



CARVER COUNTY

minnesota

Carver County Board of Commissioners April 2, 2024 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.

2. Agenda review and adoption
3. Approve minutes of March 19, 2024, Regular Session 1-2
4. Community Announcements

- 9:20 a.m. 5. **CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

- 5.1 Joint Powers Agmt. for Crack Sealing & Chip Sealing of Ingram Trail and Bridge 10526 on Rice Avenue with Benton Township 3
- 5.2 Out of State travel/ training for selected licensed deputies to complete DRE certification 4
- 5.3 Request to contract with Liberty Tire Recycling 5
- 5.4 FTE elimination/creation for two public health positions 6-7
- 5.5 Eliminate 1.0 FTE Accounting Technician and create 1.0 FTE Health Systems Technician 8-9
- 5.6 Award of Construction Contract to KAMCO Inc. for 2024 Pavement Marking Project (resolution) 10-12

Connections: Develop strong public partnerships and connect people to services

- 5.7 Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown 13
- 5.8 Charitable Gambling Application for Exempt Permit-Zoar United Church of Christ 14
- 5.9 Charitable Gambling Application for Exempt Permit- Immaculate Conception Church 15

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.10 Out of State Travel for Cybersecurity ISAC Annual Meeting 16

Customer service: Continue the County's delivery of high value, timely service and support

5.11 2024 Fleet Equipment Purchase..... 17

Growth: Manage the challenges and opportunities resulting from growth and development

5.12 Professional Services Agmt. with Wickenhauser Excavating, Inc. for Building Removals for Hwy 212 Project - Benton Township..... 18

5.13 Professional Services Agmt. for Tree Removal for Highway 212 Project - Benton Township..... 19

5.14 Settlements for Right of Way Acquisition for the US 212 Project – Benton Township..... 20-22

Finances: Improve the County's financial health and economic profile

5.15 Review Health & Human Services and Commissioner Warrants..... NO ATT

9:20 a.m. 6. **COMMUNITIES: Create and maintain safe, healthy, and livable communities**
6.1 Resolution to proclaim April 1-7, 2024 as National Public Health Week 23-24

9:25 a.m. 7. **CUSTOMER SERVICE: Continue the County's delivery of high value, timely service and support**
7.1 Rollover CCHHS 2023 IV-E/SSTS funds to 2024 25-27

9:40 a.m. 8. **COUNTY ADMINISTRATOR REPORT**

9:45 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

9:45 a.m. A. **CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
1. Process and Options in Response to CCCDA Workplace Investigation Report28

David Hemze
County Administrator

UPCOMING MEETINGS

April 9, 2024	No Meeting
April 10, 2024	4:30 p.m. Highway 41/10 Neighborhood Meeting Chaska Community Center
April 16, 2024	9:00 a.m. Board Meeting
April 23, 2024	9:00 a.m. Work Session
April 30, 2024	No Meeting
May 7, 2024	9:00 a.m. Board Meeting

May 8, 2024	5:00 p.m. Foster Care Banquet Paradise Commons
May 14, 2024	No Meeting
May 21, 2024	9:00 a.m. Board Meeting
May 28, 2024	9:00 a.m. Strategic Planning Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on March 19, 2024. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Workman moved, Udermann seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Fahey seconded, to approve the minutes of the March 12, 2024, Regular Session. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the following consent agenda items:

Approved out of state travel and attendance for two HHS supervisors at the 988 and Behavioral Health Crisis System Transformation Grantee National Conference.

Accepted nine AEDS from the AED Reuse and Recycle Program through the University of Minnesota's Center for Resuscitation Medicine and authorized the Assistant County Administrator to sign the program's AED's Transfer Agreement.

Approved out of state travel for the 2024 NADCP Conference.

Professional Services Agreement with Castrejon, Inc., pending completion of the contract review process.

Approved eliminating a vacant 1.0 FTE custodian position and adding a 1.0 FTE Administrative position in Facilities and related budget amendment.

Resolution #21-24, Support for City of Victoria's Pursuit of Minnesota Department of Natural Resources Local Trail Connections Program Funding for the Bavaria Road Trail Improvements Project.

Reviewed March 19, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$296,085.75.

Motion carried unanimously.

