsibility to enforce the requirements of its ordinance.

7. Proposed Application Review Process

- Applicants must receive approval from both the Township and the County.
- The Township has created a Planning Commission and its own application process.
- County staff recommend that applicants first apply to the Township.
- NOTE: Conflicts may occur when one jurisdiction approves an application and the other denies it.

8. Dual Process Concerns

This dual approval process is unique in the county for land use related applications and may be confusing or burdensome for applicants. The Township could choose to revise its ordinance to take full responsibility for large-scale solar approvals, which would eliminate the dual system.



Public Services Division
Carver County Government Center
600 East 4th Street
Chaska, MN 55318-2102

9. Planning Commission Recommendation

On March 17, 2026, the Carver County Planning Commission recommended that the proposed amendment be brought to the County Board to approve the release of the amendment for 60-day review by adjacent communities. The Planning Commission also recommended that, “Watertown Township should amend their ordinance to narrowly focus only on the owner-occupied requirement and remove any other conditions/considerations. Planning and Water Management Staff will provide comments to the Township on recommended changes”

Next Steps

Per Minnesota Statute Chapter 473, the required steps for a comprehensive plan amendment are:

1. Planning Commission public hearing and recommendation to release the amendment for 60-day review.
2. County Board authorization to release the amendment for 60-day review.
3. County submission to adjacent communities (Cities of Watertown and Mayer, and Townships of Hollywood, Waconia, Camden, Laketown).
4. County Board public hearing and resolution authorizing submittal to the Metropolitan Council.
5. Metropolitan Council review and approval.
6. Adoption of the updated plan by both the County Board and the Township.
7. Townships have nine months to update local ordinances to align with the plan and County ordinances.

Step 1 has been completed, and staff are requesting authorization from the County Board to release the proposed amendment to adjacent communities for the required 60-day review (Steps 2-3), as requested by Watertown Township.

WATERTOWN TOWNSHIP POLICIES

Land Use Policies

Because of the location, soil types, development trends, market demands in the area, and distance to sewer and water service, agriculture will continue to be the principal land use in Watertown Township. Land use patterns will remain relatively stable. Very limited amounts of agricultural land will be converted to residential uses. The land at the area around Highway 7/ CSAH 10 intersection is designated as an economic development opportunity area and may be converted to uses other than agriculture.

TOWNSHIP POLICY LU-1	Agriculture will continue to be the primary land use and economic base of the Township. The Township hereby adopts the Carver County Land Use Plan as part of the Township Plan. A map showing future land use in the Township can be found in the County Plan. The County Plan along with the policies in this Plan will be used to manage land use and environmental resources in Watertown Township.
TOWNSHIP POLICY LU-2	Policy Area Designation: The entire Township, outside of the designated Transition Policy Area, is hereby designated as being in the Agricultural Policy Area. The Township’s land use policy designations are shown on the Policy Map. For the land in the Agricultural Policy Area, the Township chooses to utilize Option 3—High Amenity and Option 4—Conservation Incentive, as provided for in the Carver County Land Use Plan. The waterbodies eligible for additional density under Option 3 are: Rice Lake, Oak Lake, Mud Lake, Swede Lake, Buck Lake, Goose Lake, Lippert Lake, and the Crow River.
TOWNSHIP POLICY LU-3	Watertown Township recognizes golf courses as a compatible and desirable land use within the Township, as defined in the Carver County Land Use Element. Development standards and guidelines as defined in the County Comprehensive Plan and County Water Plan will be followed for any golf course development.
TOWNSHIP POLICY LU-4	Watertown Township recognizes the importance of preserving natural amenities and resources. The Township chooses to additionally allow for Option 4– Conservation Incentive, as provided for in the Carver County Land Use Plan.
TOWNSHIP POLICY LU-5	Watertown chooses to provide for the transfer of building eligibilities to non-adjacent parcels, as provided for in the County Plan.
TOWNSHIP POLICY LU-6	Watertown Township adopts the animal agriculture operations policy and standards contained in the County Land Use Plan and the County Feedlot Ordinance. In addition, the Township adopts standards which apply to areas east and west of a division line which runs from State Highway 25 on the north Township boundary to State Highway 7, east on Highway 7 to CSAH 10, then south on CSAH 10 to the south Township boundary. The following standards will apply to animal agriculture operations in Watertown Township: • New and expanded animal agriculture operation feedlots greater than 50 Animal Units (AU) shall be required to obtain a Conditional Use Permit. • New animal agriculture operations east of the division line are restricted to 200 AUs or less, except as provided below; • New animal agriculture operations west of the division line are restricted to 400 AUs or less; • Expansion of existing animal agriculture operations are restricted to a 25 percent above the AU existing as of August 6, 2018, the date Resolution 8-6-2018 was first adopted, except as further limited by this Resolution; • No expansions above 200 AU will be allowed east of the division line, with the exception of the SW 1/4 of Section 29 which will be allowed expansion to a maximum of 300 AU, but with an absolute exclusion of swine. • No expansions above 400 AU west of the division line shall be allowed.

Land Use Policies—Continued

TOWNSHIP POLICY LU-7	The Transition Areas, as identified in the Township Policy Map, shall be managed in accordance with the policies in the County Plan. Those areas which lie within Orderly Annexation Areas for either the Cities or Mayer or Watertown and have had planning and zoning authority transferred to either City shall be managed according to policies in the City Plan.
TOWNSHIP POLICY LU-8	Commercial outdoor shooting ranges accommodating rifles and/or handguns, shall not be permitted to be built nor operated at any location within Watertown Township.
TOWNSHIP POLICY LU-9	Watertown Township, in concert with Carver County and the Cities of Watertown and Mayer, studied the concept of the designation of an economic development opportunity area near State Highway 7 and County State Aid Highway 10. Appropriate land uses in the area would be for the purposes of enhancing energy use, generation, transmission, and operations; public service operations; agricultural-based activities which support area land uses, and other uses which do not require municipal services. Actual development would need to be preceded by a Comprehensive Plan amendment which would include, but is not limited to: land use change, development plan, environmental analysis, traffic studies, stormwater management, sewer and water needs, and development standards.
TOWNSHIP POLICY LU-10	Watertown Township is bordered by the City of Mayer, and borders the City of Watertown on all sides. Watertown Township is part of orderly annexation agreements with these cities. The City of Mayer has planning and zoning authority for 11 parcels within its orderly annexation area. The City of Watertown has planning and zoning authority for 42 parcels within its orderly annexation area.
<u>TOWNSHIP POLICY LU-11</u>	<u>The Watertown Township Zoning Ordinance has been adopted to regulate solar development within the township and requires large-scale solar developments to be placed on owner-occupied land. This ordinance is in addition to the requirements contained in Carver County land use policy and ordinance, and the Township assumes the responsibility to enforce the requirements of its ordinance.</u>

