



**Carver County Board of Commissioners
May 5, 2026
Board Meeting**

The County Board Room is open to the public

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
- 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.
- Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
- 1.4. Approve April 21, 2026 minutes3-5
- 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Amyotrophic Lateral Sclerosis (ALS) Awareness Month6-9
- 2.2. Out of State Conference Substitution For Public Works Operations10-11
- 2.3. Jennifer and Danny Mielke - Request for Home Extended Business Accessory Use (IUP)12-17
- 2.4. Patrick Crowe – Request for Personal Use Landing Strip (CUP) .18-23
- 2.5. Minnesota Topsoil - Request for Yard Waste Utilization Site (CUP)24-30
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- 2.7. Siemens Controls Conversion - LEC Building Automation Systems (BAS) Upgrades Resolution to proclaim May 2026 as National Mental Health Awareness Month33-34

	2.8. Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc	35-36
	2.9. Eliminate 1.0 FTE Law Enforcement Co-Responder and Create four 0.25 FTE Law Enforcement Co-Responder	37-40
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	2.11. Professional Service Agreement with Wilson's Nursery for Tree Planting at LMRP & LWRP	43-45
	2.12. IIJA Discretionary Grant Match Agreement #1062607 for Highway 5 Expansion Project - Arboretum Area	46-48
	2.13. Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3. REGULAR SESSION	
	3.1. Motorcycle Awareness Month in Carver County	49-51
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9:55 a.m.	4. COUNTY ADMINISTRATOR REPORT	
10:00 a.m.	5. ADJOURN REGULAR SESSION	

UPCOMING MEETINGS

May 14, 2026	3:00 p.m.	Prairie Pointe Grand Opening (465 Sarazin Street, Shakopee)
May 19, 2026	8:40 a.m.	MCIT County of the Year Photoshoot
May 19, 2026	9:00 a.m.	Board Meeting
May 26, 2026	9:00 a.m.	Strategic Planning Meeting (Paradise Commons, 8170 Paradise Lane, Waconia)
June 02, 2026	9:00 a.m.	Board Meeting
June 09, 2026	9:00 a.m.	Board Meeting
June 9, 2026	12:00 p.m.	Joint Work Session with Scott & Dakota Counties (Scott County Govt Center, 200 4 th Ave West, Shakopee)
June 16, 2026	9:00 a.m.	County Board of Equalization
June 23, 2026	9:00 a.m.	Board Work Session
June 23, 2026	1:00 p.m.	County Board of Equalization (if needed)
July 07, 2026	9:00 a.m.	Board Meeting
July 21, 2026	9:00 a.m.	Board Meeting
July 28, 2026	9:00 a.m.	Board Work Session

Carver County

Board of Commissioners

Regular Session Minutes

April 21, 2026

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 21, 2026. Tom Workman, Board Chair convened the session at 9:00 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

Public Comments received from Paul Haik, Chanhassen and Monique Lacroix, Chaska,

Lisa Anderman moved, John P. Fahey seconded, to approve the agenda with the amendment of moving Item 2.9 from the Consent Agenda to Item 3.3 on the Regular Agenda. Motion carried 4-1, Matt Udermann nay.

Matt Udermann moved, Tim Lynch seconded, to approve the minutes of the April 7, 2026, Regular Session. Motion carried unanimously.

Lisa Anderson moved, John P. Fahey seconded, to approve the following consent agenda:

Approved a professional services agreement with SRF Consulting Group, Inc. in the amount of \$93,946.30 for engineering design, permitting, and related services for the Highway 212 Project - Dahlgren Township settlement repair just west of Highway 43, pending finalization of the contract review process.

Adopted resolution 17-26 authorizing entering into Agreement #1061320 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Adopted resolution 18-26 authorizing entering into Agreement #1061321 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Approved updates and additions to the IT section of the Administrative Policy Manual.

Approved a Lower-Potency Hemp Edible Retail Registration for Minnesota Fine Wines & Spirits LLC. Issuance is subject to receipt of all required paperwork, fees paid, and all delinquent taxes paid.

Authorized the issuance of a Certificate of Zoning Compliance (#A20260029) for the May 17, 2026, St. Peter Lutheran Church Maifest celebration.

Adopted resolution 19-26 to make the final payment of \$260,911.52 to Minger Construction Inc for the Highway 40 - Belle Plaine Area project.

Adopted resolution 20-26 to approve a right of way acquisition amended settlement for the Highway 10/41 Project for the property located at PID #: 30.1710030, Project Parcel 7.

Adopted resolution 21-26 awarding the construction contract for the 2026 Pavement Marking Project to Sir Lines-A-Lot, LLC in the amount of \$488,233.13, pending finalization of the contract review process.

Approved the revised Carver County Health and Human Services Cremation and Burial Policy and authorized its implementation effective immediately upon County Board approval.

Adopted resolution 22-26 approving the settlement agreement with Finario, delegating authority to the Carver County Attorney's Office to execute the settlement agreement on behalf of Carver County, and authorizing payment to Finario in the amount of \$15,000.00.

Adopted resolution 23-26 to approve right of way acquisition settlements for the Highway 212 Project - Dahlgren Township for the properties located at PID #:04.0150900.

Approved the 1-Day to 4-Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for May 29–31, 2026 and October 3, 2026.

Authorized the County Board Chair and County Administrator to sign the Minnesota DNR grant agreement of the "No Child Left Inside" program accepting the funding of \$4,500.00 upon the successful completion of the County contract review process.

Reviewed April 10, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$\$282,596.95 and reviewed April 17, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$\$580,840.57.

Motion carried 4-1, Matt Udermann Nay

Bill Olson, the District appointment to the Minnehaha Creek Watershed District (MCWD) gave an intro and handed off to James Wisker, District Administrator who gave an update highlighting the MCWD's focus on balanced urban ecology, integrated planning, and collaborative land–water management across Carver County. It outlines watershed facts, active partnership projects (including wetland and corridor restorations), and priority work areas such as sub watershed planning, flood management, and metrics tracking for water quality, quantity, ecological integrity, and community wellbeing.

Nick Koktavy, Assistant County Administrator, provided an update on the new Chaska Library Task Force. Two committees are being formed: a Library Task Force and a staff design committee.

John P. Fahey moved, Tim Lynch seconded to appoint Commissioner Anderson to the Chaska Library Task Force and the Library Director, Chaska Library Branch Manager, and Assistant County Administrator to the Chaska Library Staff Design Group. Motion carried unanimously.

Darin Mielke, Assistant Public Works Director, provided an update on the Highway 212 project related to the Dahlgren Township settlement repair. This item reflects Change

Order 17. Although the project work has been substantially completed, the contract with Mathiowetz Construction remains open due to additional work that is needed for a settlement repair. The settlement area on Highway 212 was patched last year, and MnDOT is now requesting additional work to prevent future settling and shifting. MnDOT is contributing \$3.2 million toward this effort.

John P. Fahey moved, Lisa Anderson seconded to authorize the Carver County Engineer, or his designee, to approve and execute Change Order No. 17 for the Highway 212 Project – Dahlgren Township with The Mathiowetz Construction Co. for the permanent settlement repair on eastbound Highway 212 associated with unanticipated soil movement, in the revised amount of \$3,783,706.04 (replacing the previously approved amount of \$3,538,559.40) to account for additional fuel and labor cost items identified after the March 10, 2026 Board action, and authorize the appropriate County officials to execute any documents necessary to implement the change order, pending finalization of the contract review process. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze, Calendar Celebrate Community, Monday April 27th, sponsored by Communities of belonging. Elections Update and Ag program will be on the April 28th Work Session.

Tim Lynch moved, Lisa Anderson seconded, to adjourn the Regular Session at 10:41 a.m. Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amyotrophic Lateral Sclerosis (ALS) Awareness Month
RBA Number: 2026-347
Department: County Administration
Contact:
Presenter:
Contract Name & Number:
Meeting Date: May 5, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Amyotrophic Lateral Sclerosis (ALS) is a progressive and terminal neurodegenerative disease that severely affects mobility, communication, and respiratory function. ALS, also known as Lou Gehrig's disease, remains a devastating condition impacting individuals, families, caregivers, and communities across the state. Every 90 minutes, someone in the United States is diagnosed with ALS and another person dies from it. There is currently no known cure, and the average life expectancy following diagnosis is two to five years. Increased awareness encourages earlier recognition of symptoms, improved access to resources, and strengthened support for ongoing research.

