



CARVER COUNTY

minnesota

**Carver County Board of Commissioners
April 4, 2023
Board Meeting**

The County Board Room is open to the public.

Individuals who are not able to attend in person and wish to provide public comments can do so by email at admin-contact@co.carver.mn.us or by leaving a voicemail at (952) 361-1516. Public comments received in writing such as those received by e-mail will be summarized during the meeting and posted on the County website at <https://www.co.carver.mn.us/government/county-board-of-commissioners/county-board-meetings-and-agendas> following the meeting. Voicemail public comments will be played during the meeting. If you would like to join the Regular Session videoconference please send an e-mail, no later than noon on the Monday prior to the scheduled meeting date, to Carver County Administration at admin-contact@co.carver.mn.us to receive a WebEx invitation.

Public comments that relate to an item on the agenda will be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

**The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>**

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|-----------|-----|----|--|-----|
| 9:00 a.m. | 1. | a) | CONVENE | |
| | | b) | Pledge of allegiance | |
| | | c) | Public comments | |
| | 2. | | Agenda review and adoption | |
| | 3. | | Approve minutes of March 21, 2023 Regular Session | 1-2 |
| | 4. | | Community Announcements | |
| 9:20 a.m. | 5. | | CONSENT AGENDA | |
| | | | <i>Communities: Create and maintain safe, healthy, and livable communities</i> | |
| | 5.1 | | Request to contract with Liberty Tire Recycling | 3 |
| | 5.2 | | Award of Construction Contract to Kamco Inc. for the 2023 County Wide Crack Seal Project (resolution) | 4-8 |
| | 5.3 | | Approval for Professional Services Agreement with WSB & Associates for 2023 Construction Project Material Testing Contract | 9 |

5.4	Professional Service Agreement with Beltranslate Translation Services.....	10
5.5	AMHI HCBS FMAP Grant Contract with MN Department of Human Services.....	11-12
5.6	2023 Aquatic Invasive Species Program.....	13-17
5.7	National Opioid New Settlements Approval	18-24
5.8	Donation to Community Support Program	25
5.9	Elimination of nine .9 FTE in the Crisis Program and addition of nine 1.0 FTE in the Crisis Program.	26-27

Connections: Develop strong public partnerships and connect people to services and information

5.10	Charitable Gambling Application for Exempt Permit-Zoar United Church of Christ.....	28
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Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.11	Approval of Memorandum of Agreement with Teamsters Local 320 Detention Sergeant and Emergency Communications Supervisors Unit Regarding One-Time Lump Sum Retention Recognition Payment	29-30
5.12	Approval of Memorandum of Agreement with Teamsters Local 320 Detention Deputy, 911 Dispatcher, TAC Unit Regarding One-Time Lump Sum Retention Recognition Payment.....	31-32
5.13	Approval of the AFSCME General Unit 2023-2024 Collective Bargaining Agreement.....	33-35

Growth: Manage the challenges and opportunities resulting from growth and development

5.14	H & J Electric - Request for Home Extended Business Accessory Use (CUP)	36-40
5.15	L & T Tree Service - Request for Contractor's Yard (CUP)	41-45

Finances: Improve the County's financial health and economic profile

5.16	Review Health & Human Services and Commissioner Warrants.....	NO ATT
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9:20 a.m.	6.	COMMUNITIES: Create and maintain safe, healthy, and livable communities	
	6.1	Metropolitan Mosquito Control Update.....	46
9:45 a.m.		ADJOURN AS CARVER COUNTY BOARD AND CONVENE AS CARVER COUNTY DITCH AUTHORITY	
9:45 a.m.	7.	COMMUNITIES: Create and maintain safe, healthy, and livable communities	
	7.1	Modernization of County Ditch Historical Documents.....	47
10:00 a.m.		ADJOURN AS CARVER COUNTY DITCH AUTHORITY	
10:05 a.m.	8.	COUNTY ADMINISTRATOR REPORT	

David Hemze
County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Modernization of Ditch Historical Documents And Updating Ditch GIS Layer

Primary Originating Division/Dept: Property & Financial Services

Meeting Date: 4/4/2023

Contact: David Frischmon

Title: Property & Finance Director

Item Type:

Ditch/Rail Authority

Amount of Time Requested: 10 minutes

Presenter: David Frischmon

Title: Property & Finance Director

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

In 2022, the County's Ditch Authorities approved hiring H2O Overviews to complete a Redetermination of Ditch Benefits. As part of the Redetermination of Ditch Benefits project, H2O Viewers is utilizing historical ditch documents and a GIS layer which are incomplete and need to be updated. H2O Overviews has a long term working relationship with Houston Engineering and recommends that the County's Ditch Authorities hires Houston Engineering to modernize the ditch historical documents and update the ditch GIS layer. Houston Engineering is proposing to modernize the historical documents based on an hourly rate for the staff who work on the project for a total cost not to exceed \$20,200. County staff have worked with Houston Engineering in the past and support H2O's recommendation.

ACTION REQUESTED:

Motion to approve Houston Engineering's proposal to modernize the ditch historical documents and update the ditch GIS layer for a not to exceed cost of \$20,200 subject to the County Attorney and Risk contract review.

FISCAL IMPACT: Other

If "Other", specify: see comment below

FUNDING

County Dollars =

Ditches - see below: \$20,200.00

Total \$20,200.00

☒ Insert additional funding source

Related Financial/FTE Comments:

The estimated cost for Houston Engineering to modernize the ditch historical records and update the ditch GIS layer which are needed by H2O to complete their Redetermination of Ditch Benefits project are:

CD 2-3 \$2,250, CD 5 \$2,250, CD 6 \$2,750, CD 7 \$1,750, CD 9 \$2,250, CD 10 \$2,250, JD 1 \$2,200, JD 4 \$2,750, JD 5 \$1,750

Total \$20,200

Ditch property owners are responsible for all ditch related costs. No County levy dollars are spent on ditch related projects.

Office use only:

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