Water Resources Policies

Carver County is the water authority for the Crow River and Carver Creek Watersheds and the Minnehaha Creek Watershed District is the water authority for the MCWD. One parcel within Watertown Township lies within the MCWD and Six Mile Creek Halsted Bay subwatershed. They are required to prepare and implement a water plans which addresses surface water and groundwater issues. The Township is required to adopt a Local Watershed Management Plan that complies with the Watershed Plans.	
TOWNSHIP POLICY WR-1	Watertown Township hereby concurs with and adopts the current Carver County Water Management Organization (CCWMO), as adopted by the Carver County Board of Commissioners, and the Minnehaha Creek Watershed District (MCWD) Water Management Plans; this plan serves as the Township’s Local Surface Water Management Plan.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Dakota Prairie Composting Letter of Support
RBA Number: 2026-356
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Shakopee Mdewakanton Sioux Community (SMSC) is seeking a letter of support from Carver County for its MPCA grant application to expand composting operations at Dakota Prairie Composting to full permitted capacity. This expansion would help meet the region's growing demand for organics processing. The Minnesota Pollution Control Agency has approximately \$10 million available to support organics management infrastructure projects statewide. These funds are intended to increase capacity for composting source-separated organic materials, with a particular emphasis on food waste and food scraps.

Dakota Prairie Composting, a 93-acre facility located off Highway 41, is one of only two major composting sites serving the metropolitan area. The facility collects and processes organic materials from both commercial and residential sources, transforming them into compost, soil amendments, mulch products. If awarded funding, SMSC would expand its composting capacity by constructing an additional Covered Aerated Static Pile unit. This improvement would increase annual processing capacity by 57,500 tons, helping to reduce landfill use and lower greenhouse gas emissions.

Dakota Prairie Composting plays a vital role in Carver County's efforts to divert food scraps, yard waste, and other compostable materials from landfills. It provides a convenient and accessible resource for residents, businesses, municipalities, and waste haulers serving the community. SMSC has been a valued partner to Carver County for many years, providing free drop-off opportunities for residents, donating finished compost to the County and local organizations, collaborating with municipalities to manage brush and yard waste, and offering educational tours and outreach. Staff recommends support of the proposal.

Action Requested:

Motion to authorize the Board Chair to sign a letter of support on behalf of Carver County for the Shakopee Mdewakanton Sioux Community's MPCA grant application to expand composting at Dakota Prairie Composting.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. SMSC-letter-of-support-4.7.26

April 7, 2026

Minnesota Pollution Control Agency
Review Committee
MCSFS Statewide Organics Management Infrastructure Grant
Delivered Electronically

RE: MCSFS Statewide Organics Management Infrastructure Grant Program
Letter of Support for Shakopee Mdewakanton Sioux Tribe's Application

This Letter of Support recognizes the Shakopee Mdewakanton Sioux Community's (the SMSC's) proposal to the MCSFS Statewide Organics Management Infrastructure Grant Program funded through the Minnesota Pollution Control Agency. Carver County supports the SMSC's goal of expanding their composting infrastructure capacity to reduce the organic material being disposed of through landfilling or incineration.

If funded, the project will support the SMSC in expanding their capacity for composting source-separated organic materials by building an additional Covered Aerated Static Pile (CASP) unit. The new unit would increase composting capacity by 57,500 tons, enabling the annual processing of approximately 30,500 tons of yard waste, 17,000 tons of wood waste, and 10,000 tons of food waste. This will not only reduce landfill waste but also result in lower greenhouse gas emissions. Expanding composting capacity at Dakota Prairie Composting benefits the surrounding communities, including Carver County, by supplying an outlet for organic waste. When additional organics capacity is available, diversion programs for residents and businesses can grow. Increased composting capacity will also produce more finished compost, which can be used to restore soil health, reduce erosion, and improve water quality.

For these reasons and more, Carver County supports the SMSC's application to the MCSFS Statewide Organics Management Infrastructure Grant Program.
Sincerely,

Tom Workman, Chair
Carver County Board of Commissioners



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Request to eliminate vacant IT Senior Systems Engineer - CarverLink and create Principal Fiber Network IT Engineer - CarverLink position

RBA Number: 2026-351

Department: Public Services - Information Technology

Contact: Peter Henschel, Chief Information Officer

Presenter:

Contract Name & Number:

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

Over the past several years, the County's CarverLink public fiber network has expanded exponentially in scale, complexity, and importance, serving as critical infrastructure supporting County operations as well as public safety, and community connectivity provided by the public entity and community support partners that utilize CarverLink's fiber infrastructure. As the network has matured, it requires more advanced technical expertise in fiber optics, network electronics, and switching than was originally contemplated under the current 1.0 FTE Senior Systems Engineer (C43) classification. In addition, there is a need for a dedicated technical lead responsible for the day-to-day operations, performance, and long-term planning of the CarverLink network. To better align with these evolving responsibilities, Information Technology is recommending a new position of a 1.0 FTE Principal Fiber Network IT Engineer (C44) position. The proposed role would result in the elimination of the current 1.0 FTE Senior Systems Engineer position.