The ALS Association is the largest philanthropic funder of ALS research globally and provides essential services, equipment, advocacy, and community-based support to Minnesota residents and families affected by ALS. Public recognition through a county-level proclamation demonstrates solidarity with those living with the disease, honors caregivers and providers, and amplifies visibility for research and support initiatives.

Action Requested:

Adopt the attached proclamation, Proclaiming May 2026 as Amyotrophic Lateral

Sclerosis (ALS) Awareness Month in Carver County.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. ALS MAY 2026 Proclamation



PROCLAMATION

Amyotrophic Lateral Sclerosis (ALS) Awareness Month: May 2026

WHEREAS, amyotrophic lateral sclerosis, also commonly known as Lou Gehrig's disease, is a progressive fatal neurodegenerative disease in which a person's brain loses connection with their muscles, slowly reducing a person's ability to walk, talk, eat, and eventually breathe; and

WHEREAS, thousands of new amyotrophic lateral sclerosis (ALS) cases are reported every year, and estimates show that every 90 minutes, someone is diagnosed with ALS and someone passes away from ALS; and

WHEREAS, on average, patients diagnosed with ALS survive only two to five years from the time of diagnosis; and

WHEREAS, the exact causes of ALS are unknown and there is no known cure for ALS; and

WHEREAS, people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service; and

WHEREAS, securing access to new therapies, durable medical equipment, and communication technologies is of vital importance to people living with ALS; and

WHEREAS, clinical trials play a pivotal role in evaluating new treatments, enhancing quality of life, and fostering assistive technologies for those living with ALS; and

WHEREAS, the ALS Association is the largest philanthropic funder of ALS research globally and has committed more than \$154 million to support more than 550 projects across the United States and 18 other countries; and

WHEREAS, the ALS Association is committed to make ALS livable and cure it for everyone, everywhere; and

WHEREAS, Amyotrophic Lateral Sclerosis Awareness Month provides an opportunity to increase public awareness of the dire circumstances of people living with ALS, acknowledge the terrible impact this disease has on those individuals and their families, and support research to eradicate this disease;

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby proclaim the month of **May 2026 as ALS Awareness Month**. We call upon all Americans to join in supporting ALS research, advocating for increased funding, and standing in solidarity with those affected by this relentless disease.

BOARD OF COMMISSIONERS

Tom Workman, Chair

Tim Lynch, Vice Chair

John P. Fahey

Matt Udermann

Lisa Anderson

Carver County Board Chair

May 5, 2026



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Out of State Conference Substitution For Public Works Operations

RBA Number: 2026-409

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number:

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

The 2026 out-of-state training budget provided for one staff member to attend AssetWorks Academy and one staff member to attend the Government Fleet Expo and Conference. Due to scheduling conflicts, staff were unable to attend AssetWorks Academy this year. In lieu of attending AssetWorks Academy, staff request to send one additional staff member to attend the 2026 Government Fleet Expo and Conference in Long Beach, California. The dates of the Expo and Conference are June 9-12, 2026.

All costs related to attending the 2026 Government Fleet Expo and Conference in Long Beach, California, will be paid for by the Public Works Operations conference and training budget. Funding is available because AssetWorks Academy was not attended this year.

The Government Fleet Expo and Conference is an excellent opportunity for staff to enhance knowledge and network with other professionals and vendors in the field of fleet equipment.

Action Requested:

Motion to approve out-of-state travel for a Public Works Operations employee to attend a conference and represent Carver County Public Works.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$2,850

Related Fiscal/FTE Comments:

All costs related to attending the 2026 Government Fleet Expo and Conference in Long Beach, California, will be paid for by the Public Works Operations conference and training budget. Funding is available because AssetWorks Academy was not attended this year.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Jennifer and Danny Mielke - Request for Home Extended Business Accessory Use (IUP)

RBA Number: 2026-431

Department: Public Services - Land Management

Contact: Donovan Hart, Senior Planner, 952-361-1815

Presenter:

Contract Name & Number:

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260006. On April 21, 2026, the Carver County Planning Commission unanimously recommended approval (6-0) of the Interim Use Permit (IUP) request submitted by Jennifer and Danny Mielke to operate a personal training business from their homestead property. The property is located in Section 8, Camden Township.

Ms. Mielke is requesting approval to operate a small-scale business classified in the zoning code as a Home Extended Business Accessory Use, where she is the sole employee. The business would be located in an accessory structure on the property along County Road 33. This IUP applies only to the current owner and would terminate upon sale of the property or if the business use is discontinued.

Ms. Mielke offers 30- or 60-minute fitness sessions, with no more than three clients on the property at one time. Operating hours are from 5:30 AM to 10 PM. On average, she trains approximately 10 clients per day, though the daily total may range from 0 to 2 clients at a minimum. The number of vehicle trips to the property varies based on the number of clients scheduled.

Carver County Public Works, as the road authority, reviewed the request and had no comments. Carver County Environmental Services also reviewed the application and recommended a water meter be installed in the accessory structure to monitor water flow to the house's septic system.

The Camden Township Board recommended approval without additional comments.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The full staff report from the April 21, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting - Carver County - CivicClerk](#)

Action Requested:

A motion to adopt the Findings of Fact and issue Order #PZ20260006 for the issuance of an Interim Use Permit.

Fiscal Impact:

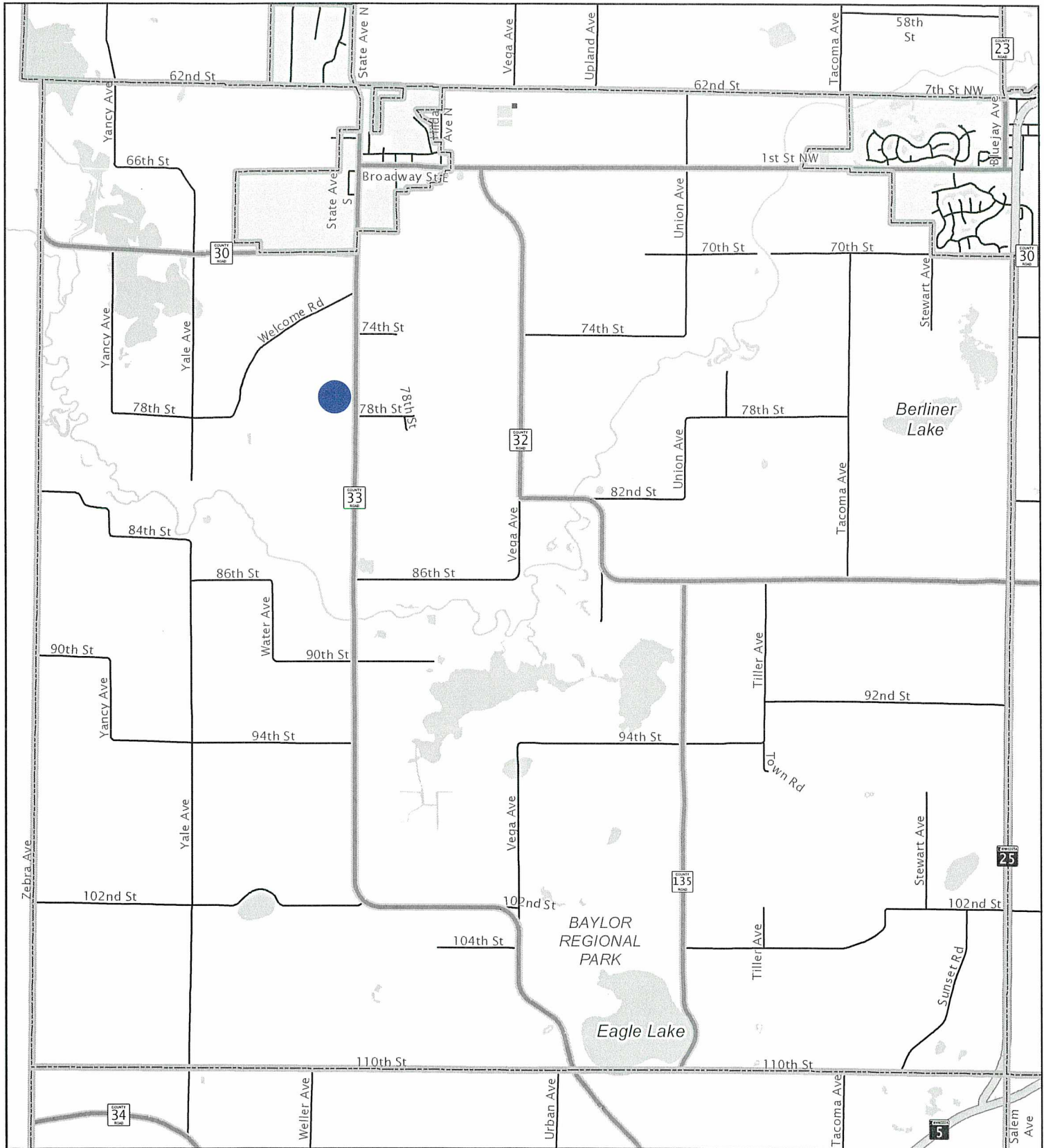
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 02 Township Location Map
2. IU-PZ20260006 - PLC Resolution-signed

