



**Carver County Board of Commissioners
April 21, 2026
Board Meeting**

The County Board Room is open to the public

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

9:00 a.m. 1. **CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov

1.3. Agenda review and adoption

1.4. Approve April 7, 2026 minutes4-7

1.5. Community Announcements

9:20 a.m. 2. **CONSENT AGENDA**

2.1. Professional Service Agreement with SRF Consulting Group for Highway 212 Project - Dahlgren Township Pavement Settlement Repair8-9

2.2. Local Road Improvement Program Grant Agreement for Highway 5 Expansion Project - Arboretum Area10-12

2.3. IIJA Discretionary Grant Match Agreement for Highway 5 Expansion Project - Arboretum Area13-15

2.4. County Administrative IT Policy Updates.....16-19

2.5. New Lower-Potency Hemp Edible Retail Registration for Minnesota Fine Wine & Spirits LLC20-21

2.6. Administrative Special Event Permit - St. Peter Lutheran Church Maifest Celebration22-33

	2.7.	Final Payment and acceptance of the Highway 40 – Belle Plaine Area project with Minger Construction, Inc.	34-36
	2.8.	Amendment to Settlement Agreement for Right of Way Acquisitions for the Highway 10/41 Project.....	37-41
	2.9.	Highway 212 Project - Dahlgren Township Settlement Repair Revised Change Order No. 17 Amount.....	42-44
	2.10.	Award of Construction Contract for 2026 Pavement Marking Project	45-48
	2.11.	Carver County Health and Human Services: Cremation and Burial Policy	49-60
	2.12.	Settlement Agreement with Finario Corp.	61-64
	2.13.	Settlement Agreement for Right of Way Acquisitions for the Highway 212 Project - Dahlgren Township.....	65-69
	2.14.	Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska	70-71
	2.15.	Grant Approval: MN DNR No Child Left Inside Program	72-74
	2.16.	Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3.	REGULAR SESSION	
	3.1.	Minnehaha Creek Watershed Update	75-76
	3.2.	Chaska Library Committees.....	77-78
10:10 a.m.	4.	COUNTY ADMINISTRATOR REPORT	
10:15 a.m.	5.	ADJOURN REGULAR SESSION	

UPCOMING MEETINGS

April 27, 2026	8:30 a.m.	Celebrate Community (Paradise Commons, 8170 Paradise Lane, Waconia)
April 28, 2026	9:00 a.m.	Board Work Session
May 5, 2026	9:00 a.m.	Board Meeting
May 14, 2026	3:00 p.m.	Prairie Pointe Grand Opening (465 Sarazin Street, Shakopee)
May 19, 2026	9:00 a.m.	Board Meeting
May 26, 2026	9:00 a.m.	Strategic Planning Meeting (Paradise Commons, 8170 Paradise Lane, Waconia)
June 02, 2026	9:00 a.m.	Board Meeting
June 09, 2026	9:00 a.m.	Board Meeting
June 16, 2026	9:00 a.m.	County Board of Equalization
June 23, 2026	9:00 a.m.	Board Work Session
June 23, 2026	1:00 p.m.	County Board of Equalization (if needed)
July 07, 2026	9:00 a.m.	Board Meeting
July 21, 2026	9:00 a.m.	Board Meeting
July 28, 2026	9:00 a.m.	Board Work Session

Carver County

Board of Commissioners

Regular Session Minutes

April 7, 2026

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 7, 2026. Tom Workman, Board Chair convened the session at 9:01 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

No Public Comments received

Matt Udermann moved, Tim Lynch seconded, to approve the agenda. Motion carried unanimously.

Lisa Anderson moved, John P. Fahey seconded, to approve the minutes of the March 17, 2026, Regular Session. Motion carried unanimously.

Matt Uderman moved, Tim Lynch seconded, to approve the following consent agenda:

Authorized the Chair and County Administrator to execute the Joint Powers Agreement with the City of Waconia for the Highway 10 Regional Trail Project – Hilks Lake Area, pending finalization of the contract review process.

Appointed applicant George Glaros to the Water Management Organization.

Adopted the Findings of Fact and issue Order #PZ20260003 for the issuance of a Conditional Use Permit.

Adopted the Findings of Fact and issue Order #PZ20260004 for the issuance of a Conditional Use Permit.

Adopted the Findings of Fact and issue Order #PZ20260001 for the issuance of a Conditional Use Permit.

Adopted the Findings of Fact and issue Order #PZ20260002 for the issuance of a Conditional Use Permit.

Authorized the Board Chair to sign the 2025 County Feedlot Officer (CFO) Annual Report and approve its submission to the Minnesota Pollution Control Agency.

Approved motion to contract with Veolia Environmental Services, pending final approval through the contract review process.

Approved the purchase and distribution of 3,000 free residential organics starter kits, at an estimated cost of \$5.82 per kit, to support County organics recycling efforts.

Approved Resolution 15-26 adopting the Carver County Solid Waste Management Plan 2024-2044.

Authorized the issuance of a Certificate of Zoning Compliance (#A20260017) for wedding events on December 31, 2026, and December 31, 2027.

Amended contract with Pump and Meter Services, Inc. for replacement of the Public Works Headquarters fuel island (demolition, rebuild and canopy installation) to add leak protection and prevention pending finalization of the contract review process.

Approved Resolution 16-26 of Support to apply for an LCCMR grant to Quantify Stream Restoration Results and Prioritize Future Investments.

Approved the release of the Watertown Township Chapter of the 2040 Comprehensive Plan Amendment for 60-day review by adjacent communities.

Authorized the Board Chair to sign a letter of support on behalf of Carver County for the Shakopee Mdewakanton Sioux Community's MPCA grant application to expand composting at Dakota Prairie Composting.

Approved the elimination of the 1.0 FTE IT Senior Systems Engineer - CarverLink and create a 1.0 FTE Principal Fiber Network IT Engineer – Carverlink position.

Approved out-of-state travel for Assistant County Attorney, Kevin Hill, to attend the National Institute on the Prosecution of Domestic Violence Homicide Conference.

Approved the Amendment to the Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Improvement Projects subject to completion of the contract review process.

Accepted a non-cash donation valued at \$250, consisting of six FCC certified radios, for use by Carver County Health and Human Services-Public Health Department in support of Medical Reserve Corps operations during public health deployments, community events, and training activities.

Approved increasing the staff approval authority on the Highway 40 – Belle Plaine Area Project for the individual change order amount from \$200,000 to \$531,810.70 and the aggregate change order total from \$400,000 to \$1,070,036.29 due to changed conditions and extra work required on said project.

The County Board approved the issuance of a new tobacco license to Inn Town Wine & Spirits which is under new ownership.

Approved the agreement between the Sheriff's Office and Prime Health Services.

Reviewed March 20, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$398,231.66; reviewed March 27, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$338,788.37 and reviewed April 3, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$377,792.18.

Motion carried unanimously.

Patrick Barry, Chief Deputy Carver County Sheriff's Office presented 5 proclamations. April 12-18, 2026 is National Public Safety Telecommunicators Week, April 22, 2026 is National Administrative Professionals Day, May 3-9, 2026 is National Correctional Officers' Week, May 6, 2026 is National Nurses Day, May 11-16, 2026 is National Police Week and May 15, 2026 is National Peace Officers' Memorial Day.

Tim Lynch moved, Matt Udermann seconded to approve and authorize sheriff's office proclamations. Motion carried unanimously.

Kenosha Alexander, Executive Director of the Sexual Violence Center, provided an overview of the organization's work, recognized Sexual Assault Awareness Month, and noted that they offer services to Carver County.

Matt Udermann moved, Lisa Anderson seconded resolution proclaiming the month of April 2026 as Sexual Assault Awareness Month. Motion carried unanimously.

Richard Scott, Deputy Division Director for Health and Human Services, highlighted National Public Health Week and recognized the dedication of Carver County nurses, noting their contribution to the county's standing as one of the healthiest in Minnesota.

Tim Lynch moved, John P. Fahey seconded to approve a resolution proclaiming the week of April 6-12, 2026 as National Public Health Week. Motion carried unanimously.

Tim Lynch moved, Matt Udermann seconded to recess as the County Board and convene as the Carver County Community Health Board. Motion carried unanimously.

Richard Scott presented the semi-annual report to the Carver County Community Health Board, noting that while Carver County remains among Minnesota's healthiest, it faces rising chronic disease, infectious disease risks, shifting demographics, and growing substance-use needs. Public Health efforts center on immunizations, food access, car seat safety, family home visiting, and environmental health. Priorities ahead include improving communication and trust, boosting emergency response capacity, adapting to demographic changes, and strengthening substance-use and opioid-related initiatives.

Mark Metz, County Attorney, spoke on the Opioid Settlement and the money going directly to Counties to help with testing, treatment, education among other things.

Tim Lynch moved, Matt Udermann seconded to adjourn as the Community Health Board and convene as the Regional Rail Authority. Motion carried unanimously.

Samuel Pertz, Parks & Trails Supervisor spoke on the City of Carver rebuilding the deteriorated levee on CCRRA property, requiring trail closures during construction (2026–2029). No County/CCRRA funding is needed, and an MOU approval is requested.

Lisa Anderson moved, John P. Fahey seconded to approve the MOU with the City of Carver for the Carver Levee Project and authorized Board Chair and County Administrator to sign upon completion of the contract review process. Motion carried unanimously.

Tim Lynch moved, Matt Udermann seconded to adjourn as the Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze noted the Highway 5 groundbreaking taking place today. There will be no meeting next week, and the board will reconvene on April 21.

