



**Carver County Board of Commissioners
November 19, 2024
Board Meeting**

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

9:00 a.m. 1. **CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov

1.3. Agenda review and adoption

1.4. Approve November 5, 2024 minutes.....5-7

1.5. Community Announcements

9:20 a.m. 2. **CONSENT AGENDA**

2.1. Memorandum of Agreement with MNPEA Licensed Sergeants - 2025 Health Insurance Benefits 8-9

2.2. Public Works RTU Replacements 10-11

2.3. Professional Services Agreement with Dynamic Lifecycle Innovations for Electronic Waste and Battery Recycling.....12-13

2.4. Professional Services Agreement with Second Chance Recycling for Mattress Recycling 14-15

2.5. Donation to Carver County Environmental Services.....16-18

2.6. Proposed Water Management Plan Amendment - Project List Update 19-39

	2.7. Professional Services Agreement with Dem-Con Dumpsters for Commingled and Cardboard Recycling	40-41
	2.8. Amendment 4 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc.	42-43
	2.9. Carver County Snow Removal - Groom and Bloom LLC (2024 - 2026)	44-45
	2.10. Carver County Snow Removal - Excel (2024 - 2026)	46-47
	2.11. Approval for Professional Services Agmt with PE Services to provide Engineering Services during Construction.....	48-49
	2.12. Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project.....	50-54
	2.13. New Tobacco License.....	55-56
	2.14. Reorganization in the Public Works Program Delivery Dept	57-59
	2.15. Joint Powers Agreement for the Highway 11 Project - Carver Park Reserve with City of Victoria	60-61
	2.16. Construction Cooperative Agreement for the Highway 11 Project - Carver Park Reserve and Highway 5/11 Project with City of Victoria and Three Rivers Park District (TRPD)	62-63
	2.17. Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3. REGULAR SESSION	
	3.1. County Cannabis Retail Registration Ordinance	64-71
	3.2. Public Hearing - Ordinance No. 108-2024 amending the County Zoning Code (including cannabis) & Zoning Map	72-80
	3.3. Public Hearing of Ordinance 87-2025 (Carver County Fee Schedule) and Adoption of Ordinance 87-2025 and Fee Schedule.	81-127
10:25 a.m.	4. RECESS AS COUNTY BOARD AND CONVENE AS COUNTY DITCH BOARD	
	4.1. 2025 Ditch Assessments.....	128-129
10:35 a.m.	5. ADJOURN AS COUNTY DITCH AND RECONVENE AS COUNTY BOARD	
10:35 a.m.	6. COUNTY ADMINISTRATOR REPORT	

10:45 a.m. 7. **CLOSED SESSION**

7.1. Closed Session for Labor Negotiation Strategy 130

11:30 a.m. 8. **ADJOURN REGULAR SESSION**

UPCOMING MEETINGS AND EVENTS

November 19, 2024	9:00 a.m.	Board Meeting
November 26, 2024	9:00 a.m.	Board Work Session
December 3, 2024	8:00 a.m.	Farewell for Commissioner Degler
December 3, 2024	9:00 a.m.	Board Meeting
December 10, 2024		No Board Meeting
December 9-11, 2024		AMC Conference
December 17, 2024	7:30 a.m.	Legislative Breakfast
	10:00 a.m.	Board Meeting ** time change
December 24, 2024		No Board Meeting
December 31, 2024		No Board Meeting
January 7, 2024	9:00 a.m.	Organizational Session

Carver County
Board of Commissioners
Regular Meeting
November 5, 2024

A Regular Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 5, 2024. Chair Gayle Degler convened the session at 08:59 AM

Members present: Gayle Degler, John P Fahey, Tim Lynch, Matthew Udermann, Tom Workman

Chair Degler made an announcement in response to public comments on Elections.

Under Public Comment:

Katie Lohmann, Watertown spoke on child support laws and the failure to enforce these laws. Requested advocating for legislative changes in child support. Loman reported she is owed a felony amount of money and would like to see changes.

Jennifer Ray, 775 West 96th St, Chanhassen responded to the announcement read by Commissioner Degler and stated it was incorrect and spoke on party imbalance.

Matthew Udermann moved, John P Fahey seconded, to approve the agenda with the move of item 2.13 to item 5.1. Motion carried unanimously.

Tim Lynch moved, Tom Workman seconded, to approve the minutes of the October 22, 2024 Regular Session. Motion carried unanimously

Tim Lynch moved, Matthew Udermann seconded, to approve the following consent agenda items:

Approved motion to authorize the pre-order of a critical incident response vehicle to hold 2024 negotiated price with vendor.

