



Parks & Recreation Commission Meeting

Wednesday, April 12, 2023
Public Works Headquarters
11360 Highway 212
Cologne, MN 55322
6:30 pm

AGENDA

- 1) Call to Order (6:30 p.m.)
- 2) Roll Call (6:30 p.m.)
- 3) Approval of Agenda (6:31 p.m.)
- 4) Approval of the February 8th, 2023 Regular Meeting Minutes (6:32 p.m.)
- 5) Commissioner Liaison Report (6:35 p.m.)
- 6) Open to the Public (6:40 p.m.)
- 7) Consent Items (6:45)
 - a. Special Use Permit - Waconia Chamber of Commerce - 4th of July Fireworks
 - b. Special Use Permit - Lake Minnewashta HOA - 4th of July Fireworks
 - c. Special Use Permit - Lola's Endurance Events
- 8) New Business (6:50 p.m.)
 - a. Special Use Permit – T-Road Tavern Classic Car Shows
- 9) Old Business (7:05)
 - a. Name Recommendations to County Board for the Waterfront Service Center
- 10) Informational/Discussion (7:25)
 - a. Draft Operations Plan for the Waterfront Service Center
- 11) Staff Reports (7:50p.m.)
 - a. General Operations & Recreation Services
 - b. Maintenance and Natural Resources Operations
 - c. Administrative Update
 - i. Waterfront Service Center
 - ii. Waconia Event Center
 - iii. Legislative Information
- 12) Commission Member Reports (8:05 p.m.)
- 13) Next Meeting Date (8:10 p.m.)
 - a. May 10th, 2023
 - b. Site Visits
- 14) Adjourn (8:15 p.m.)

Upcoming Events and Activities

- Camping opening day is 5/12/23
- Day Use Facility opening day is 5/13/23

CARVER COUNTY



Parks & Recreation Commission Meeting

Wednesday, February 8, 2023

Public Works Headquarters

11360 Highway 212

Cologne, MN 55322

6:30 pm

MINUTES

- 1) Call to Order
 - a. The meeting was called to order at 6:33pm.
- 2) Roll Call
 - a. Present: Jenn Brewington, Christine Fenner, Makiza Johnson, Scott Knight, Mark Lagergren, and Reid Welch
 - b. Absent: Curt Kobilarcsik
 - c. Staff: Tim Lynch, Marty Walsh, Sam Pertz, Jake Sandvig, and Hope Mack
- 3) Election of Officers
 - a. The office of Chair was opened for nominations. M. Lagergren nominated M. Johnson; Seconded by S. Knight. No further nominations were given. Passed 6-0
 - b. The office of Vice Chair was opened for nominations. M. Johnson nominated R. Welch; Seconded by M. Lagergren. No further nominations were given. Passed 6-0
- 4) Approval of Agenda
 - a. Motion to approve the agenda made by S. Knight, Seconded by M. Lagergren. Passed 6-0
- 5) Approval of the January 11th, 2023 Regular Meeting Minutes
 - a. Motion to approve the minutes made by R. Welch, Seconded by J. Brewington. Passed 6-0
- 6) Commissioner Liaison Report
 - a. Commissioner Lynch noted that the public is taking an interest in submitting name suggestions for the Waterfront Service Center, that the delays in building the WSC are unfortunate, and that he is excited to see the Hoffman Monument completed.
- 7) Open to the Public
 - a. None
- 8) New Business
 - a. Naming Process for Waterfront Service Center
 - i. S. Pertz informed the board that feedback was taken from the last meeting and a survey will be made for the public to submit name suggestions. The Park Commission will narrow down the list, and then the County Board will select a final name.
 - ii. Motion to approve the process made by M. Johnson, Seconded by R. Welch. Passed 6-0
- 9) Old Business
 - a. Hoffman Monument & Entrance Signage

CARVER COUNTY



- i. S. Pertz reviewed the current plans and sought a recommendation to move them on to the County Board for approval.
- ii. Motion to recommend to County Board made by M. Lagergren, Seconded by C. Fenner. Passed 6-0

10) Informational/Discussion

- a. Asset Management Plan
 - i. M. Walsh reviewed the Asset Management Plan from HKGi.
- b. 2023 Budget
 - i. M. Walsh presented a revenue and expense breakdown for 2023.

11) Staff Reports

- a. General Operations & Recreation Services
 - i. S. Pertz stated that the Polar Plunge will take place on 2/11/23, the January Candlelit Ski and Hayride event had low attendance due to low temps, but we are expecting a good turnout in February, and shared the historical photos that will be displayed in the Waterfront Service Center.
- b. Maintenance and Natural Resources Operations
 - i. J. Sandvig shared that the maintenance team is preparing for the Polar Plunge and CLS Events, grooming trails, and looking forward to spring projects.
- c. Administrative Update
 - i. Waterfront Service Center
 - 1. M. Walsh said that there have been significant construction delays, and we are hoping to make up some time this spring/summer.
 - ii. Legislative Information
 - 1. M. Walsh discussed current bills relating to park funding and how they may be distributed.

12) Commission Member Reports

- a. Compliments were given to the entire Park staff on their hard work and it was said that the mailings and social media communications have been great.

13) Next Meeting Date

- a. March 8th, 2023

14) Adjourn

- a. Motion to adjourn at 8:20pm made by M. Johnson, Seconded by R. Welch. Passed 6-0



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permits – 4th of July Firework Display(s) 2023
DATE: April 4, 2023

This memorandum outlines the pertinent details for review and consideration to recommend the issuance of use permits for the special events which are publicly requested to occur in the Regional Park & Trail areas operated by Carver County.

Waconia Chamber of Commerce

- **Date:** Tuesday, July 4th, 2023 (Wednesday, July 5th rain date)
- **Location:** Lake Waconia Regional Park, Waconia
- **Type of Event:** Professional Pyrotechnic Firework Display
- **Attendance:** Historically, this event attracts 3,500+ spectators/park patrons throughout the day and during the display.
- **Who/Vendor:** Ryan Christianson, Lead pyrotechnician (Operator Certificate #00891)
- **Impact on Park System:** Display is planned to be launched from main park property - see site map. Also noted is a portion of the park that will be closed on the day of the event to maintain safe launch areas and fall-out zones.
- **Required Permit Items Obtained & Reviewed:** Work in progress - this item is knowingly brought to the Park Commission with some outstanding items (COI renewal, City of Waconia permits) to allow for appropriate time to complete further review and remaining items. As that work is completed, the permit would be advanced to the County Board as a complete request.
- **Significant Elements/Items of Attention:** Launching commercial fireworks display in park boundaries. Use of fireworks is not authorized per park ordinance 91.05 and requires a use permit authorized by the County Board. Additionally, a level of risk in terms of potential damage to park property/grounds is assumed with this event. Possible brush/debris fires can result from professional firework displays.
- **Permit Fees:** There are no fees issued for this event as professional firework displays are exempt in the 2023 County Fee Schedule.
- **Permit History:** 12+ years
- **Staff Notes:** No prior issues or concerns with event group. Display attracts & retains many daily visitors and is publicly appreciated. The Park Commission should be aware that traffic control in and out of Paradise Lane has been an area of concern with the volume of vehicles leaving the park after the display.

Lake Minnewashta Homeowners (Organized as KABOOM Inc.)

- **Date:** 9:30pm on Monday, July 3rd, 2023 (No alternative/rain date)
- **Location:** Lake Minnewashta Regional Park, Chanhassen
- **Type of Event:** Professional Pyrotechnic Firework Display
- **Attendance:** Historically staff have estimated this event participation at 2,000 – 2,500 spectators/park patrons to utilize the park grounds for display observation. Most of the use occurs at the beach and surrounding picnic areas as well as around the Lakeview Shelter area.
- **Who/Vendor:** The event coordinator has contracted with RESPyro, a professional pyrotechnic company out of Belle Plaine MN.
- **Impact on Park System:** Display is launched from former boat access #2 within the park. This area of the park will be closed to all user groups on the 3rd in efforts to support a safe event. See site map.

