

**Carver County Board of Commissioners
April 26, 2022
Board Meeting**

Agenda Amendment

Agenda Amendment:

- 5.2 Amendment to Consent Agenda Item 5.2, Request for Approval of Updated 2022
STOC Wage Scale

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Amendment to Consent Agenda Item 5.2, Request for Approval of Updated 2022 STOC Wage Scale

Primary Originating Division/Dept: Employee Relations

Meeting Date: 4/26/2022

Contact: Kerie Anderka Title: Employee Relations Division Dir

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County Employee Relations Division maintains a schedule of wage ranges for various seasonal, temporary and on-call (STOC) positions, which was submitted with updates as part of the April 26, 2022 County Board Meeting Agenda. Carver County Employee Relations hereby requests an amendment to Consent Agenda Item 5.2, Request for Approval of Updated 2022 STOC Wage Scale.

The minimum rates for certain wage ranges defined at less than \$15.00 per hour in the previously submitted 2022 STOC Wage Scale, are revised in the updated attachment to set these range minimums at \$15.00 per hour.

The recommended STOC Wage Scale updates do not have a direct immediate impact on actual rates for current staff, with the exception of a small group reflecting rates near the minimum of the applicable ranges which will be impacted by increased range minimums. Total estimated annual cost difference resulting from these adjustments is \$2,700 based on relatively minimal impact. Employee Relations, in partnership with the hiring manager, will continue to review qualifications of the candidate and related market conditions when determining actual wage rates for STOC personnel.

Divisions utilizing STOC personnel will continue to be responsible to maintain overall STOC costs within the approved budgets for this purpose, and no additional funds are being requested for Division STOC budgets with these recommended adjustments.

ACTION REQUESTED:

Motion to approve the updated attached 2022 rate chart for seasonal, temporary and on-call (STOC) positions.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8376

2022 Rates for Seasonal, Temporary, and On-Call Positions

On-Call/Temporary/Seasonal Public Works - Parks (Parks Services Attendants, Park Maintenance, Light Duty Operator, Recreation Instructor, Recreation Asst, Campground Attendant, etc.)	\$15.00 - \$21.00
On-Call/Temporary/Seasonal Public Works - Operations (Highway Maintenance Aide, Highway Maintenance Worker, Shop Helper)	\$15.00 - \$22.50
AIS Watercraft Inspector (level 1)	\$15.00 - \$17.00
AIS Watercraft Inspector (level 2)	\$16.00 - \$18.00
AIS Lead Inspector	\$18.00 - \$20.00
Election Judges	\$15.00 - \$25.00
On-Call/Temporary Support Personnel (Library Shelves, Library Asst, Receptionists, File Clerks, Accounting Clerks, Admin Asst, Paraprofessionals, HHS Program Tech, Engineering/Survey Asst, GIS Asst, Interns, Greeters, IT Support, etc.)	\$15.00 - \$38.00
On-Call/Temporary Professional Level Personnel (Associate Librarian, Librarian, Therapist, Social Worker, Attorney, Public Health Nurse, Engineer, Accountant, Project Manager, Business Analyst, Supervisor/Manager, & other Degreed Professionals)	\$22.00 - \$60.00
On-Call/Temporary Information Technology Personnel (Systems Engineer, GIS Analyst, Solutions Architect, Database Administrator, Security Analyst, Infrastructure, Applications Analyst, & other IT technical positions)	\$27.00 - \$70.00
On-Call/Temporary 911 Dispatcher	\$20.00 - \$29.00
On-Call/Temporary Detention Deputy	\$22.00 - \$32.00
On-Call/Temporary Deputy Sheriff	\$30.00 - \$38.00

Seasonal, temporary and on-call workers shall generally be paid within the first quartile of the range listed above for the type of work they will perform. The Employee Relations Division Director or designee may authorize a higher wage based on the qualifications and background of the worker or related market conditions. Movement within the range shall be based on the specific situation of each worker, given the nature of the assignment. No STOC worker shall be paid above the maximum listed above for any given position.

