



**Carver County Board of Commissioners  
June 9, 2026  
Board Meeting**

**The County Board Room is open to the public**

This meeting will be broadcast live at:  
<https://youtube.com/@CarverCountyMN>

9:00 a.m.     **1. CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at [admin-contact@carvercountymn.gov](mailto:admin-contact@carvercountymn.gov)

1.3. Agenda review and adoption

1.4. Approve June 2, 2026 minutes..... 3-5

1.5. Community Announcements

9:15 a.m.     **2. CONSENT AGENDA**

2.1. Renewal of Annual Tobacco License..... 6-9

2.2. New Tobacco License Carver Tobacco Inc..... 10-11

2.3. Authorizing Vacation of a Segment of Former Right of Way of County State Aid Highway 101..... 12-18

2.4. Professional Services Agreement for the Highway 44 Phase 3 Project with SRF Consulting Group, Inc. .... 19-20

2.5. Nicholas Hartwig/Lone Oak Rodeo - Youth/Amateur Rodeo (2 One-Time Special Events) ..... 21-31

2.6. Award of Contract to Concrete Idea, Inc. for ADA Improvements and ITS Enhancements..... 32-35

2.7. Professional Services Agreement for Highway 53 Project With WSP USA Inc. .... 36-37

2.8. Out of State Travel -- Assistant County Attorney ..... 38-39

2.9. State Performance Measurement Program (2026) ..... 40-52

|                                                                                                                                            |       |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 2.10. Finance Department Position Modifications for Operational Needs.....                                                                 | 53-55 |
| 2.11. Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project.....                                               | 56-60 |
| 2.12 Contract with Next Chapter Technology (NCT) Inc. for the Implementation of CaseWorks for HHS – Income Support Department .....        | 61-63 |
| 2.13 Contract between Health and Human Services Income Support and Wiley Consulting LLC doing business as Content Services Consulting..... | 64-65 |
| 2.14 Brian Mastel/Ridgeview Foundation – Groovin' on the Green Fundraising Concert (One-Time Special Event) .....                          | 66-75 |
| 2.15 Review Health & Human Services and Commissioner Warrants                                                                              |       |

9:25 a.m.     **3.    COUNTY ADMINISTRATOR REPORT**

9:25 a.m.     **4.    ADJOURN REGULAR SESSION**

9:25 a.m.     **5.    WORK SESSION**

|                                                                                                                                          |       |
|------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 5.1. County Trails CIP .....                                                                                                             | 76-77 |
| 5.2. Update on National Opioid Settlement Investments: Carver County Jail Medication for Opioid Use Disorder (MOUD) Program Impact ..... | 78-79 |

**UPCOMING MEETINGS**

|                 |            |                                                                                                            |
|-----------------|------------|------------------------------------------------------------------------------------------------------------|
| June 9, 2026    | 12:00 p.m. | Joint Work Session with Scott County<br>(Scott County Govt Center, 200 4 <sup>th</sup> Ave West, Shakopee) |
| June 16, 2026   | 9:00 a.m.  | County Board of Equalization                                                                               |
| June 23, 2026   | 9:00 a.m.  | Board Work Session                                                                                         |
| June 23, 2026   | 1:00 p.m.  | County Board of Equalization (if needed)                                                                   |
| July 07, 2026   | 9:00 a.m.  | Board Meeting                                                                                              |
| July 15, 2026   | 7:00 p.m.  | Carver County Township Association Meeting<br>(Island View Gold Club, 7795 Laketown Pkwy, Waconia)         |
| July 21, 2026   | 9:00 a.m.  | Board Meeting                                                                                              |
| July 28, 2026   | 9:00 a.m.  | Board Work Session                                                                                         |
| August 04, 2026 | 9:00 a.m.  | Board Meeting                                                                                              |
| August 18, 2026 | 9:00 a.m.  | Board Meeting                                                                                              |
| August 25, 2026 | 9:00 a.m.  | Board Work Session                                                                                         |

# Carver County

## Board of Commissioners

Regular Session Minutes

June 2, 2026

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A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 2, 2026. Tom Workman, Board Chair convened the session at 8:59 a.m.

Members present: Tom Workman, Tim Lynch, John P. Fahey, Matt Udermann and Lisa Anderson.

No Public Comments received.

Tim Lynch moved, John P. Fahey seconded, to approve the agenda. Motion carried unanimously.

Matt Udermann moved, Lisa Anderson seconded, to approve the minutes of the May 19, 2026, Regular Session. Motion carried unanimously.

Lisa Anderson moved, John P. Fahey seconded, to approve the following consent agenda:

Approved motion to contract with Allied Blacktop Company to mill a 2-inch base, patch and overlay a 2-inch for a 4-inch total the south parking lot located at 606 East 4th Street pending the contract review process.

Approved Resolution 27-26 of Support for hosting two GreenCorps members for 2026-2027, and to authorize the Assistant County Administrator to sign the host site agreements, pending completion of the County's contract review process.

Approved Memorandum of Understanding, for the period of May 1, 2026 –December 31, 2028. This Memorandum of Understanding will be reviewed at least every three years to ensure appropriate funding and delivery of services and to remain compliant with WIOA §121(c).

Adopted the Findings of Fact and issue Order #PZ20260011 for the issuance of a Conditional Use Permit.

Adopted Resolution 28-26 approving the Preliminary Plat of Sweet Farm Woods.

Approved a Professional Service Agreement with A Better Society to provide outreach, community engagement, and system sustainability support for the Carver County Family Resource Center (FRC) in an amount not to exceed \$30,000 from August 1, 2026, to July 31, 2027, and authorize the Board Chair to sign the professional service agreement.

Adopted the Findings of Fact and issue Order #PZ20260010 for the issuance of a Conditional Use Permit.

Authorized the adoption of the long range plan for Baylor Regional Park contingent upon the successful review and adoption of the Metropolitan Council and associated sub committees.

Adopted Resolution 29-26 accepting all work as complete and authorizing final payment in the amount of \$198,252.00 to Kamco, Inc. of Dassel, MN.

Approved a Professional Services Agreement with Kelly Lindstrom for a not to exceed amount of \$105,500.00 for appraisal services for the Highway 30 Project, pending finalization of the contract review process.

Approved abatement of tax due to exempt classification for 20.1050010.

Reviewed May 26, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$547,603.60 and reviewed May 29, 2026, Community Social Services' actions/Commissioners' warrants in the amount of \$249,059.80.

Motion carried unanimously.

Nick Koktavy, Carver County Assistant Administrator highlighted continued progress on the Government Center Project, noting ongoing collaboration with Leo A Daly after their Pre-Design work. The team is focused on staff engagement through an open house as the project moves into implementation. Design runs through spring 2027, followed by demolition in summer 2027 and construction through early spring 2029. Estimated construction and furniture costs total about \$70 million, with A/E fees included in the overall \$82 million project budget.

Lisa Anderson moved, John P. Fahey seconded to enter into a contract with Leo A Daly for architecture and engineering professional services for the government center project pending finalization of the contract review process. Motion carried 4-1, Matt Udermann nay.

Nick Koktavy shared that the City of Chaska is beginning an update of the Downtown Master Plan. They are seeking a Commissioner to serve on the Task Force and provide feedback to staff and consultants throughout the process. The group is expected to meet four times per year, from June through next year, with meetings held in the evenings.

Tom Workman moved, John P. Fahey seconded to appoint Commissioner Anderson to the City of Chaska Downtown Master Plan Task Force. Motion carried Unanimously.

Randy Lehs, Fiber Manager for fiber network in Carver County. Spoke on the Connect Up Carver Expansion (CUCE) project is nearing full 1GB internet availability, but construction delays from industry shortages, funding shifts, and highway projects require extending the

contract deadline from June 30, 2026, to December 15, 2029, at no additional cost, allowing completion of remaining fiber work in Victoria and Chanhassen.

Matt Udermann moved, Lisa Anderson seconded to approve the contract amendment that extends the Connect Up Carver Expansion agreement deadline by 3 years. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Dave Hemze noted that there is a noon Courts meeting today for Commissioners Fahey and Workman.

Tim Lynch moved, Lisa Anderson seconded, to adjourn the Regular Session at 10:03 a.m. and go into Work Session to discuss the Health Insurance and SCALE Insurance Pool Feasibility Update

Motion carried unanimously.

Dave Hemze  
County Administrator



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Renewal of Annual Tobacco License

**RBA Number:** 2026-488

**Department:** Property & Financial Services - Elections & Licensing

**Contact:** Heather Perkins, Elections & Licensing Specialist, 952-361-1976

**Presenter:**

**Contract Name & Number:**

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**  
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**  
Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting the Carver County Board of Commissioners' approval to sell tobacco products. These are all tobacco license renewals.

**Action Requested:**  
Approval of the County Board to issue tobacco licenses to the attached list of businesses. Board approval is subject to the receipt of all required paperwork, licensing fee paid, signed affidavit, and all delinquent taxes are paid.

**Fiscal Impact:**

| Funding: | Amount Budgeted: |
|----------|------------------|
|          |                  |

**Related Fiscal/FTE Comments:**

**Attachments:**

1. 2026 Renewal List for RBA

### Tobacco License Applications to Be Approved by County Board

|                                                                                                                                                                                                         |                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>License #10-513</b> <b>58-0140951</b><br><b>Good Time Liquors LLC</b><br>Danielle L Butler, Owner<br>400 Faxon Road NYA, MN 55368                                                                    | <b>License # 10-515</b> <b>25-8900010</b><br><b>Holiday Stationstores, LLC dba Holiday Stationstore #199</b><br>Zachary Clemons, License Analyst<br>441 79th Street West Chanhassen, MN 55317 |
| <b>License # 10-523</b> <b>40.0140700, 40.1500010</b><br><b>Mid-County Coop dba Holiday Stationstore #3577</b><br>William F. Reimers, General Manager<br>409 Paul Avenue North Cologne, MN 55322        | <b>License # 10-526</b> <b>58-6880230</b><br><b>R E Smith Oil &amp; Tire Co., Inc.</b><br>Russell E Smith, Owner<br>503 Faxon Road North NYA, MN 55368                                        |
| <b>License # 10-566</b> <b>20-0500390</b><br><b>Schoknecht, Inc dba Lisa's Place</b><br>Lisa M Schoknecht, President<br>205 Broadway North Carver, MN 55315                                             | <b>License # 10-578</b> <b>25-2860010</b><br><b>Kwik Trip, Inc dba Kwik Trip #402</b><br>Scott P. Zietlow, President<br>2201 West 78th Street Chanhassen, MN 55317                            |
| <b>License # 10-594</b> <b>65-2050010, 65.5100090</b><br><b>Holiday Stationstores, LLC dba Holiday Stationstore #360</b><br>Zachary Clemons, License Analyst<br>1793 Arboretum Blvd. Victoria, MN 55386 | <b>License # 10-596</b> <b>25.4510010</b><br><b>Champlin 2005 LLC dba Cub Foods #1644(31564)</b><br>Linda Schmeichel, Licensing Specialist<br>7900 Market Blvd. Chanhassen, MN 55317          |
| <b>License # 10-604</b> <b>58.0145100</b><br><b>Holiday Stationstores, LLC dba Holiday Stationstore #371</b><br>Zachary Clemons, License Analyst<br>502 Faxon Rd N NYA MN 55368                         | <b>License # 10-605</b> <b>25.2520010</b><br><b>Walgreen Co dba Walgreens #09728</b><br>Tracey Brown, President<br>600 West 79th Street Chanhassen, MN 55317                                  |
| <b>License # 10-611</b> <b>58.0510380</b><br><b>Last Call Too dba Last Call</b><br>Diane R. Henning, Owner<br>118 Main Street East NYA, MN 55397                                                        | <b>License # 10-613</b> <b>20.3500010</b><br><b>Casey's Retail Company dba Casey's General Store #2655</b><br>Stephen P Bramlage Jr, President<br>300 County Road 40 East Carver, MN 55315    |
| <b>License # 10-624</b> <b>25.4510010 - Tenant</b><br><b>JDK Liquors Inc DBA MGM Wine &amp; Spirits</b><br>Jason Kleinprintz<br>7856 Market Blvd. Chanhassen, MN 55317                                  | <b>License # 10-627</b> <b>25.2480010</b><br><b>Kwik Trip, Inc. dba Kwik Trip #492</b><br>Scott P. Zietlow, President<br>8921 Crossroads Blvd. Chanhassen, MN 55317                           |
| <b>License # 10-628</b> <b>25.7940010</b><br><b>Walgreen Co. dba Walgreens #12434</b><br>Tracey Brown, President<br>2499 Highway 7 Excelsior, MN 55331                                                  | <b>License # 10-633</b> <b>25.7940030</b><br><b>Northern Tier Retail LLC dba Speedway #4366</b><br>David L Seltzer<br>2391 Highway 7 Excelsior, MN 55331                                      |
| <b>License # 10-637</b> <b>20.2700020</b><br><b>Fleet Farm of Green Bay LLC dba Fleet Farm Fuel</b><br>Maria Kozlowski / License Dept.<br>1921 Levi Griffin Road Carver, MN 55315                       | <b>License # 10-638</b> <b>58.8490020</b><br><b>Family Dollar Inc. dba Family DollarStore #26540</b><br>Carolyn Brown, AB License Specialist<br>713 Faxon Road NYA, MN 55397                  |
| <b>License # 10-643</b> <b>25.0760010</b><br><b>Northern Tier Retail, LLC dba Speedway #4095</b><br>David L Seltzer<br>2960 82nd Street Chaska MN 55318                                                 | <b>License # 10-646</b> <b>25.2480020</b><br><b>MLNG LLC dba The Vintage</b><br>Michael Clausen, Owner<br>8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317                               |
| <b>License # 10-648</b> <b>58.0143851</b><br><b>Kwik Trip, Inc dba Kwik Trip #854</b><br>Scott P Zietlow, President<br>520 Reform Street N NYA, MN 55368                                                | <b>License # 10-652</b> <b>25.7650020</b><br><b>Minnesota Fine Wines &amp; Spirits, LLC dba Total Wine</b><br>Thomas Haubenstricker, Treasurer<br>510 Lake Dr Chanhassen, MN 55317            |
| <b>License # 10-655</b> <b>50.7000050</b><br><b>Casey's Retail Company dba Casey's General Store #3591</b><br>Stephen P Bramlage Jr, President<br>313 Shimmcor St Mayer, MN 55360                       | <b>License # 10-656</b> <b>04.0150610</b><br><b>Big Stick's LLC dba Stick's Tavern</b><br>Michele Imdieke<br>6940 Dahlgren Rd Chaska MN 55318                                                 |

