



Parks & Recreation Commission Meeting

Wednesday, September 11, 2024

Baylor Regional Park
10775 County Road 33
NYA, MN 55397

6:00 pm – Boardwalk Tour

6:30 pm - Regular Meeting in the Barn Lobby

AGENDA

- 1) Call to Order (6:30 p.m.)**
- 2) Roll Call (6:30 p.m.)**
- 3) Approval of Agenda (6:31 p.m.)**
- 4) Commissioner Liaison Report (6:32 p.m.)**
- 5) Open to the Public (6:35 p.m.)**
- 6) New Business (6:40 p.m.)**
 - a. Special Use Permit – T-Road Tavern: Oktoberfest**
- 7) Staff Reports (6:45 p.m.)**
 - a. General Operations & Recreation Services**
 - b. Administrative Update**
- 8) Commission Member Reports (7:15 p.m.)**
- 9) Next Meeting Date (7:20 p.m.)**
 - a. October 9, 2024 at Public Works**
- 10) Adjourn (7:21 p.m.)**

Upcoming Events and Activities

10/22/24: Lake Minnewashta Playground Groundbreaking (hold date)

CARVER COUNTY



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit Request: T-Road Tavern, "OctoberFest"
DATE: September 6, 2024

This memorandum outlines the pertinent details for review and recommendation for issuance of a Special Event Use Permit to T-Road Tavern, owned by Joe Lemmerman. The permit would authorize a special event to occur on a portion of the Dakota Rail Regional Trail owned by Carver County Regional Rail Authority.

T-Road Tavern, OctoberFest

- **Date:** Friday October 18 through Sunday October 20, 2024
- **Location:** New Germany trailhead area of the Dakota Rail Regional Trail corridor. See site map provided.
- **Event:** Social community event to include live music/dancing, bar/alcohol service, food, kids activities, vendor/business booths, and overnight camping.
- **Attendance:** 750ppl are estimated to attend over the 3-day event.
- **Impact on CCRRA Property:** Event will create a lot of congestion around the trailhead facility over the course of the event. The permit will not allow any type of closure to the trail. The permit will require signage on both ends of the event area informing users of event congestion ahead. With an event this size, there will be site and grounds impacts following the event, foot traffic, additional garbage etc.
- **Required Permit Items Obtained & Reviewed:** Yes – all required items have been provided to include the use permit issued by the City of New Germany as well as liquor liability coverage due to alcohol service on County property.
- **Significant Elements/Items of Attention:** Events of this type can be of greater risk exposure due to the consumption of alcohol and overall nature of the event. The County permit will reflect the requirements in the City CUP, which include event duration of 12pm – 11pm daily. Staff recommend the activity of camping with the limitations of: no campfires, limited to (20) RV units and a maximum of (80) people; tent camping is not permitted, no use of generators; event coordinator must supply two portable restrooms designated to the camping area; camping area quiet hours begin at 10pm.
- **Permit Fees:** Applicable fees per the 2024 County Fee Schedule special event use permit application.
- **Years with County Issued Use Permit:** 2nd year.
- **Staff Notes:** Any large-scale event that involves alcohol and entertainment has a potential to be higher risk. Between the requirements set by the City of New Germany CUP, County special event use permit, and the liquor liability coverage that is in place, proper risk mitigation has been applied. Last years event was conducted well with no negative outcomes to the County.

Recommendation: It is requested that the Park Commission recommend issuance of a Special Event Use Permit to T-Road Tavern, Joe Lemmerman for the 2024 OctoberFest event to the County Regional Rail Authority for final consideration.

CARVER COUNTY