Adopted Resolution 93-24 Authorizing Execution of Agreement and the Grant Agreement.

Reviewed and authorized the receipt of two citizen's monetary donations of \$100 and \$200 to the Sheriff's Office.

Approved the OTS grant award to Carver County, the attached resolution, 94-24 and 1.05 FTE and subsequent revenue increase.

Approved motion to authorize the pre-order of four portable changeable message signs from Warning Lites of MN and one tack wagon from Stepp Manufacturing to hold current state contract pricing.

Approved State FY25-29 LRDG Agreement with the Minnesota Pollution Control Agency and authorize the Assistant County Administrator to sign the agreement on behalf of the County, pending final approval through the contract review process.

Authorized the chair to sign the Professional Services Agreement with Emmons and Olivier Resources, Inc pending finalization of the contract review process.

Approved motion to adopt Findings of Fact and issue Order #PZ20240042 for the issuance of a Conditional Use Permit.

Approved motion to approve the following Charles Dahlke grant proposals: Discovering More - Expanding Adult Services' Offerings, Learning for All - ALL 2.0, Victoria Library Extended Access, and Video Magic.

Approved the elimination of the Waconia Library petty cash account.

Adopted Resolution 95-24 to approve CARVER COUNTY RIGHT OF WAY PLAT NO. 40 and authorize the Chair of the County Board to sign the plat.

Adopted resolution 96-24 to approve entering into a purchase agreement for real property for Hennepin County Parcel PID #'s 3511724430003 and 3511724430002 for the Highway 11 Project - Carver Park Reserve for replacement of LAWCON land impacts.

Adopted resolution 97-24 appointing Richard Scott, Deputy Division Director of Health Services & Community Health Services Administrator, as the Health Insurance Portability and Accountability Act (HIPAA) Privacy Official.

Approved motion to approve the Permanent Easement Agreement between the Regents of the University of Minnesota and Carver County for the Highway 18 Project - Arboretum Area subject to completion of the contract review process.

Approved utilization of \$15,397.00 of public safety aid funds received from the State of MN for the purchase of training equipment to further skill building and decision-making when conducting scenario-based training in preparation for real world application.

Approved grant SG 25P7-03-01 from the Tree Planting Grant Program upon completion of the contract review process.

Approved resolution 98-24 to enter into a Cooperative Construction Agreement with the State of Minnesota and the City of Chaska for the Highway 41/10 Project, pending finalization of the contract review process.

Approved a Joint Powers Agreement with the City of Victoria for the Highway 18 Project - Arboretum Area.
Approved a Joint Powers Agreement with the City of Chaska for the Highway 18 Project - Arboretum Area.
Approved a Joint Powers Agreement with the City of Chanhassen for the Highway 18 Project - Arboretum Area.

Approved the Temporary Construction Agreement between the Regents of the University of Minnesota and Carver County for the Highway 18 Project - Arboretum Area, subject to completion of the contract review process.

Approved the Memorandum of Agreement with SMACC Regarding 2025 Health Insurance Benefits Package.

Reviewed October 25, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$332,714.01 and reviewed November 4, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$245,741.29.

Motion Carried Unanimously.

Dave Hemze, County Administrator spoke on the proposed 2025 Legislative Priorities and what we are looking for at a local level. Talked about the 4 categories of priorities Carver County is looking at: General Government, Road and Bridge, Parks and Trails and Health and Human Services.

Tom Workman moved, John P Fahey seconded, to Approve Carver County's 2025 Legislative Priorities. Motion Carried Unanimously.

Tim Lynch moved, John P Fahey seconded, to recess as county board and to convene as Carver County Regional Rail. Motion carried unanimously.

Marty Walsh, Parks Director spoke on an authorization to issue a special use permit to the Southwest Trails association. This permit is to use a portion of the Dakota Rail Regional Trail and Carver County Regional Railroad Authority for snowmobiling for the 2024-2025 season.

Scott Wakefield, spoke on the southwest trail association and their plan for the trail for snowmobiles.

John P Fahey moved, Tim Lynch seconded, to approve a Special Use Permit with the Southwest Trail Association upon receipt of proper insurance coverage and permit fee. Motion Carried Unanimously.

Matthew Udermann moved, Tim Lynch seconded, to adjourn as Carver County Regional Rail and convene as the Community Health Board. Motion carried unanimously.

