



Parks & Recreation Commission Meeting

Wednesday, June 12, 2024
Lake Waconia Regional Park
8170 Paradise Lane
Waconia, MN 55387

5:30 pm Tour of Coney Island & CR 10 Trailhead (if raining)
7:00 pm Regular Meeting

AGENDA

- 1) Call to Order (7:00 p.m.)
- 2) Roll Call (7:00 p.m.)
- 3) Approval of Agenda (7:02 p.m.)
- 4) Approval of the May 8, 2024, Regular Meeting Minutes (7:05 p.m.)
- 5) Commissioner Liaison Report (7:05 p.m.)
- 6) Open to the Public (7:10 p.m.)
- 7) Informational (7:30)
 - a. 2025 Preliminary O&M Budget
 - b. 2025 Proposed Fee Schedule
- 8) Staff Reports (7:45 p.m.)
 - a. General Operations & Recreation Services
 - b. Maintenance and Natural Resources Operations
 - c. Administrative Update
- 9) Commission Member Reports (8:10 p.m.)
- 10) Next Meeting Dates (8:15 p.m.)
 - a. July 10, 2024
 - i. MNRBRT: Merriam Junction & Circle the Brick
 - b. August 14, 2024
 - i. Lake Minnewashta RP
 1. Playground & EAB Management Area
- 11) Adjourn (8:20 p.m.)

Upcoming Events and Activities

6/18/24: Coney Island Monument Recognition
6/21/24: Paradise Commons Grand Opening & Community Celebration (Paradise Beach Bash)
7/16/24: Lake Minnewashta Regional Park Playground Groundbreaking Ceremony

CARVER COUNTY



Parks & Recreation Commission Meeting

Wednesday, May 8, 2024

Baylor Regional Park

10775 County Road 33

Norwood Young America, MN 55397

5:30 pm Tour at Baylor RP & DRRT

7:00 pm Regular Meeting

MINUTES

- 1) Call to Order (7:00 p.m.)
 - a. M. Johnson called the meeting to order at 6:59pm.
- 2) Roll Call (7:00 p.m.)
 - a. Present: Jenn Brewington, Reid Welch, Makiza Johnson, Mark Lagergren, and Christine Fenner
 - b. Absent: Jon Thom & Scott Knight
 - c. Staff: Marty Walsh, Sam Pertz, Jake Sandvig, & Hope Mack
- 3) Approval of Agenda (7:02 p.m.)
 - a. Motion to approve the agenda made by R. Welch; Seconded by J. Brewington; Passed 5-0
- 4) Approval of the April 10, 2024, Regular Meeting Minutes (7:05 p.m.)
 - a. Motion to approve the minutes made by R. Welch; Seconded by C. Fenner; Passed 5-0
- 5) Commissioner Liaison Report (7:05 p.m.)
 - a. N/A
- 6) Open to the Public (7:10 p.m.)
 - a. N/A
- 7) Consent Agenda (7:15 p.m.)
 - a. Special Use Permits: 4th of July Fireworks at Lake Waconia RP & Lake Minnewashta RP
 - i. Motion to approve made by R. Welch; Seconded by J. Brewington; Passed 5-0
- 8) New Business (7:20 p.m.)
 - a. Lake Minnewashta RP Playground Recommendation
 - i. The bids, alternates, costs, and funding sources were reviewed.
 - ii. Motion to accept the low bid by Blackstone Contractors made by J. Brewington; Seconded by R. Welch; Passed 5-0
- 9) Informational (7:30)
 - a. Liability Insurance Requirements
 - i. S. Pertz described the issues we are experiencing in collecting Certificates of Insurance at our required levels from vendors/contractors that are involved with projects or reservations on County properties. Comparisons of requirements were collected from other agencies and a few solutions were discussed. This topic will be discussed at the County Board Work Session on 6/25/24.
- 10) Staff Reports (7:45 p.m.)
 - a. General Operations & Recreation Services

CARVER COUNTY



- i. S. Pertz reported that the camping season begins on 5/10/24, seasonal staff training is underway, and that we've received a grant for a rock-climbing wall.
- b. Maintenance and Natural Resources Operations
 - i. J. Sandvig reported that the team is performing summer opening tasks, preparing the beaches for no lifeguards, work on the Baylor Park boardwalk is beginning soon, the Lake Minnewashta Regional Park beach bathrooms are closed for repairs, a new maintenance boat was purchased, and that he's meeting with EAB contractors.
- c. Administrative Update
 - i. Park Ordinance Pertaining to Cannabis
 - 1. M. Walsh stated that on 5/7/24 the County Board approved new ordinance language which did not include the ability for users to obtain a permit to consume cannabis products on park property.
 - ii. An update on the Lake Minnewashta Regional Park Natural Resources Management Plan and application to the Lessard Sams Outdoor Heritage Council provided.
 - iii. Acquisition of a segment of the Lake Minnetonka Regional Trail
 - 1. Grant funds will be requested to help maintain the trail.
- 11) Commission Member Reports (8:10 p.m.)**
 - a. C. Fenner: Attend the Paradise Beach Bash if you are able to.
 - b. R. Welch: Gave a progress report on the levee funding in Carver.
- 12) Next Meeting Dates (8:15 p.m.)**
 - a. June 12, 2024
 - i. Lake Waconia RP / Coney Island & CR10 Trailhead
 - b. July 10, 2024
 - i. MNRBRT: Merriam Junction & Circle the Brick
 - c. August 14, 2024
 - i. Lake Minnewashta RP
 - 1. Playground & EAB Management Area
- 13) Adjourn (8:20 p.m.)**
 - a. Motion to adjourn at 8:05pm made by R. Welch; Seconded by M. Johnson; Passed 5-0



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
FROM: Martin Walsh, Parks and Recreation Director
SUBJECT: 2025 Preliminary Operations and Maintenance Budget
DATE: June 6, 2024

Below are highlights from the 2025 requested Parks Operations and Maintenance Budget as compared to the 2024 budget. Figures are projections and rounded to nearest \$1,000. Also see 2025 Budget Summary and the 2025 Preliminary Operation and Maintenance Budget Request attached.

General Fund

- Revenue increased by \$12,000
- Expenses increased by \$92,000
- General Fund support increased by \$80,000

Salaries and Benefits

- Salaries and benefits increased by \$80,000
 - Reflects one additional full-time park maintenance technician and increases in wages and benefits for staff.

Services

- Increased by \$7,000
 - The increase is largely due to an increase in software licensing fees and data processing charges and increase in trash removal.

Supplies

- Increased by \$6,000
 - Reflects an increase in need for custodial supplies with bringing Paradise Commons on-line, LP gas for heating, and building supplies.

Capital

- The Capital request remains unchanged at \$146,000

Recommendation: An action is not requested at this time.

CARVER COUNTY PUBLIC WORKS
FINANCIAL REPORTING - MAY, 2024
PROGRAM ADMINISTRATION / LYNDON ROBJENT

06/06/24
1:38 PM

FUND / DEPT	DESCRIPTION	PROGRAM	SERVICE	2024 ACTUAL THRU MAY	2024 BUDGET AMENDED	2024 BUDGET APPROVED	2025 BUDGET	% OF BUDGET	% OF YEAR	VARIANCE
PARKS - GENERAL										
01-520	PARKS - ADMINISTRATION									
	ADMINISTRATION - REVENUE	000		(\$225,770)	(\$696,805)	(\$696,805)		32%	42%	-10%
	ADMINISTRATION - EXPENSES	000		\$579,343	\$2,493,324	\$1,988,065		23%	42%	-19%
	FUND 01 NET			\$353,573	\$1,796,519	\$1,291,260		20%	42%	-22%

01-520	PARKS									
	SALARIES & BENEFITS		61XX	\$439,362	\$1,459,488	\$1,459,488		30%	42%	-12%
	SERVICES		62XX - 63XX	\$105,890	\$621,406	\$290,655		17%	42%	-25%
	SUPPLIES		64XX - 65XX	\$21,824	\$89,495	\$89,495		24%	42%	-18%
	CAPITAL		66XX	\$11,867	\$321,435	\$146,927		4%	42%	-38%
	PROPERTY TAXES & OTHER		68XX - 69XX	\$400	\$1,500	\$1,500		27%	42%	-15%
	PARK EXPENSE SUMMARY TOTAL			\$579,343	\$2,493,324	\$1,988,065		23%	42%	-19%