Sheriff Kamerud requested the Board adopt Proclamations to recognize the work done by the Sheriff's teams. Sheriff highlighted the work performed by Dispatchers, Administrative Professionals, Jail Nurses, Correctional Officers and Deputies. He pointed out the number of assaults on officers in 2023 and dedication of officers that continue to work and provide services to residents. He also noted the recent school resource officer policy changes approved by the legislature and indicated they would continue to provide services to schools requesting it.

The Board recognized the importance of public safety and expressed their appreciation for the work that is done by these professionals.

Udermann moved, Workman seconded, to approve National Public Safety Telecommunicators Week, National Administrative Professionals Day, National Nurses Day, National Correctional Officers Week and National Police Week 2024 and National Peace Officers Memorial Day Proclamations. Motion carried unanimously.

Dave Hemze, Administrator, requested the Board approve an amendment to the County's 2024 legislative priorities and introduced Tony Albright, the County's lobbyist, for a legislative update.

Albright explained the legislature was moving to policy initiatives as opposed to budget initiatives at the Capital. He noted the recent release of the Governor's supplemental budget and monies appropriated with the most notable being the bifurcation of Health and Human Services into two divisions. He pointed out the upcoming deadlines for policy initiatives. He indicated he would continue to promote the County's priorities through the legislative season.

He explained the housing initiatives moving forward and summarized key provisions. He indicated this would undermine the abilities of City officials and residents to make their own decision on zoning and land use. He stated, in his estimation, this was one of the most pervasive intrusions on local control that he has seen.

Albright noted the process is ongoing and he would be monitoring hearings closely. He indicated the legislation was in direct conflict with the Met Council and their directives for planning. He pointed out this was initially statewide but now only applies to the seven metro counties. Albright believed the bill, in some form, will be passed and it is up to the seven counties and elected officials to represent the citizens based upon their concerns in the bill. He encouraged the Board and residents to contact their legislators and believed there would be far reaching ramifications considering the responsibilities that counties would be burdened with.

The Board concurred this legislation would infringe on local control. They acknowledged certain cities were also not in support and recognized the need to oppose this bill.

Udermann moved, Fahey seconded, to adopt amendment to Carver County's Legislative Priorities to add the legislative priority on housing and land use planning local control as outlined. Motion carried unanimously.

At the request of Administrator Hemze, the Board reviewed their 2024 meeting schedule and agreed to cancel the July 2nd Board meeting and hold a special meeting on July 9, 2024.

Lynch moved, Workman seconded, to adjourn the Regular Session at 9:58 a.m. and go into a work session with Health & Human Services. Motion carried unanimously.

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David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agmt. for Crack Sealing & Chip Sealing of Ingram Trail and Bridge 10526 on Rice Avenue with Benton Township

Primary Originating Division/Dept: Public Works - Operations

Meeting Date: 4/2/2024

Contact: Shelby Sovell

Title: Operations Engineer - Assistant

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Each year Carver County crack seals and seal coats several miles of the County's highway system. Benton Township desires to have the surface of Ingram Trail and Bridge 10526 on Rice Avenue within the Township's territorial jurisdiction maintained by crack sealing and seal coating during the year of 2024. Both Carver County and Benton Township desire to work cooperatively with one another to maintain a safe and efficient highway and roadway transportation system within Benton Township, Carver County. Both Parties determined that it would efficient and cost effective for each of the Parties for the County to perform the Township Road Work when the County performs the County Road Work. The Parties held discussions and reached an agreement whereby the County will provide the County's equipment, materials, supplies, and labor services to complete the Township Road Work for the Township. The Township will reimburse Carver County for all costs incurred by the County for work associated with Ingram Trail and Bridge 10526 on Rice Avenue. The cost of the Road Work for Benton Township is estimated to be less than \$25,000.00.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with BENTON TOWNSHIP, for crack sealing and seal coating Ingram Trail and Bridge 10526 on Rice Avenue pending the finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

Benton Township

\$24,999.99

FTE IMPACT: None

Total

\$24,999.99

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9698

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State travel/ training for selected licensed deputies to complete DRE certification

