



Carver County Parks

11360 Highway 212 West, Suite 2
Cologne, MN 55322

Park Commission Meeting 6:30pm Wednesday, May 12, 2021

**WebEx Meeting
Call In Number: 1-415-655-0002
Enter Access Code: 1870633237##
Meeting Password: Y4atMEC5sU3**

Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the April 14, 2021 Regular Meeting Minutes (6:31 p.m.)
- 3) Additions or Deletions to the Agenda (6:31 p.m.)
- 4) Approval of Agenda (6:32 p.m.)
- 5) Commissioner Liaison Report (6:33 p.m.)
- 6) Open to the Public (6:35 p.m.)
 - a. Kevin Nowak Presentation Kite Surfing at Lake Waconia Regional Park
- 7) New Business (6:50p.m.)
 - a. Fireworks Lake Waconia Regional Park Special use Permit
 - b. Fireworks at Lake Minnewashta Regional Park Special Use Permit
- 8) Staff Reports (7:15p.m.)
 - a. Waterfront Service Center Lake Waconia Regional Park
 - b. Waterfront Service Center Concession Services
 - c. TH 5 Regional Trail
 - d. MN River Bluffs Regional Trail
 - e. Park Operations & Recreation Services
 - f. Park Facilities & Grounds Operations
- 9) Commission Member Reports (7:45p.m.)
- 10) Set Next Meeting Date (7:50p.m.) – June 9, 2021
- 11) Adjourn Meeting (8:00 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 952-466-5250.

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CARVER COUNTY

Draft

Meeting Minutes

April 14, 2021

Members Present Via

Webex:

Gerald Bruner, Curt Kobilarcik, Jim Boettcher, Gary Van Eyll, Scott Knight, Scott Welvaert, Mark Lagergren and Commissioner Lynch

Staff Present:

Marty Walsh, Sam Pertz, Jason Goehring, Connie Keller

Call to Order:

Bruner called the meeting to order at **(6:30p.m.)**

Approval of Minutes:

(6:30p.m.)

Van Eyll motioned to approve the minutes of the March 24, 2021 meeting.
Knight seconded the motion.
Motion passed 7 to 0.

Additions/Deletions to the Agenda: **(6:31p.m.)**

No Additional Items

Approval of Agenda:

(6:31 p.m.)

Boettcher motioned to approve meeting agenda.
Kobilarcik seconded the motion.
Motion passed 7 to 0.

Commissioner Liaison Report: **(6:32p.m.)**

Commissioner Lynch shared his thoughts that the Hwy 212 construction came in under budget, so they are looking to apply the rest of the funds to the other half of the Hwy 212 project. He commented on the barge and possible not being available for the 4th of July fireworks on the island. His hope is to see the park utilized this summer.

Open to the Public: **(6:33p.m.)**

Janet Fahey and Suzanne Thiesfeld – representatives from the Arts Consortium Barn Quilt
Glen Waguespack and Andrew Holmgren – Representatives for HGA Architects

Consent Agenda: **(6:34p.m.)**

a. St. Josephs Catholic Church Walk on Waconia Fundraiser

Staff shared that this was a special use permit and a consent to approve the permit.

Lagergren motion to approve the permit for the Walk on Waconia Fundraiser.
Knight Second the motion.
Motion passes 7 to 0.

Old Business **(6:36p.m.)**

a. Public Art Request – Barn Quilt for Baylor Park

Staff shared that this topic was being brought back to park commission to address the questions that park commission members had at the last meeting. Staff shared three concepts of the barn quilt that address the observatory and the original use of the park land, a picture was also shared of what the quilt would look like on the barn at Baylor Park. Pictures were shared of few barn quilts in the county and what those look like on the barns.

Fahey stated that there will be enough detail to see the quilt from the road. She stated that the bus tours never have issues with people seeing the quilts from the buses.

Thiesfeld said people sometimes like to get a closer look to take pictures, but no issues on seeing it from the road. Thiesfeld asked park commission members for their thoughts on the added farm elements or other designs.

Questions or comments:

Lagergren stated that he like the telescope in the middle of the one image of the quilt, the cross-country skier and the cow. He would like to see those items on the quilt. Also, view from the road doesn't seem to be an issue.

Boettcher stated that he agrees with Lagergren and likes the colors that have been presented.

Welvaert stated he also likes the telescope, skier and camper pictures. These seem to represent what the park is all about.