The new Principal Fiber Network Engineer position results in an incremental annual cost increase of \$4,760 above the IT Senior Systems Engineer position. This additional cost

will be fully funded through CarverLink's cost recovery dollars and will not require any increase to the County levy or additional taxpayer funding and there is no net change in FTEs associated with this request. This change ensures the County is appropriately staffed to maintain reliable, secure, and high-performing fiber network operations while supporting future growth.

Action Requested:

Motion to approve the elimination of the 1.0 FTE IT Senior Systems Engineer - CarverLink and create a 1.0 FTE Principal Fiber Network IT Engineer - Carverlink position.

Fiscal Impact:

Funding:	Amount Budgeted:
CarverLink Revenue	\$4,760

Related Fiscal/FTE Comments:

The annual cost to eliminate the IT Senior Systems Engineer - CarverLink position and create the Principal Fiber Network IT Engineer - CarverLink will be covered by redirecting CarverLink revenue funds. No additional levy dollars are being requested. Budget Amendment is included.

Attachments:

1. BudgetAmendmentForm - RBA 2026-351



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Out of State Travel--Assistant County Attorney
RBA Number: 2026-359
Department: County Attorney
Contact:
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

The County Attorney requests approval for out-of-state travel for Assistant County Attorney, Kevin Hill, to attend the National Institute on the Prosecution of Domestic Violence Homicide Conference in Tucson, Arizona from April 28–May 1, 2026. This specialized, intensive training equips prosecutors with the knowledge, skills, and strategies necessary to effectively prosecute domestic violence homicide and near-fatal cases. Prosecutors will become better prepared to prosecute domestic violence cases in a manner that promotes justice for victims, accountability for offenders, and meaningful prevention of future violence. The opportunity arose after the 2026 training and conference schedule was set, so it was not included in the original budget. There is no registration fee for the conference. Forfeiture funds will be used for travel and lodging expenses.

Action Requested:

Motion to approve out-of-state travel for Assistant County Attorney, Kevin Hill, to attend the National Institute on the Prosecution of Domestic Violence Homicide Conference.

Fiscal Impact:

Funding:	Amount Budgeted:
Forfeiture Funds: 02-090-000-0000-6332	\$1,250

Related Fiscal/FTE Comments:

Forfeiture funds will be used. There is no registration fee for this conference.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Transportation Projects

RBA Number: 2026-357

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number: Amendment to Master Agmt - 26-166

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Trunk Highway 5 and County State Aid Highway 18 projects require additional right-of-way from property owned by the University of Minnesota to complete the planned transportation improvements. Carver County has worked closely with the University of Minnesota and the Minnesota Landscape Arboretum for approximately seven years to collaboratively advance these projects. That coordination resulted in the approval of a Memorandum of Understanding (MOU) in summer 2024, which established the overall project scope, roles and responsibilities, schedule assumptions, financial considerations, and coordination framework.

On January 14, 2025, the Carver County Board approved the Master Easement Agreement, which further established the terms and conditions under which the Regents of the University of Minnesota would grant temporary and permanent easements to the County for construction of highway and related improvements associated with the County State Aid Highway 18 Project and the Trunk Highway 5 Project. The required easements are located on Minnesota Landscape Arboretum

property owned by the University.

The agreement outlined compensation and mitigation measures associated with the easements, including the County's commitment to acquire and convey a 26-acre parcel known as the Tamarack Property from the City of Victoria to the University. Since approval of the original agreement, the Tamarack Property has been acquired and is ready for conveyance. This amendment removes provisions related to alternative monetary compensation that were contingent upon the County's inability to acquire the Tamarack Property by a specified date and updates the agreement accordingly to allow the property transfer to proceed.

Approval of the amended agreement preserves the original Board-approved intent while reflecting updated conditions necessary to advance the projects.

Action Requested:

Motion to approve the Amendment to the Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Improvement Projects subject to completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

This is a no-cost agreement.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: HHS: Acceptance of Non-Cash Donation to Support Carver County Medical Reserve Corps (MRC)

RBA Number: 2026-355

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: NA

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County Health and Human Services, Public Health Department (CCHHS-PH), requests that the County Board of Commissioners accepts a non-cash donation consisting of six (6) Federal Communications Commission (FCC) certified radios, valued at \$250, to support the operational readiness of the Carver County Medical Reserve Corps (MRC). These radios were purchased by an MRC volunteer using funds awarded through Cigna's Dollars for Doers program, which provides financial contributions to organizations where employees volunteer. After completing 25 hours of volunteer service, the individual received a \$250 charitable award and used those funds to acquire the radios for donation to CCHHS-PH.

This donation will meaningfully strengthen the MRC's ability to maintain dependable communication during public health deployments, vaccine clinics, food distribution events, community outreach activities, and training exercises. Current county radios are not available for volunteer use, and older volunteer radios have proven unreliable. The donated radios offer improved range, battery life, and durability, ultimately enhancing coordination among volunteers, increasing operational safety, and supporting more efficient service delivery across both routine and emergency response activities.

Action Requested:

Motion to accept a non-cash donation valued at \$250, consisting of six FCC certified radios, for use by Carver County Health and Human Services-Public Health Department in support of Medical Reserve Corps operations during public health deployments, community events, and training activities.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

No Impact on the HHS Budget. The donation is a non-cash donation.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Increase to Individual and Aggregate Total Change Orders Authorization for the Highway 40 - Belle Plaine Area

RBA Number: 2025-2409

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number: 24-073 Highway 40 Project - Belle Plaine Area

Meeting Date: April 7, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

On February 20th, 2024, the County Board awarded the construction contract for the Highway 40 - Belle Plaine Area Project and, through the Award of Contract Resolution, established both an individual change order approval limit of \$200,000 and an aggregate total administrative change order authorization amount of \$400,000.

As construction progressed throughout the 2024–2025 season, several change orders were required to address typical field conditions on a highway shoulder widening project. These included storm sewer additions, striping modifications, erosion control items, and other minor field revisions. The contract change orders required to complete the project exceeds the authorized staff approval authority for individual and aggregate limit established by the County Board.