CAMDEN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20260006

RESOLUTION #: 26-07

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20260006

APPLICANT: Jennifer and Danny Mielke

OWNERS: Jennifer and Danny Mielke

SITE ADDRESS: 7750 Co Rd 33

PERMIT TYPE: Home Extended Business Accessory Use

PURSUANT TO: County Code, Chapter 152, Section 152.079 (C)((9)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL#: 02-008-1710

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of April 21, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Jennifer and Danny Mielke own and reside on an approximately 3.05-acre parcel in the Southeast Quarter (SE¼) of the Southeast Quarter (SE¼) in Section 8, Camden Township. The property is improved with a single-family residence and an approximate 3,200 square-foot, two-level accessory structure. The parcel is located in the Agricultural Zoning District and within the Carver County Water Management Organization (CCWMO) - Crow River Watershed.
2. Mrs. Mielke is a personal fitness trainer and proposes to conduct small fitness training sessions within the accessory structure on the property. Ms. Mielke is also trained to assist clients with knee, hip, shoulder and back pain. The general scale of the applicants' business classifies it as a Home Extended Business Accessory Use (HEBAU).
3. The applicant is requesting an Interim Use Permit (IUP) for a HEBAU to operate her fitness training business on the property. Based on the recommendation of Land Management staff, who view the proposed use as specific to the current owner and intend to limit the permit's duration accordingly, the request is processed as an IUP. The zoning code allows any conditionally permitted land use to be approved as an interim use. This IUP request is submitted pursuant to Section 152.079 (C)(9) of the Carver County Zoning Code.
4. The Mielkes have submitted a narrative (dated March 26, 2026) outlining the details of the business and use of the accessory structure. The building in which the fitness training occurs contains a wide range of fitness equipment and includes three distinct areas for different types of activities and exercises. The structure also includes a personal storage area and a bathroom.
5. Ms. Mielke offers personal fitness training sessions in 30-minute or one-hour routines, two to four times per week depending on the client's goals. Operating hours range from 5:30 AM to 10:00 PM daily, including weekends. On average, she trains approximately 10 clients per day, with a maximum of about 17 clients and

a minimum of one client per day. She trains up to three clients at a time, consistent with the HEBAU standard limiting the number of clients on the property at one time.

6. The applicant is the sole employee of the business, Body by Jen Fitness. There is no dedicated work vehicle associated with the operation. The maximum number of daily vehicle trips is approximately 30 for a full schedule of clients, although on low-volume days the number of trips may range from zero to two.
7. The submitted site plan (dated March 25, 2026) identifies the location of the accessory structure used for personal fitness training and the designated customer parking area. No outdoor storage is proposed. Access to County Road 33 is provided via the existing residential driveway. The property meets the requirement that no home be located within 500 feet of the business's operational area for this type of home-based business.
8. There is no signage for the business, and none is proposed.
9. The subject property meets the minimum area requirement of three acres, is homesteaded by the business owners, and is located on a hard surface (black-top) road. The business employs fewer than two employees who reside off-site, has fewer than two work vehicles, and provides a professional service. Thus, the application meets the minimum requirements of a HEBAU.
10. Lori Brinkman, Senior Environmentalist with Carver County Environmental Services, reviewed the application materials and the property's septic compliance. In an email dated April 10, 2026, she writes:

In August 2024, a SSTS permit application and design was submitted to Carver County Environmental Services for connection of bathroom plumbing in a new accessory structure to the existing household mound septic system for personal use. One of the criteria for approval was that anticipated water use in the structure, along with the current household use, would not exceed the average design flow for the existing mound system. The proposal met the requirements for connection to an existing system; therefore, the application was approved. The connection work was completed by a licensed installer November 2024.

The CUP application proposes locating a home business in the accessory structure. A water meter was installed in the accessory structure in February 2026. Water use data was collected over a 3-week period which included water use during personal training sessions. Water use over the 3-week period was 152 gallons or an average of 7 gallons per day. The septic system is sized for a 4-bedroom home or an average of 450 gallons per day. The house currently has 2 occupants according to the applicant which likely generates less than 200 gallons/day of wastewater based on MN Rule 7080 design flow guidance. The average water use associated with the proposed training facility use contributes a minimal amount of water to the mound septic system daily. An increase in the number of occupants in the home plus increased water use within the accessory structure which would increase daily water use to exceed the average design flow for the mound septic system, may require expansion of the mound septic system. The water meter in the accessory structure should remain in place for the property owner to monitor additional water flow to the mound septic system from the home-based business.

11. Drew Pflaumer, Transportation Planning Manager with Carver County Public Works Department, reviewed the application and in an email dated April 1, 2026, reported, "Public Works does not have any comments and identified no issues with the proposed use."
12. The surrounding neighborhood includes a mix of agricultural and residential uses. The subject property is located within two miles of the City of New Germany. According to Minnesota State Statute, public notice is required for land use applications within two miles of a municipality to allow for comments. In an email

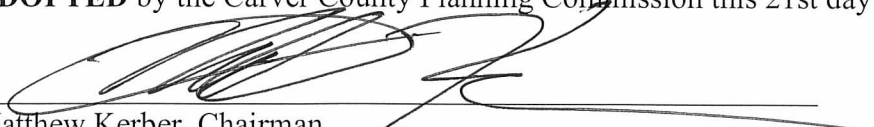
dated April 8, 2026, the City Clerk Twyla Menth reports, "The New Germany City Council has no issues with the land application/business."

13. The Camden Township Board reviewed the request and recommended approval at their April 9, 2026, Town Board meeting without further comment.
14. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Interim Use Permit application allowing for the operation of a personal fitness training business as a Home Extended Business Accessory Use, on the parcel legally described in Exhibit. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early in the timeline of the proposed change as possible.
2. This permit shall remain in effect only while the subject parcel is owned by the Permittee. If the Permittee no longer owns the property or discontinues the use of the accessory structure for personal fitness training, this permit shall be terminated. At that time, the standard provisions of the Zoning Code shall apply, including applicable standards for residential accessory structures.
3. The operation shall be conducted substantially in accordance with the narrative (dated March 26, 2026) and the site plan (dated March 25, 2026). These documents shall be attached to and incorporated into this permit. Operating hours shall be within the 5:30 AM – 10:00 PM timeframe described in the narrative, with actual hours dependent on scheduled fitness training sessions. No more than three clients will be training on the property at any given time.
4. The Permittee shall retain the water meter in the accessory structure to allow the property owner to monitor additional water flow to the mound septic system resulting from the home-based business and shall take appropriate action if water use consistently exceeds the average design flow for the system.
5. The permittee shall comply with Carver County Public Works access requirements.
6. The Permittee shall comply with all applicable county regulations, including Chapter 152 (Zoning Code), Chapter 154 (Sign Regulations), Chapter 51 (Hazardous Waste Management), Chapter 52 (Subsurface Sewage Treatment System regulations), the Minnesota State Building Code, and all other applicable local, state, and federal regulations. No signage is permitted within the public road right-of-way.
7. Permittee shall submit a Certificate of Workers' Compensation Insurance and/or proper affidavit (if no employees are involved) to the Land Management Department. The documentation shall be maintained for the duration of the permit.

ADOPTED by the Carver County Planning Commission this 21st day of April, 2026.



Matthew Kerber, Chairman
Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Patrick Crowe – Request for Personal Use Landing Strip (CUP)

RBA Number: 2026-440

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260008. On April 21, 2026, the Carver County Planning Commission unanimously recommended approval (6-0) of the Conditional Use Permit (CUP) request submitted by Patrick Crowe for a personal-use landing strip. The property is located in Section 36, Waconia Township.

Mr. Crowe plans to construct a house and pole barn on the property for use as his personal residence. He also proposes to install a turf (grass) runway approximately 1,000 feet long and 75 feet wide for his personal, private use. The runway would be used for occasional transportation to and from the property with an estimated 10 to 15 takeoffs per week during daylight hours. No runway lighting is proposed. Mr. Crowe plans to keep one aircraft, a Cessna 185, which is a single-engine, fixed-wing aircraft.