John P. Fahey moved, Lisa Anderson seconded, to adjourn the Regular Session at 10:33 a.m. and go into Work Session to discuss the Rumble Strip Policy Update Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Service Agreement with SRF Consulting Group for Highway 212 Project - Dahlgren Township Pavement Settlement Repair

RBA Number: 2026-370

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 26-180

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Highway 212 Expansion Project between Carver and Cologne was completed in 2024. A major pavement settlement occurred just west of Highway 43 in the eastbound lanes. Further investigation revealed a deep pocket of unsuitable material underneath the roadway that was not excavated with the original construction project. Public Works and MnDOT evaluated several repair options and recommend full excavation of the remaining unsuitable material as the preferred long-term repair. This repair will require closure of the eastbound lanes of Highway 212, temporary traffic control accommodations, and temporary easements to construct the repair.

SRF Consulting Group previously completed concept alternatives work for this settlement repair under Contract 24-208. That contract had a not-to-exceed amount of \$20,000 and expired on December 31, 2024.

At its regular November 4, 2025 meeting, the County Board approved this work as an amendment to the existing SRF contract. The November 4, 2025 Request for Board

Action stated that an additional \$83,543.50 was needed for full engineering plans, bringing the total professional services agreement to \$103,543.50. Staff later determined that the original contract had already expired and therefore could not be amended. As a result, this work must now proceed under a new professional services agreement.

SRF has submitted a new proposal dated February 25, 2026, to provide professional services for this work effort. The proposed scope includes alternative analysis and recommendation, preparation of plans, specifications, and a right of way graphic with legal description for the recommended repair alternative, preparation of wetland and stormwater-related permits, and geotechnical inspection during construction by Braun Intertec. SRF proposes to complete this work by December 31, 2026.

The estimated cost for the new professional services agreement is \$93,946.30, which is slightly higher than the amount previously approved by the County Board as an amendment in November 2025. The fee estimate shows this total includes \$76,302.80 for SRF labor and expenses and \$17,643.50 for Braun Intertec subconsultant services. MnDOT is contributing \$3.2 million to pay for most of the construction portion of the repair, while this professional services agreement covers the county-led design, permitting, and related preconstruction services needed to advance the project.

Action Requested:

Motion to approve a professional services agreement with SRF Consulting Group, Inc. in the amount of \$93,946.30 for engineering design, permitting, and related services for the Highway 212 Project - Dahlgren Township settlement repair just west of Highway 43, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$93,946.30

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Local Road Improvement Program Grant Agreement for Highway 5 Expansion Project - Arboretum Area

RBA Number: 2026-365

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number: LRIP Agreement with MNDOT for Highway 5 Expansion - Arboretum Area

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Trunk Highway (TH) 5 expansion project is a major infrastructure initiative designed to expand Highway 5 from two to four lanes between Chanhassen and downtown Victoria. The project will deliver intersection enhancements, safety improvements for all users—including pedestrians and bicyclists—and upgraded crossings for regional trails. It is a key part of the Arboretum Area Transportation Plan, aiming to reduce congestion, improve safety, and connect local destinations while respecting environmental priorities.

A construction contract was awarded on December 16, 2025 to C.S. McCrossan Construction, Inc. for \$86,617,274.89. The total project cost, including all activities, is estimated at \$116,271,469.

The Highway 5 project limits include:

TH 5 from 0.08 miles east of CSAH 11 to 0.29 miles east of TH 41

TH 41 from 0.33 miles south of TH 5 to 0.49 miles north of TH 5

CSAH 13 from 0.05 miles north of CSAH 18 to 0.39 miles south of TH 7

The project has multiple funding sources, including \$20 million in state general funds awarded by the legislature. These funds are administered under the Local Road Improvement Program by the MnDOT Office of State Aid. A grant agreement must be approved by the county before the funds can be utilized.

Action Requested:

Motion to adopt a resolution authorizing entering into Agreement #1061320 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal Funds (8 awards)	\$73,800,000.00
LRIP - State General Funds	\$20,000,000
City of Victoria	\$2,449,937
University of Minnesota	\$870,928
Carver County Transportation Sales Tax	\$6,261,771
and County State Aid Funds	\$5,338,833
State IJJA Match Funds	\$250,000
DNR Funds	\$7,300,000
Other State Funds	

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. LRIP Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 21, 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Local Road Improvement Program Grant Agreement
Grant Terms and Conditions
SPs No 010-613-009, 010-596-014, 010-596-016, & 010-596-021,
tied to SPs 241-090-001, 241-020-003, 1002-124, 1008-113**

WHEREAS Carver County has applied to the Commissioner of Transportation for a grant from the Local Road Improvement Fund; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS the amount of the grant has been determined to be \$20,000,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, and will pay any additional amount by which the cost exceeds the estimate and will return to the Local Road Improvement Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April, 2026.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: IIJA Discretionary Grant Match Agreement for Highway 5 Expansion Project - Arboretum Area

RBA Number: 2026-366

Department: Public Works

Contact: Lyndon Robjert, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number: IIJA Match Agreement with MNDOT for Hwy 5 Expansion - Arboretum Area - 26-171

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Trunk Highway (TH) 5 expansion project is a major infrastructure initiative designed to expand Highway 5 from two to four lanes between Chanhassen and downtown Victoria. The project will deliver intersection enhancements, safety improvements for all users—including pedestrians and bicyclists—and upgraded crossings for regional trails. It is a key part of the Arboretum Area Transportation Plan, aiming to reduce congestion, improve safety, and connect local destinations while respecting environmental priorities.

A construction contract was awarded on December 16, 2025 to C.S. McCrossan Construction, Inc. for \$86,617,274.89. The total project cost, including all activities, is estimated at \$116,271,469.

The Highway 5 project limits include:

TH 5 from 0.08 miles east of CSAH 11 to 0.29 miles east of TH 41

TH 41 from 0.33 miles south of TH 5 to 0.49 miles north of TH 5

CSAH 13 from 0.05 miles north of CSAH 18 to 0.39 miles south of TH 7

The project has multiple funding sources, including \$5,338,833.00 in state general funds. These funds are administered under the IIJA Discretionary Grant Match Program by the MnDOT Office of State Aid. A grant agreement must be approved by the county before the funds can be utilized.

Action Requested:

Motion to adopt a resolution authorizing entering into Agreement #1061321 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal Funds (8 awards)	\$73,800,000.00
LRIP - State General Funds	\$20,000,000
City of Victoria	\$2,449,937
University of Minnesota	\$870,928
Carver County Transportation Sales Tax	\$6,261,771
and County State Aid Funds	\$5,338,833
State IIJA Match Funds	\$250,000
DNR Funds	\$7,300,000
Other State Funds	

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. IIJA Match Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: April 21, 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**State Funded Program for IIJA Discretionary Grant Assistance
Terms and Conditions**

**SP s No. 010-596-014 & 010-596-021, tied to SPs 010-613-009,
010-596-016, 241-090-001, 241-020-003, 1002-124, 1008-113**

WHEREAS, **Carver County** has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be **\$4,871,900.14** by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The proper County officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April, 2026.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: County Administrative IT Policy Updates
RBA Number: 2026-369
Department: Public Services - Information Technology
Contact: Peter Henschel, Chief Information Officer
Presenter:
Contract Name & Number:
Meeting Date: April 21, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Information Technology Department (IT) in the Public Services Division is recommending updating and adding policy language to standardize IT operations, implement best practices, clarify current language, and tighten compliance.

IT is recommending additions and changes to the Administrative Policy Manual. Policies impacted are the Cybersecurity Policy, IT Equipment Policy, and IT Software Policy. IT along with the County's Communication Department, are recommending a new policy, Public ADA Compliance and Digital Communications Policy.

See the attached policy review document for reference to the updates and new proposed policy language summaries. All policy changes and additions have gone through staff review.

Action Requested:

Motion to approve updates and additions to the IT section of the Administrative Policy Manual.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The policy updates do not have a direct impact on staffing or the budget.

Attachments:

1. Carver County Administrative Policy Changes - RBA Narrative

Carver County Administrative Policy Updates

Cybersecurity Policy

- **Summary:**
 - The County's Cybersecurity Policy outlines the responsibilities of all authorized users to protect county technology and information assets from unauthorized access, threats, and misuse, while following established procedures for incident response and secure system use. It also sets requirements for remote access, device restrictions, and mandatory employee security training to ensure the county's operations remain secure and resilient.
- **New Language:**
 - Carver County shall report cybersecurity incidents to the State based on MN Statute 16E.36.
 - PCI Compliance Training for employees
 - Employees handling credit card information require mandatory annual training.
- **Change:**
 - Cybersecurity Training - mandatory training requirement for employees from yearly to quarterly.

IT Equipment Policy

- **Summary:**
 - Carver County's Information Technology Equipment Policy outlines the responsibilities of employees and contractors to properly use, secure, and return county-issued technology to protect both equipment and sensitive data. It also establishes requirements for authorized software, mobile device usage, physical and data security.
- **New Language:**
 - Password/pins shall not be written down or accessible to others.

IT Software Policy

- **Summary:**
 - Carver County's IT Software Policy ensures that all software used on County systems is properly licensed, approved by Information Technology, secure, compatible with the County's technology environment, and used solely for official County business. It also requires departments to follow Information Technology's review and approval process for all software, prohibits unauthorized or personal-use software, and outlines enforcement measures.
- **New Language:**
 - Single Sign-On (SSO) for software
 - Enhance security by using Carver County login authentication.
 - Required for all new software purchases.