**Minimum wage requirements will be adjusted to comply with the large employer provisions for MN. As of January 1, 2018, Minnesota's minimum wage is indexed to inflation; the inflationary increase is capped at 2.5% per year. Impacted minimum wages will be adjusted accordingly.*

Approved by the County Board on XX/XX/XXXX

STOC Wage Scale Amendment Crisis Program Intermittent Staff

Ready Reserve - Telephone and Mobile Status for Non-Exempt Intermittent Employees

1. Employees who are required by the Employer to be in Ready Reserve - Telephone Status shall be compensated at the rate of \$6.00 per hour while assigned to be in Ready Reserve - Telephone Status. Employees who are required by the Employer to be in Ready Reserve - Mobile Status shall be compensated at the rate of \$18.00 per hour while assigned to be in Ready Reserve - Mobile Status.
2. Employees in Ready Reserve - Telephone Status who answer a telephone call move from Ready Reserve - Telephone Status to Active Work Status. Employees in Ready Reserve - Mobile Status who answer a telephone call or initiate a mobile response move from Ready Reserve - Mobile Status to Active Work Status.
3. Employees in Active Work Status shall report hours worked to the nearest quarter hour increment.
4. Time spent in Ready Reserve - Telephone Status shall constitute hours of work for the purposes of calculating overtime after forty (40) hours in a work week.
5. Employees working on the designated holiday shall receive premium pay of time and one half for all compensated hours.
6. Employees shall not receive both Ready Reserve Status pay and their regular straight time rate of pay for the same hours.

**Intermittent Mental Health Professional and Practitioner Non-Ready
Reserve Shifts**

1. Intermittent Mental Health Professionals and Practitioners working between 12:00 a.m. (midnight) and 8:00 a.m. on a Non-Ready Reserve shift shall receive shift differential of \$0.80 per hour for the time they are deemed to be working. Shift differential as outlined above is not available to Intermittent Mental Health Professionals and Practitioners serving in Ready Reserve - Telephone Status or in Active Work Status as part of their assigned Ready Reserve - Telephone Status shift.
2. Intermittent Mental Health Professionals and Practitioners working on the designated holiday shall receive premium pay of time and one half for all compensated hours.

Carver County Leaders Meeting
April 26, 2022 – 7:30 a.m.
Oak Lake Conference Room/WebEx



Carver County Board of Commissioners
April 26, 2022
Special Session

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **Public comments submitted via email/voice mail**
2. Agenda review and adoption
3. Approve minutes of April 19, 2022, Regular Session..... 1-3
4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 County of Scott Juvenile Placement Services Agreement..... 4
- Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government*
- 5.2 Request for Approval of Updated 2022 STOC Wage Scale 5-7

Finances: Improve the County's financial health and economic profile

5.3 Review Health & Human Services and Commissioner

Warrants..... NO ATT

9:20 a.m. **6. COMMUNITIES: Create and maintain safe, healthy, and livable communities**
6.1 Settlement Agreements for Right of Way Acquisition for the Highway 24
Project 8-11

9:25 a.m. **7. GROWTH: Manage the challenges and opportunities resulting from growth**
7.1 2022 Redistricting Plan..... 12-17

10:45 a.m. **County Administrator Report**

10:50 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

10:50 a.m. **A. Connections: Develop strong public partnerships and connect people to services and information**
1. Discussion of projects and funding requests from Love Inc. and
The Outpost..... 18

David Hemze
County Administrator

UPCOMING MEETINGS

May 3, 2022	9:00 a.m. Board Meeting
May 10, 2022	7:30 a.m. Joint County Ditch Board Meetings
May 17, 2022	9:00 a.m. County Board/Division Director Strategic Planning Meeting
May 24, 2022	9:00 a.m. Work Session
May 31, 2022	No Meeting
June 7, 2022	No Meeting

REGULAR SESSION
April 19, 2022

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 19, 2022. Chair Gayle Degler convened the session at 9:02 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

No public comments were received.