Richard Scott, Deputy Division Director and CHS Administrator, presented a semi-annual report and spoke on the state of health in Carver County. Carver County was recently voted the 8th healthiest county in the United States. Mr. Scott touched on measles, whopping cough, chicken pox, bird flu and other current concerns that are being watched over. Currently Mental Health and affordability are top concerns at this time. Items that are also concerns at this time are costs of housing, food and transportation.

Tim Lynch moved, Matthew Udermann seconded, to adjourn as the Community Health Board and reconvene as the County Board. Motion carried unanimously.

ADMINISTRATOR REPORT: Dave Hemze reminded of the multiple Joint Ditch Meetings next week and advised Kendra from Elections will be sending information to commissioners on election results.

Tom Workman moved, Tim Lynch seconded, to adjourn the Regular Session at 10:26 AM. Motion carried unanimously.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Memorandum of Agreement with MNPEA Licensed Sergeants - 2025 Health Insurance Benefits

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter:

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:

MNPEA Licensed Sergeants have agreed to a Memorandum of Agreement (MOA) for 2025 health insurance. The MOA outlines plan design changes and cafeteria contributions effective January 1, 2025. The County's existing HSA Plan deductibles will be updated to reflect single/family deductible amounts of \$3,300/\$6,600 from \$3,200/\$5,400. Additionally, the HRA High Deductible Plan option will be discontinued after 12/31/2024 and the County will offer a \$5,000/\$10,000 HSA High Deductible Plan option.

The MOA outlines County cafeteria contributions as reflected below and maintains the percentages currently defined in contract language for employee-only and full-family coverage tiers.

- Employee: \$933.34
- Employee + Child(ren): \$1,525.06
- Employee + Spouse: \$2,207.33
- Family: \$2,448.13

The MOA also outlines County HSA Contributions for 2025 of \$1,325.00 for those with single insurance, and \$3,000.00 for those with family insurance.

Action Requested:

Motion to approve the Memorandum of Agreement with MNPEA Licensed Sergeants Regarding 2025 Health Insurance Benefits Package.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$279,462

Related Fiscal/FTE Comments:

The 2025 Budget for the 2025 Licensed Sergeants MOA for employer cafeteria contribution is \$279,462.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Public Works RTU Replacements
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: 24-472
Meeting Date: November 19, 2024
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Three HVAC rooftop units (RTU) at Public Works in Cologne have exceeded their life expectancy and have started to fail. Therefore, Carver County Facilities Department obtained bids to replace the units. Two companies provided bids and staff is recommending that the County contract with the low bidder - Associated Mechanical Contractors with a bid of \$255,788.

The new units will be energy efficient and can be controlled by the County's building automation system. The project includes removing rooftop unit one, two and three and recycling per EPA standards. Provide new Carrier 20 ton rooftop for unit one and two and Carrier 25 ton rooftop for unit 3. The new units have natural gas heat, digital compressors, ultra-low leak economizer, SystemVu BacNet controller, louvered hail guards, custom curb adapters, Factory VFD, factory smoke detector, VAV operation, low static power exhaust and multistage building pressure control. Crane, gas piping and permits as well as factory startup are all included. One year parts and labor warranty, ten year heat exchanger warranty, 5 year compressor warranty and three year SystemVu warranty included.

Action Requested:

Motion to contract with Associated Mechanical Contractors pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
The RTU Replacement project has been included in the county's 5-year Capital Improvement Plan	\$255,788

Related Fiscal/FTE Comments:

This project is already budgeted for and will be paid for using funds from the Facilities Capital Improvement Budget. No additional funds will be needed.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with Dynamic Lifecycle Innovations for Electronic Waste and Battery Recycling

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number: 2025 Environmental Services Electronic and Battery Recycling 24-546

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Environmental Services is recommending the County contract with Dynamic Lifecycle Innovations for electronic waste and battery collection and processing from the Environmental Center (EC) and special waste collection events.

Carver County offers convenient recycling for residential and business electronic waste and batteries at the EC and two annual special waste collection events. Dynamic Lifecycle Innovations will transport the materials off-site for recycling. Fees collected for televisions, monitors, and business waste, as well as credits paid for certain materials, will cover the cost of the contracted services. The term of the contract is one year, and costs shall not exceed \$45,000.

Environmental Services staff requested bids from State licensed electronic waste recyclers and received responses from Dynamic Lifecycle Innovations and Certified Recycling. Dynamic Lifecycle Innovations' pricing was significantly lower. Dynamic Lifecycle Innovations is a trusted name in the recycling industry and has been Carver County's electronics vendor since 2008.

