



**Carver County Board of Commissioners
February 1, 2022
Board Meeting**

The County Board Room is open to the public. However, Board Room audience capacity is limited to twelve (12) due to COVID-19 concerns.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at

<https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

The Regular Session portion of the meeting will be webcast live at: <https://www.youtube.com/user/CarverCountyMN/live>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **Public comments submitted via email/voice mail**
2. **Agenda review and adoption**
3. **Approve minutes of January 18, 2022, Regular Session 1-3**
4. **Community Announcements**
- 9:20 a.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy, and livable communities*
- 5.1 **Final Payment to Rachel Contracting Inc. for Lake Waconia Regional
 Park Site Improvements 4**
- Connections: Develop strong public partnerships and connect people to services
 and information*
- 5.2 **Request for approval to contract with OnDemand Group 5-6**

5.3	CarverLink Standby Backup Generator Power Project Phase 5 - City of Cologne	7
5.4	Charitable Gambling Application for Exempt Permit-Chaska Sno Hawks	8

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.5	Finance Department Reorganization	9-10
5.6	Request for Approval of 2022 STOC Wage Scale	11-13
5.7	Request to hire Right of Way Agents based on Candidates Qualifications	14

Growth: Manage the challenges and opportunities resulting from growth and development

5.8	Acceptance of BWSR FY22 Clean Water Competitive Grant.....	15-16
5.9	Request to eliminate Social Worker position and create Clinical Social Worker position.....	17-19

Finances: Improve the County's financial health and economic profile

5.10	Request for approval to contract with RBM Services, Inc.....	20
5.11	Veteran Services MDVA Grant	21-22
5.12	Abatement of Tax for 75.5800090.....	23
5.13	Review Health & Human Services and Commissioner Warrants.....	NO ATT

- 9:20 a.m. **6. FINANCES: Improve the County's financial health and economic profile**
- 6.1 Certification of Class & Value of Tax Forfeited Land 24-37
- 9:45 a.m. **7. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
- 7.1 ***Closed Session*** to Discuss County Administrator Annual Performance Evaluation..... 38
- 10:30 a.m. **8. County Administrator Report**
- 10:35 a.m. **ADJOURN REGULAR SESSION**

David Hemze
County Administrator

UPCOMING MEETINGS

February 8, 2022	No Meeting
February 15, 2022	9:00 a.m. Board Meeting
February 22, 2022	9:00 a.m. Board Work Session
March 1, 2022	9:00 a.m. Board Meeting
March 8, 2022	No Meeting
March 8, 2022	7:00 p.m. Township Annual Meetings
March 15, 2022	9:00 a.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 18, 2022. Chair Gayle Degler convened the session at 9:00 a.m.

Members present: Gayle Degler, Chair, John P. Fahey, Vice Chair, Tim Lynch, Matt Udermann and Tom Workman.

Members absent: None.

No public comments were received.

The following amendment was made to the agenda:

Delete 9.2 Closed session for labor negotiations strategy.

Lynch moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Udermann moved, Fahey seconded, to approve the minutes of the January 4, 2022, Organizational Session. Motion carried unanimously.

Fahey moved, Workman seconded, to approve the following consent agenda items:

Approved staff funding recommendations for 2022 City and Township waste reduction and recycling grants.

Resolution #05-22, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 10 Project-North Watertown.

Authorized HHS acceptance of donation to Encore Adult Day Services.

Approved the completed 2021 Pay Equity Implementation Report and authorized Employee Relations to submit the report to the State of Minnesota.

Resolution #06-22, Setting 2023 Elected Official Minimum Salaries.

Approved out of state travel for Chad Braun to attend the ATSSA Annual Conference in Florida held February 10-15, 2022.

Approved the purchase of a replacement latex printer and associated equipment package from Grimco, Inc, for the Public Works Traffic Services Sign Shop.

Resolution #07-22, Approving Carver County's Application for Funding from the Help America Vote Act (HAVA) Grant Program.

Approved the elimination of the Commercial Appraiser position and create a Commercial Appraiser Tax Court Coordinator and related Property & Financial Services budget amendment.

Contract with LVC Companies pending finalization of the contract review process.

Approved the letter of comments regarding the Metropolitan Council's 2040 Transportation Policy Plan Amendment and authorized the Board Chair to sign the letter.

Reviewed January 11, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$302,003.33 and reviewed January 18, 2022, Community Social Services' actions/Commissioners' warrants in the amount of \$542,047.83.

Motion carried unanimously.

Lynch moved, Udermann seconded, to open the public hearing on the High Water No Wake Ordinance. Motion carried unanimously.

Paul Moline, Planning and Water Management, noted the previous temporary no wake Ordinances that were adopted in 2014 and 2019 and indicated the Board, at that time, had expressed an interest in looking into a permanent Ordinance. He explained the proposed Ordinance was similar to the temporary Ordinances adopted and establishes no wake zones on Lake Waconia, Lake Bavaria, Reitz Lake and Piersons Lake. He stated lake elevations would be monitored by Water Management staff, that the authority would be delegated to the County Administrator and the Ordinance would be enforced by the Sheriff's Office. Moline pointed out high water levels can accelerate erosion, add sediment to the lake and cause property damage to shorelines. He reviewed the lakes already included in city ordinances.

He explained the "high water" and "FEMA flood elevations" definitions that would be included in the Ordinance. Moline pointed out the number of times the Ordinance might be triggered on lakes included in the Ordinance. He reviewed the public comments received. Moline pointed out the Statute correction that would be made in the draft Ordinance.

Moline indicated after the draft Ordinance is approved by the Board it would be sent to the DNR for their review. After approval by the DNR the Ordinance will come back before the Board for final adoption. He entered into the record the Notice of Public Hearing, Affidavit of Publication, October 19, 2021 Board minutes, draft Ordinance 98-2022 and a summary of the 45 public comments received. He clarified if additional lakes are added, the Ordinance would need to be amended.

