



Parks & Recreation Commission Meeting

Wednesday February 21, 2024

Lake Waconia Regional Park – Sun Room

8170 Paradise Lane

Waconia, MN 55387

6:30 pm Regular Meeting

AGENDA

- 1) Call to Order (6:30 p.m.)
- 2) Roll Call (6:30 p.m.)
- 3) Approval of Agenda (6:40 p.m.)
- 4) Approval of the January 17, 2024, Regular Meeting Minutes (6:41 p.m.)
- 5) Election of Officers (6:31 p.m.)
- 6) Commissioner Liaison Report (6:41 p.m.)
- 7) Open to the Public (6:45 p.m.)
- 8) New Business (6:50 p.m.)
 - a. Special Use Permit – Waconia Chamber of Commerce for Paradise Beach Bash
 - b. Recommendation to Award the Baylor RP Boardwalk Reconstruction Project
 - c. Recommendation to Select a Lake Minnewashta RP Playground Equipment Proposal
- 9) Staff Reports (7:30 p.m.)
 - a. General Operations & Recreation Services
 - b. Maintenance and Natural Resources Operations
 - c. Administrative Update
- 10) Commission Member Reports (8:00 p.m.)
- 11) Next Meeting Date (8:05 p.m.)
 - a. March 13, 2024
- 12) Adjourn (8:10 p.m.)

Upcoming Events and Activities

4/6/24: Maple Syrup Festival at Baylor

6/21/24: Paradise Commons Grand Opening & Community Celebration (Paradise Beach Bash)

CARVER COUNTY



Parks & Recreation Commission Meeting

Wednesday January 17, 2024

Public Works

11360 Hwy 212 W

Cologne, MN 55322

6:30 pm Regular Meeting

MINUTES

- 1) Call to Order (6:30 p.m.)
 - a. M. Johnson called the meeting to order at 6:30pm.
- 2) Roll Call (6:30 p.m.)
 - a. Present: Jenn Brewington, Makiza Johnson, Scott Knight, Mark Lagergren, & Reid Welch
 - b. Absent: Christine Fenner
 - c. Staff: Commissioner Lynch, Sam Pertz, Jake Sandvig, & Hope Mack
- 3) Approval of Agenda (6:31 p.m.)
 - a. Motion to approve the agenda made by J. Brewington, Seconded by S. Knight; Passed 5-0
- 4) Approval of the December 13, 2023, Regular Meeting Minutes (6:32 p.m.)
 - a. Motion to approve the minutes made by R. Welch, Seconded by J. Brewington; Passed 5-0
- 5) Commissioner Liaison Report (6:35 p.m.)
 - a. Commissioner Lynch stated that Paradise Commons is looking great and shared that the West Carver County Community Guidebook contained an article about our parks & trails.
- 6) Open to the Public (6:40 p.m.)
 - a. N/A
- 7) Old Business (6:45 p.m.)
 - a. 2024 Lifeguard Services at County Beaches
 - i. The commission members reviewed the 321 survey results and provided feedback.
 1. Motion to recommend to the County Board to not provide lifeguard services in 2024 made by R. Welch, Seconded by J. Brewington; Passed 5-0
- 8) Informational Items (7:15 p.m.)
 - a. Baylor Regional Park Boardwalk Design & Project Schedule
 - i. The project plans and schedule were reviewed. It should be completed by the end of June 2024.
 - b. Review Lake Minnewashta Playground Equipment Proposals
 - i. S. Pertz shared the proposals that were received and said that the bidders were asked to provide more in-depth site plans before a vendor will be selected. The goal is to have the playground completed by November 2024.
- 9) Staff Reports (7:30 p.m.)
 - a. General Operations & Recreation Services
 - i. S. Pertz reported that we had the first open house at Paradise Commons with 2 more in January, the Ribbon Cutting will be on 2/20/24, we've received the occupancy certificate, the inside wall picture should be installed in mid-Feb., a

Grand Opening, in partnership with the Waconia Chamber will take place on 6/21/24, we received a grant for interpretive planning on Coney Island, and we have applied for an equity grant which would fund a rock-climbing wall.

b. Maintenance and Natural Resources Operations

- i.** J. Sandvig reported that we retrieved the floating Coney Island dock and it sustained minimal damage, the Waconia Event Center will be demolished starting next week, the Eagle Lake aerator may be installed next week, and the mild weather is allowing for trail maintenance to occur.

c. Administrative Update

- i.** N/A

10) Commission Member Reports (8:00 p.m.)

- a.** N/A

11) Next Meeting Date (8:05 p.m.)

- a.** The next meeting will be on February 21, 2024 in the Sun Room at Lake Waconia Regional Park.

12) Adjourn (8:10 p.m.)

