



CARVER COUNTY

minnesota

Carver County Board of Commissioners March 12, 2024 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.

2. Agenda review and adoption
3. Approve minutes of February 20, 2024, Regular Session..... 1-3
4. Community Announcements

9:20 a.m. 5. **CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

- 5.1 Amendment 2 to Professional Services Agreement for CSAH 11 Project with Alliant Engineering Inc..... 4
5.2 Award of Construction Contract to Kamco, Inc. for the 2024 County Wide Crack Seal Project (resolution) 5-9
5.3 2023 County Feedlot Officer (CFO) Annual Report..... 10
5.4 Amendment 2 to PSA for Acquisition & Relocation Services with WSB & Associates for Hwy 212 Project - Benton Township 11
5.5 Local Recycling Development Grant (LRDG) Agreement Amendment . 12
5.6 Award Contract for Reconstruction of the Baylor Regional Park Boardwalk..... 13-16
5.7 Minnesota GreenCorps Application 17-18
5.8 Grant Agreement with the MN Historical Society 19-20
5.9 Special Event Use Permit - Waconia Area Chamber of Commerce . 21-22
5.10 2023 Parks and Trails Legacy Funding Requests to the Metropolitan Council 23-24

Connections: Develop strong public partnerships and connect people to services

- 5.11 Out of State Conference for Public Works Operations Transportation Specialist 25
5.12 Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc... 26

Culture Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.13	Reorganization in Public Works	27-29
5.14	Expansion of the AXON platform to include in car camera equipment, accompanying storage and BWC system	30-32
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Customer service: Continue the County's delivery of high value, timely service and support

5.17	Eliminate 1.0 FTE - HHS Administrative Assistant and create a 1.0 FTE - HHS Administrative Representative	36-38
5.18	Eliminate 1.0 FTE Finance Accounting Supervisor and Create a 1.0 FTE Finance Manager	39-40

Growth: Manage the challenges and opportunities resulting from growth and development

5.19	Amendment 1 to PSA for Land Acquisition Work for the Hwy 212 Project - Benton Township with Kennedy & Graven.....	41
5.20	Settlement for Right of Way Acquisition for the Highway 41/10 Project	42-45
5.21	Settlements for Right of Way Acquisition for the US 212 Project – Benton Township.....	46-50
5.22	Michael Brose (Applied Robotic Concepts) - Home Extended Business Accessory Use (CUP)	51-55
5.23	Resolution to vacate a drainage & utility easement within a rural platted area.	56-61

Finances: Improve the County's financial health and economic profile

5.24	Review Health & Human Services and Commissioner Warrants.....	NO ATT
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9:25 a.m. 6. **COUNTY ADMINISTRATOR REPORT**

9:30 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

March 19, 2024	9:00 a.m. Board Meeting
March 26, 2024	9:00 a.m. Work Session
April 2, 2024	9:00 a.m. Board Meeting
April 9, 2024	No Meeting
April 10, 2024	4:30 p.m. Highway 41/10 Neighborhood Meeting Chaska Community Center
April 16, 2024	9:00 a.m. Board Meeting
April 23, 2024	9:00 a.m. Work Session
April 30, 2024	No Meeting
May 7, 2024	9:00 a.m. Board Meeting
May 8, 2024	5:00 p.m. Foster Care Banquet Paradise Commons

REGULAR SESSION
February 20, 2024

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 20, 2024. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Under public comments, Sam Cooke, 310 38th Street, spoke of his plans for the Hollywood Township radio tower and the struggles he has had over the last 20 years. He believed the County should take responsibility and asked for closure of the issues.

Gene Sipprell, 821 Creekwood, Chanhassen, stated he was a local pastor for 20 years and was available to provide bible study to elected officials if interested.

Greg Boe, 1846 Plymouth Lane, Chanhassen, pointed out to the Board and the public the upcoming fish fries to be held at Guardian Angels in Chaska.

Sheriff Kamerud recognized the tragic Burnsville incident over the weekend. He pointed out the effects on the law enforcement community and encouraged residents to express their appreciation to public safety officials. Sheriff also recognized there may be some opportunities to donate to the families and cautioned residents to avoid scams if they planned to contribute through online accounts.

Workman moved, Udermann seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Fahey seconded, to approve the minutes of the February 6, 2024, Regular Session. Motion carried unanimously.

Udermann moved, Lynch seconded, to approve the following consent agenda items:

Approved the income contract with the MN Department of Corrections for a 1.0 FTE probation agent.

Resolution #10-24, 2024 Seasonal Road Restrictions.

Resolution #11-24, Speed Zone Study Request.

Approved the 2024 Aquatic Invasive Species annual program; authorized the Chair to sign a new three-year delegation agreement for watercraft inspectors and authorized Chair to sign agreement with the City of Chanhassen for County watercraft inspections.

Resolution #12-24, Awarding of the Highway 40 Project-Belle Plaine Area Carver County Contract 24-073 Project #188844, pending finalization of the contract review process and completion of post bid documentation and approvals as outlined in the MnDOT Delegated Contract Process for Local Agency Federal Aid Projects.

Approved an amendment to a Joint Powers Agreement for continued Asset Management Software Collaboration with Scott County and the Cities of Burnsville, Apple Valley, Eagan, Shakopee and White Bear Lake, pending finalization of the contract review process.

Approved an amendment to the professional services agreement for the Highway 41/10 project with SRF Consulting Group for \$39,236.00, pending finalization of the contract review process.

Approved a professional services agreement with SRF Consulting Group, Inc., for \$168,440.50 for final design services for the Engler Trail Gap project, pending finalization of the contract review process.

Resolution #13-24, Highways 10 and 24 Approval for the MPCA Stipulation Agreement.

Authorized the preorder of a tandem snowplow truck with upfitting and tractor to hold state contract pricing with Boyer Trucks/Towmaster and Trueman Welters respectively.

Approved the purchase of budgeted fleet equipment replacements and additions for 2024.

Approved amendment to the professional services agreement with SRF Consulting Group for final design for the Highway 212 Project-Benton Township to cover costs for changed conditions that resulted in revisions to the agreed upon project scope, in the amount of \$539,353.05, pending finalization of the contract review process.

Resolution #14-24, Supporting Scott County's Pursuit of a 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant for the Minnesota River Crossing and Flood Resiliency Study.

Resolution #15-24, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 212 Project-Benton Township.

Approved amendment to the professional services agreement for the Highway 41/10 Project with SRF Consulting Group for \$39,236.00, pending finalization of the contract review process.

Approved the acceptance and use of the two rebates received in the form of two debit cards worth \$35 each for the purchase of K-9 items normally purchased.

Reviewed February 13, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$562,064.94 and reviewed February 20, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$388,327.07.

Motion carried unanimously.

Udermann moved, Lynch seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, requested the Rail Authority adopt a Resolution to authorize written offers of compensation to impacted property owners related to the bridge over Crane Creek. He explained inspections reported significant decay and identified the location of the bridge. Walsh pointed out the difficulties in accessing the location and the need for access and easement to make repairs.

Lynch offered the following Resolution, seconded by Fahey:

Resolution CCRRA #01-24
Authorizing Offers of Just Compensation to Owners for
Acquisition of Real Property Interests Needed for Repair and Improvements to
Bridge R0631 over Crane Creek on Dakota Rail Regional Trail in
Camden Township

On vote taken, all voted aye.

Udermann moved, Lynch seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

Kristen Hack, Employee Relations, requested the Board approve the County Administrator's 2023 annual performance evaluation. She pointed out the previous closed session held to discuss the Administrator's 2023 performance. Hack summarized their discussions and recommended action to approve an overall rating of outstanding. The Board recognized his strong leadership, high level of expertise and the County's future challenges.

Lynch moved, Fahey seconded, to approve an overall rating of outstanding for County Administrator Hemze's 2023 performance. Motion carried unanimously.

Workman moved, Lynch seconded, to adjourn the Regular Session at 9:46 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 2 to Professional Services Agreement for CSAH 11 Project with Alliant Engineering Inc.

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/12/2024

Contact: Jordan Van Oort

Title: Design Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The CSAH 11 project extends between TH 5 and TH 7 through the Carver Park Reserve on the edge of City of Victoria. Project goals are to improve pavement, widen shoulders, add turn lanes, flatten short curves, and improve bike and pedestrian access through the corridor. The original contract called for design of wider paved shoulders to improve bike and pedestrian access. However after discussions with project stakeholders, we decided that building a trail that is separated from the road is the best option.

This is an amendment to original contract 23-178 for \$234,520 with Alliant Engineering for design of CSAH 11 project through the Carver Park Reserve. Amendment 1 covered preliminary trail design, and added \$22,950 to the original contract for a total of \$257,470.

Amendment 2 for final trail design is for an additional \$39,810. Original contract plus amendments 1 & 2 total \$297,280.

ACTION REQUESTED:

Motion to approve an amendment to the Professional Services Agreement for CSAH 11 Project with Alliant Engineering Inc. for final design of a separated trail in the amount of \$39,810, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

CSAH Regular

\$39,810.00

Total

\$39,810.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Funding for this project comes from the Highway User Tax Distribution Fund (CSAH portion) and County Wheelage Tax.

Office use only:

RBA 2024 - 9637

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award of Construction Contract to Kamco, Inc. for the 2024 County Wide Crack Seal Project (resolution)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Crack sealing is an integral part of the County's Highway Preservation Program (HPP). Each year, Public Works contracts the majority of the specialized crack sealing work as it would take too many resources for county staff to perform the work in a cost effective manner. The Contractor supplies the labor and equipment and the County supplies the materials for this work.

The 2024 crack sealing program includes approximately 39 miles of county roads as shown on the attached map. Quotes were received and evaluated on March 1, 2024 for the 2024 County Wide Crack Seal Project as shown on the attached summary. The apparent low quote was Kamco, Inc. in the amount of \$171,055.50. Public Works staff recommends award of the contract to Kamco, Inc. of Dassel, MN to proceed with the 2024 County Wide Crack Seal Project.

ACTION REQUESTED:

Adopt a resolution to award a construction contract to KAMCO, Inc. for \$171,055.50 for the 2024 County Wide Crack Seal Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

The annual budget for crack sealing is \$167,000. The remainder of the funding is available from unused 2023 budget for crack sealing.