Kobilarcik said he likes the telescope and likes the cow and color.

Van Eyll - Also agreed on Lagergren's comments. He likes the skier that had the red hat on, the cow and placement on the barn.

Knight - Also agrees with Lagergren. He also wanted to know if the quilt would be lighted; Staff stated with the observatory, less light is preferred. The light on the barn faces down to illuminate the entrance to the lobby area. Lighting is avoided to cut down on light pollution due to the observatory at the park.

Bruner also agrees with Lagergren. He also likes the skier with the red hat, and replacing the birds with the cow.

Staff asked to clarify what the park commission wanted with removing the birds and replacing with cow, the skier with red hat and the telescope.

Staff looks for recommendation to move forward with barn quilt as discussed with the skier with the red hat and removing the birds and replacing with the cow.

Welvaert motions to move forward with Barn Quilt for Baylor Park.

Knight Seconds motion.

All in Favor motion passes 7 to 0.

No other questions or comments.

Presentation by HGA Architects and Discussion

a. Waterfront Service Center Lake Waconia Regional Park

Glen Waguspack and Andrew Holmgren from HGA Architects presented to the park commission members a PowerPoint on the waterfront service building.

Items covered in the presentation include the process overview, building and site concepts and the next steps.

They shared proof concept items from the public open house, survey and stakeholder engagement meetings and shared items that came out of those meetings such as view of lake, adequate restrooms, interpretive layer, and support for larger outdoor events as well as a four-season facility. Recommendations were also shared from the technical advisory group. The recommendations consisted of lake views, traffic flows, clear building

entry, food services, café style seating, separate outdoor restrooms/changing rooms for beach and a kitchenette space for activity room.

Waguspak shared the proposed schedule, currently in the schematic design phase and hopefully completing construction design by mid-July, then going out for bids. Construction to start after the peak use season and hopefully be done with building by next year's summer season. He shared key check in points with the County Board at different phases of project.

Waguspak shared the proposed concept plans which maximizes lake views, provides sheltered seating, close connections to beach rental launch, creates a strong connection to large lawn. The design also creates a welcoming connection from the parking lot to the lake.

Waguspak shared diagrams of the building being developed with landscape concept to provide varied seating areas, maximize lake views, and use of native plantings. He shared a diagram of building of the reasoning behind the "Y" shape building layout. Shared that they are extending the beach area to have the rental for non-motorized watercraft and able to add an ADA overlook to the area.

He presented the architectural floor plan and how things are laid out in the activity buildings with large windows, doors to exterior, outdoor setting areas with possible firepits, and the outside materials used. Further, restroom layout for beach goers, rental and food service area with large windows were shown.

Waguspak shared roof concepts which he stated is an important design element for this project. It helps with designing the seating areas, welcoming entry area and opens up to the lake and other views. Waguspak shared sketches of that these roof design, also shared the B3 requirements and how these requirements have to be worked into the design of the building and roof. He also stated that the structural design of the roof is designed for wind and uplift and snow load.

Holmgren shared the 3D renderings of the building with entrance from the parking lot and explaining what materials might be used on building. Holmgren shared reasoning behind the roof slopes by letting more light into the buildings to meet the B3 requirements. Also shared views of building from the lakeside and pointed out the larger windows with the views of lake. Reasoning was provided on the angles of the roofs to help with sunlight and having areas that are shaded in the heat of day. He presented the outdoor areas with separate tables from the activity area from the rental/concession area. Also shared was a view from the lake of the ADA platform.

Waguspak stated they tried to offer more public space areas with different uses.

Staff asked the park commission members to comment or ask questions:

Lagergren stated he likes the look of the building and looks inviting. He asked about the roof and is there any concern about it when you have a strong NW wind coming off the lake; Holmgren stated that they are working with their structural engineers as they work through the design of the roof and building. Holmgren explained things that the engineers look at when they are designing these buildings which include topography of the land and they are also required to meet certain wind load codes as well as safety factors.

Boettcher also commented on the wind on the lake. He also likes the change of design of building and the dock being not at a angle.

Welvaert – Likes the design of building and will trust the architects and engineers on the wind issues.

Kobilarcik likes the design and detail of the building, the view from all sides of building, the roof and different angles. He stated, do not obstruct the sunset with big trees, make it inviting.