- Divisions should work with IT on existing software that does not have SSO.
- **Change**
 - Policy exceptions may be granted by the CIO.

Public ADA Compliance and Digital Communications Policy (New)

- **Summary:**
 - Carver County's Accessibility Policy commits the County to ensuring that all public-facing digital content is usable by people of all abilities, aligning with federal, state, and industry accessibility standards. It outlines responsibilities for staff and divisions to create, maintain, and remediate digital materials to meet accessibility requirements, with oversight and support provided by County Communications and Information Technology Departments.
- **Key Requirements**
 - Digital content intended for public access must aim to meet WCAG standards, and any non-compliant public content must be identified and prioritized for remediation.
 - Divisions must ensure public digital content is accessible, remove or update non-compliant publicly posted materials.
 - Staff creating or managing public digital content require accessibility training and must use accessibility checkers before publishing.
 - The County Communication and IT Department will oversee policy compliance, provide training/resources, manage remediation processes, and support consistent countywide implementation.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: New Lower-Potency Hemp Edible Retail Registration for Minnesota Fine Wine & Spirits LLC

RBA Number: 2026-367

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

A Lower-Potency Hemp Edible Retail Registration application was received from Minnesota Fine Wine & Spirits LLC (Total Wine & More) located at 510 Lake Dr, Chanhassen, MN 55317. They received their Lower-Potency Hemp Edible Retailer License from Office of Cannabis Management effective March 12, 2026–March 12, 2027, and are seeking registration with Carver County because the City of Chanhassen has transferred Cannabis/Hemp Retail Registrations to Carver County.

Action Requested:

Approve Lower-Potency Hemp Edible Retail Registration for Minnesota Fine Wines & Spirits LLC. Issuance is subject to receipt of all required paperwork, fees paid, and all delinquent taxes paid.

Fiscal Impact:

Funding:	Amount Budgeted:
-----------------	-------------------------

--	--

Related Fiscal/FTE Comments:

The County's Ordinance limiting the number of Cannabis Retail Registrations does not apply to Lower-Potency Hemp Edible Retail Registrations.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Administrative Special Event Permit - St. Peter Lutheran Church Maifest Celebration

RBA Number: 2026-371

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #A20260029 - St. Peter Lutheran Church has requested a One-Time Administrative Special Event Permit for its annual Maifest celebration, scheduled for May 17, 2026, in Section 11 of Watertown Township. The event would be similar to previous years' experience and held entirely on church-owned property at 3030 Navajo Avenue, Watertown 55388 except for attendee parking, which would be located on 2530 Navajo Avenue, approximately half a mile north of the church property. Attendees would be transported to and from the parking area by volunteer drivers at a pick-up and drop-off point on the east side of the church property.

Festivities on the church property will take place from 10:00 AM to 3:10 PM and would include a worship service, German meal in the dining hall, children's games, a silent auction, and musical entertainment.

The applicant has submitted written permission from the neighbor for parking, along with invoices for portable restrooms and commercial water receptacles, proof of insurance, and the required liquor permits.

The Watertown Town Board has reviewed the request and expressed no objections.

Action Requested:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20260029) for the May 17, 2026, St. Peter Lutheran Church Maifest celebration.

Fiscal Impact:

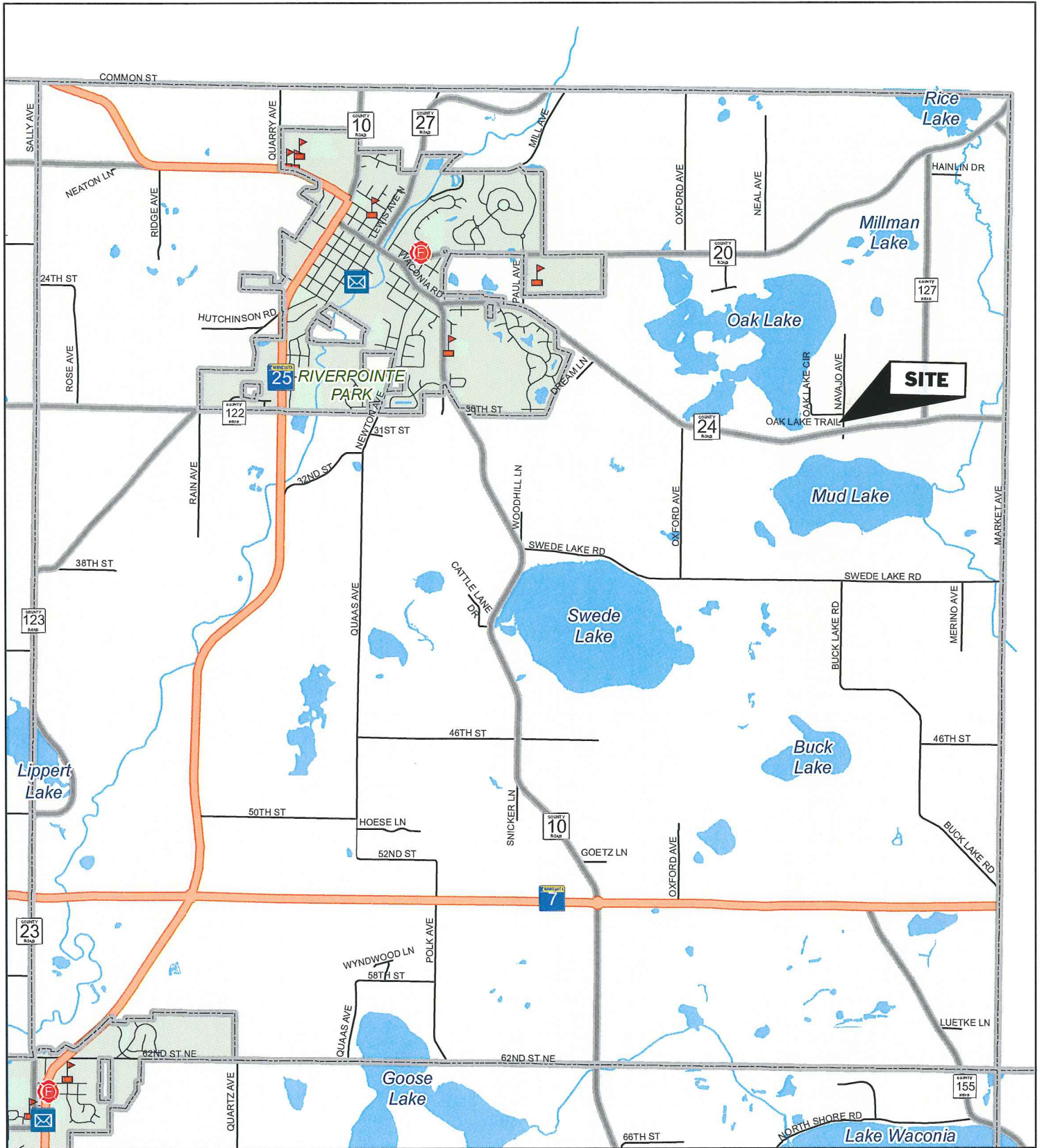
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Watertown Township Location Map
2. Maifest Certificate 2026 - DRAFT
3. Maifest 2026 Narrative
4. Maifest 2026 Site Plan (staff)
5. Maifest 2026 Parking Location Plan (staff)

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20260029

DATE ISSUED: 04/21/2026

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – MAIFEST CELEBRATION

This permit certificate is issued for the St. Peter Lutheran Church Maifest Celebration to be held on Sunday, May 17, 2026. The event will be held entirely on property owned by St. Peter Lutheran Church, except for attendee parking which will be done on 2530 Navajo Avenue. Attendees will be transported to and from the parking area by volunteer drivers at a pick up and drop-off point on the east side of the church property. Festivities at the property will run from 10:00 a.m. – 3:10 p.m. and includes: Worship service, German meal in the dining hall, children’s games, silent auction and music entertainment. This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**St. Peter Lutheran Church
C/O Ronald Gust Jr.
3030 Navajo Avenue
P.O. Box 508
Watertown, MN 55388**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Maifest Celebration event on Sunday, May 17, 2026. The event shall take place in Watertown Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the day of May 17, 2026.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) bathroom satellites available for the event.
4. The sponsors are responsible to clean up all excess trash and litter during and after the event.
5. Emergency vehicle access must be provided within the activity areas of the event.

6. Parking shall be provided as described in the application on the Penegor property approximately half a mile north of the church (PID # 10.0110110).
7. No parking shall be allowed on County Road 24. In the event of wet weather, the applicant is responsible for keeping County Road 24 clear of mud and debris.
8. The applicant shall submit a copy of the Certificate of Liability Insurance for the church to the Land Management Department prior to the event.
9. The applicant shall provide copies of the appropriate liquor licenses to allow for the serving of beer and brats for the event to the Land Management Department prior to the event.
10. The permittee shall inform adjacent residents, Watertown Town Board, City of Watertown and the Carver County Public Works Department of the date(s) in which the event will take place. (Notification shall be provided prior to the event.)

Lauren Whetstone
Land Management Planner

THIS CERTIFICATE IS ISSUED FOR SUNDAY, MAY 17, 2026, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder

Date

Attached To:

***Property outlined in attached site plans,
And PID #10-014-1500***

Two (2) acres of land in the Northwest quarter of Section 13-117-25 to be bounded as follows: To commence at the Northwest corner of said Section and run South on said Section line 31 rods; thence East 10 rods and five feet; thence North 31 rods; thence West 10 rods and five feet to the starting point.