01-520	PARKS & TRAILS OUTREACH	000	5050							
	LOCAL FUNDING	520-000-5050-5350			(\$43,000)	(\$43,000)			42%	-42%
	SALARIES & WAGES PART-TIME	520-000-5050-6112		\$5,646	\$29,976	\$29,976		19%	42%	-23%
	MEDICARE	520-000-5050-6155		\$82					42%	-42%
	P.E.R.A.	520-000-5050-6162		\$423					42%	-42%
	F.I.C.A.	520-000-5050-6172		\$350					42%	-42%
	PROFESSIONAL & TECH. FEES - OUTREACH	520-000-5050-6260		\$4,722	\$13,024	\$13,024		36%	42%	-6%
	REC PROGRAMS & SPECIAL EVENTS	520-000-5050-6386		\$325					42%	-42%
	TOTAL REVENUE			\$11,548					42%	-42%

01-520	PARKS & TRAILS SALARIES	000	5055							
	LOCAL FUNDING	520-000-5055-5350			(\$89,100)	(\$89,100)			42%	-42%
	PARKS & TRAILS SALARIES	520-000-5055-5285							42%	-42%
	SALARIES & WAGES PERMANENT	520-000-5055-6111			\$89,100	\$89,100			42%	-42%
	TOTAL REVENUE								42%	-42%

FUND / DEPT	DESCRIPTION	ACCOUNT NUMBER	2024 ACTUAL THRU MAY	2024 BUDGET AMENDED	2024 BUDGET APPROVED	2025 BUDGET	% OF BUDGET	% OF YEAR	VARIANCE
01-520	PARKS ADMINISTRATION - GENERAL	000 0000							
	LOCAL FUNDING	520-000-0000-5280						42%	-42%
	METRO COUNCIL O & M GRANTS	520-000-0000-5285	(\$63,309)	(\$200,000)	(\$200,000)		32%	42%	-10%
	STATE GRANT OTHERS	520-000-0000-5320	(\$43,650)					42%	-42%
	PARKS & TRAILS FUND - STATE	520-000-0000-5350						42%	-42%
	PARK FEES	520-000-0000-5506	(\$79,616)	(\$148,107)	(\$148,107)		54%	42%	12%
	PARK PROGRAM FEES	520-000-0000-5522	(\$24,791)	(\$60,000)	(\$60,000)		41%	42%	-1%
	PARK SPECIAL EVENT FEES - INACTIVE	520-000-0000-5523						42%	-42%
	MISC FEE - PROGRAMS & SPECIAL EVENTS	520-000-0000-5528						42%	-42%
	GIFTS - RESTRICTED	520-000-0000-5756						42%	-42%
	COMMODITY AND PROPERTY SALES	520-000-0000-5844	(\$1,565)	(\$10,000)	(\$10,000)		16%	42%	-26%
	MISCELLANEOUS OTHER REVENUE	520-000-0000-5857	(\$360)					42%	-42%
	MISCELLANEOUS RENTAL REVENUE	520-000-0000-5867		(\$1,000)	(\$1,000)			42%	-42%
	DAMAGE DEPOSITS	520-000-0000-5869		(\$500)	(\$500)			42%	-42%
	AUCTION PROCEEDS	520-000-0000-5876							
	TRANSFERS FROM OTHER FUNDS	520-000-0000-5880		(\$145,098)	(\$145,098)			42%	-42%
	REFUNDS & REIMBURSEMENTS	520-000-0000-5899	(\$12,480)					42%	-42%
	TOTAL REVENUE		(\$225,770)	(\$564,705)	(\$564,705)		40%	42%	-2%

CARVER COUNTY PUBLIC WORKS
FINANCIAL REPORTING - MAY, 2024
PROGRAM ADMINISTRATION / LYNDON ROBJENT

06/06/24
1:38 PM

FUND / DEPT	DESCRIPTION	PROGRAM	SERVICE	2024 ACTUAL THRU MAY	2024 BUDGET AMENDED	2024 BUDGET APPROVED	2025 BUDGET	% OF BUDGET	% OF YEAR	VARIANCE
	<u>EXPENDITURES</u>									
	SALARIES & WAGES-PERMANENT	520-000-0000-6111		\$295,821	\$779,043	\$779,043		38%	42%	-4%
	SALARIES & WAGES-PART TIME	520-000-0000-6112		\$22,791	\$69,868	\$69,868		33%	42%	-9%
	SALARIES & WAGES-OVERTIME	520-000-0000-6113		\$2,341	\$6,500	\$6,500		36%	42%	-6%
	SALAIRES - SHORT-TERM ON-CALL (STOC)	520-000-0000-6119		\$9,933	\$172,207	\$172,207		6%	42%	-36%
	CAFETERIA CONTRIBUTIONS	520-000-0000-6121		\$49,748	\$142,103	\$142,103		35%	42%	-7%
	PER DIEM	520-000-0000-6125			\$2,500	\$2,500			42%	-42%
	OPEB	520-000-0000-6150							42%	-42%
	COMPENSATED ABSENCES	520-000-0000-6151			\$1,564	\$1,564			42%	-42%
	HEALTH AND LIFE INSURANCE	520-000-0000-6152		\$2,304	\$5,531	\$5,531		42%	42%	0%
	MEDICARE	520-000-0000-6155		\$4,736	\$14,291	\$14,291		33%	42%	-9%
	P.E.R.A.	520-000-0000-6162		\$24,112	\$61,992	\$61,992		39%	42%	-3%
	F.I.C.A.	520-000-0000-6172		\$20,249	\$61,110	\$61,110		33%	42%	-9%
	WORKER'S COMPENSATION	520-000-0000-6173			\$18,671	\$18,671			42%	-42%
	LONG TERM DISABILITY INS	520-000-0000-6175		\$828	\$2,532	\$2,532		33%	42%	-9%
	TELEPHONE & CELL PHONE	520-000-0000-6211			\$2,500	\$2,500			42%	-42%
	PUBLICATIONS & BROCHURES	520-000-0000-6232		\$8,633	\$20,000	\$20,000		43%	42%	1%
	PUBLICITY, SUBSCRIPTIONS, & DUES	520-000-0000-6240		\$2,206	\$2,500	\$2,500		88%	42%	46%
	ADVERTISING & LEGAL NOTICE PUB	520-000-0000-6241		\$218	\$2,500	\$2,500		9%	42%	-33%
	REFUSE COLLECTION	520-000-0000-6252		\$1,463	\$6,800	\$6,800		22%	42%	-20%
	PROFESSIONAL & TECH. FEES	520-000-0000-6260		\$71,416	\$484,318	\$153,567		15%	42%	-27%
	DATA PROCESSING SERVICES	520-000-0000-6263			\$2,500	\$2,500			42%	-42%
	SOFTWARE LICENSING FEES	520-000-0000-6265		\$6,141	\$15,100	\$15,100		41%	42%	-1%
	BUILDING & STRUCTURE REPAIR	520-000-0000-6313		\$95	\$9,000	\$9,000		1%	42%	-41%
	MACHINERY & EQUIPMENT REPAIR	520-000-0000-6314		\$595	\$1,400	\$1,400		42%	42%	0%
	EMPLOYEE MILEAGE ALLOWANCE	520-000-0000-6331			\$2,500	\$2,500			42%	-42%
	CONFERENCE & TRAINING	520-000-0000-6332		\$664	\$6,600	\$6,600		10%	42%	-32%
	RENTALS	520-000-0000-6340		\$3,602	\$26,000	\$26,000		14%	42%	-28%
	SERVICE AGREEMENTS	520-000-0000-6346		\$48						
	INSURANCE PREMIUM	520-000-0000-6350			\$9,664	\$9,664			42%	-42%
	CREDIT CARD FEES	520-000-0000-6355		\$2,214					42%	-42%
	MISCELLANEOUS EXPENSES	520-000-0000-6379		\$17	\$9,000	\$9,000		0%	42%	-42%
	CASH OVER / SHORT	520-000-0000-6381							42%	-42%
	RECREATION PROGRAMS & SPECIAL EVENTS	520-000-0000-6386		\$3,533	\$10,500	\$10,500		34%	42%	-8%
	OFFICE SUPPLIES	520-000-0000-6401		\$304	\$2,465	\$2,465		12%	42%	-30%
	GENERAL OPERATING SUPPLIES	520-000-0000-6420		\$39	\$3,000	\$3,000		1%	42%	-41%
	CUSTODIAL SUPPLIES	520-000-0000-6422		\$2,448	\$6,772	\$6,772		36%	42%	-6%
	LP GAS	520-000-0000-6425		\$6,422	\$13,000	\$13,000		49%	42%	7%
	GROUNDS KEEPING SUPPLIES	520-000-0000-6426		\$1,308	\$27,300	\$27,300		5%	42%	-37%
	BUILDING SUPPLIES	520-000-0000-6427		\$1,958	\$7,000	\$7,000		28%	42%	-14%
	RECREATION SUPPLIES	520-000-0000-6452		\$5,734	\$10,658	\$10,658		54%	42%	12%
	REFERENCE BOOKS & LIBRARY MAT.	520-000-0000-6453			\$100	\$100			42%	-42%
	UNIFORMS & CLOTHING	520-000-0000-6457		\$3,611	\$5,000	\$5,000		72%	42%	30%
	TOOLS & SHOP MATERIALS	520-000-0000-6464			\$3,000	\$3,000			42%	-42%
	NON-CAPITALIZED EQUIPMENT	520-000-0000-6480			\$9,500	\$9,500			42%	-42%
	MOTOR OIL & LUBRICANTS	520-000-0000-6563			\$200	\$200			42%	-42%
	MACHINERY PARTS	520-000-0000-6564			\$1,500	\$1,500			42%	-42%
	SITE & GROUNDS IMPROVEMENTS	520-000-0000-6610		\$11,867	\$257,922	\$146,927		5%	42%	-37%
	EQUIPMENT	520-000-0000-6660			\$63,513				42%	-42%
		6670								
	REFUNDS	520-000-0000-6810		\$400	\$1,500	\$1,500			42%	-42%
	PROPERTY TAXES	520-000-0000-6825							42%	-42%
	TRANSFERS TO OTHER FUNDS	520-000-0000-6932							42%	-42%
	TOTAL EXPENSE			\$567,794	\$2,361,224	\$1,855,965		24%	42%	-18%