|                                                                                                                                                                          |                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>License # 10-657</b> <b>25.4460010</b><br><b>Greenleaf Tobacco &amp; E Cigs dba Greenleaf Tobacco</b><br>Mohammad Mirib<br>600 Market St Unit 120 Chanhassen MN 55317 | <b>License # 10-658</b> <b>07-116-22-33-0027</b><br><b>Yayin Gadol, LLC dba Top Ten Liquors</b><br>Jonathan Halper<br>19900 W 78th St Chanhassen MN 55317 |
| <b>License # 10-665</b> <b>25.1720010</b><br><b>Tobacco &amp; Vapes</b><br>Ahmed Abualzain<br>578 78th St W Chanhassen MN 55317                                          | <b>License # 10-667</b> <b>65.4920030</b><br><b>Hamsa LLC dba HI Five Market</b><br>Fnu Rizwan Ullah<br>1510 Commercial Ave Victoria MN 55386             |
| <b>License # 10-668</b> <b>20.0970010</b><br><b>Kwik Trip, Inc dba Kwik Trip #1095</b><br>Scott P Zietlow<br>1700 Monroe Dr Carver MN 55315                              | <b>License # 10-671</b> <b>25.8790040</b><br><b>E-CIG POD USA LLC</b><br>Tom Madden<br>840 78th St W Chanhassen MN 55317                                  |
| <b>License # 10-672</b> <b>25.0690020</b><br><b>ONE STOP STATION TWO CHANHASSEN LLC</b><br>MERVAT GIRGIS<br>7755 CENTURY BLVD CHANHASSEN MN 55317                        | <b>License # 10-673</b> <b>65.2110280</b><br><b>DEER RUN GOLF CLUB</b><br>THOMAS ABTS<br>8661 DEER RUN DR VICTORIA MN 55386                               |
| <b>License # 10-674</b> <b>58.5300060</b><br><b>Blue Dream Tobacco</b><br>Syed Mahmood<br>640 Railroad Dr E Suite 200 NYA MN 55368                                       | <b>License # 10-675</b> <b>07.0201500</b><br><b>Schram Winery</b><br>Aaron Schram<br>8785 Airport Rd Waconia MN 55387                                     |
| <b>License # 10-676</b> <b>25.4510010</b><br><b>TK 7888 DBA TOBACCO KING</b><br>SALEH SALIM<br>7888 MARKET BLVD CHANHASSEN MN 55317                                      | <b>License # 10-677</b> <b>50.0500350</b><br><b>MAYER BP</b><br>Farmers Co-op Oil Company of Renville<br>308 ASH AVE N MAYER MN 55360                     |
| <b>License # 10-678</b> <b>06.0331242</b><br><b>NEW GERMANY BP</b><br>FARMERS CO-OP OIL COMPANY<br>17535 HIGHWAY 7 NEW GERMANY MN 55367                                  | <b>License # 10-679</b> <b>50.7010050</b><br><b>Dollar General Store 31324</b><br>DG Retail LLC attn: Marissa Cook<br>704 Ash Ave S Mayer MN 55360        |
| <b>License # 10-680</b> <b>65.0750270</b><br><b>Anna Tobacco Victoria LLC</b><br>Mohibullah Zahed<br>7974 Victoria Dr Victoria MN 55386                                  | <b>License # 10-681</b> <b>40.0500320</b><br><b>Inn Town Wine &amp; Spirits</b><br>Amy Labo<br>101 Paul Ave N Cologne MN 55322                            |
| <b>License #</b>                                                                                                                                                         | <b>License #</b>                                                                                                                                          |
| <b>License #</b>                                                                                                                                                         | <b>License #</b>                                                                                                                                          |
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| <b>License #</b>                                                                                                                                                         | <b>License #</b>                                                                                                                                          |



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** New Tobacco License Carver Tobacco Inc  
**RBA Number:** 2026-489  
**Department:** Property & Financial Services - Elections & Licensing  
**Contact:** Heather Perkins, Elections & Licensing Specialist, 952-361-1976  
**Presenter:**  
**Contract Name & Number:**  
**Meeting Date:** June 9, 2026  
**Item Type:** Consent

**Strategic Initiative:**  
Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**  
Carver Tobacco Inc is applying for a Tobacco License for their location at 309 Broadway N in Carver, MN. Carver Tobacco is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioner's approval to sell tobacco products.

**Action Requested:**  
Approval from the County Board to issue a new Tobacco License to Carver Tobacco Inc.

| Fiscal Impact: |                  |
|----------------|------------------|
| Funding:       | Amount Budgeted: |
|                |                  |

**Related Fiscal/FTE Comments:**

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Authorizing Vacation of a Segment of Former Right of Way of County State Aid Highway 101

**RBA Number:** 2024-322

**Department:** Public Works - Program Delivery

**Contact:** Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

**Presenter:**

**Contract Name & Number:**

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

Carver County, the City of Chanhassen and the Minnesota Department of Transportation partnered together on the Highway 101 Project - Bluff Area, which is the construction of the new alignment of Highway 101. Due to the realignment of Highway 101 north of Highway 61, a portion of former highway right of way is no longer needed for a public purpose. This right of way that is no longer needed is generally located north of Highway 61 and west of Bluff Creek. Staff is recommending a vacation of the right of way that is no longer needed and returned to full use of the parent parcel owners. The impacted property owners were made aware of this right of way vacation during the project development and land acquisition process. Upon approval by the county board, the following steps will follow:

1. Personal service of the Board Resolution on each occupant of land through which the vacated portion of highway passes;
2. Posting of the Notice of the Board Resolution for at least 10 days; and
3. Filing a copy of the Board Resolution with proof of service and affidavit of posting of notice in the County Auditor's Office.

Staff is recommending a vacation of the right of way that is no longer needed and returned to full use of the parent parcel owners.

**Action Requested:**

Motion to adopt a resolution vacating that portion of former highway right of way of County State Aid Highway 101 in Section 35, Township 116 North, Range 23 West in the City of Chanhassen.

**Fiscal Impact:**

| <b>Funding:</b> | <b>Amount Budgeted:</b> |
|-----------------|-------------------------|
|                 |                         |

**Related Fiscal/FTE Comments:**

**Attachments:**

1. 101 Vacation with Aerial
2. Vacation of CSAH 101 ROW June 9 2026

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**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 9, 2026

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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RESOLUTION AUTHORIZING  
VACATION OF SEGMENT OF FORMER RIGHT-OF-WAY OF CSAH 101

**WHEREAS**, the Carver County Board of Commissioners (“**Board**”) has authority under Minnesota Statutes §§163.02 and 163.11 to establish, reconstruct, locate, improve, and vacate county highways situated within Carver County, Minnesota; and

**WHEREAS**, the County has certain real property interests associated with County State-Aid Highway 101 (“**CSAH 101**”) in Chanhassen, Carver County, Minnesota; and

**WHEREAS**, the County partnered with the City of Chanhassen and the Minnesota Department of Transportation to reconstruct, realign, and make related road improvements to CSAH 101 between Pioneer Trail and Flying Cloud Drive in Chanhassen, Minnesota (“**Project**”); and

**WHEREAS**, as part of the Project, a segment of CSAH 101 lying immediately north of Flying Cloud Drive in Chanhassen, Minnesota (“**Former Segment**”) has been realigned such that the new segment of CSAH 101 is located to the east of the Former Segment (“**Relocated Segment**”); and

**WHEREAS**, pursuant to Minnesota Statute §163.11, Subd. 4, when a relocated county highway is open for travel, and takes the place of and serves the same purpose as any portion of another county highway, the Board may vacate any such portion of the other highway by resolution; and

**WHEREAS**, Minnesota Administrative Rule 7819.3200 provides for the preservation of utility providers’ rights in vacated rights-of-ways, and

**WHEREAS**, the Relocated Segment is open for travel, and takes the place of and serves the same purpose as the Former Segment; and

**WHEREAS**, the Carver County Engineer determined that is unnecessary for the County to retain a portion of the Former Segment, namely that segment of the right-of-way of CSAH 101 which is legally described in Exhibit A and depicted in Exhibit B, (“**Vacated Tract**”), both exhibits attached hereto, and incorporated herein; and

**WHEREAS**, the Vacated Tract passes through three parcels of land located on Flying Cloud Drive, Chaska, Minnesota, 55318, which includes a parcel located at 850 Flying Cloud Drive, identified by Tax PID Number 250351710, and owned and occupied by Hagen Lawn & Landscape, LLC, (“**Hagen Parcel**”); another parcel located at 810 Flying Cloud Drive, identified by Tax PID Number 250351810, and owned and occupied by Skipper S. Cook, a/k/a Skip Cook, and Teri A. Cook, (“**Cook Northern Parcel**”); and a third parcel located at 780 Flying Cloud Drive, identified by Tax PID Number 250351300,

and owned and occupied by Skipper S. Cook, a/k/a Skip Cook, and Teri A. Cook, (“**Cook Southern Parcel**”), collectively the “**Occupants**”; and

**NOW THEREFORE BE IT RESOLVED**, that the Board, in conjunction with the Carver County Engineer, hereby determines that it is unnecessary for Carver County to retain the Vacated Tract for public purposes; and that the same is hereby vacated, excepting that the County shall reserve to and for itself and all right-of-way users having facilities in the Vacated Tract, the right to install, maintain, and operate facilities in the vacated right-of-way and to enter upon the right-of-way at any time to reconstruct, inspect, maintain, or repair the facilities effective upon the date of the adoption of this resolution.

**BE IT RESOLVED FURTHER** that nothing herein is intended to relinquish or vacate any other rights or interests of Carver County relative to CSAH 101.

**BE IT RESOLVED FURTHER** that Carver County staff hereby are authorized and directed to ensure that Carver County complies with Minnesota Statute §163.11, Subd. 4., relating to the required personal service of this resolution on all the Occupants; the posting of this resolution for at least ten days; and the filing in the Office of the Carver County Auditor, of a copy of this resolution with proof of personal service and an affidavit of posting.

NO

|                       |   |       |
|-----------------------|---|-------|
| Tom Workman, Chair    | - | _____ |
| Tim Lynch, Vice Chair | - | _____ |
| John P. Fahey         | - | _____ |
| Lisa Anderson         | - | _____ |
| Matt Udermann         | - | _____ |

STATE OF MINNESOTA )  
 ) ss  
COUNTY OF CARVER )

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 9th day of June, 2025 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of June, 2025

Dave Hemze  
County Administrator

**EXHIBIT A**  
(Legal Description of Right-of-Way to be Vacated)

That part of the CSAH No. 101, Formerly known as State Hwy 101, lying within the Southeast Quarter of the Northeast Quarter of Section 35, Township 116 North, Range 23 West, Carver County, Minnesota, lying northerly of L10 line of CARVER COUNTY RIGHT OF WAY PLAT NO. 21 and westerly of the westerly plat line of CARVER COUNTY RIGHT OF WAY PLAT NO. 29, according to the recorded plats thereof, Carver County, Minnesota.

ALSO

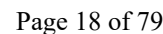
PARCEL 12 of said CARVER COUNTY RIGHT OF WAY PLAT NO. 21 and that part of PARCEL 5 of said plat lying northerly of the easterly extension of a line between B32 and B31 of said plat.

ALSO

That part of Parcel 6 of CARVER COUNTY RIGHT OF WAY PLAT NO. 21, according to the recorded plat thereof, Carver County, Minnesota, lying within the Southeast Quarter of the Northeast Quarter of Section 35, Township 116 North, Range 23 West, Carver County, Minnesota, lying northerly of the following described line:

Beginning at B21 of said plat; thence southwesterly to the intersection of the east line of Parcel 5 of said plat and the easterly extension of a line between B32 and B31 of said plat and said line there terminating.

(Depiction of Right-of-Way to be Vacated)





Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Professional Services Agreement for the Highway 44 Phase 3 Project with SRF Consulting Group, Inc.

**RBA Number:** 2026-478

**Department:** Public Works - Program Delivery

**Contact:**

**Presenter:**

**Contract Name & Number:** 26-222

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

**Background/Justification:**

Carver County Public Works seeks approval to enter into a professional consultant services contract for the preliminary and final design of improvements for the Highway 44 Phase 3 Project. This improvement aims to enhance mobility, safety, and multi-modal access in the rapidly growing area of Chaska by constructing a roundabout at the Highway 44 and Highway 11 intersection in 2028.