Office use only:

RBA 2024 - 9640

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 12, 2024 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2024 County Wide Crack Sealing Project Carver County Contract 24-091 Project # 2401

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, March 1 at 09:00 A.M. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) quotes were received by Carver County Public Works for the 2024 County Wide Crack Sealing Project, said quotes for the responsible bidders are summarized as follows:

Bidder Name	Total Amount	% Over/Under Estimate
<i>Engineer's Estimate</i>	<i>\$166,315.49</i>	
Fahrner Asphalt Sealers	\$287,200.80	72.68%
Kamco, Inc.	\$171,055.50	2.85%
Astech Surface Technologies Corp.	\$436,150.00	162.24%

And WHEREAS, after examination of the quotes by Carver County Public Works, Kamco, Inc. is the successful low responsible quoter.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 24-091 with Kamco, Inc of Dassel, MN, in the name of the County of Carver for the construction of the 2024 County Wide Crack Sealing Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than twenty five thousand dollars (\$25,000) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 12th day of March, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of March 2024.

Dave Hemze

County Administrator



**Carver County
Public Works**
11360 Highway 212, Suite 1
Cologne, MN 55322

Quote Summary

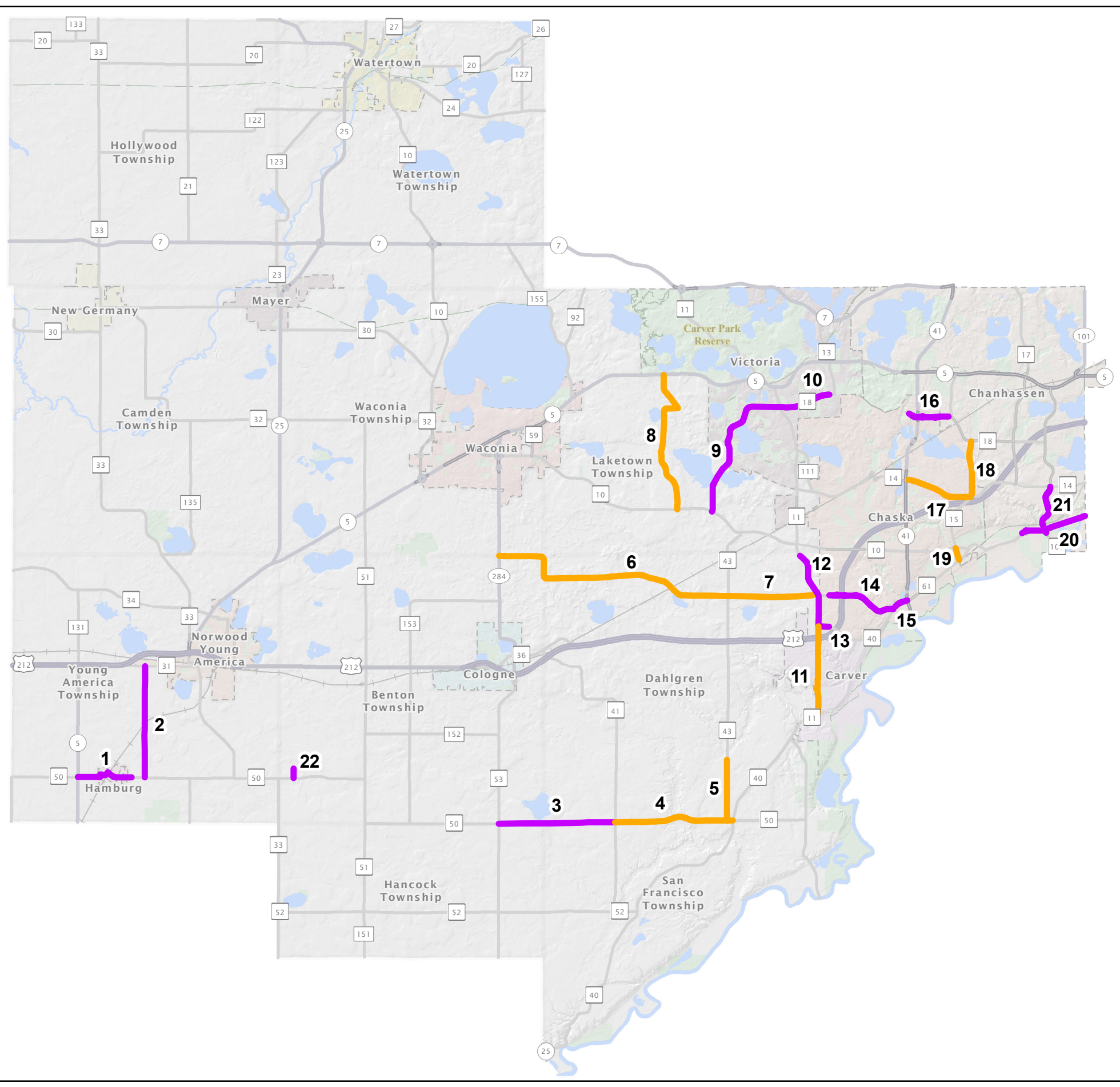
2024 County Highway Crack Sealing Project

Project Number: 2401

Carver County Public Works

Date: 3-1-2024

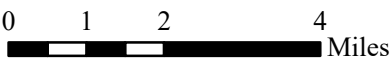
Bidder Name	Total Amount	Percent Over/Under Estimate
Fahrner Asphalt Sealers	\$287,200.80	72.68%
Kamco, Inc.	\$171,055.50	2.85%
Astech Surface Technologies Corp.	\$436,150.00	162.24%
Engineer's Estimate	\$166,315.49	0.00%



2024 Highway Preservation Plan - Crack Filling

- Rout and Seal
- Clean and Seal

ID	Road	Extent	Length (ft)
1	CSAH 50	TH 5 to East Hamburg City Limits	7,088
2	CSAH 31	CSAH 50 to CSAH 31	13,210
3	CSAH 50	CSAH 53 to CSAH 41	13,812
4	CSAH 50	CSAH 41 to CSAH 40	14,098
5	CSAH 43	CSAH 50 to CSAH Maplewood Rd	7,202
6	CR 140	TH 284 to CSAH 43	30,182
7	CSAH 44	CSAH 43 to 700' W of CSAH 11	10,038
8	CR 141	CSAH 10 to TH 5	18,621
9	CSAH 43	CSAH 10 to CSAH 11	17,745
10	CSAH 18	CSAH 11 to 540' W of CSAH 13	6,208
11	CSAH 11	950' S of 4th St W to CSAH 61	10,221
12	CSAH 11	CSAH 61 to Guernsey Ave	9,114
13	CSAH 61	CSAH 11 to 1250' W of CSAH 11	1,250
14	CSAH 44	1350' W of CSAH 11 to CSAH 61	9,306
15	CSAH 61	370' E of CSAH 44 to TH 41	1,652
16	CSAH 18	1075' W of TH 41 to west junction of CSAH 15	5,366
17	CSAH 14	300' W of TH 41 to CSAH 15	7,789
18	CSAH 15	CSAH 14 to CSAH 18	6,685
19	CSAH 15	CSAH 61 to CSAH 10	1,463
20	CSAH 61	500' W of Bluff Creek Blvd to Hennepin County Line	7,897
21	CSAH 101	250' S of CSAH 61 to CSAH 14	6,450
22	Ingram Trail	CSAH 50 to 1150' N of CSAH 50	1,500



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 1/31/2024

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2023 County Feedlot Officer (CFO) Annual Report

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Minnesota Rules 7020.1600 require county feedlot officers to submit an annual report to the Minnesota Pollution Control Agency (MPCA). The report consists of a summary of tasks performed in the previous year related to feedlot registrations, inspections, permitting, complaint response, education and outreach, and progress toward achieving goals identified in the delegation agreement workplan. Carver County delegated work in 2023 included:

- **Inspections:** 56 compliance inspections and 2 in-field land application inspections performed, 23 within the shoreland district
- **Permits Issued:** 1 Interim permit issued to correct a pollution hazard
- **Feedlot Officer Training:** 31 hours of continuing education
- **Producer Education:** Hosted a feedlot producer workshop, attended the Dairy Expo, and distributed the biannual feedlot newsletter
- **Enforcement:** 3 Notices of Violation and 6 Letters of Warning issued
- **Supplemental Information:** Developed a checklist for Conditional Use Permit and variance applications and updated the feedlot webpage of the Carver County website
- **Performance Credits:** 78.25 credits achieved towards incentive grant funding
- **Year-End Review Evaluation:** 16/16 Non-Inspection minimum program requirement points

Environmental Services staff members have prepared the 2023 annual report. The MPCA reviewed and approved the document as a part of Carver County's annual review process. The 2023 annual report needs to be signed by a County Board Commissioner as per MPCA policy.

ACTION REQUESTED:

Motion to authorize the Chair to sign the 2023 County Feedlot Officer (CFO) Annual Report and approve submittal of the report to the Minnesota Pollution Control Agency.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =

Total

☒ Insert additional funding source

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 2 to PSA for Acquisition & Relocation Services with WSB & Associates for Hwy 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/12/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The 2024 through 2026 construction seasons include the Highway 212 Project – Benton Township, which is the reconstruction and expansion of Highway 212 from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (West) in the City of Cologne. Additional land acquisition is needed to complete the project. Due to the complexity of the right-of-way acquisitions and staff workload, it was necessary to hire a consultant land acquisition firm with extensive experience in documentation and negotiations for land acquisition for highway projects. The team from WSB & Associates, and their subconsultant appraisers, have many years of experience in handling this type of land acquisition work. They have coordinated their work with the county's project manager and consultant attorney, title agents and appraisers on the drafting of easement documents, lead negotiations for potential settlements, draft and file necessary documents for eminent domain proceedings and assist with condemnation hearings, if necessary.

There 50 parcels being impacted by the project with most being agricultural and residential related properties. The original contract was for \$266,312.00 for right of way acquisition work and appraisals of the necessary land acquisitions. The first contract amendment was \$125,047.00 for additional scope for more parcel acquisitions than initially planned and included more related appraisals. Due to the complexity of some of the parcel acquisitions, the need for mortgage releases, and additional negotiation time needed through the eminent domain process, additional scope is needed by WSB & Associates to complete the necessary work. This additional scope of work for \$49,365.00 also includes more negotiation time due to the number of parcels going through the eminent domain process. Staff is recommending approval of this scope of work amendment in order to meet the project requirements to complete the project.

ACTION REQUESTED:

Motion to approve Amendment 2 to PSA with WSB & Associates Inc. in the amount of \$49,365.00 for additional land acquisition services for the Highway 212 Project - Benton Township, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

State Bond Funding

\$49,365.00

Total

\$49,365.00

☒ Insert additional funding source

FTE IMPACT: None

Related Financial/FTE Comments:

A joint powers agreement with MnDOT and Carver County will be prepared after 100% design plans are approved. This will define cost allocation responsibilities between the agencies. MnDOT has agreed to fund these professional services costs

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Local Recycling Development Grant (LRDG) Agreement Amendment

Primary Originating Division/Dept: Public Services - Environ. Svc. v	Meeting Date: 3/12/2024 calendar
Contact: Brad Hanzel Title: Environmental Services Interim	Item Type: Consent v
Amount of Time Requested: minutes	Attachments: ☐ Yes ☒ No
Presenter: Title:	
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities v	

BACKGROUND/JUSTIFICATION:

The State of Minnesota provides Local Recycling Development Grant (LRDG) funding to metropolitan counties for the planning, development, and operation of yard waste composting and recycling programs. The grant must be matched by equal local expenditures.