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- **Required Permit Items Obtained & Reviewed:** The event coordinator has been working to submit all required materials. Outstanding items (at the time of this memo) are: City of Chanhassen Fire Department permit and updated COI document with required County language. Staff are working with the event coordinator to conclude these items in the coming weeks.
- **Significant Elements/Items of Attention:** Launching commercial fireworks display in park boundaries. Use of fireworks is not authorized per park ordinance 91.05 and requires issuance of a use permit authorized by the County Board. Additionally, a level of risk in terms of potential damage to park property/grounds is assumed with this event. Possible brush/debris fires can result from professional firework displays.
- **Permit Fees:** There are no fees issued for this event as professional firework displays are exempt in the 2023 County Fee Schedule.
- **Permit History:** 13+ years
- **Staff Notes:** No prior issues with event group. Display attracts & retains many daily visitors and is publicly appreciated.

Recommendation: It is requested that the Park Commission recommend approval of the Special Event Use Permits to the Waconia Chamber of Commerce and to Lake Minnewashta Homeowners (Kaboom Inc.) to the County Board contingent upon satisfying all required items that are outstanding.



CARVER COUNTY

Lake Waconia Regional Park



Fireworks
Observation
Area

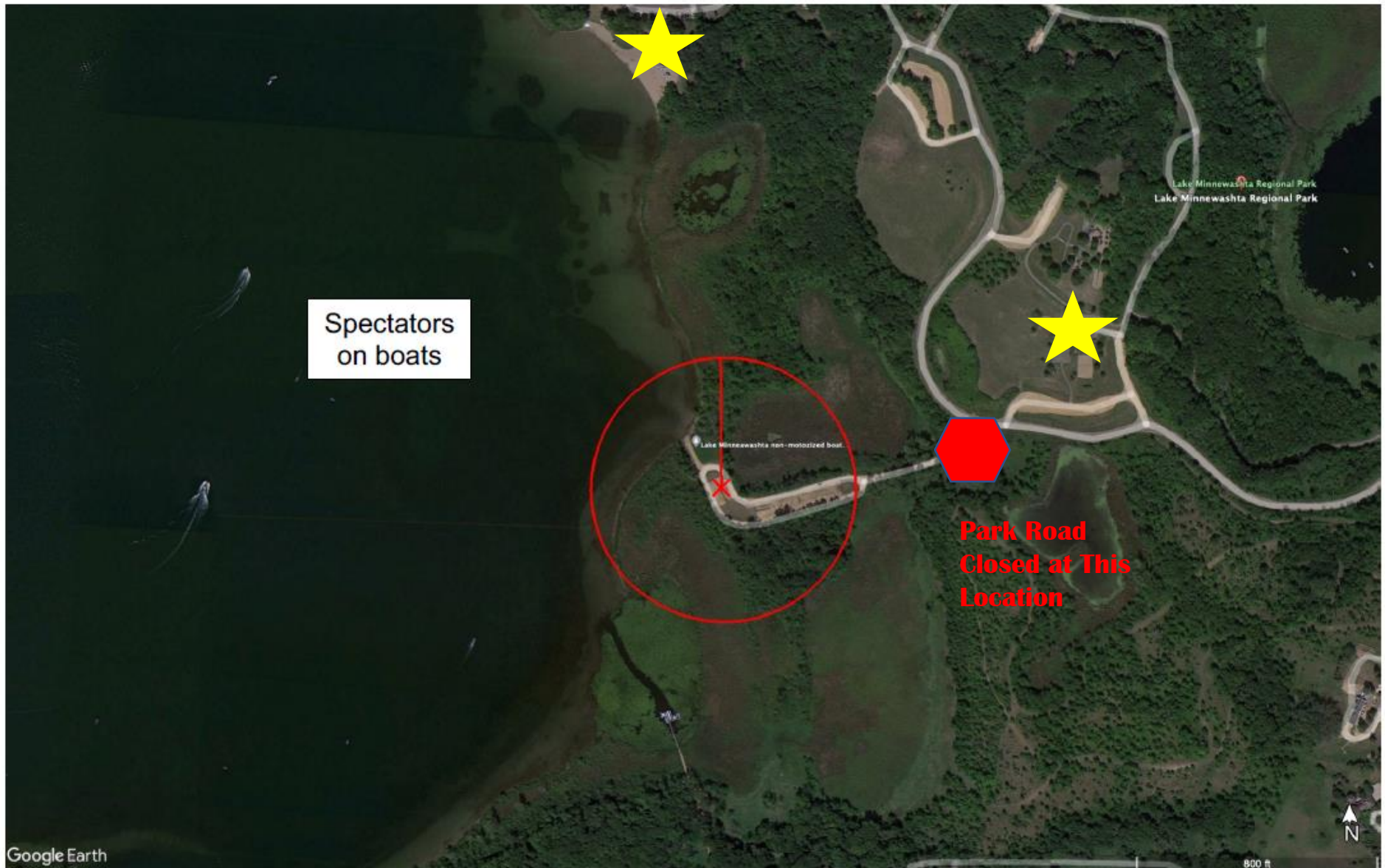
AREA CLOSED
DUE TO
FIREWORKS

0 1,000 2,000
Feet



2023 Lake Minnewashta Firework Display Site Map

Maximum Shell Size: 6"
NFPA 1123 Fallout Zone Radius: 420 ft



Google Earth



Spectators



Parking



Shoot site



Fallout zone





**Carver County
Parks and Recreation**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit – Minnesota Run Series, Lola's 1/2 Marathon & Endurance Events
DATE: April 5, 2023

This memorandum outlines the pertinent details for review and recommends authorization of a Special Event Use Permit in the Regional Park & Trail areas operated by Carver County.

Minnesota Run Series: Lola's 1/2 Marathon & Endurance Events

- **Date:** Saturday June 3, 2023
- **Where:** Lake Waconia Regional Park, Waconia
- **What:** 1/2 Marathon, Adult 5k, & Youth Run endurance race(s)
- **Anticipated Attendance:** 2,000+ people. This event has seen 3000+ people in past years.
- **Impact on Park System:** The 1/2 Marathon race route has a section that utilizes a portion of the county park property - see site map.
- **Required Permit Items Obtained & Reviewed:** Yes, the required items were submitted. Verification of City of Waconia authorization is anticipated to be provided to Park staff soon. County Board action to be scheduled for May 16, 2023 (or sooner).
- **Significant Elements/Items of Attention:** The event route will utilize the paved trail surface that links the housing development to the west of the park (which extends via city street to downtown) continuing through the park and onto the trail surface along the sledding hill and turn around (5k) at CR92 or continue north (1/2 marathon). This event utilized this route in 2022 and it was both successful and safe.
- **Permit/Use Fees:** Use fees have been applied consistent with the 2023 County Fee Schedule.
- **Permit History:** 7 years
- **Staff Notes:** This has been a well-run event in the past and is a nice use of the county park property. Staff anticipate the same outcomes as in past years, to include a cleaned-up site post-event and good communication with park staff regarding any changes etc.

Recommendation: It is requested that the Park Commission recommend to the County Board issuance of a Special Event Use Permit to Minnesota Run Series for the 2023 Lola's 1/2 Marathon & Endurance Events held at Lake Waconia Regional Park on June 3, 2023, contingent upon receipt & approval of any necessary permits, forms, and payments.