SRF was direct selected for this project based on their qualifications per MN Stat. 16C.087, due to their previous preliminary design experience and completed layouts for this project, traffic modeling expertise and specialized project delivery capability and capacity for this complex, federally funded project within a short time period. SRF prepared a scope and fee using the cost plus fixed fee method. Public Works has reviewed the scope and fee and recommends entering into this contract with SRF.

**Action Requested:**

Motion to approve the professional services agreement with SRF Consulting Group, Inc. for preliminary and final design, environmental investigation and documentation,

geotechnical evaluation, utility relocation coordination, project coordination, public engagement and permitting services for the Highway 44 Phase 3 Project in an amount not to exceed \$1,246,183.06, pending finalization of the contract review process.

**Fiscal Impact:**

| <b>Funding:</b>                | <b>Amount Budgeted:</b> |
|--------------------------------|-------------------------|
| State Aid Regular Construction | \$1,246,183.06          |

**Related Fiscal/FTE Comments:**

Estimated project costs are:

Construction: \$7,000,000

Engineering: \$1,246,183.06

ROW: \$175,000

Total: \$8,421,183.06

The Engineering fees will be split equally between the City of Chaska and Carver County. The project will be funded through \$2,000,000 in Federal Highway Safety Improvement Program funds, State Aid Regular and Municipal Construction funding and Local Option Sales Tax funding.

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Nicholas Hartwig/Lone Oak Rodeo - Youth/Amateur Rodeo (2 One-Time Special Events)  
**RBA Number:** 2026-526  
**Department:** Public Services - Land Management  
**Contact:** Jason Mielke, Land Use Manager, 952-361-1817  
**Presenter:**  
**Contract Name & Number:**  
**Meeting Date:** June 9, 2026  
**Item Type:** Consent

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

Nicholas Hartwig has submitted two separate One-Time Administrative Special Event Permit applications, identified as File #A20260199 and #A20260200. The permits are for youth and amateur rough stock rodeos, which will include spectators, scheduled to take place on June 12-13, 2026, and August 7-8, 2026. The events will be held entirely on Mr. Hartwig's property, located at 3380 Vega Ave, Mayer, MN, within Section 16 of Hollywood Township. These rodeos are similar to those conducted in previous years and are sanctioned by both the Iowa Roughstock Rodeo and the Professional Youth Roughstock Association.

The rodeos will feature bull riding, saddle bronco, and bareback bronco riding events. Set-up for the rodeos will begin one week prior to the scheduled dates, with the main events taking place from 7:00 PM to 10:00 PM on both Friday and Saturday evenings. All parking for competitors and spectators will be accommodated on-site in an open grass meadow, as shown in the submitted site plan.

The events are expected to attract approximately 750 attendees. Food and alcohol will

be provided by caterers. All necessary documentation has been submitted, including food and liquor catering permits, a contract for waste disposal, and confirmation of sanitation facilities and portable restrooms.

Both the Carver County Public Works Department and the Carver County Sheriff's Department have been notified and expressed no objections to the proposed events. Hollywood Township reviewed the applications at their meeting on May 11, 2026, and recommended approval.

As stipulated by the County Zoning Code, no more than three special event permits may be issued annually per property, subject to County Board approval.

For the County Board's consideration, a Township Location Map, Narrative, Site Plan, and draft Administrative Permit Certificates are attached.

**Action Requested:**

A motion to authorize the issuance of two separate Certificates of Zoning Compliance (#A20260199 and #A20260200) for the youth and amateur rodeo events scheduled for June 12-13, 2026, and August 7-8, 2026.

**Fiscal Impact:**

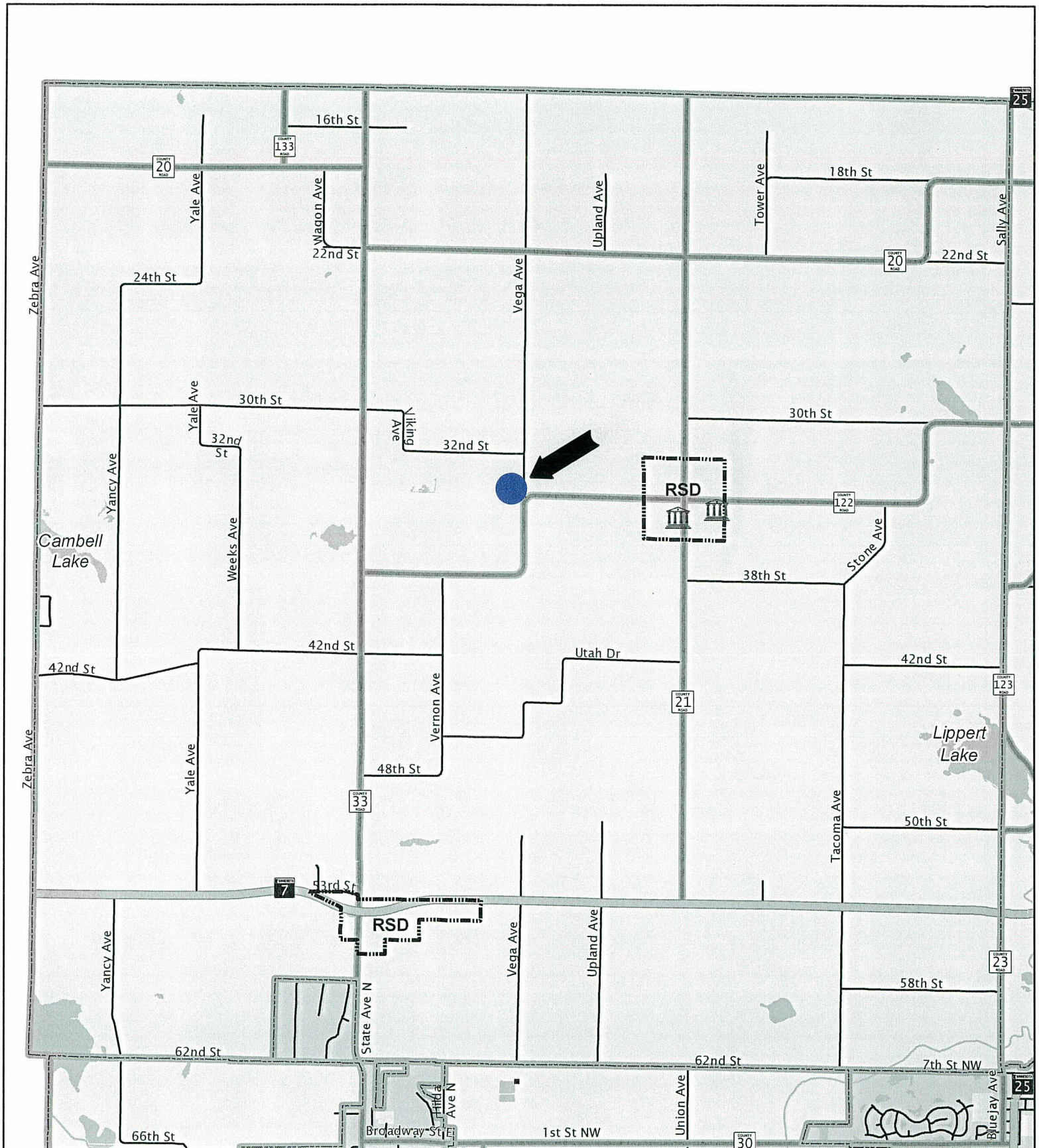
| <b>Funding:</b> | <b>Amount Budgeted:</b> |
|-----------------|-------------------------|
|                 |                         |

**Related Fiscal/FTE Comments:**

**Attachments:**

1. Hollywood Township Location Map
2. Narrative June & August 2026
3. Hartwig Rodeo Site Map
4. Hartwig Rodeo Certificate - June 2026 Draft
5. Hartwig Rodeo Certificate - August 2026 Draft

# HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 1 2 Miles



Nick Hartwig

Lone Oak Rodeo

3380 Vega Ave., Mayer

May 22, 2026

Event Description: Youth and amateur rough stock rodeo, where riders will compete in various levels of bull and bronc rough stock riding.

Event details:

Dates: June 12,13 & August 7,8

Times: events will run from 7pm to 10pm on Friday and Saturday nights

Attendance: approximately 750 people

Set-up will take place the week prior to the events

Location: Private property and parking will be on site in private pastureland

Food and beverages: Hollywood Sports Complex will be onsite for food and beverage sales

Dust control: per Hollywood twp.

Medical services: Contracted with Ridgeview Medical

Law Enforcement: Carver County Sheriff's Office will be notified of dates and times

Add. Notes:

All neighbors have been notified about the events and times, all insurance and permits are in order, and advertising has been taken care of through social media and local postings

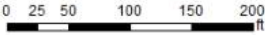
Thank you

Lone Oak Rodeo

LONE OAK RODEO SITE



Date: 4/20/2023  
This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



**COUNTY OF CARVER**  
**CERTIFICATE OF ZONING COMPLIANCE**

**FILE/CERTIFICATE # A20260199**

**DATE ISSUED: 6/9/2026**

**TYPE OF CERTIFICATE:** ONE TIME SPECIAL EVENT – Youth and Amateur Rodeo

This Certificate of Zoning Compliance is issued for a Youth and Amateur Rough Stock Rodeo (Lone Oak Rodeo) to be held on Friday, June 12 and Saturday, June 13, 2026. The event will take place entirely on property owned by Nicholas Hartwig.

Event setup will begin the week prior to the event. The main rodeo events will occur from 7:00 PM to 10:00 PM on both Friday and Saturday. The event will include a variety of rodeo competitions (i.e., bull riding and bronc rough stock riding), along with catered food, beverage, and alcohol service.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**Nicholas Hartwig  
3380 Vega Avenue  
Mayer, MN 55360**

**And it is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Youth and Amateur Rodeo event on Friday, June 12 and Saturday, June 13, 2026, in Hollywood Township, in accordance with the conditions listed on this permit and the requirements set forth in Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid only for the weekend of June 12-13, 2026.
2. The event must be conducted in accordance with the application details & attached site map.
3. A minimum of four (4) portable restroom units shall be available on site for the duration of the event.
4. Event sponsors are responsible for ensuring that all trash and litter are collected and removed during and after the event.
5. Clear access for emergency vehicles must be maintained throughout the event site at all times.
6. All parking must be provided on site, as described in the application.
7. No parking shall be allowed on Vega Ave. In the event of wet weather, the permittee is responsible

for ensuring Vega Ave remains clear of mud and debris. Hollywood Township oversees dust control for all Hollywood Township roads and does not have issues with the proposed event.

8. The permittee must submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
9. The permittee must provide copies of the appropriate liquor licenses to the Land Management Department prior to the event.
10. Any amplified music must cease at 10:00 PM.
11. The permittee must notify the following parties of the event dates prior to the event:
  - Adjacent residents
  - Hollywood Town Board
  - Carver County Sheriff's Office
  - Carver County Public Works Department
12. The permittee must comply with all requirements established by the appropriate authorities for the duration of the event.

\_\_\_\_\_  
Kenny Famakinwa  
Land Management Planner – Code Enforcement

\_\_\_\_\_  
Date

**THIS CERTIFICATE IS ISSUED FOR THE WEEKEND OF FRIDAY, JUNE 12 AND SATURDAY, JUNE 13, 2026, AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

\_\_\_\_\_  
Signature of Certificate Holder (Permittee)

\_\_\_\_\_  
Date

---

***Attached To:***

***Property outlined in attached site plans,  
And PID #06-016-0810***

---

That part of the Northeast Quarter of Section 16, Township 117, Range 26, Carver County, Minnesota, described as follows: Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of North along the east line of said Northeast Quarter, a distance of 125.52 feet to the point of beginning; thence continue on a bearing of North along said east line, a distance of 430.71 feet; thence North 88 degrees 19 minutes 24 seconds West, a distance of 1,148.48 feet; thence on a bearing of South, a distance of 404.15 feet; thence South 87 degrees 00 minutes 00 seconds East, a distance of 1,149.56 feet to the point of beginning.

**COUNTY OF CARVER**  
**CERTIFICATE OF ZONING COMPLIANCE**

**FILE/CERTIFICATE # A20260200**

**DATE ISSUED: 6/9/2026**

**TYPE OF CERTIFICATE:** ONE TIME SPECIAL EVENT – Youth and Amateur Rodeo

This Certificate of Zoning Compliance is issued for a Youth and Amateur Rough Stock Rodeo (Lone Oak Rodeo) to be held on Friday, August 7 and Saturday, August 8, 2026. The event will take place entirely on property owned by Nicholas Hartwig.

Event setup will begin the week prior to the event. The main rodeo events will occur from 7:00 PM to 10:00 PM on both Friday and Saturday. The event will include a variety of rodeo competitions (i.e., bull riding and bronc rough stock riding), along with catered food, beverage, and alcohol service.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**Nicholas Hartwig  
3380 Vega Avenue  
Mayer, MN 55360**

**And it is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Youth and Amateur Rodeo event on Friday, August 7 and Saturday, August 8, 2026, in Hollywood Township, in accordance with the conditions listed on this permit and the requirements set forth in Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid only for the weekend of August 7-8, 2026.
2. The event must be conducted in accordance with the application details & attached site map.
3. A minimum of four (4) portable restroom units shall be available on site for the duration of the event.
4. Event sponsors are responsible for ensuring that all trash and litter are collected and removed during and after the event.
5. Clear access for emergency vehicles must be maintained throughout the event site at all times.
6. All parking must be provided on site, as described in the application.
7. No parking shall be allowed on Vega Ave. In the event of wet weather, the permittee is responsible

for ensuring Vega Ave remains clear of mud and debris. Hollywood Township oversees dust control for all Hollywood Township roads and does not have issues with the proposed event.