Lynch moved, Fahey seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Udermann seconded, to approve the minutes of the April 12, 2022 Regular Session. Motion carried unanimously.

Udermann moved, Lynch seconded, to approve the following consent agenda items:

Approved \$315,000 from the Year End Savings Account to upgrade the Jail's Security system.

Authorized Court Services acceptance of donations made to the Carver County Drug Treatment Court.

Issued charitable gambling license to the Augusta Ball Club, Inc., for a raffle to be held on October 1, 2022.

Approved the one day to four day temporary on-sale liquor license application for Augusta Ball Club for an event to be held on June 3-5, 2022 and for an event to be held on October 1, 2022.

Resolution #31-22, Master Partnership Contract 1050133 Between State of Minnesota and County of Carver.

Approved the elimination of a 0.60 Veterans Transportation Driver and the increase of remaining 0.60 FTE driver to a 0.80 FTE driver and related Veterans Services budget amendment.

Approved updates and additions to the IT section of the Administrative Policy Manual.

Approved submitting letters to request support for State bonding for Highway 5 and County Road 18 and authorized the Chair to sign the letters.

Reviewed April 19, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$385,404.67.

Motion carried unanimously.

Lynch moved, Fahey seconded, to open the 2022 redistricting public hearing. Motion carried unanimously.

Kendra Olson, Elections and Licensing Manager, explained the purpose of the public hearing was an opportunity to receive public input on redistricting. She reviewed the redistricting schedule and the deadline to approve a plan. She indicated the current commissioner districts were used as a baseline with Districts 1 and 5 on the 2022 ballot due to boundary changes and annexation and Districts 2 and 4 on the ballot due to the four-year terms ending in 2022. She pointed out district options are limited due to Waconia annexations in Laketown Township and city precinct boundary changes.

Olson explained Options A, B and C and explained the positive and negative impacts for each option. She reviewed Option D that was submitted by the public and explained why that option did not meet the statutory requirements or municipal precinct boundary requirements.

She pointed out the statutory requirements that drive the plan. Olson highlighted population changes by municipality and noted precinct changes needed to be factored in when redistricting. She explained the Waconia “marriage” requirement that requires them to lock together certain precincts due to annexations and islands. Olson stated this marriage limits their redistricting options.

She stated she would be asking the Board to close the public hearing next week and at that meeting approve the 2022 Redistricting Plan. She indicated they would also asking for a Resolution to determine two- and four-year terms going forward and for approval of the Soil and Water 2022 Redistricting Plan. She noted Soil and Water may be recommending a slightly different boundary plan, but the Soil and Water Districts are not required to be exactly the same as the Board’s plan.

Reid Welch, Carver, Minnesota, recognized the unique redistricting challenges and, in his opinion, suggested they choose Option B or C. He thought the compactness and boundary requirements made sense and there was not a good solution to the Waconia marriage requirement. He stated equal population representation was important and anything to get the Districts as close to the 10% was ideal.

Mark Metz, County Attorney, stated there was not a mathematical equation in the decision and the Board needed to do their due diligence and balance out the criteria. He stressed it was important to consider all factors and one does not have any more weight than the other. Metz added it was important for the Board’s consideration to be thoughtful and specific and when they make their determination they express why they are choosing or rejecting an option.

Workman moved, Lynch seconded, to continue the 2022 Redistricting Public Hearing to April 26, 2022. Motion carried unanimously.

Kerie Anderka, Employee Relations, requested the Board approve updates to the Personnel Policy and Health & Safety Policy manuals. She noted Employee Relations periodically reviews policies and brings recommended updates to the Board for approval.