This LRDG grant funding provides Carver County with the opportunity to improve existing recycling programs, and/or develop new programs, to serve Carver County residents at the Environmental Center and throughout the County.

The original grant agreement was executed on April 4, 2019 and carried a 5-year term. The proposed amendment incorporates the grant funding amount for 2023, which is \$150,570.76. The annual amount has varied throughout the term of the contract due to the funding mechanism which is based on revenue generated from tip fees at metro area landfills.

ACTION REQUESTED:

Motion to approve LRDG Agreement Amendment with the Minnesota Pollution Control Agency and authorize the Assistant County Administrator to sign the amendment on behalf of the County, pending final approval through the contract review process.

FISCAL IMPACT: Included in current budget v	FUNDING
If "Other", specify:	County Dollars =
FTE IMPACT: None v	LRDG grant \$150,570.76
	Total \$150,570.76
	☒ Insert additional funding source

Related Financial/FTE Comments:

The Environmental Services budget includes up to \$160,000 for the 2023 grant revenue. The LRDG grant is matched with \$150,570.76 in local funding derived from the County Solid Waste Service Fee.

Office use only:

RBA 2024 - 9651

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Contract for Reconstruction of the Baylor Regional Park Boardwalk

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Bids for the Baylor Regional Park Boardwalk were received Tuesday February 13 ,2024. The bid proposal requested a base amount for items that were standard between two requested bid alternatives for a structure, with treated lumber decking and for composite decking. The low bidder for Base Bid Plus Alternate A1(Treated wood decking) is Boyer Building Corporation. The low bidder for Base Bid Plus Alternate A2 (Composite Decking) is MN Boardwalk, LLC. Staff and our consulting engineer, Bolton & Menk, are recommending that the low bid for the treated lumber decking provided by Boyer Building Corporation, for an amount of \$275,010.56, be awarded the contract.

The recommendation for wood decking over composite considers the below:

- Price to construct using composite is \$409,132; \$134,121.44 more than the wood decking
- It is projected that the long-term maintenance cost for a wood deck system over a 20-year span would be less than the extra amount paid for the composite decking system
- The design of this boardwalk, as compared to the existing, better accommodates light utility vehicles for inspections and repairs, making the boardwalk more durable and less susceptible to wear and tear
- The support system underneath the decking surface is also wood. It will have roughly a life expectancy of 20-25 years. This is about what we can expect from a wooden deck system.
- A fully composite boardwalk structure was beyond designated funding for the project.

The County Park Commission reviewed the bids on February 21, 2024 and has also recommended that the contract with Boyer Building Corporation for the Base Bid, Plus Alternate A1 for the treated wood decking system. Attached are a bid summary and bid tabulation.

ACTION REQUESTED:

Motion to approve a contract with Boyer Building Corporation for the Baylor Regional Park boardwalk reconstruction project and authorize the Board Chair to sign upon completion of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Grant SG-24P5-03-01

Total

County Dollars =		
Total		\$275,010.56
 Insert additional funding source		
Related Financial/FTE Comments:		
This grant is administered by the Metropolitan Council. Funds are provided through Modernization Funding from the State to Carver County. Carver County was awarded \$467,249 in one-time funding from the 2023 legislative session.		
<i>Office use only:</i>		
RBA 2024 - 9652		

Engineer Estimate	Parkstone Contracting, LLC	Do Right Contracting DBA	Szyver Building Corporation	Equity Builders & Construction Services, Inc.	MH Boardwalks, LLC	Blackstone Contractors LLC	Pember Companies, Inc.	Urban Companies
Base Plus Alternative A1	\$268,940.00	\$400,348.00	\$331,512.00	\$275,059.56	\$296,364.00	\$345,346.00	\$574,609.00	\$476,732.00
Base Plus Alternative A2	\$386,600.00	\$729,964.00	\$429,954.00	\$460,658.08	\$629,197.16	\$485,132.00	\$794,403.64	\$618,970.00

CARVER COUNTY
BAYLOR REGIONAL PARK BOARDWALK REPLACEMENT
OT4.131053 (#8901311)
Owner: CARVER COUNTY
Solicitor: Bolton & Menk, Inc.
02/13/2024 11:00 AM CST

Section Title	Line Item	Item Code	Item Description	UoM	Quantity	Engineer Estimate Unit Price	Extension	Parkstone Contracting, LLC Unit Price	Extension	Do Right Contracting DBA Unit Price	Extension	Boyer Building Corporation Unit Price	Extension	Equity Builders & Construction Services, Inc. Unit Price	Extension	MN Boardwalks, LLC Unit Price	Extension	Blackstone Contractors LLC Unit Price	Extension	Pember Companies, Inc. Unit Price	Extension	Urban Companies Unit Price	Extension
BASE BID							\$125,060.00		\$78,580.00		\$90,840.00		\$117,959.00		\$138,750.00		\$142,300.00		\$178,399.04		\$336,385.00		\$340,700.00
	1	-	MOBILIZAT LUMP SUM		1	\$20,000.00	\$20,000.00	\$17,500.00	\$17,500.00	\$15,000.00	\$15,000.00	\$14,554.00	\$14,554.00	\$15,000.00	\$15,000.00	#####	\$15,000.00	\$19,100.00	\$19,100.00	\$62,850.00	\$62,850.00	\$17,000.00	\$17,000.00
	2	-	REMOVE E EACH		1	\$50,000.00	\$50,000.00	\$35,000.00	\$35,000.00	\$29,440.00	\$29,440.00	\$47,403.00	\$47,403.00	\$45,000.00	\$45,000.00	#####	\$61,600.00	\$113,600.00	\$113,600.00	\$218,000.00	\$218,000.00	\$265,000.00	\$265,000.00
	3	-	SALVAGE A LUMP SUM		1	\$30,000.00	\$30,000.00	\$5,000.00	\$5,000.00	\$23,000.00	\$23,000.00	\$4,310.00	\$4,310.00	\$44,300.00	\$44,300.00	#####	\$45,000.00	\$28,400.00	\$28,400.00	\$32,000.00	\$32,000.00	\$2,500.00	\$2,500.00
	4	-	REPLACE FI EACH		20	\$1,000.00	\$20,000.00	\$850.00	\$17,000.00	\$750.00	\$15,000.00	\$652.00	\$13,040.00	\$1,500.00	\$30,000.00	\$800.00	\$16,000.00	\$568.00	\$11,360.00	\$1,075.00	\$21,500.00	\$2,500.00	\$50,000.00
	5	-	TIMBER CL LIN. FT.		32	\$80.00	\$2,560.00	\$65.00	\$2,080.00	\$200.00	\$6,400.00	\$1,191.00	\$38,112.00	\$100.00	\$3,200.00	\$100.00	\$3,200.00	\$154.22	\$4,935.04	\$60.00	\$1,920.00	\$100.00	\$3,200.00
	6	-	METAL BEF EACH		1	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$540.00	\$540.00	\$1,250.00	\$1,250.00	#####	\$1,500.00	\$1,004.00	\$1,004.00	\$115.00	\$115.00	\$3,000.00	\$3,000.00
ALTERNATE 1							\$143,880.00		\$321,768.00		\$240,672.00		\$157,051.56		\$157,614.00		\$202,740.00		\$395,604.60		\$472,580.40		\$136,032.00
	A.1	-	TIMBER W. LIN. FT.		1308	\$110.00	\$143,880.00	\$246.00	\$321,768.00	\$184.00	\$240,672.00	\$120.07	\$157,051.56	\$120.50	\$157,614.00	\$155.00	\$202,740.00	\$302.45	\$395,604.60	\$361.30	\$472,580.40	\$104.00	\$136,032.00
ALTERNATE 2							\$261,600.00		\$651,384.00		\$337,464.00		\$342,709.08		\$270,847.56		\$266,832.00		\$616,002.60		\$727,444.20		\$297,570.00
	A.2	-	COMPOSIT LIN. FT.		1308	\$200.00	\$261,600.00	\$498.00	\$651,384.00	\$258.00	\$337,464.00	\$262.01	\$342,709.08	\$207.07	\$270,847.56	\$204.00	\$266,832.00	\$470.95	\$616,002.60	\$556.15	\$727,444.20	\$227.50	\$297,570.00
Base Plus Alternate A1							\$268,940.00		\$400,348.00		\$331,512.00		\$275,010.56		\$296,364.00		\$345,040.00		\$574,003.64		\$808,965.40		\$476,732.00
Base Plus Alternate A2							\$386,660.00		\$729,964.00		\$428,304.00		\$460,668.08		\$409,597.56		\$409,132.00		\$794,401.64		\$1,063,829.20		\$638,270.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Minnesota GreenCorps Application

Primary Originating Division/Dept: Public Services - Planning & Water Mgmt

Meeting Date: 3/12/2024

Contact: Paul Moline

Title: PS Deputy Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Minnesota GreenCorps program is a statewide initiative, coordinated by the Minnesota Pollution Control Agency (MPCA), to preserve and protect Minnesota's environment while training a new generation of professionals. The program places AmeriCorps members with host organizations around the state to assist communities and local governments in addressing a variety of statewide needs. Members serve at their host sites for 11 months, from mid-September through mid-August. Host site organizations include cities, counties, public schools, universities, watershed districts, and non-profit organizations.

Carver County Planning & Water Management wishes to apply for a GreenCorps member to assist staff in advancing chloride pollution monitoring and education. The member will also assist in promoting native plant practices and County cost share programs in coordination with the Carver Soil and Water Conservation District.

Costs to Carver County are limited to in-kind training, supervision, office space/equipment, and potentially some minor incidental costs (such as mileage and training). Salaries of GreenCorps members are paid by the AmeriCorps program and the MPCA. The MPCA requires that applicants submit a resolution of support from their governing body. Attached is a draft County Board Resolution expressing support for hosting a 2024-2025 GreenCorps member.

ACTION REQUESTED:

Motion to approve the attached Resolution of Support for hosting one GreenCorps member and, if successful, to authorize the Assistant County Administrator to sign the host site agreement, pending completion of the County's contract review process.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

In-kind match provided by the County through supervision, use of equipment, and space. Any minor incidental expenses (mileage, training) will be paid from existing Planning & Water Management budget. The temporary GreenCorps member will not be an employee of Carver County.