The Board recognized the need to do something quickly if the need arose, that the Ordinance would not be used very often and acknowledged the public's support for the Ordinance.

No public testimony as received.

Udermann moved, Fahey seconded, to close the public hearing. Motion carried unanimously.

Lynch moved, Udermann seconded, to authorize staff to send the High Water No Wake Ordinance to the MN Department of Natural Resources for review with the correction to the Statute referenced in the Ordinance. Motion carried unanimously.

Lyndon Robjert, Public Works requested the Board adopt a Resolution authorizing eminent domain to acquire parcels for right of way. He indicated they needed to move forward with eminent domain to keep the project on track but would continue to negotiate with the property owners. He clarified the previous Resolution did not include three parcels and the Exhibit had been updated to ensure all legal entities were identified.

Mark Shimshak, County Attorney's Office, confirmed the Resolution language was consistent with State Statutes.

The Board acknowledged they do not like using eminent domain and supported landowner rights, but it was necessary to keep the project moving forward.

Fahey offered the following Resolution, seconded by Degler:

Resolution #08-22
Authorizing Eminent Domain to Acquire Real Property Interests Needed for the
Highway 24 Project (SAP 010-624-001 and County Project 158794)

On vote taken, Degler, Fahey, Udermann, Workman voted aye. Lynch abstained.

The Board considered appointments to advisory committees.

Udermann moved, Workman seconded, to appoint Ellen Krug to the Mental Health Advisory Committee. Motion carried unanimously.

Fahey moved, Lynch seconded, to appoint Mary Strother to the Water Management Organization to represent the Bevens Creek Watershed. Motion carried unanimously.

Udermann moved, Degler seconded, to go into closed session to discuss pending grievance arbitration and to discuss the Highway 24 project property acquisition. Motion carried unanimously.

The closed session regarding the pending grievance arbitration was held with all Board members present. The closed session regarding the Highway 24 property acquisition was attended by Degler, Fahey, Udermann and Workman. Lynch left the room at that time.

The Board adjourned the closed and Regular Session at 11:28 a.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Final Payment to Rachel Contracting Inc. for Lake Waconia Regional Park Site Improvements**

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 2/1/2022

Contact: Martin Walsh Title: Parks and Recreation Director

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title: Parks and Recreation Director

Attachments: ☐ Yes ☒ No**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

On August 6, 2019 the County Board entered into agreement with Rachel Contracting for site improvements for Waconia Regional Park and DNR Public Water Access.

The original contract amount was \$2,385,136.52

Amended contract with change orders. \$2,476,597.28 or 3.8% over the contract amount.

Paid to date amount is \$2,469,528.96

Final Amount to be paid \$7,068.32

ACTION REQUESTED:

Motion to approve final payment to Rachel Contracting Inc. for Phase 1 Site Improvements.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None**FUNDING**

County Dollars =

2019 Attach E Funds \$7,068.32

Total \$7,068.32☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8156

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Request for approval to contract with OnDemand Group

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 2/1/2022

Contact: Chad Riley Title: IT Manager – GIS and Software

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Information Technology (IT) Department is migrating from SharePoint 2013 to the Cloud. SharePoint is a Microsoft platform which the County and its departments have utilized for the past decade to store documents and conduct day to day business. SharePoint 2013 is coming to end of life and a new platform, SharePoint Online and Microsoft Teams (Cloud hosted), are its modern equivalent. Under the guidance of the GIS and Software Unit, the professional service vendor will assist in the migration of content to SharePoint Online and will rebuild solutions using the modern PowerPlatform. As SharePoint is one of the County's most used Enterprise software, there is a large quantity of content across all division and departments that needs migrating. Having a resource with over 12 years of SharePoint migration and implementation experience will help ensure a full migration off SharePoint 2013.

IT is requesting to repurpose unused IT project funds in a fund 30 account to cover the costs of the SharePoint professional service contract to help with the SharePoint 2013 migration to the Cloud.

ACTION REQUESTED:

Motion to authorize \$48,600 of unused IT project funds to contract with OnDemand Group pending finalization of the contract review process.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

\$48,600.00

FTE IMPACT: None

Total

\$48,600.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Not to exceed \$48,600.

Office use only:

RBA 2022 - 8142

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request for approval to contract with OnDemand Group

Department: Public Services - IT

Meeting Date: 2/1/2022

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☒ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Chad Riley

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech. Fees for Services	30-973.6260	\$80,000.00	Construction-Fiber Project	30-973.6661	\$80,000.00
TOTAL		\$80,000.00	TOTAL		\$80,000.00

Reason for Request:

To repurpose unused IT project funds in fund 30 to cover the costs related to the SharePoint Online migration project.

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

CarverLink Standby Backup Generator Power Project Phase 5 - City of Cologne

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 2/1/2022

Contact: Randy Lehs

Title: CarverLink Fiber Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

This contract provides for the purchase and installation of a standby backup power generator at the City of Cologne's Hazelwood Avenue Lift Station. This site is planned to house CarverLink fiber equipment that operates within the CarverLink fiber optic cable network. This location does not currently have a backup generator to provide CarverLink equipment with the needed power to maintain the network in the event of a long-term loss of utility power. CarverLink's equipment will use the generator's backup capacity up to a recommended 50% generator capacity electrical load, providing opportunities to the participating entities to connect their critical systems to support business continuity and disaster recovery operations using the remaining capacity. CarverLink has negotiated with the vendor to include 3 years of maintenance and a 5-year warranty for the generators. The City of Cologne will be contributing additional funds to purchase a generator that has the capacity needed to power this upsized lift station in the remote location of rural Cologne.

Once installation of the generator is completed, the County will transfer ownership to the City of Cologne. They will then assume responsibility for the operation and the 20-year estimated maintenance, repair, and ongoing fuel charges of the generator.