CARVER COUNTY

Lake Waconia Regional Park Runner Traffic Plan 2/7/23

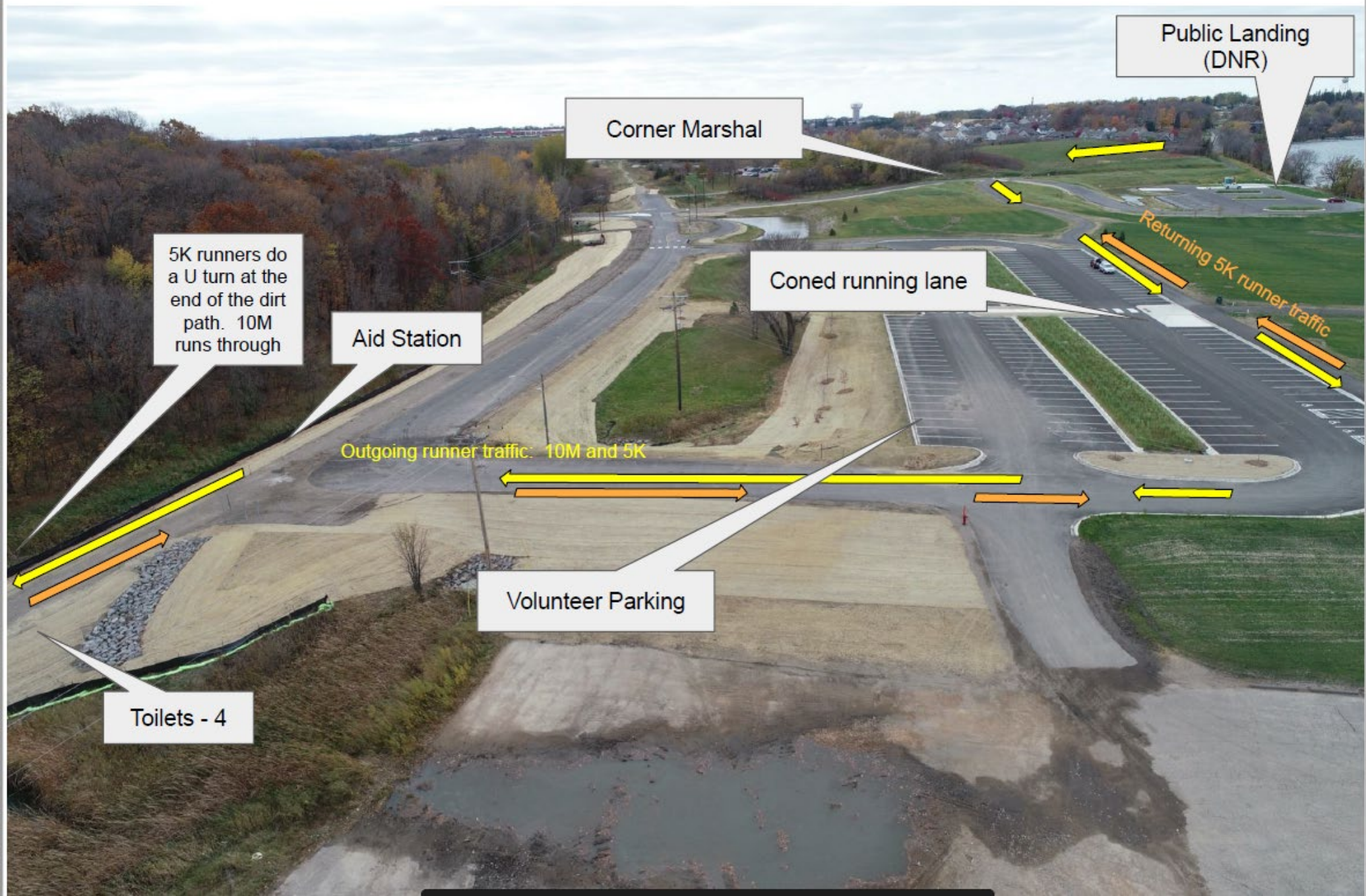




Old map image, used to show where runners continue on after passing through the park.

Returning 5K runner traffic

Outgoing runner traffic: 10M and 5K





We are requesting
the use of the
parking stalls on
this side



Corner marshal
with hand held
stop sign





**Carver County
Parks and Recreation**

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Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit: T-Road Tavern Classic Car Shows
DATE: April 5, 2023

This memorandum outlines the pertinent details for review and recommends authorization of a special event use permit on/in the regional park & trail areas operated by Carver County. By Park Ordinance 91.04 – B special use within the County park system requires the issuance of a use permit, authorized by the County Board.

T-Road Tavern: Classic Car Shows

Date: Thursday(s), June 1 – August 31, 2023

Where: New Germany, Dakota Rail Regional Trail, Carver County Regional Railroad Authority (CCRRRA) Property

What: Classic car roll-in show, social atmosphere to include alcohol beverage consumption

Anticipated Attendance: Unknown, this is the first year of these events. It is estimated between 100-500 people depending on how the event grows in popularity.

Impact on Park System: At this point, the request to utilize County property is strictly for participant parking – see site map included.

Required Permit Items Obtained & Reviewed: The required permitting items are under review. Outstanding items at the time of this memo primarily relate to insurance coverage for liquor liability. Verification of City of New Germany's authorization to hold the events has been provided. The Public Works Program Delivery Department also has a permitting role in this event with the interest to use Co. Road 33 for where the classic cars will be parked for viewing. The County Sheriff Office might also have requirements for the group around traffic control and/or event security depending on size. The County Board action is tentatively scheduled for May 16, 2023.

Significant Elements/Items of Attention: This initial year will be a learning experience. The event coordinator is not certain on all the event outcomes or impacts to both the City and County property being used. The request is for use of the CCRRRA property for attendee parking. The consumption of beverages containing alcohol will be permitted by the City of New Germany during the hours of 5:00pm -9:00pm. Sales and distribution of beverages with alcohol is to be provided by nearby bar establishments involved with the event. There will not be a beer garden/outlying location where alcoholic beverages are sold and served. Off-sale beverages containing alcohol and bringing of personally owned beverages containing alcohol to the event site is prohibited (ie. cooler in trunk etc.).

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Permit/Use Fees: Use Fees have been applied consistent with the 2023 County Fee Schedule.