Office use only:

RBA 2024 - 9657

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, the Planning & Water Management Department of the Carver County Public Services Division seeks to apply to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2024-2025 program year; and

WHEREAS, if the MPCA selects Carver County Planning & Water Management, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that Carver County Planning & Water Management enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

BE IT RESOLVED THAT Carver County through the Public Services Division hereby supports an application and agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs the Assistant County Administrator, to sign the grant agreement on its behalf.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of March 2024, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of March 2024.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Grant Agreement with the MN Historical Society

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 3/12/2024

Contact: Sam Pertz

Title: Parks Supervisor

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

The Minnesota Historical Society notified the Parks Department of its successful grant application for funding interpretive planning for Coney Island of the West.

Applications have been consistently made since 2018 for this funding. Board resolution was most recently conducted in 2021 in support of this planning work and grant funding request.

The approved grant funding totals is \$48,500. The funds will be allocated for the planning work as it relates to establishing a cultural & historical interpretive plan for Coney Island.

The grant requires an in-kind match of staff time and County matching funds of \$8,500 which the Department has budgeted.

ACTION REQUESTED:

Motion to enter into a grant agreement with the Minnesota Historical Society in the amount of \$48,500 for interpretive planning work for Coney Island of the West.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

\$8,500.00

MN Historical Grant Func

\$48,500.00

FTE IMPACT: None

Total

\$57,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

A budget amendment is requested for the grant fund from the MN Historical Society.

Office use only:

RBA 2024 - 9660

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Grant Agreement with the MN Historical Society

Department:

Meeting Date: 3/12/2024

Fund:

- ☒ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: FRANCIS KERBER

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional Services	01-520-000-0000-6260	\$48,500.00	Misc. Rev	01-520-000-0000-...	\$48,500.00
TOTAL		\$48,500.00	TOTAL		\$48,500.00

Reason for Request:

Grant agreement with MN Historical Society.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Event Use Permit - Waconia Area Chamber of Commerce

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Waconia Area Chamber of Commerce (WACC) has requested a special event use permit for an upcoming community special event known as the Paradise Beach Bash.

By County Ordinance, Chapter 91: issuance of a special use permit is required for use of the park/trail property for groups exceeding 20 participants and/or when there is conflict with Park Ordinance. Ordinance also states that permits may be forward for authorization by the County Board.

County Policy for Use Permitting outlines this request to be a tier 2 event, due to its size, scope, and planned activities. It is requested that the sale of alcohol be allowed and hours of the park be extended beyond regular operating hours.

The celebration is geared toward a wide demographic with families being the primary audience and is done in collaboration with the Parks Department. The Department is providing water sports, yard games, archery, and contracted services of climbing wall, bounce houses, kids dance DJ....

WACC will contracting with food service vendors and the band Rag Town. Additionally, they will coordinate sale of alcohol with the Waconia Lions Club to provide this service and provide appropriate distribution controls. Required license and insurance are being obtained to meet the County's requirements.

The event is planned for Friday June 21 (summer solcist), from 3:00 p.m. to 10:30 p.m. The time is one half hour longer than park ordinance provides which is 10:00 p.m.

The Park & Recreation Commission reviewed this request at their February 21, 2024 meeting and recommended the County Board authorize the a permit for the event.

ACTION REQUESTED:

Motion to authorize the issuance of a special event use permit to the Waconia Area Chamber of Commerce for the 2024 Paradise Beach Bash allowing the sale of alcohol and extending the park hours to 10:30pm.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

 Insert additional funding source

Related Financial/FTE Comments:

A permit fee is not being charges to the Waconia Area Chamber of Commerace as this is a collaborative event with the two agencies.

Office use only:

RBA 2024 - 9659

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2023 Parks and Trails Legacy Funding Requests to the Metropolitan Council

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 3/12/2024

Contact: Martin Walsh

Title: Parks and Recreation Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2008, voters approved the Legacy Amendment to provide 3/8ths of 1% sales tax for Outdoor Heritage, Clean Water, Parks and Trails, and Arts. The amendment was implemented in July of 2009 and will remain in effect for 25 years or until 2034. Parks and Trails Funds collected are to supplement traditional funding sources for the State Park System, Metropolitan Regional Park System and Regional Parks of Greater Minnesota.

Parks and Trail Legacy Funds are recommended to be allocated towards existing programs of Outreach (Staffing for recreation programs, marketing and purchase of recreation equipment), salaries for the Recreation and Volunteer Specialist, Park and Natural Resources Supervisor.

- i. **Grant SG-24P4-03-05** for Outreach (Staffing, Programs, Marketing, Equipment,) \$43,000
- ii. **Grant SG -24P4 -03-06** For Recreation and Volunteer Specialist (50% of Salary & Benefits) \$43,000.
- iii. **Grant SG-24P4-03-04** Parks and Natural Resources Supervisor (50 % of Salary and Benefits) \$50,000

ACTION REQUESTED:

Motion to authorize the following grant agreements upon completion of the contract review process:

1. **Grant SG-24P4-03-05** for Outreach (Staffing, Programs, Marketing, Equipment,) \$43,000
2. **Grant SG -24P4 -03-06** For Recreation and Volunteer Specialist (50% of Salary & Benefits) \$43,000.
3. **Grant SG-24P4-03-04** Parks and Natural Resources Supervisor (50 % of Salary and Benefits) \$50,000

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

\$0.00

SG-24P4-03-05

\$43,000.00

SG-24P4-03-06

\$43,000.00

SG-24P4-03-04

\$50,000.00

Total

\$136,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

These grants are administered by the Metropolitan Council. Carver County receives approximately \$586,000 in Legacy funding per year for staffing, outreach activities and capital projects.

Office use only:

RBA 2024 - 9671

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Conference for Public Works Operations Transportation Specialist

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County Public Works Transportation Operations Specialist, Kyle Heebl is requesting to travel out of state to attend the 2024 Printing United Expo at the Las Vegas Convention Center in Las Vegas, Nevada. The dates of the conference are September 10-12, 2024.

All costs related to the expo will be paid for by the Public Works Operations conference and training budget. Funding has become available because only one staff member is attending AssetWorks Academy, which was originally budgeted for two staff members to attend.

Kyle Heebl has proven himself to be a strong asset for the County in the sign and graphics field. This is an excellent opportunity for Kyle to enhance his skills/knowledge and network with other professionals and vendors in the field of signs and graphics.

ACTION REQUESTED:

Motion to approve out of state travel for Public Works Operations employee, Kyle Heebl to attend a conference and represent Carver County Public Works.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

☐ Insert additional funding source

Related Financial/FTE Comments:

All costs related to the expo will be paid for by the Public Works Operations conference and training budget. Funding has become available because only one staff member is attending AssetWorks Academy, which was originally budgeted for two staff members to attend.

Office use only:

RBA 2024 - 9634

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Shawn Eastman, Manager of Marsh Lake Hunting Preserve, Inc has applied for annual renewal of their Consumption & Display Permit for 2024-2025. Marsh Lake Hunting Preserve, Inc is located at 5785 Hunters Rd, Chaska. There are no delinquent real estate taxes on this property.

ACTION REQUESTED:

Motion to approve the annual renewal of the Consumption & Display Permit for Marsh Lake Hunting Preserve, Inc.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

Total

\$0.00

☐ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9648

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Reorganization in Public Works

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture:

BACKGROUND/JUSTIFICATION:

The County Board approved a reorganization in Public Works on Nov 1, 2022. The division has been implementing the reorganization since that time. The Operations department was the group with the most significant changes in the division as a result of the reorganization. Since the reorganization, Operations has had a difficult time filling vacancies to meet the division's goals. On careful evaluation of the operational needs, it is recommended the following revisions be made in the department:

- Eliminate 1.0 FTE Operations Supervisor Transportation(C42), create 1.0 FTE Senior Civil Engineer with the ability to hire as an Engineering Specialist (B24), Civil Engineer (C41), or Senior Civil Engineer/Project Manager (C42), depending on the candidate's qualifications.

The result of this reorganization is one fewer supervisor position in the department.

The Senior Civil Engineer position will assist the Operations Engineer/Assistant Public Works Director with technical work including administering the pavement and bridge preservation program, performing transportation asset management duties and related tasks. The Transportation Operations Specialists and Transportation Operations Technicians will report directly to the Operations Engineer/Assistant Public Works Director.

Public Works is also requesting a minor change between the Operations and the Asset & Performance Management groups:

- Move the Transportation Asset Inspector from the Operations department over to the Asset & Performance Management department.

The Transportation Asset Inspector positions is better suited under the Asset & Performance Management group.

The reorganization results in no FTE changes and reduces 1 supervisor position.

ACTION REQUESTED:

Motion to approve a reorganization in Public Works as outlined including the elimination of a 1.0 FTE Operations Supervisor Transportation and creation of a 1.0 FTE Senior Civil Engineer with the ability to hire at multi-levels based on qualifications.

FISCAL IMPACT:

FUNDING

If "Other", specify:

FTE IMPACT:	Other staffing change (grade, classification, hours, etc.)	▼	County Dollars =	(\$4,618.00)
			Total	(\$4,618.00)
			☒ Insert additional funding source	
Related Financial/FTE Comments: Restructure has a budgeted cost savings of \$4,618, savings redirected to PW-Operations budget.				

Office use only:

RBA 2024 - 9639

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Reorganization in Public Works

Department:

Meeting Date: 3/12/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☒ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: FRANCIS KERBER

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
EQUIPMENT	03-304-000-0000-6670	\$4,618.00	SALARIES & WAGES - PERMANENT	03-304-000-0000-...	\$4,618.00
TOTAL		\$4,618.00	TOTAL		\$4,618.00

Reason for Request:

To captures savings of FTE budget and allocate to equipment.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Expansion of the AXON platform to include in car camera equipment, accompanying storage and BWC system

Primary Originating Division/Dept: Sheriff

Meeting Date: 3/12/2024

Contact: Mike Wollin Title: Commander

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Carver County Sheriff's Office has been utilizing Panasonic Arbitrator in-car camera systems since 2009. This system records videos from squad cars and requires the storage and management of recorded data on County IT servers within the County's data center, a practice maintained since its initial acquisition. In 2021, with the support of the County Board, the Sheriff's Office introduced the Axon body-worn camera system to enhance public trust and promote transparency in law enforcement activities.

