



CARVER COUNTY

minnesota

Carver County Board of Commissioners November 14, 2023 Board Meeting

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.**

Individuals unable to attend in person can provide public comments by email at admin-contact@co.carver.mn.us.

2. Agenda review and adoption
3. Approve minutes of October 17, 2023 Regular Session 1-3
4. Community Announcements

9:20 a.m. 5. **CONSENT AGENDA**

Communities: Create and maintain safe, healthy, and livable communities

- 5.1 Medical Examiner Contractual Services..... 4
5.2 Letters of Support & Resolutions of Support to Sponsor Local Road Improvement Program Grant Applications for Townships and Non-State Aid Cities 5-14
5.3 Resolutions of Support to Submit Local Road Improvement Program Grant Applications 15-19
5.4 Professional Services Agreement with Erickson Engineering Co., LLC for the Maplewood Road Bridge Project..... 20
5.5 Authorization to Hire New Park Maintenance Technician Position 21-22
5.6 Delegated County Feedlot Work Plan 23
5.7 Hwy 101 Detour Agreement No. 1054656 (Resolution) 24-25
5.8 Request for approval to contract with Bluum of Minnesota LLC for County Board Room Audio Video Upgrade..... 26
5.9 Donation to Health and Human Services 27

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

- 5.10 Acceptance of Equipment Donation for Sheriff's Office training unit.. 28-29
5.11 Resolution Defining 2024 Non-Bargaining Compensation 30-32
5.12 2024 Pay-for-Performance Salary Range Increase 33

Connections: Develop strong public partnerships and connect people to services and information Connections

- 5.13 Memorandum of Understanding with Carver County Community Development Agency for 856 Arboretum Blvd. 34
- 5.14 Joint Powers Agreement with Dahlgren Township for Maplewood Road Bridge Project..... 35

Growth: Manage the challenges and opportunities resulting from growth and development

- 5.15 Carver County Right of Way Plat No. 35 for the Highway 212 Project - Benton Township..... 36-37
- 5.16 Request to Accept the 2024-25 Natural Resource Block Grant (NRBG)..... 38
- 5.17 Limited Term Positions for Property Tax Software Conversion Project 39-40
- 5.18 Authorizing Entry to Property for the Highway 18 Project..... 41-44
- 5.19 Laura Zimmerman (Carver Canines) - Commercial Kennel (CUP).... 42-51

Finances: Improve the County's financial health and economic profile

- 5.20 Request for approval to contract with CliftonLarsonAllen LLP (CLA) for Auditing Services..... 52
- 5.21 Resolution to Authorize Submittal and Support of Transportation Project Applications to Metropolitan Council's Regional Solicitation..... 53-58
- 5.22 Review Health & Human Services and Commissioner Warrants..... NO ATT

- 9:20 a.m. 6. **CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government**
- 6.1 Professional Services Agreement for Gallagher Benefit Services for 2024 59
- 9:30 a.m. 7. **GROWTH: Manage the challenges and opportunities resulting from growth and development**
- 7.1 Approval of Charles J. Dahlke Grant Proposal..... 60
- 9:40 a.m. **ADJOURN REGULAR SESSION AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**
- 9:40 a.m. 8. **COMMUNITIES: Create and maintain safe, healthy, and livable communities**
- 8.1 Professional Services Agreement with Stonebrooke Engineering for the Dakota Rail - Crane Creek Bridge..... 61
- 8.2 Authorization to Issue a Special Use Permit to The Southwest Trails Association 62
- 9:55 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND CONVENE AS CARVER COUNTY DITCH BOARD**
- 9:55 a.m. 9. **FINANCES: Improve the County's financial health and economic profile**
- 9.1 2024 Ditch Special Assessments..... 63-64
- 10:00 a.m. **ADJOURN AS CARVER COUNTY DITCH BOARD**

10:00 a.m. **COUNTY ADMINISTRATOR REPORT**

WORK SESSION

10:05 a.m. A. **CONNECTIONS: Develop strong public partnerships and connect people to services and information Connections**

1. Riley Purgatory Bluff Creek Watershed District Update 65
2. 2024 Legislative Priorities 66-83

David Hemze
County Administrator

UPCOMING MEETINGS

November 14, 2023	5:00 p.m. Highway 212 Project Public Open House Cologne Community Center
November 21, 2023	9:00 a.m. Board Meeting
November 28, 2023	9:00 a.m. Work Session
November 28, 2023	6:00 p.m. 2024 Budget Public Hearing
November 30, 2023	6:00 p.m. Carver County Mental Wellness Roundtable Ridgeview Medical Center Auditorium, Waconia
December 5, 2023	AMC Conference, No Meeting
December 12, 2023	9:00 a.m. Board Meeting
December 12, 2023	12:30 p.m. Paradise Commons Ribbon Cutting
December 19, 2023	9:00 a.m. Board Meeting
December 26, 2023	No Meeting

Carver County Board of Commissioners

Request for Board Action



Agenda Item:

2024 Ditch Special Assessments

Primary Originating Division/Dept: Property & Financial Services

Meeting Date: 11/14/2023

Contact: David Frischmon

Title: Ditch Administrator

Item Type:

Ditch/Rail Authority

Amount of Time Requested: 15 minutes

Presenter:

Title:

Attachments: ☐ Yes ☒ No

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

County and Joint Ditches are periodically inspected, cleaned out, maintained, repaired, etc. under the supervision of the County's Ditch Inspector Mike Wanous who is the District Manager for the Carver County Soil and Water Conservation District. 100% of the out of pocket/direct cost for any drainage system work is assessed to the individual ditch property owners by the Ditch Authority. David Frischmon, Carver County Property and Finance Director, who has been appointed the County's Ditch Administrator, worked with Mike to develop the 2024 Ditch Special Assessment recommendations below.

ACTION REQUESTED:

Motion to approve the recommended 2024 one-year ditch special assessments with 0% interest:

Carver/Mcleod Joint Ditch 5: \$4,434 for the Carver County ditch owner's pro-rata share of a ditch maintenance project that was completed by Mcleod County in 2022.

Carver/Sibley Joint Ditch 21: \$3,608 for the Carver County ditch owner's pro-rata share of a ditch maintenance project that was completed by Sibley County in 2022.

FISCAL IMPACT: Other

If "Other", specify:

See Fiscal Comment below

FUNDING

County Dollars =

Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

No County levy dollars are used to inspect, clean out, maintain, repair, etc. drainage systems.

FYI: The Carver/Sibley Joint Ditch Authorities approved a Redetermination of Benefits, statutory buffer strip payments and the below ditch special assessments for Joint Ditches 21 & 22 on December 9th, 2022 and for Joint Ditch 24 on February 6th, 2023:

Ditch Assessments under \$250(1)

Ditch Assessments over \$250(2)

<u>Carver/Sibley Joint Ditch 21</u>	\$291.78	\$14,447.45
<u>Carver/Sibley Joint Ditch 22</u>	\$1,076.38	\$30,668.45
<u>Carver/Sibley Joint Ditch 24</u>	\$717.74	\$1,979.76

(1) Joint Ditch Authorities 21, 22 & 24 approved special assessments under \$250 as 1 year with 0% interest rate.

(2) Joint Ditch Authorities 21, 22 & 24 approved special assessments over \$250 as 5 year with 4% interest rate. Carver County ditch owners were notified by mail that they can avoid paying any interest if their pre-payment is received by December 29, 2023.

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