ACTION REQUESTED:

Motion to approve the professional services agreement with Midwest Electric and Generator for the purchase and installation of the generator pending completion of the contract review process and transferring ownership of the generator to the City of Cologne once installation of the generator and all project deliverables have been completed.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =

\$0.00

City of Cologne

\$20,381.00

CarverLink Revenue

\$15,619.00

Total

\$36,000.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Overall cost is \$36,000. CarverLink will be reimbursed \$20,381.00 from the City of Cologne for upgrade in generator cost.

Office use only:

RBA 2022 - 8144

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Chaska Sno Hawks

Primary Originating Division/Dept: Property & Financial Services

Meeting Date: 2/1/2022

Contact: SARAH RIVERS Title: SR ELECTIONS & LICENSING SPE

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Chaska Sno Hawks. They plan to hold a raffle on March 5, 2022 at Stick's Tavern located at 6940 Dahlgreen Rd, Chaska, MN 55318. This applicant has received this type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to Chaska Sno Hawks to conduct a raffle to be held on March 5, 2022.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8152

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Finance Department Reorganization

Primary Originating Division/Dept: Property & Financial Services

Meeting Date: 2/1/2022

Contact: Mary Kaye Wahl Title: Assistant Finance Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Finance has evaluated its staffing positions over the past 2-3 months since the most recent retirement in October. After review of job duties, level of complexity, and current pressures within the office, the below position changes are being recommended:

Eliminate the 1.00 FTE Accounting Technician position, create a 1.00 FTE Accountant position, and create a 0.50 FTE Accounting Technician position.

ACTION REQUESTED:

Motion to eliminate a 1.00 FTE Accounting Technician position, create a 1.00 FTE Accountant position, create a 0.50 FTE Accounting Technician position.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars = \$52,367.00

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Total \$52,367.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The net cost is reflective of the elimination of the 1.00 FTE Accounting Technician position, creation of the 1.00 FTE Accountant position, and creation of the 0.50 FTE Accounting Technician position. Budget amendment reducing contractual services and other miscellaneous line items will cover incremental cost of the reorganization.

No additional levy dollars will be needed for this FTE change.

Summary of FTEs (does not include Temporary/STOC positions):

2022 Budget Board approved FTEs - 1/1/22:	744.40
Non-levy funded Board Approved net FTE changes so far in 2022:	-
Feb 1st RBAs non-levy funded net FTE changes:	0.50
2021 Total FTE - 2/1/22	744.90

Office use only:

RBA 2022 - 8157

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Finance Restructure

Department:

Meeting Date: 2/1/2022

Fund:

- ☒ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Mary Kaye Wahl

DEBIT		
Description of Accounts	Acct #	Amount
Sal/Ben-PT	01-045.611x	\$34,335.00
Sal/Ben-FT	01-045.611x	\$18,032.00
TOTAL		\$52,367.00

CREDIT		
Description of Accounts	Acct #	Amount
State Deed Tax	01-045.5044	\$15,000.00
Professional & Tech Services	01-045.6260	\$20,000.00
Software Projects	01-045.6265	\$10,000.00
Data Processing Services	01-045.6263	\$5,000.00
Conference and Training	01-045.6332	\$2,367.00
TOTAL		\$52,367.00

Reason for Request:

Redirect budget and increase revenue budget based on trends- to cover the requested Finance restructure

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval of 2022 STOC Wage Scale

Primary Originating Division/Dept: Employee Relations

Meeting Date: 2/1/2022

Contact: Kerie Anderka

Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Carver County Employee Relations Division maintains a schedule of wage ranges for various seasonal, temporary and on-call (STOC) positions, which in addition to regular full-time and part-time employees, allow the County to effectively deliver services in a variety of areas. Where seasonal or occasional assistance is required, these positions play a valuable role in our workforce. Employee Relations recommends an update to the STOC rates based on information gathered for comparable positions, and to enable departments to attract candidates to seasonal, temporary, and on-call positions in a competitive employment market. The attachment shows the proposed rates by position. Minnesota's minimum wage rate was adjusted for inflation to \$10.33 per hour for large employers which includes Carver County. Applicable range minimums were increased to reflect this change. There are no individuals currently employed in STOC roles with the County whose actual rates of pay would be impacted by this change.

Additionally, the proposed rates include adjustments for individual positions. The proposed rates for AIS Watercraft Inspector Level 1, Level 2, and Lead positions are being recommended after an analysis of surrounding agencies hiring for similar work. These rates were last updated in 2019 and the increased rates will allow Carver County to be more competitive with other agencies and continue to fulfill agreements with partners. The proposed rates for Public Works – Parks and Public Works – Operations will allow for broader ranges to be applied to multiple positions rather than eight individual ranges that have previously been used, allowing for a simplified STOC range structure. The attachment also shows a proposed adjustment to the ranges for Election Judges, 911 Dispatcher, and Detention Deputy STOC roles. These ranges have not been updated since 2016, with the exception of minimum wage increases where applicable. The proposed changes will position the County to better attract candidates to these positions when STOC employees are needed. The attached STOC wage scale also includes continuation of ready reserve rates for STOC Crisis Program Intermittent staff assigned to ready reserve duties.

Divisions utilizing STOC personnel will continue to be responsible to maintain overall STOC costs within the approved budgets for this purpose and no funds are being requested with these proposed adjustments.

ACTION REQUESTED:

Motion to approve the updated attached 2022 rate chart for seasonal, temporary and on-call (STOC) positions.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

Divisions utilizing STOC personnel will continue to be responsible to maintain overall STOC costs within the approved budgets for this purpose.