Presently, the Sheriff's Office, in collaboration with the IT Department, aims to transition from the existing Panasonic Arbitrator system to an expansion of the already-deployed Axon platform within the Sheriff's Office. This expansion specifically involves the incorporation of the Axon Fleet 3 in-car camera system. The advantages of expanding the Axon platform are varied and include cost savings related to video storage on the Sheriff's Office system, reductions in County staff time, and elimination of expenses associated with maintaining and upgrading the current Arbitrator server and SQL Server database.

Moreover, extending the Axon platform aligns with the strategic initiative of the Sheriff's Office and IT to migrate towards cloud-based systems, thereby capitalizing on technology to enhance operational efficiencies. The benefits of this expansion extend beyond mere cost considerations and include streamlined processes within the patrol division. Efficiencies will be realized in areas such as property room/evidence management, handling data requests, and the viewing and redaction of videos in Evidence.com.

The implementation of the Axon platform also holds the potential to significantly enhance collaboration with the Carver County Attorney's Office, particularly in terms of case management and the disclosure process. By providing access to Evidence.com for both squad and body-worn camera videos, this transition supports the overarching goals of the IT department and the Sheriff's Office in leveraging technology to optimize operational efficiencies.

The Sheriff is responsible for the safe operation and condition of the jail. Body worn cameras have the potential to further that safety mission for all who enter into the facility whether it be persons in custody or staff alike. Expansion of our body worn camera program for use by detention deputies will aid in furthering accountability and transparency in the performance of duties, complaint or grievance mitigation, and other potential investigative actions occurring in the jail facility. This level of accountability and transparency is becoming an expectation of the community in furtherance of the justice process.

ACTION REQUESTED:

Approve utilization of public safety aid funds received from the State of MN to further the expansion of BWC program in the Carver County Jail Facility and purchase of 34 Axon Fleet 3 in car camera systems. Approval funds 40 BWC systems and storage increase through the remainder of the BWC agreement with Axon, June 30 ,2026 (\$70,000.00). Approval of the transition to the Axon in car camera system will fund a 5-year agreement 2024-2028 (\$350,000.00).

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

Public Safety Aid	\$420,000.00
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Total	\$420,000.00
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☒ Insert additional funding source

Related Financial/FTE Comments:

In 2023, the Sheriff's Office received one-time public safety aid of \$1,474,582 from the State of Mn. If the Sheriff's \$420,000 recommendation is approved, the remaining balance of Public Safety Aid will be \$1,054,582.

Ongoing costs incurred upon contract expiration for the BWC expansion in the Carver County Jail will be planned for during the strategic budget planning in 2025 for the 2026 budget year.

Office use only:

RBA 2024 - 9656

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Expansion of the AXON platform to include in car camera equipment, accompanying storage and BWC system

Department:

Meeting Date: 3/12/2024

Fund:

- ☐ 01 - General
- ☒ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Mike Wollin

DEBIT

Description of Accounts	Acct #	Amount
Equipment/Services	02-209-236.6454/6346	\$350,000.00
Equipment/Services	02-209-235.6420/6346	\$70,000.00
TOTAL		\$420,000.00

CREDIT

Description of Accounts	Acct #	Amount
Professional Services	02-209.6260	\$420,000.00
TOTAL		\$420,000.00

Reason for Request:

Allocate public safety aid to expand BWC program in the Jail and purchase 34 Axon Fleet 3 in car camera systems.
Contract 24-132- Axon in car camera system
Contract 24-131- Axon Jail BWC

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Phased Retirement Option for Executive Assistant

Primary Originating Division/Dept: Administration (County)

Meeting Date: 3/12/2024

Contact: Dave Hemze

Title: County Administrator

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Minnesota Public Employees Retirement Association (PERA) and County policy allow County employee participation in a Phased Retirement Option (PRO) program.

County Administration has identified specific transition needs due to the retirement of the Executive Assistant which could be met through a PRO. The current incumbent of the position has also expressed interest in the PRO.

Under the proposed arrangement, the incumbent will convert from regular status to PRO status, anticipated to be effective June 1, 2024. The incumbent will not be eligible for County benefits and no further PERA contributions will be processed upon transition to PRO status. The PRO requires a reduction from 40 hours per week to no more than 30 hours per week not exceed a maximum of 900 hours in a year. In this case, we are anticipating a 16 hour (2 day) per week schedule from June 1 thru the end of the year, however, work will be scheduled on an as needed basis and no hours are guaranteed through the PRO arrangement. The exact schedule and length of the PRO arrangement will be determined by business needs.

ACTION REQUESTED:

Motion to approve a Phased Retirement Option (PRO) for the current County Administration Executive Assistant.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

\$20,550.00

FTE IMPACT: None

Total

\$20,550.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Estimated cost is \$20,550 based on 16 hours (2 days) a week from June 1 thru the end of the year at the same rate of pay received at the time of transition. The recommended funding source is Employee Relations' Seasonal Temporary On-Call (STOC) budget.

Office use only:

RBA 2024 - 9667

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Phased Retirement Option for Executive Assistant

Department:

Meeting Date: 3/12/2024

Fund:

- ☒ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Dave Hemze

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
STOC	01-030.6119	\$20,550.00	STOC-ER	01-050.6119	\$20,550.00
TOTAL		\$20,550.00	TOTAL		\$20,550.00

Reason for Request:

Estimated cost is \$20,550 based on 16 hours (2 days) a week from June 1 thru the end of the year at the same rate of pay received at the time of transition, transferring budget from ER's STOC pool.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Metropolitan Mechanical Contractors

Primary Originating Division/Dept: Public Services - Facilities

Meeting Date: 3/12/2024

Contact: Scott Millard

Title: Facilities HVAC Technician

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The HVAC Roof Top Unit (RTU) at Public Works Cologne that serves the main entrance area of the building is not operational. The Facilities Department would like to contract with Metropolitan Mechanical Contractors (MMC) to provide the parts, equipment and labor to replace the existing non-functional unit with a new Carrier 6 ton RTU.

Facilities obtained two quotes for the work and MMC's quote of \$25,363 was the low quote.

ACTION REQUESTED:

Motion to contract with Metropolitan Mechanical Contractors pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$25,363.00

FTE IMPACT: None

Total

\$25,363.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Funds for the project are included in the Facilities capital budget.

Office use only:

RBA 2024 - 9662

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eliminate 1.0 FTE - HHS Administrative Assistant and create a 1.0 FTE - HHS Administrative Representative

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Health and Human Services (HHS) division strives to offer excellent services to all residents. The HHS Front Desk team is the face of the division, and their job is to kindly welcome and assist residents who come in-person or call for services.

Health and Human Services (HHS) requests to eliminate 1.0 FTE (A13 - Administrative Assistant – HHS) and create a 1.0 FTE (A12 - Administrative Representative – HHS) and move the FTE from the HHS Home and Community Base Care Department to the HHS Administrative Services Department, Front Desk Unit. The change will better support increased traffic, workload demands, and complexity of resident need at the HHS front desk, provide a more stable coverage rotation at the HHS front desk, and additional support for all HHS departments. The change allows HHS to meet its divisional need without adding an FTE to the overall count. The change will result in an approximate cost savings of up to \$3,551; this FTE is currently vacant and will be posted to hire upon County Board approval. The need to support customers at the front desk is too high for 3.0 FTEs to effectively manage. For Q4 2023, HHS front desk staff served 1,032 walk-in customers, many who presented with complex disability and language barriers, and answered over 7,800 incoming phone calls. This data shows traffic is currently higher than pre-pandemic levels and this trend is expected to continue.

ACTION REQUESTED:

Motion to approve elimination of 1.0 FTE (A13- Administrative Assistant) and creation of 1.0 FTE (A12- Administrative Representative) and moving the FTE from the HHS Home and Community Base Care Department to the HHS Administrative Services Department, Front Desk Unit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

(\$88,230.00)

FTE IMPACT:

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

The Administrative Assistant (A13) 1.0 FTE is currently funded in the approved HHS budget at \$88,230.

The Administrative Representative (A12) 1.0 FTE is costed by Finance at \$84,679.

Elimination of the 1.0 FTE Administrative Assistant and creation of 1.0 FTE Administrative Representative results in an approximate cost savings of \$3,551.

There are no new FTEs being requested by HHS. The request is to change the classification of the existing FTE.

Office use only:

RBA 2024 - 9654

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Eliminate 1.0 FTE - HHS Administrative Assistant and create a 1.0 FTE - HHS Administrative Representative

Department:

Meeting Date: 3/12/2024

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☒ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Denise Heckmann

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
New Admin Representative	11-405 Salary Split C...	\$84,679.00	Administrative Assistant Elimination	11-405 Salary Spli...	\$88,230.00
Professional & Tech	11-422-700-0000-6260	\$3,551.00			
TOTAL		\$88,230.00	TOTAL		\$88,230.00

Reason for Request:

Elimination of a 1.0 Administrative Assistant & creation of a 1.0 Administrative Representative to support customers at the HHS front desk.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eliminate 1.0 FTE Finance Accounting Supervisor and Create a 1.0 FTE Finance Manager

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Finance department is requesting to eliminate a 1.0 FTE Accounting Supervisor position and create a 1.0 FTE Finance Manager position. This change is necessary due to increased responsibilities and the level of staff supervised. By eliminating the Accounting Supervisor position and creating the Finance Manager position, the department will be better equipped to deal with evolving standards, systems, and service demands while ensuring the department's long-term effectiveness. The cost will be covered by a reduction in professional services budget.

ACTION REQUESTED:

Motion to approve eliminating a 1.0 FTE Accounting Supervisor (C43) and create a 1.0 FTE Finance Manager (C51) within the Finance department.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

professional services

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

No additional levy required, funded by a decrease in professional services, \$1,099, as more tasks can be completed in house.

No impact to FTE count.

Office use only:

RBA 2024 - 9668

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Eliminate 1.0 FTE Finance Accounting Supervisor and Create a 1.0 FTE Finance Manager

Department:

Meeting Date: 3/12/2024

Fund:

- ☒ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Mary Kaye Wahl

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salaries/Benefits	01-045.61xx	\$1,099.00	Professional Services	01-045.6260	\$1,099.00
TOTAL		\$1,099.00	TOTAL		\$1,099.00

Reason for Request:

No additional levy required, redirecting professional services, as more tasks can be completed in house.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to PSA for Land Acquisition Work for the Hwy 212 Project - Benton Township with Kennedy & Graven

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/12/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024 and 2025 construction season includes the Highway 212 Project – Benton Township, which is the reconstruction and expansion of Highway 212 from approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 (West) in the City of Cologne. Additional land acquisition is needed to complete the project. There are 50 parcels being impacted by the project. Due to the complexity of the right-of-way acquisitions and staff workload, it was necessary to hire a consultant legal firm with extensive experience in document drafting, negotiations and litigation for land acquisition for highway projects. Kennedy & Graven many years of experience in handling this type of legal work. They have consulted with the county's project manager and consultant right of way acquisition agents, title agents and appraisers on the drafting of easement documents, negotiations for potential settlements, draft and file necessary documents for eminent domain proceedings and conduct condemnation hearings. Without this contract, the project could not be completed in a manner to utilize project funding grants, such as federal funding through the Regional Solicitation and State of Minnesota bond funding. The original contact was for \$75,000 that included work through the filing of eminent doamin. Now that we know how many parcels are included in the eminent domain process, this contract is being amended to increase the contract amount to \$200,000 to allow Kennedy & Graven staff to continue working on the project through 2024 to complete acquisitions for the remaining parcels that are doing through the eminent domain process and to address additional landowner requests.