8. The permittee must submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
9. The permittee must provide copies of the appropriate liquor licenses to the Land Management Department prior to the event.
10. Any amplified music must cease at 10:00 PM.
11. The permittee must notify the following parties of the event dates prior to the event:
  - Adjacent residents
  - Hollywood Town Board
  - Carver County Sheriff's Office
  - Carver County Public Works Department
12. The permittee must comply with all requirements established by the appropriate authorities for the duration of the event.

\_\_\_\_\_  
Kenny Famakinwa  
Land Management Planner – Code Enforcement

\_\_\_\_\_  
Date

**THIS CERTIFICATE IS ISSUED FOR THE WEEKEND OF FRIDAY, AUGUST 7 AND SATURDAY, AUGUST 8, 2026, AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

\_\_\_\_\_  
Signature of Certificate Holder (Permittee)

\_\_\_\_\_  
Date

---

***Attached To:***

***Property outlined in attached site plans,  
And PID #06-016-0810***

---

That part of the Northeast Quarter of Section 16, Township 117, Range 26, Carver County, Minnesota, described as follows: Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of North along the east line of said Northeast Quarter, a distance of 125.52 feet to the point of beginning; thence continue on a bearing of North along said east line, a distance of 430.71 feet; thence North 88 degrees 19 minutes 24 seconds West, a distance of 1,148.48 feet; thence on a bearing of South, a distance of 404.15 feet; thence South 87 degrees 00 minutes 00 seconds East, a distance of 1,149.56 feet to the point of beginning.



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Award of Contract to Concrete Idea, Inc. for ADA Improvements and ITS Enhancements

**RBA Number:** 2026-527

**Department:** Public Works - Operations

**Contact:** Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

**Presenter:**

**Contract Name & Number:** Award of Contract for ADA Improvements & ITS Enhancements - 26-256

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

**Background/Justification:**

Carver County opened bids for a countywide Americans with Disabilities Act (ADA) Improvements and Intelligent Transportation Systems (ITS) Corridor Enhancements Project. The project includes several traffic signal systems located throughout the county with the goal to add and upgrade existing traffic management, pedestrian access, and ITS. Upgrades include a new active traffic management system, expanded remote access and operations, upgraded traffic signal controllers and cabinets, conflict monitors, video detection system, additional CCTV devices, fiber-optic cable connections and updated sidewalk concrete.

Public Works advertised for construction bids for this project and opened bids on May 26, 2026, at 10:00am. A summary of the bids received is as follows:

Concrete Idea Inc.: 1,727,285.50 (approximately 30.8% under the Engineer's Estimate)  
JL Theis, Inc.: \$1,812,688.45 (approximately 27.4% under)  
New Look Contracting, Inc.: \$1,936,309.50 (approximately 22.4% under)

Pember Companies, Inc.: \$2,023,689.15 (approximately 18.9% under)  
Engineer's Estimate: \$2,495,313.00

The low responsible bidder is Concrete Idea Inc. in the amount of \$1,727,285.50. Public Works staff is recommending awarding the contract to this contractor for the project.

**Action Requested:**

Motion to adopt a resolution to approve award of contract to Concrete Idea, Inc. for the ADA Improvements and ITS Enhancements in the amount of \$1,727,285.50, pending finalization of the contract review process.

**Fiscal Impact:**

| <b>Funding:</b>                                      | <b>Amount Budgeted:</b> |
|------------------------------------------------------|-------------------------|
| Federal Congestion Mitigation and Air Quality (CMAQ) | \$1,381,828.40          |
| County State Aid Highway (CSAH)                      | \$345,457.10            |

**Related Fiscal/FTE Comments:**

The County applied for and was approved for federal Congestion Mitigation and Air Quality (CMAQ) funding for these improvements through the Metropolitan Council Regional Solicitation. The split is 80% federal and 20% county.

**Attachments:**

1. Resolution

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 6/09/2026 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

---

## **Awarding of the ADA Improvements and ITS Enhancements Project Carver County Contract 26-256 (CP 238974)**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Tuesday, May 26, 2026, at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the ADA Improvements and ITS Enhancements Project Contract, said bids for the responsible bidders are summarized as follows:

| <b><u>Contractor</u></b>   | <b><u>Total Bid</u></b> | <b><u>Over/Under Engineers Estimate</u></b> |
|----------------------------|-------------------------|---------------------------------------------|
| Concrete Idea, Inc.        | \$1,727,285.50          | -30.8 %                                     |
| JL Theis, Inc.             | \$1,812,688.45          | -27.4 %                                     |
| New Look Contracting, Inc. | \$1,936,309.50          | -22.4 %                                     |
| Pember Companies, Inc.     | \$2,023,689.15          | -18.9 %                                     |
| <i>Engineers Estimate</i>  | <i>\$2,495,313.00</i>   | -                                           |

And WHEREAS, after examination of the bids by Carver County Public Works, Concrete Idea, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 26-256 with Concrete Idea, Inc. of Maple Lake, MN in the name of the County of Carver for the project of ADA Improvements and ITS Enhancements Contract in accordance with the plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that the Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders or change orders on behalf of Carver County with an amount less than one hundred thousand dollars (\$100,000.00) and an increased aggregate project total of all project changes of two hundred fifty thousand dollars (\$250,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

---

| YES   | ABSENT | NO    |
|-------|--------|-------|
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |

---

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 9<sup>th</sup> day of June, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Professional Services Agreement for Highway 53  
Project With WSP USA Inc.

**RBA Number:** 2026-532

**Department:** Public Works - Program Delivery

**Contact:**

**Presenter:**

**Contract Name & Number:** 26-263

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

**Background/Justification:**

Carver County Public Works seeks approval to enter into a professional services agreement with WSP USA, Inc. to complete the design of the Highway 53 Project.

Project location is located on Highway 53 South of Cologne bounded by the southern County line and Bridge No. 10530 over the Bevens Creek on the North for total length of approximately 5.5 miles. Improvements will include full depth pavement rehabilitation or reconstruction, wider shoulders, new culverts, and improved sight lines. These improvements aim to improve driver safety and comfort. Construction is planned for 2029.

Public Works requested proposals with the Qualification Based Selection (QBS) approach. Proposals were submitted by Apex, Bolton & Menk, Houston Engineering, Sambatek, TKDA and WSP. Proposals were scored based on Project Understanding, Experience & Qualifications, Work Plan, Deliverables and Quality Management. WSP received the highest score. WSP prepared a scope and fee using the cost plus fixed fee method. Public Works has reviewed the scope and fee and recommends entering into this contract with WSP.

**Action Requested:**

Motion to approve the professional services agreement with WSP USA Inc. for preliminary and final design, environmental investigation and documentation, utility relocation coordination, public engagement and permitting services for the Highway 53 Project in an amount not to exceed \$916,738.60, pending finalization of the contract review process.

**Fiscal Impact:**

| <b>Funding:</b>                | <b>Amount Budgeted:</b> |
|--------------------------------|-------------------------|
| State Aid Regular Construction | \$916,738.60            |

**Related Fiscal/FTE Comments:**

Estimated project costs are:

Construction: \$7,564,735

Engineering: \$916,738.60

Geotechnical Engineering: \$407,000

ROW: \$715,000

Total: \$9,603,473.60

The project will be funded with a combination of Federal Highway Safety Improvement Program funds (\$2,000,000), State Aid Regular Construction funds, wheelage tax and Transportation Advancement Account funds.

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Out of State Travel--Assistant County Attorney  
**RBA Number:** 2026-533  
**Department:** County Attorney  
**Contact:**  
**Presenter:**  
**Contract Name & Number:**  
**Meeting Date:** June 9, 2026  
**Item Type:** Consent

**Strategic Initiative:**

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

**Background/Justification:**

The County Attorney requests approval for out-of-state travel for Assistant County Attorney, Kelly Small, to attend the RISE26 National Conference in Nashville, Tennessee from July 20-23, 2026. Prosecutor Kelly Small is part of the Carver County Drug Treatment Court Team. The RISE26 National Conference provides training to over 7,000 treatment court professionals annually at its national conference – the largest training conference in the nation addressing substance abuse and crime. RISE26 is specifically tailored to enhance the skills, leadership, and training of the treatment court team with over 250 cutting-edge sessions and opportunities to connect and learn from colleagues around the world. The sessions are a blend of providing what to watch for now and in the future and practical ways to implement these concerns at a minimal cost. The Carver County Drug Treatment Court Team strives to ensure that individuals in the justice system impacted by substance use are connected to the right blend of treatment and supervision to lead them into lasting recovery. Continuing Legal Education (CLE) credits will be earned for attending.

The opportunity arose after the 2026 training and conference schedule was set, so it was not included in the original budget. Forfeiture funds will be used for registration, travel and lodging expenses.

**Action Requested:**

Motion to approve out-of-state travel for Assistant County Attorney, Kelly Small, to attend the RISE26 national conference in Nashville, Tennessee.

**Fiscal Impact:**

| <b>Funding:</b>                        | <b>Amount Budgeted:</b> |
|----------------------------------------|-------------------------|
| Forfeiture Funds: 02-090-000-0000-6332 | \$2,758.19              |

**Related Fiscal/FTE Comments:**

Forfeiture funds will be used. Flight: \$505.80; Conference: \$960; Hotel: \$1,292.39 = \$2,758.19

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** State Performance Measurement Program (2026)  
**RBA Number:** 2026-525  
**Department:** Property & Financial Services - Financial Services  
**Contact:** Mary Kaye Wahl, Assistant Financial Services Director,  
952-361-1511  
**Presenter:**  
**Contract Name & Number:** N/A  
**Meeting Date:** June 9, 2026  
**Item Type:** Consent

**Strategic Initiative:**

**Background/Justification:**

On June 21, 2011, the Carver County Board approved the 2011 participation in the State's Performance Measurement Program. On June 26, 2012, the Board certified that it had adopted and implemented the ten performance measures developed by the Council on Local Results and Innovation and that the County was implementing a local performance measurement system.

For 2026, the Carver County Board is asked to approve the 2026 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2026, that it has adopted and implemented at least ten performance measures developed by the Council. The County will implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes. Additionally, the County will continue to report the results of the performance measures to its residents.

For the 2026 report, the County reported on fourteen performance measures and is included in the Board packet.

**Action Requested:**

Motion to approve the attached resolution and the Performance Measures- 2026 Report

**Fiscal Impact:**

| <b>Funding:</b>       | <b>Amount Budgeted:</b> |
|-----------------------|-------------------------|
| Local Performance Aid | \$15,988                |

**Related Fiscal/FTE Comments:**

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2026 if levy limits are in effect. 2025, the County received \$15,988 for participation in this program.

Included in current budget.

**Attachments:**

1. 2026 Board Resolution\_Performance Measurement Program
2. Performance Measurement Program 2026 -Carver County Report

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 9<sup>th</sup>, 2026

RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_

SECONDED BY COMMISSIONER \_\_\_\_\_

## Performance Measurement Program, 2026 Report

WHEREAS, Benefits to Carver County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, Carver County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county's website.

BE IT FINALLY RESOLVED, Carver County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County.

YES

ABSENT

NO

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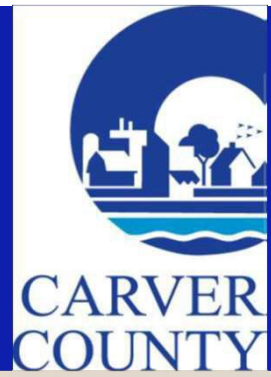
STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ of \_\_\_\_\_, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

# Performance Measures

## Program Year 2026



### About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinions of those services. In 2011-2012, the Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement. In 2013, the Council revised the performance measures and clarified the system requirements to increase participation in the program.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 28 counties in the state (32 percent of all counties) that participate in the Performance Measurement Program.

# 2026 Performance Measurement Review

## Public Safety

### Crime Rates and Response Times

In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the stage for a top-priority call for Group A, and Group B crimes:

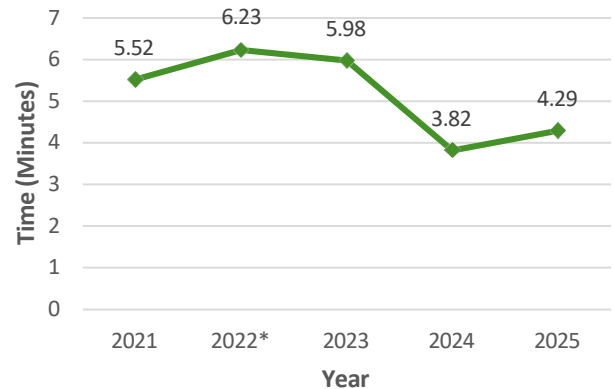
| Year  | Group A Crimes | Group B Crimes | Average Response Time in Minutes |
|-------|----------------|----------------|----------------------------------|
| 2021  | 1,728          | 425            | 5.52                             |
| 2022* | 1,577          | 475            | 6.23                             |
| 2023  | 1,262          | 513            | 5.98                             |
| 2024  | 1,285          | 553            | 3.82                             |
| 2025  | 1,081          | 494            | 4.29                             |

\*2022 data updated based on revised information

#### Yearly Crime by Type



#### Avg Yearly Response Time



# 2026 Performance Measurement Review

## Percent of Offenders with a new felony conviction within 3 years of discharge

Adult Offenders with New Felony Convictions: The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percentage of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post adjudication.

| Adult Offenders with New Felony Convictions Within 3 Years of Discharge |                       |
|-------------------------------------------------------------------------|-----------------------|
| Data Sample Analysis Year                                               | Percent of Recidivism |
| 2018-2019 Data Sample Analyzed in 2020                                  | 6.0% (1)              |
| 2019-2020 Data Sample Analyzed in 2021                                  | 4.0% (2)              |
| 2020-2021 Data Sample Analyzed in 2022                                  | 6.0% (3)              |
| 2021-2022 Data Sample Analyzed in 2023                                  | 4.0% (4)              |
| 2022-2023 Data Sample Analyzed in 2024                                  | 9.0% (5)              |

- (1) Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/18 to 6/1/19. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 671 cases, random clients were selected to total a sample of 83 offenders, which is approximately a 12% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.
- (2) Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 1/1/19 to 1/1/20. Three years recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 632 cases, random clients were selected to total a sample of 105 offenders, which is approximately a 17% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.
- (3) Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 01/01/20-01/01/21. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 600 cases, random clients were selected to total a sample of 86 offenders, which is approximately 14% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.
- (4) Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 1/1/21 to 1/1/22. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 213 cases, random clients were selected to total a sample of 72 offenders, which is approximately a 66% sample. Recidivism was tracked on these cases. 3 clients reoffended at a felony level.
- (5) Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 1/1/22 to 1/1/23. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 618 clients, random clients were selected to total a sample of 78 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 7 clients reoffended at a felony level.