2022 Rates for Seasonal, Temporary, and On-Call Positions

On-Call/Temporary/Seasonal Public Works - Parks (Parks Services Attendants, Park Maintenance, Light Duty Operator, Recreation Instructor, Recreation Asst, Campground Attendant, etc.)	\$12.50 - \$21.00
On-Call/Temporary/Seasonal Public Works - Operations (Highway Maintenance Aide, Highway Maintenance Worker, Shop Helper)	\$15.00 - \$22.50
AIS Watercraft Inspector (level 1)	\$15.00 - \$17.00
AIS Watercraft Inspector (level 2)	\$16.00 - \$18.00
AIS Lead Inspector	\$18.00 - \$20.00
Election Judges	\$10.33 - \$20.00
On-Call/Temporary Support Personnel (Library Shelves, Library Asst, Receptionists, File Clerks, Accounting Clerks, Admin Asst, Paraprofessionals, HHS Program Tech, Engineering/Survey Asst, GIS Asst, Interns, Greeters, etc.)	\$10.33 - \$20.00
On-Call/Temporary Professional Level Personnel (Associate Librarian, Librarian, Therapist, Social Worker, Attorney, Public Health Nurse, Engineer, Accountant, Project Manager, Supervisor/Manager, & other Degreed Professionals)	\$16.80 - \$50.00
On-Call/Temporary Computer Support Personnel	\$16.65 - \$31.00
On-Call/Temporary Computer Systems Application Analyst Personnel	\$21.55 - \$57.50
On-Call/Temporary 911 Dispatcher	\$20.00 - \$27.00
On-Call/Temporary Detention Deputy	\$22.00 - \$29.00
On-Call/Temporary Deputy Sheriff	\$27.00 - \$35.00

Seasonal, temporary and on-call workers shall generally be paid within the first quartile of the range listed above for the type of work they will perform. The Employee Relations Division Director or designee may authorize a higher wage based on the qualifications and background of the worker or related market conditions. Movement within the range shall be based on the specific situation of each worker, given the nature of the assignment. No STOC worker shall be paid above the maximum listed above for any given position.

**Minimum wage requirements will be adjusted to comply with the large employer provisions for MN. As of January 1, 2018, Minnesota's minimum wage is indexed to inflation; the inflationary increase is capped at 2.5% per year. Impacted minimum wages will be adjusted accordingly.*

Approved by the County Board on XX/XX/XXXX

STOC Wage Scale Amendment Crisis Program Intermittent Staff

Ready Reserve - Telephone and Mobile Status for Non-Exempt Intermittent Employees

1. Employees who are required by the Employer to be in Ready Reserve - Telephone Status shall be compensated at the rate of \$6.00 per hour while assigned to be in Ready Reserve - Telephone Status. Employees who are required by the Employer to be in Ready Reserve - Mobile Status shall be compensated at the rate of \$18.00 per hour while assigned to be in Ready Reserve - Mobile Status.
2. Employees in Ready Reserve - Telephone Status who answer a telephone call move from Ready Reserve - Telephone Status to Active Work Status. Employees in Ready Reserve - Mobile Status who answer a telephone call or initiate a mobile response move from Ready Reserve - Mobile Status to Active Work Status.
3. Employees in Active Work Status shall report hours worked to the nearest quarter hour increment.
4. Time spent in Ready Reserve - Telephone Status shall constitute hours of work for the purposes of calculating overtime after forty (40) hours in a work week.
5. Employees working on the designated holiday shall receive premium pay of time and one half for all compensated hours.
6. Employees shall not receive both Ready Reserve Status pay and their regular straight time rate of pay for the same hours.

Intermittent Mental Health Professional and Practitioner Non-Ready Reserve Shifts

1. Intermittent Mental Health Professionals and Practitioners working between 12:00 a.m. (midnight) and 8:00 a.m. on a Non-Ready Reserve shift shall receive shift differential of \$0.80 per hour for the time they are deemed to be working. Shift differential as outlined above is not available to Intermittent Mental Health Professionals and Practitioners serving in Ready Reserve - Telephone Status or in Active Work Status as part of their assigned Ready Reserve - Telephone Status shift.
2. Intermittent Mental Health Professionals and Practitioners working on the designated holiday shall receive premium pay of time and one half for all compensated hours.

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Request to hire Right of Way Agents based on Candidates Qualifications

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/1/2022

Contact: Darin Mielke

Title: Deputy County Engineer

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Right of Way agents are in high demand which has made recruitment difficult for Public Works. Public Works - Program Delivery is requesting the ability to recruit for vacant Right of Way Agent positions based on qualifications. The candidates could range from an Assistant Right of Way Agent (B23 DBM Grade Level) entry level position to a Right of Way Agent (B24 DBM Grade Level) mid-level position. Additional funds are not necessary as a current vacant position is budgeted at the Right of Way Agent (B24 DBM Grade Level).

Recruiting for multiple levels of Right of Way Agents should expand the application pool and provide Public Works the ability to hire the best fit for the organization at any given time.

ACTION REQUESTED:

Motion to approve hiring of future Right of Way Agent candidates based on the candidates qualifications as an Assistant Right of Way Agent up to a Right of Way Agent classification.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8165

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Acceptance of BWSR FY22 Clean Water Competitive Grant**Primary Originating Division/Dept: Public Services - Planning & Water Mgmt. Meeting Date: 2/1/2022

Contact: Paul Moline Title: PWM Manager

Item Type:

Consent Amount of Time Requested: minutesPresenter: Title: Attachments: ☐ Yes ☒ No**Strategic Initiative:**Growth: Manage the challenges and opportunities resulting from growth and development **BACKGROUND/JUSTIFICATION:**

The state Board of Water & Soil Resources (BWSR) is distributing State Clean Water Funds (CWF) funds to the Carver County Water Management Organization (CCWMO) for the FY2022-23 period. The County submitted an application and was successful in receiving a competitive grant for work to be done.

The grant will fund the completion of a stream restoration project located on West Chaska Creek in the City of Chaska. The project will plug portions of the existing ditch and route water through 5 new meanders that were constructed in Phase 1 of this project.

ACTION REQUESTED:

Motion to authorize the chair to sign the BWSR Competitive Grant Agreement and contract pending contract review.