ACTION REQUESTED:

Motion to approve an amendment to a professional services agreement with Kennedy & Graven in the amount of \$125,000 for additional for legal services pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

MnDOT Bond Funds

\$125,000.00

FTE IMPACT: None

Total

\$125,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

A joint powers agreement with MnDOT and Carver County will be prepared after 100% design plans are approved. This will define cost allocation responsibilities between the agencies. MnDOT has agreed to fund these professional services costs.

Office use only:

RBA 2024 - 9642

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement for Right of Way Acquisition for the Highway 41/10 Project

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/12/2024

Contact: Patrick Lambert

Title: Senior Right of Way Agent

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024-2026 construction seasons include the reconstruction of County Highway 10, (Engler Blvd) from Bavaria Road on the west to Park Ridge Drive on the east and includes roundabouts at Crest Drive, Highway 41, White Oak Drive and Bavaria Road. Additional right-of-way is needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its February 6, 2024 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. A settlement with the property owner located at PID # 30.5800140 has been reached.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlement for right-of-way acquisition for the Highway 41/10 project for the property located at PID #30.5800140

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

City of Chaska	\$13,700.00
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CSAH Regular	\$13,700.00
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Total	\$27,400.00
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☒ Insert additional funding source

Related Financial/FTE Comments:

There will be a joint powers agreement with the City of Chaska to define project cost allocation that follows the county cost participation policy.

Office use only:

RBA 2024 - 9649

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 12, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41/10 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 41/10 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on March 12, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of March 2024

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 41/10 Project

Carver County Public Works No. 178820

Property Tax Identification No. 30.5800140

Parcel Number(s): 28

Fee Owners: Kurtis A. Pemble & Hansen, Amy L

Property Address: 1605 Royal Oak Drive, Chaska, MN 55318

Permanent easement for roadway purposes contains **2,853 sq. ft.**, more or less.

\$14,800.00

Permanent easement for drainage & utility purposes contains **1,269 sq. ft.**, more or less.

\$6,600.00

Temporary easement for construction purposes contains **958 sq. ft.**, more or less.

\$1,400.00

Appraisal Fee.

\$1,500.00

Damages to electric dog fence and irrigation system.

\$3,100.00

Settlement Amount: **\$27,400.00**

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlements for Right of Way Acquisition for the US 212 Project - Benton Township

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 3/12/2024

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The 2024-2026 construction seasons include the reconstruction of US 212 between approximately Highway 34 (Tacoma Avenue) in the City of Norwood Young America to Highway 36 on the west side of the City of Cologne into a 4-lane divided highway. Additional right-of-way is needed to complete the project. Appraisals were obtained by certified appraisers and the County Board approved the making of offers based on the appraised values at its October 17, 2023 regular session. The Public Works Director, or agents under his supervision, made offers to the affected property owners based on the appraisals and negotiations then commenced. County staff used direction from the county board at the January 16, 2024 county board meeting for revised last written offers to property owners prior to the eminent domain proceedings. Since the last meeting with the county board, settlements with the property owners located at PID #'s 01.0171400, 01.0170800 01.0171010, 01.0150100 01.0151220, and 01.0180100 have been reached.

ACTION REQUESTED:

Motion to adopt a resolution approving the settlements for right-of-way acquisition for the US 212 Project - Benton Township for the properties located at PID #'s 01.0171400, 01.0170800 01.0171010, 01.0150100 01.0151220, and 01.0180100.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

MNDOT Funding \$170,000.00

IJA State Match Funds \$170,000.00

Total \$340,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Acquisition costs are split between MnDOT and Carver County in accordance with an agreement between the agencies for this project.

Office use only:

RBA 2024 - 9658

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: March 12, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 212 Project - Benton Township

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the reconstruction and expansion of Trunk Highway 212 to a 4-lane expressway as part of the Highway 212 Project - Benton Township (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of the reconstruction and expansion of Trunk Highway 212 to a 4-lane expressway as part of the Highway 212 Project - Benton Township constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on March 12, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this March 12, 2024.

Dave Hemze	County Administrator

EXHIBIT A

to

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 212 Project – Benton Township

Carver County Public Works No. 178826

Property Tax Identification No. 01.0171400

Parcel Number(s): 9 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Warren L. Flusemann Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **270,877 SQ FT**, more or less.

Amount: \$50,946.00

Temporary easement for construction purposes contains **35,043 SQ FT**, more or less.

Amount: \$1,732.00

Appraisal Amount

Amount: \$5,000.00

Premium to Induce Settlement

Amount: \$10,822.00

Settlement Amount: \$68,500.00

Property Tax Identification No. 010170800

Parcel Number(s): 10 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Kimberly Rosauer Gopen

Property Address: 13030 Highway 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **7,139 SQ FT**, more or less.

Amount: \$1,984.64

Premium to Induce Settlement

Amount: \$1,315.36

Settlement Amount: \$3,300.00

Property Tax Identification No. 01.0171010

Parcel Number(s): 13 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Warren L. Flusemann Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **74,013 SQ FT**, more or less.

Amount: \$6,800.00

Temporary easement for construction purposes contains **9,151 SQ FT**, more or less.

Amount: \$ 368.00.00

Appraisal Amount

Amount: \$5,000.00

Premium to Induce Settlement

Amount: \$ 2,532.00

Settlement Amount: \$ 14,700.00

Property Tax Identification No. 010150100

Parcel Number(s): 27 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Marcia K. Tellers Trust and Kenneth M. Family Trust

Property Address: No Address Assigned

A portion of the Subject Property being taken in fee simple contains **483,162 SQ FT**, more or less.

Amount: \$ 107,089.50

Temporary easement for construction purposes contains **54,522 SQ FT**, more or less.

Amount: \$2,706.00

Premium to Induce Settlement

Amount: \$ 120,204.50

Settlement Amount: \$ 230,000.00

Property Tax Identification No. 01.0151220

Parcel Number(s): 28 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Almeda Rose Guethling Trust

Property Address: No Address Assigned

Temporary easement for construction purposes contains **1,123 SQ FT**, more or less.

Amount: \$500.00

Premium to Induce Settlement

Amount: \$ 500.00

Settlement Amount: \$ 1,000.00

Property Tax Identification No. 01.0180100

Parcel Number(s): 54 of CARVER COUNTY RIGHT OF WAY PLAT NO. 35

Fee Owners: Security Bank & Trust, Felix T. Angamarca Quizhpi and Maria C. Lazo Loja

Property Address: 14105 Hwy. 212, Norwood-Young America, MN 55368

A portion of the Subject Property being taken in fee simple contains **21,719 SQ FT**, more or less.

Amount: \$3,002.00

Temporary easement for construction purposes contains **17,986 SQ FT**, more or less.

Amount: \$1,606.00

Impacts to Improvements:

Amount: \$2,700.00

Premium to Induce Settlement

Amount: \$ 15,192.00

Settlement Amount: \$ 22,500.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Michael Brose (Applied Robotic Concepts) - Home Extended Business Accessory Use (CUP)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20240003. On February 20, 2024, the Planning Commission voted 6-0 to recommend approval of Michael Brose's Conditional Use Permit (CUP) application for a Home Extended Business Accessory Use (battery-operated aquatic weed harvester assembly) on his 5.2-acre parcel in Sections 17 & 20, Laketown Township.

Mr. Brose is requesting to operate his business (Applied Robotic Concepts) from a 50' x 120' proposed structure. The business would have two full-time employees, with one part-time employee as needed. Operating hours are typically 8AM-5PM. No customers would come to the property. Parts delivery vehicles would come to the property about 3 times per week. Finished products would be transported to a New Hope retailer for sale. A single 12-square foot sign is proposed for the building. The operational area includes the proposed building and a 4-space parking lot. No exterior storage is proposed.

The property's SSTS system is compliant and a separate SSTS system is proposed for the commercial structure. The Laketown Board approved the commercial use of the existing residential access driveway to Scandia Road and recommended approval of the request with conditions that included the combination of the residential parcel with the adjacent farm field, both parcels owned by Mr. Brose and his wife.

The Planning Commission Resolution is attached for the Board's consideration. A copy of the Planning Commission packet is available for review at: [638434279745400000 \(carvercountymn.gov\)](https://carvercountymn.gov/638434279745400000)

ACTION REQUESTED:

A motion to adopt the Findings of Fact and issue Order #PZ20240003 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2024 - 9665

**COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION**

FILE #: PZ20240003

RESOLUTION #: 24-02

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20240003

APPLICANT: Mike Brose

OWNER: Michael & Donna Brose

SITE ADDRESS: 8560 Scandia Rd., Waconia, 55387

PERMIT TYPE: Home Extended Business Accessory Use

PURSUANT TO: Carver County Code: Section 152.079 (C)(9)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 07-020-0810

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of February 20, 2024; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Michael and Donna Brose homestead and own an approximate 5.2-acre parcel located in the Southwest Quarter (SW¼) of Southeast Quarter (SE¼) of Section 17 & North Half (N½) of Section 20, Laketown Township. The property is improved with a single-family residence with an attached garage and a 30' x 40' agricultural structure. The parcel is located in the Agricultural Zoning District and Carver County Water Management Organization - CCWMO (Carver Creek watershed). The neighborhood is comprised of a mixture of large agricultural fields, woods, and scattered residential uses.
2. The applicant is requesting a Conditional Use Permit (CUP) for a Home Extended Business Accessory Use (HEBAU) to operate a business that assembles remote-controlled battery-operated weed harvesters, pursuant to Section 152.079 (C)(9) of the Carver County Zoning Code.
3. The applicant has submitted an operational plan (dated January 25, 2024) outlining the details of the proposed business (Applied Robotic Concepts). The operational plan lists two family members working on a regular basis, with an additional part-time employee "as needed." Work hours extend from 8:00AM to 5:00PM. The primary activity taking place in the proposed 6,000 square-foot building is assembly of parts delivered to the property into products for sale. "The business involves the assembly of lakeweed maintenance products, specifically remote-controlled battery-operated harvesters. These products offer efficient and environmentally friendly solutions to the challenges associated with lake weed management." The assembly will be completed by using "mostly cordless power tools." The applicant submitted two photos (dated January 29, 2024) featuring the WaterGator and the Waterbug, as examples of the company's products. The submitted narrative describes the process of delivering the products to a New Hope retailer, so the public will not visit the property and no retail activities will occur in the proposed commercial structure. Vehicle traffic to the property would consist of about three express delivery trucks per week and two vehicle trips daily for the third (non-family) employee. The applicant plans to construct a bathroom within the proposed commercial building. A single 12 square-foot sign is proposed for the building.

