



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

**Park Commission Tour and Meeting
Wednesday, June 9, 2021**

6:00pm

**Tour of Lake Waconia Regional Park Beach
8175 Paradise Lane
Waconia, MN 55387**

6:30pm

**Regular Meeting 8175
Paradise Lane
Waconia, MN 55387
Or**

**If Inclement Weather
Waconia Event
Center 8155 Paradise
Lane Waconia, MN
55387**

Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the May 12, 2021 Regular Meeting Minutes (6:31 p.m.)
- 3) Additions or Deletions to the Agenda (6:31 p.m.)
- 4) Approval of Agenda (6:32 p.m.)
- 5) Commissioner Liaison Report (6:33 p.m.)
- 6) Open to the Public (6:35 p.m.)
- 7) New Business (6:40p.m.)
 - a. Bass Federation MN High School State Fishing Tournament Special Use Permit Request
 - b. Draft 2022 Operating Budget Request (Material Provided During Meeting)
- 8) Staff Reports (7:30 p.m.)
 - a. Waterfront Service Center Lake Waconia Regional Park
 - b. Crow River Regional Trail Connection Study
 - c. TH 5 Regional Trail
 - d. Park Operations & Recreation Services
 - e. Park Facilities & Grounds Operations
- 9) Commission Member Reports (7:45p.m.)
- 10) Set Next Meeting Date (7:50p.m.) – July 14, 2021
- 11) Adjourn Meeting (8:00 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 952-466-5250.

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CARVER COUNTY

Draft

Meeting Minutes

May 12, 2021

Members Present Via

Webex:

Gerald Bruner, Curt Kobilarcik, Gary Van Eyll, Scott Knight, Scott Welvaert, Mark Lagergren and Commissioner Lynch

Staff Present:

Marty Walsh, Sam Pertz, Connie Keller

Call to Order:

Bruner called the meeting to order at **(6:30p.m.)**

Approval of Minutes:

(6:30p.m.)

Van Eyll motioned to approve the minutes of the April 14, 2021 meeting.
Kobilarcik seconded the motion.
Motion passed 6 to 0.

Additions/Deletions to the Agenda: **(6:31p.m.)**

No Additional Items

Approval of Agenda:

(6:32 p.m.)

Lagergren motioned to approve meeting agenda.
Welvaert seconded the motion.
Motion passed 6 to 0.

Commissioner Liaison Report: **(6:32p.m.)**

Commissioner Lynch shared that he was surprised to learn how much the parks are being used year around. Shared that Waconia residents went out to the island this past winter and used the firepits and had a picnic out there. Glad to see more use of the parks!

Open to the Public: **(6:34p.m.)**

Kevin Nowak was present and made a presentation to the park commission members about using Lake Waconia Regional Park for kite surfing. Nowak shared information about the wind sports on Lake Waconia and how they have been enjoying the park this past spring. Other information shared was the size of kites and what wind speed is needed for the size of the kite. Also shared the lakes that these sports are being done in Minnesota, he stated that Lake Waconia is the only lake in the county that is conducive for this sport. Nowak shared graphics of the wind direction from the two boat landings on lake Waconia. He stated that the DNR access at the park would mostly be used in April and May and again in the September and October due to wind direction. He shared pictures of the park area that they like to use for launching their kites.

Questions or Comments:

Bruner stated that he received an email about a windsurfer regatta. He went out to see and it was very enjoyable to watch.

Knight stated that he wanted to thank Nowak for sharing this information. He also enjoys the lake and the windsurfers are very polite to the others using the lake.

Lynch also wanted to thank him for sharing the information it was good information to hear.

Staff shared that the area that they like to use is also a drainage area and that sometimes this area could be wet. Staff stated that they will try and not put any objects in this area that might interfere with them using this space.

Nowak thank everyone for letting him present. He further stated that if we do hear negative feedback from the public to please let him know.

No other questions or comments

New Business (6:52p.m.)

a. Fireworks at Lake Waconia Regional Park Special Use Permit

Staff shared that the Waconia Chamber of Commerce is looking to obtain the special use permit for fireworks to be launched from Lake Waconia Regional Park. Staff stated at this time they don't know if there will be any capacity restrictions guideline due to COVID in July. Christine Fenner from the Waconia Chamber was present to share information about the event, sharing a map of the location that the fireworks would be launched from. Further stating they would like to have a permit for July 4th with July 5th being a backup date if needed.