- a.** Motion to adjourn at 7:33pm made by M. Johnson; Seconded by R. Welch; Passed 5-0



CARVER COUNTY



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
FROM: Martin Walsh, Parks and Recreation Director
SUBJECT: Election of Officers
DATE: February 3, 2023

County Ordinance, which established the Parks Commission, states that the Commission shall meet during the second month of the year to elect officers. The positions of Chair, Vice Chair, and Secretary (Secretary need not be a member of the Commission) are to be opened for nominations.

Recommendation:

To proceed with nominations and elections for the positions of Chair and Vice Chair. County Park Staff can fill the position of Secretary, as we have done in the past. After nominations are made and seconded, voting can proceed by roll call for the positions of Chair and Vice Chair.

CARVER COUNTY



Carver County Parks

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC: Martin Walsh, Parks & Recreation Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: Special Event Use Permit Request – Waconia Chamber of Commerce
DATE: 2/13/2024

The Parks & Recreation Department is in the planning stage for a community special event, Paradise Beach Bash, to be held at Lake Waconia Regional Park to recognize the completion and opening of Paradise Commons. The event will feature a variety of youth & family activities to include water sports, yard game competitions, and beach activities supplied by Parks Recreation Instructors. There will also be hired services such as a climbing wall, bounce house, balloon artist, face painter and the like (some of these details are not fully determined). The Sun Room will be open for attendees to view the space and engage with staff regarding questions about possible reservation interests.

The Waconia Chamber of Commerce has requested a Special Event Use Permit to coincide with the County planned Paradise Beach Bash event on Friday June 21, 2024. As part of the overall Paradise Beach Bash event, the Chamber's request is to obtain a permit to allow for coordination with a food & alcohol vendor as well as a local entertainer (band). The Chamber has extensive experience in this area, with several of the annual community events they coordinate involving these components.

The food vendor(s) are currently not fully determined. Vendors in this area will be expected to meet County requirements of insurance liability coverage and evidence of State issued certification as a food service provider.

The Chamber has made arrangements with the Waconia Lions Club to provide bar services. County liability insurance for liquor coverage will be required at the \$2M level. Alcohol will be managed by requiring proof of age (21 years) when at the bar service (and likely issued a wristband); two drinks per person, per time; security on-site during bar services; with the last drink served 30 minutes before the end of the event.

The event is planned to start at 3 p.m. and conclude at 10:30 p.m. The recreation activities will begin at the start of the event and continue until 7 p.m. to allow young families to enjoy the event before possibly heading home. The band will begin around 7 p.m. and play until 10:30 p.m. Food and alcohol service is anticipated to start around 5 p.m. to align with a normal dinner hour. Food service likely ends by 8 p.m., with alcohol service continuing until the last drink served at 10:00 p.m.

Recommendation: It is requested that the Park Commission make recommendation to the County Board issuance of a Special Event Use Permit to the Waconia Chamber of Commerce. They will coordinate food, alcohol, and entertainment/band services at the Friday, June 21, 2024 Paradise Beach Bash planned by the Parks & Recreation Department.

CARVER COUNTY



Carver County Parks

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
CC:
FROM: Martin Walsh – Parks & Recreation Director
SUBJECT: Baylor Regional Park Boardwalk Bids
DATE: 2/16/24

Bids for the Baylor Regional Park Boardwalk were received Tuesday, February 13, 2024. The bid proposal requested a base amount for items that were standard between two requested bid alternatives for a structure, with treated lumber decking and for composite decking.

The low bidder for Base Bid Plus Alternate A1 (Treated wood decking) is Boyer Building Corporation. The low bidder for Base Bid Plus Alternate A2 (Composite Decking) is MN Boardwalk, LLC.

Staff and our consulting engineer, Bolton & Menk, are recommending that the low bid for the treated lumber decking provided by Boyer Building Corporation, for an amount of \$275,010.56, be awarded the contract.

The recommendation for wood decking over composite considers the below:

- Price to construct using composite is \$409,132; \$134,121.44 more than the wood decking
- It is projected that the long-term maintenance cost for a wood deck system over a 20-year span would be less than the extra amount paid for the composite decking system
- Information received about the composite decking is that it loses its textured surface over time and is more prone to becoming slippery
- The design of this boardwalk, as compared to the existing, better accommodates light utility vehicles for inspections and repairs, making the boardwalk more durable and less susceptible to wear and tear
- The support system underneath the decking surface is also wood. It will have roughly a life expectancy of 20-25 years. This is about what we can expect from a wooden deck system. A fully composite boardwalk structure was beyond designated funding for the project

Attached are a bid summary and bid tabulation.

Recommendation:

It is requested that the Park Commission recommend to the County Board the award of the Baylor Regional Park Boardwalk project for \$275,010.56. Funding would come from an existing grant provided through the 2023 Governor's Modernization Funds for the Regional Park System and distributed by the Metropolitan Council. The amount of this grant is \$467,000.00.