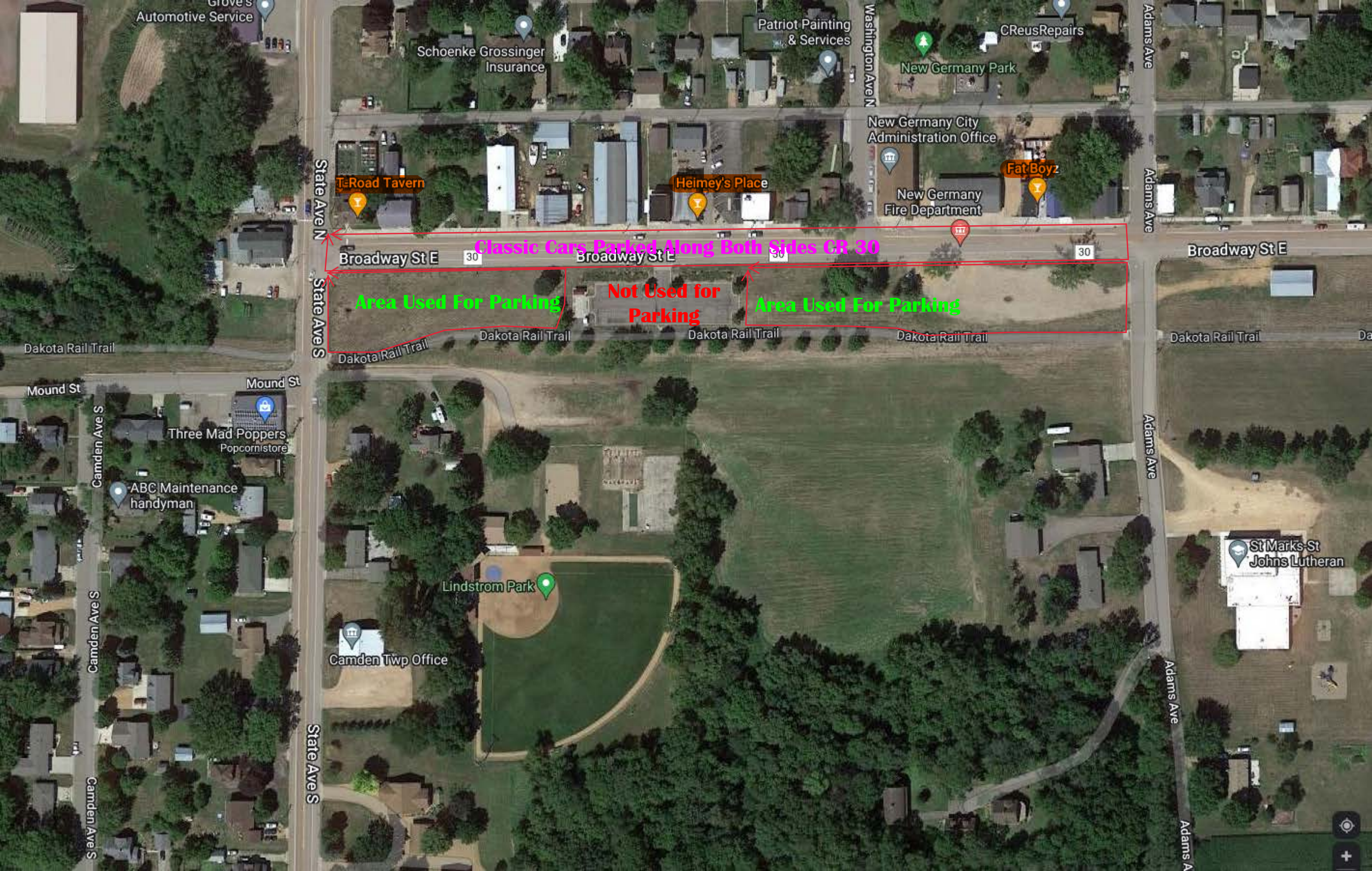
Number of Years a Special Event Use Permit has been Issued: This is year one.

Staff Notes: This is the first year of the event's existence and much will be learned and further understood about how successful the event(s) might be, how they are best organized on the City & County property, and what additional permit requirements might be needed. These events are sponsored & 100% the responsibility of T-Road Tavern, Joe Lemmerman. Additionally, further assessment will be given as the first few events transpire, to better understand the full impacts to the County property (trash generation, site impacts from parking, restroom needs etc.). Also, the permittee understands the park maintenance operations in respect to mowing schedules and accepts the fact that a greater commitment to mowing is not promised by the County. Lastly, the use permit will include language that suggests an ability to amend the permit based on new/changed information once a few events have occurred.

Recommendation: It is requested that the Park Commission recommend to the County Board issuance of a Special Event Use Permit to T-Road Tavern, Joe Lemmerman, for the coordination of classic car shows beginning on Thursdays beginning June 1, 2023, and continuing through Thursday, August 31, 2023, contingent upon receipt & approval of any necessary permits, forms, and payments.



CARVER COUNTY



Classic Cars Parked Along Both Sides CR 30

Area Used For Parking

Not Used for
Parking

Area Used For Parking



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MEMO

TO: Members of the Park Commission
CC: Marty Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Naming Process for New Facility at Lake Waconia Regional Park
DATE: April 5, 2023

Staff have developed a scoring tool to assist in assessing the (63) responses collected from the public and key stakeholders for naming consideration of the new park facility at Lake Waconia Regional Park.

Evaluating Questions:

- Does the response resonate/speak to the broader community? (0 or 3pts)
- How well is the response prepared/is it complete? (0-3pts)
- Does the response embody one of the predetermined criteria? (0-3pts)
- Does the suggestion "fit" in terms of a building/facility in a park setting? (0-3pts)
- Does the suggestion allow for good advertisement & marketing of the facility? (0-3pts)
- Is the response associated with consistent theme(s) in the larger pool of responses? (Yes or No) Tabulated to understand common themes. No scoring applied.

Scoring:

- A scoring measure was applied to five of the six questions – see above the eligible score behind each question.
- A maximum score of 15 points was possible.
- Two County staff, one from Parks and one from Planning, scored the (63) responses and then their two scoring outcomes were averaged.

Findings:

- Three responses had an average score of the maximum points available (15)
 - Lakeside View Plaza
 - Paradise Plaza
 - Paradise Landing
- The average scores resulted in a group of responses scoring 13.5 points
 - Paradise Point
 - Paradise Park
 - Dakota Springs
 - Coney Island Cove
 - Coney Island Community Center
 - Clearwater Commons
 - Lake Waconia Landing

CARVER COUNTY

- Common themes or repeated submittals were responses that included some or all of the following verbiage.
 - Paradise (9 references)
 - Wa Ko Ni Ya / Meday / Dakota Spring / Life / Woodland (13 references)
 - Lakeside (6 references)
 - Coney Island / Mountain / Port (9 references)
 - Sunset (2 references)

The full breakdown of average scores, as well as the raw data (full response listing) is provided with this memo.

Reminding Park Commission members of the adopted process for this matter, the Commission is tasked with making a recommendation of no more than **three** options to the County Board.

Staff anticipate healthy discussion around these outcomes at the meeting. It is recognized that how the responses have been scored is subjective and that the Commission members will have their own bias towards the responses. Additionally, staff point out that while some responses are very well constructed for this application, many others have good merit and might need to be altered slightly by adding or removing words. An example of this would be "Paradise Park" and removing or replacing the word Park with something that is more fitting for the application, as the name of the park is Lake Waconia Regional Park and this is a facility/building within.

Recommendation: It is requested the Park Commission recommend up to three name options to the County Board for the new park building at Lake Waconia Regional Park.



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Summary of Submittals Based on Scoring Average

15 Pt. Submittals

- Lakeside View Plaza
- Paradise Plaza
- Paradise Landing

14.5 Pt. Submittals

14 Pt. Submittals

13.5 Pt. Submittals

- Paradise Point
- Dakota Springs
- Coney Island Cove
- Coney Island Community Center
- Paradise Park
- Clearwater Commons
- Lake Waconia Landing

13 Pt. Submittals

- Paradise Park

12.5 Pt. Submittals

- Lakeside Pavilion
- Meday Wa Ko Ni Ya
- Woodland Pavilion
- Paradise Regional Park
- Paradise Island Recreation Area

12 Pt. Submittals

- Wa Ko Ni Ya Crossroads
- Lakeside (Regional Shelter?)
- Paradise Park
- Lakeside Legend Community/Event Center
- Meday Wa Ko Ni Ya

Repeated/Consistent Theme Submittals:

- Paradise (9 references)
- Wa Ko Ni Ya / Meday / Dakota Spring / Life / woodland (13 references)
- Lakeside (6 references)
- Coney Island/ Mountain / Port (9 references)
- Sunsets (2 references)