FISCAL IMPACT: Budget amendment request form If "Other", specify: **FTE IMPACT:** None **FUNDING****County Dollars =**

BWSR Grant	\$283,000.00
CCWMO Levy Funds	\$70,750.00
Total	\$353,750.00

☒ Insert additional funding source**Related Financial/FTE Comments:**

Acceptance of the Grant Agreement requires a match of \$70,750. The matching funds can be spread out over three years and are included in the existing 2022 and proposed future CCWMO Levy budgets.

Office use only:

RBA 2022 - 8147

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Acceptance of BWSR FY22 Clean Water Competitive Grant

Department: Public Services - Planning & Water Mgmt.

Meeting Date: 2/1/2022

Fund:

- ☒ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☐ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Paul Moline

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech. Fees for Services	01-123-124-0424-6260	\$283,000.00	State Grant - BWSR Clean Water Grant	01-123-124-0424-...	\$283,000.00
TOTAL		\$283,000.00	TOTAL		\$283,000.00

Reason for Request:

To add revenue and expense budget amounts for the BWSR Clean Water competitive grant (West Chaska Creek stream restoration - phase 2).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request to eliminate Social Worker position and create Clinical Social Worker position.

Primary Originating Division/Dept: Health & Human Services - Behavioral Health

Meeting Date: 2/1/2022

Contact: Melissa Hanson

Title: Community Support Supervisor

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The volume of pre-petition screenings for civil commitments has increased over the past two years, including both community and administrative requests for the civil commitment process. Currently, only one Clinical Social Worker (C-43) is the primary provider for the clinical pre-petition screening work. Throughout 2020 and 2021, the need for an additional Clinical Social Worker has become necessary to handle the increased work load.

Adult Mental Health Case Managers (C-41) have been assuming extra duties to meet this increased work load, and by having an additional Clinical Social Worker it is possible to reduce the compliment of Adult Mental Health Case Managers without effecting their productivity.

It is necessary to eliminate a 1.0 FTE Adult Mental Health Case Manager position and create a 1.0 FTE Clinical Social Worker position. The Clinical Social Worker will provide pre-petition screening clinical social work services, while also providing revenue-producing Adult Mental Health Case Management services.

The cost of the Adult Mental Health Case Manager (C-41) position to be eliminated is \$98,120. The cost of the Clinical Social Worker position (C-43) to be created is \$104,006. This results in a total cost of \$5,886 for the requested change. The additional cost will be paid for through a reduction of the mileage budget in the Community Support Program. The Community Support Unit employees utilize HHS Fleet Vehicles for transportation when a vehicle is available. This has resulted in decreased spending for mileage reimbursement. No additional levy funding will be required for this change.

ACTION REQUESTED:

Motion to approve the elimination of 1.0 FTE Adult Mental Health Case Manager (C-41) position, and the creation of 1.0 FTE Clinical Social Worker (C-43).

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FUNDING

County Dollars =

\$5,886.00

mileage budget reduction

(\$5,886.00)

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The Community Support Program / Adult Mental Health Employee Mileage Allowance budget will be reduced by \$5,886.00 to offset cost increase associated with position change.

No additional levy dollars will be needed for this FTE change.

Summary of FTEs (does not include Temporary/STOC positions):

2022 Budget Board approved FTEs - 1/1/22:	744.40
Non-levy funded Board Approved net FTE changes so far in 2022:	-
Feb 1st RBAs non-levy funded net FTE changes:	0.50
2021 Total FTE - 2/1/22	744.90

Office use only:

RBA 2022 - 8158

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Request to eliminate Social Worker position and create Clinical Social Worker position.

Department:

Meeting Date: 2/1/2022

Fund:

- ☐ 01 - General
- ☐ 02 - Reserve
- ☐ 03 - Public Works
- ☒ 11 - CSS
- ☐ 15 - CCRRA
- ☐ 30 - Building CIP
- ☐ 32 - Road/Bridge CIP
- ☐ 34 - Parks & Trails
- ☐ 35 - Debt Service

Requested By: Denise Heckmann

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Create 1.0 Clinical Social Worker	11-480-741-0002-6111	\$104,006.00	Eliminate 1.0 Case Manager	11-480-741-0002-...	\$98,120.00
TOTAL		\$104,006.00	Reduce AMH Mileage	11-480-741-0000-...	\$5,886.00
			TOTAL		\$104,006.00

Reason for Request:

Due to the increased volume of pre-petitions for civil commitments HHS requests the elimination of a 1.0 Adult Mental Health Case Manager & the creation of a 1.0 Clinical Social Worker position. The reduction of the mileage budget in this area will fund the difference.

Carver County Board of Commissioners Request for Board Action

**Agenda Item:**

Request for approval to contract with RBM Services, Inc.

Primary Originating Division/Dept: Public Services - Facilities

Meeting Date: 2/1/2022

Contact: Jim Kuchelmeister

Title: Facilities Services Manager

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Facility Services Department currently contracts for custodial cleaning services at First Street Center, the Historical Society and Museum, the Encore Center, Chanhassen Service Center, and the County's Public Works Headquarters. The service is for the daily cleaning of the restrooms, common areas and vaccuming of the office carpeted areas. The vendor provides cleaning chemical and cleaning equipment. The County provides paper products, liners and hand soaps.

Carver County recieved two quotes and our current vendor, RBM Services, Inc. was the low price. The staff recommends that we enter into a three-year agreement with RBM.

ACTION REQUESTED:

Motion to contract with RBM Services, Inc. pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$92,444.76

FTE IMPACT: None

Total

\$92,444.76

☐ Insert additional funding source

Related Financial/FTE Comments:

The first year price is \$92,444.76. Each succeeding year would increase by 3%. The total cost for three years of service is \$285,737.52. Facility Services has funds budgeted for cleaning.