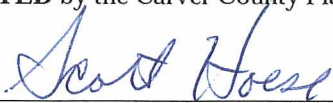
4. The applicant has submitted a site plan (dated January 29, 2024) showing the operational area with the proposed (50-foot x 120-foot) one-story 6,000 square-foot structure accompanied by four parking spaces. Vehicle access to the building will be from the existing residential driveway on Scandia Road. The operations plan identifies two work vehicles. The proposed structure meets the required setbacks from property lines and public road, with the northeast corner of the proposed building approximately 90 feet from the Scandia Road centerline. No exterior storage is proposed. The setbacks to neighboring residences exceed the required 500-foot minimum for this type of land use. The operational plan and site plan appear to meet the standards of the Zoning Code. The existing agricultural building on the property straddles the southern property line, so a condition of permit approval would be combination of the two parcels or a lot line adjustment to bring the structure into compliance. The Broses own both parcels.
5. On February 1, 2024, Jacob McLain, Senior Environmentalist - Carver County Environmental Services Department, reviewed the application and commented in an email: "The applicant will need to have a compliance inspection completed on his home septic system (8560 Scandia Rd.). The applicant must also submit a holding tank design for the proposed 'standalone tank.' As part of the design a maintenance agreement will need to be submitted to establish the frequency the tank will need to be pumped."
6. The subject property is located within the CCWMO jurisdiction. Abigail Ernst of the CCWMO reviewed the application and in an email dated January 2, 2024, reported: "This project, at a minimum, will need an Erosion Control permit due to proximity to wetlands. They may also need a stormwater permit if they cross the 10,000 square foot threshold. It would be good if they could provide a total square footage of impervious being added for buildings, parking, and roads." If approved, the permittee is required to obtain needed CCWMO permits prior to construction.
7. The Laketown Township Board reviewed the application request at their February 12, 2024, meeting. The Township Board recommended approval with the following comments:
 - *Laketown Township Board of Supervisors concurs with County re: combining their parcels.*
 - *Family-run – no more than 4 employees.*
 - *Entire operation will be contained in shed – e.g. parts, assembly, inventory.*
 - *Light assembly – cordless tools (not a manufacturing plant).*
 - *Will comply with Carver County if a septic system will be serving newly constructed building.*
 - *If Scandia Road neighborhood does not continue to participate in the annual dust control benefit in the future, it would trigger a review.*
8. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Conditional Use Permit application for a Home Extended Business Accessory Use on the parcel described in Exhibit A. The following conditions should be considered part of the permit:

1. The permit is subject to administrative review. An owner of the business shall homestead and occupy the property. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early in the timeline of the proposed change as possible.
2. The permittee shall combine the residential parcel and his adjacent agricultural parcel or shall execute a lot line adjustment to bring the 30' x 40' agricultural building into compliance with structure setback requirements. The parcel combination process would be conducted through the Carver County Recorder's Office (combination form & deed).
3. The operation shall be substantially in accordance with the submitted operational plan (dated January 25, 2024) and site plan (dated January 29, 2024). These plans shall be attached to and become part of this permit. The hours of the operation shall be within the hours of 8:00AM – 5:00PM (as described), with no customers coming to the site at any time. Outdoor storage is prohibited.

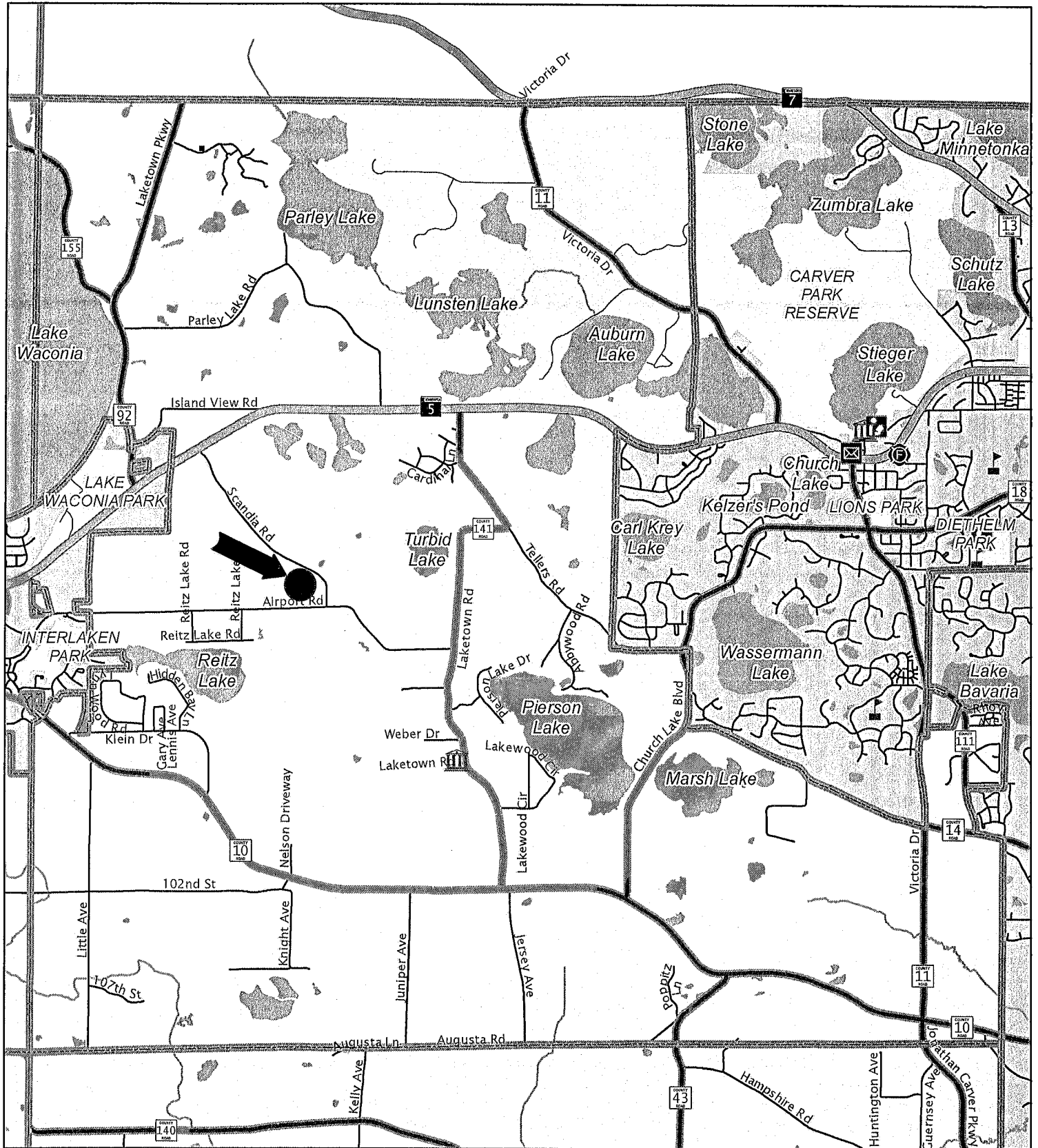
4. All business-related trucks, equipment and supplies shall be stored within the approved operational area. Any expansion of the approved operational area shall constitute an expansion of the use and may require a review by Land Management for determination as to an amended Conditional Use Permit will be required.
5. Any grading and/or filling activity on the property shall be completed in accordance with CCWMO Water Resource Management standards and the Wetland Conservation Act (WCA), if applicable. All site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Stormwater Management review and approvals are required prior to the issuance of construction and/or building permits.
6. All structures, utilized as part of the business, shall meet the applicable requirements of the County Zoning Code and MN State Building Code. Any required building permit(s) shall be applied for and issued prior to using the structure(s). Any future remodeling or construction shall be reviewed by the Zoning Administrator to determine if an amendment to the CUP is necessary.
7. Any structure(s), not utilized for the business, shall be used only by the occupant(s) of the property owner for agriculture, personal storage, hobbies, recreation, entertainment, family uses, private maintenance and repair activities, and for the keeping of animals and appurtenant equipment and supplies, and as otherwise regulated by the County Zoning Code and shall meet State Building Code, if applicable.
8. The permittee shall comply with the road authority's (Laketown Township) access requirements, improvements and/or standards, if any. Parking along Township right-of-way shall be prohibited.
9. Permittee shall contact the Environmental Services Department to determine if a Hazardous Waste Generator License is required.
10. The Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code, Chapter 154 – Sign Regulations, Chapter 51 – Hazardous Waste Management, Chapter 52 - Subsurface Sewage Treatment System (SSTS) regulations, MN State Building Code requirements, and all other applicable local, state, and federal regulations. No signage shall be allowed within the public road right-of-way.
11. The Permittee shall submit Certificate of Workers' Compensation Insurance to the Land Management Department annually when there are additional employees beyond the owner/operator. The insurance shall be maintained for the duration of the CUP.

ADOPTED by the Carver County Planning Commission this 20th day of February 2024.

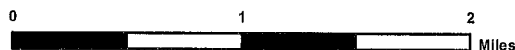


Scott Hoese, Chairman
Carver County Planning Commission

LAKETOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to vacate a drainage & utility easement within a rural platted area.

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 3/12/2024

Contact: Jason Mielke

Title: Land Use Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Michael and Pamela Gould own a vacant lot (Lot 5, Block 1, Oak Lake Estates) located in Section 11, Watertown Township. The Oak Lake Estates plat was created in 2007 pursuant to the Carver County Subdivision Ordinance and platting requirements. As is the case with any rural development project, the final plat is required to reference a 15-foot drainage and utility easement around the perimeter of each lot to provide an area for future public purpose needs.

In 2020, Mr. & Mrs. Gould purchased an additional 75 feet from the adjacent parcel (Outlot B of Oak Lake Estates), owned by Stanley and Susan Foley. The reason for the purchase was to allow the Gould's more building area for their home and subsurface sewage treatment system (SSTS) locations. A minor subdivision application process was completed to add the additional 75 feet from Outlot B to Lot 5, Block 1.