CARVER COUNTY

ID	What name are you suggesting?	Which key criterion do you believe your	Please explain (In 300 words or less) why you're proposing this naming option?
1	For the People Pavilion (at Lake Waconia Regional Park)	Applicable Theme/Genre Representing the	Parks are for ALL people, and the name should reflect that.
2	Destination Park	Applicable Theme/Genre Representing the Community, Park or Area	As the 2nd largest lake in the region, it's becoming more of a destination for people to come visit. Waconia has often been referred to as the 'upcoming Excelsior'. Might be a helpful name in marketing what our county has to offer residents and visitors!
3	Lynch Water Overlook	Historical Significant of Area or Person(s)	A nod to longtime county commissioner Tim Lynch
4	All Are Welcome Pavilion	Applicable Theme/Genre Representing the	Parks are a welcoming place for all. Why not let the name say it all?
5	Lakeside Pavillion	Culturally Significant Aspect	Name honors the long standing Lakeside Ballroom.
			The spelling is in Dakota and says Waconia. The land and lake have been occupied by many people and cultures. The name is intended to represent all persons who have loved the lake and the surrounding land. The pronunciation of the word is how non-native speakers pronounce the name.
6	Wa Ko Ni Ya Crossroads	Culturally Significant Aspect	Crossroads means that was and is the meeting place for all people. It is the location of the Yellowstone Trail, people visiting the park,
7	Paradise Point	Historical Significant of Area or Person(s)	With the historical aspect of the lake area being marketed in late 1800s as "Paradise of the Northwest", the history of a dance hall and entertainment center named Paradise Ballroom in the early 1900s, and the current road into the park named Paradise Lane, it just fits to
8	Paradise Park	Historical Significant of Area or Person(s)	Isn't the new park on the site of the old Paradise Ballroom?
9	Coney Island Facility	Environmental Feature of the Park or Area	Makes perfect sense. Guessing you'll get many people with this suggestion.
			Primarily based on the history of Coney Island and the view of Coney Island from the beach and building orientation.
10	Meday Wa Ko Ni Ya. (Dakota for “out of the water comes life”)	Culturally Significant Aspect	Honors the Indigenous Peoples of our history. I think it fitting to honor history, environment, and the general appreciation of this environmental asset.
11	Dakota Spring Park	Culturally Significant Aspect	Waconia means "fountain or spring " in Dakota. Recognizes the indigenous people of the area and the meaning of Waconia in the Dakota
12	the Gateway	Applicable Theme/Genre Representing the Community, Park or Area	The Lake Waconia Regional Park will offer an incredible variety of fun activities for individuals and families from our region. And this new facility will be the gateway for all of those who enter the park seeking exciting adventures. Thus, the "Gateway."
13	President Dwayne Elizondo Mountain Dew Herbert Camacho Pavilion	Historical Significant of Area or Person(s)	President Dwayne Elizondo Mountain Dew Herbert Camacho exemplifies the spirit of Waconia by his actions of trust in the community and moves to strengthen agricultural programs nationwide.
14	Lakeside (Regional Shelter?)	Historical Significant of Area or Person(s)	Pays tribute to the Lakeside ballroom, the space that provided many Waconia and area residents joy within the 70s, 80s, and 90s.
15	Meday	Culturally Significant Aspect	Additionally, it notes the environmental feature of being located near Waconia's best amenities, the lake and regional park.
16	DAKOTA SPRINGS	Historical Significant of Area or Person(s)	That's the first part of what the lake used to be called before the English slurred the last part together into Waconia.
			Dakota groups lived in the Waconia area near Lake Waconia for over 10,000 years. They called the lake Meday Wa Ko Ni Ya, which meant Waconia means Out of the Water comes Life.
17	Waconia Life Park	Environmental Feature of the Park or Area	The park allows the community to enjoy life to its fullest in and out of the water.
			He was a great environmentalist judge who stood up to the mining industry that was destroying large swaths of Northern Minnesota with taconite pollution (waste). They were endangering every human living on the North Shore.
18	Judge Miles Lord Pavilion	Historical Significant of Area or Person(s)	His rulings were the first to hold large corporations liable for their actions against environmental safety.
			He was a judge for the common man. He lived on Christmas lake and was an outstanding citizen.
19	Woodland Pavilion	Historical Significant of Area or Person(s)	The Woodland native people occupied Carver County for a period of approximately 1200 BC to 1850 AD. It would be good to honor a group of people that lived in the area for a long period of “recent” history.
20	"The Launchpad"	Applicable Theme/Genre Representing the	It's a modern looking hangout or 'pad' near the new boat launch, and a great place to launch your next adventure from.
21	"Sunsets"	Environmental Feature of the Park or Area	People line the parking lot almost every evening to view the beautiful sunsets over the lake and island.
22	Coney Mountain Lodge	Historical Significant of Area or Person(s)	Because it's located near the base of the Coney Mountain Sledding Hill and complements the historic naming of the island: "Coney Island
23	"Sunsets at Coney Mountain"	Applicable Theme/Genre Representing the	Combining the popular sunset viewing area with the sledding hill nickname, which also complements the island's name from the historic
24	Coney Island Park	Historical Significant of Area or Person(s)	The name will link the island to the mainland
25	Paradise Park	Historical Significant of Area or Person(s)	The name it's self is very inviting plus it has a connection to the fact that there has been a dance hall in the area for a long time. inviting
			The lake is already too busy and getting harder and more dangerous to enjoy. We add these facilities along with the new boat ramp and expanded parking all at no charge to anyone and everyone. No requirement to at least be a Carver County resident, all the while you continue to increase the property taxes for those that live on the lake, while diminishing their ability to enjoy the lake.
26	Lake Waconia's Overutilization Facility	Environmental Feature of the Park or Area	
27	Coney Island Cove	Applicable Theme/Genre Representing the	Coney Island is a unique and beautiful place that defines the city of Waconia as a destination. The regional park is an extension of Coney