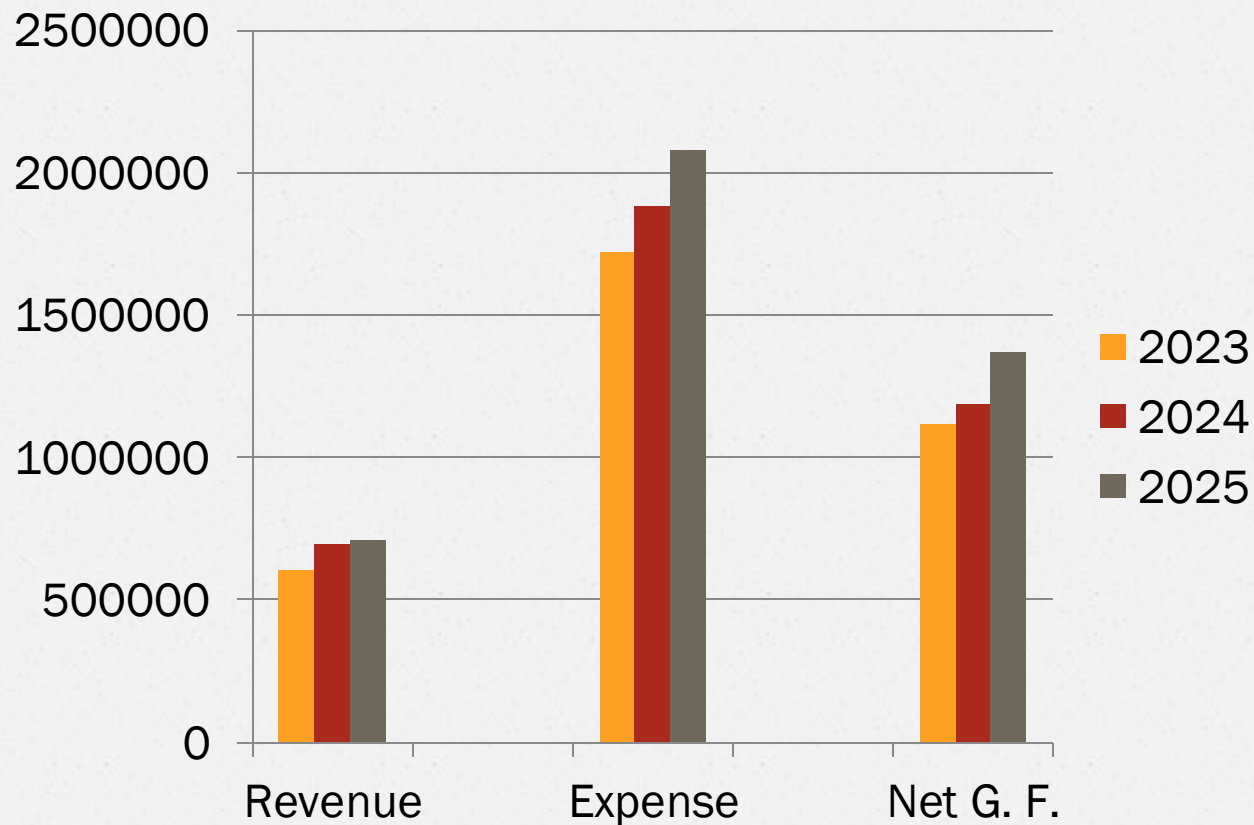


2025 Preliminary Operations and Maintenance Budget Request

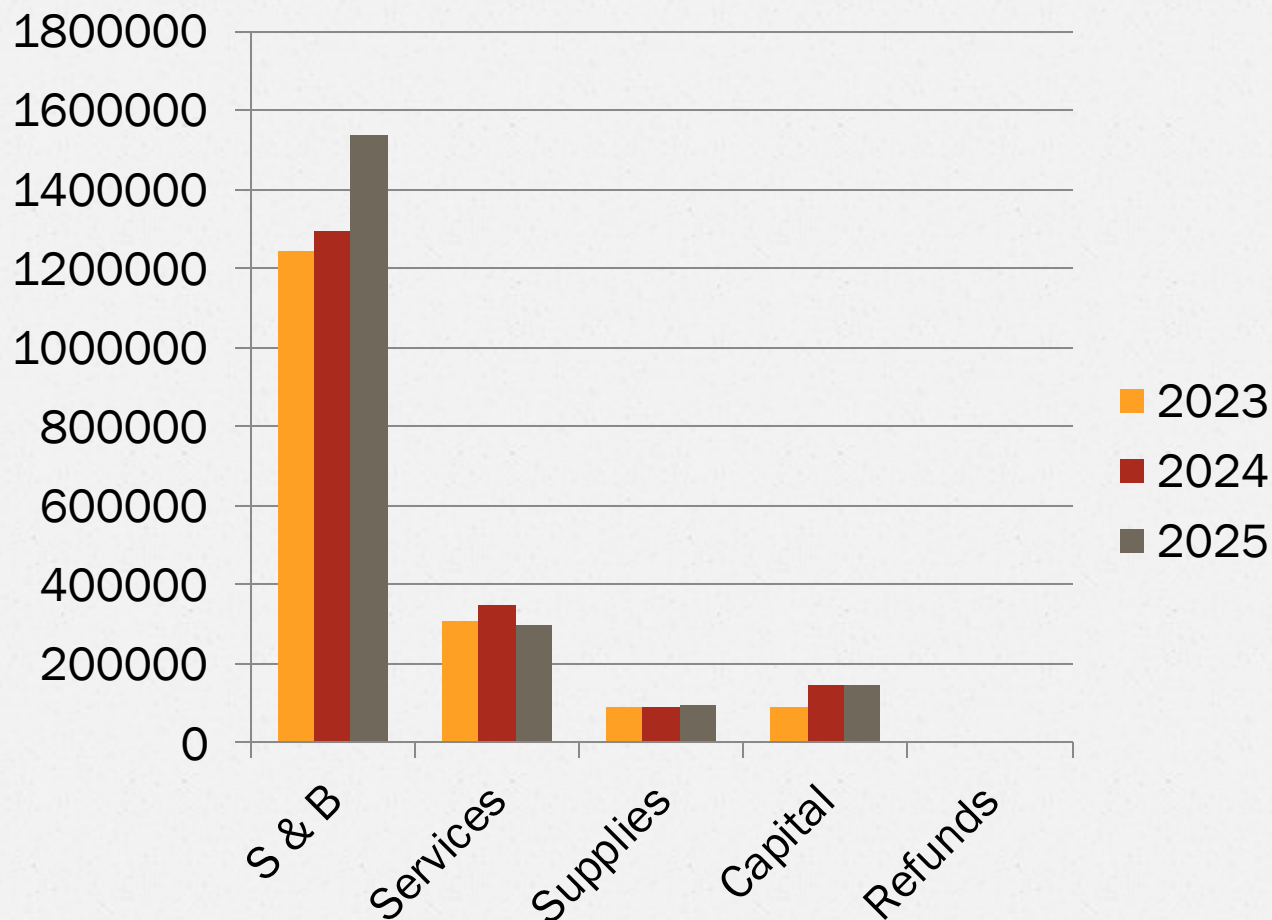
June 12th, 2024

Park Commission Meeting

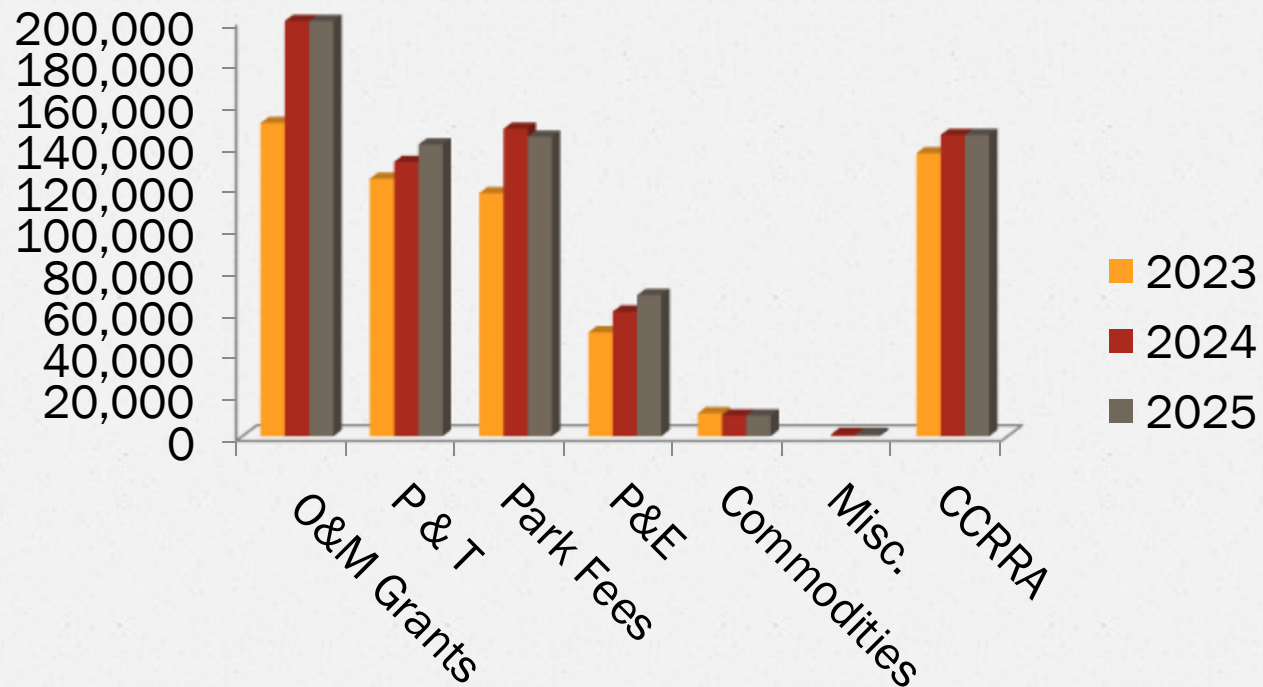
Revenue and Expense Comparison



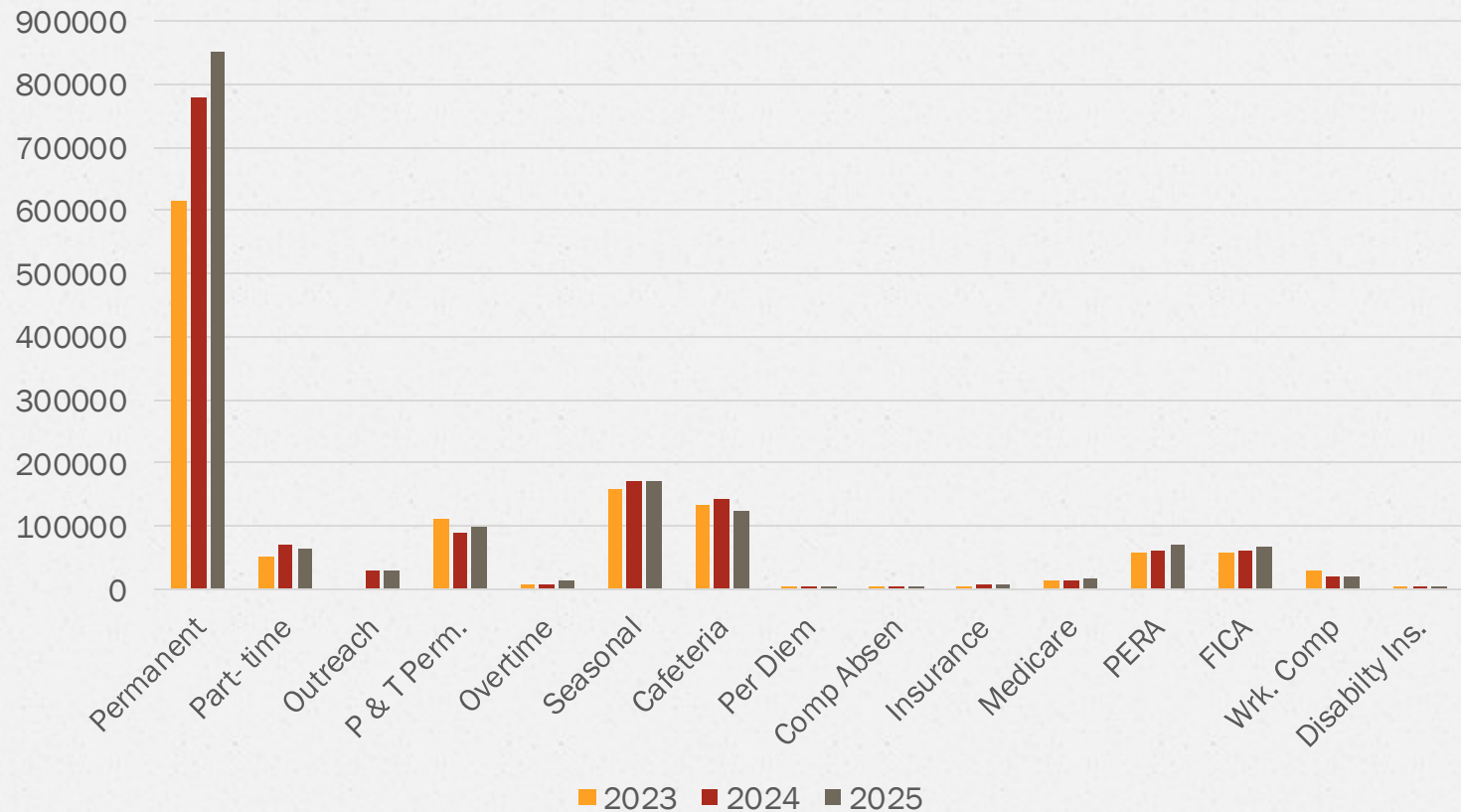
Expense Comparison by Category



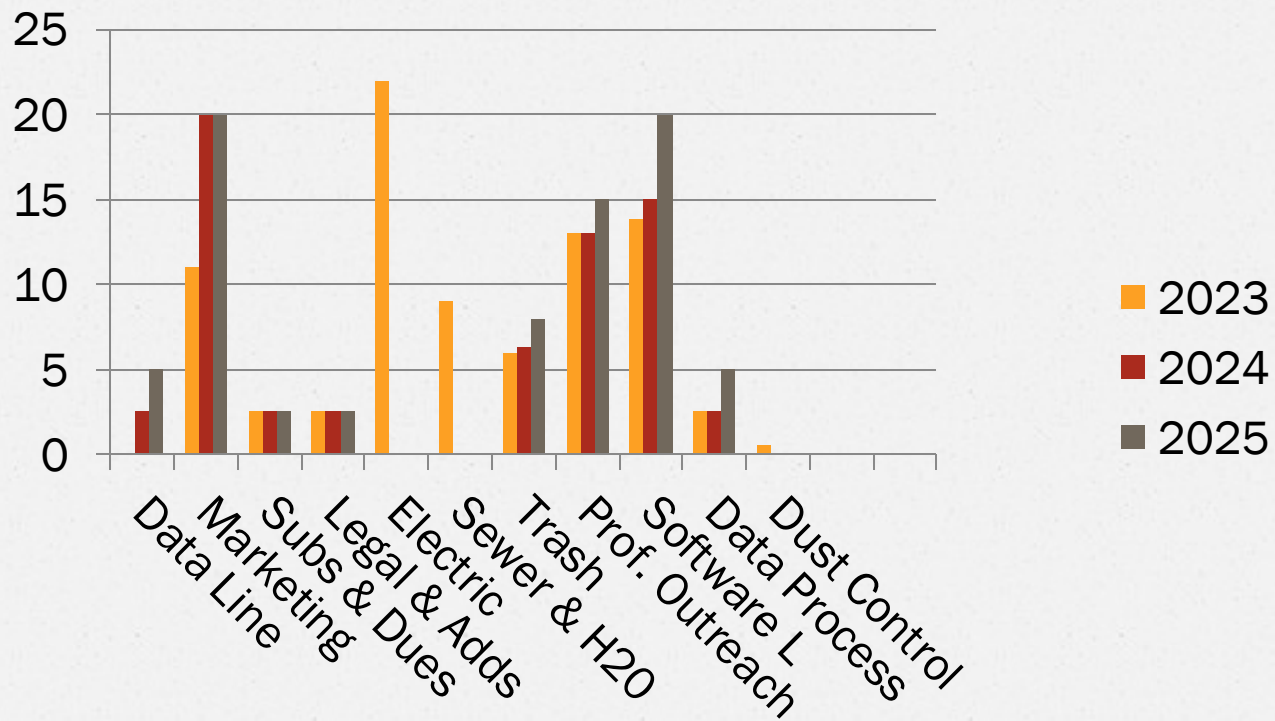
Revenue



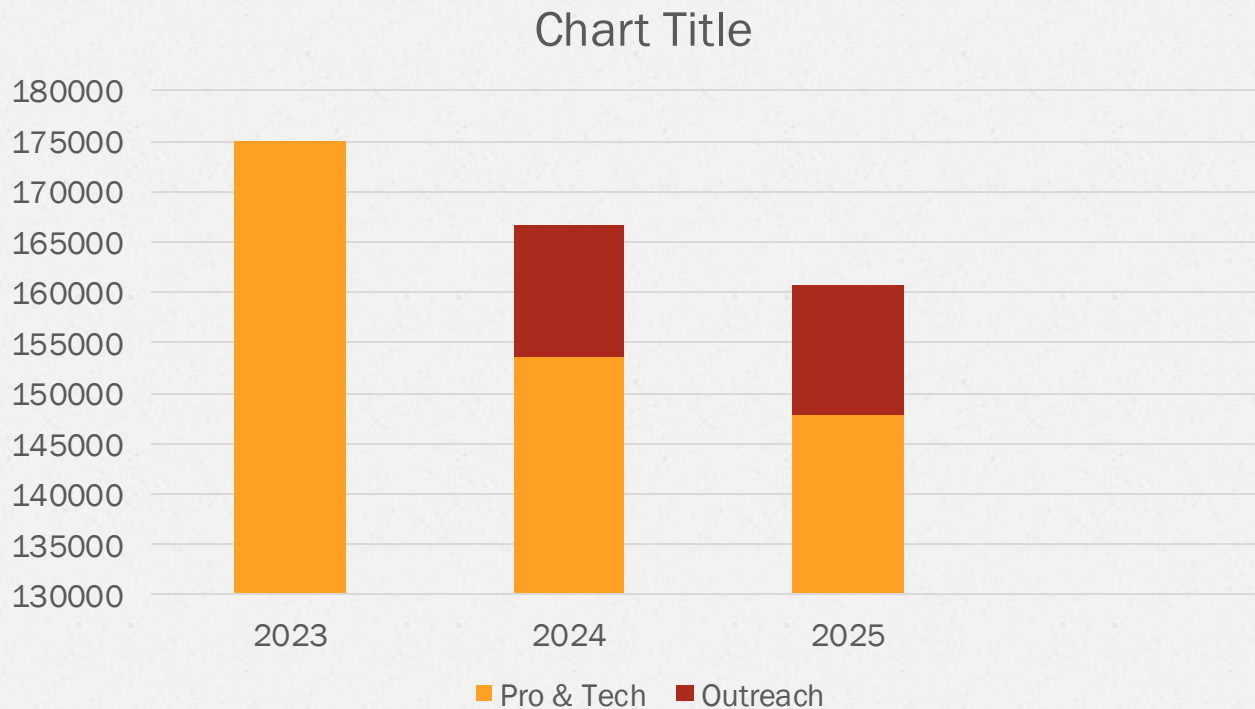
Salaries & Benefits



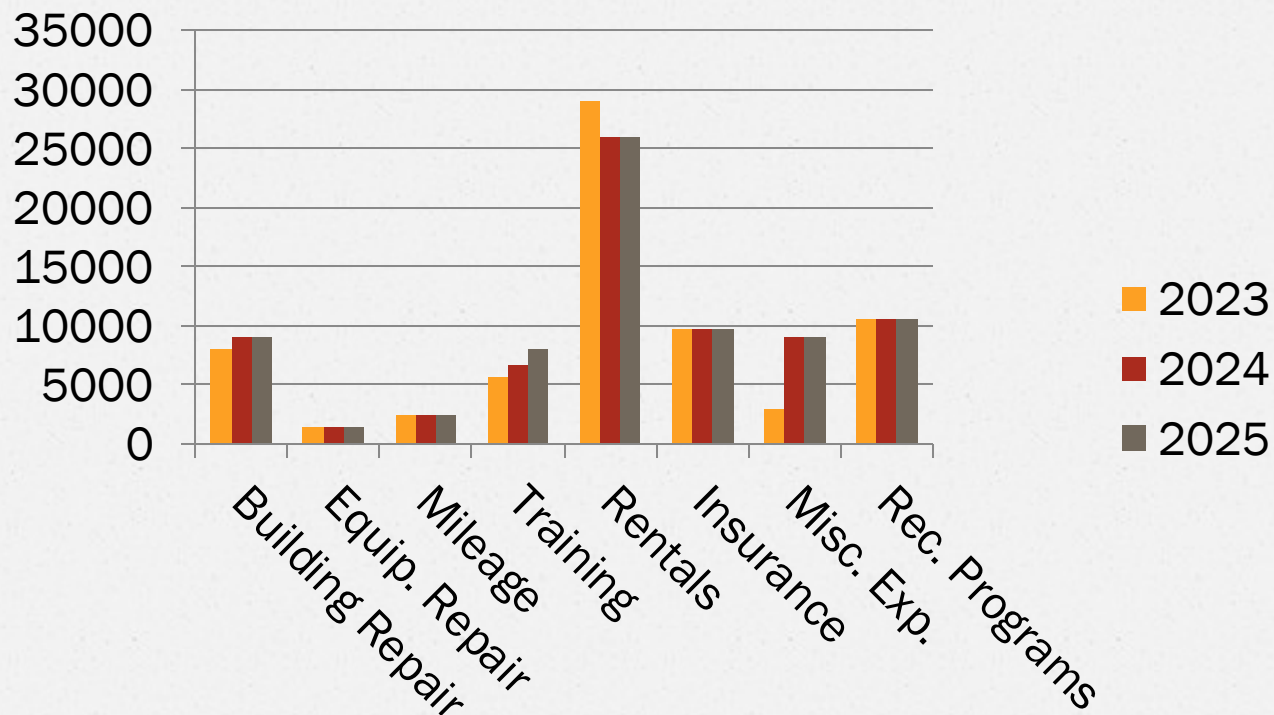
Contracted Services 1000's



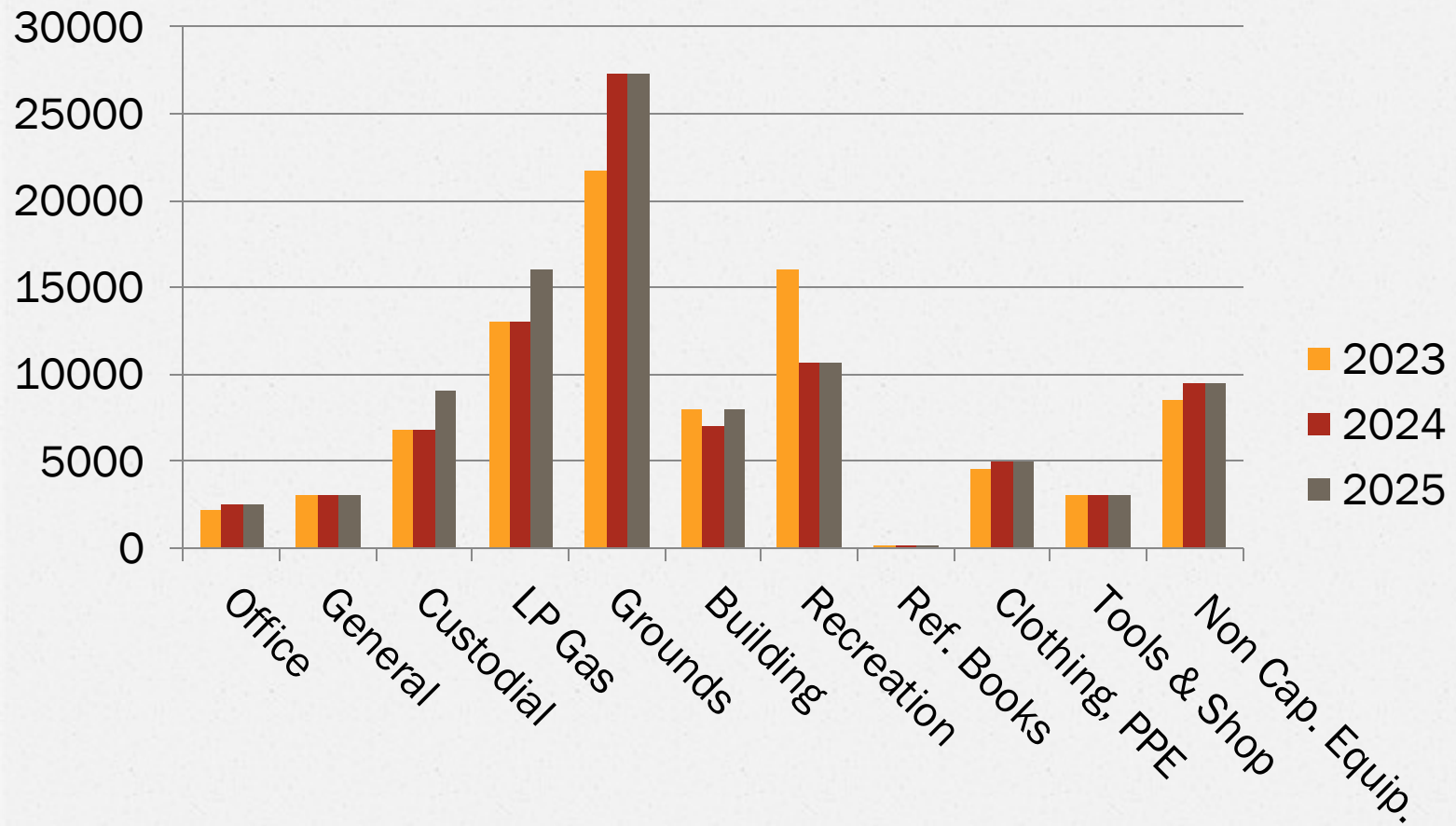
Professional & Technical Services



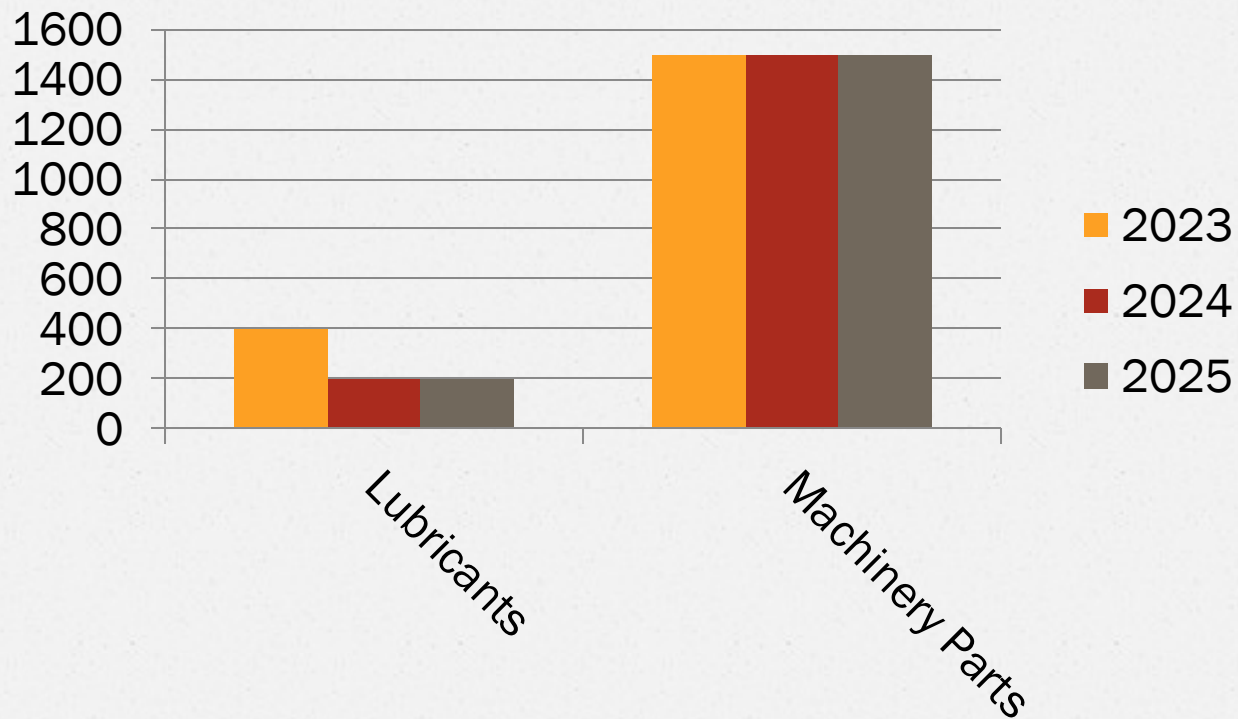