Anderka explained updates to the motor vehicle, respiratory protection and lactation support policies. She stated the former telework policy will now be located in the Personnel Policy Manual. She stated the telework policy was completely updated and recognizes the shift in employment practices since the pandemic. She stated telework was a key business strategy and would increase

flexibility, service delivery options and reduce the need to expand office space. Anderka indicated telework has proven highly successful and 70% of the non-law enforcement workforce was engaged via telework, either primarily remote or hybrid work arrangements.

She stated performance-based outcomes will continue to be a key strategies with telework.

Fahey moved, Lynch seconded, to adopt the Carver County Personnel Policy and Health & Safety Policy updates as recommended by the Employee Relations Division and remove the former Telework Policy from the Administrative Policy Manual. Motion carried unanimously.

Workman left the room at this time.

Pat Lambert, Public Works, requested the Board adopt a Resolution authorizing settlement agreements for right of way acquisition for the Highway 24 project.

Fahey offered the following Resolution, seconded by Degler:

Resolution #32-22
Authorizing Settlement of Compensation to Owners for Acquisition of
Real Property Interests Needed for Highway 24 Project

Degler, Fahey, Udermann voted aye. Lynch abstained. Workman absent.

Workman returned to the room at 10:12 a.m.

Workman moved, Lynch seconded, to adjourn the Regular Session and go into work sessions with Public Works and Public Services. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County of Scott Juvenile Placement Services Agreement

Primary Originating Division/Dept: Sheriff - Jail Services

Meeting Date: 4/26/2022

Contact: Reed Ashpole Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Scott County would like to continue to rent secure juvenile detention bed space from Carver County. The contract provides one secure bed for Scott County daily at \$120 per day for \$43,800.00 dollars per year. The contract has been signed as fully executed and has since been reviewed and approved by the County Attorney's Office and Risk Management.

ACTION REQUESTED:

Approve a motion to allow the Sheriff's Office to provide Scott County secure juvenile bed space.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The \$43,800 of annual boarding revenue is included in the 2022 projected revenues contained in the FY2022 budget of \$220K.

Office use only:

RBA 2022 - 8333

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Request for Approval of Updated 2022 STOC Wage Scale**

Primary Originating Division/Dept: Employee Relations

Meeting Date: 4/26/2022

Contact: Kerie Anderka

Title: Employee Relations Division ...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County Employee Relations Division maintains a schedule of wage ranges for various seasonal, temporary and on-call (STOC) positions, which in addition to regular full-time and part-time employees, allow the County to effectively deliver services in a variety of areas. Where seasonal or occasional assistance is required, these positions play a valuable role in our workforce.

Employee Relations recommends an update to the STOC wage ranges to allow for greater flexibility in the current job market and to continue to enable departments to attract candidates to seasonal, temporary, and on-call position in a competitive employment market. Recent STOC Wage Schedule updates focused primarily on addressing seasonal worker ranges ahead of annual seasonal staffing. The current update includes recommendations arising from a review of jobs, and groups of jobs, where STOC workers are less frequently hired but may be needed on occasion. The updates move certain former stand-alone listings into broader STOC groups based on general level of work, and adjust ranges for the capacity to include additional jobs or unique needs.

The attached shows the proposed rates by position and job type groups. Employee Relations reviewed comparable types of work within the County's classification structure and referenced the County's updated 2022 salary ranges to assemble the recommended STOC wage ranges. For STOC positions or groups that address comparable types of work as regular positions, Employee Relations recommends the STOC ranges encompass the portion of the range from minimum to target rate associated with comparable regular positions and/or similar types of work. This provides a method to define STOC ranges that can accommodate a variety of needs, including areas where STOC assistance is rarely needed. The proposed STOC Wage Schedule also removes the stand-alone Computer Support Personnel and Computer Systems Application Analyst and adds an Information Technology Personnel STOC wage range that encompasses technical IT positions with a higher maximum due to the increasing difficulty in recruiting these highly technical positions.

Recommended STOC Wage Scale updates do not have a direct immediate impact on actual rates for current staff. Employee Relations, in partnership with the hiring manager, will continue to review qualifications of the candidate and related market conditions when determining actual wage.