ID	What name are you suggesting?	Which key criterion do you believe your	Please explain (In 300 words or less) why you're proposing this naming option?
			Dakota groups lived in the area near the lake for a long time. They called the lake Meday Wa Ko Ni Ya. This meant “lake of the fountain” or “lake of the spring”. Contemporary Dakota translate it as “out of the water comes life”. Early white settlers adopted this name for the lake and the town. Over time, it evolved into “Waconia”. The Dakota groups were sent westward while the white settlers moved in.
28	Meday Wa Ko Ni Ya	Historical Significant of Area or Person(s)	Bring back the original name given by the Dakota Indian tribe. When you are ready for a dedication or ribbon cutting ceremony, I suggest inviting the Dakota tribe and other Indian tribes to help dedicate this park and lakefront back to the Dakota community. Big family
29	Coney Island Community Center	Environmental Feature of the Park or Area	The park has a direct view to the lake’s most prominent feature, Coney Island. A historical plaque/sculpture could be mounted nearby with a viewing platform, amplitheater, or garden directed to the island. Kayaking, fat tire races, paddle boarding to the island and back
30	Lakeside View Plaza	Historical Significant of Area or Person(s)	I chose to include the name "Lakeside" due to the historical significance of the event center near there, which was once called Lakeside Ballroom. For years my grandmother, who is now 100 would attend Polka/Waltz dances on Sundays at the Lakeside Ballroom. When I took here there in 2021 to get her Covid shot she had tears in her eyes recalling all the fine details of the building. She is blind but she vividly could describe the entrance, dance floor and even the location of the tables where her friends would gather. "Oh, if only walls
31	Waconia Shores	Environmental Feature of the Park or Area	Waconia shores is place everyone can enjoy! The shores of Lake Waconia is beautiful everywhere. Everyone can enjoy the view and lake
32	Paradise Park	Historical Significant of Area or Person(s)	I wouldn’t exist had my parents not met 51 years ago at Paradise Ballroom (it’s original name). There they danced, fell in love and our family and friends continue to make memories off of Paradise Lane. It’s a memorable name and different from anything in MN. So much
33	Paradise Park	Historical Significant of Area or Person(s)	Since 1933, the word PARADISE was a name that was used at this location near Lake Waconia located in Carver County. The facility built was originally called The Paradise Nightclub and the building had a long and special history. Folks near and far came to this spot to enjoy and live extraordinary moments of their lives. Even though over the years it was called different names, everyone knew it as Paradise
34	Lakeside Park	Historical Significant of Area or Person(s)	Because of Lakeside Ballroom
35	Meday Wa Ko Ne Ya	Culturally Significant Aspect	Identification for the history of the region is important. As an area that does not outwardly identify the Dakota’s history in this area, this is one way for Waconia to move towards reparations.
36	Paridise Regional Park	Historical Significant of Area or Person(s)	In the mid-1880's, with the development of the large island in the center of the lake into Coney Island of the West. Town residents had long used the island, once called Paradise Island, for summer recreation.
37	The Beach House, Lake Waconia	Applicable Theme/Genre Representing the Community, Park or Area	I like the welcoming sound of it and the simplicity. We have always enjoyed the beach - for many years! Excited that it will be coming so soon.
38	gather LAKE WACONIA	Applicable Theme/Genre Representing the Community, Park or Area	"Gather" with a nice font would be prominent over smaller font LAKE WACONIA
39	Port of Coney Island West	Culturally Significant Aspect	Small font "port of" and second line CONEY ISLAND WEST
40	Waconia Waters Recreation Facility	Environmental Feature of the Park or Area	To be shortened to the Waters by locals akin to "the bank"
41	Port of Waconia Recreational Facility	Applicable Theme/Genre Representing the Community, Park or Area	Emphasis the size of the lake by having it say port
42	Coney Island West	Historical Significant of Area or Person(s)	The island was originally planned to be a getaway like Coney Island. I believe the name Coney Island West was used for the island.
43	Prince Rogers Nelson Memorial Facility	Historical Significant of Area or Person(s)	Prince was a world-famous Carver County resident who made a lot of great contributions toward the arts and public spaces
44	Meday Wa Ko Ni Ya	Historical Significant of Area or Person(s)	The original Dakota name for the lake. https://www.carvercountyhistoricalsociety.org/waconia.php
45	Coney Island Beach House	Applicable Theme/Genre Representing the Community, Park or Area	Historical, fitting name in our small Lake Town
46	Coney Island Ferry Landing	Applicable Theme/Genre Representing the Community, Park or Area	Historical island with new service
47	Paradise Plaza	Historical Significant of Area or Person(s)	For many years the masthead of the Waconia Patriot stated "Paradise of the Northwest". During the height of its glory years as a destination resort, Reinhold Zeglin in his marketing referred to the island as "Paradise Island" instead of its recorded name of "Coney Island of the West". When Krueger first built what is now the Waconia Event Center, he called it the "Paradise Ballroom". The name "Paradise" has been used frequently throughout the area since those involved truly believed that the area and its beautiful lake was indeed a "Paradise" in comparison with other places and areas. It is also appropriate to refer to the facility as a "Plaza" since it is an area
48	Paradise Plaza	Historical Significant of Area or Person(s)	Please send me confirmation that my submission was received. Thank you very much. Paul Melchert

ID	What name are you suggesting?	Which key criterion do you believe your	Please explain (In 300 words or less) why you're proposing this naming option?
49	Lakeside Legend Community/Event Center	Historical Significant of Area or Person(s)	It has been there ever since I can remember. It is both Legendary and still by the Lake. Lake Waconia in itself has a long history, from a place for vacations, boating and fishing to Coney Island Park and doings. Both my Brother and I had our wedding receptions at Lakeside Ballroom, as well as countless friends and other family members. It was the only place big enough to hold our family doings. (The Medina
50	Meday Wa Ko Ni Ya	Historical Significant of Area or Person(s)	Dakota groups lived in the Waconia area near Lake Waconia for over 10,000 years. They called the lake Meday Wa Ko Ni Ya, which meant “lake of the fountain” or “lake of the spring.” Contemporary Dakota translate it as “out of the water comes life.” Early settlers adopted
51	Lake Meday Wa Ko Ni Ya	Culturally Significant Aspect	This is the original name of the lake in Dakota.
52	The Solidarity	Culturally Significant Aspect	SOLIDARITY... it's what we need NOW, in the FUTURE, and FOREVER. It stands out. It includes EVERYONE. Great facility names start with "The"; The Forum, The Garden, etc. It won't be long and everyone will be calling it 'The Solid'. It will never be confused with any other
53	Wake over Waconia	Applicable Theme/Genre Representing the Community, Park or Area	I believe all criteria is met with my suggested name. Predominately SW winds create wakes over the lake towards the park in the summer. Beautiful hill and lake overlooking the wakes created by the wind. Summertime wake action and wintertime sledding hill with trails connecting the park to the city. Forefathers had insight to save property as a park. And WAKE also refers to wake up and see this
54	Island View Center	Environmental Feature of the Park or Area	Showcases the island and is consistent with the golf course and road nearby, creating a hub of notable locations. Is is a fun sounding place. Or also Island View Beach Center is another variation
55	Lakeshore Inn	Environmental Feature of the Park or Area	Because it is a name that sounds fun and inviting
56	Reinholt Zeglin Park Facility	Historical Significant of Area or Person(s)	The Zeglin family owned the resort on Coney Island for multiple generations. They helped to make Waconia and Coney Island become a family destination in the 1800s and into the 1900s. Many branches of the Zeglin family still live nearby.
57	Clearwater Commons	Historical Significant of Area or Person(s)	Lake Waconia was previously named Clearwater Lake. The definition of "Commons" is land or resources belonging to or affecting the
58	Lake Waconia Landing	Historical Significant of Area or Person(s)	The members of the Waconia Heritage Association are submitting two names for the Lake Waconia Regional Park's new facility. Our first submission for the Waterfront Service Center is "Lake Waconia Landing". The name is partially historical as Hallie Dvorak owned and operated Hallie's Landing in this area for 25 years and Pauly managed a landing at the same site before 1948. "Waconia" is a Dakota word describing the lake which provides a cultural concept to the name. The use of "Lake Waconia" in the name will give immediate recognition to visitors as to where the facility is located and when describing their experiences at the park to others. "Landing" describes the activity at the site, a place where boats will embark and disembark passengers to and from Coney Island of the West, and also as an arrival spot for a day at the beach.
59	Paradise Landing	Historical Significant of Area or Person(s)	The second name submitted by the Waconia Heritage Association for the Lake Waconia Regional Park's new facility is "Paradise Landing". The word "Paradise" has several historical references to the area: 1.) When John Zeglin owned the resort on Coney Island of the West in the 1920's, he named it Paradise Isle Resort. 2.) The slogan of the Waconia Patriot Newspaper was Paradise of the Northwest. 3.) The original Carver County Event Center located at the park was named the Paradise Ballroom when it was built in 1933. When it was replaced, the new owner changed it's name to the Lakeside Ballroom. 4.) "Paradise" is used in the titles of the two historical books by the Waconia Heritage Association about the Island and the Town. The "Landing" describes the activity at the site, a place where boats will embark and disembark passengers to and from Coney Island of the West and also as an arrival spot for a day at the beach. "Paradise Landing" will be a name visitors will like.
60	Autumn Leaves Trail	Applicable Theme/Genre Representing the Community, Park or Area	I love all of the seasons in Minnesota! Winters included. But it's Autumn that I look forward to the most.
61	Paradise Island Recreation Area	Historical Significant of Area or Person(s)	Autumn's vibrancy and colors are so beautiful as is Waconia and its surrounding nature areas and lakes! Autumn is Mother Nature's color-burst finale just before winter begins. The palette of fall colors draws us all in to take those much needed "beauty" walks and absorb the trails like never before! And there's no better place to blaze your trail than the new regional park in Waconia! Thank you for the



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
FROM: Martin Walsh, Parks and Recreation Director
SUBJECT: Operations Plan for the Waterfront Service Center
DATE: April 5, 2023

Department staff was asked to provide an update on several items related to the Waterfront Service Center at the March 28, 2023 County Board Workshop Session. Items presented included an update on construction, the building naming process, and the draft operations plan for the building.