Van Eyll –likes the design, asked if there was a glass door between the two buildings; Holmgren shared a picture of the entrance to activity room but stated that there is not a door between the two buildings. He suggested using a low maintenance product instead of wood on the outside of building.

Knight stated he likes the design and it looks very inviting; he also has concerns about wind but said he will trust the engineers.

Bruner wanted to know about the roofs and removing snow. Does this roof design eliminate this; Waguspack stated it does not eliminate the snow on the roof, the slope of the roof makes it so you don't have to remove and it won't fall off the roof on to people. Bruner commented that the roofs look like they point south; Waguspack commented on the roof lines and discussion was had on the slope of the roofs and melting the snow on the roofs. He is excited to see the building being built.

Lagergren- stated that he likes the signage for the interpretative parts of the park.

Lynch stated that he likes the design and we are going to have to trust the professionals to build it with the wind speed coming off the lake in mind. He hopes there is not water issues with the slopes of roofs and is excited to get the project going.

Kobilarcik asked about if a shade analysis was done; Waguspack stated that is something that they can look at as the design evolves.

No Other Questions or Comments

Staff Reports: (7:52 p.m.)

a. TH5 Arboretum Regional Trail Connection

Staff shared that the boardwalk continues to be worked on, with decking and railings going up. Staff stated that next week the gas utilities will start working on creating a bypass, this will cause a lane closure on Hwy 41 going south off Hwy 5. This will be a two-week closure. Pictures were shared on boardwalk work.

b. MN River Bluffs Regional Trail

Staff shared that the county will be closing on this portion of the trail on Friday.

c. Waterfront Service Center Concession Services

Staff shared that they are still gathering information on services models from other park agencies as well as they reached out to Lancer Catering who is doing concessions at the Como park zoo and considered St. Paul beach areas. Staff stated we are looking to add additional FTE requests to cover staffing needs for this service and will bring back next month with what others are doing.

Questions or Comments:

Bruner asked if there is a lot of issues if a private business wants to do business with a government agency; Staff stated that one of the items is the insurance requirements that the county has. This might deter a private vendor. Staff stated that with the state bonding money there are some reporting requirements.

No Other Questions or Comments

d. Park Operations & Recreation Services

Staff commented that we had a very successful maple syrup season with several groups coming out to the park and had a very successful open house.

Staff stated that we are meeting with public health, risk management, attorney's office to talk and prepare park operations with camping, beach use capacities, shelter rentals, and rec services. Staff will have a preparedness plans for these services. May 7th is the first weekend of camping; our group camping site will remain closed for now. Our lobby area at the campground is also closed.

Staff stated that we will be having an Arbor Day planting at the Lake Waconia Regional Park on May 7th. Staff will email details to park commission members if they are interested in attending.

e. Park Facilities & Grounds Operations

Staff shared that the boat landing at Lake Waconia Regional Park boat landing is being repaired by the DNR and they will reinstall docks this week. Baylor Park roof has been on hold due to weather but will resume later this week. Staff stated that they have been working hard on hiring staff for the summer. Docks at the park have been reinstalled. Other work includes adding gravel to the roads at the park, signage going up and water will be turned on later this week.

Questions or Comments:

Lynch asked if the boat ramp is the new one or the existing one; Staff stated that it is the new boat landing located by the park.

No Questions or Comments

Commission Member Reports: (8:10 p.m.)

Boettcher can't believe that he agrees with Lagergren's comments. Also asked about the finish date of the TH5 Regional Trail; Staff stated that the original completion date was mid-July, but it might not be until September. This will depend on the utility relocation and the finishing the tunnel under Hwy 41.

Next Meeting Date: (8:13 p.m.)

Next meeting will be on May 12, 2021 – possible having meeting outdoors at Lake Waconia Regional Park.

Adjourn Meeting: (8:16 p.m.)

Boettcher motioned to adjourn the meeting.

Van Eyll seconded the motion.

Motion passed 7 to 0.



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permits – 4th of July Firework Display(s) 2021
DATE: May 7, 2021

This memorandum outlines the pertinent details for review, and consideration to recommend the issuance of a Use Permit to the Waconia Chamber of Commerce for a firework display at Lake Waconia Regional Park.