Offering electronic waste and battery recycling options is necessary because certain electronic devices cannot be disposed of in landfills, and batteries can pose a fire hazard. Proper management of these materials also allows for the recovery of valuable materials such as precious metals. In 2023, the County collected 342,700 pounds of electronics and 46,581 pounds of batteries.

Action Requested:

Motion to contract with Dynamic Lifecycle Innovations, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Solid Waste Service Fees and State Recycling Grants	\$45,000

Related Fiscal/FTE Comments:

Drop-off fees collected from residents and businesses, as well as contractor reimbursement credits, will cover the cost of the contracted services.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with Second Chance Recycling for Mattress Recycling

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number: 2025 Environmental Center Mattress Recycling 24-539

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Environmental Services is recommending the County contract with Second Chance Recycling for mattress and box spring collection and processing from the Environmental Center (EC).

Carver County offers convenient recycling for old mattresses and box springs at the EC. For a fee of \$35 per item, residents and businesses can drop off these items for recycling. Second Chance Recycling will provide labor to load and transport the units off-site for recycling. Drop-off fees collected at the EC cover the cost of the contracted services. The term of the contract is one year, and costs shall not exceed \$65,000.

No bids were solicited because Second Chance Recycling is the only mattress recycler in the Twin Cities metro area. Second Chance Recycling is a trusted name in the recycling industry and has been Carver County's mattress recycling vendor since 2019, successfully recycling nearly 15,000 units.

It is important to provide mattress and box spring recycling opportunities for residents and businesses because they pose a significant challenge in our waste stream, taking up valuable landfill space and potentially damaging equipment used for waste collection and compaction. When managed properly, they can be a valuable source of reclaimed

metal, wood, foam, and fabric. In 2023, the County collected and recycled 1,820 mattresses and box springs.

Action Requested:

Motion to contract with Second Chance Recycling, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Solid Waste Service Fees and State Recycling Grants	\$65,000

Related Fiscal/FTE Comments:

Drop-off fees collected from residents and businesses cover the cost of the contracted services.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Donation to Carver County Environmental Services

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805

Presenter:

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

Background/Justification:

Carver County requires financial security for all Water Management Organization permits to ensure that approved stormwater practices are installed and functioning, and site is stabilized during and after construction. Once the project is successfully finished, the security, along with any interest earned on the deposited funds, is returned.

County staff have been informed that a local business wishes to anonymously donate the \$1,234.86 in interest earned on their security to the Environmental Services Department. Environmental Services proposes to use these funds towards the existing annual program which provides rain barrels and compost bins for County residents at discounted rates.

Action Requested:

Motion to accept the donation of \$1,234.86 and authorize the use of these funds to discount the sale price of rain barrels and compost bins for County residents.

Fiscal Impact:

Funding:	Amount Budgeted:
Private Donation	\$1,234.86

Related Fiscal/FTE Comments:

A budget amendment is attached to add \$1,234.86 in donated funds to the Environmental Services Department budget.

Attachments:

1. BudgetAmendmentForm

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: Donation to Carver County Environmental Services

Department: Public Services - Environmental Services

Meeting Date: 11/19/2024

Requested By: Brad Hanzel

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT			CREDIT		
TOTAL			TOTAL		
\$1,235.00			\$1,235.00		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Miscellaneous Expenses	01-123-130-1550-6379	\$1,235.00	Gifts - Restricted	01-123-130-0000-5756	\$1,235.00

Reason for Request:

Accept donation of \$1,234.86 and add funds to the Environmental Services budget for program support.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Proposed Water Management Plan Amendment - Project List Update

Department: Public Services - Planning & Water Management

Contact: Paul Moline, Deputy Division Director - Public Services, 952-361-1825

Presenter:

Contract Name & Number: N/A

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The Carver County Water Management Organization (CCWMO) Water Management Plan (Water Plan) is required under MN statute 103B.231. The current water plan was adopted by the Board in 2020 and contains policies and implementation steps to create and maintain a project list. The project list (table 5-5 of the plan) is used to plan and budget for capital projects and grant requests. To qualify for state grant requests and to support project requests to the Board, the CCWMO reviews and updates the project list on a bi-annual basis. Projects are prioritized based on methodology described in Chapter 5 of the water plan which considers the:

- Benefit to a priority water body
- Project-specific water quality benefits
- Project-specific volume control benefits
- Relationship to impaired waters
- Educational benefits
- Partnership opportunities
- Cost-benefit factors

Staff is proposing a minor amendment to the water plan to keep the project list current. The list was last updated in 2022. The proposed project list (table 5-5) is attached and includes updates for projects removed (strikethrough) and projects added (underline). The proposed changes have been reviewed by the CCWMO Citizen Advisory Committee and Technical Advisory Committee and both have recommended to proceed to a 30-day community review period. Upon completion of the comment period, a public hearing is required to consider the plan amendment. The Board of Water and Soil Resources (BWSR) will review the minor plan amendment prior to County Board final adoption.