Primary Originating Division/Dept: Sheriff

Meeting Date: 4/2/2024

Contact: Mike Wollin

Title: Commander

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2023 (RBA 8836) the board approved in accordance with county policy, out of state training for the Sheriff's Office to send selected deputies to Drug Recognition Evaluator Program (DRE) training. The DRE program was started to teach officers and deputies alike to recognize people that are under the influence of drugs/narcotics in general. The National Highway Traffic Safety Administration (NHTSA) adopted the program with certain standards being tested for validation, just like how standardized field sobriety testing is validated by standards. The training program utilizes a 12 step process that the officer follows to evaluate a party suspected to be under the influence of a drug, narcotic, dangerous substance, or controlled substance. A DRE deputy will have the ability to further investigate or aid fellow law enforcement officers in drugged driving investigation/case building and furthering prosecutions for successful case resolution. The Sheriff's Office currently participates in the Toward Zero Deaths (TZD) program receiving federal funding to further public safety through grant funded shifts aimed at changing driving behaviors through traffic enforcement. Enforcement is geared towards speed, distracted driving, seatbelt use and impaired driving to include drugged driving. The Sheriff's Office needs to stay abreast of current developments in our professional field and focus efforts to ensure public safety by being better prepared to detected drug use/impairment. Drug use recognition maintains operational goals aimed at reducing crashes, injuries, and fatalities and aids in initiatives to create and maintain safe, healthy, livable communities.

ACTION REQUESTED:

In accordance with County policy on Employee Training and Development, please approve the necessary out of state training for selected deputies during the year 2024.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The DRE training program is sponsored and paid by the State of MN through federal grants/programs thereby covering all costs for materials, classroom, training and evaluation related travel. The agency is committed to deputy salary and food per diem which is included in the current budget. Continuing education for the assignment is eight hours annually with two witnessed evaluations and cost if any included in allocated budget with no levy impact.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request to contract with Liberty Tire Recycling

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Environmental Services is recommending the County enter into a contract with Liberty Tire Recycling, LLC for tire collection and recycling from the Environmental Center and two County sponsored Special Waste Collection events.

Liberty Tire will provide labor and equipment to receive tires and transport them off-site for recycling. Fees collected from residents will partially offset the cost of the contracted services. The term of the contract is one year and costs shall not exceed \$34,000. The County is aware of two large tire disposal vendors servicing our area. Both were contacted for pricing and only Liberty Tire responded with pricing. The County has worked with Liberty Tire in the past and they have performed well.

It is important to provide tire recycling opportunities for residents because tires are banned from landfills. In addition, one improperly stored tire can create a breeding ground for thousands of mosquitoes which can carry dangerous diseases such as encephalitis and West Nile virus. In 2023, the County collected and recycled over 56 tons of tires.

ACTION REQUESTED:

Motion to contract with Liberty Tire Recycling, LLC, pending final approval through the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Solid Waste Service Fees

Total

Insert additional funding source

Related Financial/FTE Comments:

Funding for this contract would come from Solid Waste Service Fees and State Recycling Grants. Drop-off fees collected from residents will partially offset the cost of these contracted services.

Office use only:

RBA 2024 - 9703

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FTE elimination/creation for two public health positions

Primary Originating Division/Dept: Health & Human Services - Public Health

Meeting Date: 4/2/2024

Contact: Richard Scott

Title: Deputy Division Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Public Health (CCPH) is requesting approval to redistribute the FTE allocation for two (C42) public health positions. Eliminate current 1.0 FTE Senior Public Health Services Professional (C42), and create a new 0.8 FTE Senior Public Health Services Professional position. Eliminate the vacant 0.8 FTE Public Health Nurse (C42), and create a new 1.0 FTE Public Health Nurse position. There will be no net change in total FTE, and the net savings is estimated to be \$167.24.

The increase in 0.2 FTE for the Public Health Nurse will enable the County to respond to the growing need for public health nursing services to serve pregnant mothers and families with young children. Research has shown that providing early and frequent home visiting services to these families greatly improves parent-child attachment, optimal growth and development, and it significantly reduces risk for child maltreatment and poor health outcomes. It has also been shown to reduce the long-term dependency on governmental subsidies and ongoing social services. This FTE will be vacant and moving it from a 0.8 FTE to a 1.0 FTE will also help with recruiting.

ACTION REQUESTED:

Motion to eliminate 1.0 FTE Senior Public Health Services Professional and create 0.8 FTE Senior Public Health Services Professional, and eliminate 0.8 FTE Public Health Nurse and create 1.0 FTE Public Health Nurse.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

(\$167.24)

FTE IMPACT: None

Total

(\$167.24)

☒ Insert additional funding source

Related Financial/FTE Comments:

Eliminate 1.0 FTE Senior PH Professional (C42) (\$137,867.00); create 0.80 FTE Senior PH Professional \$111,581.43. Savings of \$26,285.57. Eliminate 0.80 FTE PH Nurse (C42) (\$105,445.00); create 1.0 FTE PH Nurse \$131,563.33. Cost of \$26,118.33. The total savings of this eliminate/create scenario is \$167.24.

