



CARVER COUNTY

minnesota

Carver County Board of Commissioners April 16, 2024 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**
- Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.**
2. Agenda review and adoption
3. Approve minutes of April 2, 2024, Regular Session..... 1-3
4. Community Announcements
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 Contract and Bond to Furnish Bituminous Material – 2024 County Wide Seal Coat Project..... 4-8
- 5.2 Amendment to JPA No. 1051940 for ROW Acquisitions for TH 212 with MN Dept. of Transportation (resolution)..... 9-10
- 5.3 Professional services agreement with Bolton and Menk Inc for Monarch CCAA Agreement..... 11
- Connections: Develop strong public partnerships and connect people to services*
- 5.4 Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska 12
- 5.5 New Tobacco License-Schram Winery 13
- 5.6 Letter of support for I-494 USDOT grant applications 14-15
- 5.7 Approve Waconia Patriot as County's Legal Newspaper 16
- Customer service: Continue the County's delivery of high value, timely service and support*
- 5.8 PSA with Apex Engineering Group for Engineering Manager Staff Augmentation and Planning and Engineering Services 17-18

Growth: Manage the challenges and opportunities resulting from growth and development

- 5.9 Transfer of Real Property to Property Owner to Complete Settlement Agreement Related to the Highway 40 Project-Belle Plaine Area 19
- 5.10 Settlements for Right of Way Acquisition for the US 212 Project – Benton Township 20
- 5.11 PSA with HDR ENGINEERING for public communications for the Highway 212 Project - Benton Township 21
- 5.12 Professional Services Agmt with Braun Intertec for Material Testing for the Highway 41 Project - Belle Plaine Area..... 22

Finances: Improve the County's financial health and economic profile

- 5.13 Grant Funding Agreement with Minnesota Department of Transportation for Highway 5 Technical Assistance 23-24
- 5.14 Review Health & Human Services and Commissioner Warrants..... NO ATT

- 9:20 a.m. 6. **CONNECTIONS: Develop strong public partnerships and connect people to services**
- 6.1 Sexual Violence Center Update 25-26
 - 6.2 Arts Consortium of Carver County Update..... 27
 - 6.3 Approval of Amendments Associated with Connect Up Carver Expansion Project 28

- 10:00 a.m. 7. **COMMUNITIES: Create and maintain safe, healthy, and livable communities**
- 7.1 Create 1.0 FTE Law Enforcement Co- Responder Crisis Therapist and Eliminate 1.05 Deputy Sheriff 29
 - 7.2 Veteran's Treatment Court Reorganization 30-31

- 10:30 a.m. 8. **COUNTY ADMINISTRATOR REPORT**

10:35 m. **ADJOURN REGULAR SESSION**

WORK SESSION

- 10:35 a.m. A. **CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
- 1. Update in Response to CCCDA Workplace Investigation Report..... 32

David Hemze
County Administrator

UPCOMING MEETINGS

April 23, 2024	9:00 a.m. Work Session
April 30, 2024	No Meeting
May 2, 2024	7:20 a.m. Cinco de Mayo Celebration sponsored by Chaska Rotary/Carver County Public Health Chaska Event Center
May 7, 2024	9:00 a.m. Board Meeting
May 8, 2024	5:00 p.m. Foster Care Banquet Paradise Commons
May 14, 2024	No Meeting
May 21, 2024	9:00 a.m. Board Meeting
May 28, 2024	9:00 a.m. Strategic Planning Meeting
June 4, 2024	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 2, 2024. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Chair Degler acknowledged the receipt of the March 1st public comments from Sam Cooke regarding Black History Month and indicated the full text was available in County Administration.

The following amendment was made to the agenda:

Add to consent: 5.16 Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Immaculate Conception Catholic Church, Watertown

Lynch moved, Udermann seconded, to approve the agenda as amended. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the minutes of the March 19, 2024, Regular Session. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the following consent agenda items:

Approved joint powers agreement with Benton Township for crack sealing and seal coating Ingram Trail and Bridge 10526 on Rice Avenue pending finalization of the contract review process.

Approved out of state training for selected licensed deputies to complete the DRE certification during the year 2024.

Contract with Liberty Tire Recycling LLC, pending final approval through the contract review process.

Approved eliminating 1.0 Senior Public Health Services professional and creating 0.8 FTE Senior Public Health Services Professional and eliminate 0.8 FTE Public Health Nurse and create 1.0 FTE Public Health Nurse and related budget amendment.

Approved eliminating 1.0 FTE HH&S `Accounting Technician and creating 1.0 FTE Health Systems Technician and related HH&S budget amendment.

Resolution #22-24, Awarding of the 2024 Pavement Marking Project, Carver County Contract 24-167 Project #248016.

Approved the one day to four day temporary on sale liquor license application for St. Peter Lutheran church, Watertown, for Sunday, May 19, 2024.

Issued a charitable gambling license to Zoar United Church of Christ for a raffle to be held on October 13, 2024.

Issued a charitable gambling license to Immaculate Conception Church for a raffle to be held on April 6, 2024.

Approved out of state travel for IT Security Manager for the 2024 ISAC annual meeting.

Approved the purchase of the budgeted PW fleet equipment replacement as outlined for 2024.

Professional services agreement with Wickenhauser Excavating, Inc., for building removals for the Highway 212 project-Benton Township for \$45,910, pending finalization of the contract review process.

Approved professional services agreement with Castle Rock Contracting & Tree Services LLC for tree removal for the Highway 212 Project-Benton Township for \$145,080 pending finalization of the contract review process.