The primary contributor to this overage is Change Order No. 15, totaling \$531,810.70 for additional Rolled Erosion Control Category 20 Blanket. The intended erosion control and turf establishment measures identified in the plans did not perform sufficiently on

the project given the amount and intensity of the rainfall events encountered during construction. The second highest contributor in the amount of \$190,855.05, was Change Order No. 18, a plan quantity error was discovered in the original design, subsequently a plan revision was needed to address the error in earthwork quantities.

Because the individual and cumulative change order totals have now exceeded the Board-approved individual and aggregate limit, staff are requesting authorization to increase the individual limit to \$531,810.70, and aggregate amount to \$1,070,036.29. This will align Board authorization with current project needs, allow staff to resolve all change order payments to the contractor and proceed with project closeout.

Action Requested:

Motion to approve increasing the staff approval authority on the Highway 40 - Belle Plaine Area Project for the individual change order amount from \$200,000 to \$531,810.70 and the aggregate change order total from \$400,000 to \$1,070,036.29 due to changed conditions and extra work required on said project.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: New Tobacco License - Inn Town Wine & Spirits
RBA Number: 2026-353
Department: Property & Financial Services - Elections & Licensing
Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976
Presenter:
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:
Inn Town Wine & Spirits, located at 101 Paul Ave N Cologne, is being purchased by Amy and Matthew Labo. They are applying for a new tobacco license under their ownership. Inn Town Wine & Spirits is in compliance with the Carver County Tobacco Ordinance. The new owners are requesting the Carver County Board of Commissioner's approval to sell tobacco products.

Action Requested:
Approval from the County Board to issue a new tobacco license to Inn Town Wine & Spirits which is under new ownership.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: PSA with Prime Health Services for Jail Medical Billing
RBA Number: 2026-344
Department: County Sheriff - Jail Services
Contact: Zachary Beebe, Detention Sergeant, 952-361-1749
Presenter:
Contract Name & Number: 26-114 Prime Services Jail Billing
Meeting Date: April 7, 2026
Item Type: Consent

Strategic Initiative:
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:
This agreement with Prime Health Services, Inc. allows the company to negotiate a reduction in the cost of inmate care bills. Prime Health Services will receive bills related to inmate medical services, inmate medicine, and inmate medical supplies, and use them to ensure there are no instances of double-billing and negotiate the best possible rates for goods and services. Prime Health Services will then deduct 30% of any savings as payment for its services. There is no cost otherwise, and they do not receive payment if savings are not achieved.

Action Requested:
Please review and approve the agreement between the Office and Prime Health Services.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

This agreement does not require us to utilize the service, nor does it cost anything if unused. Instead, Prime Health Services will take 30% of any savings they are able to generate from inmate medical bills we send them.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Sheriff's Office Recognition Proclamation
RBA Number: 2026-318
Department: County Sheriff - Administration
Contact: Kate Miner, Administrative Services Manager, 952-361-1065
Presenter: Jason Kamerud, Sheriff
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

April 12–18, 2026, is National Public Safety Telecommunicators Week. This week is designated to recognize men and women who provide the vital link between those in need of help and Police-Fire-EMS responders.

April 22, 2026, is National Administration Professionals Day. This day is designated to recognize individuals responsible for performing the tasks and coordinating information to ensure smooth operations of the office and related environments.

May 6, 2026, is National Nurses Day. This day is designated to recognize the important role nurses play in our everyday lives and in our most vulnerable moments in medical care.

The first full week of May (3–9, 2026) is National Correctional Officers' Week. This week is designated to recognize and honor the men and women who perform the difficult task of supervising the County's inmate population and are professionals in the effective administration of justice.

May 11–16, 2026, is designated as National Police Week by the Congress of the United States. May 15th is designated as Peace Officer Memorial Day. This is a time to honor our law enforcement officers, the guardians of life and property and their dedication to the preservation of life, liberty and the pursuit of happiness.

Action Requested:

Motion to approve and authorize proclamations

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 2026 Proclamation Days & Weeks

**PROCLAMATION
NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK 2026**

WHEREAS, Carver County's dedicated Public Safety Telecommunicators serve the citizens of the Carver County area 24 hours a day, 7 days a week, by answering calls for police, fire and emergency medical services, by coordinating and dispatching the appropriate public safety assistance as quickly as possible; and

WHEREAS, professional Public Safety Telecommunicators work to improve the emergency response capability of these communications systems through their dedication, leadership, training and participation in related public safety activities that enhance 9-1-1 services; and

WHEREAS, the services and functions performed by Public Safety Telecommunicators are a vital link between our citizens and our emergency services providers; and

WHEREAS, each Public Safety Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

WHEREAS, the week of April 12-18, 2026, has been set aside nationwide to recognize 9-1-1 telecommunicators, call takers and dispatchers for the crucial role they play in the protection of life and property for all citizens.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by our Public Safety Telecommunicators to the safety and well-being of our citizens do hereby acknowledge the week of April 12-18, 2026, as:

**NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK**

Tom Workman, Chair
Carver County Board of Commissioners
April 7, 2026

PROCLAMATION NATIONAL ADMINISTRATIVE PROFESSIONALS' DAY 2026

WHEREAS, Carver County's dedicated administrative professionals perform the tasks and coordination of information to ensure smooth operation of the office and related environments; and

WHEREAS, the skills, loyalty, and attributes almost every office depends on; and

WHEREAS, to show appreciation of the work carried out by administrative professionals and to highlight their importance to the organization and enhance their work-related skills; and

WHEREAS, the day of April 22, 2026, has been set aside nationwide to recognize administrative professionals for positive office contributions and dedication of their work.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Administrative Professionals for the support and needs of our citizens, do hereby acknowledge the day of April 22, 2026, as:

NATIONAL ADMINISTRATIVE PROFESSIONALS' DAY 2026

Tom Workman, Chair
Carver County Board of Commissioners
April 7, 2026

PROCLAMATION

NATIONAL CORRECTIONAL OFFICERS' WEEK 2026

WHEREAS, in 1984 President Reagan signed Proclamation 5187, creating "National Correctional Officers' Week; and