Commencing at a point in the center of the road (now running through Section 13 of the Township 117 Range 25, known as the Watertown and Minnetrista road) on the West line of Lot 1 Section 13-117-25 and running thence South along the west line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West along the center of the Watertown and Minnetrista road to the place of beginning a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the west side of the above described tract. Also two (2) rods along the North side of said tract being now occupied as a public highway of land as a cartway. The remainder to contain one half (1/2) acre of land.

Commencing at a point 114 feet South of the center of the road (now running through Section 13 of the Township 117 Range 25 known as the Watertown and Minnetrista Road) on the west line of Lot 1 Section 13-117-25 and running thence South along the said West line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West on a line with the said road a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the West side of the above described tract of land as a cartway. The remainder to contain one half (1/2) acre of land.

Prepared by Land Management

St. Peter Lutheran Church

"Serving the Lord and the Community"

P.O. Box 508
Watertown, MN 55388

www.stpeterlc.org



2026 St. Peter Lutheran Church German Maifest

Sunday, May 17, 2026, 10am-3:10pm

The 2026 St. Peter German Maifest will provide a quality, fun cultural experience for all ages. We anticipate 1000+ guests in attendance.=

Advertisement with details of the day and temporary strong liquor permit are included along with insurance documentation.

2026 Maifest offers authentic German fare. All food will be prepared on property in our commercial grade kitchen. Schnitzel dinner, Bratwurst dinner, Apfelstudel & Pretzels will be served.

Attendee drop off will be on the east side of the property with parking being in a member's hay field 1/2 mile north on Navajo. Permission letter included in paperwork. Attendee drivers will be transported by a licensed St. Peter volunteer driver back and forth from the parking area.

There will be no entry allowed on the west side of the parking lot due to parking situations being changed.

The event in its entirety will last 5.5 hours.

The silent auction will be held in the church fellowship hall. There will be the maibaum raising ceremony and children's activities. Children's activities will be held on the north side of the property between the St. Peter garage and the rental house.

We will use only our own 20x30 tents for seating.

Tent seating will be offered as well as seating along the tree line on the east side of the parking lot & in front of the 20x30 tents.

German festival tables will be used for guest seating.

All alcoholic beverages will be served by St. Peter volunteers.

Alcoholic beverages will include-German beer, cider, canned wine, and RTD cocktails.

The Alpensterne Band from New Germany MN will provide the musical entertainment.

Bill Koncar will provide strolling accordion musik through out the festival grounds.

S.G. Edelweiss Schuhplattleres will perform authentic German & Austrian dances.

Guests will pass through the main food tent to pick up, order and pay for their meals.

Guests will be responsible for their own beer orders & pick up from the separate beer tent.

An open air Maifest Maket will be placed between the east side field line & the west side of the garage for guests to shop for gift & garden items.

Food service will operate out of a 20x30 cook/service tent.

Guests will dispose of their own garbage in strategically placed garbage cans throughout the property.

The beer/beverage tent will be set up to the east of the food tent & be a separate unit. Guests will be responsible for their own alcoholic beverage pick up.

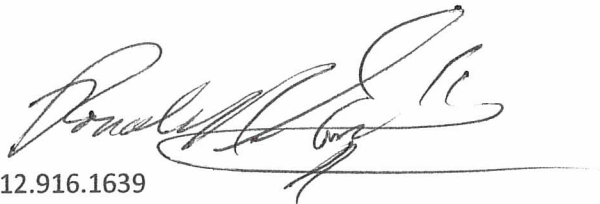
We will be renting a garbage dumpster from Republic Services/Randy's Sanitation-Delano MN.

We will be renting 1 regular & 1 handicap porta potties plus one hand wash station from Mini Biff, Hutchinson MN. The Church will also be open for restroom use and includes one men's one woman's and one mixed use restroom.

Liquor license is included in this packet.

Respectfully prepared by and submitted by,

Ronald R. Gust Jr. St. Peter Maifest Board 612.916.1639



2026 St. Peter Maifest schedule of events & sponsors

10am-German-Inspired WorshipService

11am-2:30pm-gewaltig Silent Auction

11am-3pm-Maifest Makers Markt

11am-3pm-FREE kids Spielplatz

11am-3pm-Food, Paulaner Bier, Wein, Cider & Pop

11am-12:00pm Alpensterne

12:00pm-12:30pm S.G. Edelweiss Schuhplattlers

12:30pm-1:30ppm Alpensterne

1:30pm-2:00pm S.G. Edelweiss Schuhplattlers

2:00pm-3:00pm Alpensterne

3:10pm Maibaumaufstellung

11am-3:00pm Bill Koncar-Roaming Accordionist

Sponsors-

Block sponsors

O'Brien Ornamental Iron Inc.

Watertown Fuel & Food

Beise Real Estate

Logo Sponsors-

Hendrick's Insurance

Mayer Lumber Co

Johnson Funerl Home

Sutherland's Nursery

Republic Services

Thrivent Financial-Peter Hess(will send new logo)

Five Technology Inc.

Harbor Wine & Spirits

Watertown/Spring Park Pharmacy

Market Place Foods Watertown

Newrez-Kevin Jaunich

B's on The River

Deutschland Meats

Bauman Financial /North Central insurance-Delano(waiting for logo)

Bold Red-

Vital Signs-Delano

Mackenthun's Fine Foods-Waconia
Gallopig Cabinets-Mayer
Mayer Lutheran School
Christ Community Lutheran School-Watertown

Bold Black-
Sports Cars Inc,-Norwood
Town & Country Glass-Waconia
Hollywood hesting & Air-Watertown
Dave's Town Club-Delano
Delano Floral & Gifts
Expert Asphalt-Watertown
Nut House Crazy Crafts-Delano
Jul Ann Hair Design-Navarre
Ox Yoke Inn-Lyndale

Small on bottom-
Taylor Meats-Watertown
Goose Lake Auto Parts-Waconia
Mound True Value Hardware
Rieder Meat Market-Delano
Coborn's-Delano
Mark E 3rd St Produce-Delano

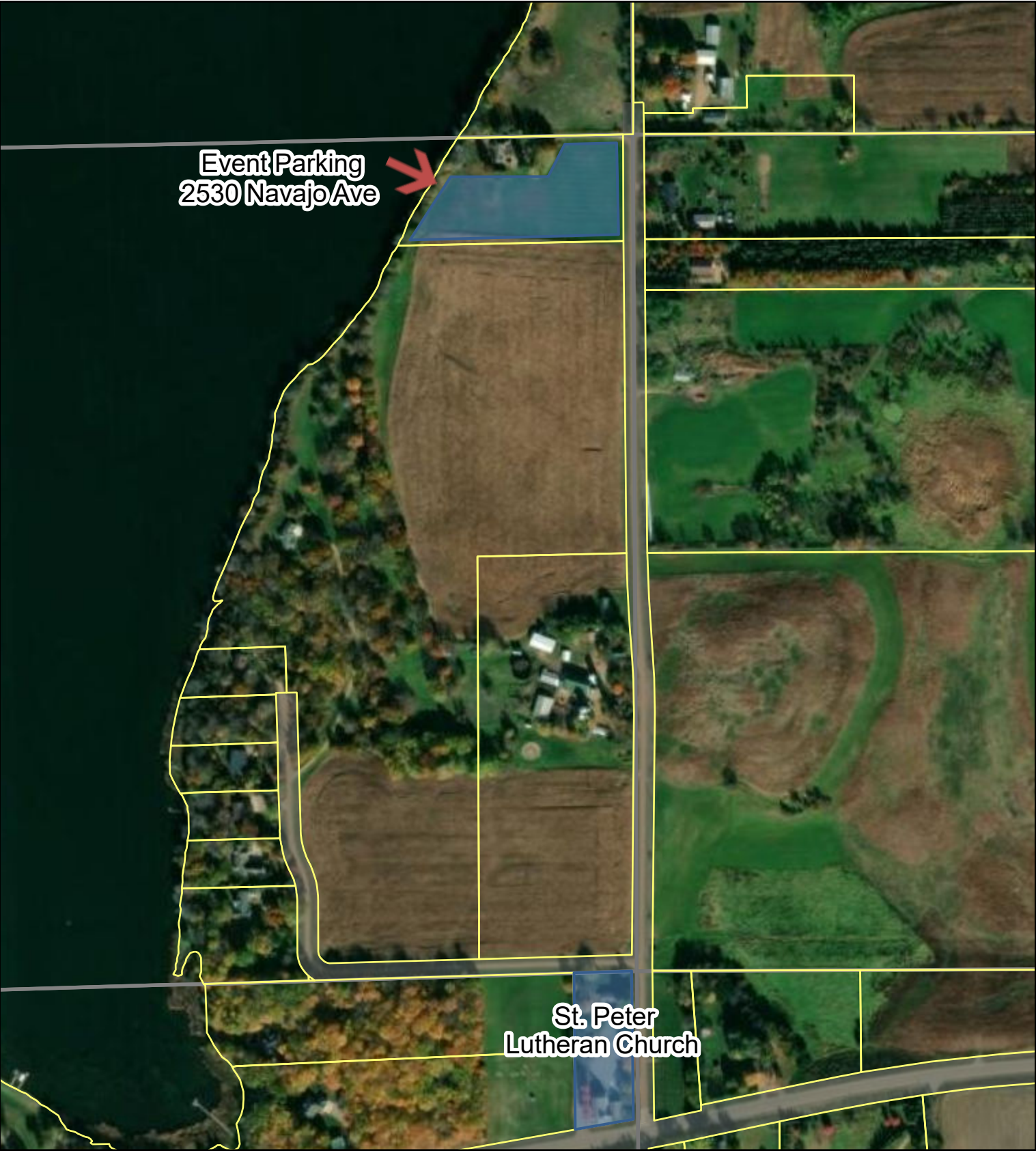
2026 MAIFEST SITE PLAN



Date: 4/8/2026
This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

- | | | |
|------------------------|------------------------|--------------------|
| Parcel | County Service Centers | Hospitals |
| City Township Boundary | City Halls | Park and Ride Lots |
| Right of Way | Town Halls | Mile Marker |
| Sections - Half | Libraries | Carver Schools |
| Fire Station | Post Office | Recreation_Trails |
| Boat Landings | | |

MAIFEST EVENT PARKING



Date: 4/6/2026
This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

- Parcel
- City Township Boundary
- Right of Way
- Sections - Half





Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Payment and acceptance of the Highway 40 - Belle Plaine Area project with Minger Construction, Inc.