Resolution #23-24, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 212 Project-Benton Township.

Approved Application for a one day to four day Temporary On-Sale Liquor License for Immaculate Conception Catholic Church, Watertown.

Reviewed March 26, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$459,166.59 and reviewed April 2, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$263,496.91.

Motion carried unanimously.

Richard Scott, HH&S Deputy Division Director, requested the Board adopt a Proclamation to recognize National Public Health Week. He pointed out the work done by Public Health staff and the high health rankings the County receives each year. The Proclamation was read into the record by Dr. Scott.

Udermann moved, Workman seconded, to approve the Proclamation to acknowledge the week of April 1-7, 2024, as National Public Health Week. Motion carried unanimously.

Heather Goodwin, HH&S Director, requested the Board approve the rollover of IV-E /SSTS funds to 2024. She pointed out the two additional one-time payments received in 2023 from the Minnesota Department of Human Services. She explained the work activities done by staff to receive these funds. Goodwin stated they would like to earmark these funds for work related to a future community resource center in the County.

Goodwin noted the previous Sauer Foundation grant received to explore options for a potential family community resource center in Carver County. She pointed out the resources centers that are already established in Scott County.

Kate Probert, HH&S, stated community resource centers provide services to any resident who could take advantage of services. She indicated a community resource center is a community or school based welcoming hub of support, services and opportunities for families. She pointed out the active involvement of community members and indicated centers are flexible in how they are run. She explained they wanted to repurpose this funding to position Carver County for the future. Probert noted the State also allocated funds to develop a statewide network of community resource centers. She pointed out the current work being done on the community assessment.

Goodwin stated a future presentation will show the full assessment report. She explained the grant they are currently applying for and indicated they were asking to use these rollover funds to leverage additional funds through that grant.

Udermann moved, Workman seconded, to approving rolling over \$401,788 in IV-E/SSTS funds received in 2023 to leverage as matching funds for the 2024 community resource center grant applications and related HH&S budget amendment. Motion carried unanimously.

Udermann moved, Fahey seconded, to adjourn the Regular Session at 9:47 a.m. and go into a work session to discuss and provide direction related to allegations in the workplace investigation report regarding the CDA. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract and Bond to Furnish Bituminous Material – 2024 County Wide Seal Coat Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Seal Coating is an integral part of the County's Highway Preservation Program (HPP). Seal coating preserves and improves the surface of the roadway by placement of a thin layer of bituminous material to seal the pavement surface, and then covering the bituminous material with a thin aggregate layer. Each year, Public Works contracts the furnishing and application of the bituminous material needed for the seal coating because it is specialized work that County forces cannot perform in a cost-effective manner. The Contractor supplies the labor, equipment, and material to furnish and install the bituminous material and the County supplies the labor, equipment, and material to furnish and install the aggregate layer.

The 2024 seal coating project includes approximately 20 miles of roadway as shown on the attached map. Bids were received and evaluated on April 2, 2024, as shown on the attached summary. The apparent low bid was Henry G. Meigs, LLC of Portage, WI in the amount of \$477,760.00. Public Works staff recommends award of the contract to Henry G. Meigs, LLC to proceed with the 2024 County Wide Seal Coat Project.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to Henry G. Meigs, LLC for \$477,760.00 for Furnishing Bituminous Material for the 2024 County Wide Seal Coat Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9720

BOARD OF COUNTY COMMISSIONERS

CARVER COUNTY, MINNESOTA

Date: April 16, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Awarding of the Furnish Bituminous Material – 2024 County Wide Seal Coat Project Carver County Contract 24-169 Project # 2402

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, April 2nd at 02:00 P.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) bids were received by Carver County Public Works for the Furnish Bituminous Material – 2024 County Wide Seal Coat Project, said bids for the responsible bidders are summarized as follows:

Bidder Name	Total Amount	% Over/Under Estimate
<i>Engineer's Estimate</i>	<i>\$532,220.00</i>	
Pearson Brothers, Inc.	\$499,420.00	-6.16%
Henry G. Meigs, LLC	\$477,760.00	-10.23%

And WHEREAS, after examination of the bids by Carver County Public Works, Henry G. Meigs, LLC is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 24-169 with Henry G. Meigs, LLC of Portage, WI, in the name of the County of Carver for the construction of the Furnish Bituminous Material – 2024 County Wide Seal Coat Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than seventy five thousand dollars (\$75,000) and an increased aggregate project total of all project changes of one hundred and fifty thousand dollars (\$150,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of April, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