In order to allow for the placement of suitable SSTS locations on the newly formed lot, Mr. and Mrs. Gould are requesting the County to vacate a north/south drainage and utility easement (15-feet x 245.01-feet) which severs the easterly portion of their parcel. The easement area requested to be vacated, no longer serves a public drainage or utility easement purpose based on its location in the middle of the Gould parcel.

The vacation process has been reviewed by the County Attorney's Office, and the County Board is ultimately the authority for final plat approvals; therefore, the Board would be the authority to grant the vacation of any easement area.

Attached is more background as well as the County Board Resolution for the Board's consideration:

1. Approved minor subdivision Certificate of Survey (2020) w/the added 75 feet. (Exhibit A)
2. The drainage & utility easement exhibit identifying the vacated 15-foot easement. (Exhibit B)

ACTION REQUESTED:

Motion to adopt a resolution approving the vacation of a drainage & utility easement over and across a portion of Lot 5, Block 1, Oak Lake Estates.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

Total

\$0.00

Insert additional funding source

FTE IMPACT: None

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

**A RESOLUTION VACATING A PUBLIC DRAINAGE AND UTILITY EASEMENT OVER AND ACROSS A
PART OF LAND WITHIN LOT 5, BLOCK 1 OF THE OAK LAKE ESTATES SUBDIVISION**

DATE: March 12, 2024

MOTION BY COMMISSIONER:

RESOLUTION NO. __ -24

SECONDED BY COMMISSIONER:

WHEREAS, Michael F Gould and Pamela J Gould (“Owners”) own the property located at 10935 Oak Shore Trail (“Subject Property”) as legally described and visually depicted in Exhibit A, and;

WHEREAS, the Owners have expanded the subject property’s size to accommodate a single-family dwelling and associated sub-surface sewage treatment system (SSTS); and

WHEREAS, it has determined that the proposed SSTS system’s suitable location is bisected by the drainage and utility easement dedicated for public use as legally described and visually depicted in Exhibit B (“Easement Vacation Area”) when the property was platted as Lot 5, Block 1 in the Oak Lake Estates subdivision; and

WHEREAS, Carver County staff have reviewed and approved the easement vacation request and exhibits; and

WHEREAS, the Carver County Board of Commissioners reviewed the proposed easement vacation request and exhibits; and

WHEREAS, the Carver County Board of Commissioners believes that the benefit to the owner to vacate the existing drainage and utility easement in the Easement Area outweighs the public interest in retaining it; and

WHEREAS, the Carver County Board of Commissioners has determined that the vacation would be in the public interest; and

NOW, THEREFORE BE IT RESOLVED, by the Carver County Board of Commissioners that the drainage and utility easement legally described and visually depicted in the Easement Exhibit B is vacated.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

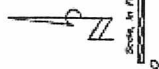
I, David Hemze, County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on March 12, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 12th day of March 2024.

David Hemze
Carver County Administrator

Exhibit A

ED FOLEY
10875 COUNTY ROAD 20
DELAND, MN 55325



LEGEND:

- FOUND FROM HPG
(AS NOTED)

PIP #103400350;
LOT 5, BLOCK 1, OAK LAKE ESTATES,
CARVER COUNTY, MINNESOTA

PID 0000000000000000

OUTLOT B, OAK LAKE ESTATES, CARVER
COUNTY, MINNESOTA

PROPOSED LEGAL DESCRIPTIONS:

LOT 5, BLOCK 1, OAK LAKE ESTATES,
CARVER COUNTY, MINNESOTA

AND THAT PART OF OUTLOT B, GAY LAKE
ESTATES, CARVER COUNTY, MINNESOTA,
NORTHERLY BEGINNING AT THE
NORTHERLY CORNER OF LOT 5,
THENCE NORTHEASTLY ALONG THE EXTENSION
OF THE NORTHERLY LINE OF SAID LOT 5
TO A LINE 75.00 EAST OF AND MEASURED
AT RIGHT ANGLES TO THE EASTERLY LINE
OF SAID LOT 5; THENCE SOUTHERLY OF
PARALLEL TO THE SOUTHERLY LINE OF SAID
LOT 5 TO THE SOUTHERLY LINE OF SAID
OUTLOT B; THENCE WESTERLY ALONG SAID
SOUTHERLY LINE TO THE SOUTHEAST
CORNER OF SAID LOT 5; THENCE
NORTHERLY ALONG THE EASTERLY LINE OF
SAID LOT 5 TO THE POINT OF BEGINNING.

OUTLOT B, OAK LAKE ESTATES, CARVER
COUNTY, MINNESOTA

EXCEPT THAT PART DESCRIBED AS BEGINNING AT THE NORTHEAST CORNER OF THE SOUTHWESTERLY QUARTER OF SECTION 35, TOWNSHIP 36 NORTH, RANGE 10 WEST, ON THE EXTENSION OF THE NORTHERLY LINE OF S&D LOT 5 TO A LINE 75.00 EAST OF AND MEASURED AT RIGHT ANGLES TO THE EAST LINE OF S&D LOT 5; THENCE SOUTHERLY PARALLEL WITH THE EASTERLY LINE OF S&D LOT 5 TO THE SOUTHERLY LINE OF S&D OUTLOT B, THENCE WESTERLY ALONG SAID SOUTHERLY LINE TO THE SOUTHWEST CORNER OF SAID S&D LOT 5; THENCE NORTHERLY ALONG THE EAST LINE OF S&D LOT 5 TO THE POINT OF BEGINNING.

5360

- 1) 145 SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE INSURANCE COMMITMENT.
- 2) BEARING BASIS IS ASSUMED.
- 3) DATE OF FIELDWORK: 4-13-2020

CERTIFICATION :

Hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

JDS # 2020003	ISSUED 0-4-2020	REV	NICHOLSON PROFESSIONAL SERVICES #100023
DRIVER BT: TOWN			

SCALE: 1" = 50 FEET

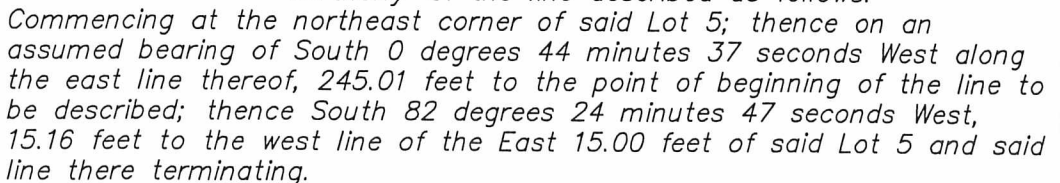
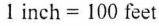
VAN NESTE SURVEYING

PROFESSIONAL SURVEYING SERVICES
85 WILDHURST ROAD EXCELSIOR, MN 55331
PHONE (952) 685-3055
WWW.VANNESURVEYING.COM

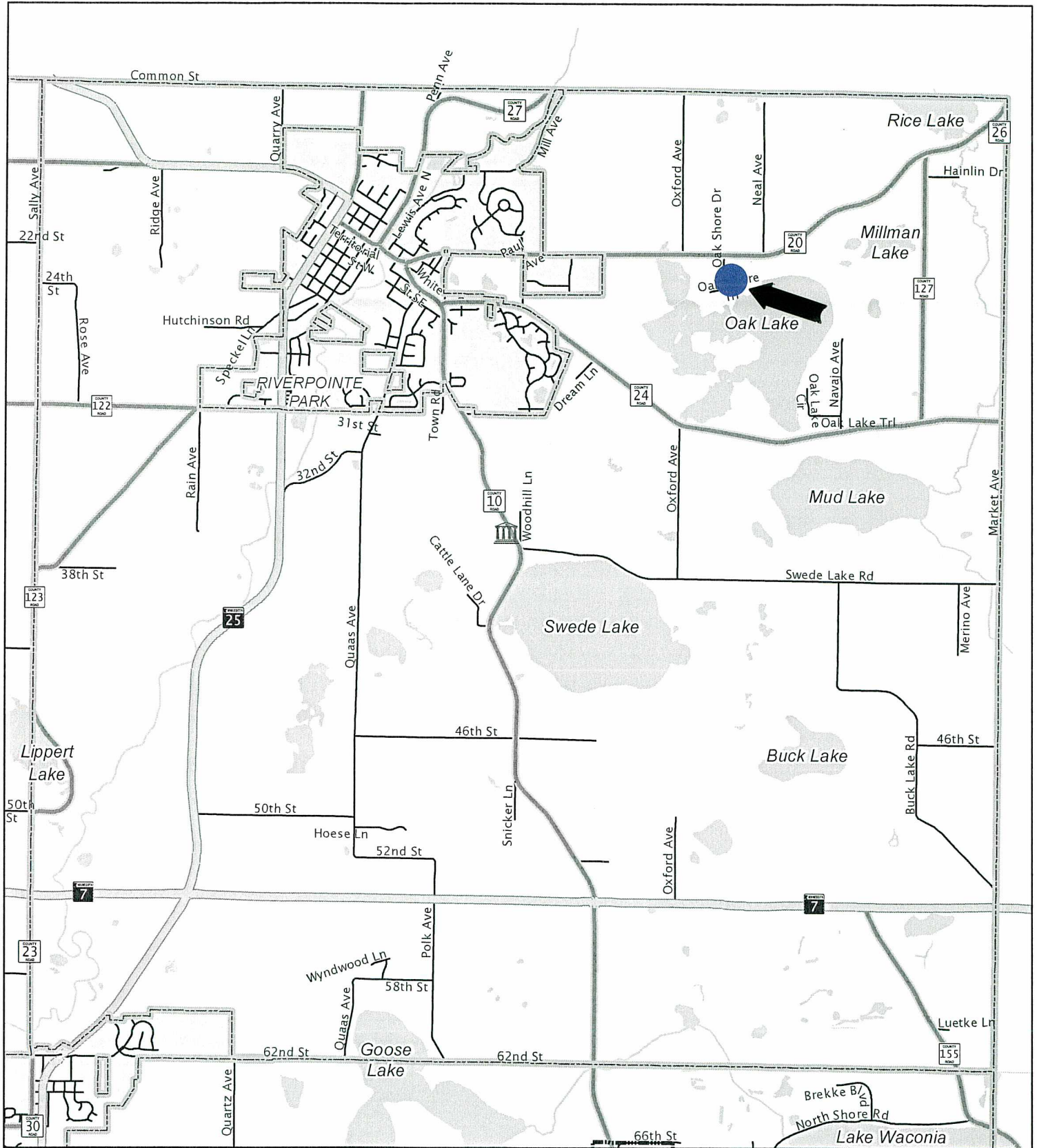
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Easement Exhibit



WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



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