Action Requested:

Motion to release the proposed amendment to the Carver County Water Management Organization Water Management Plan for a 30-day public comment period.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Proposed CCWMO project funding is reviewed and approved annually as part of the CCWMO budget process.

Attachments:

1. 2024_CCWMO Project List_strikethru_DRAFT

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe¹	Total Cost²	CCWMO Cost²	Notes
1	Lake Waconia SWA Implementation. Implement strategies identified in the Lake Waconia Subwatershed Analysis Feasibility Study to preserve and protect the quality of Lake Waconia. Projects will be completed as time and funding allow.	Carver Creek	Lake Waconia (Priority 1)	Stormwater BMPs	City of Waconia	Short-, mid-, long-term	\$150,000	\$50,000	
2	Eagle Lake SWA Implementation. Implement strategies identified in the Eagle Lake Subwatershed Analysis Feasibility Study to improve the quality of Eagle Lake. Projects will be completed as time and funding allow.	Crow River	Eagle Lake (Priority 1)	Stormwater BMPs	Parks Department, SWCD	Short-, mid-, long-term	\$100,000	\$50,000	
3	East Chaska Creek Chain of Lakes SWA Implementation. Collaborate with the City of Chaska to implement strategies identified in the East Chaska Creek Chain of Lakes Subwatershed Analysis Feasibility Study. Projects would reduce impervious surfaces and add stormwater treatment for currently untreated areas and improve the quality of stormwater runoff reaching the East Chaska Creek Chain of Lakes. Projects will be completed as time and funding allow.	East Chaska Creek	East Chaska Creek Chain of Lakes (Priority 2)	Stormwater Retrofit	City of Chaska	Short-, mid-, long-term	\$200,000	\$50,000	
4	Swede Lake TMDL Implementation. Implement strategies identified in the Swede Lake TMDL Implementation Plan to improve the water quality in Swede Lake.	Pioneer Creek	Swede Lake (Priority 2)	Lake Restoration	SWCD	Long-term	\$115,000	\$50,000	
5	Stream Restorations. Restore stream reaches that have been altered by human activities to a more natural/stable state. Restoration practices may include remeandering, reconnection to floodplains, reconnection to historical stream beds, abandoning maintenance schedules, and other BWSR approved practices. Priority 1 reaches will be targeted.	Watershed-wide	Watershed wide	Stream Restoration	SWCD; NRCS; CROW; DNR; Army COE	Short-, mid-, long-term	\$500,000	\$100,000	
6	Bank Stabilization. Stabilize eroded and degraded streambanks to reduce erosion into streams. The CCWMO will prioritize projects that protect infrastructure and utilize natural armoring to stabilize banks.	Watershed-wide	Watershed-wide	Bank Stabilization		Short-, mid-, long-term	\$300,000	\$150,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe¹	Total Cost²	CCWMO Cost²	Notes
7	Watertown Bank Stabilization. A feasibility study was completed in the fall of 2021 identifying and ranking bank erosion sites along the South Fork Crow River between County Road 25 south of Watertown and to the County Line north of Watertown that included rankings of 19 individual project sites. CCWMO has identified three projects to move forward and are broken out below. 5 project sites were identified to be of low ranking and will not be pursued at this time. The remaining 11 project sites are included here.	Crow River	Crow River	Bank Stabilization	City of Watertown, SWCD, DNR, Army COE	Short-, mid-, long-term	\$3,385,700	\$846,425	
	~~Watertown Bank Stabilization – Kinder Property. The Kinder Property was identified as a top project through the Watertown Bank Stabilization Feasibility Study. The project would use cedar revetments at the toe of the bank and native plant plugs on the banks to stabilize the streambank. Stabilization is needed to reduce the odds of losing a structure located on the streambank~~	~~Crow River~~	~~Crow River~~	~~Bank Stabilization~~	~~City of Watertown, SWCD, DNR, Army COE~~	~~Short-, mid-term~~	~~\$40,750~~	~~\$5,000~~	<u>Completed</u>
8	Watertown Bank Stabilization - Mullen Property. The Mullen Property was purchased by the City of Watertown to restore agricultural areas back to a more native floodplain. In conjunction with this project, a section identified within the Watertown Streambank Feasibility Study is proposed to be constructed. The project would consist of cedar revetments along the toe of the streambank, native plantings along the bank and top of bank.	Crow River	Crow River	Bank Stabilization	City of Watertown, SWCD, DNR, Army COE	Short-, mid-term	\$98,015	\$10,000	
9	Watertown Bank Stabilization - Boardwalk. The Feasibility Study identified 216 linear feet of failing banks that is impacting the City of Watertown's Boardwalk. Proposed project would replace and regrade existing riprap towards the toe of the bank and plant native plants and shrubs to help stabilize the slope.	Crow River	Crow River	Bank Stabilization	City of Watertown, SWCD, DNR, Army COE	Short-, mid-term	\$157,320	\$20,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe¹	Total Cost²	CCWMO Cost²	Notes
10	Laketown Township Bank Stabilization. Streambanks are failing upstream and downstream of a culvert under Little Ave on County Ditch 2-3. This project will aim to stabilize the banks to reduce the amount of sediment eroding into the waterway.	Carver Creek	Carver Creek	Bank Stabilization	Laketown Township, SWCD	Short-, mid-term	\$75,000	\$7,500	
11	SSTS Direct Discharge Incentives - Remaining South Fork Crow River. In 2007, the County Board established a cost share program to accelerate the elimination of direct discharge SSTS. The program offers direct incentives and low-interest loans to landowners to fix these systems. This project will target the estimated 71 systems in the remaining South Fork Crow River Sub watershed.	Crow River	Crow River	SSTS upgrades		Short-, mid-term	\$142,000	\$142,000	
	~~SSTS Direct Discharge Incentives - Yancy Subwatershed. In 2007, the County Board established a cost share program to accelerate the elimination of direct discharge SSTS. The program offers direct incentives and low-interest loans to landowners to fix these systems. This project will target the estimated 20 systems in the Yancy Ave Subwatershed of the South Fork Crow River.~~	~~Crow River~~	~~Crow River~~	~~SSTS upgrades~~		~~Short-, mid-term~~	~~\$40,000~~	~~\$40,000~~	<u>Completed</u>
12	SSTS Direct Discharge Incentives - Crow 20.3 Subwatershed. In 2007, the County Board established a cost share program to accelerate the elimination of direct discharge SSTS. The program offers direct incentives and low-interest loans to landowners to fix these systems. This project will target the estimated 44 systems in the Crow 20.3 Subwatershed of the South Fork Crow River.	Crow River	Crow River	SSTS upgrades		Short-, mid-term	\$88,000	\$88,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