Staff provided more information on the launch site, stating that due to the new housing development to the north, indicating its proximity to the location of the launch area. Additionally, the trail in front of the sledding hill as well and the hill itself would be closed off during the show to park patrons. Staff also shared that because the park has been annexed into the City of Waconia, the applicant would need to apply for a permit pertaining to noise.

Lagergren motioned to approve the permit.

Knight second the motion.

All in favor motion passes 6 to 0.

Questions or Comments:

Lagergren asked if COVID rules change, is there talk about limiting the number of people in the park; Staff stated that they are working with the public health department to get things nailed down so they know what capacity will be allowed. Staff stated that there could be 3000 or more people attending the event.

Lynch stated that he missed this event last year and looking forward to it coming back for 2021.

No other questions or comments

b. Fireworks at Lake Minnewashta Regional Park Special Use Permit

Staff shared information on the Lake Minnewashta 4th of July firework permit, stating that Beth Ginther coordinates the process for the HOA on the Lake. Ginther was present but was having audio issues. Staff shared that they are still looking for a pyrotechnician vendor to do the fireworks on July 4th. Staff shared a map of the location that would be used to launch the fireworks. Staff stated the best viewing is at the beach or up by the Skyview Shelter. Approximately 1,500+ people come to the park for viewing. If a vendor is obtained, staff will make sure that they have adequate insurance. Staff stated that the group would like to have flexibility in the date of the event to happen anywhere from July 2nd – July 5th.

Staff is recommending advancing this permit and they will continue to obtain all information that is needed to issue a permit and will not submit permit unless all items are completed.

Van Eyll motion to approve permit with conditions that all items be completed for permit.

Knight second the motion.

Motion passed 6 to 0.

No other questions or comments

Staff Reports:

(7:17 p.m.)

a. Waterfront Service Center Lake Waconia Regional Park

Staff shared with Park Commission members the presentation that was given at the County Board meeting on April 27th. Staff stated that the last time we meet that we were at the 20% design phase. Staff shared a PowerPoint with a review of the conceptual design, project background with concept findings, and cost estimate which came in well above the current funding. Staff provided a breakdown of the costs which consisted of the B3 Benchmarking and is required because we are using state bond money. This cost is higher than we anticipated, other costs are the design scope items and market conditions for materials. Staff shared the value engineering strategies which consist of finding efficiencies, reduce or eliminate project scope items. Staff shared design and value engineering options to reduce the cost of the building. Staff shared four different design concepts and the project cost estimate for each of the different concepts. They shared the current design and cost. Three other designs were presented with less items or functionality than the original design along with the cost of these concepts.

Staff showed how they might work with the current design and shift some of our existing grant dollars around that were for other projects. Staff stated that this wouldn't take care of all the cost but would reduce the amount that would be needed. Staff also shared the costs of operations once building was completed and what those costs consisted of.

Staff stated that when they presented the costs to the board there was sticker shock, they stated that they would like us to relook at the project and how we can go forward. Staff stated that they were hopeful that they might be able to go to Met Council to see if this project would be eligible for future CIP dollars. Council staff got back to us and it is not an option for this project.

Staff stated that the park commission might have this again on the agenda in June to get comments on what priorities they would like to see with building. Staff will also be looking at other funding options with the county. Additionally, they will be preparing an application for the next round of state bonds for additional money for the park.

Staff stated that we will move to a 50% design to further dial in on costs. Staff also stated as we delay project cost will increase.

Questions or Comments:

Lagergren asked will this project now be pushed back a year; staff stated that this has not been made but a strong potential.

Bruner stated that he hopes things can get worked out.

Van Eyll also agrees that we need to have a nice building that will be around for a long time.

Kobilarcik stated that this is unfortunate that this is happening, hate to see it done in bits and pieces. He like to see the whole building done at one time. He hopes that the county can find the money to move this project forward.