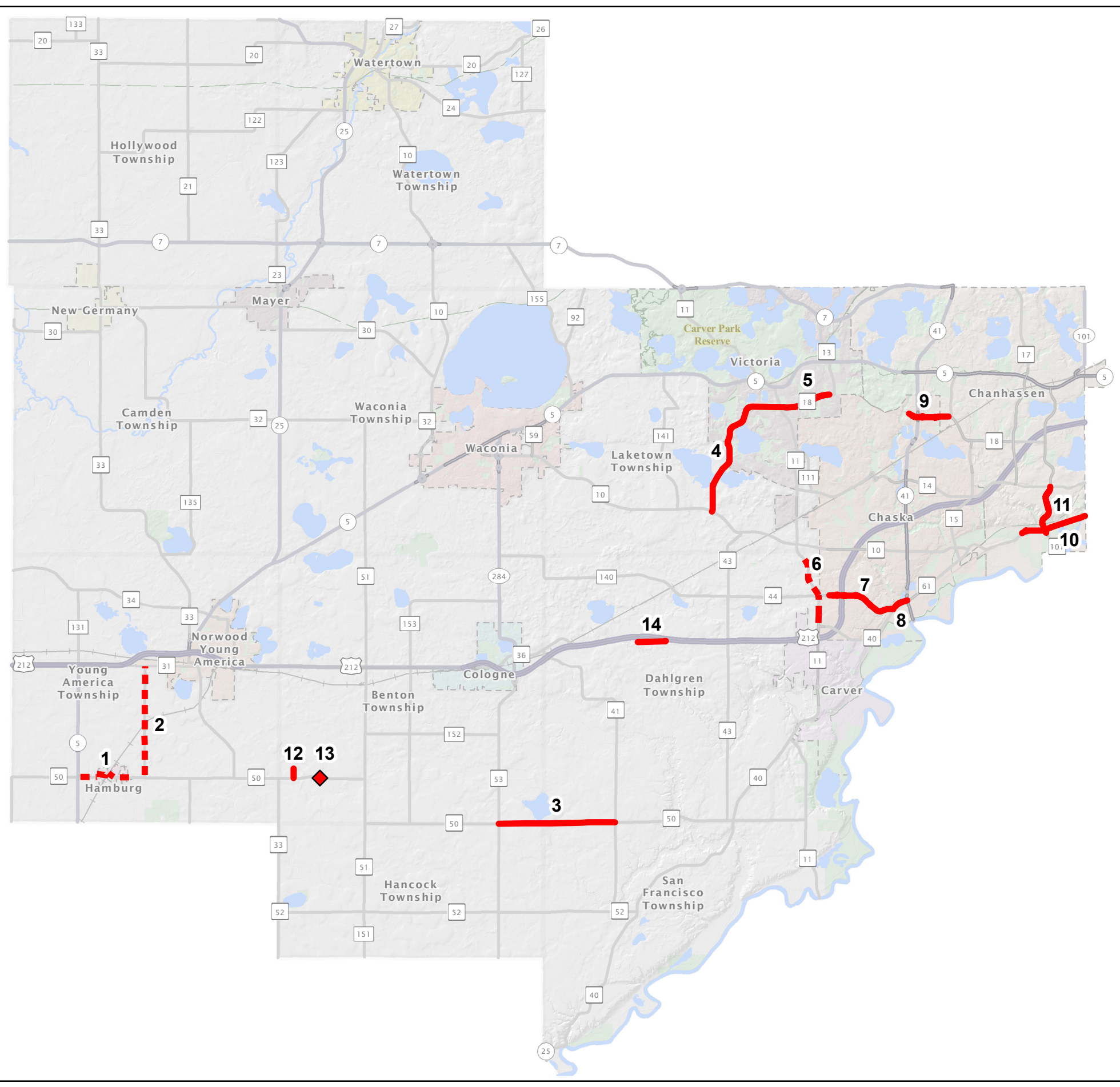
Dated this 16th day of April 2024.

Dave Hemze

County Administrator

2024 Furnish Bituminous Material
Carver County Public Works
County Project #2402
4/2/2024

Bid Name	Total
Pearson Bros., Inc.	\$499,420.00
Henry G. Meigs, LLC	\$477,760.00



2024 Highway Preservation Plan

Seal Coating

- Seal Coat (Year 4)
- - - Seal Coat (Year 12)

ID	Road	Extent	Length (ft)
1	CSAH 50	TH 5 to East Hamburg City Limits	7,088
2	CSAH 31	CSAH 50 to CSAH 31	13,210
3	CSAH 50	CSAH 53 to CSAH 41	13,812
4	CSAH 43	CSAH 10 to CSAH 11	17,745
5	CSAH 18	CSAH 11 to 540' W of CSAH 13	6,208
6	CSAH 11	CSAH 61 to Guernsey Ave	9,114
7	CSAH 44	1350' W of CSAH 11 to CSAH 61	9,306
8	CSAH 61	370' E of CSAH 44 to TH 41	1,652
9	CSAH 18	1075' W of TH 41 to west junction of CSAH 15	5,366
10	CSAH 61	500' W of Bluff Creek Blvd to Hennepin County Line	7,897
11	CSAH 101	250' S of CSAH 61 to CSAH 14	6,450
12	Ingram Trl	CSAH 50 to 1150' N of CSAH 50	1,500
13	Rice Avenue	Benton Township Bridge # 10526	62
14	Herb Farm Ct	Kelly Ave to Cul-de-sac	3,540
Total			102,950

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 2/28/2024

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to JPA No. 1051940 for ROW Acquisitions for TH 212 with MN Dept. of Transportation (resolution)

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/16/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024-2025 construction seasons includes a joint project with the Minnesota Dept. of Transportation (MNDOT) for the reconstruction of Highway 212 to a 4-lane divided highway from Cologne on the east to Norwood Young America on the west. In order to complete the project, additional right-of-way is needed. Carver County and MNDOT entered into a Joint Powers Agreement specifies that Carver County will acquire all necessary right-of-way for the project. The first \$1.06M of costs will be paid for by funding appropriated by the legislature and MndOT for this project. The remaining land acquisition costs will be evenly split between the agencies.

This Joint Powers Agreement is being amended to increase MndOT's funding contribution from \$1,950,000 to \$3,030,000. This increase is needed for the increased right of way acquisition costs to complete the project. This amount continues to reflect an even split of costs above the intitial \$1.06M of costs. No further amendments to this agreement are anticipated based on the information known to date. The Carver County share of the right of way acquisition costs are being covered by the IJIA State Match funding. The original agreement included \$1.95M of MndOT SRC Funds and \$890,000 of IJIA State Match Funds, which after this amendment is now a total of \$3.03M of MndOT SRC funding and \$1.97M of IJIA State Match funding.