13	SSTS Direct Discharge Incentives - West Chaska Creek Watershed. In 2007, the County Board established a cost share program to accelerate the elimination of direct discharge SSTS. The program offers direct incentives and low-interest loans to landowners to fix these systems. This project will target the systems in the West Chaska Creek watershed.	West Chaska Creek	West Chaska Creek	SSTS upgrades		Mid-term	\$80,000	\$80,000	
14	SSTS Direct Discharge Incentives - MN River Watershed. In 2007, the County Board established a cost share program to accelerate the elimination of direct discharge SSTS. The program offers direct incentives and low-interest loans to landowners to fix these systems. This project will target the remaining systems in the CCWMO that drain directly to the MN River.	CCWMO	MN River	SSTS upgrades		Mid-term	\$60,000	\$60,000	
15	Stormwater Retrofits in Untreated Urban Areas. Collaborate with cities, business, and other landowners to implement stormwater retrofits practices in areas with minimal or no stormwater treatment that improve water quality in priority waterbodies. Untreated areas have been identified in local water plans.	Watershed-wide	Watershed-wide	Stormwater Retrofit	Local Partners	Short-, mid-, long-term	\$400,000	\$200,000	
16	Stormwater Retrofits in Untreated Urban Areas - Downtown Waconia. Coordinate with the City of Waconia on targeted BMP locations to provide treatment in areas of Downtown Waconia that currently has no stormwater treatment.	Carver Creek	Lake Waconia	Stormwater Retrofit	City of Waconia	Short-, mid-, long-term	\$249,000	\$25,000	
17	Stormwater Retrofits in Untreated Urban Areas - Downtown Watertown. Coordinate with the City of Watertown on targeted BMP locations to provide treatment in areas of Downtown Watertown that currently has no stormwater treatment.	Crow River	Crow River	Stormwater Retrofit	City of Watertown	Short-, mid-, long-term	\$150,000	\$15,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
18	Watertown WWTF Stormwater Management Improvements. Installation of a biofiltration basin will capture runoff from the Watertown WWTF Facility prior to discharging to the South Fork Crow River.	Crow River	Crow River	Stormwater Retrofit	City of Watertown, BWSR	Mid-term	\$50,000	\$10,000	
19	Redrock Removal. Coordinate and collaborate with cities on the removal of redrock surfaces that includes alleyways and parking lots. This project will decrease the amount of sediments reaching Carver County Waterbodies	Watershed-wide	Watershed-wide	Surface change	City of Waconia	Short-, mid-, long-term	\$250,000	\$25,000	
20	Turf to Prairie Initiative. Restore large areas of managed turf grass to prairie in order to conserve groundwater and improve the quality of stormwater runoff.	Watershed-wide	Watershed-wide	Prairie Restoration	Cities	Short-, mid-, long-term	\$100,000	\$50,000	
	~~Bevens Creek Dam Removal. Remove an existing, failing dam and repair eroding banks. The dam is located on Bevens Creek south of County Road 50.~~	~~Bevens Creek~~	~~Bevens Creek (Priority 2)~~	~~Stream Restoration~~	~~SWCD, Public Works Department, DNR~~	~~Short-term~~	~~\$300,000~~	~~\$50,000~~	<u>Completed</u>
21	Benton Lake Management. Continue to manage rough fish populations in Benton Lake. Removal of rough fish will reduce in-lake pollutant loads and help restore game fish to the lake.	Carver Creek	Benton Lake (Priority 2), Carver Creek (Priority 2)	Lake Management/ Restoration	City of Cologne, Benton Lake Conservancy, SWCD	Short-, mid-term	\$80,000	\$50,000	
22	Benton Lake Carp Feasibility Study. A 3 year work plan to complete a carp removal feasibility study within Benton Lake. This study will fulfill BWSR requirements for an approvable feasibility study needed for implementation grant funding.	Carver Creek	Benton Lake	Lake Management	BWSR	Short term	\$100,000	\$10,000	
23	Benton Lake Stormwater Retrofits. Collaborate with the City of Cologne and willing landowners to install stormwater retrofit projects in the Benton Lake watershed. The retrofits will treat stormwater from untreated areas of the city and improve the quality of runoff reaching Benton Lake.	Carver Creek	Benton Lake (Priority 2), Carver Creek (Priority 2)	Stormwater Retrofit	Cologne	Short-term	\$100,000	\$50,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe¹	Total Cost²	CCWMO Cost²	Notes
24	County Ditch 7 Treatment System Feasibility Study. Explore the feasibility of installing a treatment system (bio-reactor or soluble phosphorus treatment) on the outlet of County Ditch (CD) 7 in Hollywood Township (Section 29). CD 7 drains approximately 750 acres of agricultural land.	Crow River	Crow River (Priority 2)	Feasibility Study	SWCD	Short-term	\$10,000	\$10,000	
25	Wetland Restoration Prioritization - Crow River Subwatershed. Prioritize wetland restoration opportunities within the Crow River subwatershed.	Crow River	Crow River (Priority 2)	Wetland Restoration	SWCD	Short-, mid-, long-term	\$25,000	\$25,000	
26	Smartwater Program. Conserve groundwater resources and prevent additional runoff by increasing the efficiency of irrigation systems. The program is working with cities where residents will be offered incentives to install SMART controllers on existing irrigation systems. The program will expand to HOAs and larger commercial sites to offer SMART controllers to increase the efficiency of large irrigation systems.	Watershed-wide	Watershed-wide	Irrigation Improvements	Cities	Short-, mid-, long-term	\$100,000	\$25,000	
27	Wetland Restoration. Restore priority wetland restoration areas as identified in the wetland restoration prioritization and priority water bodies.	Watershed-wide	Watershed-wide	Wetland Restoration	SWCD	Short-, mid-, long-term	\$100,000	\$25,000	
	~~BE9 Lake Restoration Implementation. Continue work to restore a historic lake bed on Bevens Creek. Continue work with landowners on easement opportunities to fully restore the lake bed.~~	Bevens Creek	Bevens Creek (Priority 2)	Wetland Restoration	SWCD	Short-term	\$93,000	\$10,000	<u>Completed</u>
28	NYA Stormwater Retrofits. Construct a stormwater BMP to treat runoff from approximately 415 acres of agricultural land and 169 acres of residential development that is currently untreated.	Bevens Creek	Bevens Creek (Priority 1)	Stormwater Retrofit	City of NYA	Mid-term	\$240,000	\$50,000	
	~~Bayview Elementary Reuse Expansion. Install 2- additional underground storage tanks and upgrade pretreatment system.~~	Carver Creek	Lake Burandt (Priority 1)	Stormwater Retrofit	City of Waconia, School District	Mid-term (2022-2024)	\$200,000	\$50,000-	<u>Completed</u>