An approximately 125- to 135-foot Xcel Energy transmission tower and line are located about 475 feet north of the proposed runway. The Minnesota Department of Transportation (MnDOT) Office of Aeronautics reviewed the request and noted that the power lines are outside the two imaginary safety surfaces, but all traffic patterns must

occur south of the airfield. The request must comply with Federal Aviation Administration (FAA) and MnDOT Office of Aeronautics requirements, if applicable.

The Waconia Township Board recommended approval without additional comments.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The full staff report from the April 21, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting - Carver County - CivicClerk](#)

Action Requested:

A motion to adopt the Findings of Fact and issue Order #PZ20260008 for the issuance of a Conditional Use Permit.

Fiscal Impact:

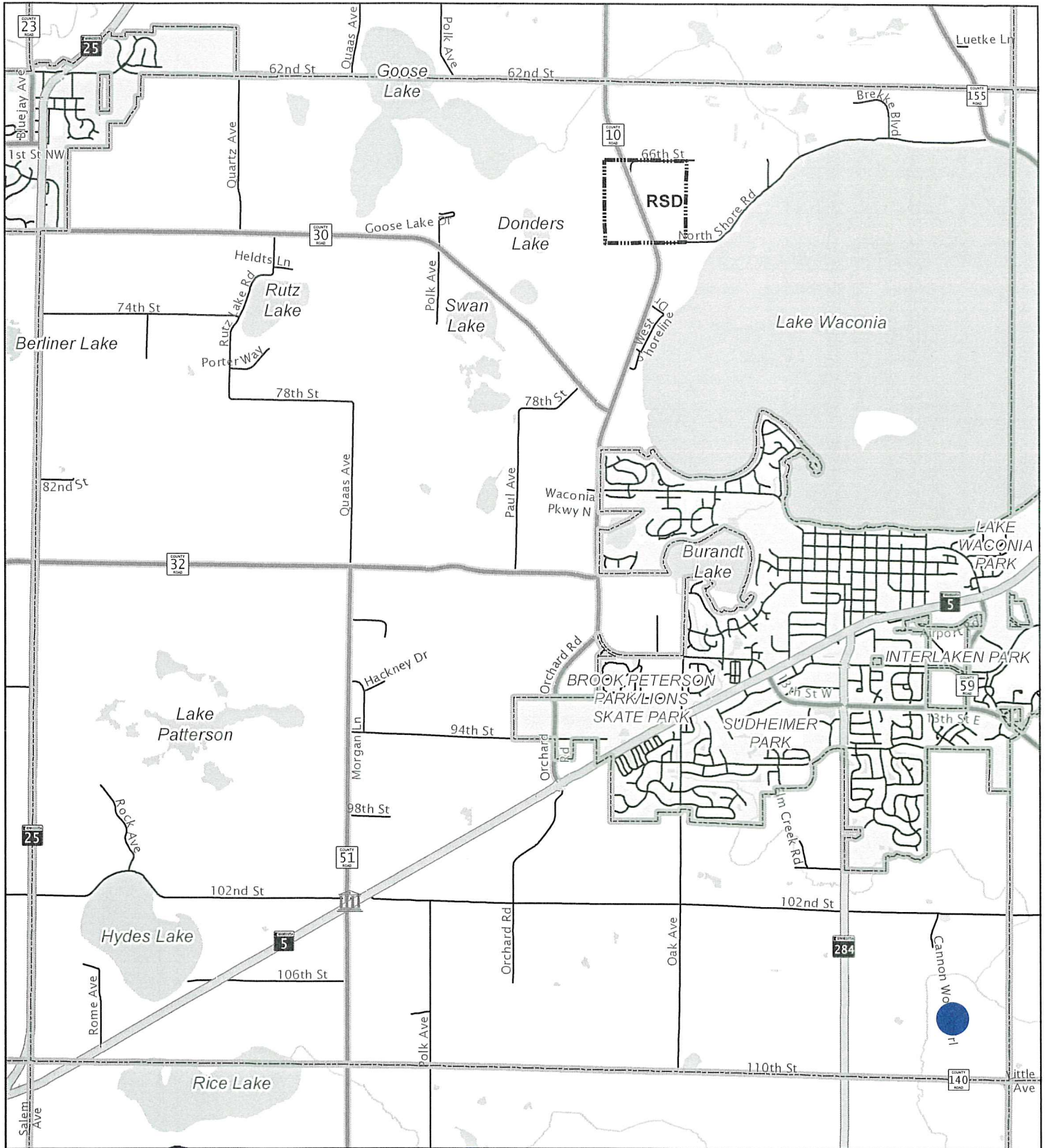
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Township Location Map
2. CU-PZ20260008 - PLC Resolution-signed

WACONIA TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260008

RESOLUTION #: 26-08

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20260008

APPLICANT(S): Patrick Crowe

OWNER(S): Rads Land Company LLC

SITE ADDRESS: 10080 County Road 140, Cologne, MN

PERMIT TYPE: Personal Use Landing Strip

PURSUANT TO: County Code, Chapter 152, Section 152.080(C)(1)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 09-036-1010

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of April 21, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Patrick Crowe is purchasing the approximately 131.92-acre property located in the Southeast Quarter (SE¼) and Southwest Quarter (SW¼) of Section 36, Waconia Township. The property consists primarily of tilled fields, wetlands, shoreland of a protected water course, and floodplain area. It is located in the Agricultural Zoning District, the Shoreland Overlay District of a Department of Natural Resources (MNDNR) Protected Water Course (creek), MNDNR Floodplain Overlay District, and the Carver County Water Management Organization's (CCWMO) - Carver Creek Watershed.
2. The applicant is requesting a Conditional Use Permit (CUP) to construct and operate a Personal Use Landing Strip pursuant to Section 152.080(C)(1) of the Carver County Zoning Code.
3. This property previously received a Conditional Use Permit (CUP) for a temporary farm-related mobile home under Permit #10791 for Roland Bitzer in 1997. The mobile home was removed in 2002, and the CUP has since been terminated.
4. The applicant plans to construct a house and pole barn on the property for use as his personal residence. He also proposes to install a turf (grass) runway approximately 1,000 feet long and 75 feet wide for his personal and private use. The applicant's letter (dated March 27, 2026) describes his request for the personal-use landing strip. The proposed east-west-oriented runway would be constructed of grass and aligned with prevailing wind conditions as illustrated on the site plan (dated March 18, 2026).

He states that the runway would be used for occasional transportation to and from the property, with approximately 10 to 15 takeoffs and landings per week during daylight hours. No runway lighting is proposed. The applicant intends to keep one aircraft, a Cessna 185, which is a single-engine, fixed wing aircraft suitable for turf runways.

5. County Strategy TR-35, *Private Airfields*, from the 2040 Comprehensive Plan identifies personal-use landing areas as a potentially appropriate use in unincorporated areas of the county, provided certain conditions are met.

6. The proposed landing strip meets the applicable requirements of Section 152.080 of the Zoning Code, including the following:
 - The minimum lot size is more than five acres
 - The proposed activity is located on a hard-surfaced road
 - The property is not subject to land use restrictions of an Agricultural Preserve covenant
 - The scale of the activity can be supported by available support services
7. The nearest dwelling is located approximately one-quarter mile southeast of the proposed landing strip, with the next closest dwelling about one-half mile to the southeast.
8. An Xcel Energy transmission tower and associated lines, approximately 125 to 135 feet in height, are located about 475 feet north of the proposed landing strip. Land Management staff contacted the Minnesota Department of Transportation (MnDOT) Office of Aeronautics to determine whether these structures could pose an obstacle to the runway. In an email dated April 20, 2026, Dmitry Foster, Aviation Representative with MnDOT Office of Aeronautics, stated that the power lines will be located outside of the two imaginary safety surfaces. MnDOT will impose a restriction on the airfield that all traffic patterns must be done to the south of the airfield and away from power lines.
9. Land Management staff reached out to the Federal Aviation Administration (FAA). In an email dated April 9, 2026, Todd Hebert, Airspace Specialist, stated that the FAA does not have regulatory authority over private-use facilities and transmission line area. He explained that the FAA only evaluates potential airspace conflicts, such as when airport traffic patterns may overlap, and does not provide obstruction oversight for private-use facilities. As of the date of this staff report, staff have not received comments regarding the airspace study.
10. Taylor Huinker, Area Hydrologist with the MN DNR, reviewed the submitted materials and stated in an email dated March 30, 2026, that she had no comments.
11. Mike Wanous, District Manager with Carver Soil and Water Conservation District, reviewed the submitted materials and stated in an email dated April 6, 2026, that he had no comments.
12. The application was sent to CCWMO for review. In an email dated March 30, 2026, Tim Sundby, Water Resources Supervisor, stated that the application, “would not need a CCWMO permit as this is a vegetated area that sees limited use.”
13. The subject property is located within two miles of the City of Cologne and City of Waconia. According to Minnesota State Statute, public notice is required for land use applications within two miles of a municipality to allow for comments. The submitted CUP materials were forwarded to the City of Cologne and Waconia for review. As of the date of this staff report, neither city has provided comments.
14. The Waconia Town Board reviewed the request at their March 23, 2026, meeting and recommended approval stating, “township has no concerns with granting a CUP.”
15. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Conditional Use Permit application for a Personal Use Landing Strip on the parcel legally described in Exhibit A. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall require

review by Land Management to determine whether an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early as possible in the transition process.