Office use only:

RBA 2022 - 8135

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Veteran Services MDVA Grant

Primary Originating Division/Dept: Public Services - Veterans

Meeting Date: 2/1/2022

Contact: Dan Tengwall Title: Veteran Services Officer

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Veterans Affairs (MDVA) operates an annual County Veteran Services Office (CVSO) Operational Grant program in which each county applying receives a base grant of \$7,500. In addition to the base grant, each county is eligible to receive additional funds based on the county's veteran population. The formula awarding grant funds is based on veteran population estimate, as of September 30, 2020, produced by the United States Department of Veteran Affairs Office of the Actuary. According to the US Dept. of Veterans Affairs Office of the Actuary, Carver County's veteran population is 4,555 (an increase of 134 veterans from last year). This state fiscal year (2022), Carver County is eligible for an additional amount of \$5,000, yielding a total grant of \$12,500.

The Carver County Veteran Services Officer proposes to use this grant for purchasing new laptop computers and upgrade technology for several staff members. We also plan to use the funds to execute quality outreach events in our communities. These goals will enable the department to better serve veterans, become more efficient in work processes, and help our office better meet and interact our clients in a safe and effective manner.

The approval of this board action and resolution would greatly benefit Carver County's veterans, military families, and the operations of Carver County Veteran Services.

ACTION REQUESTED:

Motion to approve the resolution and agreement to enter into a Minnesota Department of VA CVSO Operational Grant Contract in the amount of \$12,500.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

\$0.00

MN Department of Veter

\$12,500.00

FTE IMPACT: None

Total

\$12,500.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Funds are awarded based on the State of MN fiscal year and must be spent prior to June 30, 2022.

Office use only:

RBA 2022 - 8138



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____
Motion by Commissioner: _____

Resolution No.: _____
Seconded by Commissioner: _____

RESOLUTION OF Carver County

BE IT RESOLVED by Carver County that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MOVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Carver County that Dan Tengwall the County Veteran Services Officer be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a meeting of the Carver County Board this First Tuesday of February 2022.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 1st day of February 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Abatement of Tax for 75.5800090**

Primary Originating Division/Dept: Property & Financial Services - Property Taxation

Meeting Date: 2/1/2022

Contact: Crystal Campos

Title: Auditor

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

While the County's abatement policy allows County Auditor to abate taxes in the current year, the County Board is required to approve abating tax from previous years late tax payments. Adrian Skadsem, property owner has submitted an Application for Abatement of Property Taxes for 2021 due to hardship. The total amount to abate is \$2,118.00. The County Auditor and County Assessor recommend approval of the abatement for the 2021 property taxes. Additional information regarding the application can be found in the Property Tax Department.

ACTION REQUESTED:

Motion to approve the abatement of 2021 tax for parcel 75.5800090

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8149

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

Certification of Class & Value of Tax Forfeited Land

Primary Originating Division/Dept: Property & Financial Services - Property Taxation

Meeting Date: 2/1/2022

Contact: Crystal Campos

Title: Auditor

Item Type:

Regular Session

Amount of Time Requested: 15 minutes

Presenter: Dave Frischmon

Title: Property & Financial Services ...

Attachments: ☒ Yes ☐ No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

The Property Tax Department is working toward a public sale of tax forfeited properties in mid-year 2022. These properties have forfeited to the State of Minnesota in Trust due to non-payment of delinquent taxes. The Property Tax Department along with Land Records and Mike Wanous from the Carver County Soil and Water Conservation District have reviewed the parcels. We agree that the properties should be classified as non-conservation based on the criteria outlined in the Minnesota Department of Revenue Delinquent Tax and Tax Forfeiture Manual. The Assessment Department reviewed the properties and assigned the appraised value for each one. The appraised value will be used as the base sale price for each property.

The next step in the tax forfeiture sale process is for the County Board of Commissioners to adopt the Certificate of County Board of Classification of Forfeited Lands resolution approving the appraised value and classification of tax forfeited land. This resolution will allow County staff to continue the necessary steps toward a tax forfeiture sale. Attached are nine Certificates of County Board of Classification of Forfeited Lands, one certificate for each city or township in which tax forfeited parcels exist. Next steps in the tax forfeiture sale process are:

1. Inform the County of their ability to withhold any of the Board approved list of properties from sale for public use or public purpose.
2. Send the list of Board approved properties to the cities and townships to approve the parcels going to a public or limited land sale, disapprove the conveyance or sale to anyone, approve the non-conservation classification for the properties, and their ability to withhold properties for themselves. The cities and townships have 60 days to respond.
3. Return to the Board to request approval of a to be determined sale date, approve the final list of properties to be withheld, approve the final list of properties to sell and the terms for the sale. There are two types of sales so there might be two requests. Most properties will be offered for sale at a public auction. There are some properties that will require us to sell to an adjacent land owner. These sales are called limited land sales and are usually done by confidential bid submissions.
4. Notify the public of the sale at least 10 days prior.
5. Conduct the sale.

ACTION REQUESTED:

1. Motion to Approve the Certificate of County Board of Classification of Forfeited Lands resolution assigning appraised value and the classification of these tax forfeited parcels as non-conservation.
2. Individually sign the original Certificates of County Board of Classification of Forfeited Lands for delivery to the County's Property Tax Department.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