# 2026 Performance Measurement Review

## Public Works

### Hours to complete system during a snow event

As the County's population has increased, so has traffic on its county road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 279 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

| Snow Plowing - Hours to Plow County Road System |                    |            |
|-------------------------------------------------|--------------------|------------|
| Year                                            | Range              | Average    |
| 2021                                            | 4.50 - 13.50 hours | 7.22 hours |
| 2022                                            | 3.00 - 14.00 hours | 7.45 hours |
| 2023**                                          | 2.50 - 16.00 hours | 7.57 hours |
| 2024                                            | 3.50 - 15.00 hours | 7.33 hours |
| 2025                                            | 2.50 - 14.50 hours | 8.31 hours |

*\*\*The department was short staffed by 2 FTE for 2023*

### Average county pavement condition rating

Another challenge brought about by increased use of the County's Road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0- 55 is Failed. The table below shows the pavement conditions for all County Roads for each year.

| Average County PCI Rating |                                 |
|---------------------------|---------------------------------|
| Year                      | Pavement Condition Index Rating |
| 2021*                     | 75.4                            |
| 2022                      | 79.1                            |
| 2023                      | 78.1                            |
| 2024                      | 80.2                            |
| 2025                      | 78.0                            |

*\*MnDOT digital pavement testing included exaggerated crack detection values that have been corrected in the 2022 data*

# 2026 Performance Measurement Review

## Public Health, Social Services

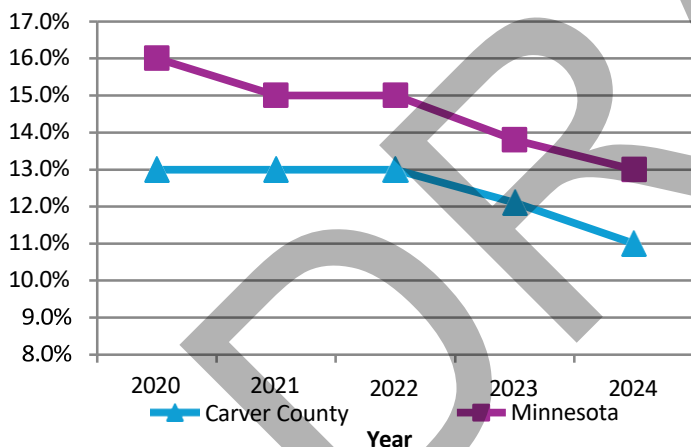
### Tobacco and Alcohol Use

In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses County Health Rankings to obtain information on tobacco and alcohol use by County residents.

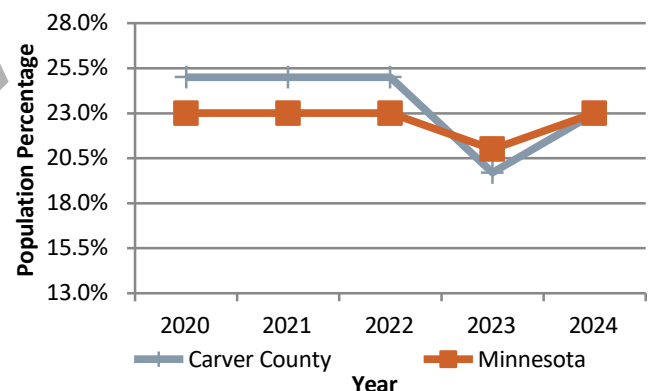
The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average. Data is not yet available for 2025.

| Tobacco and Excessive Alcohol Use |                           |                       |                                 |                             |
|-----------------------------------|---------------------------|-----------------------|---------------------------------|-----------------------------|
| Year                              | Carver County Tobacco Use | Minnesota Tobacco Use | Carver County Excessive Alcohol | Minnesota Excessive Alcohol |
| 2020                              | 13.0%                     | 16.0%                 | 25.0%                           | 23.0%                       |
| 2021                              | 13.0%                     | 15.0%                 | 25.0%                           | 23.0%                       |
| 2022                              | 13.0%                     | 15.0%                 | 25.0%                           | 23.0%                       |
| 2023                              | 12.1%                     | 13.8%                 | 19.7%                           | 21.0%                       |
| 2024                              | 11.0%                     | 13.0%                 | 23.0%                           | 23.0%                       |

**Tobacco Use: Carver Co. v. State**



**Excessive Alcohol Use: Carver Co. v. State**



### Percentage of low birth-weight births

Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from March of Dimes and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average since 2020, data is not available for 2025.

| Low-Weight Births |               |           |
|-------------------|---------------|-----------|
| Year              | Carver County | Minnesota |
| 2020              | 3.5%          | 5.1%      |
| 2021              | 5.2%          | 7.2%      |
| 2022              | 5.8%          | 7.2%      |
| 2023              | 6.4%          | 7.2%      |
| 2024              | 5.6%          | 7.5%      |

# 2026 Performance Measurement Review

## Percentage of children where there is a recurrence of maltreatments within 12 months following an intervention

The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community's health and safety. County records are used to determine the percentage of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

| Maltreatment of Children Recurrence |                                                                        |
|-------------------------------------|------------------------------------------------------------------------|
| Year                                | Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period |
| 2021                                | 0.0%                                                                   |
| 2022                                | 9.6%                                                                   |
| 2023                                | 1.4%                                                                   |
| 2024                                | 3.8%                                                                   |
| 2025                                | 2.6%                                                                   |

## Child Support Program Cost Effectiveness

Congress enacted child support programs in 1975 under Title IV-D of the Social Security Act. In Minnesota, the Department of Children, Youth, and Families Child Support Division supervises the program. County and Tribal agencies work with parents to establish and enforce child support orders. In collaboration with county and Tribal agency staff, the child support program in Minnesota serves 280,870 parents and 198,241 children spread across 87 counties and 11 Tribes.

County child support agencies initiate cooperative agreements to access additional resources beyond the agency, such as county attorneys, legal staff, office support personnel, sheriff's personnel and public health workers.

The Child Support Division tracks the origins of child support payments to assess the effectiveness of enforcement strategies and collection methods.

Child support is money a parent is court-ordered to pay to their child's other parent or caregiver for the support of the child. The support may be part of an interim, temporary, permanent, or modified court order. Cost effectiveness is the total dollar collected during the federal fiscal year divided by the total

| Child Support Program Cost Effectiveness |                       |              |                                 |
|------------------------------------------|-----------------------|--------------|---------------------------------|
| Year                                     | Collections Disbursed | Expenditures | Cost Effectiveness Measure (\$) |
| 2021                                     | \$ 7,184,424          | \$ 1,549,016 | \$ 4.64                         |
| 2022                                     | \$ 6,726,168          | \$ 1,658,405 | \$ 4.06                         |
| 2023                                     | \$ 6,671,164          | \$ 1,712,010 | \$ 3.90                         |
| 2024                                     | \$ 6,681,702          | \$ 1,799,284 | \$ 3.71                         |
| 2025                                     | \$ 6,711,105          | \$ 1,762,738 | \$ 3.81                         |

# 2026 Performance Measurement Review

## Property Records, Valuation, Assessment

### Level of assessment ratio

Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

| Level of Assessment Ratio |            |
|---------------------------|------------|
| Year                      | S&P Rating |
| 2021                      | 94.1%      |
| 2022                      | 95.0%      |
| 2023                      | 95.7%      |
| 2024                      | 94.9%      |
| 2025                      | 94.7%      |

## Elections

### Accuracy of post-election audit (% of ballots counted accurately)

One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past five state elections.

| Election Results Accuracy Base on Post-Election Audit |                        |
|-------------------------------------------------------|------------------------|
| Year                                                  | Percentage of Accuracy |
| 2016                                                  | 100%                   |
| 2018                                                  | 100%                   |
| 2020                                                  | 100%                   |
| 2022                                                  | 100%                   |
| 2024                                                  | 100%                   |

# 2026 Performance Measurement Review

## Veterans Services

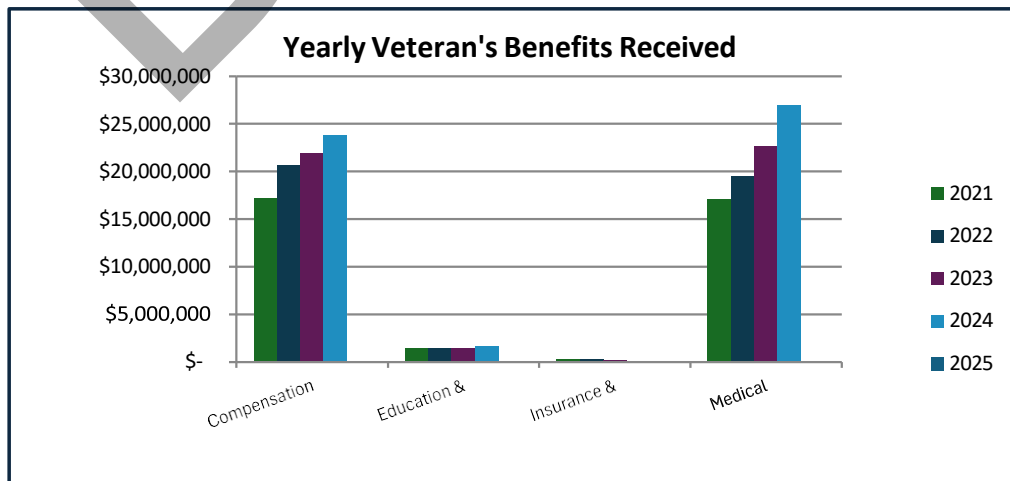
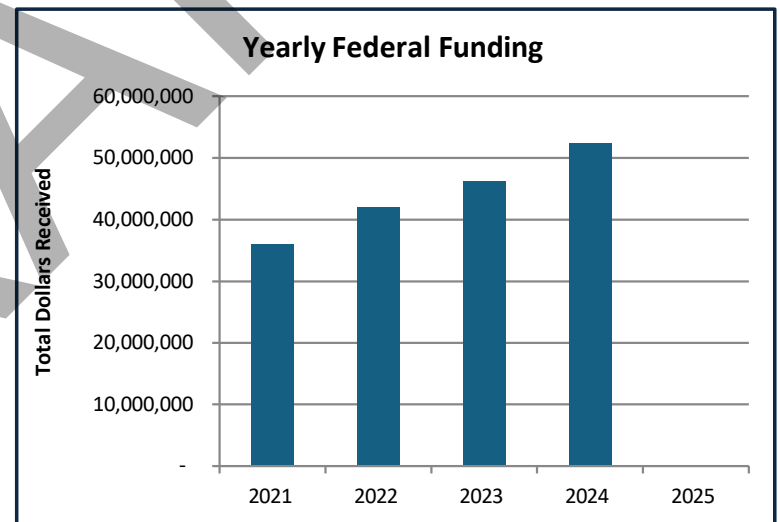
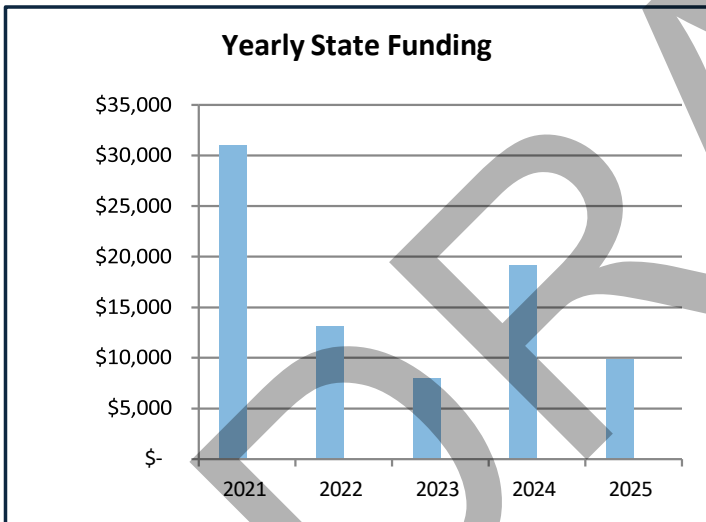
### Dollars brought into county for veteran's benefits

The main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

| Veterans Benefits |                                 |                                     |                                  |                       |                            |                                |
|-------------------|---------------------------------|-------------------------------------|----------------------------------|-----------------------|----------------------------|--------------------------------|
| Year              | Federal: Compensation & Pension | Federal: Education & Vocation Rehab | Federal: Insurance & Indemnities | Federal: Medical Care | State: Soldiers Assistance | State: Post 9/11 Service Bonus |
| 2021              | \$ 17,168,000                   | \$ 1,442,000                        | \$ 289,000                       | \$ 17,129,000         | \$ 30,980                  | N/A                            |
| 2022              | \$ 20,683,000                   | \$ 1,411,000                        | \$ 313,000                       | \$ 19,495,000         | \$ 13,160                  | \$ 310,000                     |
| 2023              | \$ 21,913,000                   | \$ 1,475,000                        | \$ 156,000                       | \$ 22,657,000         | \$ 7,972                   | \$ 56,400                      |
| 2024              | \$ 23,755,357                   | \$ 1,586,520                        | \$ 99,283                        | \$ 26,928,770         | \$ 19,128                  | **                             |
| 2025              | *                               | *                                   | *                                | *                     | \$ 9,908                   | **                             |

\* Federal VA numbers were not available at the time of issuance for this report.