Divisions utilizing STOC personnel will continue to be responsible to maintain overall STOC costs within the approved budgets for this purpose and no funds are being requested with these recommended adjustments.

ACTION REQUESTED:

Motion to approve the updated attached 2022 rate chart for seasonal, temporary and on-call (STOC) positions.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8347

2022 Rates for Seasonal, Temporary, and On-Call Positions

On-Call/Temporary/Seasonal Public Works - Parks (Parks Services Attendants, Park Maintenance, Light Duty Operator, Recreation Instructor, Recreation Asst, Campground Attendant, etc.)	\$12.50 - \$21.00
On-Call/Temporary/Seasonal Public Works - Operations (Highway Maintenance Aide, Highway Maintenance Worker, Shop Helper)	\$15.00 - \$22.50
AIS Watercraft Inspector (level 1)	\$15.00 - \$17.00
AIS Watercraft Inspector (level 2)	\$16.00 - \$18.00
AIS Lead Inspector	\$18.00 - \$20.00
Election Judges	\$14.00 - \$25.00
On-Call/Temporary Support Personnel (Library Shelves, Library Asst, Receptionists, File Clerks, Accounting Clerks, Admin Asst, Paraprofessionals, HHS Program Tech, Engineering/Survey Asst, GIS Asst, Interns, Greeters, IT Support, etc.)	\$14.00 - \$38.00
On-Call/Temporary Professional Level Personnel (Associate Librarian, Librarian, Therapist, Social Worker, Attorney, Public Health Nurse, Engineer, Accountant, Project Manager, Business Analyst, Supervisor/Manager, & other Degreed Professionals)	\$22.00 - \$60.00
On-Call/Temporary Information Technology Personnel (Systems Engineer, GIS Analyst, Solutions Architect, Database Administrator, Security Analyst, Infrastructure, Applications Analyst, & other IT technical positions)	\$27.00 - \$70.00
On-Call/Temporary 911 Dispatcher	\$20.00 - \$29.00
On-Call/Temporary Detention Deputy	\$22.00 - \$32.00
On-Call/Temporary Deputy Sheriff	\$30.00 - \$38.00

Seasonal, temporary and on-call workers shall generally be paid within the first quartile of the range listed above for the type of work they will perform. The Employee Relations Division Director or designee may authorize a higher wage based on the qualifications and background of the worker or related market conditions. Movement within the range shall be based on the specific situation of each worker, given the nature of the assignment. No STOC worker shall be paid above the maximum listed above for any given position.

**Minimum wage requirements will be adjusted to comply with the large employer provisions for MN. As of January 1, 2018, Minnesota's minimum wage is indexed to inflation; the inflationary increase is capped at 2.5% per year. Impacted minimum wages will be adjusted accordingly.*

Approved by the County Board on XX/XX/XXXX

STOC Wage Scale Amendment Crisis Program Intermittent Staff

Ready Reserve - Telephone and Mobile Status for Non-Exempt Intermittent Employees

1. Employees who are required by the Employer to be in Ready Reserve - Telephone Status shall be compensated at the rate of \$6.00 per hour while assigned to be in Ready Reserve - Telephone Status. Employees who are required by the Employer to be in Ready Reserve - Mobile Status shall be compensated at the rate of \$18.00 per hour while assigned to be in Ready Reserve - Mobile Status.
2. Employees in Ready Reserve - Telephone Status who answer a telephone call move from Ready Reserve - Telephone Status to Active Work Status. Employees in Ready Reserve - Mobile Status who answer a telephone call or initiate a mobile response move from Ready Reserve - Mobile Status to Active Work Status.
3. Employees in Active Work Status shall report hours worked to the nearest quarter hour increment.
4. Time spent in Ready Reserve - Telephone Status shall constitute hours of work for the purposes of calculating overtime after forty (40) hours in a work week.
5. Employees working on the designated holiday shall receive premium pay of time and one half for all compensated hours.
6. Employees shall not receive both Ready Reserve Status pay and their regular straight time rate of pay for the same hours.