The focus of the presentation was on the delivery of service to operate the building. Hours of operation, staffing needs, and related costs were outlined for temporary and full-time personnel.

Market data was shared for the event room and proposed fees for the room presented.

We will review the attached PowerPoint presentation and obtain additional feedback from the Park Commission.

At a later date, staff will make a formal request to the County Board requesting authorization to proceed with operations and allocate funding for staffing.

CARVER COUNTY

Waterfront Service Center Operations Plan

Park Commission Meeting
April 12, 2023



Agenda

- Construction
- Naming Process
- Recommended Operations Plan
- Building Services Provided
- Building & Event Room Operations
- Event Room Fee Basis/Market Comparison
- Annual Revenue Projections
- FTE Request
- Other Operational Costs
- Challenges/Uncertainties
- Recommendation
- Q&A and Discussion
- Next Steps



Construction Update

- Construction Start October 4th
- Challenges
 - Delay W/ State DOLI 6-8Wks
 - Final Permit Mid January
 - Delayed Plumbing and Footing
 - Winter Conditions
 - Progress Is Slower/More Costly
- Schedule Completion November 2023
- Nominated for B3 Award



Construction Update



Naming Process Update

- 63 Responses
- Many Good Options/Engagement Successful
- Emerging Themes
 - “Paradise” “Lakeside” “Meday Wa Ko Ni Ya” “Coney Island...”
- Scoring Tool Developed
- Park Commission Recommendation, April Meeting
- Board Work Session, April Meeting

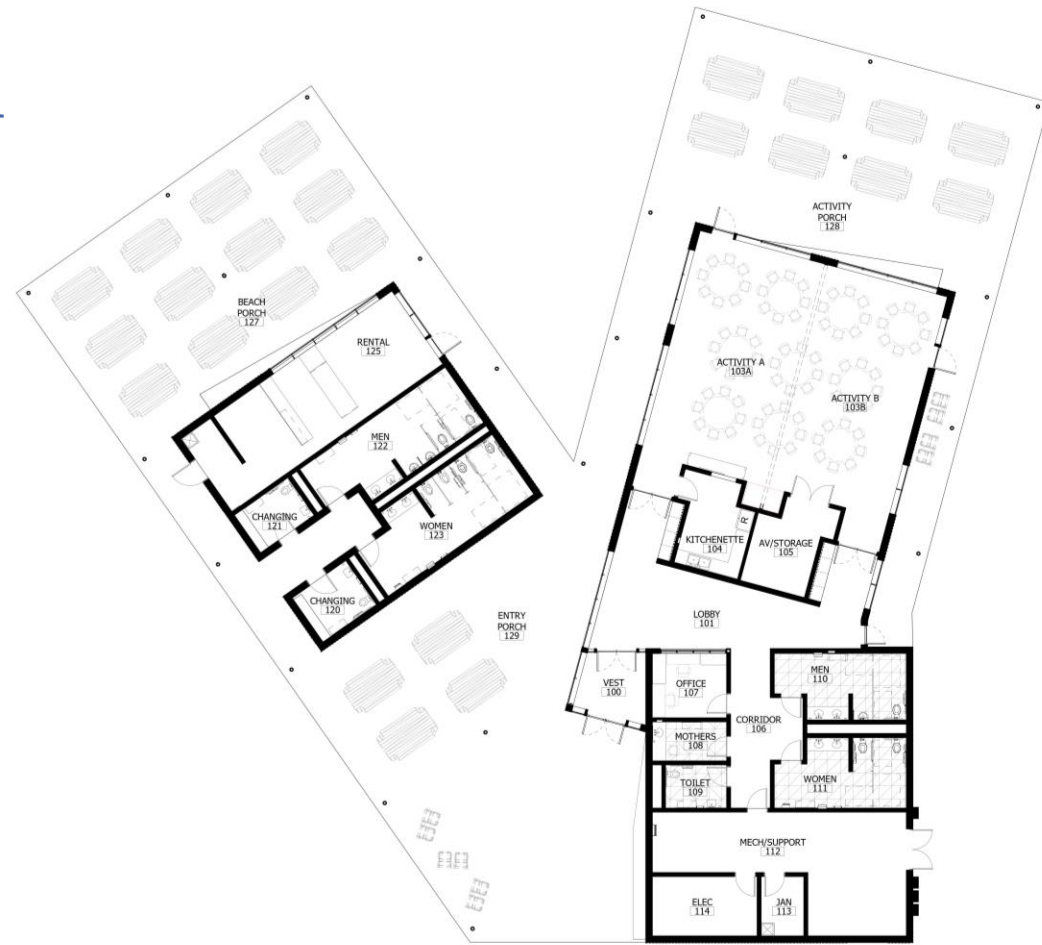
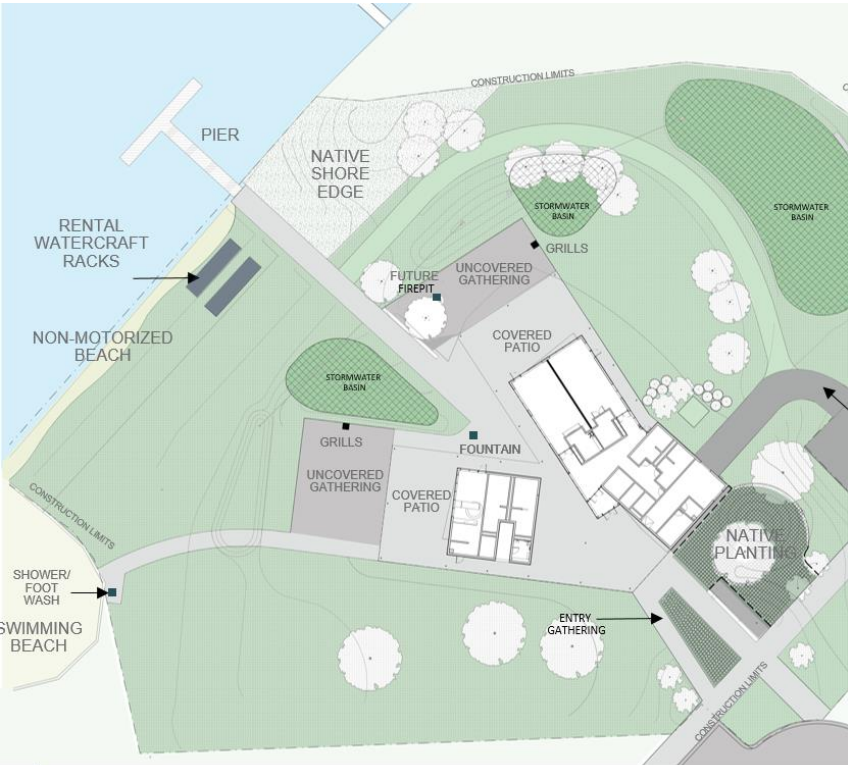


Building Services Provided

- Public Restrooms (Beachside Units)
 - Summer & Shoulder Seasons Full Access
 - Winter, Limited Access (Unisex Only)
- Event Room
- Outdoor Recreation Programming Facility
 - Enhancement for Current Services & Increased Opportunity
- Equipment Rental Service
 - Seasonal: Summer, Winter (Considering Pilot)
- Public Picnic Area
 - General Use
- Access to Waterfront
- Office Space
 - Public Access, Information, Showing Rental Room
- Personal Needs Room



Landscape & Floor Plan



Building Operations

- Office/Lobby 2-3 Days Week, Afternoons
 - Information, Event Room Showing & Facilitation
 - Service Provided w/Existing FTE
- Public Restrooms
 - Year Round, Reduced Access October – May
- Public Picnic Pavilion
 - Seasonal, May - September