\*\*Program closed



# 2026 Performance Measurement Review

## Libraries

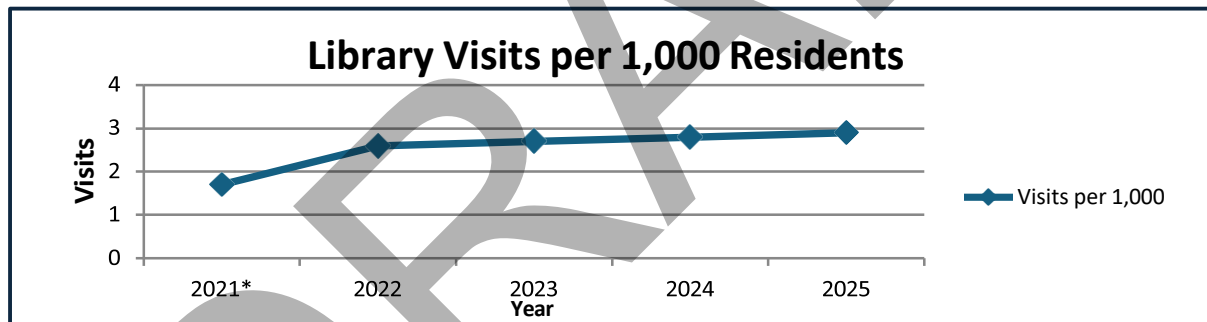
### Number of annual visits per 1,000 residents

Another measure of the County's efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County's Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

| Library Annual Visits |                   |                      |                            |
|-----------------------|-------------------|----------------------|----------------------------|
| Year                  | County Population | Total Library Visits | Visits per 1,000 Residents |
| 2021*                 | 106,818           | 182,719              | 1.7                        |
| 2022                  | 108,626           | 277,409              | 2.6                        |
| 2023                  | 110,136           | 296,165              | 2.7                        |
| 2024                  | 113,332           | 312,238              | 2.8                        |
| 2025                  | 114,201           | 328,029              | 2.9                        |

\* Impacts from COVID-19



## Budget, Financial

### Bond Rating

One indication of a county's financial health is its bond rating. Bond ratings are expressed as letters ranging from "AAA," which is the highest grade, to "C," also referred to as "Junk," which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County's ratings shown in the table below were issued by Standard and Poor's (S&P) Rating Services. Carver County is one of seven Minnesota counties that received an "AAA" rating.

| Bond Ratings |            |
|--------------|------------|
| Year         | S&P Rating |
| 2021         | AAA        |
| 2022         | AAA        |
| 2023         | AAA        |
| 2024         | AAA        |
| 2025         | AAA        |

# 2026 Performance Measurement Review

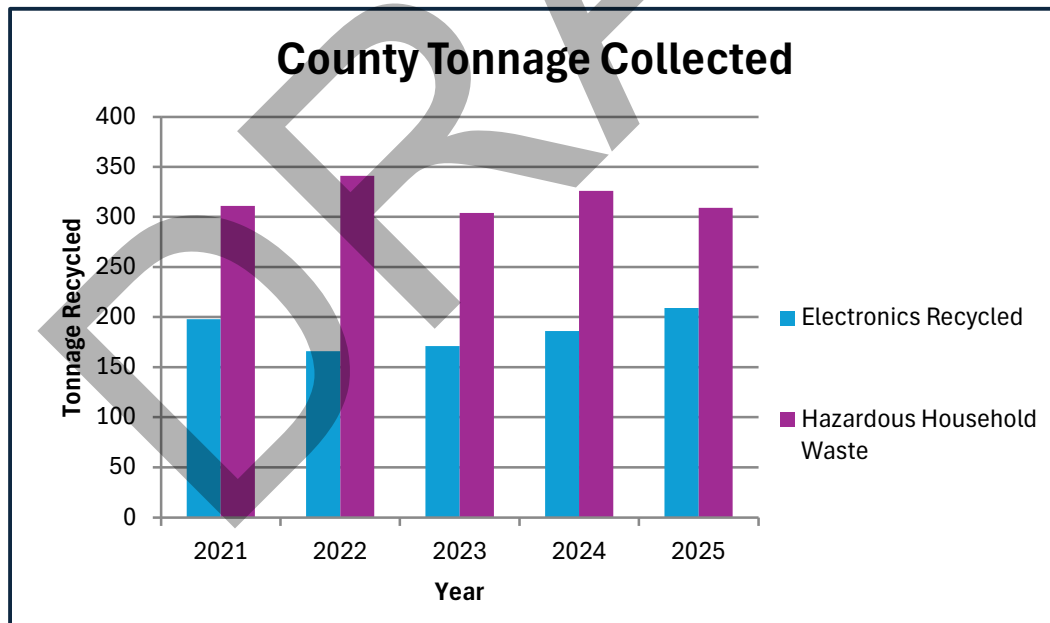
## Environment

### Amount of hazardous household waste and electronics collected

Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

| Hazardous Household Waste and Electronics Collected |                      |                           |                                                          |
|-----------------------------------------------------|----------------------|---------------------------|----------------------------------------------------------|
| Year                                                | Electronics Recycled | Hazardous Household Waste | Total Hazardous Household Waste and Electronics Recycled |
| 2021                                                | 198 tons             | 311 tons                  | 509 tons                                                 |
| 2022                                                | 166 tons             | 341 tons                  | 507 tons                                                 |
| 2023                                                | 171 tons             | 304 tons                  | 475 tons                                                 |
| 2024                                                | 186 tons             | 326 tons                  | 512 tons                                                 |
| 2025                                                | 209 tons             | 309 tons                  | 518 tons                                                 |



### Project Contact

Finance Dept  
600 East 4th Street  
Chaska, Minnesota 55318



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Finance Department Position Modifications for Operational Needs

**RBA Number:** 2026-529

**Department:** Property & Financial Services - Financial Services

**Contact:** Mary Kaye Wahl, Assistant Financial Services Director, 952-361-1511

**Presenter:**

**Contract Name & Number:**

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

People Are Our strength: Building, developing, and sustaining a team of leaders at all levels.

**Background/Justification:**

The Finance Department has completed a review of current and emerging operational needs across payroll and daily financial processing.

The existing Senior Payroll Administrator classification (B24) no longer aligns with the technical and analytical responsibilities now required to maintain compliance, ensure payroll accuracy, and support expanded accounting functions. The proposed Senior Payroll & Accounting Specialist classification (C41) better reflects these enhanced duties and establishes the level of expertise needed for effective operations.

Additionally, a review of workload and service demands demonstrated that eliminating the vacant 0.50 FTE Accountant (C42) position and replacing it with a 0.50 FTE Account Technician (B22) will provide more appropriate support for daily transactional activity, processing, and coverage needs. This adjustment strengthens continuity of operations and improves workflow efficiency.

The cost savings resulting from the change from 0.50 FTE Accountant to an 0.50 FTE

Account Technician will be used to offset the cost increase associated with the updated payroll position noted above. Remaining savings will be allocated to the Finance Department's professional services budget, where contracted support has proven valuable during project rollouts and software implementations.

These changes maintain the department's current total FTE count, while aligning staffing resources with current operational needs.

**Action Requested:**

Approval of the following staffing changes within the Finance Department: Create 1.00 FTE Senior Payroll & Accounting Specialist, Eliminate 1.00 FTE Senior Payroll Administrator, Create 0.50 FTE Account Technician and Eliminate a vacant 0.50 FTE Accountant position.

**Fiscal Impact:**

| <b>Funding:</b> | <b>Amount Budgeted:</b> |
|-----------------|-------------------------|
|                 |                         |

**Related Fiscal/FTE Comments:**

All changes will be managed and funded within the existing Finance Department budget. No additional levy is requested.

The elimination of the 0.50 FTE Accountant (C42) and creation of a 0.50 FTE Account Technician (B22), along with replacing the Senior Payroll Administrator (B24) classification with the Senior Payroll & Accounting Specialist (C41), result in net salary and benefit savings of \$9,044. These savings will be allocated to the Finance Department's professional services budget to support ongoing project rollouts and software implementation needs. A budget amendment is included.

**Attachments:**

1. BudgetAmendmentForm\_Finance FTE changes





Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project

**RBA Number:** 2026-534

**Department:** Public Works - Program Delivery

**Contact:** Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

**Presenter:**

**Contract Name & Number:**

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

**Background/Justification:**

The 2024-2026 construction seasons include the Highway 41/10 Project, which is the reconstruction and expansion of Highway 10 to a four-lane roadway and includes several roundabouts. Additional right-of-way is needed to complete the project scope.

Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On February 6, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. On May 7, 2024, the county board gave Public Works staff direction on last written offers. On May 22, 2024 the County filed the petition for use of eminent domain and the hearing on the petition occurred on July 17, 2024. On August 22, 2024, the County received title and possession through eminent domain on six parcels.

Public Works staff continued to negotiate and reached a settlement with the final landowner, PID #: 30.5800010.

**Action Requested:**

Adopt a resolution to approve right of way acquisition settlement for the Highway 10/41 Project for the property located at PID #: 30.5800010.

**Fiscal Impact:**

| <b>Funding:</b>   | <b>Amount Budgeted:</b> |
|-------------------|-------------------------|
| Sales Tax Funding | \$476.63                |
| City of Chaska    | \$476.62                |

**Related Fiscal/FTE Comments:**

Included in current budget

**Attachments:**

1. 178820\_Hwy 41-10\_Resolution Authorizing Settlement 6-9-26 Meeting

# **BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA**

Date: June 9, 2026

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

---

## **Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41/10 Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 41/10 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

Lisa Anderson

|                       | ABSENT | YES   | NO    |
|-----------------------|--------|-------|-------|
| Tom Workman, Chair    | _____  | _____ | _____ |
| Tim Lynch, Vice Chair | _____  | _____ | _____ |
| John P. Fahey         | _____  | _____ | _____ |
| Matt Udermann         | _____  | _____ | _____ |
| Lisa Anderson         | _____  | _____ | _____ |

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on June 9, 2026, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 9th day of June, 2026

Dave Hemze

County Administrator

**Exhibit A**

**Resolution Authorizing Settlement of Compensation  
to Owners for Acquisition of Real Property Interests**

**Highway 41/10 Project**

Carver County Public Works No. 178820

**Property Tax Identification No. 30.5800010**

**Parcel Number(s): 29**

Fee Owners: SFR 2025-2 Borrower LLC, a Delaware Limited Liability Company

Property Address: 1600 Royal Oak Drive, Chaska, MN 55318

Permanent easement for public right-of-way purposes contains **1,649 sq. ft.**, more or less.  
**\$7,200.00**

Temporary easement for construction purposes contains **906 sq. ft.**, more or less.  
**\$2,100.00**

Appraised Value Deposited in the Courts for Eminent Domain: \$9,300.00

Eminent Domain Negotiated Damages.  
**\$953.25**

Negotiated Total Settlement Amount: **\$10,253.25**

New and Final Payment: \$953.25



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Contract with Next Chapter Technology (NCT) Inc. for the Implementation of CaseWorks for HHS - Income Support Department

**RBA Number:** 2026-506

**Department:** Health & Human Services - Income Support

**Contact:** Kate Probert, Income Support Manager, 952-361-1713

**Presenter:**

**Contract Name & Number:** Next Chapter Technology INC (NCT) CaseWorks Income Support, Contract number 26-242

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

Carver County Health and Human Services (CCHHS) Income Support (IS) Department is transitioning from the OnBase document management system to Next Chapter Technology Inc.'s (NCT) platform to support modernized workflows, enhanced automation, and improved integration with program areas including Financial Assistance Services (FAS), Child Support, Child Care Assistance, and Workforce Development/CareerForce units.

In partnership with NCT, this project will provide implementation of the CaseWorks workflow system, system configuration and set up, user licensing, subscription and ongoing technical support. This is a Software as a Service contract.

Remaining on the existing OnBase platform does not meet CCHHS operational needs, lacks required modernization and data destruction features, and would not support current workflow and automation requirements. The CaseWorks system will offer modernization needed to support current Federal and State requirements that went into

effect in 2026. Other vendor solutions were reviewed previously; CaseWorks remains the recommended and supported enterprise workflow system for CCHHS based on their user-friendly technology, approval and support from State of Minnesota, integration with State Systems, and wide use of the vendor by 64 Minnesota Counties. Funding for development and building of the software system comes mostly from the Minnesota Department of Health and Human Services Unwinding Grant, along with funds already in the CCHHS budget.