2. The operation shall be conducted in accordance with the narrative (dated March 27, 2026), and the site plan (dated March 18, 2026). These documents shall be attached to and incorporated into this permit. The Permittee must apply to amend the permit if the size and scope of the operation intensify, as determined by the Land Management staff.
3. The landing strip shall remain a private facility for personal use by the property owner/permittee. If this status changes, the permittee must submit a new application and obtain any required licenses or permits from applicable state and federal agencies.
4. The permittee is authorized to fly only during daylight hours, as determined by seasonal conditions.
5. The permittee shall comply with all applicable FAA requirements and stipulations. Land Management staff must receive written documentation from the FAA regarding results of the airspace study.
6. The permittee shall comply with all applicable requirements and stipulations of the MNDOT Office of Aeronautics and/or the Metropolitan Airports Commission. The Land Management Department shall receive an update from the MNDOT Office of Aeronautics regarding its decision on the Permittee's application once the review is completed.
7. The permittee shall comply with the road access requirements as determined by Carver County Public Works (road authority).
8. Any grading and/or filling activity on the property shall comply with the CCWMO Water Resource Management standards and the Wetland Conservation Act (WCA), if applicable. All site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits; if applicable.
9. The permittee shall submit an erosion control and seeding plan prior to construction of the runway.

ADOPTED by the Carver County Planning Commission this 21st day of April, 2026.



Matthew Kerber, Chairman
Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Minnesota Topsoil - Request for Yard Waste Utilization Site (CUP)
RBA Number: 2026-429
Department: Public Services - Land Management
Contact: Donovan Hart, Senior Planner, 952-361-1815
Presenter:
Contract Name & Number:
Meeting Date: May 5, 2026
Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

File #PZ20260007. On April 21, 2026, the Carver County Planning Commission unanimously voted (6-0) to recommend approval of Minnesota Topsoil's Conditional Use Permit (CUP) request to expand and operate a yard waste utilization site on property owned by Keith Eklund in Section 22, Watertown Township. The property consists of approximately 54 acres located west of Swede Lake.

A yard waste disposal and processing facility is classified as a Public/Quasi-Public Waste Management Facility and is allowed by CUP as an Essential Service under Sections 152.052 and 152.054 of the Carver County Zoning Code. If approved, Minnesota Topsoil, who currently operates the site under CUP #PZ20190032, intends to expand the operational area, amend operating hours, increase the maximum height of processed material to 20 feet, and increase the average number of daily vehicle trips to the site. Vehicle access and the annual limits on processed materials would remain unchanged.

The project would be required to comply with Carver County Water Management

Organization (CCWMO) requirements as well as Minnesota Pollution Control Agency requirements.

The Watertown Town Board recommended approval of the request.

For the County Board's consideration, a Township Location Map and the Planning Commission's Resolution are attached. The full staff report from the April 21, 2026, Planning Commission meeting is available for review at: [Planning Commission Meeting - Carver County - CivicClerk](#)

Action Requested:

A motion to adopt Findings of Fact and issue Order #PZ20260007 for the issuance of a Conditional Use Permit.

Fiscal Impact:

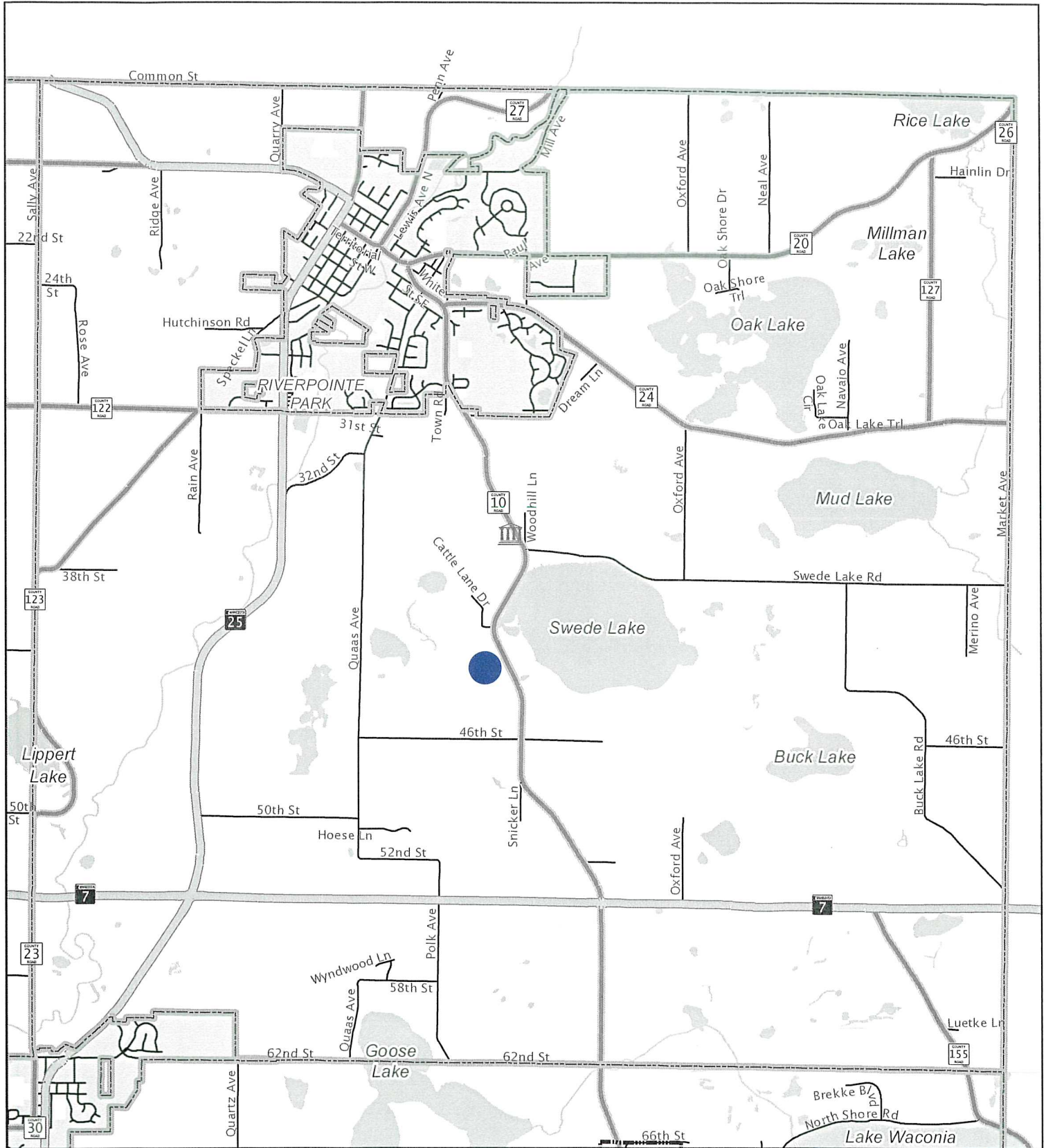
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 02 Township Location Map
2. CU-PZ20260007 - PLC Resolution-signed

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20260007

RESOLUTION #: 26-06

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE#: PZ20260007

APPLICANT: Brandon Leistiko (Minnesota Topsoil)

OWNERS: John Keith Eklund Revocable Trust

SITE ADDRESS: 4220 County Road 10 North

PERMIT TYPE: Conditional Use Permit for a Public/Quasi-Public Waste Management Facility
(Yard Waste Utilization Site)