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
29	Carver Creek Floodplain Reconnection. Reconnect a degraded and historically ditched section of Carver Creek to its floodplain in order to reduce bank degradation and soil loss.	Carver Creek	Carver Creek	Stream Restoration	City of Carver, US Fish and Wildlife Service, SWCD	<u>Long-term</u>	\$100,000	\$50,000	
	~~Carver Creek Gully Stabilization. Stabilize a large gully on Carver Creek in Dahlgren Township (Section 26).~~	Carver Creek	Carver Creek (Priority 2)	Bank Stabilization	SWCD, NRCS	Mid-term	\$40,000	\$10,000-	Removed (broken into more specific new projects)
	~~Carver Creek Gully Stabilization Feasibility Study. The location of concern has shown active erosion and bank failure on a 50-foot bank on a tight bend in the stream. The first aerial photos to show signs of bank failure was in 2008. A large blowout occurred in 2012, affecting 7,500 square feet. Since then, the area has increased to 19,000 square feet. Additional areas of this high bank have also started to sluff into the stream since 2012. This feasibility study will develop options to stabilize and restore the large ravine and near bank of Carver Creek.~~	Carver Creek	Carver Creek	Bank Stabilization	BWSR	Short Term	\$55,000	\$50,000-	<u>Completed</u>
30	Dahlgren Road Stormwater Retrofit. Address stormwater issues along Dahlgren Road west of County Road 11. Stormwater from the road surface currently drains untreated to Timber Creek, a tributary of Carver Creek.	Carver Creek	Timber Creek	Stormwater Retrofit	Dahlgren Township, City of Carver	<u>Long-term</u>			
31	Green Parking Demonstration Project. Replace a large area of red rock parking in the City of Waconia with a "green" parking technique. The project will reduce sediment leaving the site and improve downstream water quality.	Carver Creek	Carver Creek (Priority 1)	Stormwater Retrofit		Mid-term	\$250,000	\$50,000	Completed