ACTION REQUESTED:

Motion to adopt a resolution to approve an amendment to a Joint Powers Agreement with the MN Department of Transportation for additional ROW Acquisition Work needed for the TH 212 Project, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

MndOT SRC Funding	\$1,080,000.00
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IJIA State Match Funds	\$1,080,000.00
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Total	\$2,160,000.00
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Insert additional funding source

Related Financial/FTE Comments:

The above amounts only reflect this amendment total amount.

Office use only:

RBA 2024 - 9727

BOARD OF COUNTY COMMISSIONERS

CARVER COUNTY, MINNESOTA

Date: April 16, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Amendment 1 to DOT Agreement 1051940 with the State of Minnesota

WHEREAS Carver County entered into MnDOT Agreement No. 1051490 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of Carver's share of the costs of the Right of Way services for construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 212 in Benton Township.

WHEREAS final property valuations and settlement offers came in above the estimate, so additional compensation is due.

BE IT RESOLVED, the duties and tasks will not be amended for this agreement.

IT IS FURTHER RESOLVED that the County Board Chair and County Administrator are authorized to execute the amendment and any other amendments to the Agreement.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of April, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of April, 2024.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with BOLTON AND MENK INC for Monarch CCAA Agreement

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/16/2024

Contact: Darin Mielke

Title: Assistant Public Works Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The US Fish & Wildlife Service (USFWS) is currently evaluating whether the monarch butterfly will be listed as a threatened or endangered species. A decision by the USFWS on this threatened or endangered status is anticipated in December 2024. In an effort to help establish Monarch habitat while also allowing for continued transportation maintenance and construction projects to continue, the USFWS has established the Nationwide Monarch Butterfly Candidate Conservation Agreement for Energy & Transportation Lands.

The Candidate Conservation Agreement with Assurances, or CCAA, is a voluntary conservation agreement between the USFWS and one or more parties with the intention of addressing the needs of at-risk species before they become listed as endangered or threatened. Non-federal landowners (including property owners, easement holders, and lease holders) voluntarily commit to certain conservation actions to help stabilize or restore the species. In turn, the USFWS provides participating property owners with an Enhancement of Survival (EOS) permit containing assurances that they will not be required to implement additional conservation measures beyond those in the agreement, even if the species is listed as threatened or endangered. By proactively incentivizing conservation action ahead of regulation, such agreements provide benefits to the at-risk species as well as the USFWS and the participating landowners and land managers, all with the goal that listing becomes unnecessary. Given its voluntary nature, industry participants can terminate their involvement in the agreement at any time.

To reduce future potential permitting and the associated maintenance and project delays, Public Works staff is recommending pursuing enrollment into the CCAA with the USFWS. Public Works staff solicited a proposal from Bolton & Menk, Inc. due to their staff familiarity with the CCAA process and Carver County. Bolton & Menk will lead pre-application meetings with Carver County staff, identify lands that could be enrolled into the CCAA program, prepare the CCAA application and then finally submit the final CCAA application and coordination with the USFWS. Prior to submittal of the CCAA application to the USFWS, the County Board will need to approve of the recommended enrollment lands and commitments included in the agreement. Public Works staff and Bolton & Menk will present the recommendations as part of this future meeting.

ACTION REQUESTED:

Motion to approve a professional services agreement with BOLTON AND MENK, Inc. for the Monarch Candidate Conservation Agreement with Assurances Application, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$40,000.00

FTE IMPACT: None

Total

\$40,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Augusta Ball Club, 5950 Hampshire Rd, Chaska has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for May 31st - June 2nd 2024. This is an event they hold annually. The event will be held at the meeting house and pavilion. The officers are Chris Huffman (President); Bill Boecker (Vice-President); Trudy Vogel (Secretary); Julie Eiden (Treasurer). There are no delinquent taxes on this property.

ACTION REQUESTED:

Motion to approve the 1 Day to 4 Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for May 31st - June 2nd, 2024.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9740

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Tobacco License-Schram Winery

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Schram Winery at 8785 Airport Rd Waconia, has applied for a Tobacco License and is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products. This is a new tobacco license.

ACTION REQUESTED:

Approval of the County Board to issue a tobacco license to Schram Winery in Waconia. Board approval is subject to receipt of all required paperwork, licensing fee paid, signed affidavit, and all delinquent taxes paid.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9742

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Letter of Support for I-494 USDOT Grant Applications

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The U.S. Department of Transportation (USDOT) is soliciting applications for the Fiscal Year (FY) 2024 Congestion Relief Program and the Multimodal Projects Discretionary Grant Program.

MnDOT and the Metropolitan Council are pursuing a grant request for I-494 and are requesting letters of support from neighboring agencies for the I-494 E-ZPass Project. Completing this project will advance the I-494 E-ZPass vision. The segment of I-494 to be delivered includes completing construction of E-ZPass lanes on I-494 between I-35W and Hwy 77 to improve safety and mobility along the I-494 corridor and surrounding transportation network.

This section of I-494 is a direct connection of US 212 to and from the Airport as well as the Mall of America and other important economic regions of the Twin Cities and is a vital part of the regional transportation system for Carver County.