PURSUANT TO: County Code, Chapter 152, Section(s) 152.052 and 152.054

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL#: 10-022-0620

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of April 21, 2026; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Keith Eklund owns approximately 53.77 acres located in the North Half (N½) of the Southeast Quarter (SE¼) in Section 21, Watertown Township. The property is improved with a home, several accessory structures and components of an essential service yard waste site. It is located within the Agricultural Zoning District, partially in the Shoreland Overlay District of a DNR Protected Water (Swede Lake), and the Carver County Water Management Organization (CCWMO) - Crow River watershed.
2. The applicant and site operator, Brandon Leistiko of Minnesota Topsoil, proposes to amend Conditional Use Permit (CUP) #PZ20190032, which authorized tree and brush recycling on the property. The operational plan provides a detailed description of the proposed amendments to the existing CUP.
3. The applicant is requesting an amendment to the existing CUP (Essential Service - Public/Quasi-Public Waste Management Facility – yard waste utilization site) pursuant to Sections 152.052 and 152.054 of the Carver County Zoning Code.
4. The site has an existing Conditional Use Permit, CUP #PZ20190032 (attached), authorizing tree and brush recycling operations on the subject parcel. As applicant and site operator, Brandon Leistiko of Minnesota Topsoil requests an amendment to replace the existing CUP.
5. In the submitted operations plan (dated April 2, 2026), Mr. Leistiko proposes several amendments, including operating hours of 7:00 AM - 4:30 PM Monday through Friday and 8:00 AM - 12:00 PM on Saturdays, expand the operating area to approximately 7.4 acres, allow mulch and compost piles up to 20-foot in height, and increasing average daily trip counts to approximately 40 trips per day during the spring cleanup season and about 60 trips per day during fall cleanup. In addition, the applicant proposes a 4,000-square-foot dry storage area for vehicles and equipment. The business has a maximum of eight employees.

6. Business hours are proposed as:

Monday - Friday: 7AM – 4:30PM

Saturday: 8AM -12PM

Sunday: Closed

Stump grinding hours will be between 8:00 AM to 4:00 PM Monday through Friday, typically one to two days per month.

7. The submitted site plan (dated April 2, 2026) identifies the proposed locations for materials used in the production of mulch and compost for wholesale purchase or delivery. Piles would not exceed 20 feet in height. The site includes dedicated areas for material drop-off, mushroom compost, dry storage (four existing cargo containers and one proposed approximately 4,000-square-foot dry storage shelter), truck and worker parking, and a sign-in station. The total operational area encompasses 7.4 acres, representing the maximum acreage allowable without stormwater management. The operational area functions as impervious surface due to heavy-equipment activity, and there has been no net increase of impervious surface since 2002.
8. Equipment and vehicles stored on site include a tractor, excavator, payload, skid loader, two soil screeners, and a tree chipper/stump grinder. Four cargo containers are currently used for equipment and supplies storage. Work vehicles consist of two large semis and three dump trucks.
9. Since the issuance of the previous CUP, the property owner, Mr. Eklund, placed a long-term Conservation Reserve Enhancement Program (CREP) easement over the southern tier of the property, as shown in the MN Topsoil Activity Area (2024) Aerial Photo dated March 27, 2026. Material stockpiles will maintain a 10-foot setback from the easement boundary, which parallels most of the southern boundary of the operational area.
10. In 2024, Minnesota Topsoil reported processing approximately 25,000 cubic yards of mulch and compost. In 2025, this figure was about 14,500 cubic yards. “Current averages are 4-5,000 cubic yards of yard waste and 10-20,000 cubic yards of mulch.” The applicant reports that that amount of mulch processed yearly widely varies based on the occurrence of storms and Emerald Ash Borer infestation. A self-reported site audit completed in February 2026 documented approximately 20,150 cubic yards of brush/logs, raw yard waste, composted yard waste, mulch, and Grade 2 finished compost (used for MN DOT projects) on the site. The current CUP allows a maximum of approximately 50,000 cubic yards of mulch and 6,000 cubic yards of compost processed annually.
11. Carver County currently holds a \$25,000 performance surety to cover potential costs associated with permit compliance or site decommissioning. The condition of the permit would require that this surety remains in place for the duration of the CUP.
12. The disposal site operates most actively during the seven month period from May through November. During winter months, staff continue turning compost piles to prepare materials for spring use. During the spring cleanup and planting season (mid May to late June), the site receives an average of 20 visitors (40 trips) per day. During fall leaf and yard cleanup (early October to mid November), customer volume increases to approximately 30 visitors (60 trips) per day. Saturdays and the weeks following major summer storms are typically the busiest periods. Access to the site is provided via the existing hard surfaced driveway connecting to County Road 10. No designated parking area is proposed because customers

perform brief drop off or pickup activities. Customers consist of residents, contractors, and governmental agencies that contract with Minnesota Topsoil for yard and tree waste disposal. Material pickup and delivery customers are generally contractors and government entities.

13. There is an approximate 18.6-square-foot “Minnesota Topsoil” sign along County Road 10 near the existing driveway, replacing the former Eklund sign.
14. The applicant would maintain necessary permits for yard and tree disposal with the Minnesota Pollution Control Agency and Carver County Environmental Services Department.
15. The surrounding neighborhood includes a mix of agricultural and residential uses, as well as several properties that have CUPs. The subject property is located within two miles of the City of Watertown. According to Minnesota State Statute, public notice is required for land use applications within two miles of a municipality to allow for comments. As of the completion of this staff report, no comments have been received from the City of Watertown.
16. The Carver County Water Management Organization (CCWMO) reviewed the application materials and stated in an email dated April 2, 2026, that a sediment and erosion control permit is required for the disturbed soil areas.
17. Drew Pflaumer, Transportation Planning Manager with Carver County Public Works Department, reviewed the application and stated in an email dated April 7, 2026, that the Department has no comments.
18. Taylor Huinker, Area Hydrologist at Minnesota Department of Natural Resources (MNDNR) reviewed the request and stated in an email dated April 2, 2026, that she had no concerns or comments. Although a portion of the property lies within the Swede Lake Shoreland district, no part of the operational area is located within Shoreland.
19. The Watertown Town Board reviewed the request at their April 9, 2026, meeting and recommended approval, stating: “Township OK with the CUP amendment request.”
20. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

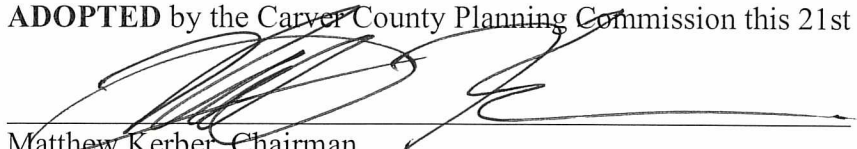
THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Conditional Use Permit application allowing Minnesota Topsoil to operate a Public/Quasi-Public Waste Management Facility (Yard Waste Utilization Site), on the parcel legally described in Exhibit “A”. The previous CUP (#PZ20190032) would be terminated upon final approval (and recording) of the new CUP (#PZ20260007). The following conditions should be considered part of the permit:

1. The permit is subject to annual compliance review. Copies and a summary of incoming load receipts shall be made available to the County Land Management Department and submitted as part of the annual review. Any change in ownership, operations, or operator shall require review by the Land Management Department to determine whether an amendment or similar consideration is necessary. New owners and/or operators are encouraged to contact Land Management as early as possible in the transition process.
2. Permittee shall notify the Land Management Department and Watertown Town Board of any emergency hauling or unusual deliveries to the site.
3. The operation shall be conducted in accordance with the operational and site plans (dated April 2, 2026), which shall become part of the permit. The permit must be amended if the size or scope of the operation

changes such that the Zoning Administrator determines an amendment is necessary. The proposed 4,000 square-foot storage structure would require a building permit.

4. No more than 50,000 cubic yards of tree and brush materials and 6,000 cubic yards of compost shall be accepted and/or processed at the site annually. Material piles shall not exceed 20-feet in height.
5. All required approvals from the Minnesota Pollution Control Agency and Carver County Environmental Services Department must be obtained and maintained.
6. No stockpiling or grinding of trees, brush, or mulch shall occur outside the approximately 7.4-acre operational area delineated on the MN Topsoils Activity Area (2024) aerial photo dated March 27, 2026. No material or equipment shall be stored within 10 feet of the CREP boundary on the southern side of the operational area.
7. Hours of operation shall be from 7:00 AM – 4:30PM Monday through Friday and 8:00 - 12:00 PM on Saturdays. Stump grinding hours shall be between 8:00 AM to 4:00 PM Monday through Friday, on an occasional basis. Vehicle trip counts shall be approximately 40 trips per day during the spring peak season and approximately 60 trips per day during the fall peak season.
8. The Permittee shall obtain and maintain business liability insurance in the amount of \$1,000,000 and submit proof of coverage to the County Land Management Department annually.
9. A performance security (such as a license and permit bond, pledge certificate of deposit, letter of credit, cash) in the amount of \$25,000 shall be provided in a form acceptable to the County and maintained for the duration of the Conditional Use Permit.
10. Any waste materials (including cement, wire and metal) shall not be accepted; however, if received incidentally to the operation, they shall be disposed of in a manner acceptable to the Environmental Services Department.