Office use only:

RBA 2024 - 9710

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Reallocation of FTE for two public health positions

Department:

Meeting Date: 4/2/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☒ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Denise Heckmann

DEBIT

Description of Accounts	Acct #	Amount
Create .80 FTE Senior PH Professional	11-460-000-0000-6111	\$111,581.43
Create 1.0 FTE PH Nurse	11-460-000-0000-6111	\$131,563.33
Savings-Professional & Tech	11-460-000-0000-6260	\$167.24
TOTAL		\$243,312.00

CREDIT

Description of Accounts	Acct #	Amount
Eliminate 1.0 FTE PH Professional	11-460-000-0000-...	\$137,867.00
Eliminate .80 FTE PH Nurse	11-460-000-0000-...	\$105,445.00
TOTAL		\$243,312.00

Reason for Request:

Elimination of a 1.0 FTE PH Professional position & elimination of a vacant .80 FTE PH Nurse. Creation of a .80 FTE Senior PH Professional and the creation of a 1.0 FTE PH Nurse to respond to the growing needs for public health nursing services.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eliminate 1.0 FTE Accounting Technician and create 1.0 FTE Health Systems Technician

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 4/2/2024

Contact: Richard Scott

Title: Deputy Division Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Health and Human Services Behavioral Health department is requesting to eliminate a 1.0 FTE Accounting Technician (B22) position and create a 1.0 FTE Health Systems Technician (B24) position. This reclassification is necessary due to increased decision-making skills and job responsibilities required to meet the growing complexity of operational, service, and billing requirements of the department, most significantly due to operating a licensed mental/behavioral health clinic. Duties will include but not be limited to providing technical assistance in the utilization and maintenance of the Electronic Health Record system, credentialing of professional licensed staff, health plan contracting, ensuring compliance with third party billing and grant funding requirements, adhering to HIPAA/Federal and State Data Practices rules and regulations, and other essential duties.

Funding to support the increase in cost associated with the creation of the new position will be covered by the Minnesota Department of Health Local Public Health (LPH) Grant. There will no change in net FTE, and no additional tax levy dollars are required.

ACTION REQUESTED:

Motion to eliminate 1.0 FTE Accounting Technician and create 1.0 FTE Health Systems Technician.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

MDH LPH Grants

Total

☒ Insert additional funding source

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Related Financial/FTE Comments:

Eliminate 1.0 FTE Accounting Technician B22 position (\$106,713.00); Create 1.0 FTE Health Systems Technician B24 position (\$115,040.00). Net increase in cost \$8,327.00 to be provided by MDH LPH grant funding. **No additional tax levy required. No impact on FTE count.**

Office use only:

RBA 2024 - 9712

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Eliminate 1.0 FTE Accounting Technician position and create 1.0 FTE Health Systems Technician position

Department:

Meeting Date: 4/2/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☒ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Denise Heckmann

DEBIT

Description of Accounts	Acct #	Amount
Creation of 1.0 Health Systems Technician Salaries	11-405-600/700-480...	\$106,713.00
LPH Grant Salaries	11-460-460-2388-6111	\$8,327.00
TOTAL		\$115,040.00

CREDIT

Description of Accounts	Acct #	Amount
Elimination of 1.0 FTE Accounting Technician Salaries	11-405-600/700-4...	\$106,713.00
TOTAL		\$106,713.00

Reason for Request:

Elimination of a 1.0 FTE Accounting Technician and the creation of a 1.0 FTE Health Systems Technician position due to the increased responsibilities and complexity of service and billing requirements. The Local Public Health Grant will fund the increase.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Construction Contract to KAMCO Inc. for 2024 Pavement Marking Project (resolution)