Rentals and Service Agreements



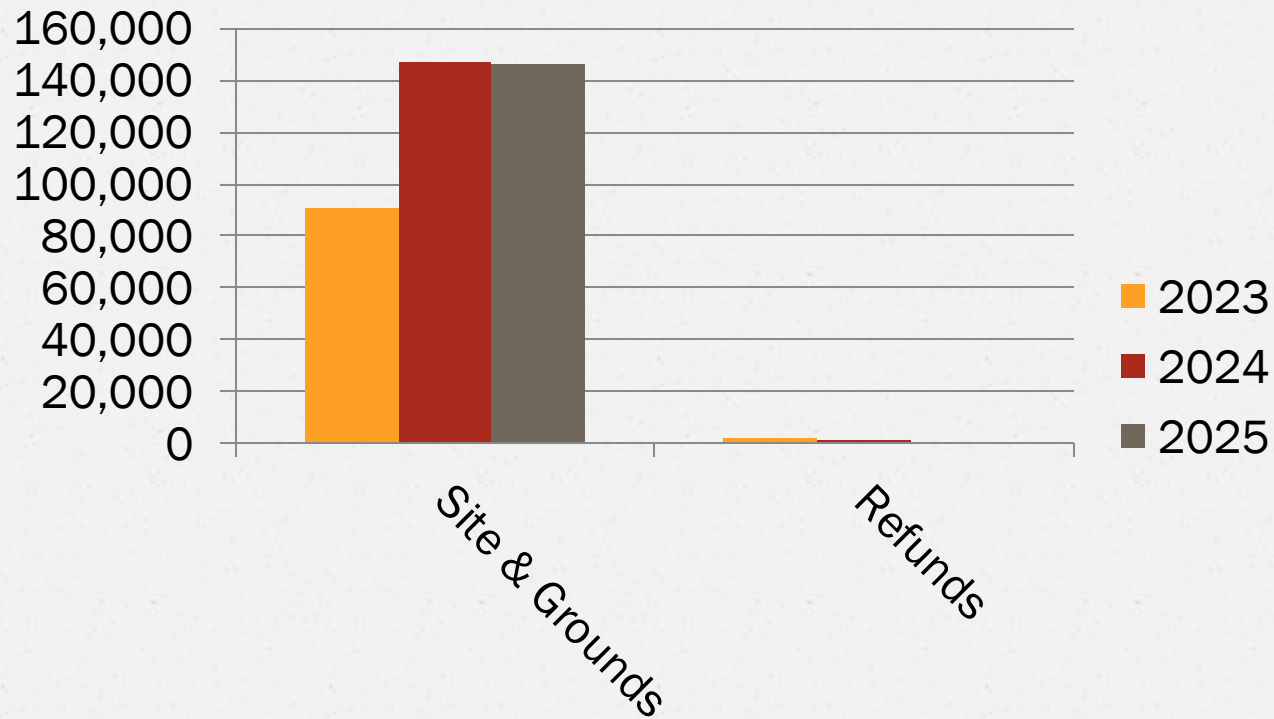
Operating Supplies



Equipment Supplies



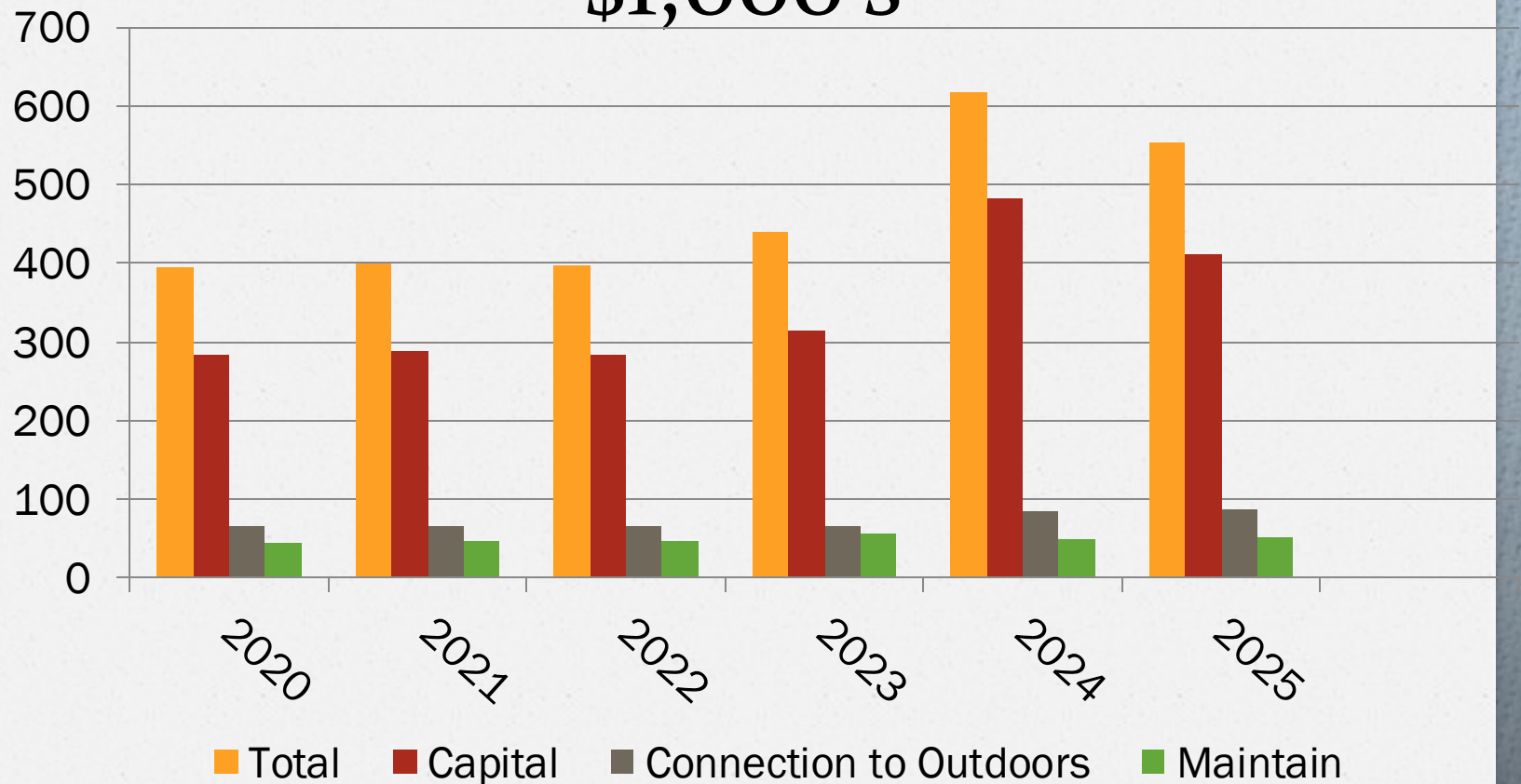
Site and Grounds Improvements





Parks and Trails Fund

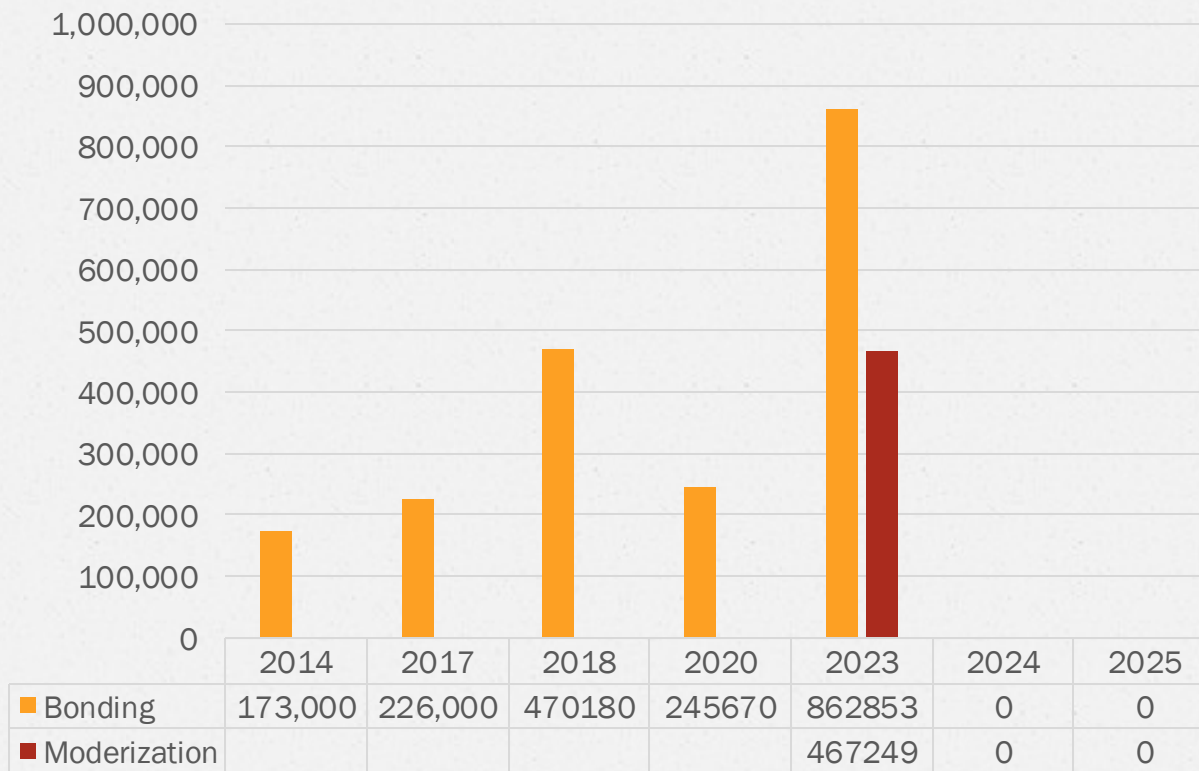
Parks and Trails Funding In \$1,000's





Metropolitan Regional Park CIP

Metropolitan Council CIP Funding





**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: 2025 Budget, Fee Schedule for Park & Recreation Services
DATE: June 4, 2024

This memorandum outlines the staff recommended changes to the County fee schedule pertaining to the 2025 operational year.