Because the County must retain the OnBase platform for other department's data storage needs, CCHHS does not currently have agreement from the vendor for CCHHS to discontinue its portion of the OnBase maintenance fee at this time. CCHHS, in coordination with County Administration, County IT, and the County Attorney's Office, will request that the vendor sunset the CCHHS portion of the OnBase maintenance fee as we hope to avoid these overlapping costs until the County completes its enterprise-wide transition. If we are unable to eliminate these fees, a request for use of Year-End Savings (YES) funds will be presented to the County Board at a later date. The annual cost for CCHHS OnBase maintenance fees is \$148,500.

This project has been done in partnership with Central Finance and Carver County IT. The contract has routed and been approved through the contract portal process.

**Action Requested:**

Motion to approve the Professional Service Agreement between Carver County Health & Human Services and Next Chapter Technology (NCT) Inc. for implementation, support, and subscription services related to the CaseWorks workflow and document management system, in an amount not to exceed \$756,054 for the time period of June 1, 2026, through December 31, 2030, and authorize the Board Chair to sign the agreement.

**Fiscal Impact:**

| <b>Funding:</b>                                                    | <b>Amount Budgeted:</b>      |
|--------------------------------------------------------------------|------------------------------|
| 2026: State of MN Unwinding Funds 2026<br>11-420-600-0026-6346     | \$105,000.00<br>\$89,484.00  |
| 2026: CCHHS budgeted technology funds<br>2026 11-422-700-0000-6414 | \$130,291<br>\$136,806.00    |
| CaseWorks Subscription: Year 1 - 2027<br>(CCHHS budget)            | \$143,645.00<br>\$150,828.00 |
| CaseWorks Subscription: Year 2 - 2028<br>(CCHHS budget)            |                              |
| CaseWorks Subscription: Year 3 - 2029<br>(CCHHS budget)            |                              |
| CaseWorks Subscription: Year 4 - 2030<br>(CCHHS budget)            |                              |

**Related Fiscal/FTE Comments:**

The total contract amount from June 1, 2026, to December 31, 2030, is \$756,054:

| <b>Subscription Term</b>             | <b>Total</b> |
|--------------------------------------|--------------|
| June 1 – Dec 31, 2026 (partial year) | \$72,384     |
| Jan 1 – Dec 31, 2027 (CY 1)          | \$130,291    |
| Jan 1 – Dec 31, 2028 (CY 2)          | \$136,806    |
| Jan 1 – Dec 31, 2029 (CY 3)          | \$143,645    |
| Jan 1 – Dec 31, 2030 (CY 4)          | \$150,828    |

June 1, 2026, to December 31, 2026, development and building of software as a service = \$122,100 + partial year subscription = \$72,384 (see above).

Total for 2026 = \$194,484 (Accounts: 11-420-600-0026-6346 and 11-422-700-0000-6414)

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Contract between Health and Human Services Income Support and Wiley Consulting LLC doing business as Content Services Consulting

**RBA Number:** 2026-507

**Department:** Health & Human Services - Income Support

**Contact:** Kate Probert, Income Support Manager, 952-361-1713

**Presenter:**

**Contract Name & Number:** Contract Services Consulting OnBase extract, contract number 26-243

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

Carver County Health and Human Services (CCHHS) — Income Support Department requests County Board support to move forward with implementation of CaseWorks as part of ongoing modernization efforts. A successful implementation requires complete and accurate migration of existing documents stored in OnBase. This extraction involves specialized technical processes that exceed the current capacity of the Carver County IT department. Carver County IT has reviewed the technical requirements for this migration and has confirmed that Wiley Consulting LLC is the right provider to complete the records' migration; contracting with an external vendor is necessary to meet project timelines and ensure a complete and accurate transfer of data.

CCHHS plans to work with Wiley Consulting LLC to transfer data stored in OnBase, the legacy document storage system, to the new system, CaseWorks. CaseWorks will be able to sort documents, link files, and automatically dispose of files that are at/beyond retention timelines. Because the County must retain the legacy OnBase platform for other department's data storage needs, CCHHS does not currently have agreement

from the vendor for CCHHS to discontinue its portion of the OnBase maintenance fee at this time. As referenced in Item 2.12, CCHHS, in partnership with other County partners, will request that the vendor sunset the CCHHS portion of the OnBase maintenance fee as we hope to avoid these overlapping costs until the County completes its enterprise-wide transition. If we are unable to eliminate these fees, a request for use of Year-End Savings (YES) funds will be presented to the County Board at a later date. The annual cost for CCHHS OnBase maintenance fees is \$148,500.

Wiley Consulting LLC, doing business as Content Services Consulting, has been identified as a qualified vendor with experience in the OnBase environment and data extraction specific to document management migrations.

The costs associated with this contract come from Unwinding Funds allocated from the State of Minnesota and are already identified within the 2026 CCHHS budget. No levy funding is being requested. The contract has routed and been approved through the contract portal process.

**Action Requested:**

Motion to approve a Professional Service Agreement with Wiley Consulting LLC, doing business as Content Services Consulting, to perform required OnBase Data extraction services for the period of June 1, 2026, to June 30, 2027, in the amount not to exceed \$29,750 and authorize the County Board Chair to sign the contract.

**Fiscal Impact:**

| <b>Funding:</b>                      | <b>Amount Budgeted:</b> |
|--------------------------------------|-------------------------|
| Unwinding Funds 11-420-600-0026-6346 | \$29,750.00             |

**Related Fiscal/FTE Comments:**

The amount of \$29,750 is in the CCHHS 2026 approved budget and will come from State-allocated Unwinding Funds, account number 11-420-600-0026-6346.

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Brian Mastel/Ridgeview Foundation – Groovin' on the Green Fundraising Concert (One-Time Special Event)

**RBA Number:** 2026-536

**Department:** Public Services - Land Management

**Contact:** Jason Mielke, Land Use Manager, 952-361-1817

**Presenter:**

**Contract Name & Number:**

**Meeting Date:** June 9, 2026

**Item Type:** Consent

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

File #A20260236 – Ridgeview Foundation is requesting an Administrative Special Event Permit for a one-time fundraising concert scheduled for June 28, 2026, at Sovereign Estate Winery located in Section 1 of Waconia Township. The event would take place on the winery property at 9950 North Shore Road, Waconia, as well as, within the North Shore Road right-of-way.

Attendee parking would be provided on-site, and off-site at the Brekke property to the west (PID: 0906800050). Additional parking would be available at Ridgeview Hospital, 500 S Maple St, Lot E. The shuttle bus service would transport attendees to and from the event.

Event activities would include a silent auction, raffle, golf simulator, video game truck, corn hole, and food services. These activities would occur between 6:00 PM and 8:00 PM within the permanent pavilion structure and in several 10'x10' tents. A live music concert with amplified sound is planned from 8:00 PM to 9:30 PM, followed by a fireworks display from 9:30 PM to 9:45 PM. The applicant proposes to launch fireworks from the North Shore Road township right-of-way, which would require temporary road

closure. The road would reopen around 10:30 PM after cleanup is complete.

Conditional Use Permit (CUP) PZ20140023, issued in 2014 for farm-related business/large-scale activities, authorizes up to three special events per calendar year. Ridgeview Foundation would be using one of these events, which requires an Administrative Special Use Permit with review by the Waconia Township Board and approval by the County Board of Commissioners. As specified by the CUP, an Administrative Special Use Permit is also required for amplified music past 8:00 PM. The applicant is requesting approval for outdoor amplified sound until 9:30 PM.

The Carver County Sheriff's Office has been notified of the proposed event. The Waconia Town Board reviewed the request at their April 27, 2026, meeting and expressed no objections as the road authority and the closure. For the County Board's consideration, the following materials are attached: Township Location Map, Draft Certificate of Zoning Compliance, Narrative, Site Plan, Fireworks Plan, and CUP #PZ20140023.

**Action Requested:**

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20260236) for a one-time fundraising concert event on June 28, 2026.

**Fiscal Impact:**

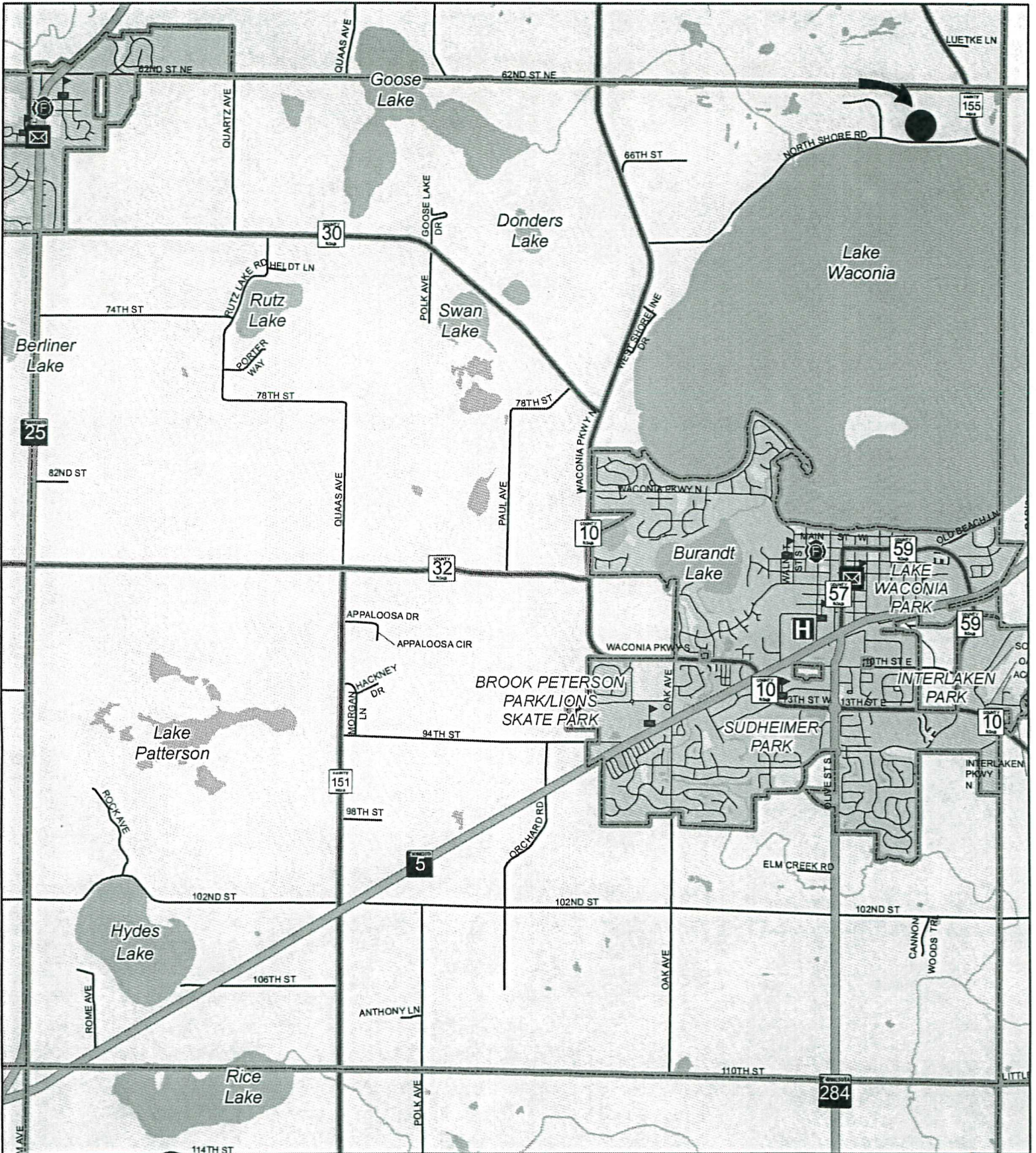
| <b>Funding:</b> | <b>Amount Budgeted:</b> |
|-----------------|-------------------------|
|                 |                         |

**Related Fiscal/FTE Comments:**

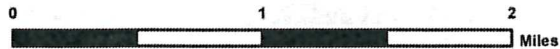
**Attachments:**

1. Waconia Township Location Map
2. Groovin' on the Green Certificate Draft
3. Narrative
4. Site Plan
5. Fireworks Plan
6. PZ20140023 CUP

# WACONIA TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS

**COUNTY OF CARVER  
CERTIFICATE OF ZONING COMPLIANCE**

PARCEL #09-001-0500 & 09-680-0050

**FILE/CERTIFICATE # A20260236**

**DATE ISSUED: June 9, 2026**

**TYPE OF CERTIFICATE:**

ONE TIME SPECIAL EVENT – Ridgeview Foundation’s Groovin’ on the Green Event at Sovereign Estate Winery

**This certificate is issued to:**

**Ridgeview Foundation  
C/O Brian Mastel  
490 S. Maple St, Ste 110  
Waconia, Mn 55387**

**Sovereign Estate Winery  
C/O Terri Savaryn  
9950 North Shore Road  
Waconia, MN 55387**

**And is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee to whom this certificate is issued is authorized to hold an outdoor fundraising event and concert ON PROPERTY OWNED by Paul and Terri Savaryn. The event shall take place in Section 1, Waconia Township, in accordance with the conditions listed on this permit.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid only for June 28, 2026.
2. The Permit is subject to all conditions and requirements of CUP #PZ20140023.
3. The Permit allows the event to taking place past 8:00 PM; however, the event shall not exceed beyond 10:30 PM.
4. The Permit allows outdoor live amplified music event past 8:00 PM; however, outdoor amplified music shall end no later than 9:30 PM.
5. The permittee is subject to the standards of Chapter 152, Section 152.074 B6 of the Carver County Code, as well as the conditions of CUP #PZ20140023 and all requirements established by Carver County Land Management, Carver County Elections Office, Carver County Sheriff’s Department and Waconia Township for the duration of this event.