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/2/2024

Contact: Chad Braun

Title: Transportation Engineering Spe

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Public Works utilizes a program to update pavement markings yearly to keep our roads safe. Highways were selected for this year based on the life cycles and expected life expectancies of our existing pavement markings. The selected highways will receive new paint pavement markings during the 2024 construction season. Bids were received from two (2) bidders and evaluated on 3/14/2024 for the 2024 Pavement Marking Project. The apparent low bidder was KAMCO Inc. with a bid in the amount of \$307,153.68. Sir-Lines-A-Lot provided a bid in the amount of \$310,798.24. The engineer's estimate was \$320,194.43. Public Works staff recommends award of the contract to KAMCO, Inc. to proceed with the 2024 Pavement Marking Project, as the low bidder has done work in the past with success.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to KAMCO Inc. for \$307,153.68 for the 2024 Pavement Marking Project, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$307,153.68

FTE IMPACT: None

Total

\$307,153.68

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9714

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 2, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Awarding of the 2024 Pavement Marking Project Carver County Contract 24-167 Project # 248016

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, March 14th, at 02:00 P.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2024 Pavement Marking Project, said bids for the responsible bidders are summarized as follows:

Bidder Name	Total Amount	% Over/Under Estimate
<i>Engineer's Estimate</i>	<i>\$320,194.43</i>	
KAMCO Inc.	\$307,153.68	-4.1%
Sir Lines-A-Lot, LLC	\$310,798.24	-2.9%

And WHEREAS, after examination of the bids by Carver County Public Works, KAMCO Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 24-167 with KAMCO Inc. of Dassel, MN, in the name of the County of Carver for the construction of the 2024 Pavement Marking Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than twenty thousand dollars (\$20,000) and an increased aggregate project total of all project changes of forty-five thousand dollars (\$45,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 2nd day of April, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 2nd day of April, 2024.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

St. Peter Lutheran Church, 3030 Navajo Ave, Watertown has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for Sunday, May 19, 2024. The event will be held in the church parking lot and grounds. The officers are Dale Muhs (President); Brenda Dressel (Vice-President); Elizabeth Larson (Secretary); Lisa Jewison (Treasurer); & Dale Muhs (Chairman). There are no delinquent taxes on this property.

ACTION REQUESTED:

Motion to approve the 1 Day to 4 Day Temporary On-Sale Liquor License application for St. Peter Lutheran Church, Watertown for Sunday, May 19, 2024.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9683

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Charitable Gambling Application for Exempt Permit-Zoar United Church of Christ**Primary Originating Division/Dept: Meeting Date: Contact: Title:

Item Type:

Amount of Time Requested: minutesPresenter: Title: Attachments: ☐ Yes ☒ No**Strategic Initiative:****BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for Exempt Permit was received from Zoar United Church of Christ. They plan to hold a raffle on October 13, 2024 at Zoar United Church of Christ located at 7030 Highway 212, Chaska, MN 55318. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Zoar United Church of Christ for a raffle to be held on October 13, 2024.

FISCAL IMPACT: If "Other", specify: **FTE IMPACT:** **FUNDING**County Dollars = **Total**

\$0.00

☒ Insert additional funding sourceRelated Financial/FTE Comments: *Office use only:*

RBA 2024 - 9689

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit- Immaculate Conception Church

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from Immaculate Conception Church. They plan to hold a raffle on April 6, 2024 at Burns Excavating located at 3470 County Road 21 Mayer MN 55360 in Hollywood Township. This applicant has not applied for this type of license previously.

This application was initially mailed directly to the Gambling Control Board and not sent to Carver County Licensing for County Board approval. Therefore, sent back for County Board approval.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Immaculate Conception Church for a raffle to be held on April 6, 2024.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9702

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel for Cybersecurity ISAC Annual Meeting

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 4/2/2024

Contact: Peter Henschel

Title: Chief Information Officer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Carver County IT Security Manager, Mark Pexa, is requesting to travel out of state to attend the 2024 Information Sharing and Analysis Center (ISAC) Annual Meeting in Orlando, FL. The dates of this conference are June 23rd to 26th, 2024.

All costs related to the conference will be paid for by the IT Security conference and training budget.

This meeting provides opportunities to network with peers from other U.S State, Local, Tribal, and Territorial (SLTT) government organizations, glean key insights from cybersecurity experts, and stay ahead by exploring the latest methods and tools for defending against cyber-attacks today and in the future.

ACTION REQUESTED:

Motion to approve the IT Security Manager out of state travel for the 2024 ISAC annual meeting.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$2,500.00

FTE IMPACT: None

Total

\$2,500.00

☐ Insert additional funding source

Related Financial/FTE Comments:

Estimated costs include Air travel, lodging, meeting registration, ground travel, and food. \$2,500.