WHEREAS, the first full week in May is recognized as National Correctional Officers and Employees Week, commemorating the contributions of correctional officers and personnel who work in jails, prisons, and community corrections across the county; and

WHEREAS, the Carver County Sheriff's Office supports the proposition that men and women who perform the difficult task of supervising the County's inmates deserve this recognition; and

WHEREAS, the Carver County Sheriff's Office recognizes our detention staff are professionals equal in status and importance to other professionals in the effective administration of justice; and

WHEREAS, the week of May 3-9, 2026, has been set aside nationwide to recognize correctional officers for their civility and practices to ensure a secure facility.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Correctional Officers for the security and safety of our citizens do hereby acknowledge the week of May 3-9, 2026, as:

NATIONAL CORRECTION OFFICERS' WEEK 2026

Tom Workman, Chair
Carver County Board of Commissioners
April 7, 2026

PROCLAMATION

NATIONAL NURSES' DAY 2026

WHEREAS, Carver County's dedicated nurses promote and protect the health of the Carver County population; and

WHEREAS, focusing on health and wellness; preventing disease, disability, and premature death; improving neighborhood quality of life; and achieving health equity; and

WHEREAS, to show appreciation of the work carried out by nurses and to highlight their importance to the organization and enhance their high-quality care; and

WHEREAS, the day of Wednesday, May 6th, 2026, has been set aside nationwide to recognize nurses for the important role they play in our everyday lives and in our most vulnerable moments in medical care.

NOW, THEREFORE, BE IT RESOLVED that we, the Carver County Board of Commissioners, in honor and recognition of the valuable contributions made by Nurses for the health and assessment of our citizens do hereby acknowledge the day of May 6, 2026, as:

NATIONAL NURSES' DAY 2026

Tom Workman, Chair
Carver County Board of Commissioners
April 7, 2026

PROCLAMATION

NATIONAL POLICE WEEK 2026 AND NATIONAL PEACE OFFICERS' MEMORIAL DAY

WHEREAS, Congress and the President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, members of the Carver County Sheriff's Office play an essential role in safeguarding the rights and freedoms of Carver County; and

WHEREAS, it is important all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception, and the weak against oppression; and

WHEREAS, the men and women of the Carver County Sheriff's Office unceasingly provide a vital public service.

NOW, THEREFORE, BE IT RESOLVED, all people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. We, the Carver County Board of Commissioners, call upon all citizens of Carver County to observe the week of May 11-16, 2026, as:

NATIONAL POLICE WEEK 2026

NOW, THEREFORE, BE IT RESOLVED that we, call upon all citizens of Carver County to honor those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes and hereby acknowledge the day of May 15, 2026, as:

NATIONAL PEACE OFFICERS' MEMORIAL DAY

Tom Workman, Chair
Carver County Board of Commissioners
April 7, 2026



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to proclaim April 2026 as Sexual Assault Awareness Month

RBA Number: 2026-322

Department: Health & Human Services

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Kenosha Alexander

Contract Name & Number: NA

Meeting Date: April 7, 2026

Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

April is nationally recognized as Sexual Assault Awareness Month, providing an opportunity for communities to come together to educate, advocate, and take action against sexual violence.

Sexual assault is a significant issue affecting individuals of all ages, genders, races, and backgrounds, and its impacts resonate deeply within our communities. Carver County Health and Human Services recognizes the importance of raising awareness about sexual assault, promoting prevention strategies, supporting survivors, and fostering a culture of consent and respect.

Through education, advocacy, and collective action, we can challenge harmful attitudes, dismantle societal norms that perpetuate sexual violence, and create a culture of consent, respect, and empowerment. By acknowledging Sexual Assault Awareness Month, Carver County affirms its commitment to creating a safe and supportive environment for all residents, free from the threat of sexual violence.

Action Requested:

Motion to approve a resolution proclaiming the month of April 2026 as Sexual Assault Awareness Month.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

1. Proclamation Sexual Assault Awareness Month April 2026



PROCLAMATION

Sexual Assault Awareness Month April 2026

Whereas, sexual assault is a significant issue affecting individuals of all ages, genders, races, and backgrounds, and its impacts resonate deeply within our communities; and

Whereas, the county of Carver, Minnesota, recognizes the importance of raising awareness about sexual assault, promoting prevention strategies, supporting survivors, and fostering a culture of consent and respect; and

Whereas, April is nationally recognized as Sexual Assault Awareness Month, providing an opportunity for communities to come together to educate, advocate, and take action against sexual violence; and

Whereas, through education, advocacy, and collective action, we can challenge harmful attitudes, dismantle societal norms that perpetuate sexual violence, and create a culture of consent, respect, and empowerment;

Whereas, by acknowledging Sexual Assault Awareness Month, we affirm our commitment to creating a safe and supportive environment for all residents, free from the threat of sexual violence;

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the month of **April, 2026 as “Sexual Assault Awareness Month”** in Carver County, and

FURTHERMORE, call upon all residents to actively engage in raising awareness about sexual assault, participating in educational initiatives, supporting survivor-centered organizations, and fostering open dialogue to combat this pervasive issue

Carver County Board of Commissioners

Tom Workman, Chair
Tim Lynch, Vice-Chair
Lisa Anderson
John P. Fahey
Matt Udermann

Carver County Board Chair



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to proclaim April 6–12, 2026 as National Public Health Week

RBA Number: 2026-320

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director

Contract Name & Number: NA

Meeting Date: April 7, 2026

Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

The week of April 6–12, 2026 has been proclaimed by the American Public Health Association as National Public Health Week with the 2026 theme "Ready. Set. Action!"

Carver County Public Health's mission is to promote and protect the health of all in Carver County, and strives to address the many factors to promote optimal health for all those who live, learn, work, and play in Carver County. Carver County Health and Human Services — Public Health Department works in collaboration with community partners to improve housing, education, food security, transportation, safe environments, healthy recreational opportunities, and access to affordable and culturally responsive healthcare services. Carver County is rated one of the healthiest counties in the nation.