The fee schedule is a key tool used by the Parks Department to convey fees to users. The document is public facing on the Department website. Changes are made year over year to improve readability, consistency, and overall accuracy as it would relate to how these services are managed within park operations.

Recommended fee changes for 2025 are as follows:

2024 Approved	2025 Recommended	Justification(s)
Full Hookup Campsite - \$42	Full Hookup Campsite - \$44	Market comparison adjustment.
Utility Campsite - \$32	Utility Campsite - \$34	Market comparison adjustment.
Primitive Campsite - \$24	Primitive Campsite - \$26	Market comparison adjustment.
NA	Campground Store Items: \$1.00; \$2.00; \$5.00; \$10.00; \$15.00; \$20.00	New Service.
Group Rate Shelter Reservation: B & C Shelter Flight \$30 (Weekday) & \$50 (Weekend)	Non-Profit Shelter Reservation: B Flight - \$40 (Weekday) & \$75 (Weekend) C Flight - \$30 (Weekday) & \$50 (Weekend)	Operational change.
Picnic Shelter Rentals B: Beach, Waters Edge & Beachside \$75 (Weekday) & \$125 (Weekend) C: Hilltop, Big Oak, Trailside, Prairie \$40 (Weekday) \$80 (Weekend)	Picnic Shelter Rentals B: Waters Edge & Beachside \$75 (Weekday) & \$150 (Weekend) C: Beach, Hilltop, Big Oak, Trailside, Prairie \$40 (Weekday) \$80 (Weekend)	Market comparison adjustment.
NA	Out of County Contracted Recreation Programming Services - \$34.00/Hr/Instructor Scheduled	Responds to demand, establishes fees for consideration of out of

CARVER COUNTY

	- Travel time applied - 50% increase on total quote - \$8.00 RF	County services.
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Past practice by the County Finance Department has allowed the Parks Department to capture anticipated increased revenue from fee increases and/or new fees. As has been the recent strategy, increased revenue generated from fee schedule changes is proposed to be used for Department 2025 FTE requests.