ADOPTED by the Carver County Planning Commission this 21st day of April, 2026.



Matthew Kerber, Chairman
Carver County Planning Commission



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Public Works Headquarters Caulking
RBA Number: 2026-410
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: (26-192) PWHQ 2026 Caulking
Meeting Date: May 5, 2026
Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Facilities department is requesting the repair and replacement of caulking and joint sealant at the Public Works Headquarter in Cologne. The existing sealant and caulking is at the end of life and has deteriorated to the point where full removal and replacement is needed. The current conditions are such that chalking, cracking, and splitting have left noticeable gaps within the current sealant. These compromising issues increase the risk of moisture, compromise the buildings' exterior, and will contribute to higher cost maintenance in the future if not addressed. Facilities obtained three bids for the work and Fabcon was the low bid.

Action Requested:

Motion to contract with Fabcon for the repair and replacement of caulking and joint sealant at the Public Works Headquarters pending the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
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County Capital Improvement Dollars	\$59,750
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Related Fiscal/FTE Comments:

This project is already budgeted for and will be paid for using funds from the Facility Services Capital Improvement budget, not to exceed \$59,750 for the repair and replacement of caulking and joint sealant at the Public Works Headquarter in Cologne.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Siemens Controls Conversion - LEC Building Automation Systems (BAS) Upgrades

RBA Number: 2026-430

Department: Public Services - Facility Services

Contact: Brent Kath, Facility Services Manager, 952-361-1557

Presenter:

Contract Name & Number: Siemens Controls Conversion — LEC Building Automation Systems (BAS) Upgrades 26-205

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Law Enforcement Center building components are currently controlled and monitored by pneumatic controls. This system was in place when the County constructed the building in the early 1990s. This system operates independently of the county's broader building automation program (Siemens / Desigo). The Facility Department proposes converting the building automation system to Siemens. This conversion will allow the county to integrate this location into our existing Siemens building automation program (BAS).

Justification & Benefits: Unified Platform: Siemens is already contracted annually to service and maintain the county's facilities systems. Adding this location ensures consistency across all sites.

- Improved Monitoring & Notifications: Integration with Siemens will enable automated alerts and notifications to be sent directly to county facility staff when issues arise, improving response times and reducing downtime.
- Staff Expertise: County staff are already trained in Siemens operations,

eliminating the need for additional training and ensuring immediate familiarity with the system.

- **Operational Efficiency:** Consolidating under Siemens reduces complexity, streamlines maintenance, and enhances system reliability.
- **Cost Effectiveness:** Leveraging the existing Siemens service contract avoids duplicate vendor agreements and maximizes the value of county resources.
- **Conclusion:** Converting the Building Automation System (BAS) to Siemens is essential to ensuring reliable climate control and supporting long-term operational sustainability. The existing pneumatic controls have far exceeded their useful life, and the parts required to maintain them are increasingly difficult to obtain or are obsolete, leading to inconsistent performance and delayed repairs. By moving to Siemens, the County gains a modern, standardized platform that improves system efficiency, enhances staff responsiveness, and provides consistent temperature management throughout the facility. The new components are far more reliable and readily available, making repairs and routine maintenance both timely and cost-effective. With these updates, the jail will benefit from improved operational stability, and the 606 building will become the final structure on the Chaska campus to complete this critical modernization.

Action Requested:

Motion to contract with Siemens for replacement of the building automation system at the law enforcement center pending the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Capital Improvement Dollars	\$215,559

Related Fiscal/FTE Comments:

Facility Services would utilize already budgeted County Capital Improvement (Fund 30) Dollars set aside to convert the Law Enforcement Center to Siemens from pneumatic controls

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Charitable Gambling Application for Exempt Permit-Augusta Ball Club Inc

RBA Number: 2026-408

Department: Property & Financial Services - Elections & Licensing

Contact: Heather Perkins, Elections & Licensing Specialist, 952-361-1976

Presenter:

Contract Name & Number:

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

A Charitable Gambling application for Exempt Permit was received from Augusta Ball Club Inc. They plan to hold a raffle on October 3, 2026, at the ballpark located at 5950 Hampshire Rd, Chaska, MN 55318. This applicant has received the same type of license previously.

Action Requested:

Approval to issue a Charitable Gambling License to Augusta Ball Club Inc for a raffle to be held on October 3, 2026.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of Construction Contract to Valley Paving, Inc. for the 2026 Highway Preservation Program Contract

RBA Number: 2026-442

Department: Public Works - Program Delivery

Contact: Jordan Van Oort, Design Engineer, 952-466-5212

Presenter:

Contract Name & Number: 26-214

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The County's annual Highway Preservation Program is critical to maintaining and preserving the Carver County Highway System. The 2026 Highway Preservation Program includes the pavement reconditioning of Highway 34 from Highway 212 in Norwood Young America to Highway 33 and Highway 152 from Highway 51 to Highway 53.

The work includes bituminous resurfacing, replacing curb and gutter as needed, and pavement markings.

Bids were received and evaluated on April 23, 2026, for the 2026 Highway Preservation Program Contract. Bids were received from 4 bidders. The apparent low bidder was Valley Paving, Inc. This company provided a bid amount of \$1,133,760.05. The engineer's estimate was \$1,239,716.35. Bid results are as follows:

Contractor	Total Bid	Over/Under Engineer's Estimate
Valley Paving, Inc.	\$1,133,760.05	- 8.5%
Bituminous Roadways, Inc.	\$1,140,993.40	- 8.0%
Wm. Mueller and Sons, Inc.	\$1,195,163.01	- 3.6%
GMH Asphalt Corporation	\$1,218,070.50	- 1.7%
Engineer's Estimate	\$1,239,716.35	

Public Works staff is recommending award to the low responsible bidder.

Action Requested:

Motion to adopt a resolution to award a construction contract to Valley Paving, Inc. for the 2026 Highway Preservation Program contract, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$1,133,760.05

Related Fiscal/FTE Comments:

Included in 2026 Fund 32 Road and Bridge budget.

Attachments:

1. Resolution Construction Contract 26-214

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 5/05/2026 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2026 Highway Preservation Project Contract, Carver County Contract 26-214

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, April 23, 2026 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2026 Highway Preservation Project Contract, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Valley Paving Inc.	\$1,133,760.05	-8.5 %
Bituminous Roadways, Inc.	\$1,140,993.40	-8.0 %
Wm. Mueller and Sons, Inc.	\$1,195,163.01	-3.6 %
GMH Asphalt Corporation	\$1,218,070.50	-1.7 %
<i>Engineers Estimate</i>	<i>\$1,239,716.35</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Valley Paving Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 26-214 with Valley Paving, Inc. of Shakopee, MN in the name of the County of Carver for the construction of the 2026 Highway Preservation Project Contract in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders or change orders on behalf of Carver County with an amount less sixty thousand dollars (\$60,000) and an increased aggregate project total of all project changes of one hundred twenty thousand dollars (\$120,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____ May 5, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2026.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Service Agreement with Wilson's Nursery for Tree Planting at LMRP & LWRP

RBA Number: 2026-420

Department: Public Works - Parks

Contact: Samuel Pertz, Parks & Trails Supervisor, 952-466-5253

Presenter: Samuel Pertz, Parks & Trails Supervisor

Contract Name & Number: 26-201 PSA with Wilson's Nursery for Tree Planting at LMRP & LWRP - 2026

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

Funding of the Metropolitan Council has been awarded to Carver County via grant agreement to deliver dedicated efforts of shade tree stewardship and replacement throughout the regional system. Carver County's appropriation is \$36,328. With the pressing threat of EAB in the region and Lake Minnewashta Regional Park having a very high concentration of green ash trees, the majority of these funds will be utilized within this park. Additionally, Lake Waconia Regional Park will have a few additional trees installed that do not conflict with future phase III development.