Furthermore, Carver County Health & Human Services — Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

Action Requested:

Motion to approve a resolution proclaiming the week of April 6-12, 2026 as National Public Health Week.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

1. Proclamation National Public Health Week April 2026



PROCLAMATION

National Public Health Week: April 6-12, 2026

WHEREAS National Public Health Week was established by the American Public Health Association in 1995 as a way to educate the public, policy-makers, and public health professionals about issues important to improving the public's health, and

WHEREAS for more than a two decades, communities around the country have celebrated National Public Health Week each April to help protect and improve our nation's health, and

WHEREAS this year, the National Public Health Week is April 6-12, 2026, and is focusing on the theme "Ready. Set. Action!" highlighting that public health actions occurring through scientific discoveries, legislation and community initiatives have significantly improved the lives of all Americans, and

WHEREAS Carver County Public Health's mission is to promote and protect health for all in Carver County, and strives to address the many factors to promote health for all those who live, learn, work, and play in Carver County, and

WHEREAS Carver County Public Health works in collaboration with community partners to improve housing, education, food security, transportation, environment, and healthy recreational opportunities, and

WHEREAS Carver County is rated one of the healthiest counties in the nation; and

WHEREAS Carver County Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the week of **April 6th, 2026 as "Public Health Week"** in Carver County, in honor of the dedicated professionals who work to create a safer and healthier community for all in Carver County.

**Carver County
Board of Commissioners**

Tom Workman, Chair
Tim Lynch, Vice-Chair
Lisa Anderson
John P. Fahey
Matt Udermann

Carver County Board Chair



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Semi-Annual Report to the Carver County Community Health Board

RBA Number: 2026-321

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director

Contract Name & Number: NA

Meeting Date: April 7, 2026

Item Type: PH Board (CHB)

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Dr. Richard Scott, Carver County Community Health Services Administrator and Deputy Division Director for Health Services, will provide the Carver County Community Health Board with a Semi-Annual update as required by MS 145A. The update will include a presentation of the current status of the health of Carver County, including but not limited to current challenges, update on progress made with the Community Health Improvement Plan, and focus areas for 2026 and beyond.

Action Requested:

Motion to convene as the Carver County Community Health Board and receive the semi-annual report from the Community Health Services Administrator.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Memorandum of Understanding With City of Carver For Levee Project

RBA Number: 2026-337

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter: Martin Walsh, Parks Director

Contract Name & Number: 26-151 Memorandum of Understanding - Carver Levee Project

Meeting Date: April 7, 2026

Item Type: Ditch/Rail Authority

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The City of Carver is planning to reconstruct the levee that protects the city. The levee is in a state of disrepair and no longer meets standards of the Army Corps of Engineers and Federal Emergency Management Agency.

A portion of the City levee is located within the property boundary of the former Union Pacific Railroad corridor now owned by CCRRA.

Additionally, the City of Carver has an easement for the levee on CCRRA property which allows the City to maintain and repair the levee.

The project is to repair/replace the existing levee. The new levee will meet the necessary standards of the Army Corps of Engineers and Federal Emergency Management Agency.

There is a segment of paved trail managed by Carver County in the same area as the Carver levee. The trail in the construction area will also be reconstructed and paved.

The City of Carver is planning for the levee reconstruction project to begin in the fall of 2026 and is not requesting funding from CCRRA or Carver County.

The Memorandum of Understanding provides the basic framework outlining the responsibilities of the parties for the project.

Later, CCRRA, Carver County and City of Carver will enter into a Joint Powers Agreement further detailing the responsibilities of each for this project and ongoing obligations pertaining to the levee and operations of the trail.

Action Requested:

Motion to approve the MOU with the City of Carver for the Carver Levee Project and authorize Board Chair and County Administrator to sign upon completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

There is no fiscal impact with the memorandum of understanding for the Carver Levee Project.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Rumble Strip Policy Update
RBA Number: 2026-308
Department: Public Works - Program Delivery
Contact: Whitney Schroeder, Traffic Engineer, 952-466-5208
Presenter: Whitney Schroeder, Traffic Engineer
Contract Name & Number:
Meeting Date: April 7, 2026
Item Type: Work Session

Strategic Initiative:
Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:
Carver County’s existing Rumble Strip Policy was adopted in 2013. Since that time, research and guidance regarding rumble strip design and construction have evolved. These changes have resulted in updated practices that are more effective in reducing crashes while also lessening exterior noise impacts. Carver County is now updating its Rumble Strip Policy to incorporate these current best practices, including the use of sinusoidal rumble strips, also known as “mumble strips,” to improve safety on rural county highways. Staff will present the draft policy to the County Board to obtain feedback before finalizing the policy for future adoption.

Action Requested:
Presentation by Public Works staff on an updated draft Rumble Strip Policy.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Updated Rumble Strip Policy_Draft2_032726



CARVER COUNTY DIVISION OF PUBLIC WORKS

RUMBLE STRIP POLICY - Updated DRAFT 2026

Purpose

The following Policy has been established to provide uniformity and consistency in the application and installation of rumble strips on Carver County's highways.

Rumble strips are identified as an effective low-cost safety countermeasure by FHWA and MnDOT to address specific crash types such as road departure and head-on collisions. All rumble strips proposed in this policy should consist of sinusoidal rumble strip design as per MnDOT's Facility Design Guide. The use of sinusoidal rumble strips allows for safety of roadway users to remain priority while still being cognizant of noise production for nearby residences and recreational outdoor users.

Longitudinal rumble strips include placement on centerline, shoulder, or edge line, and are beneficial in alerting drivers upon drifting or deviation from the travel lane. They also serve as a navigational aid in changing roadway characteristics, such as curves, or in poor weather conditions. Transverse rumble strips are effective at alerting drivers of upcoming stop-controlled intersections in rural environments.