RBA Number: 2025-2430

Department: Public Works - Program Delivery

Contact: Derek Maine, Senior Engineering Technician, 952-466-5216

Presenter:

Contract Name & Number: 24-073 Highway 40 Project - Belle Plaine Area

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County applied for and received a federal grant for Highway Safety Improvement Project funds for Highway 40 from Highway 25 to Highway 52, approximately 4.1 miles of Highway. This highway had existing safety concerns that were addressed with this project including steep slopes, poor sight lines, and tight curves.

The Highway 40 - Belle Plaine Area project was constructed by Minger Construction, Inc. Bids were opened and evaluated through a competitive process. Minger Construction provided the lowest bid of \$7,467,772.93, approximately 26% below the Engineers Estimate of \$10,097,255.35.

The project is now complete. The final contract cost is \$8,317,676.56. The final payment to close out this contract is \$260,911.52.

Action Requested:

Motion to adopt a resolution to make the final payment of \$260,911.52 to Minger

Construction Inc for the Highway 40 - Belle Plaine Area project.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal HSIP	\$1,989,000
CSAH Regular Funds	\$1,000,000
County Funds	\$2,437,899.56
Wheelage Tax	\$1,000,000
Transportation Advancement Account (TAA)	\$1,890,777

Related Fiscal/FTE Comments:

Included in the current budget in Fund 32 of the Road and Bridge budget.

Attachments:

1. Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 04/21/2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Highway 40 Project – Belle Plaine Area
FINAL PAYMENT**

WHEREAS, the construction of the Highway 40 Project – Belle Plaine Area has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April, 2026.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to Settlement Agreement for Right of Way Acquisitions for the Highway 10/41 Project

RBA Number: 2026-401

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The 2024-2026 construction seasons include the Highway 41/10 Project, which is the reconstruction and expansion of Highway 10 to a four-lane highway and includes several roundabouts. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On February 6, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. On May 7, 2024, the county board gave Public Works staff direction on last written offers. On May 22, 2024 the County filed the petition for use of eminent domain and the hearing on the petition occurred on July 17, 2024. On August 22, 2024, the County received title and possession through eminent domain on six parcels.

Construction is currently ongoing. During work on the project an existing underground sprinkler system was impacted on Parcel 7 that was not included in the scope of the acquisition, The owner of acquisition parcel 7 paid a private contractor for the repair of the additional impacts.

With this Amendment, the County will reimburse the owner (PID #: 30.6080010, Parcel 7) for the cost of the repair in exchange for a release of all claims against the County arising from the Additional Impacts.

Action Requested:

Motion to adopt a resolution to approve a right of way acquisition amended settlement for the Highway 10/41 Project for the property located at PID #: 30.1710030, Project Parcel 7.

Fiscal Impact:

Funding:	Amount Budgeted:
Sales Tax Funding	\$1,559.29

Related Fiscal/FTE Comments:

Included in the current budget in Fund 32 of the Road and Bridge budget.

Attachments:

1. 178820_Hwy 41-10_Resolution Authorizing Amended Settlement 4-21-26 Meeting

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 21, 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Parcel 7 Owner for Settlement of Acquisition and Claims Arising from the Highway 41/10 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County undertook to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project (“Project”); and

WHEREAS, pursuant to Board Resolution No. 49-24, to complete the Project the County acquired, among other things, the Parcel 7 easements described in Exhibit A attached hereto (“Acquisition”) from the owner of Parcel 7 (“Owner”); and

WHEREAS, the County obtained an appraisal from a licensed real estate appraiser to appraise the Acquisition and advised the Owner of its right to secure its own appraisal and be reimbursed therefore subject to the rules and limits of Minnesota Statutes § 117.036, Subd. 2; and

WHEREAS, on or about July 19, 2024, the County and the Owner entered into a Stipulation of Settlement Agreement (“Settlement Agreement”) to resolve all claims arising from the Acquisition and the Project; and

WHEREAS, after the parties entered into the Settlement Agreement, during work on the Project an existing underground sprinkler system was impacted on Parcel 7 that was not included in the scope of the Acquisition (“Additional Impacts”); and

WHEREAS, the Owner of Parcel 7 paid a private contractor for the repair of the Additional Impacts; and

WHEREAS, the County and the Owner wish to enter into an Amendment to Stipulation for Settlement Agreement (“Amendment”) in full and final settlement of all claims the Owner has or could have made against the County arising from the Acquisition, the Project, and the Additional Impacts; and

WHEREAS, pursuant to the Amendment, the County will re-imburse the Owner the sum of \$1,559.29 in exchange for a release of all claims against the County arising from the Additional Impacts.

NOW, THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into the Amendment in the name of the County of Carver for the Project.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on April 21, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April, 2026

Dave Hemze

County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 41/10 Project

Carver County Public Works No. 178820

**Property Tax Identification No. 30.0050400; Abstract and Torrens
Parcel Number: 7**

Fee Owner(s): **Chaska Grandview Owner's Association, Inc**

Property Address: 1475 White Oak Dr, Chaska, MN 55318

Property: Abstract

Legal Description of Property:

Outlot A, Grandview 5th Addition

**Legal Description of Portion of Property To Be Encumbered Herein By Permanent Easement For Road
Right of Way Purposes:**

PE Parcel 7 of CARVER COUNTY RIGHT OF WAY PLAT NO. 36, according to the recorded plat thereof, Carver County, Minnesota.

**Description of Portion of Property To Be Encumbered Herein By Temporary Easement For Construction
Purposes:**

TE Parcel 7, a Temporary Easement Parcel forming and being a part of Parcel 7, as shown on CARVER COUNTY RIGHT OF WAY PLAT NO. 36, according to the recorded plat thereof, Carver County, Minnesota.

Term of Temporary Easement:

The temporary easement will expire upon completion of construction of the Project Improvements and related activities, within and adjacent to the temporary easement, as determined in writing by the County Engineer, or on June 30, 2027, plus the optional term of extension provided in the temporary easement, whichever occurs first.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Highway 212 Project - Dahlgren Township Settlement Repair – Revised Change Order No. 17 Amount

RBA Number: 2026-404

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Carver County Public Works and the Minnesota Department of Transportation (MnDOT) completed the Highway 212 project in Dahlgren Township. After the project was completed and opened to traffic, unanticipated soil movement beneath the highway resulted in continued pavement settlement, requiring a permanent repair. Carver County and MnDOT staff previously directed a temporary repair (mill and overlay) and determined that the permanent repair would be addressed by a separate change order once the long-term repair approach was determined.

This work is being administered as Change Order No. 17 for Permanent Settlement Repair on eastbound Highway 212 in Dahlgren Township (repair area just west of Highway 43). The Engineer has directed the prime contractor, Mathiowetz Construction Company, to complete the permanent repair in accordance with revised plans and field direction. The permanent repair work will occur during the summer months of 2026.

To maintain traffic during construction, the contractor will install two crossovers to shift traffic and maintain the flow of vehicles through the work zone. During the settlement

repair work, the existing two lanes in each direction will be reduced to one lane in each direction.

MnDOT allocated \$3.2 million (incorrectly shown as \$3.3M on the March 10, 2026 agenda item) toward this settlement repair effort from excess FY2025 state highway funding and addressed this through an amendment to the cooperative construction agreement in July 2025 (previously approved by the County Board). Because the original award resolution only authorized the County Engineer (or designee) to enter into change orders less than \$500,000 (with an aggregate cap of \$1,000,000), Board action is required to authorize approval and execution of this revised change order amount.

On March 10, 2026, the County Board approved Change Order No. 17 in the amount of \$3,538,559.40. Since that approval, MnDOT and the contractor completed additional review of the cost details for this work and identified additional missed costs that were not included in the prior total. These additions are primarily related to fuel cost increases and labor/wage cost increases associated with completing the settlement repair work. MnDOT's updated change order documentation revises the net Change Order No. 17 amount to \$3,783,706.04, which is an increase of \$245,146.64 over the amount previously approved by the County Board.