Event Room Operations

Year Around Availability

- 21-Day Min. Advance
- 12 Month(s) Out Booking Capability
- “Blackout Dates” – July 4 (Possibly Adjacent Days)

Hours of Operation, 10am – 10pm

- 6hrs Base Reservation Period
- Customer Can Set 6-Hr Window





Event Room Operations

- Rental Includes Both Indoor & Outdoor Areas
- Customer Arranges their Own Vendor/SPs
- Capacity of (80) People
- Beer & Wine Allowed
 - Bar Service Vendor/Caterer Required for Liquor
- Seasonal Park Employee Staffed for All Reservations
- Large, Public Event Requests to Follow Parks Special Event Use Permitting Policy



Public Works/Parks Department

Event Room Rental Fee Basis

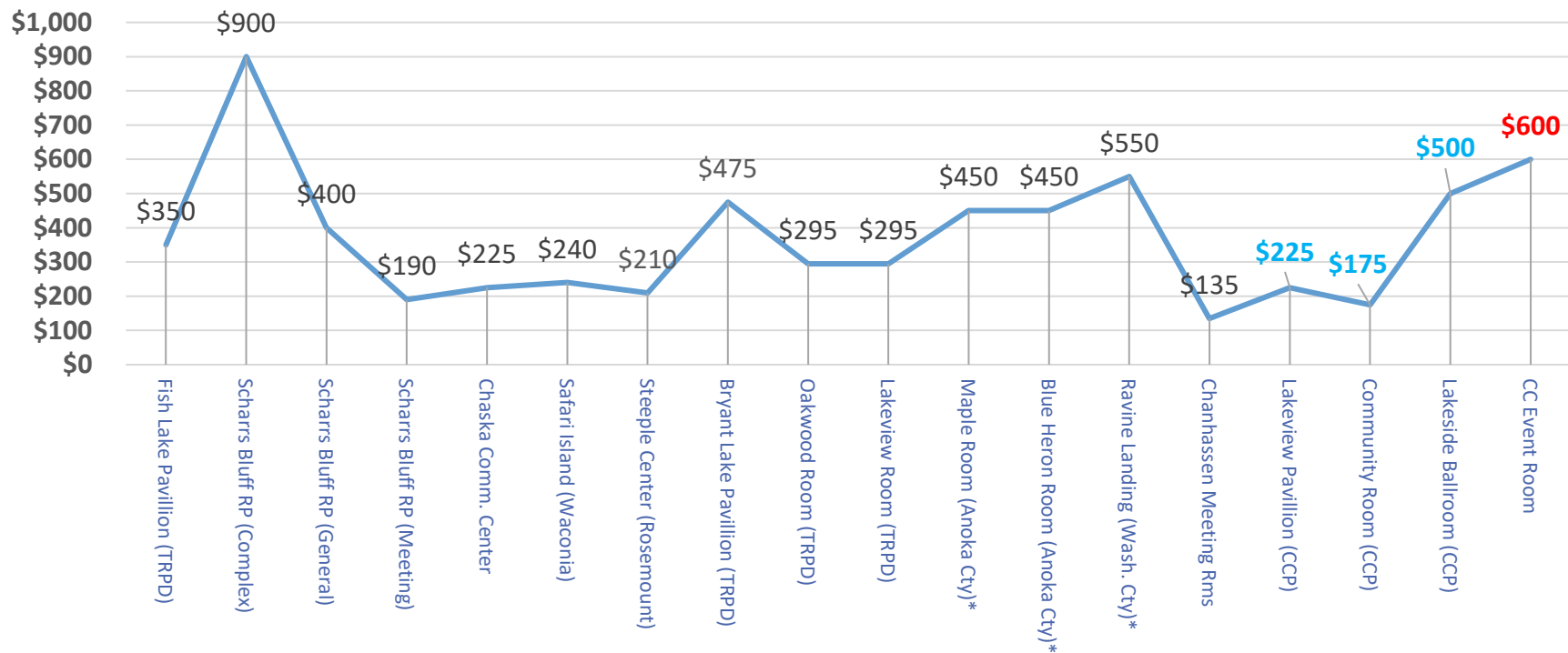
- Day of Staffing: \$140
 - 7Hrs of Work @ \$20/Hr.
- Maintenance: \$277
 - 5.5hrs of Work @ \$50.42/Hr.
- Administrative Overhead: \$150
 - Staff Time, Reservation Software, CC Processing

Total Range:\$429-\$567



Event Room Facilities - Market

6Hr Rental (Fri - Sun)



Comparable Facilities: Local & Regional

* Represents Entrance Fees Required



Event Room Considerations

Rental Fees:

Current

- \$375/Day

Proposed

- \$600: Fri – Sun
- \$500: Mon – Thur.
- \$40/Hr. – Additional Time Beyond 6Hr. Base

Discussion Items:

- Non-Profit Org. Rate
 - Group Performs Some Clean-Up
- Internal Use Frequency
- Other Considerations



Annual Revenue Projections

- Event Room Reservations: \$27,500 Yr.
 - Est. ~50 Occurrences (Avg. \$550)
- Equipment Rental Services: \$2,500 Yr.
 - Demands Unknown



FTE Request

Park Maintenance Worker

- Permanent Position
 - Year-Around Operations
 - 1.0FTE
 - \$93k, 2024 Budget Request



FTE Request

Park Maintenance Worker

- STOC Position
 - Increased Area of Waterfront, & Use
 - 0.25FTE
 - \$7k, 2024 Budget Request



FTE Request

Park Service Attendant(s)

- STOC Position
 - Staffing For All Room Rentals
 - 0.25FTE
 - \$9k, Supported by Room Rental Fees



FTE Request

Recreation Instructor(s)

- STOC Position
 - Staffing for Equip. Rentals & Programs
 - 0.50FTE
 - \$21k, Supported by Room & Equipment Rental Fees



FTE Request - Summary

STOC Labor: 1.0 FTE

- 0.24FTE Park Maintenance Workers
- 0.51FTE Recreation Instructors
- 0.25FTE Park Services Attendants

Permanent Labor: 1.0 FTE

- Parks Maintenance Technician



Operations: 2024 Budget Impact

Unbudgeted Expenses

- \$130,000: FTE
 - \$37k: (STOC Employees)
 - \$93k (Maintenance Tech)

Unbudgeted Revenue (Annual)

- \$30,000 (Projection)

Net: \$100,000 (2024 Budget Request)

Budgeted Expenses

- Utilities
- Custodial Supplies
- Rental Equipment
- Office/Lobby Public Access (Existing FTE)



Challenges/Uncertainties

- Use Levels & Public Demand
- \$3M Liquor Liability Coverage for Small Vendor(s)
- Staffing
- What We Don't Know Today



Recommendation:

- Operations Plan as Described
- Room Rental Fees as Shown
 - \$600 F - S
 - \$500 M - Th
 - \$40/Hr. Additional Res. Time
- FTE's
 - STOC: 1.00
 - FT: 1.00
- Funding Need
 - Annual: \$100k (2024 Budget Request)
 - \$25,000 needed for 2023 (YES, Parks 2023 Budget)



Next Steps...

- Authorize Budget Amendment of \$25,000
- Schedule Public Hearing for Fee Change
- Develop Promotional Information
 - Webpage, SM, Direct Mail Marketing
- Determine Reservation Acceptance – July?



A group of seven men, likely officials or project leaders, are standing in a line on a grassy field. They are all wearing white hard hats and bright yellow safety vests over dark suits. Each man is holding a wooden shovel. Behind them is a large body of water, possibly a lake or reservoir, with a bridge structure visible in the distance. There are several trees, some with autumn-colored leaves, scattered around the site. The sky is overcast.

Q&A and Discussion..