This policy includes guidance for the installation of the following rumble strip types:

- Centerline Rumble Stripes
- Edge Line Rumble Stripes
- Shoulder Rumble Strips
- Transverse Rumble Strips

Applicability

Carver County's policy to is to install centerline rumble strips or centerline rumble stripes on roadways meeting the following conditions:

- Speed limit 55 mph or higher
- Rural roadway environment outside city limits
- Safety concern based on crash history (reactive) or risk assessment (proactive)
 - History of head-on or opposite direction crashes (reactive)
 - Segment crash index greater than 1.0, indicating the corridor experiences more crashes than average when compared to similar roadways throughout the county or state (reactive)
 - Identified as priority segment in the County Road Safety Plan based on risk assessment (proactive)

- Minimum length of 150 feet or more for longitudinal rumble strip installation

Carver County's policy is to install shoulder rumble strips or edge line rumble stripes on paved outside shoulders meeting the following conditions:

- Speed limit 55 mph or higher
- Rural roadway environment outside city limits
- Paved Shoulder Width 2 feet or greater (No Bikes)
- Paved Shoulder Width 4 feet or greater (Bikes Present)
- Safety concern based on crash history (reactive) or risk assessment (proactive)
 - History of run-off-the-road lane departure crashes (reactive)
 - Segment crash index greater than 1.0, indicating the corridor experiences more crashes than average when compared to similar roadways throughout the county or state (reactive)
 - Identified as priority segment in the County Road Safety Plan based on risk assessment (proactive)
- Minimum length of 150 feet or more for longitudinal rumble strip installation

Carver County's policy is to install transverse rumble strips on minor approaches at stop-controlled intersections in rural environments under the following conditions:

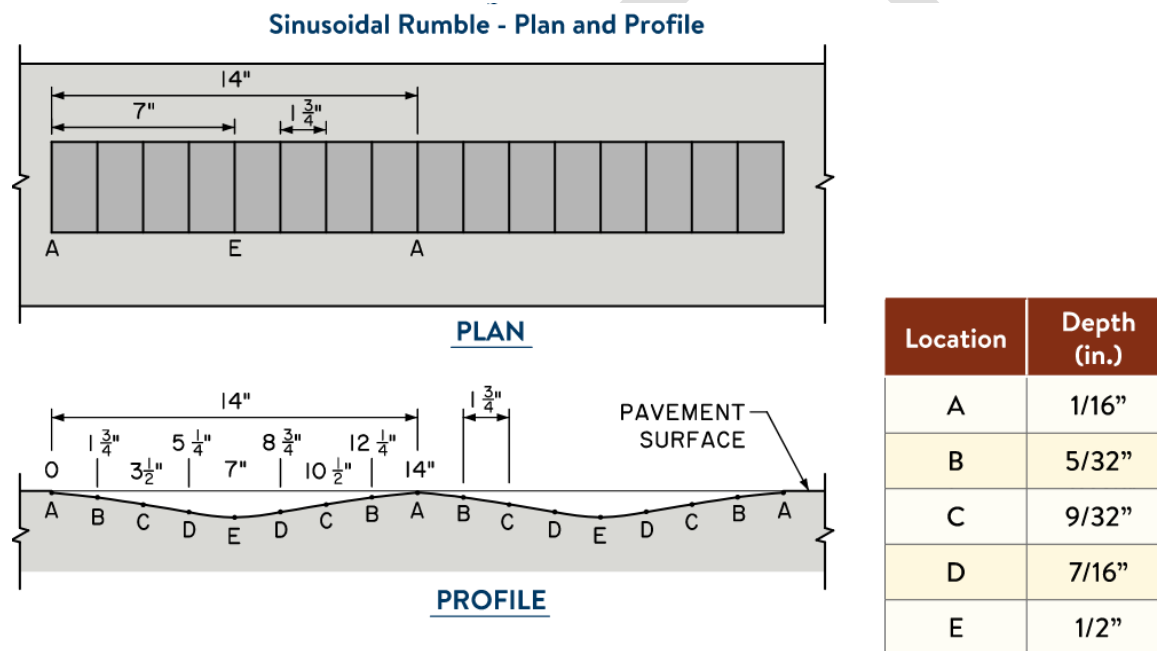
- Speed limit 55 mph or higher
- Rural roadway environment outside city limits
- Safety concern based on crash history (reactive)
 - Standard traffic control devices such as signs and/or flashers have proven to not give adequate warning
 - Crash index greater than 1.0, indicating the Intersection crash rate is higher than average when compared to similar intersections throughout the county or state (reactive)

Policy Criteria

Longitudinal Sinusoidal Rumble Strips

The following sections provide design criteria for each sinusoidal rumble strip application type. These design criteria are based on MnDOT's Rumble Strips and Stripes Typical Detail Sheets for bituminous roadways and guidance outlined in MnDOT's Facility Design Guide. Any exception or variation to guidance below will first need to be discussed and approved by the Public Works Director or their appointee.

Sinusoidal Rumble Strip Plan and Profile



The rumble strip width and pattern associated with each rumble strip type should be consistent with the following guidelines:

Rumble Strip Type	Width	Pattern
Centerline Rumble Stripe	14" for 4" pavement markings 16" for 6" pavement markings	Continuous pattern with appropriate breaks incorporated for entrances and intersections
Edge Line Rumble Stripe	8" for paved shoulders 2' or less	Intermittent repeating pattern that consists of 48' rumbles and 12' gaps
Shoulder Rumble Strip	8" for paved shoulders 2'-4' 12" for paved shoulders >4'	Intermittent repeating pattern that consists of 48' rumbles and 12' gaps

Rumble strip offset location from the edgeline is based on shoulder width and should be consistent with the following guidelines:

Rumble Strip Type	Paved Shoulder Width	Placement
Centerline Rumble Stripe	Any	Centerline of road with wet-reflective marking placed on top.
Edge Line Rumble Stripe	<2'	At edgeline with wet-reflective marking placed on top.
Shoulder Rumble Strip	2' to 6'	4" outside the edgeline
	8'	1' outside the edgeline

Roadways that have been identified as existing or future bicycle routes in the County's Comprehensive Plan should follow paved shoulder design guidance in the most recent version of MnDOT's Bicycle Facility Design Manual.