Total

\$0.00

FTE IMPACT: None

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the Township of Hancock

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
05.0180400	COMMENCING AT THE SOUTHWEST CORNER OF THE FOLLOWING DESCRIBED PARCEL OF LAND, SITUATED IN SECTION 18, TOWNSHIP 114, RANGE 25, CARVER COUNTY, MINNESOTA. STARTING AT THE SECTION STONE SITUATED AT THE NORTHWEST CORNER OF SECTION 18, TOWNSHIP 114, RANGE 25; THENCE SOUTH ON THE LINE BETWEEN CARVER AND SIBLEY COUNTIES 27 RODS, THENCE DUE EAST 2 RODS TO THE POINT OR PLACE OF BEGINNING, THENCE SOUTH 20 RODS THENCE EAST 16 RODS, THENCE NORTH 20 RODS, THENCE WEST 16 RODS TO THE PLACE OF BEGINNING, SITUATED, LYING AND BEING IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 18, TOWNSHIP 114, RANGE 25; THENCE NORTH ALONG THE WEST LINE OF SAID HEREINABOVE DESCRIBED PARCEL OF LAND A DISTANCE OF 6 RODS TO A POINT; THENCE EAST PARALLEL WITH THE SOUTH LINE OF SAID PARCEL A DISTANCE OF 6 RODS TO A POINT; THENCE SOUTH PARALLEL TO THE WEST LINE OF SAID PARCEL OF LAND A DISTANCE OF 6 RODS; THENCE WEST ALONG THE SOUTH LINE OF SAID ABOVE DESCRIBED PARCEL A DISTANCE OF 6 RODS TO THE POINT OF BEGINNING. SITUATED IN THE NORTHWEST QUARTER OF NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 114, RANGE 25. AND COMMENCING AT THE SOUTHWEST CORNER OF THE FOLLOWING DESCRIBED PARCEL OF LAND, SITUATED IN SECTION 18, TOWNSHIP 114, RANGE 25, CARVER COUNTY, MINNESOTA. STARTING AT THE SECTION STONE SITUATED AT THE NORTHWEST CORNER OF SECTION 18, TOWNSHIP 114, RANGE 25; THENCE SOUTH ON THE LINE BETWEEN CARVER AND SIBLEY COUNTIES 27 RODS, THENCE DUE EAST 2 RODS TO THE PPOINT OR PLACE OF BEGINNING, THENCE SOUTH 20 RODS; THENCE EAST 16 RODS, THENCE NORTH 20 RODS, THENCE WEST 16 RODS TO THE NORTHWEST QUARTER, SECTION 18, TOWNSHIP 114, RANGE 25; THENCE EAST ALONG THE SOUTH LINE OF SAID HEREINABOVE DESCRIBED PARCEL OF LAND A DISTANCE OF 16 RODS TO A POINT; THENCE AT RIGHT ANGLES SOUTH A DISTANCE OF 40 FEET TO A POINT; THENCE AT RIGHT ANGLES WEST PARALLEL WITH THE SAID SOUTH LINE OF SAID PARCEL A DISTANCE OF 16 RODS TO A POINT;	\$12,500	NON-CONSERVATION	2016-2020

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
	THENCE AT RIGHT ANGLES NORTH A DISTANCE OF 40 FEET TO THE POINT OF BEGINNING.			

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the **Township** of **Hancock**

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the Township of Hollywood

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
06.0361100	SECTION 36 TOWNSHIP 117 RANGE 026 P/O SE1/4 NE1/4 COMMENCING AT A POST OF WHICH A POST IN THE EAST LINE OF SECTION 36, TOWNSHIP 117, RANGE 26 BEARS EAST 50 LINKS AND OF WHICH THE QUARTER SECTION STONE ON THE EAST LINE OF SECTION 36, TOWNSHIP 117 OF RANGE 26 BEARS SOUTH 7.20 CHAINS; THENCE NORTH 1.80 CHAINS TO A POST; THENCE WEST 2.78 CHAINS TO A POST; THENCE SOUTH 1.80 CHAINS TO A POST; THENCE EAST 2.78 CHAINS TO THE PLACE OF BEGINNING, CONTAINING 1/2 ACRE OF LAND AND SITUATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 117, RANGE 26.	\$2,000	NON-CONSERVATION	2016-2020

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the Township of Hollywood

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the Township of Watertown

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
10.0311000	SECTION 31 TOWNSHIP 117 RANGE 025 P/O NW1/4 SW1/4 COMMENCING AT A POST ON THE WEST LINE OF SECTION 31 TOWNSHIP 117 RANGE 25 AT A DISTANCE OF 1 CHAIN 64.37 LINKS SOUTH OF THE QUARTER SECTION POST ON WEST LINE OF SAID SECTION 31; THENCE EAST 2.06 CHAINS TO A POST; THENCE NORTH 1 CHAIN 64.37 LINKS TO A POST ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION; THENCE EAST ALONG SAID NORTH LINE 7.34 CHAINS TO A POST; THENCE SOUTH 49* WEST 11.90 CHAINS TO A POST IN THE CENTER OF THE HEVETIA ROAD; THENCE NORTH 70* WEST 2.0 CHAINS TO A POST IN WEST LINE OF SAID SECTION; THENCE NORTH ALONG SECTION LINE 7 CHAINS 32.13 LINKS TO THE PLACE OF BEGINNING. SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTIONS 31, TOWNSHIP 117 RANGE 25 AND CONTAINING 4.5 ACRES, MORE OR LESS. EXCEPT: THE NORTH 128.48 FEET, OF THE WEST 154.54 FEET, OF THE NW 1/4 OF THE SW 1/4 OF SECTION 31, TOWNSHIP 117, RANGE 25, EXCEPT SECTION 31, TOWNSHIP 117, RANGE 25, .34 ACRES COMMENCING AT NW CORNER OF NW 1/4 OF THE SW 1/4, THEN SOUTH 108.48 FEET, THEN EAST 135.96 FEET, THEN NORTH 108.48 FEET, THEN WEST 135.96 FEET TO BEGINNING, LOCATED IN CARVER COUNTY, MINNESOTA.	\$10,000	NON-CONSERVATION	2011-2017

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the Township of Watertown

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Carver

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
20.0502161	SECTION 18 TOWNSHIP 115 RANGE 023 CITY LOTS OF CARVER BLOCK 075 ALL THAT P/O LOT 5 BLK 143 WHICH LIES WITHIN A STRIP OF LAND 100' WIDE LYING 50' ON EITHER SIDE OF CENTERLINE OF CMSP & PACIFIC RR CO MAIN TRACK AS NOW THERE LAID ACROSS BLK 143	\$100	NON-CONSERVATION	2010, 2012
20.1120210	CARVER BLUFFS WEST: OUTLOT A	\$100	NON-CONSERVATION	2009-2012