Event Details

- Date: Sunday, July 4th (Monday, July 5th rain date)
- Where: Lake Waconia Regional Park, Waconia.
- What: Professional 4th of July Firework Display.
- Attendance: Large event, previously 3,500+ spectators/park users would attend/view the display from within the park.
 - With changing Executive Order as of May 6, 2021, it is believed any/all capacity limits would be removed prior to this event. Further review and clarification by Public Health/Risk Mgmt./County Attorney's Office is underway.
- Who/Vendor: Ryan Mackenthun, Lead Pyrotechnician (operator certificate #00891)
- Impact on Park System: Display is planned to be launched from main park property in two locations – see site map. Also noted is a portion of the park that will be closed on the day of the event to maintain safe blast zones.
- Required Permit Items Obtained & Reviewed: Work in progress, this item is knowingly brought to the Park Commission with some outstanding items yet to be completed. These items include but not necessarily limited to: Certificate of Insurance, compliance with city ordinance, compliance with public health guidelines for events during COVID 19, and it is recommended that the event organizer notify adjacent property owners of the event. As that work is completed, the permit request would be brought to the County Board as a completed request.
- Significant Elements/Items of Attention: Use of fireworks is not authorized per park ordinance and requires a Use Permit authorized by the County Board.
- Permit Fees: The County Fee for Service Schedule exempts firework displays from permit fees.
- Staff Notes: No prior issues or concerns with event group. Display attracts & retains many daily visitors and is publicly appreciated. There has been close coordination with the event coordinators since December of 2020 regarding the location of the show. This is the first year that the fireworks display falls within the City of Waconia's city limits and the applicant is to ensure proper approvals are received from the City.

Recommendation: It is requested that the Park Commission recommend approval of the Special Use Permits for the Waconia Chamber of Commerce to the County Board contingent on all required items including further assessment of State Executive Order as it relates to gatherings & events under COVID19.

CARVER COUNTY

Lake Waconia Regional Park



Key:

- Yellow Stars = Approximate Firework Launch Sites
- Purple Space = (approximate) Typical gathering area for event spectators
- Red Space = (approximate) portion of park property closed for blast zone precautions.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 1/4/2018



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permits – 4th of July Firework Display(s) 2021
DATE: May 7, 2021

This memorandum outlines the pertinent details for review, and consideration to recommend the issuance of a Use Permit to the Minnewashta Homeowners for a firework display at Lake Minnewashta Regional Park.

Event Details

- Date: Sunday, July 4th (Monday, July 5th rain date)
- Where: Lake Minnewashta Regional Park, Chanhassen.
- What: Professional 4th of July Firework Display.
- Attendance: Large event, previously 1,500+ spectators/park users would attend/view the display from within the park.
 - With changing Executive Order as of May 6, 2021, it is believed any/all capacity limits would be removed prior to this event. Further review and clarification by Public Health/Risk Mgmt./County Attorney's Office is underway.
- Who/Vendor: The event coordinators do not have a pyrotechnic vendor currently but are working to obtain one. Selected vendor will be held to the same insurance coverage and provide their operator license/certificate information.
- Impact on Park System: Display is launched from former boat access #2 within the Park. This area of the park will be closed to all user groups on the 4th.
- Required Permit Items Obtained & Reviewed: Work in progress, this item is knowingly brought to the Park Commission with some outstanding items yet to be completed. These items include but not necessarily limited to: Certificate of Insurance, compliance with city ordinance, compliance with public health guidelines for events during COVID 19. As the permit items are completed, the permit request would be brought to the County Board for consideration.
- Significant Elements/Items of Attention: Use of fireworks is not authorized per park ordinance and requires a Use Permit authorized by the County Board.
- Permit Fees: Permit Fees: The County Fee for Service Schedule exempts firework displays from permit fees.
- Years with Park Issued Permit: 11+
- Staff Notes: No prior issues with event group. Display attracts & retains many daily visitors and is publicly appreciated. Due to the number of items to be completed, the event organizer is to maintain frequent contact with staff to ensure open items are taken care of and understands the timelines and deadlines needed to advance the permit to the County Board.

Recommendation: It is requested that the Park Commission recommend approval of the Special Use Permit for the Minnewashta Homeowners to the County Board contingent on all required items including further assessment of State Executive Order as it relates to gatherings & events under COVID19.

CARVER COUNTY

Key:

- Yellow Stars = Approximate Firework Launch Sites
- Purple Space = (approximate) Typical gathering area for event spectators
- Red Space = (approximate) portion of park property closed for blast zone precautions.