**Intermittent Mental Health Professional and Practitioner Non-Ready
Reserve Shifts**

1. Intermittent Mental Health Professionals and Practitioners working between 12:00 a.m. (midnight) and 8:00 a.m. on a Non-Ready Reserve shift shall receive shift differential of \$0.80 per hour for the time they are deemed to be working. Shift differential as outlined above is not available to Intermittent Mental Health Professionals and Practitioners serving in Ready Reserve - Telephone Status or in Active Work Status as part of their assigned Ready Reserve - Telephone Status shift.
2. Intermittent Mental Health Professionals and Practitioners working on the designated holiday shall receive premium pay of time and one half for all compensated hours.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreements for Right of Way Acquisition for the Highway 24 Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/26/2022

Contact: Patrick Lambert

Title: Senior Right of Way Agent

Item Type:

Regular Session

Amount of Time Requested: 10 minutes

Presenter: Patrick Lambert

Title: Senior Right of Way Agent

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2022 construction season includes the Highway 24 Project, which includes pavement rehabilitation and shoulder widening of Highway 24 from Highway 10 in the City of Watertown east to the Hennepin County border. Additional right-of-way is needed to complete this project. Appraisals were completed by a certified appraiser or minimum damage assessments completed by county staff and the County Board approved the making of offers based on the appraised values at its July 13, 2021, regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. Settlements with the property owners listed on the exhibit attached to the resolution have been reached and staff is recommending approval.

ACTION REQUESTED:

Motion to adopt a resolution authorizing settlement of compensation for acquisition of real property interests needed for the Highway 24 Project.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

Wheelage Tax

\$80,000.00

FTE IMPACT: None

Total

\$80,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The property owner will not allow us on his property until he is paid. Since the project has already started, and this meeting has been added, we can get him paid and be allowed on his property 2 weeks sooner than if it is put on the next meeting agenda.

Office use only:

RBA 2022 - 8335

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 3, 2022

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real
Property Interests Needed for Highway 24 Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening as part of the Highway 24 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening as part of the Highway 24 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on May 3, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of May 2022

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 24 Project

Carver County Public Works No. 158794

Property Tax Identification No. 85.0092500

Fee Owners: David C. Truax, and Jeanne M. Truax, Married

Property Address: 12120 County Road 24, Watertown, MN

Settlement Amount: **\$80,000.00**

Permanent roadway easement for highway, utility and drainage purposes contains 11,205 sq. ft., more or less.

\$19,200.00

Temporary easement for public right-of-way purposes contains 550 sq. ft., more or less.

\$200.00

Negotiated premium in lieu of eminent domain

\$1,500.00

Damages to Trees & Landscaping

\$59,100.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2022 Redistricting Plan

Primary Originating Division/Dept: Property & Financial Services - Elections

Meeting Date: 4/26/2022

Contact: David Frischmon

Title: Property & Finance Director

Item Type:

Regular Session

Amount of Time Requested: 45 minutes

Presenter: Kendra Olson

Title: Elections & Licensing Manager

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The 2022 Redistricting Plan Public Hearing was continued from April 19, 2022 to allow additional time for public input. The Board presentation which includes the redistricting options being considered is posted on the [County's Redistricting page](#). The statutory deadline to adopt 2022 Redistricting Plans for Carver County and the the County's Soil & Water Conservation District is today. The filing period for the County Commissioner offices and Soil & Water Supervisor offices begins May 17, 2022 and concludes May 31, 2022.