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of Carver

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Chaska

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
30.4500310	NORTHGATE FIRST ADDITION P/O OUTLOT B DESC AS: LYING E OF NLY EXT OF WLY LINE OF LOT 2 BLK 1 & LYING W OF ELY EXT OF ELY LINE OF LOT 2 BLK 1. FORFEITED 11-14-85 EXC: P-25 CITY OF CHASKA HWY R-O-W PLAT NO 1-FOR HWY 41	\$1	NON-CONSERVATION	FORFEITED IN 1985 - PID SPLIT & REMAINING OF PARENT PARCEL RETAINED BY THE STATE
30.6491200	TUSCANY HILLS: OUTLOT P	\$500	NON-CONSERVATION	2008-2014
30.6970030	OUTLOT A WEST CREEK CORPORATE CENTER ADDITION	\$100	NON-CONSERVATION	2016-2020

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of Chaska

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935**

AS AMENDED.

To the Board of the City of Hamburg

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non- Conservation	Delinquent Years
45.0750061	SECTION 28 TOWNSHIP 115 RANGE 026 P/O OUTLOT 4, VILLAGE OF HAMBURG, DESC AS: COMM AT A PT 107.5' SWLY OF NE CORN OUTLOT 4; TH RUNNING ON A LINE OF OUTLOT 4 & LOUISA ST SWLY 118'; TH NWLY 70' TO LINE OF LOT 7 TRUWE'S ADDN; TH NELY ON LINE OF OUTLOT 4 & LOT 7 OF TRUWE'S ADDN 118'; TH SELY 70' TO BEG.	\$2,500	NON- CONSERVATION	2011-2017

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of Hamburg

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of New Germany

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
55.0052000	SECTION 05 TOWNSHIP 116 RANGE 026 P/O NE1/4 SE1/4 DESC AS: COMM AT NE CORN SE1/4 SECT 5 TH S ALONG E LINE SE1/4 588' TH W 191' TO PT OF BEG TH CONT W 108.25' TH S 79' TH E 108.25' TH N 79' TO PT OF BEG	\$12,500	NON- CONSERVATION	2014-2019
55.3500350	TROPHY LAKES ESTATES IV LOT 1 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500360	TROPHY LAKES ESTATES IV LOT 2 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500370	TROPHY LAKES ESTATES IV LOT 3 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500380	TROPHY LAKES ESTATES IV LOT 4 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500390	TROPHY LAKES ESTATES IV LOT 5 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500400	TROPHY LAKES ESTATES IV LOT 6 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500410	TROPHY LAKES ESTATES IV LOT 7 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500420	TROPHY LAKES ESTATES IV LOT 8 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500430	TROPHY LAKES ESTATES IV LOT 9 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500440	TROPHY LAKES ESTATES IV LOT 10 BLOCK 5 CIC 139	\$2,000	NON- CONSERVATION	2016-2020
55.3500450	TROPHY LAKES ESTATES IV LOT 1 BLOCK 6 CIC 139	\$2,000	NON- CONSERVATION	2016-2020

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of New Germany

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Norwood Young America

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
58.0500480	SECTION 14 TOWNSHIP 115 RANGE 026 CITY LOTS OF NORWOOD EAST 57 FT, OF WEST 126 FT. OF BLOCK 5	\$2,000	NON- CONSERVATIO N	FORFEITED IN 1965-OLDEST TAX YEAR 1958
58.7130030	LOT 1 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATIO N	2016-2020
58.7130040	LOT 2 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATIO N	2016-2020

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of Norwood Young America

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318-2102

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY
CHAPTER 386, LAWS 1935
AS AMENDED.**

To the Board of the City of Waconia

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
75.3140010	INTERLAKEN 3RD ADDITION LOT 001 BLOCK 001	\$87,000	NON-CONSERVATION	2015-2019

In witness whereof we have hereunto subscribed our names this _____ day of _____, 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,
Carver County Auditor

The foregoing classification and sale is hereby approved on _____, 2022.

By the Board of the City of Waconia

Filed this _____ day of _____, 2022.

Crystal Campos, Carver County Auditor

By:
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4th St, Chaska, MN 55318 -2102

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 1, 2022

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, desires to offer for sale certain parcels of land, as listed on the attached Certificates, that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels of land have been reviewed by the County Board of Commissioners and have been appraised by the Carver County Assessor's Office and classified as conservation or non-conservation land as provided for in MN Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that the parcels of land on the attached lists have been reviewed and do comply with the provisions of MN Statutes 85.012, 92.461, 282.01. subd. 8 and 282.018, subd. 2 and other statutes that require the withholding of tax forfeited lands from sale. The County Board of Commissioners hereby certifies that the Soil and Water Conservation Board has reviewed the attached land sale list and identified any and all non-forested marginal land and wetlands.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the appraised value, the conservation/non-conservation land classification of said tax forfeited parcels of land.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 1st day of February 2022, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this ____ day of February 2022.

David Hemze, Carver County Administrator

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Closed Session to Discuss County Administrator Annual Performance Evaluation**

Primary Originating Division/Dept: Employee Relations

Meeting Date: 2/1/2022

Contact: Kerie Anderka Title: Employee Relations Division Dir

Item Type:

Closed Session

Amount of Time Requested: 40 minutes

Presenter: Kerie Anderka Title: Employee Relations Division Dire

Attachments: ☐ Yes ☒ No**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Each year, the County Board provides an evaluation of the County Administrator's performance. Minnesota Statutes 13D.05, Subd. 3 (a) allows the Board to meet in closed session to evaluate the performance of an individual who is subject to its authority. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the evaluation will be shared for public record.

ACTION REQUESTED:

Motion to enter into closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's annual performance evaluation.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

☒ Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2022 - 8161