Action Requested:

Motion to authorize the Carver County Engineer, or his designee, to approve and execute Change Order No. 17 for the Highway 212 Project – Dahlgren Township with The Mathiowetz Construction Co. for the permanent settlement repair on eastbound Highway 212 associated with unanticipated soil movement, in the revised amount of \$3,783,706.04 (replacing the previously approved amount of \$3,538,559.40) to account for additional fuel and labor cost items identified after the March 10, 2026 Board action, and authorize the appropriate County officials to execute any documents necessary to implement the change order, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MnDOT SRC Funds	\$3,200,000
Transportation Sales Tax	\$583,706.04

Related Fiscal/FTE Comments:

Included in the current budget in Fund 32 of the Road and Bridge budget.

A separate amendment to the cooperative agreement between MnDOT and Carver County was executed in July 2025 in order to allocate the \$3.2M of additional MnDOT funding towards this work.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of Construction Contract for 2026 Pavement Marking Project

RBA Number: 2026-361

Department: Public Works - Program Delivery

Contact: Drew Pflaumer, Transportation Planning Manager - Program Delivery

Presenter:

Contract Name & Number: 2026 Pavement Marking Project (26-188)

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Background

This contract covers annual maintenance striping of latex, epoxy, ground-in wet reflective, and thermoplastic pavement markings. Last year these components were advertised and contracted individually. Due to near complete overlap in bidders, the four components were advertised together as a single project for 2026, significantly reducing staff time allocated to project and contract creation and administration.

Bidding Process

To ensure competitive pricing, Carver County solicited bids for the 2026 Pavement Marking Project. Bids were opened on March 30, 2026, with two (2) contractors submitting proposals. The engineer's estimate for the project was \$471,166.55, and all bids were reviewed for compliance with bidding requirements.

The lowest responsible bid was submitted by Sir Lines-A-Lot, LLC at \$488,233.13, which is 3.6% above the engineer's estimate. This bid meets all required specifications.

Bid Results

Bidder Name	Total Amount (\$)	% Variance from Engineer's Estimate
Sir Lines-A-Lot, LLC	\$488,233.13	+3.6%
Safety Signs	\$626,155.97	+32.9%

Public Works staff is recommending the award of this contract to Sir-Lines-A-Lot, LLC.

Action Requested:

Motion to adopt a resolution awarding the construction contract for the 2026 Pavement Marking Project to Sir Lines-A-Lot, LLC in the amount of \$488,233.13, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	\$340,834.13
County Program Aid	\$147,399

Related Fiscal/FTE Comments:

Included in current Fund 32 Road and Bridge budget.

Attachments:

1. Resolution Construction Contract 26-188

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April, 21 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Awarding of the 2026 Pavement Marking Project, Carver County Contract 26-188

WHEREAS, the County Engineer has secured and designated funding for the 2026 Pavement Marking Project] (“Project”), Carver County Contract 26-188 (“Contract”), in the current fiscal year Road and Bridge budget; and

WHEREAS, on Tuesday, March 31, 2026 at 1:30 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two] (2) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Sir Lines-A-Lot, LLC	\$488,233.13	+3.6%
Safety Signs	\$626,155.97	+32.9%
<i>Engineer's Estimate</i>	<i>\$471,166.55</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Sir Lines-A-Lot, LLC of Sir Lines-A-Lot, LLC of Edina, Minnesota (“Prime Contractor”), is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the County Engineer, or his designee, to award the Contract and send a notice of award letter and said Contract to the Prime Contractor for the Project; and

BE IT FURTHER RESOLVED that upon award of the Contract by the County Engineer, or his designee, the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into the Contract with the Prime Contractor, in the name of the County of Carver for the construction of the Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders or change orders on behalf of Carver County for the Project. The approval of the Carver County Engineer, or his designee, of said work orders or change orders is limited to an amount less than twenty five thousand dollars (\$25,000) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract

changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned Project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this [XXth] day of [Month], [20XX].

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Carver County Health and Human Services: Cremation and Burial Policy

RBA Number: 2026-368

Department: Health & Human Services - Income Support

Contact: Kate Probert, Income Support Manager, 952-361-1713

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Health and Human Services (CCHHS) has completed a comprehensive update to its Cremation and Burial Policy. The Cremation and Burial Policy was due for review, as it was last updated and approved in 2022.

The revision ensures full compliance with Minnesota Statutes §§ 261.035 and 256.935 and clarifies eligibility criteria, asset and income definitions, payment structure, and County responsibilities related to providing burial or cremation services for residents without adequate financial means. The update does not increase County financial assistance amounts; it modernizes language, updates definitions, aligns procedures with current practice, and improves administrative clarity. These technical updates will support consistent application of the policy.

Policy governs the County's statutory obligation to provide cremation or burial for Carver County residents where a lack of sufficient financial resources can be verified. Eligibility remains based on household income at or below 200% FPG and review of assets, insurance proceeds, and responsible relative contributions. The County's financial

assistance amount for cremation or burial has not changed and remains capped at \$3,600, consistent with prior policy, which is compatible with amounts paid by other Minnesota counties.

The related Cremation and Burial Assistance Application was updated concurrently for alignment with the updated Policy.

Action Requested:

Motion to approve the revised Carver County Health and Human Services Cremation and Burial Policy and authorize its implementation effective immediately upon County Board approval.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The amount of funding did not change or increase. The funding is already in the approved CCHHS 2026 budget. This RBA is for technical updates to an already established policy.

Attachments:

1. Carver County Health and Human Services Cremation and Burial Assistance Application April 2026 Final Draft
2. Carver County Health and Human Services Cremation and Burial Policy April 2026 final draft



**Carver County
Health and Human Services**

Human Services Building

602 East Fourth Street • Chaska, MN 55318-2102

**CARVER COUNTY HEALTH AND HUMAN SERVICES
CREMATION AND BURIAL ASSISTANCE APPLICATION**

Revised: April 2026

Please accept Carver County's deepest condolences on your recent loss.

Eligibility for this financial assistance is for decedents whose household income is at **200%** or below of the Federal Poverty Guidelines (FPG). Please note that you will be asked to provide income and asset information for the decedent and the decedent's spouse (if applicable), along with information about other responsible relatives' ability to pay. Pursuant to MN Statute § 256.935, Carver County's burial assistance program will pay for cremation, or burial, and internment if the spouse or next of kin does not want to take possession of the decedent's ashes, up to a pre-determined maximum amount. If cremation is not in accordance with the decedent's faith tradition, this must be indicated on the final page of this application.

The application should be completed by the decedent's spouse (if applicable), next of kin (decedent's closest living relative) or legal representative (if applicable) prior to making funeral or final disposition plans. If none of the aforementioned individuals can be contacted, then this application may be submitted by the Funeral Director of the funeral home wherein the decedent is located.

It is imperative that this application is submitted in a timely manner, is complete and is true and accurate to the best of the applicant's knowledge. Carver County reserves the right to deny any and all incomplete applications. For further clarification regarding the terms used within this application, applicants should thoroughly review and refer to the Carver County Cremation and Burial policy. Undefined terms shall take on their plain meaning and be in accordance with current Minnesota law.

Applications may be submitted to Carver County through one of the following means:

1. Via fax at 952-361-1660
2. Via email at HHSCountyBurial@CarverCountyMN.gov
3. In person at:

Carver County Government Center
Health and Human Services - Income Support Department
602 E. Fourth Street
Chaska, MN 55318

If an applicant has questions about the process, please contact Carver County Health & Human Services at 952-361-1600.

Part 1: The Decedent

First Name Middle Name Last Name

Date of Birth Date of Death Social Security Number

Address (residence): _____

Legal Marital Status at time of death (check one):

☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Single

If married, name of spouse: _____

Was the Decedent receiving any other type of public assistance at the time of their death?

☐ Yes ☐ No ☐ Unknown

Did the Decedent have a prepaid burial, cemetery lot or final disposition plan prior to death?

☐ Yes ☐ No ☐ Unknown

If yes to the previous question, please provide further information including the location for final disposition, intent (cremation or burial) and how much money was allocated by Decedent for said plan:

Part II: Funeral Home and Decedent's final resting place

Name(s) and contact information for Funeral Home and Cemetery:

Part III: The Applicant

Name of applicant:

First Name

Middle Name

Last Name

Address

Phone

Email

Relationship of Applicant to Decedent (check all that apply):

☐ Spouse ☐ Next of Kin ☐ Legal Representative ☐ Friend ☐ Funeral Director

Are you financially able to contribute to Decedent's final disposition/funeral?

☐ Yes ☐ No ☐ Not Applicable

If yes to the previous question, how much are you able to contribute? \$ _____

To the best of your knowledge, how much can Decedent's relatives contribute? \$ _____

Note: Family/relatives may contribute up to \$500 towards items not covered by Carver County

Part IV: Decedent's Assets

This section pertains to the Decedent's assets and available resources. Since this assistance is intended for Carver County residents that have died without adequate financial means, it is important for Carver County to ascertain the financial need of all those that apply. Please be sure to fill out the following table as fully and accurately as possible and provide verification of each asset. **Please note that all approved applications for this program, along with total County funds expended, are turned over to the Health & Human Services Collections unit for recovery of any available assets.**

	YES	NO	Financial Institution and Account # (if applicable)	Value at date of death
Life insurance & annuities				
Beneficiary of life insurance				
Prepaid burial/burial trust fund				
Burial Plot				
Cash on hand/savings in home				
Cash Apps: Venmo, PayPal, Zelle, etc.				
Checking Account(s)				
Savings Account(s)				
Safety Deposit Box				
Stocks, Bonds, Savings Certificates				
Vehicles				
Home/real estate property				
Memorials				
Trust Funds				
GoFundMe or other crowd funding accounts				
Other property, including but not limited to boats, recreational vehicles, vacation or rental properties				

Part V: Spouse Assets

If the Decedent's spouses' assets are unknown, simply write "unknown" in the "Current Value" section of the corresponding chart. Please fill out the chart to the best of your knowledge and provide verification of each asset.