ACTION REQUESTED:

Motion to approve a letter of support for MnDOT's I-494 E-ZPass Project USDOT grant applications and authorize the Chair of the County Board to sign the letter.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9748



Office of County Commissioners
Carver County Government Center
Human Services Building
602 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1510
Fax: 952 361-1581

April 16, 2024

The Honorable Pete Buttigieg
Secretary, US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: Support for MnDOT's pursuit of federal discretionary grant funding for I-494 E-ZPass Project

Dear Secretary Buttigieg,

I am writing this to express support for the Minnesota Department of Transportation's (MnDOT) funding request to the U.S. Department of Transportation (USDOT) for the I-494 E-ZPass Project, a critical piece of the I-494: Airport to Highway 169 vision.

I-494 carries nearly 140,000 vehicles and 9,500 heavy trucks each day. The interstate is a principal arterial that connects Carver County residents to Minneapolis-St. Paul International Airport as well as multiple regional destinations. Unfortunately, congestion and safety issues are present throughout the corridor, including at several key interchanges.

This project will help remedy these issues by providing a transit advantage to increase the number of people who can be efficiently moved through the area. This includes commuters and freight traveling to and from Carver County.

MnDOT, along with their partners, have developed a vision for the freeway with an approach to construction as funding becomes available. Federal discretionary grant funding provides a critical opportunity to advance the I-494: Airport to Highway 169 Vision to reduce congestion and improve safety and mobility on this crucial stretch of freeway.

I am writing to ask for your support in this crucial project. We hope that you prioritize the I-494 E-ZPass Project for funding and thank you for your consideration.

Sincerely,

Gayle Degler, Chair
Carver County Board of Commissioners

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approve Waconia Patriot as County's Legal Newspaper

Primary Originating Division/Dept: Administration (County)

Meeting Date: 4/16/2024

Contact: Dave Hemze

Title: County Administrator

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On April 4, Carver County was notified that the County's legal newspaper, the Chaska Herald, would cease operation April 27, 2024. The Chanhassen Villager, the County's legal newspaper for the second publication of the financial statement, will also be ceasing operations April 27. The contracts with these two newspapers were through December 31, 2024.

The Waconia Patriot is now the only newspaper currently publishing in Carver County that qualifies as a legal newspaper under statutory requirements. A newspaper for the second publication of the financial statement is not required as a second qualifying newspaper does not exist.

The Waconia Patriot provided a quote of \$5 per column inch as compared to the Chaska Herald's current price of \$2.21. In comparison, the Star Tribune would charge \$17.90 per column inch. Staff will continue monitoring this issue moving forward and provide additional recommendations if needed.

ACTION REQUESTED:

Motion to approve the Waconia Patriot as the County's legal newspaper effective May 1, 2024.

FISCAL IMPACT: Other

If "Other", specify: See above note

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County paid approximately \$10,000 to publish various required notices in year 2023.

Office use only:

RBA 2024 - 9754

Carver County Board of Commissioners Request for Board Action



Agenda Item:

PSA with APEX ENGINEERING GROUP for Engineering Manager Staff Augmentation and Planning and Engineering Services

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/16/2024

Contact: Darin Mielke

Title: Assistant Public Works Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

Due to an upcoming vacancy of the Engineering Manager in the Program Delivery department within Public Works, consultant assistance is needed to augment staff to temporarily fill this supervisory role. This position supervises four engineering staff members while also acting as the project manager on several key projects. This vacant position is unable to be absorbed by other staff member due to other engineering staff vacancies. This position is critical to ensure that projects planned for 2024 and 2025 are completed on schedule to avoid any potential to lose funding.

Public Works staff reached out to several consultants for availability and for a person that would work well with the current engineering staff. Apex Engineering Group has a Senior Engineer, Nina Stanley, who has 20 years of experience supervising and delivering complex projects through the design process. This same staff member has availability to provide onsite assistance three days a week at the Public Works office to work with the existing engineering staff in person. Two of Public Works staff members have experience working with Nina Stanley and feel that she would fit in well in this particular role. This position is assumed be onsite Tuesdays through Thursdays for 8 hours a day with no compensation for commuting time. The contract amount assumes assistance for 37 weeks, which would be for the remainder of the 2024 calendar year. If a new Engineering Manager is hired, this contract would be transitioned to a lesser role or altogether eliminated. A total of \$175,000 is budgeted for the staff augmentation work with the remaining \$25,000 for general transportation engineering and planning services as directed by the Public Works Division on an as requested basis. Public Works staff is recommending approval of this professional services contract to augment the vacant Engineering Manager position.

ACTION REQUESTED:

Motion to contract with APEX ENGINEERING GROUP pending finalization of the contract review process.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

2024 Engineering Mgr Va \$140,000.00

Professional Services bud \$60,000.00

Total \$200,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Contract will be covered by 2024 professional services budget and utilizing vacancy savings from the Engineering Mgr position.

The budget amendment reflects the use of vacancy savings to increase the professional services budget for this contract.