\_\_\_\_\_  
Lauren Whetstone, Land Management Planner

**THIS CERTIFICATE IS ISSUED FOR JUNE 28, 2026, AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

\_\_\_\_\_  
Brian Mastel, Certificate Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terri Savaryn, Property Owner

\_\_\_\_\_  
Date

## Description of Activity

Name of event: Ridgeview Foundation's Groovin' on the Green Fundraising Concert

Location of event: Sovereign Estate Winery

Date: Sunday, June 28, 2026

Estimated attendance: 600

Name of Event Coordinator: Brian Mastel

Contact – Event Coordinator: 612-270-0829 (cell) [brian.mastel@ridgeviewmedical.org](mailto:brian.mastel@ridgeviewmedical.org) (email)

Contact – Property Owner: 952-446-9957 (work) [terri@sovereignestatewine.com](mailto:terri@sovereignestatewine.com) (email)

Activities Planned:

6:00pm: Doors Open

6:00pm to 8:00pm: Silent Auction, Grip It & Rip It Board (raffle), Golf Simulator, Video Game Truck, corn hole, live music featuring Mike Bustin, food.

8:00pm to 9:30pm: Live Music (concert) featuring rock tribute band Xpedition

9:30pm to 9:42pm: Fireworks

Name of Property/Liability Insurer: Lockton Companies, LLC

Date of contact with Waconia Township: April 27, 2026 (approved at Board meeting)

Adverse Impact: Potential impact on neighboring property owners includes noise (live music and fireworks), crowds, and traffic. Additional portable restrooms are on reserve if number of attendees requires it. Permit and site plan for fireworks display is attached.

Proposed access, traffic flow and parking for the event: Ridgeview is providing offsite parking on hospital property and has contracted with Koch Bus Service of Waconia to provide shuttle service to and from the event to help mitigate both traffic and parking at the event site. Sovereign has arranged for additional overflow parking on neighboring property. Access to the park

Proposed structures: The event will make use of the permanent pavilion at Sovereign.

Additional temporary 10x10 tents will be located on the property for both food and fundraising activities.

Proof of Insurance: Attached

Signature of Event Coordinator for Ridgeview Foundation:

*Brian Mastel 6/2/2026*

Site Plan: 6/2/2026







**COUNTY OF CARVER  
State of Minnesota**

**Document No.  
A 603163**

**OFFICE OF THE  
COUNTY RECORDER  
CARVER COUNTY, MINNESOTA**

Receipt # RA 201400009650

Certified Recorded on **December 11, 2014 9:03 AM**

Fee: \$0.00

603163



Mark Lundgren  
County Recorder

**FILE #:** PZ20140023

**APPLICANT/OWNER:** Paul Savaryn/Paul & Teresa Savaryn

**SITE ADDRESS:** 9950 North Shore Road, Waconia

**PERMIT TYPE:** Farm Related Business/Large Scale Activity

**PURSUANT TO:** County Code, Sections 152.079 C2 & 152.080 C6

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 09-001-0500

Drafted by } Land Management  
Return to } Land Management

**CONDITIONAL USE PERMIT #PZ20140023**

**PLANNING COMMISSION RESOLUTION #:** PZ20140023

**DATE ISSUED:** November 18, 2014

This permit is issued for property legally described on the attached Exhibit "A", pursuant to Chapter 152 of the Carver County Code.

**THE HOME EXTENDED BUSINESS ACCESSORY USE IS AUTHORIZED BY PLANNING COMMISSION RESOLUTION #PZ20140023, AS FOLLOWS:**

***IT IS HEREBY ORDERED THAT THE CARVER COUNTY ZONING ADMINISTRATOR SHALL ISSUE INTERIM USE PERMIT #PZ20140023. THIS PERMIT IS ISSUED PURSUANT TO THE CARVER COUNTY CODE, SECTIONS 152.079 C2 & 152.080 C6 FOR A FARM RELATED BUSINESS/LARGE SCALE ACTIVITY ON PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A". THIS PERMIT SHALL TERMINATE AND SUPERSEDE THE PRIOR CUP #PZ20100020 ON THE SUBJECT PROPERTY. THE FOLLOWING CONDITIONS SHALL BE ATTACHED TO THE PERMIT:***

1. The permit is subject to compliance review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The Sovereign Estate Wine (SEW) shall operate in accordance with the submitted operational plans (dated: 9/17/14 & 10/3/14) and site plan (2014 aerial). These plans shall be attached to and be considered part of this permit. Any future buildings will require discussion with Land Management for a determination as to whether an application for amendment or similar consideration is necessary.
3. The SEW operation shall be permitted to be open year round (January – December), and shall be allowed to be open Monday – Thursday (10:00 a.m. to 8:00 p.m.), Friday and Saturday (10:00 a.m. to 10:00 p.m.) and Sunday (12:00 p.m. to 8:00 p.m.). Wine processing is considered to be an agricultural use and would be conducted year round and not open to the public.

4. Two (2) annual special events shall be allowed, which will exceed the normal hours of operation (the two special events will be closed by 11:00 p.m. each day): The 4<sup>th</sup> of July Holiday Event (not to exceed 2 days in length) and the Fall Grape Stomp Festival (not to exceed three (3) days in length). A maximum of three (3) additional special events (per calendar year) shall be allowed, with the County Board of Commissioners approval, pursuant to Section 152.074 and of the County Zoning Code. All special event requests shall be subject to review by the Waconia Town Board (Road Authority) and the Carver County Land Management Department. Special event requests require an Administrative Permit Application to be submitted, pursuant to Sections 152.074 and 152.080 of the Carver County Zoning Code, for review at least 30-days prior to the special event taking place.
5. Outdoor live music events shall be allowed within the approved business hours of operation. Unless it is a reviewed and approved special event, amplified music shall cease at 8:00 p.m.
6. All new and existing structures shall be constructed and/or maintained in accordance with State Building Code if they are for personal storage and/or public use. The applicant shall apply for and obtain all necessary building permits from Carver County prior to the modification of any existing structure and/or new construction. Food production activities may only occur if appropriate building permits have been obtained and a Certificate of Occupancy has been issued for those specific business activities. Future structures and/or change in use of the facility will need to be reviewed by the Carver County Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary.
7. The existing structure(s), not utilized for the business, shall be used only by the occupant(s) of the residence for agriculture, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by this Ordinance.
8. The Permittee shall submit a copy of Worker's Compensation insurance for all employees annually, if applicable.
9. The Permittee is responsible to the Minnesota Department of Agriculture, and to any other County, State or Federal agencies, for maintaining the required permits and licensure for the retail, liquor, food production and growing operations. The Permittee shall submit copies of all required permits and licenses to Carver County Land Management annually.
10. Subsurface Sewage Treatment System (SSTS) compliance is required for the home as per Carver County Zoning Code Section 152.122. Also, pumping records for all holding tanks shall be submitted to the Carver County Environmental Services Department prior to CUP issuance.
11. The Permittee shall maintain a conforming Subsurface Sewage Treatment System (SSTS) to accommodate any wastewater that has contact with humans or chemicals associated with the retail sales facility and wine production operation and maintain a monitoring contract with a licensed service provider to keep a valid Operating Permit for the SSTS that serves the facility.
12. The Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The Permittee shall not exceed the allowed square footage of signage per property. Any proposed signage within public road right-of-way shall be approved by the local road authority. Off premise signage (on private property) is prohibited, unless a variance is granted for the placement of the signage.
13. Outside storage of business equipment and supplies is prohibited unless the storage area is adequately screened from the view of neighboring residences and public roads.
14. Pursuant to Section 152.079 of the Carver County Code the residence shall be occupied as a homestead by a principal of the activity.

15. Permittee shall comply with road access requirements/improvements as determined by the road authority (i.e. dust control, maintenance, or similar issues).
16. Any additional driveway access to the property shall be approved by the Road Authority and supported by a traffic study, report or similar documentation as per County Zoning Code Section 152.036.

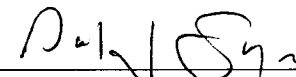
  
Steve Just  
Carver County  
Land Management Department Manager

**THIS PERMIT IS NOT EFFECTIVE UNTIL SIGNED BY THE APPLICANT. FAILURE OF THE APPLICANT TO SIGN AND RETURN PERMIT WITHIN 90 DAYS OF THE BOARD'S ISSUANCE OF THE ORDER SHALL BE CAUSE FOR CANCELLATION OF THE PERMIT.**

**Applicant signature block**

**I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT UNLESS SIGNIFICANT ACTION IS TAKEN PURSUANT TO THIS PERMIT WITHIN SIX (6) MONTHS OF THE ISSUANCE OF THE BOARD ORDER THE PERMIT SHALL AUTOMATICALLY BE NULL AND VOID. THE TIME PERIOD CAN BE EXTENDED ONLY BY ACTION OF THE COUNTY BOARD OF COMMISSIONERS. A PETITION FOR EXTENSION MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE.**

**FAILURE OF THE APPLICANT TO SIGN AND RETURN THE PERMIT WITHIN 90 DAYS OF THE BOARD'S ISSUANCE OF THE ORDER SHALL BECAUSE FOR CANCELLATION OF THE PERMIT. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.**

  
Signature of Applicant

12-10-14  
Date



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** County Trails CIP  
**RBA Number:** 2026-477  
**Department:** Public Works - Parks  
**Contact:** Samuel Pertz, Parks & Trails Supervisor, 952-466-5253  
**Presenter:** Samuel Pertz, Parks & Trails Supervisor  
**Contract Name & Number:**  
**Meeting Date:** June 9, 2026  
**Item Type:** Work Session

**Strategic Initiative:**  
Our Physical Assets: Proactive planning for and maintaining our infrastructure and physical assets.

**Background/Justification:**  
Public Works has prepared a draft trails CIP based on a current condition rating assessment, future development planning and prioritization assessment through conversations with City partners. A high level presentation showing draft recommendations will be provided to the Board. The final draft of the Trails CIP will be included in the County's long-term financial plan update presented to the Board in November 2026. 2027 proposed projects utilizing TAA, CCRRA and county funds will be included in the 2027 Budget on Attachment C.

**Action Requested:**  
No action is requested of the County Board on this item at this time.

|                       |                         |
|-----------------------|-------------------------|
| <b>Fiscal Impact:</b> |                         |
| <b>Funding:</b>       | <b>Amount Budgeted:</b> |
|                       |                         |

**Related Fiscal/FTE Comments:**

NA

**Attachments:**

None



Carver County Board of Commissioners  
Request for Board Action

**Agenda Item Name:** Update on National Opioid Settlement Investments:  
Carver County Jail Medication for Opioid Use Disorder  
(MOUD) Program Impact

**RBA Number:** 2026-528

**Department:** Health & Human Services

**Contact:** Richard Scott, Deputy Division Director, 952-361-1320

**Presenter:** Richard Scott, Deputy Division Director  
Ben Beyer, Commander of Jail and Administrative  
Services

**Contract Name & Number:** NA

**Meeting Date:** June 9, 2026

**Item Type:** Work Session

**Strategic Initiative:**

Taxpayer Value and Customer Service: Providing the best value and optimal customer service.

**Background/Justification:**

Leadership from Carver County Jail and Carver County Health and Human Services — Public Health collaboratively intend to provide a brief presentation to showcase the positive impact National Opioid Settlement funds are having on the health and safety of the people we serve.

Carver County continues to advance its response to the opioid crisis through strategic use of National Opioid Settlement funds approved by the County Board in 2023. These funds support evidence-based prevention, treatment, harm reduction, and recovery strategies. In alignment with the State's Memorandum of Agreement, Public Health, serving as the County's Chief Strategist, established a transparent internal application and review process and external RFP process to ensure funded initiatives demonstrate strong community impact and adhere to best practices. To date, seven (7) internal projects and four (4) external projects have been implemented.

Through this evaluation process, the Carver County Jail's Medications for Opioid Use Disorder (MOUD) program was identified as a high value investment. Many individuals entering the jail have an untreated opioid use disorder, and the period after release is among the highest risk window for fatal overdose. National research shows that MOUD reduces overdose deaths by roughly 60%, decreases recidivism by nearly 15%, and improves engagement in treatment following release. These outcomes make the MOUD program an essential intervention within correctional settings, where rapid access to treatment can be life-saving.

Since implementation using National Opioid Settlement dollars, more than 90 individuals have been inducted into the MOUD program while in the Carver County jail. Jail staff report fewer medical emergencies related to withdrawal, fewer behavioral crises, and an overall safer and more stable environment. The program provides comprehensive care beginning at intake, including clinical assessment, withdrawal management, initiation and adjustment of medication, and coordinated reentry planning. Individuals leave custody with naloxone, a short-term supply of medications to assist with sobriety, and a connection to community MOUD providers to support continuity of care. Continued investment sustains a humane, effective, and data-driven approach that saves lives, improves facility operations, and strengthens long-term community health.

**Action Requested:**

Receive an update on National Opioid Settlement investments to date. The presentation will highlight one internal project, the Carver County Jail Medication for Opioid Use Disorder (MOUD) program.

**Fiscal Impact:**

| <b>Funding:</b> | <b>Amount Budgeted:</b> |
|-----------------|-------------------------|
|                 |                         |

**Related Fiscal/FTE Comments:**

None

**Attachments:**

None