CARVER COUNTY

Owner: CARVER COUNTY
Solicitor: Bolton & Menk, Inc.
02/13/2024 11:00 AM CST

Section					Engineer Estimate		Parkstone Contracting, LLC	
Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price
BASE BID							\$125,060.00	
	1 -		MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$17,500.00
	2 -		REMOVE EXISTING BOARDWALK	EACH	1	\$50,000.00	\$50,000.00	\$35,000.00
	3 -		SALVAGE AND REINSTALL FLOATS	LUMP SUM	1	\$30,000.00	\$30,000.00	\$5,000.00
	4 -		REPLACE FLOATS	EACH	20	\$1,000.00	\$20,000.00	\$850.00
	5 -		TIMBER CURB	LIN. FT.	32	\$80.00	\$2,560.00	\$65.00
	6 -		METAL BENCH	EACH	1	\$2,500.00	\$2,500.00	\$2,000.00
ALTERNATE 1							\$143,880.00	
	A.1	-	TIMBER WALK	LIN. FT.	1308	\$110.00	\$143,880.00	\$246.00
ALTERNATE 2							\$261,600.00	
	A.2	-	COMPOSITE WALK	LIN. FT.	1308	\$200.00	\$261,600.00	\$498.00
Base Plus Alternate A1							\$268,940.00	
Base Plus Alternate A2							\$386,660.00	

Do Right Contracting DBA		Boyer Building Corporation		Equity Builders & Construction Services, Inc.	
Extension	Unit Price	Extension	Unit Price	Extension	Unit Price
\$78,580.00		\$90,840.00		\$117,959.00	
\$17,500.00	\$15,000.00	\$15,000.00	\$14,554.00	\$14,554.00	\$15,000.00
\$35,000.00	\$29,440.00	\$29,440.00	\$47,403.00	\$47,403.00	\$45,000.00
\$5,000.00	\$23,000.00	\$23,000.00	\$4,310.00	\$4,310.00	\$44,300.00
\$17,000.00	\$750.00	\$15,000.00	\$652.00	\$13,040.00	\$1,500.00
\$2,080.00	\$200.00	\$6,400.00	\$1,191.00	\$38,112.00	\$100.00
\$2,000.00	\$2,000.00	\$2,000.00	\$540.00	\$540.00	\$1,250.00
\$321,768.00		\$240,672.00		\$157,051.56	
\$321,768.00	\$184.00	\$240,672.00	\$120.07	\$157,051.56	\$120.50
\$651,384.00		\$337,464.00		\$342,709.08	
\$651,384.00	\$258.00	\$337,464.00	\$262.01	\$342,709.08	\$207.07
\$400,348.00		\$331,512.00		\$275,010.56	
\$729,964.00		\$428,304.00		\$460,668.08	

MN Boardwalks, LLC		Blackstone Contractors LLC		Pember Companies, Inc.		
Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
\$138,750.00		\$142,300.00		\$178,399.04		\$336,385.00
\$15,000.00	\$15,000.00	\$15,000.00	\$19,100.00	\$19,100.00	\$62,850.00	\$62,850.00
\$45,000.00	\$61,600.00	\$61,600.00	\$113,600.00	\$113,600.00	\$218,000.00	\$218,000.00
\$44,300.00	\$45,000.00	\$45,000.00	\$28,400.00	\$28,400.00	\$32,000.00	\$32,000.00
\$30,000.00	\$800.00	\$16,000.00	\$568.00	\$11,360.00	\$1,075.00	\$21,500.00
\$3,200.00	\$100.00	\$3,200.00	\$154.22	\$4,935.04	\$60.00	\$1,920.00
\$1,250.00	\$1,500.00	\$1,500.00	\$1,004.00	\$1,004.00	\$115.00	\$115.00
\$157,614.00		\$202,740.00		\$395,604.60		\$472,580.40
\$157,614.00	\$155.00	\$202,740.00	\$302.45	\$395,604.60	\$361.30	\$472,580.40
\$270,847.56		\$266,832.00		\$616,002.60		\$727,444.20
\$270,847.56	\$204.00	\$266,832.00	\$470.95	\$616,002.60	\$556.15	\$727,444.20
\$296,364.00		\$345,040.00		\$574,003.64		\$808,965.40
\$409,597.56		\$409,132.00		\$794,401.64		\$1,063,829.20

Urban Companies	
Unit Price	Extension
	\$340,700.00
\$17,000.00	\$17,000.00
\$265,000.00	\$265,000.00
\$2,500.00	\$2,500.00
\$2,500.00	\$50,000.00
\$100.00	\$3,200.00
\$3,000.00	\$3,000.00
	\$136,032.00
\$104.00	\$136,032.00
	\$297,570.00
\$227.50	\$297,570.00
	\$476,732.00
	\$638,270.00