Office use only:

RBA 2024 - 9699

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2024 Fleet Equipment Purchase

Primary Originating Division/Dept: Public Works - Operations

Meeting Date: 4/2/2024

Contact: Shelby Sovell

Title: Operations Engineer/Assistant I

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support

BACKGROUND/JUSTIFICATION:

Carver County has a large fleet of vehicles and equipment that are used by various departments. The County annual budget and Long-Term Financial Plan includes recommendations for fleet replacement. The Public Works equipment replacement budget for 2024 is \$755,000.

At this time Public Works is requesting to purchase the following replacement equipment:

1. One Ford Expedition from Apple Ford of Shakopee for Parks at a cost of \$57,663.88. The vehicle will replace unit 1509 which was a 2007 Ford E-350 15 passenger van with 117,000 miles, which was auctioned December 2023. Parks requested a large SUV type vehicle to replace the van to meet their operational goals which include the following:
 1. Transport up to 8 staff.
 2. Transport equipment and materials within the vehicle by folding down the seats.
 3. Tow small trailers and a potential future mobile rock climbing wall.

Staff obtained quotes and followed the County Contract and Local Preference Purchasing Policies.

ACTION REQUESTED:

Motion to approve the purchase of the budgeted fleet equipment replacement for 2024.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$57,663.88

FTE IMPACT: None

Total

\$57,663.88

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9701

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. with Wickenhauser Excavating, Inc. for Building Removals for Hwy 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/2/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency of the US 212 Project – Benton Township in partnership with the Minnesota Department of Transportation. Carver County solicited quotes for building removals in preparation for the US 212 Project – Benton Township that is planned to start in July of 2024. The building demolition is for the building site currently owned by Larry and Jeannette Bachmann that Carver County is acquiring in order to complete the project. The building demolition needs to occur between the winter period of October 1 through April 15 due to long eared bat commitments required due to their endangered species status. The building removals will occur during this timeframe once title and possession of the property has occurred.

Carver County staff solicited quotes to several contractors and was only able to obtain one quote from Wickenhauser Excavating. The quote for \$45,910 is less than the estimate of \$72,800. Staff have worked with Wickenhauser Excavating in the past for similar work with success. Staff is recommending of awarding this contract to Wickenhauser Excavating. The cost for this work will be fully covered by the IJA State Match funding secured for the project.

ACTION REQUESTED:

Motion to approve a professional services agreement with WICKENHAUSER EXCAVATING, Inc. for building removals for the Highway 212 Project- Benton Township for \$45,910.00, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

IJA State Match Funds

\$45,910.00

Total

\$45,910.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9692

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. for Tree Removal for Highway 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/2/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County is the lead agency of the Highway 212 Project – Benton Township in partnership with the Minnesota Department of Transportation. Carver County solicited quotes for tree clearing in preparation for the Highway 212 Project – Benton Township that is planned to start in July of 2024. The tree clearing is for the entire project construction area including existing highway right of way and land that Carver County is acquiring in order to complete the project. The tree clearing needs to occur during the winter months due to the northern long eared bat to minimize the risk of impacting this species. The northern long eared bat is a threatened and endangered species that required an environmental commitment to only cut down trees between October 1 and April 15. The tree clearing will mostly occur prior to and in preparation for the larger construction project.

Carver County staff solicited quotes to several contractors and was only able to obtain one quote from Castle Rock. The quote for \$173,200 is more than the estimate of \$86,600. Several other contractors responded with no interest due to their workload. Due to the quoted cost, County Operations staff will be performing some of the tree clearing and will be utilizing rental equipment for brush removal. The county staff labor, equipment and other related costs are reimbursible with the IJIA State Match funding. For the larger tree clearing areas, Castle Rock will still perform this work. With this splitting of the work, the Castle Rock revised quote totals \$145,080. This quoted number may be reduced further depending on the extent of brush removal that the county staff can perform with the rented equipment.

Staff have worked with Castle Rock in the past for similar work with success. Staff is recommending of awarding this contract to Castle Rock. The cost for this work will be fully covered by the IJIA State Match funding secured for the project.