ACTION REQUESTED:

1. Motion to reconvene Redistricting Public Hearing.
2. Motion to close Redistricting Public Hearing.
3. Motion to direct staff to prepare findings of facts and resolutions for;
 - a. Carver County 2022 Redistricting Plan,
 - b. Commissioner District Terms (2 or 4 year terms), and
 - c. Carver County Soil & Water 2022 Redistricting Plan.
4. Motion to recess meeting.
5. Motion to reconvene meeting with staff findings of facts and resolutions.
6. Motion to adopt findings of facts and resolution for a Carver County 2022 Redistricting Plan.
7. Motion to adopt a resolution for either 2 or 4 year terms for the Commissioner Districts on the 2022 Ballot.
8. Motion to adopt adopt a Carver County Soil and Water District 2022 Redistricting Plan.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total

\$0.00

☒ Insert additional funding source

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE April 26, 2022

MOTION BY COMMISSIONER, _____

SECONDED BY COMMISSIONER _____

RESOLUTION ADOPTING CARVER COUNTY COMMISSIONER REDISTRICTING PLAN

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and

WHEREAS, Minnesota Statutes §204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and,

WHEREAS, pursuant to these statutes and the 2020 Federal Census population figures shall be used to redistrict the Carver County Commissioner Districts by April 26th, 2022, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and,

WHEREAS, Carver County published a three week notice in the newspaper having the contract for publishing the commissioner's proceedings for the county for 2022; and,

WHEREAS, Carver County conducted a public meeting on redistricting on April 19, 2022 and April 26, 2022; and

WHEREAS, based upon all the available data, various redistricting proposals have been considered by the county board; and

WHEREAS, Minnesota Statutes § 375.025, subd. 1 sets the following standards for county commissioner districts:

- Each county shall be divided into as many districts numbered consecutively as it has members of the county board;
- Commissioner districts shall be bounded by town, municipal, ward or precinct lines;
- Each district shall be composed of contiguous territory as regular and compact in form as practicable; depending upon geography of the county involved and shall be as nearly equal in population as possible;
- No district shall vary in population more than 10 percent from the average for all districts in the county, unless the result forces a voting precinct to be split;
- A majority of the least populous districts shall contain not less than a majority of the population of the county; and

WHEREAS, the county board also recognizes that an important consideration of a plan are to keep communities of interest as whole as possible; and

WHEREAS, the county board recognizes and acknowledges that a plan will not and cannot be selected for the purpose of protecting or defeating incumbents; and

WHEREAS, the County Board has further determined that option X:

- Finding 1
- Finding 2
- Finding 3

(The above factors will be explicit to each plan, and will be filled in by County staff once the board verbally discusses the factors and voices any additional factors they used to select the option at the 4/26/22 Board meeting.)

WHEREAS, the County Board has further determined that Options Y, Z, etc.:

- Finding 1
- Finding 2
- Finding 3

(The above factors will be explicit to each plan not selected, and will be filled in by County staff once the board verbally discusses the factors and voices any additional factors they used for not selecting these options at the 4/26/22 Board meeting)

NOW, THEREFORE BE IT RESOLVED that the Carver County Board of Commissioners hereby redistricts the County of Carver, following town, municipal, ward city districts, or precinct lines as reestablished in May 2022, as follows:

District 1 -

District 2 -

District 3 -

District 4 -

District 5 -

BE IT FURTHER RESOLVED, that the redistricting plan shall immediately be filed in the office of the County Auditor to be effective for the 2022 primary and general elections.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

Yes

No

Absent

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ of _____, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE April 26, 2022

RESOLUTION NO. _____

MOTION BY COMMISSIONER. _____

SECONDED BY COMMISSIONER. _____

RESOLUTION DETERMINING COMMISSIONER DISTRICT TERMS

WHEREAS, pursuant to Minnesota Statutes §375.025, the County must designate which Commissioner Districts shall be elected for two and four year terms to provide for staggered terms on the County Board; and

NOW, THEREFORE BE IT RESOLVED, that County Commissioner District **XXXX**, and County Commissioner District XXXX will be up for election in 2024 and County Commissioner District XXXX, XXXX. XXXX will be up for election in 2026.

BE IT FURTHER RESOLVED, that after the 2024 election, all Commissioner Districts will hold four year terms.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 26 of April 2022 and now on file in the Administration office and, have found the same to be a true and correct copy thereof.