Greater explanation of the recommended changes will be provided at the meeting.

Recommendation: No action is requested at this time.



CARVER COUNTY

CARVER COUNTY PARKS & RECREATION DEPARTMENT

202~~5~~4 Fee Schedule

(RF = Reservation Fee)

*State Sales Tax Is Included In Fees Reflected

Baylor Regional Park	
Campsites	
Utility* (30amp & water)	\$3 4 2/Night/Site + RF
Primitive (tent)	\$2 6 4/Night/Site + RF
Full Hookup (50amp, water, & sewer)	\$4 4 2/Night/Site + RF
Cancellation Fee	\$5/Night/Site (1-7 day notice)
Same Day Cancellations	\$0 refund
Reservation Modification Fee	\$8
Early Arrival Fee (before noon)	50% of the Nightly Rate
Late Check Out Fee (Up to 5:00pm)	50% of the Nightly Rate
Mid-Week Camping Special- (Sun-Th)	Buy 3 nights and get 4th night free. Promotion must be referenced at time of reservation.
Community Room	
Facility Rental	\$175/Day + RF
Organized Group Rate	\$100/Day + RF
Damage Deposit	\$50
Reservation Modification Fee	\$8
Cancellation Fee	See Cancellation Structure Below
Campground Commodities	
Ice: 7 40lb Bag	\$4
Firewood Bundle*	\$6
Wi-Fi Connection	\$5/Day
Dump Station	\$15/Use (Non-Registered-C campers)
Campground Store Items	\$1.00; \$2.00; \$5.00; \$10.00; \$15.00; \$20.00
Lake Waconia Regional Park	
Paradise Commons - Sun Room	
Specialty Event	\$800/Reservation (6 Hrs)
Standard Event – Weekend	\$600/Reservation Fri-Sun & Holidays (6 Hrs)
Standard Event – Weekend – Off Season	\$500/Reservation Fri-Sun & Holidays (6 Hrs) Off Season November - March
Standard Event – Weekday	\$400/Reservation Mon – Thur. (6 Hrs)
Standard Event – Weekday – Off Season	\$300/Reservation Mon – Thur. (6 Hrs) Off Season November - March
Business Event	\$150/Reservation Mon – Thur. 9am-4pm
Nonprofit Event	\$150/Reservation Mon – Thur. 9am-6pm
	\$100/Reservation Outdoor Firepit w/ Wood*
	\$40/Hr. Additional Fee Beyond Base
	\$8 Reservation Fee
	\$300 Damage Deposit Per Reservation
	*See Special Event Use Permitting fees below.
**Divided Room Reservations- Are Not Available	

[4/12/248/1/23](#)

in 2025 ⁴		Formatted: Not Highlight
Paradise Commons Picnic Areas Water's Edge Shelter Beachside Shelter Designates private use of the beach side covered seating area.	Follows Flight B in Park Shelter Rentals section.	

General Park System	
Organized Group Rates: These rates are available to groups meeting requirements outlined in Ordinance No. 30.	
Group Camping Organized groups of Scouts, Churches, Education/Athletic Teams, etc. Group Rate Non-Profit for Picnic Shelters Reservations Flights B & C (See below)	Rates shown are per day & night combo • 1-50 People: \$60 + RF B: Weekday: \$40 + RF, Weekend (Fri-Sun/Holiday): \$75 + RF C: Weekday: \$30 + RF, Weekend (Fri-Sun/Holiday): \$50 + RF Weekday: \$30 + RF, Weekend: \$50 + RF
Ordinance Violations	
Violation Fees Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (Plus State Fee(s))
Photography & Videography Permits	
Annual Professional Photography Permit Commercial Business Permit Graduation/Wedding Monday - Thursday Friday - Sunday Video Shoot Atypical Video Shoot	\$225/Year \$400/Day \$25/Hour \$50/Hour \$200/Day \$500/Day (Minimum)
Picnic Shelter Rentals	
Park Picnic Shelter "Flights" A: Lakeview B: Beach , Water's Edge & Beachside Porch Areas C: Beach , Hilltop, Big Oak, Trailside, Prairie	A: Weekday: \$150 + RF, Fri-Sun/Holiday: \$225 + RF B: Weekday: \$75+ RF, Fri-Sun/Holiday: \$150 25 + RF C: Weekday: \$420 9 + RF, Fri-Sun/Holiday: \$840 + RF
Shelter Cancellation Fee	See Cancellation Structure Below
Damage Deposit	\$50 (Damage and/or Excessive Clean-Up)
RF (Reservation Fee)	\$8
Reservation Modification Fee	\$8
Food Truck/Concessioner/Vendor Fee	\$150/Occurrence OR As Negotiated By Reservation Terms (Min. 10%)
Reservation Cancellations for Park Shelters & the Community Room	
-Cancellation based on customer request for: All	• 31+ Days Prior to Reservation/Event

Park Picnic Shelters and the Community Room. \$8 RF is non-refundable. -Outdoor Recreation Programs/Services utilize this cancellation structure as well. -Campsite Cancellations follow as outlined above.	○ 100% Refund Issued • 15-30 Days Prior to Reservation/Event ○ 75% of Refund Issued • 8-14 Days Prior to Reservation/Event ○ 50% Refund Issued • 0-7 Days Prior to Reservation/Event ○ 0% Refund Issued
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Reservation Modifications/Cancellations for Paradise Commons

Modification	Cancellation
• 9+ Months Prior to Reservation/Event ○ 0% Charge • 6-9 Months Prior to Reservation/Event ○ 25% Charge • 3-6 Months Prior to Reservation/Event ○ 50% Charge • 1-3 Months Prior to Reservation/Event ○ 75% Charge • 30 or fewer Days Prior ○ 100% Charge	• 9+ Months Prior to Reservation/Event ○ 100% Refund Issued • 6-9 Months Prior to Reservation/Event ○ 75% of Refund Issued • 3-6 Months Prior to Reservation/Event ○ 50% Refund Issued • 1-3 Months Prior to Reservation/Event ○ 25% Refund Issued • 30 or fewer Days Prior ○ 0% Refund Issued

Recreation & Educational Programming

Contracted Recreation Program Services	\$17.00/Hr./Seasonal Instructor Scheduled <u>\$8.00 Reservation Fee</u>
<u>Out of County Contracted Rec. Program Services</u>	<u>\$34.00/Hr/Seasonal Instructor sScheduled</u> <u>Travel time is included</u> <u>50% fee increase on total</u> <u>\$8.00 Reservation Fee</u>
Rental Equipment	
Canoe*	\$10/Hour
Kayak*	\$15/Hour
Stand Up Paddle Board*	\$15/Hour
Paddle Boat*	\$10/Hour
Personal Watercraft Storage	\$80/Season
Yard Game Equipment* (Various Types)	\$10/Hour
Disc Golf*	\$5/Day (+\$5.00 disc replacement cost as needed)
Portable Fire Ring*	\$15/Group Reservation Required
Kicksled Rental*	\$10/Hour
Cross Country Ski Equipment*	\$5/2 Hrs.
Any User: Equipment includes skis, boots, poles.	
Snowshoe Equipment*	\$5/2 Hrs.
Any User: Equipment includes snowshoe & poles.	

Special Event Use Permits & Public Event Services

Application & Permit Processing	
Tier 1 (Admin Process)	\$1008/Application + <u>\$8 RF</u>

4/12/248/1/23

Tier 2 (Formal Process)	\$2008/Application + \$8 RF
CCRRA Special Use Permit	Follows Park & Rec SUP Tier 1 & 2 Fee Schedule this schedule as it would pertain to applicable fees & County policy in this area.
*Requirement of Facility Rental	See shelter rental rates above
Additional Service Requests	\$40/Hour/Employee
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events (Summer)	\$25/Team
Edu. Agency Endurance Events (Winter)	
Monday-Thursday	\$25/Team
Friday-Sunday	\$30/Team
Outside Vendor Services	Each item is actual cost/unit x number required + 10% administration fee.
Portable Toilets / Portable Sinks	*If the County has a service provider under contract for these services, permittee is required to use the County's provider.
Additional Trash	
*Number required based on event size	
Event Related Concessioners/Vendors Fee	As Negotiated By Permit (Min. 10%)
*Basic Financial Reporting Will Be Required of the Event Coor.	

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