Appropriate Breaks

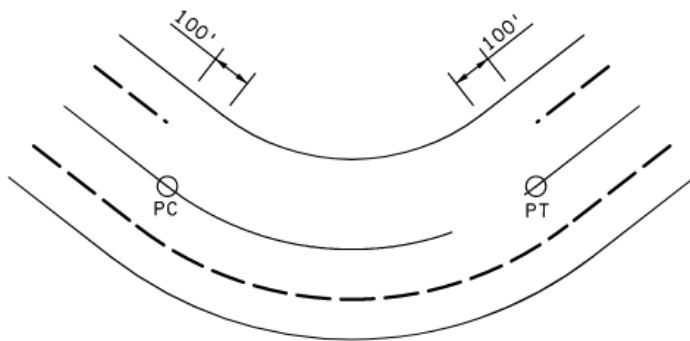
Breaks in the sinusoidal rumble strip pattern will be permitted for the following conditions:

- Concrete Bridges
- Intersections
- Residential Entrances
- Horizontal Curves

Intersection breaks should follow MnDOT's Rumble Strips and Stripes Typical Detail Sheets for bituminous roadways. This consists of 50-foot breaks in advance of turn lanes and 130-foot breaks in advance to intersections with no turn lanes. This applies to centerline and shoulder/edgeline rumble strips. Rumble strips may resume at the radius termini.

Breaks at residential or commercial entrances should occur 130 feet in advance and after the driveway entrance. This applies to centerline and shoulder/edgeline rumble strips.

Break edgeline rumble strips on the inside of horizontal curves with a radius of 2000' or less. Omit rumble strips from 100' before the PC to 100' beyond the PT.

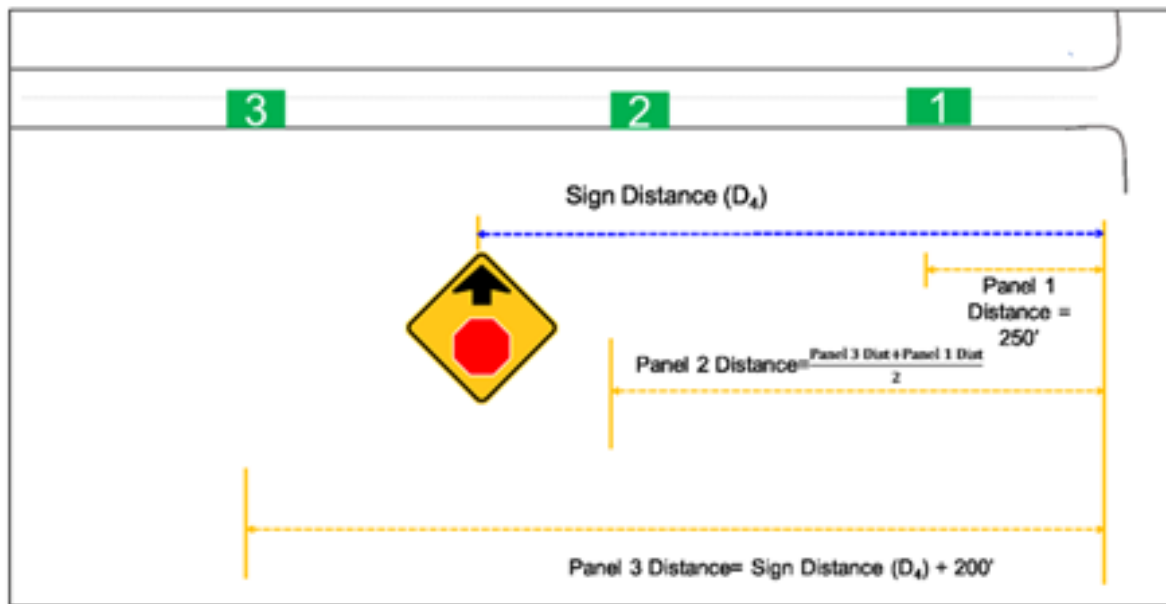


Transverse Sinusoidal Rumble Strips

The following provides design criteria for transverse sinusoidal rumble strip applications on minor approaches at rural intersections. These design criteria are based on recommendations from Minnesota Local Road Research Board (LRRB) as most effective in changing driver behavior.

Rumble Strip Configuration	Metrics
Number of Panels	3
Rumble Strips Per Panel	12
Length of Panel	3' 4"
Width of Rumble Strips	6" ($\pm 1/4"$)
Max Depth of Rumble Strips	$1/2"$ ($\pm 1/8"$)
Spacing	12" center to center

The 3-panel, 12-rumble strip design should be placed in the locations as shown in the following figure in advance of the stop condition:



DRAFT

References:

Rumble Design (Width, Profile, Depth, Lateral Placement, etc.):

- MnDOT Rumble Strips and Stripes Typical Detail Sheets (12/19/2022)
https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=26828523
- MnDOT Facility Design Guide; Section 4A.12
<https://www.dot.state.mn.us/design/design-standards/facility-design-guide.html>
- MnDOT Traffic Engineering Manual; Section 11-8.01
<https://dot.state.mn.us/trafficeng/publ/tem/index.html>
- FHWA State of the Practice for Shoulder and Center Line Rumble Strip Implementation on Non-Freeway Facilities; Publication No. FHWA-HRT-17-026
[Index - State of The Practice for Shoulder and Center Line Rumble Strip Implementation on Non-Freeway Facilities , March 2017 - FHWA-HRT-17-026](#)
- Usable width for bikeways
<https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-07/fhwasa18077.pdf>

Transverse Rumble Strip Applicability:

- MnDOT Traffic Engineering Manual; Section 11-8.01.08
<https://dot.state.mn.us/trafficeng/publ/tem/index.html>
- MnDOT LRRB Transverse Rumble Strips at Rural Intersections; Research Project April 2023
[Transverse Rumble Strips at Rural Intersections | MnDOT Digital Library](#)