Office use only:

RBA 2024 - 9725

Budget Amendment Request Form



To be filled out AFTER RBA submittal

PSA with APEX ENGINEERING GROUP for Engineering Manager Staff Augmentation and Planning and

Agenda Item: Engineering Services

Department:

Meeting Date: 4/16/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☒ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Darin Mielke

DEBIT		
Description of Accounts	Acct #	Amount
Professional Services	03-303.6260	\$140,000.00
TOTAL		\$140,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Turnover/Vacancy Savings	03-303.6119	\$140,000.00
TOTAL		\$140,000.00

Reason for Request:

Use of vacancy savings from the Engineering Mgr position to cover portion of professional services agreement with Apex.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Transfer of Real Property to Property Owner To Complete Settlement Agreement Related to the Highway 40 Project-Belle Plaine Area

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2024 highway reconstruction season includes the reconstruction and partial relocation of County Highway 40 from State Highway 25 on the south to County Highway 52 on the north as part of the Highway 40 Project-Belle Plaine Area. The County needed to acquire permanent and temporary easements from a parcel of land owned by Schmidt Acres, LP and identified by Tax Parcel Identification Number 08.0300800 for the Project. The County reached a Settlement Agreement with Schmidt Acres, LP whereby the County agreed to convey small non-conforming parcels of County-owned land along the corridor which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage or access to Schmidt Acres, LP in exchange for the County's acquisitions of the easements and payment of a reduced financial settlement amount. Said County-owned parcels of non-conforming land are identified by Tax Parcel Identification Numbers: 080300721, 080300900 and 080310101.

ACTION REQUESTED:

Motion to approve a conveyance by quit claim deed of non-conforming County-owned land, identified by Tax Parcel Identification Numbers 080300721, and Parcels 2A, 2B, 3A, 35 and 35A on Carver County ROW Plat No. 34, all parcels totaling 3.9 acres, to Schmidt Acres, LP as part of the approved Settlement Agreement for the Highway 40 Project-Belle Plaine Area.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

\$0.00

☐ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9718

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way Acquisition for the US 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/16/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024-2026 construction seasons include the reconstruction of US 212 between approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 on the west side of the City of Cologne into a 4-lane divided highway. Additional right-of-way is needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its October 17, 2023 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. County staff used direction from the county board at the January 16, 2024 county board meeting for revised last written offers to property owners prior to the eminent domain proceedings. Since the last meeting with the county board, settlements with the property owners located at PID #'s 01.0162611 and 01.0172611 have been reached. The county board previously approved of the settlement with the owners on February 20, 2024, however an additional \$4,750 expense was discovered prior to the closing that needs to be reimbursed to the owners. Also since the last meeting with the county board a settlement has been reached with the property owners located at PID #'s 01.0172410 and 58.0130410.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlements for right-of-way acquisition for the US 212 Project - Benton Township for the properties located at PID #'s 01.0162611, 01.0172611, 01.0172410, and 58.0130410.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

MNDOT Funding \$48,675.00

IIJA State Match Funds \$48,675.00

Total \$97,350.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Acquisition costs are split between MnDOT and Carver County in accordance with an agreement between the agencies for this project. The above funding amount is only for the additional amount that needs to be approved by the county board.

Office use only:

RBA 2024 - 9730

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with HDR ENGINEERING for public communications for the Highway 212 Project - Benton Township

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency on the Highway 212 Project - Benton Township and is responsible for providing oversight of the project through construction. The Minnesota Department of Transportation will be performing construction administration and inspection services in support of the project. Carver County Public Works is unable to provide sufficient staff to this project for public communications due to the scope of the project and other staffing needs. This professional services agreement is for construction public communication services for construction work on Highway 212 from approximately Highway 34 on the east side of the City of Norwood Young America to Highway 36 on the west side of the City of Cologne. To accommodate the various needs of the residential and business community, private and public utilities and the traveling public, that will also allow construction to occur in the least impactful way, the project will take place over the 2024, 2025 and 2026 construction seasons.

HDR Engineering, Inc. has been found to be a valuable communications asset on previous county led projects and due to that experience, it is Public Works staff's desire to retain their professional services again for this project. HDR Engineering, Inc. has provided a scope of work and a corresponding cost estimate for this project and after review of their communications proposal, the services to be provided and corresponding costs for those services are reasonable.

This work will include public outreach to the local businesses and residents through different methods such as: direct mailings, maintaining a project website, social media postings, detour graphic support for residents and businesses and project informational products to display to the public. This contract will be paid for with MnDOT state bond funds appropriated by the state legislature in 2022.

ACTION REQUESTED:

Motion to approve a professional services agreement with HDR ENGINEERING INC for public communications professional services for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

MnDOT Bond Funds

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9732

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Braun Intertec for Material Testing for the Highway 40 Project - Belle Plaine Area

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/16/2024

Contact: Carolyn Fackler

Title: Construction Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Highway 40 project has been planned for 4 years and has now moved into construction. Part of the federal and state aid funding requirements include material testing on all materials used in the project. This contract is to hire a consultant to perform the tests and provide the necessary reporting. Another part of this contract is to provide testing at the areas with large fills to determine when settlement has been achieved. This work was put out in a request for proposals (RFP) to the three material testing consultants in the area and three quotes were obtained. These quotes were reviewed by Public Works staff and Braun Intertec provided the best quality response.

ACTION REQUESTED:

Motion to approve a professional services agreement with BRAUN INTERTEC CORPORATION for \$56,118.00 for material testing for the Highway 40 Project - Belle Plaine Area, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

Wheelage Tax

\$56,118.00

FTE IMPACT: None

Total

\$56,118.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9744

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant Funding Agreement with Minnesota Department of Transportation for Highway 5 Technical Assistance

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County continues to apply for funding to address improvements to State Highway 5 in the Cities of Chanhassen and Victoria that is plagued with congestion and safety issues. The Highway 5 Arboretum Area Mobility Project includes 3.5 miles of 2-lane to 4-lane expansion of State Highway 5 from approximately 80th Street in downtown Victoria to Century Boulevard just east of the State Highway 41 intersection in Chanhassen. The project also includes the reconstruction of approximately one mile of CSAH 13 from 78th Street to Fribourg Court in Victoria. This agreement is for \$30,000 of state grant funding through the IJA Discretionary Technical Assistance program made available by the state legislature in 2023. This funding will be used to offset consultant costs for grant application costs incurred for the upcoming Safe Streets for All (SS4A) and RURAL federal discretionary funding solicitations.