ACTION REQUESTED:

Motion to approve a professional services agreement with CASTLE ROCK CONTRACTING & TREE SERVICE, LLC for tree removal for the Highway 212 Project - Benton Township for \$145,080.00, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

IJIA State Match Funds

Total

\$145,080.00

\$145,080.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9696

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way Acquisition for the US 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 4/2/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024-2026 construction seasons include the reconstruction of US 212 between approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 on the west side of the City of Cologne into a 4-lane divided highway. Additional right-of-way is needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its October 17, 2023 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. County staff used direction from the county board at the January 16, 2024 county board meeting for revised last written offers to property owners prior to the eminent domain proceedings. Since the last meeting with the county board, settlements with the property owners located at PID #'s 01.10130600, 01.0180200, 01.0160103, 01.0170300, and 58.0130300 have been reached.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlements for right-of-way acquisition for the US 212 Project - Benton Township for the properties located at PID #'s 01.10130600, 01.0180200, 01.0160103, 01.0170300, and 58.0130300.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

MNDOT Funding \$648,700.00

IJA State Match Funds \$648,700.00

Total \$1,297,400.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Acquisition costs are split between MnDOT and Carver County in accordance with an agreement between the agencies for this project.

Office use only:

RBA 2024 - 9708

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 2, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 212 Project - Benton Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the reconstruction and expansion of Trunk Highway 212 to a 4-lane expressway as part of the Highway 212 Project - Benton Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of the reconstruction and expansion of Trunk Highway 212 to a 4-lane expressway as part of the Highway 212 Project - Benton Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on April 2, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this April 2, 2024.

Dave Hemze	County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to proclaim April 1-7, 2024 as National Public Health Week

Primary Originating Division/Dept: Health & Human Services - Public Health

Meeting Date: 4/2/2024

Contact: Richard Scott

Title: Deputy Division Director

Item Type:

Regular Session

Amount of Time Requested: 5 minutes

Presenter: Richard Scott

Title: Deputy Division Director & Comn

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The week of April 1-7, 2024 has been proclaimed by the American Public Health Association as the National Public Health Week for 2024 with the theme "Protecting, Connecting and Thriving: We Are All Public Health."

Carver County Public Health's mission is to promote and protect the health for all in Carver County; and strives to address the many factors to promote optimal health for all those who live, learn, work, and play in Carver County.

Carver County Public Health works in collaboration with community partners to improve housing, education, food security, transportation, safe environment, healthy recreational opportunities, and access to affordable and culturally responsive health care services.

Carver County is rated one of the healthiest counties in the nation.

Furthermore, Carver County Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

ACTION REQUESTED:

Motion to approve the resolution proclaiming the week of April 1-7, 2024 as National Public Health Week.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Total

\$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9706



PROCLAMATION

National Public Health Week: April 1-7, 2024

WHEREAS National Public Health Week was established by the American Public Health Association in 1995 as a way to educate the public, policy-makers, and public health professionals about issues important to improving the public's health; and

WHEREAS for more than a two decades, communities around the country have celebrated National Public Health Week each April to help protect and improve our nation's health.

WHEREAS this year, the National Public Health Week is April 1-7, 2024, and is focusing on the theme "Protecting, Connecting and Thriving: We Are All Public Health"; and

WHEREAS Carver County Public Health's mission is to promote and protect health for all in Carver County; and strives to address the many factors to promote health equity for all those who live, learn, work, and play in Carver County, and

WHEREAS Carver County Public Health works in collaboration with community partners to improve housing, education, food security, transportation, environment, and healthy recreational opportunities, and

WHEREAS Carver County is rated one of the healthiest counties in the nation; and

WHEREAS Carver County Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the week of **April 1st, 2024 as "Public Health Week"** in Carver County, in honor of the dedicated professionals who work to create a safer and healthier community in Carver County.

**Carver County
Board of Commissioners**

Gayle Degler, Chair
John P. Fahey, Vice Chair
Tim Lynch
Matt Udermann
Tom Workman

Carver County Board Chair

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Rollover CCHHS 2023 IV-E/SSTS funds to 2024

Primary Originating Division/Dept: Health & Human Services	Meeting Date: 4/2/2024
Contact: Heather A. Goodwin Title: HHS Director	Item Type: Regular Session
Amount of Time Requested: 15 minutes	Attachments: ☐ Yes ☒ No
Presenter: Heather A. Goodwin Title: CCHHS Director	
Strategic Initiative: Customer Service: Continue the County's delivery of high value, timely service and support	

BACKGROUND/JUSTIFICATION:

At this time every year Central Finance completes budget amendments to move eligible funds from last year into each division's budget for this year. This work is termed "rollovers". On June 1, 2023, Carver County Health and Human Services (CCHHS) received a letter from Minnesota Department of Human Services stating that CCHHS would receive two additional one-time payments related to Title IV-E and the Social Service Time Study (SSTS).