	YES	NO	Financial Institution and Account # (if applicable)	Current Value
Beneficiary of decedent's life insurance				
Cash on hand/savings in home				
Cash Apps: Venmo, PayPal, Zelle, etc.				
Checking Account(s)				
Savings Account(s)				
Safety Deposit Box				
Stocks, Bonds, Savings Certificates				
Vehicles				
Home/real estate property				
Memorials				
Trust Funds				
GoFundMe or other crowd funding accounts				
Other property, including but not limited to boats, recreational vehicles, vacation or rental properties				

Part VI: Decedent's Household Income

In order to determine eligibility for this financial burial assistance, information is needed on the income of the Decedent and Decedent's spouse (if applicable). If you are not Decedent's spouse or next of kin, please complete the following section as it pertains to Decedent only.

Is the Decedent's household at or below 200% of the Federal Poverty Guideline? (see chart below) ☐ Yes ☐ No ☐ Unknown

200% of Federal Poverty Guideline - 2026

Family Size	Monthly Income	Annual Income	Family Size	Monthly Income	Annual Income
1	\$2,666	\$31,920	5	\$6,446	\$77,360
2	\$3,606	\$43,280	6	\$6,993	\$88,720
3	\$4,553	\$54,640	7	\$8,340	\$100,080
4	\$5,500	\$66,000	8	\$9,286	\$111,440

Was the Decedent employed at the time of their death? ☐ Yes ☐ No ☐ Unknown

If yes to the previous question, Decedent's annual income: \$ _____

Is the Decedent's spouse employed? ☐ Yes ☐ No ☐ Unknown

If yes to the previous question, spouse's annual income: \$ _____

Number of Decedent's dependents: _____

Note: "dependent" is a spouse without an income of their own, or a child under the age of 18 who was a member of the Decedent's household

Part VII: Rights and Responsibilities

Please carefully read the following statements. After carefully reading the following statements, please sign below to indicate that you have read and understand the statements. Please refer to Carver County's Cremation and Burial Policy if you have any questions (available on Carver County's website here: CarverCountyMN.gov). If you have further questions, you may direct them to Carver County's Health and Human Services - Income Support department.

- I attest that the above statements are true and that I am aware that false reporting of assets or financial responsibility may be prosecuted as fraud.
- I understand that all cremations and burials must receive prior written approval.
- I understand that Carver County's burial assistance program will pay for cremation, or burial and internment if the spouse or next of kin does not want to take possession of the decedent's ashes, up to a pre-determined maximum amount.

- I understand that pursuant to MN Statute § 256.935, no cremation, burial or funeral expenses shall be paid by Carver County if the estate of the decedent is sufficient to pay for such expenses, or if the decedent's spouse is able to pay such expenses.
- I understand that the decedent's family may only contribute up to \$500 towards funeral expenses for accessory items not covered by Carver County, including but not limited to: flowers, programs, death certificate, obituary and food.
- I understand that the decedent must be a resident of Carver County and/or Carver County must be the county of financial responsibility for the decedent.
- I understand that any and all resources of the decedent will be reviewed and applied towards cremation/burial, funeral, or final disposition, including resources owned jointly or available inheritance by the decedent's spouse or next of kin. A financial claim will be filed towards the decedent's estate by Carver County. If resources are discovered following payment to the funeral home, the financially responsible individual will be billed for these services.

By signing below, I also give permission to discuss the cremation, burial, funeral, or final disposition with the above funeral home and Carver County.

Printed Name: _____

Signature: _____

Date: _____

☐ By checking this box, I proclaim that cremation is not in accordance with the decedent's practicing faith tradition.



**Carver County
Health and Human Services**

Human Services Building

602 East Fourth Street • Chaska, MN 55318-2102

**CARVER COUNTY HEALTH AND HUMAN SERVICES
CREMATION AND BURIAL POLICY**

Revised: April 2026

Minnesota law requires that when a Carver County resident dies without adequate financial means to provide for their funeral, burial or final disposition, Carver County shall pay for the cremation of the decedent's remains and burial or internment, unless the next-of-kin takes possession of the ashes. If cremation is not in accordance with the decedent's faith tradition, then Carver County shall provide for a burial and funeral. Assistance through this program is provided up to a pre-determined maximum amount.

See Minn. Stat. §§ 261.035, 256.935.

Carver County will determine eligibility for burial assistance according to the procedures set out below, which shall include a determination of whether the decedent had contracted for any prepaid funeral arrangements. Policies pertaining to burials are at the discretion of the County Board of Commissioners to the extent that they do not conflict with special provisions in state law for Minnesota Family Investment Program (MFIP) burials. A burial is considered an MFIP burial if the decedent was a recipient of MFIP at the time of death. Otherwise, the assistance is paid for using all county levy funds.

Carver County will not provide payment for individuals who are not the financial responsibility of Carver County. If another county is financially responsible for the individual, the funeral home must communicate directly with that county and follow its burial policy.

In the event Carver County pays for expenses of a cremation, funeral, burial and/or final disposition, Carver County shall have a financial claim against the decedent or the decedent's estate to recover the costs expended for the cremation, funeral, burial and/or final disposition. See Minn. Stat. §§ 261.04, 256.935, 524.3-805

Eligibility

Household income must be at or below **200%** of the Federal Poverty Guidelines (FPG) to be eligible for burial assistance. Household size includes decedent, living spouse, and any minor child(ren) living in the home.

200% of Household Poverty Level in 2026

Household Size	Monthly Income	Annual Income
1	\$2,666	\$31,920
2	\$3,606	\$43,280
3	\$4,553	\$54,640
4	\$5,500	\$66,000
5	\$6,446	\$77,360

Final Draft April 2026

Income of the decedent and/or responsible relative includes the following:

- *Earned Income*: If the decedent was employed and had a life insurance policy, the life insurance benefit is considered an asset available to pay for funeral costs; and/or
- *Income of Responsible Relative (spouse or parent of a minor child)*: If the responsible person is employed, this must be indicated in the application. All their income, unless otherwise excluded, is counted towards meeting the income limit test; and/or
- *Unearned Income*: Sources of countable unearned income include, but are not limited to, unemployment benefits, worker's compensation payments, trust payments, etc. Public assistance payments such as MFIP, General Assistance (GA), Minnesota Supplemental Aid (MSA), Supplemental Security Income (SSI) do not count towards unearned income; and/or
- *RSDI and VA benefits*: These are sources of unearned income that become an asset if there are remaining funds after death; and/or
- *Rental income from property owned by the decedent and/or spouse*: The rental income belongs to the estate and is therefore available for burial expenses.

Assets

All available assets are counted even if the decedent or responsible relative is on a Public Assistance program. Evaluation of all assets will be completed by Carver County to determine if they are available.

Excluded Assets

A surviving spouse will be allowed to keep no more than \$3,000 of their own assets to maintain themselves in the community. A surviving family will be allowed to keep no more than \$1,500 per surviving family member to maintain their family in the community. These amounts will be excluded for the purpose of determining eligibility.

Payment

Carver County requires written pre-approval for all cremation, funeral, burial and/or final disposition assistance payments. Carver County will not reimburse expenses once paid to the funeral home. An exception may be made if the individual's faith tradition requires immediate burial and does not allow for pre-approval of the burial assistance. Carver County's maximum assistance payment is **\$3,600**. Families may contribute up to \$500 towards expenses not paid for by Carver County (see below section, "Expenses Not Covered," for those types of expenses).

Itemized Invoice

The Funeral Home must provide Carver County with a detailed, itemized invoice before any payment is authorized. Unless the decedent's faith tradition opposes cremation, cremation will be the authorized service.

Direct Cremation		Traditional Burial	
Professional Services	\$1,800.00	Professional Services	\$1,800.00
Cremation Fee and container	\$ 750.00	Casket	Actual, up to \$500.00
Casket rental or purchase may not be a separate or added fee		Vault/Grave Liner	Actual, up to \$550.00
		Cemetery lot and opening/closing	Actual invoice
		Transportation per loaded mile	\$1.75 per mile, not to exceed 150 miles
Total cost for cremation not to exceed	\$2,550.00	Total cost for traditional burial not to exceed	\$3,600.00

Expenses Not Covered

Carver County will not pay for accessory services or items such as flowers, honorariums, music, processions, clothes, printed material, food, obituaries, death certificates, or other such items. The family may contribute up to \$500 *of their own funds to purchase these listed items.*

Approval or Denial of Application

Carver County will attempt to process the burial assistance application and determine whether to approve or deny said application within two (2) business days, but it may take up to (5) business days if additional information is required. Once the decision is made to approve or deny the application, the applicant and Funeral Director will be notified in writing of the decision.

County Collections

If Carver County pays for burial assistance, Carver County will initiate all lawfully permitted collection efforts.

A financial claim will be filed against the estate of the decedent for any funds expended by Carver County. It is understood that all resources (including but not limited to the balance of checking/savings accounts) of the decedent shall be remitted to Carver County Health and Human Services to offset the expenses of county burial costs. If the decedent is entitled to death benefits from any source, the benefits will be collected by Carver County.