CARVER COUNTY
BAYLOR REGIONAL PARK BOARDWALK REPLACEMENT
OT4.131053 (#8901311)
Owner: CARVER COUNTY
Solicitor: Bolton & Menk, Inc.
02/13/2024 11:00 AM CST

	Engineer Estimate	Parkstone Contracting, LLC	Do Right Contracting DBA	Boyer Building Corporation	Equity Builders & Construction Services, Inc.	MN Boardwalks, LLC	Blackstone Contractors LLC	Pember Companies, Inc.	Urban Companies	
	Base Plus Alternate A1	\$268,940.00	\$400,348.00	\$331,512.00	\$275,010.56	\$296,364.00	\$345,040.00	\$574,003.64	\$808,965.40	\$476,732.00
	Base Plus Alternate A2	\$386,660.00	\$729,964.00	\$428,304.00	\$460,668.08	\$409,597.56	\$409,132.00	\$794,401.64	\$1,063,829.20	\$638,270.00



Carver County Parks

11360 Highway 212 West, Suite 2
Cologne, MN 55322

MEMO

TO: Members of the Park Commission
FROM: Martin Walsh - Parks and Recreation Director
SUBJECT: Lake Minnewashta Regional Park Playground
DATE: February 16, 2024

Playground equipment proposals were received Friday, February 9, 2024 for the Lake Minnewashta Regional Park. Four proposals were received and reviewed.

Staff and our consulting planner, SRF Consulting, are recommending the Burke product supplied by St. Croix Recreation for \$478,579.00. Among the reasons for recommendation are the following.

- The submittal addressed more completely what was expressed for a playground through public engagement processes
- Overall design was more creative than other proposals
- Signature feature of a tower structure worked to create a destination type playground
- Had integrated site topography with play apparatus better than other proposals.

Attached:

- Memorandum provided by SRF Consulting of the rationale which the recommendation is based on
- Summary of play equipment proposals
- Image of the Burke play equipment

Recommendation:

It is requested that the Park Commission recommend to the County Board the award of the play equipment contract to St. Croix Recreation for the amount of \$478,579. Funding to be provided through 2024 and 2025 Parks and Trails Grant Funding distributed by the Metropolitan Council. Total available funding for the project including play equipment, construction and planning and consultant fees is \$1,280,000

CARVER COUNTY



Memorandum

SRF No. 16826

DATE: February 15, 2024
TO: Marty Walsh, Park and Recreation Director, Carver County Parks
FROM: Shaunna Newton, Tim Wold, Ken Grieshaber, SRF Consulting
RE: Lake Minnewashta Regional Park Creative Play Area
Play Equipment Vendor Selection Recommendation

Designing a destination playground involves understanding what elements visitors find most valuable and engaging. Public engagement completed as part of the Lake Minnewashta Regional Park Creative Play Area Redevelopment Project gathered feedback from various stakeholders, including children, parents, and community members from pop-up events, survey results and classroom presentations. The most desired features and themes were climbing structures, spinners, group swings, slides, nets, towers, inclusive play, accessible equipment, and nature play.

Based on feedback received through public engagement, a layout was advanced and sent to five play equipment vendors to further develop the play area and propose specific equipment and surfacing to best fit the site and project budget. The objective was to select a playground vendor that understood the unique qualities of the site and demonstrated thought and consideration of user needs through a creative lens.

A destination playground is distinguished by its unique features, design elements and amenities. St. Croix Recreation with Burke play equipment creatively explored play container layout to include play features of various sizes and offer a variety of play experiences for different ages. This is demonstrated in the proposed tiered tower feature, elevated net bridge tunnels, embankment play features, and expansive zip line feature. St. Croix Recreation's proposal also includes imaginative and smaller scale motor skill development play features for the pre-k area which complements the more advanced play features shown in the k-5 age group container. Their proposal also incorporates unique inclusive play features to accommodate children of all abilities. Specific play features shown consist of inclusive swings, transfer slides, and ramps. Their proposal offers a comprehensive play experience which provides safe, accessible, and engaging play equipment for all age groups.

Many regional park playgrounds are located in picturesque settings that enhance the overall play experience for visitors. The Lake Minnewashta Regional Park play area location offers the foundation for creating a signature play area by integrating existing site topography, panoramic views, mature trees, and parking lots to blend with the surrounding context of the site. St. Croix Recreation best demonstrated their creativity and understanding of the site to incorporate play features that will provide a more unique and signature destination play experience for visitors.

Submittal	Vendor	Total Playground Cost
	Flagship	\$ 475,554.34
	Kompan	\$ 450,000.00
	Midwest Playscapes	\$ 450,000.00
	St. Croix Recreation	\$ 478,579.00



COLOR KEY	
●	TAN
●	OLIVE
●	BLACK
●	GREEN/TAN