The county receives reimbursement from (federal) Title IV-E for divisional costs associated with children who are in out-of-home care (foster care/residential p

The county receives reimbursement from (federal) SSTS based on the results from a random moment sampling of human services staff's activities. Examples of activities include intake for home and community-based care, MnCHOICES assessment work, staff training related to child welfare, substance use assessment and behavioral health work, etc. These two additional payments were related to the results of the forensic analysis specific to Title IV-E and SSTS reimbursement. A formulaic error was identified in the cost allocation process which resulted in CCHHS receiving less than their allocated cost. To correct that error, CCHHS received two payments equaling \$401,788 on June 7, 2023. The division would like to utilize these funds to be innovative and enhance HHS programs and services.

CCHHS requested \$300,000 in the 2024 budget process to support a Family/Community Resource Center, which was not approved. CCHHS is actively working with the Sauer Foundation through a \$75k grant to conduct a study exploring options for a potential Family/Community Resource Center in Carver County. This grant ends on 06/30/2024. Implementing a statewide network of community resource centers is a priority for the Minnesota Department of Human Services and multiple counties across Minnesota have started to develop this "wraparound" model for serving the community. Scott County now has four family/community resource centers with their most recent opening in March 2023 after Scott County approved \$750,000 for their projects.

In 2023, the State legislature allocated \$7.1M to develop and implement a statewide network of community resource centers. CCHHS would like to utilize these IV-E/SSTS funds as a match for the State of MN and/or Sauer Foundation grant applications due in May 2024 with a start date of 07/01/2024. Leveraging these dollars puts CCHHS in a more favorable position to receive other monies to help fund/sustain this model. Repurposing STSS/IV-E funds that originated from work done in CCHHS, helps illuminate our reinvestment of those dollars into the local community.

ACTION REQUESTED:

Motion to approve rolling over \$401,788 in IV-E/SSTS funds received in 2023 to leverage as matching funds for 2024 community resource center grant applications.

FISCAL IMPACT: Budget amendment request form ▼*If "Other", specify:***FTE IMPACT:** None ▼**FUNDING****County Dollars =**

IV-E/SSTS funds

\$401,788.00

Total

\$401,788.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9716

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Rollover CCHHS 2023 IV-E/SSTS funds to 2024

Department:

Meeting Date: 4/2/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☒ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Denise Heckmann

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
SSTS Professional & Tech	11-405-700-3015-6260	\$401,788.00	SSTS IVE State	11-405-700-3015-...	\$392,227.00
TOTAL		\$401,788.00	IVE Admin SSTS FED	11-405-700=3015...	\$9,561.00
			TOTAL		\$401,788.00

Reason for Request:

Request the roll forward of SSTS reconciliation funds for the Community Resource Center project.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Process and Options in Response to CCCDA Workplace Investigation Report

Primary Originating Division/Dept: Attorney	Meeting Date: 4/2/2024
Contact: Mark Metz Title: County Attorney	Item Type: Work Session
Amount of Time Requested: 30 minutes	Attachments: ☐ Yes ☒ No
Presenter: Mark Metz Title: County Attorney	
Strategic Initiative: Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government	

BACKGROUND/JUSTIFICATION:

On March 21, 2024, the Carver County Board of Commissioners received a copy of the public Workplace Investigation Report involving the Carver County Community Development Authority (CCCDA). County Attorney Metz will provide a high level overview of the process and options the Carver County Board has moving forward, in light of the allegations in the Workplace Investigation Report.

ACTION REQUESTED:

Enter into a work session to discuss and provide direction related to the allegations in the Workplace Investigation Report regarding the Carver County Community Development Authority.

FISCAL IMPACT: None	FUNDING
If "Other", specify:	County Dollars =
FTE IMPACT: None	Total \$0.00
	☒ Insert additional funding source
Related Financial/FTE Comments:	

Office use only:

RBA 2024 - 9722