ACTION REQUESTED:

Motion to adopt a resolution to enter into Agreement No. 1056322 with MN DEPT OF TRANSPORTATION, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9752

BOARD OF COUNTY COMMISSIONERS

CARVER COUNTY, MINNESOTA

Date: April 16, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

State Funded Program for IIJA Discretionary Grant Assistance Terms and Conditions SAP 010-589-003

WHEREAS, Carver County has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$30,000.00 for consultant fees to assist the County in the development of IIJA funding requests in 2024;

NOW THEREFORE, be it resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of April, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of April, 2024.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Sexual Violence Center Update

Primary Originating Division/Dept: Administration (County) ▼

Meeting Date: 4/16/2024

Contact: Dave Hemze

Title: County Administrator

Item Type:

Regular Session ▼

Amount of Time Requested: 15 minutes

Presenter: Ashley Taylor-Gouge

Title: Associate Director

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information ▼

BACKGROUND/JUSTIFICATION:

Ashley Taylor-Gouge, the Sexual Violence Center's Associate Director, will review the services the Sexual Violence Center provides to citizens of Carver County and the Board will be asked to adopt the April 2024 Sexual Assault Awareness Month Proclamation.

ACTION REQUESTED:

Receive information and adopt Proclamation

FISCAL IMPACT: None ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None ▼

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9686



Sexual Assault Awareness Month Proclamation April 2024

Whereas, sexual assault is a significant issue affecting individuals of all ages, genders, races, and backgrounds, and its impacts resonate deeply within our communities; and

Whereas, Carver County recognizes the importance of raising awareness about sexual assault, promoting prevention strategies, supporting survivors, and fostering a culture of consent and respect; and

Whereas, April is nationally recognized as Sexual Assault Awareness Month, providing an opportunity for communities to come together to educate, advocate, and take action against sexual violence; and

Whereas, through education, advocacy, and collective action, we can challenge harmful attitudes, dismantle societal norms that perpetuate sexual violence, and create a culture of consent, respect, and empowerment;

Whereas, by acknowledging Sexual Assault Awareness Month, we affirm our commitment to creating a safe and supportive environment for all residents, free from the threat of sexual violence;

Now, therefore, we, the Carver County board of Commissioners, do hereby proclaim the month of April as **Sexual Assault Awareness Month** in our County.

We call upon all residents to actively engage in raising awareness about sexual assault, participating in educational initiatives, supporting survivor-centered organizations, and fostering open dialogue to combat this pervasive issue.

Let us stand united in our commitment to creating a community where sexual violence has no place, where survivors are heard and supported, and where every individual feels safe, valued, and respected.

BOARD OF COMMISSIONERS

Gayle Degler, Chair
John P. Fahey, Vice Chair
Tim Lynch
Matt Udermann
Tom Workman

Carver County Board

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Arts Consortium of Carver County Update**

Primary Originating Division/Dept: Administration (County) ▼

Meeting Date: 4/16/2024

Contact: Dave Hemze

Title: County Administrator

Item Type:

Regular Session ▼

Amount of Time Requested: 20 minutes

Presenter: Kathy Oliphant

Title: ACCC Executive Director

Attachments: ☐ Yes ☒ No**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information ▼

BACKGROUND/JUSTIFICATION:

The Arts Consortium of Carver County has requested an opportunity to provide an overview of their organization.

ACTION REQUESTED:

Informational only.

FISCAL IMPACT: None ▼

If "Other", specify:

FTE IMPACT: None ▼**FUNDING**

County Dollars =

Total

\$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9739

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Amendments Associated with Connect Up Carver Expansion Project

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 4/16/2024

Contact: Randy Lehs

Title: CarverLink Fiber Manager

Item Type:

Regular Session

Amount of Time Requested: 30 minutes

Presenter: Randy Lehs

Title: CarverLink Fiber Manager

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

On June 28, 2022, the County Board approved agreements with Metro Fibernet, LLC. to move forward with the Connect Up Carver (CUC) initiative. The ongoing CUC project, that is currently 85% complete, is making fiber connectivity available to 2000+ rural locations throughout the County. Based on the County's desire to make high speed broadband available to every location in the County that desires it, through the annual budget process, on December 12, 2023 the County Board approved \$2,500,000 to support this ongoing effort. CarverLink staff have been working with Metro Fibernet on how to best utilize these funds to finish the construction needed in the remaining rural and urban areas which include the most expensive to construct and vulnerable un and underserved locations scattered throughout CarverLink's existing fiber network in the number of pockets, gaps and areas that another provider could not source or make financially viable within the County's specifications, service and maintenance requirements, that were not included within the initial CUC project. Staff's recommendation to the County Board is to amend the initial CUC agreements to include the remaining County identified areas that lack our desired high speed broadband availability in an expansion identified as the Connect Up Carver Expansion (CUCE). CarverLink staff are currently finalizing agreements with Metro Fibernet to meet the required construction start timeline of May of this year for this effort.