County Administrator

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE April 26, 2022

MOTION BY COMMISSIONER, _____

SECONDED BY COMMISSIONER _____

RESOLUTION ADOPTING CARVER COUNTY SOIL & WATER COMMISSIONER REDISTRICTING PLAN

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and

WHEREAS, Minnesota Statutes §204B.135, subd. 2 requires that Soil & Water County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and,

WHEREAS, pursuant to these statutes and the 2020 Federal Census population figures shall be used to redistrict the Carver County Soil & Water Commissioner Districts by April 26th, 2022, and that Soil & Water Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and,

WHEREAS, based upon all the available data, various redistricting proposals have been considered by the county board; and

WHEREAS, Minnesota Statutes § 375.025, subd. 1 sets the following standards for county commissioner districts:

- Each county shall be divided into as many districts numbered consecutively as it has members of the county board;
- Commissioner districts shall be bounded by town, municipal, ward or precinct lines;
- Each district shall be composed of contiguous territory as regular and compact in form as practicable; depending upon geography of the county involved and shall be as nearly equal in population as possible;
- No district shall vary in population more than 10 percent from the average for all districts in the county, unless the result forces a voting precinct to be split;
- A majority of the least populous districts shall contain not less than a majority of the population of the county; and

WHEREAS, the county board also recognizes that an important consideration of a plan are to keep communities of interest as whole as possible; and

WHEREAS, the county board recognizes and acknowledges that a plan will not and cannot be selected for the purpose of protecting or defeating incumbents; and

WHEREAS, the County Board has further determined that option X:

- Finding 1
- Finding 2
- Finding 3

(The above factors will be explicit to each plan, and will be filled in by County staff once the board verbally discusses the factors and voices any additional factors they used to select the option at the 4/26/22 Board meeting.)

WHEREAS, the County Board has further determined that Options Y, Z, etc.:

- Finding 1
- Finding 2
- Finding 3

(The above factors will be explicit to each plan not selected, and will be filled in by County staff once the board verbally discusses the factors and voices any additional factors they used for not selecting these options at the 4/26/22 Board meeting)

NOW, THEREFORE BE IT RESOLVED that the Carver County Board of Commissioners hereby redistricts the County of Carver Soil & Water Districts, following town, municipal, ward city districts, or precinct lines as reestablished in April 2022, as follows:

District 1 -

District 2 -

District 3 -

District 4 -

District 5 -

BE IT FURTHER RESOLVED, that the redistricting plan shall immediately be filed in the office of the County Auditor to be effective for the 2022 primary and general elections.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

Yes	No	Absent
-----	----	--------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ of _____, 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Discussion of projects and funding requests From Love INC, and The Outpost.

Primary Originating Division/Dept: County Board

Meeting Date: 4/26/2022

Contact: Heather Goodwin

Title: HHS Interim Director

Item Type:

Work Session

Amount of Time Requested: 30 minutes

Presenter: Al Norby; Kyle Hunt

Title: Love Inc. Executive Director; Out

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Love INC is well established community service provider in Carver County, providing direct services and referral for residents in need. The COVID-19 pandemic had a negative impact on the traditional funding streams relied upon by Love INC to maintain operations. Executive Director, Al Norby, will provide the Commissioners with an overview of the services Love INC provides to the community and discuss a request for funding to assist Love INC in continuing to provide a pre-pandemic level of services to the community.

Finding trained workers in the construction and building trades has not kept pace with the demand for these very important jobs. To address this issue locally, Kyle Hunt, Board Chair of the Outpost, will present a proposal to start a building trades education program teaching students to construct what are commonly known as Tiny Houses. Kyle Hunt will also discuss a request for funding to launch this construction and building trades educational program in Carver County.

ACTION REQUESTED:

Hear from presenters and discuss projects and requests for funding from Love INC, and The Outpost.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☐ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8336