Carver County reserves the right to modify this policy at any time.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreement with Finario Corp.
RBA Number: 2026-403
Department: County Attorney
Contact: Lynn Walters, Assistant County Attorney - Civil Division
Manager, 612-286-5389
Presenter:
Contract Name & Number:
Meeting Date: April 21, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Carver County Public Works previously contracted with Finario Corp. ("Finario") for access to a web-based software application to assist with capital investment planning by Public Works. Carver County terminated the agreement with Finario after the second year. Finario subsequently brought a demand for arbitration through the American Arbitration Association, seeking to recover additional fees from the County. The Carver County Attorney's Office has been defending this arbitration matter, and has negotiated a settlement with Finario that contemplates payment by Carver County of \$15,000.00 to settle all claims made by Finario.

Action Requested:

Motion to adopt the attached resolution, approving the settlement agreement with Finario, delegating authority to the Carver County Attorney's Office to execute the settlement agreement on behalf of Carver County, and authorizing payment to Finario in the amount of \$15,000.00.

Fiscal Impact:

Funding:	Amount Budgeted:
Carver County Public Works Budget	\$15,000

Related Fiscal/FTE Comments:

\$15,000 will be paid out of Public Works budget.

Attachments:

1. Resolution Settlement with Finario Corp

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: 4-21-26
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

A RESOLUTION

**Authorizing County staff to take all steps and execute all necessary documents
to enter into settlement of contract-related arbitration matter with Finario Corp.**

WHEREAS, Carver County had a previous contractual relationship with Finario Corp. (“Finario”) which allowed Carver County Public Works to access and use a web-based software application to assist with capital investment planning; and

WHEREAS, Carver County terminated the contract with Finario after year two of the agreement; and

WHEREAS, Finario made a Demand for Arbitration with the American Arbitration Association, seeking additional fees from the County (the “Finario Arbitration”); and

WHEREAS, the Carver County Attorney’s Office has defended the Finario Arbitration and has negotiated a settlement of all claims in the Finario Arbitration; and

WHEREAS, Carver County Public Works has agreed to fund the payment contemplated by the settlement through its budget.

NOW, THEREFORE, BE IT RESOLVED, that the settlement agreement negotiated in the Finario Arbitration, which contemplates a payment to Finario that will be funded by the Carver County Public Works Division, is approved by the Carver County Board of Commissioners;

BE IT FURTHER RESOLVED, the Carver County Board of Commissioners authorizes the Carver County Attorney’s Office to execute the settlement agreement with Finario on behalf of Carver County; and

BE IT FURTHER RESOLVED, the Carver County Board of Commissioners authorizes the payment of \$15,000 to Finario Corp. in settlement of the Finario Arbitration matter.

YES	ABSENT	NO

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of _____, 2026.

Dave Hemze County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreement for Right of Way Acquisitions for the Highway 212 Project - Dahlgren Township

RBA Number: 2026-405

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The 2021 and 2022 construction seasons included the construction and realignment of Highway 212 from just west of Highway 11 in the City of Carver to just east of Highway 36 to the east of Cologne. In order to complete the project, additional right-of-way was needed from landowners along the project corridor. Appraisals were completed by a certified appraiser and offers made to the property owners impacted by the project. Property acquisitions were achieved by settlement agreements or eminent domain.

The project is now substantially complete, but some additional work is necessary to address pavement settlement, requiring a permanent repair. And to complete the repair, an additional temporary construction easement is needed to perform the work.

On December 16, 2025 the County Board of Commissioners authorized offers based on a minimum damage acquisition report to compensate for the additional temporary construction easement.

Staff have reached a recommended settlement for the additional temporary construction

easement with the following property owners located at PID#: 04.0150900.

Action Requested:

Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 212 Project - Dahlgren Township for the properties located at PID #: 04.0150900.

Fiscal Impact:

Funding:	Amount Budgeted:
County Sales Tax	\$13,500
MnDOT SRC	\$13,500

Related Fiscal/FTE Comments:

Included in current Fund 32 Road and Bridge budget. The amounts shown reflect the remaining net payment to be made to the property owner.

Attachments:

1. 4-21-26 Resolution Authorizing Settlement of Compensation

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 21, 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for US 212 Project – Dahlgren Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for expansion to a four-lane highway as part of the US 212 Project – Dahlgren Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of Expanding the roadway to 4 lanes as part of the US 212 Project - Dahlgren Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on April 21, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April 2026

Dave Hemze

County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

US 212 Project – Dahlgren Township

Carver County Public Works No. 178825

Property Tax Identification No. 04.0150900

Parcel Number(s): 27

Fee Owners: Estate of Maxine F. Buckentine

Property Address: Vacant Land, Highway 212, Cologne MN 55322

Subject property being acquired for temporary construction easement contains **152,289 sq. ft.**, more or less.
\$12,791.96

Previous Damages to drain tile.
\$14,208.04

Current Net Payment Total.
\$27,000.00

Future damages for drain tile, to be reimbursed with receipts up to the amount of:
\$20,000.00



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska

RBA Number: 2026-407

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: April 21, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Augusta Ball Club, 5950 Hampshire Rd, Chaska has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for May 29th-May 31st, 2026 and an event for October 3rd, 2026. These are for events they hold annually. The event will be held at the meeting house and pavilion. The officers are Bill Boecker (President); Travis Schreier (Vice-President); Chris Huffman (Secretary); Julie Eiden (Treasurer). There are no delinquent taxes on this property.

Action Requested:

Motion to approve the 1-Day to 4-Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for May 29–31, 2026 and October 3, 2026.

Fiscal Impact:

Funding:	Amount Budgeted:
-----------------	-------------------------

--	--

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Grant Approval: MN DNR No Child Left Inside Program
RBA Number: 2026-360
Department: Public Works - Parks
Contact: Samuel Pertz, Parks & Trails Supervisor, 952-466-5253
Presenter: Samuel Pertz, Parks & Trails Supervisor
Contract Name & Number:
Meeting Date: April 21, 2026
Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Outdoor Recreation team within the Parks Department identified a grant opportunity through the Minnesota DNR that could strengthen the County's delivery of outdoor recreation services. A grant application was prepared and submitted in 2025, and Carver County was recently notified of the awarded funding.

This grant program is designed to expand and enhance outdoor education efforts that connect youth with the outdoors. Initially funded by the Minnesota Legislature in 2019 and renewed in 2021, 2023, and 2025, the program is supported by the State of Minnesota General Fund and the Heritage Enhancement Account of the Game and Fish Fund.

Carver County's award of \$4,500 will be used to purchase essential equipment that supports public ice fishing programming—an area of growing emphasis for the Department as winter snow conditions become increasingly unreliable.

Action Requested:

Motion to authorize the County Board Chair and County Administrator to sign the

Minnesota DNR grant agreement of the "No Child Left Inside" program accepting the funding of \$4,500.00 upon the successful completion of the County contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
DNR Grant- No Child Left Inside	\$4,500.00

Related Fiscal/FTE Comments:

Expense against the grant will be coded to Parks GF 520-000-5056-6452, but supported through the reimbursement of grant proceeds. A budget amendment is included.

Attachments:

1. DNR Grant- Budget Amendment-Parks



Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: Grant Approval: MN DNR No Child Left Inside Program

Department: Public Works - Parks

Meeting Date: 4/21/2025

Requested By: Sam Pertz

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		TOTAL	\$4,500.00
Description of Accounts	Acct #	Amount	
Recreation Supplies	01-520-000-5056.6452	\$4,500.00	

CREDIT	TOTAL	\$4,500.00
Description of Accounts	Acct #	Amount
DNR-No Child Left Inside	01-520-000-5056.5330	\$4,500.00

Reason for Request: Budget for MNDNR Grant No Child Left Inside Program



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Minnehaha Creek Watershed Update
RBA Number: 2026-289
Department: County Administration
Contact:
Presenter: James Wisker
Bill Olson
Contract Name & Number:
Meeting Date: April 21, 2026
Item Type: Regular Session

Strategic Initiative:
People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:
Minnehaha Creek Watershed District (MCWD) representatives will highlight recent work and preview year 2026 projects. Carver County appointment Bill Olson, President Sherry White, and District Administrator, James Wisker will provide the update.

Action Requested:
None. Informational only.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Chaska Library Committees
RBA Number: 2026-349
Department: Public Services
Contact: Nick Koktavy, Assistant County Administrator
Presenter: Nick Koktavy, Assistant County Administrator
Contract Name & Number:
Meeting Date: April 21, 2026
Item Type: Regular Session

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

At the March 24 County Board Work Session, the City of Chaska outlined the process for the new Chaska Library. Included in that process is establishing two design committees:

Library Task Force: 8 members, four meetings with architect and staff design group, provide recommendations to Chaska City Council. Membership to include County Commissioner, City Council Member, Library Board Member, Representative of Friends of the Library, and Four At Large Members.

Staff Design Group: 9 members, meet weekly throughout design process. Membership includes: Two Library Staff, County Administration Representative, Two City Administration Representatives, Two City Building Maintenance Staff, City Community Development Representative, and a Construction Manager.

County staff is requesting that the County Board determine who will serve as the County Commissioner on the Task Force. In addition, seeking to confirm that the Library Director, Chaska Library Branch Manager, and Assistant County Administrator will represent the County on the Staff Design Group.

In addition to these committees, there will be community engagement events, meetings with Chaska library staff, and additional meetings with the County Board and City Council.

Action Requested:

Motion to appoint Commissioner _____ to the Chaska Library Task Force and the Library Director, Chaska Library Branch Manager, and Assistant County Administrator to the Chaska Library Staff Design Group.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None