

Carver County

Board of Commissioners

Regular Session Minutes
August 5, 2025

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on August 5, 2025. Chair Tom Workman convened the session at 9:01 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

Lisa Anderson moved, John P. Fahey seconded, to approve the agenda. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to approve the minutes of the July 8, 2025, Regular Session. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to approve the following consent agenda items:

Approved the 1-Day to 4-Day Temporary On-Sale Liquor License application for the Justin Kukowski Foundation for Saturday, October 4, 2025.

Approved conference registration and attendance for 4 jail staff members to attend the Turnkey Annual Users Conference.

Approved motion to contract with Plehal Blacktopping for removal and replacement of the existing lower and upper parking lots of approximately a total of 4,215 Sy. at First Street Center pending the contract review process.

Adopted resolution 57-25 approving the vacation of a utility easement for the construction of an on-site wastewater treatment and disposal system on Lots 6 and 7, Block 3, Laketown Shores.

Adopted the Findings of Fact and issue Order #PZ20250029 for the issuance of an Interim Use Permit.

Approved an agreement with Twin Cities and Western Railroad for the replacement of the railroad crossing surface on Highway 33 in the amount of \$46,111.99, pending finalization of the contract review process.

Approved the purchase of budgeted fleet equipment replacements for 2025.

Authorized the preorder of a self-contained loader-mounted snowblower from MacQueen Equipment.

Approved a professional services agreement with GMH Asphalt for \$34,760.00 for repair work on CR 33, pending finalization of the contract review process.

Approved motion to contract with Pump and Meter Services, Inc. for replacement of the Public Works Headquarters fuel island (demolition, rebuild and canopy installation) pending finalization of the

contract review process, and to redirect budget from the Chaska Public Works sale proceeds and the residual one-time funds from the 3 Bay Salt Bunker, to fund the contract expense.

Approved a professional service agreement with WSB Consulting for trail pavement evaluation.

Approved a professional services agreement with Bolton & Menk Inc for the development of a Construction Manual for Public Works

Adopted a Turn Lane Policy for county highways managed by the Public Works Division.

Adopted Resolution 58-25 approving a federal force account agency agreement between the County and MnDOT for the HSIP Rural Intersection Lighting Project.

Approved the updated Data Practices Policy: Request for Public Data and the updated Data Practices Policy: Requests for Data About You.

Appointed Sarah Howe and Kaylee McClellan to the Mental Health Advisory Committee.

Approved the date change of raffle for Charitable Gambling License for West Union Lutheran Church from October 4, 2025 to November 15, 2025.

Approved the Memorandum of Agreement between the County of Carver and AFSCME Council 65, Local 2789 (Assistant County Attorneys) to provide for Voluntary On-Call Rotation and Pay for employees, when assigned by the County Attorney, or designee.

Reviewed July 11, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$350,272.76; reviewed July 21, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$478,457.48; reviewed July 25, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$288,250.94 and reviewed August 1, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$519,117.19.

Motion carried unanimously 4-0, Commissioner Fahey abstained due to conflict with Item 2.5.

Michelle Miller, Employee Relations Coordinator, proudly acknowledged the PEER Award honorees. Brandy Danielson received the Customer Service Award, while Bridget Stewart was recognized with the Innovation Award. The Food Access Project team comprising Lily Halvorson, Caitlin Huiras, Tami LaGow, Kelly Voelker, Samantha Downs, and Richard Scott was celebrated with the Project-Based Teamwork Award.

Tim Lynch moved, Matt Udermann seconded to recess as the County Board and Convene as the County Ditch Authority. Motion carried unanimously.

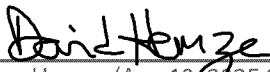
David Frischmon, Ditch Administrator reviewed the assessment for CD 2-3. Ditch assessments do not involve any county funding. The largest portions of the assessment are attributed to the school district and the city, as this is the most extensive ditch system in the county. Although bills have not yet been issued, residents can expect to receive them soon. Any assessment amount over \$250 will qualify for a five-year payment plan with an interest rate of 3%, provided it is not paid in full by December 26, 2025.

Matt Udermann moved, Lisa Anderson seconded to approve the recommended ditch assessment of \$213,528 to cover the cost of Redetermination of Benefits and Buffer Strip payments for CD 2-3. Motion carried unanimously 4-0, Fahey abstained due to being a property owner in that ditch system.

Matt Udermann moved, Tim Lynch seconded to adjourn as the County Ditch Authority and reconvene as the County Board. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, County Administrator reminded Night to Unite is tonight. On Thursday, the CDA tour will begin at 1 p.m., Nick will be in attendance. There will be no meeting next week and next Regular Session is August 19, 2025.

John P. Fahey moved, Tim Lynch seconded, to adjourn the Regular Session at 9:31 a.m. and go into a work session to discuss the Local Affordable Housing Aid (LAHA): Update on Potential Qualified Projects. Motion carried unanimously.



Dave Hemze (Aug 19, 2025 09:52:46 CDT)

Dave Hemze, County Administrator



Tom Workman (Aug 19, 2025 14:39:01 CDT)

Tom Workman, Board Chair