No other questions to comments

b. Waterfront Service Center Concession Services

Staff stated that they planned on bringing back information on what others are doing with concessions, and are gathering information from the City of Chanhassen and a concession vendor from St. Paul. Staff will bring back information once we have a clearer view.

c. TH 5 Regional Trail

Staff shared pictures of the trail progress. Photos shared were of the boardwalk which is almost complete. Aggregate is being placed on the westside and paving is scheduled in the next few weeks. Other pictures were of the work for the underpass. Utility work is still taking place in the area around Lifetime.

d. MN River Bluffs Regional Trail

Park commission members were updated on the purchase of the property from the HCRRA. The County now owns the property. Three Rivers Park District still has an active permit on the trail but is in the process of removing the kiosk structure at the Bluff Creek trailhead. Staff anticipates the park district to terminate their permit and the trail would be our responsibility. A public announcement is planned letting the public know that the trail is open.

Questions or Comments:

Kobilarcik states that he has rode the trail several times and the trail is fantastic. He asked if we will be replacing the structure that Three Rivers removed. Staff stated that we will be replacing with one of our kiosk structures but might not be until next year.

No other questions or comments

e. Park Operations & Recreation Services

Staff provided a couple new barn quilt designs with slight changes from the Arts Committee for the park commissions awareness. Staff shared the preferred version that is to go forward.

The campground is open for the 2021 camping season; first weekend went well reservations are filling in for the year.

The Arbor Day event went well, 25 kids from the Waconia Conservation Club came out to help with the tree planting.

Staff is continuing to work with public health with the new executive orders and how that will affect the parks operations.

Photos of the new area of the canoe storage area at Lake Minnewashta Regional Park were provide. The City of Chanhassen did not seed that the additional non- motorized boats were in conflict with the conditional use permit for the park.

No other questions or comments

f. Park Facilities & Grounds Operations

Staff shared that the maintenance team has opened the bathrooms, shelters and they are now all operational. Water has been tested by the Dept of Health and things are all clear. Staff shared that two of the fulltime maintenance staff are out for an undetermined amount of time and are looking for lawn mower operators. It has been challenging to get everything done.

No other further questions or comments

Commission Member Reports: (8:05 p.m.)

Van Eyll stated that he did attend the Arbor Day tree planting at Lake Waconia Regional Park and was very impressed by the kids that represented the Conservation Club.

No other comments

Next Meeting Date: (8:07 p.m.)

Next meeting will be on June 9, 2021.

Adjourn Meeting: (8:08 p.m.)

Van Eyll motioned to adjourn the meeting.

Kobilarcik seconded the motion.

Motion passed 6 to 0.



**Carver County
Parks & Recreation**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission

CC: Martin Walsh, Parks & Recreation Director

FROM: Sam Pertz, Parks & Recreation Supervisor

SUBJECT: Request for Special Event Use Permit: The Bass Federation

DATE: June 4, 2021

The Bass Federation has requested a Use Permit to conduct the Minnesota High School State Tournament event at Lake Waconia Regional Park. This memorandum outlines the pertinent details for review and to recommend issuance of a Use Permit consistent with County Ordinance Chapter 91: Parks and Recreation and consistent with EO 21-04.

The Bass Federation – Minnesota HS State Tournament

- Date: Tuesday, July 13, 2021, a backup date is not planned.
- Where: Lake Waconia Regional Park, the DNR Boat Access and Lake Waconia
- What: A competitive fishing tournament for high-school age participants.
- Attendance: Total group size including spectators not to exceed (200) people. Thirty plus boats are anticipated.
- Effects on the Park & Trail facilities: A parking plan may be needed for vehicles with trailers that exceed the capacity of the boat access. Any adverse impacts are to be minimized through proper planning.
- Required Permit Items Obtained & Reviewed: Process is underway, significant items of liability insurance, site parking plan and event operations are being prepared by the event coordinator.
 - A COVID19 preparedness plan consistent with EO 21-04 has been submitted and is being review.
 - ✓ The permit will be partially contingent on the review and approval by the County COVID19 procedure for groups/gatherings/events. Preliminary review indicates the plan is on solid ground. Additional enhancement to the plan may occur due to further review.
- Permit Fees: Applicable fees per the 2021 County Fee Schedule include special event Use Permit application fee in addition to costs for direct services provided – trash, portable restrooms and Park Maintenance personnel time.
- Years this event has been Permitted: This is the first event on County Park property.

Recommendation: It is requested that the Park Commission recommend to the County Board, issuance of a special event Use Permit to The Bass Federation for the July 13, 2021 State HS Youth Tournament. The event includes use of areas of Lake Waconia Regional Park. This recommendation is contingent upon approval and receipt of any necessary plans, permits/items from other agencies & jurisdictions.