Staff obtained two quotes for this project per County Policy
Land De Con: (52) Trees w/ Warranty - \$35,671.00
Wilsons Nursery: (72) Trees w/Warranty - \$36,000.00

Action Requested:

Motion to authorize the contract with Wilsons Nursery for the amount of \$36,000.00 contingent upon the successful completion of the County contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
34-527-516-5029-6680	\$36,000

Related Fiscal/FTE Comments:

Met Council Grant SG-25P7-03-01

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: IIJA Discretionary Grant Match Agreement #1062607 for Highway 5 Expansion Project - Arboretum Area

RBA Number: 2026-444

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number: IIJA Match Agreement with MNDOT for Hwy 5 Expansion - Arboretum Area - 26-218

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

Background/Justification:

The Trunk Highway (TH) 5 expansion project is a major infrastructure initiative designed to expand Highway 5 from two to four lanes between Chanhassen and downtown Victoria. The project will deliver intersection enhancements, safety improvements for all users—including pedestrians and bicyclists—and upgraded crossings for regional trails. It is a key part of the Arboretum Area Transportation Plan, aiming to reduce congestion, improve safety, and connect local destinations while respecting environmental priorities.

A construction contract was awarded on December 16, 2025 to C.S. McCrossan Construction, Inc. for \$86,617,274.89. The total project cost, including all activities, is estimated at \$116,271,469.

The Highway 5 project limits include:

TH 5 from 0.08 miles east of CSAH 11 to 0.29 miles east of TH 41

TH 41 from 0.33 miles south of TH 5 to 0.49 miles north of TH 5

CSAH 13 from 0.05 miles north of CSAH 18 to 0.39 miles south of TH 7

The project has multiple funding sources, including \$5,338,833.00 in state general funds. These funds are administered under the IIJA Discretionary Grant Match Program by the MnDOT Office of State Aid. A grant agreement must be approved for individual uses of IIJA Match Funds by the county before the funds can be utilized.

This agreement covers the study, design and monitoring of the Lake Tamarack Area Restoration project for the Rusty Patched Bumblebee mitigation for \$241,932.86. This is included in the total IIJA Match grant amount of \$5,338,833.00.

The current project budget is \$116,271,469.00 as shown below. This includes all project expenditures including engineering, land acquisition and construction.

Action Requested:

Motion to adopt a resolution authorizing entering into Agreement #1062607 with Minnesota Department of Transportation for the reconstruction of Trunk Highway 5 and associated infrastructure improvements, subject to the completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Federal Funds (8 awards)	\$73,800,000.00
LRIP - State General Funds	\$20,000,000
City of Victoria	\$2,449,937
University of Minnesota	\$870,928
Carver County Transportation Sales Tax	\$6,261,771
and County State Aid Funds	\$5,338,833
State IIJA Match Funds	\$250,000
DNR Funds	\$7,300,000
Other State Funds	

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. IIJA Match - Tamarack Prof Services Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 5, 2026

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**State Funded Program for IIJA Discretionary Grant Assistance
Terms and Conditions
SAP 010-596-022**

WHEREAS, **Carver County** has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$241,932.86 for Engineering Services to support Lake Tamarack Area Restoration.

NOW THEREFORE, be it resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The proper County officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of May, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of May, 2026.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Eliminate 1.0 FTE Law Enforcement Co-Responder and Create four 0.25 FTE Law Enforcement Co-Responder

RBA Number: 2026-418

Department: County Sheriff - Patrol Services

Contact: Mike Wollin, Commander, 952-361-1857

Presenter: N/A

Contract Name & Number:

Meeting Date: May 5, 2026

Item Type: Consent

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

The Sheriff's Office established its first Law Enforcement Co-Responder position in 2019 to address the growing volume of mental-health-related calls. In 2022, with County Board approval, a second position was added by converting a licensed Deputy Sheriff vacancy. When fully staffed, the co-responder model has proven highly effective in supporting mental health response across patrol, detention services, and Health and Human Services. However, maintaining consistent staffing has been challenging because service demands require a non-traditional schedule that includes evening and overnight hours. Establishing four 0.25 FTE part-time positions will provide the flexibility needed to meet workload demands and cover non-traditional shifts, while preserving a desirable, traditional schedule for full-time staff.

Action Requested:

Approve the elimination of 1.0 FTE Law Enforcement Co-Responder and creation of four 0.25 FTE Law Enforcement Co-Responder.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Eliminate 1.0 FTE C44 LE Co-Responder (2026 Average budgeted cost): (\$152,609)
Create 4 – 0.25 FTEs C44 LE Co-Responders (budgeted at 90% of Target): \$120,960
Savings of \$31,649 will be retained within the co-responder program, see budget amendment included.

Attachments:

1. BudgetAmendmentForm- Co-Responder



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Motorcycle Awareness Month in Carver County
RBA Number: 2026-358
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter:
Contract Name & Number:
Meeting Date: May 5, 2026
Item Type: Regular Session

Strategic Initiative:

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

Background/Justification:

Commissioner Workman requested the Board adopt the attached Proclamation recognizing May 2026 as Motorcycle Awareness Month in Carver County.

Action Requested:

Adopt the attached proclamation setting May as Motorcycle Awareness Month in Carver County

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 2026 May Motorcycle Proclamation

A PROCLAMATION

- WHEREAS: Motorcycles provide fuel efficient transportation for commuting, touring, and relaxation; and
- WHEREAS: Motorcycles relieve congestion and reduce wear on our roadways; and
- WHEREAS: Motorcycle crashes can cause immeasurable pain among individuals, families, and in our communities; and
- WHEREAS: Increased awareness of motorcyclists by motorists can reduce the number of crashes on our roadways; and
- WHEREAS: All drivers should drive with due diligence, giving proper attention to the duty of driving; and
- WHEREAS: Observance of motorcycling awareness calls attention to highway safety, safe motorcycle operation, and encourages motorcycle rider training;
- THEREFORE: Be it resolved that I do hereby proclaim;

May 2026

Motorcycle Safety and Awareness month

Tom Workman, Carver County Board Chair

May 5, 2026



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to proclaim May 2026 as National Mental Health Awareness Month

RBA Number: 2026-427

Department: Health & Human Services

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director

Contract Name & Number: NA

Meeting Date: May 5, 2026

Item Type: Regular Session

Strategic Initiative:

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

Background/Justification:

Mental Health Awareness Month, first established in 1949, takes place nationally each year in May. It is a time to come together as a community to raise awareness, support people living with a mental illness and their families, and foster mental well-being. This year's theme is "Turning Silence Into Connection." Through sharing lived experiences, learning from each other, and nurturing meaningful community connections, we can confront stigma and create places where people find support, understanding, and healing.

Carver County has a strong commitment to providing Behavioral/Mental Health services to those in need. These include Outpatient Therapy, School-Linked Mental Health, ANICCA Adolescent Day Treatment, Mobile Crisis Response Program through our partnership with Canvas Health, Inc., Adult Mental Health Case Management and Community Support Program, Childrens Mental Health Case Management, Substance Use Assessment and Referral services, and coordination of mental health services with Carver County Corrections and the Sheriff's Office. We are proud of the work that our many dedicated employees perform every day to help make Carver County a healthy place to "live, learn, work, and play."

Action Requested:

Motion to approve a resolution proclaiming the month of May 2026 as National Mental Health Awareness Month.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

1. Proclamation National Mental Health Month 2026



PROCLAMATION

National Mental Health Awareness Month: May 2026

WHEREAS mental health impacts the health and well-being of our children, families, schools, businesses, and communities; and

WHEREAS the changing socio/economic conditions may exacerbate the stress, trauma, anxiety, depression, and suicide ideation across our communities making mental health awareness and provision of services more important now than ever; and

WHEREAS one in five adults and one in six young people between the ages of 6 to 17 years experiences a mental health illness in any given year; and

WHEREAS suicide is a second leading cause of death among individuals between ages 10 to 34 in the U.S., the fourth leading cause between 35 and 44, the 11th leading cause of death across the nation, and a higher percentage of older adults (age 65+) commit suicide more often than any other age group; and

WHEREAS it is critical to increase the awareness and knowledge of mental health problems and how to get help when it is needed; and

WHEREAS early identification and treatment are vital to the prevention of suicide and successful management of mental health problems and recovery; and

WHEREAS every citizen and community can make a difference in helping end the silence and stigma that surrounds mental illness and discourages people from getting help; and

WHEREAS education and civic activities can encourage mental wellness and help improve the lives of individuals and families affected by mental illness.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the month of **May 2026 as "Mental Health Month"** in Carver County, in honor of the dedicated professionals who work to create a safer and healthier community in Carver County.

**Carver County
Board of Commissioners**

Tom Workman, Chair
Tim Lynch, Vice-Chair
Lisa Anderson
John P. Fahey
Matt Udermann

Carver County Board Chair