ACTION REQUESTED:

Motion to approve, pending risk and attorney review, the Connect Up Carver Expansion (CUCE) agreements which are amendments to the 2022 Board approved Connect Up Carver (CUC) Construction and IRU Contracts, for \$2,500,000.00.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

Budget Stabilization Account \$2,500,000.00

FTE IMPACT: None

Total \$2,500,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

On 12/15/20, the County Board created the COVID19 Budget Stabilization Account ("BSA") to account for Federal COVID19 funding and to provide short-term fiscal flexibility to meet the budget challenges related to the ongoing COVID19 public health emergency. In the 2024 Budget, Att E, the County Board approved \$2.5M from the COVID19 BSA for the Connect Up Carver Expansion.

Office use only:

RBA 2024 - 9746

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Create 1.0 FTE Law Enforcement Co- Responder Crisis Therapist and Eliminate 1.05 Deputy Sheriff

Primary Originating Division/Dept: Sheriff

Meeting Date: 4/16/2024

Contact: Mike Wollin Title: Commander

Item Type:

Regular Session

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2019, the Sheriff's Office created its first Law Enforcement Co-Responder Crisis Therapist position in response to the increase in mental health services calls. The therapist is directly embedded with licensed deputy sheriff's in the field to provide additional resources to enhance response to urgent mental health needs of persons in crisis. The response model as stated in RBA 6253, continues to be a gold standard in crisis response, allowing law enforcement personnel and a skilled Crisis Therapist to respond to crisis calls and work together to provide better outcomes and connecting of resources. Law enforcement personnel ensure scene safety and the crisis worker is summoned to continue de-escalation, conduct face-to-face assessments, on the spot counseling, or coordinate immediate medical intervention, etc. The crisis worker who is knowledgeable about client needs and available resources then provides an appropriate referral. Law Enforcement personnel may remain on scene, if needed or may return to patrol duties thereby freeing up public safety resources in the interim.

ACTION REQUESTED:

Approve the conversion of 1.05 FTE Deputy Sheriff to a 1.0 FTE Law Enforcement Co- Responder Crisis Therapist.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$143,998.00

FTE conversion CCSO (\$143,998.00)

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Total \$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Creation of a 1.0 Law Enforcement Co-Responder Crisis Therapist and elimination of a vacant 1.05 Deputy Sheriff position. This position would remain in the County Sheriff's Office organizational chart and is levy neutral.

Office use only:

RBA 2024 - 9721

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Veteran's Treatment Court Reorganization

Primary Originating Division/Dept: Health & Human Services - Court Services

Meeting Date: 4/16/2024

Contact: Heather Goodwin Title: HHS Director

Item Type:

Regular Session

Amount of Time Requested: 20 minutes

Presenter: Eric Johnson Title: Probation/Court Services Director

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Currently, the Carver County Veteran's Treatment Court partners with Dakota County to serve veterans in each county through a treatment court. Over the past several months, meetings have taken place between Dakota, Scott, and Carver County to create a 1st Judicial District Veterans Treatment Court. The agreed upon plan is to have an East End and West End court, with court hearing sites in Apple Valley and Shakopee.

Currently, Carver County Court Services serves as the Fiscal Manager of the Veterans Court allocation of \$100,000 from the State Judicial Branch. Court Services also hired and currently supervises the Veterans Court Coordinator.

Through discussions, it has been agreed upon by all parties that Scott County will typically have the vast majority of Veteran's Court participants. Scott County Community Corrections has made a request to be the Fiscal Manager of the grant, and to hire and supervise the coordinator of the program; and will also assign a Probation Officer to the Veteran's Court for the purpose of supervising all the participants referred to the court by Scott and Carver counties. This will include all Carver County felony-level participants currently supervised by the MN Department of Corrections-Chaska. The reason for this request from Scott County Community Corrections is to provide consistency to the program for the West End court. Carver and Scott County Judges, County Attorneys, and Probation Directors have all agreed to this plan.

As a result, Carver County Health and Human Services is requesting that the current 0.8 FTE Court Coordinator- Veterans position be eliminated, effective at close of business on April 26, 2024. The Scott County Board of Commissioners has approved the creation of a similar position for Veteran's Court.

ACTION REQUESTED:

Motion to approve elimination of 0.8 FTE Court Coordinator- Veterans effective at close of business on April 26, 2024.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$30,000.00

State Allocation \$100,000.00

Total \$130,000.00

FTE IMPACT: Decrease budgeted staff

☐ Insert additional funding source

Related Financial/FTE Comments:

State allocation and county levy is currently Program 259 in HHS - Court Services' budget. The \$130k is the full program cost. Related budget lines will be evaluated once all program costs incurred prior to July 1, 2024, are expended.

Office use only:

RBA 2024 - 9680

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Update in Response to CCCDA Workplace Investigation Report

Primary Originating Division/Dept: Attorney

Meeting Date: 4/16/2024

Contact: Mark Metz

Title:

Item Type:

Work Session

Amount of Time Requested: 20 minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

On March 21, 2024, the Carver County Board of Commissioners received a copy of the public Workplace Investigation Report involving the Carver County Community Development Authority (CCCDA). On April 2, 2024, County Attorney Metz provided a high level overview of the process and options the Carver County Board had moving forward, in light of the allegations in the Workplace Investigation Report. During that work session, the County Board directed County Attorney Metz to send a letter to Board Chair Sarah Carlson, seeking her resignation. Sarah Carlson resigned, effective April 2, 2024. During this meeting, County Attorney Metz will update the Board, provide his recommendations and advise the Board on next steps.

ACTION REQUESTED:

Enter into a work session to allow County Attorney Metz to provide an update and recommendations related to the allegations in the Workplace Investigation Report regarding the Carver County Community Development Authority.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total

\$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9753