

Carver County

Board of Commissioners

Regular Session Minutes
November 18, 2025

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 18, 2025. Chair Tom Workman convened the session at 9:01 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

Tim Lynch moved, Lisa Anderson seconded, to approve the agenda. Motion carried unanimously.

Matt Udermann moved, John P. Fahey seconded, to approve the minutes of the November 4, 2025, Regular Session. Motion carried unanimously.

John P. Fahey moved, Matt Udermann seconded, to approve the following consent agenda items with Agenda Amendment 1, Agenda Amendment 1 Correction and Agenda Amendment 2:

Issued a premise permit to Waconia Fire Relief Association for Pull-Tabs, Bar Bingo, Tipboards, Paddlewheel, Electronic Pull-Tabs, and Electronic Linked Bingo at Schram Winery.

Approved amendment #1 to professional services agreement 24-583 with PE Services for \$201,944.23 pending approval of the contract review process.

Approved FTE adjustment for the Traffic Engineer position from 0.875 FTE to 1.0 FTE effective the pay period following Board approval.

Adopted resolution 75-25 of support for Carver County's application for Local Road Improvement Program funding through MnDOT.

Adopted resolution 76-25 of support for Carver County's application for Local Road Improvement Program funding through MnDOT.

Adopted resolution 77-25 of support and sponsorship for the City of Cologne's application for Local Road Improvement Program funding through MnDOT.

Adopted resolution 78-25 of support and sponsorship for the City of Watertown's application for Local Road Improvement Program funding through MnDOT.

Adopted resolution 79-25 of support for the City of Waconia's LRIP application

Awarded the professional service agreement for the 2050 Carver County Transportation Plan Phase I to Transportation Collaborative & Consultants, LLC (TC2) in the amount of \$43,000 pending finalization of the contract review process.

Motion to eliminate one existing 1.0 FTE Park Maintenance Technician and create one 1.0 FTE Lead Park Maintenance Technician position.

Adopted resolution 80-25 supporting the Pheasants Forever intentions to purchase Parcels #110170400 and #11.0080600 and donate it to the State of Minnesota as the Tiger Marsh Wildlife Management Addition.

Approved the use of SSTS Safety Net Funds to provide grants to cover the shortfall in the SSTS Low-Income Fix-Up Grant program.

Approved a Joint Powers Agreement with the City of Norwood Young America for the Historic Downtown Young America Beautification Project and authorize the County Board Chair and County Administrator to execute the agreement, pending finalization of the contract review process.

Adopted resolution 81-25 defining 2026 non-bargaining employee compensation.

Adopted resolution 82-25 authorizing the County Board Chair and County Administrator to execute Agreement No. TEDP-23-0004-O-FY24 with Minnesota Management and Budget (MMB), enabling the transfer of TEDI funds and affirming Carver County's matching fund commitment.

Approved a Joint Powers Agreement with the City of Victoria for the Highway 5 Expansion Project - Arboretum Area pending finalization of the contract review process.

Approved a joint powers agreement with the City of Chanhassen for Highway 5 Expansion and Highway 41 Underpass Projects - Arboretum Area, pending finalization of the contract review process.

Approved issuance of cannabis retail registration to Minne Organix. Board approval is subject to the receipt of all required paperwork, fees paid, and all delinquent taxes are paid.

Adopted resolution 83-25 authorizing entering into Agreement #1058994 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Increased the 2025 salary ranges by four percent (4.00%) for non-bargaining employees and for applicable bargaining units and increase the established exception ranges, to be effective January 12, 2026.

Approved to continue service agreement with Axon for Jail and Patrol Services.

Authorized the County Board Chair and the County Administrator to sign and accept the Grant Agreement for the 2024 Emergency Management Performance Grant (EMPG) pending finalization of the contract review process.

Approved Amendment 2 to Professional Service Agreement with Bolton and Menk for Final Design of Highway 5 - Arboretum Area Project subject to completion of the contract review process.

Reviewed November 10, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$190,098.73 and reviewed November 17, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$413,943.39.

Motion carried unanimously.

Matt Udermann moved, Tim Lynch seconded to open public hearing to consider changes to the County 2026 Fee Schedule. Motion carried unanimously.

Mary Kaye Wahl, Assistant Finance Director, presented the 2026 draft Fee Schedule. Public notice was published in the Waconia Patriot on October 30, 2025. Updates include Hazardous Waste Facility Short-Term Transfer Station, Park Fee Adjustments to reflect amenities and operational changes and introduction of digital photo fees and program delivery fees.

John P. Fahey moved, Matt Udermann seconded to close public hearing. Motion carried unanimously.

John P. Fahey moved, Tim Lynch seconded to adopt Ordinance 87-2026, resolution 84-25 approving the 2026 County Fee Schedule and Ordinance. Motion carried unanimously.

Danielle Griesmer, Occupational Health and Safety Manager, provided an overview of the Employee Health Incentive Program and proposed increasing the annual incentive from \$100 to \$200. At the request of Commissioners, action on the proposal was postponed for consideration on December 2, 2025, to allow additional time for review.

Lisa Anderson moved, John P. Fahey seconded to table this item until December 2nd, 2025. Motion carried 4-1. Matt Udermann nay.

Tim Lynch moved, Matt Udermann seconded to recess as the County Board and Convene as the County Ditch Authority. Motion carried unanimously.

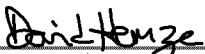
Dave Frischmon, County Ditch Administrator, reviewed the proposed 2026 drainage assessments. These assessments are based on maintenance work completed by McLeod, Sibley, and Carver Counties and are billed to the benefiting property owners. For JD2, Carver County paid \$2,520 to McLeod County in 2025 for 2024 maintenance. For JD3A, the total cost of \$35,150 is being split over two years, with a 2026 assessment of \$17,500 following the 2025 assessment of \$17,550. For JD21, JD24, and JD33, Carver County paid \$6,572.74, \$3,891.49 and \$17,472.06 respectively to Sibley County in 2025 for 2024 maintenance, with equivalent assessments recommended for 2026.

Lisa Anderson moved, Matt Udermann seconded to approve the following recommended 2026 one-year drainage authority assessments at 0% interest: JD 2: \$2,520, JD 3A: \$17,550, JD 21: \$6,572.74, JD 24: \$3,891.49 and JD 33: \$17,472.06. Motion carried unanimously.

Tim Lynch moved, Matt Udermann seconded to Adjourn as the County Ditch Authority and Reconvene as the County Board.

COUNTY ADMINISTRATOR REPORT – Dave Hemze shared a reminder about today's schedule, which includes the Mayor's Luncheon at 11:30 a.m., followed by the Family Resource Center Grand Opening and Ribbon Cutting at 1:30 p.m. He also noted the upcoming Levy & Budget Meeting scheduled for November 25 at 6:00 p.m.

Tim Lynch moved, Matt Udermann seconded, to adjourn the Regular Session at 10:22 a.m. and go into a work session to discuss 2050 Comprehensive Plan Process and Andrew Peterson Farm. Motion carried unanimously.


Dave Hemze (Dec 2, 2025 09:19:28 CST)

Dave Hemze, County Administrator


Tom Workman (Dec 2, 2025 09:24:03 CST)

Tom Workman, Board Chair