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
32	Watertown Dam Retrofit. Work with appropriate agencies to retrofit the dam in Watertown to connect the Crow River from the Mississippi River to Otter Lake in Hutchinson MN. This will provide a valuable connection for native fish species to crucial spawning grounds. The project will also reduce bank erosion that is occurring along the edges of the dam and reduce the risk of drowning caused by the tailwaters of the dam.	Crow River	Crow River (Priority 2)	Stream Restoration	SWCD; CROW; DNR Fish and Wildlife Services; City of Watertown; Army COE; Dam Safety Program;	~~Mid-term~~ <u>Long-term</u>	\$200,000	\$25,000	
	East Chaska Creek Chain of Lakes Reclamation - Phase 1. Implement methods to control ~~carp~~ populations and improve water quality in the East Creek Chain of Lakes as identified in the Drawdown Feasibility Study. This phase would focus on Hazeltine Lake.	East Chaska Creek	East Chaska Creek Chain of Lakes	Lake Management/ Restoration	City of Chaska	Mid-term	\$200,000	\$75,000	<u>Duplicate project (see #43)</u>
33	East Chaska Creek Chain of Lakes Reclamation - Phase 2. Implement methods to control ~~carp~~ <u>goldfish</u> populations and improve water quality in the East Creek Chain of Lakes as identified in the Drawdown Feasibility Study. This phase would focus on ~~Big Woods~~ , McKnight, Jonathan and Grace Lakes.	East Chaska Creek	East Chaska Creek Chain of Lakes (Priority 2)	Lake Management/ Restoration	City of Chaska	Long-term	\$225,000	\$75,000	
34	Low-cost Greenroof Demonstration Project. Install a low-cost green roof as a demonstration project. Replacing traditional rooftops with living plants can improve water quality and reduce runoff.	Watershed-wide	Watershed-wide	Stormwater Retrofit		Long-term	\$30,000	\$25,000	
35	Grace Lake Ravine Stabilizations. Ravines on the northwest side of Lake Grace are contributing both sediment and phosphorus to the lake. These projects will stabilize and reduce the amount of sediment reaching Lake Grace.	East Chaska Creek	Lake Grace	Ravine Stabilization	City of Chaska	Mid-, long-term	\$300,000	\$52,500	
36	Swede Lake Outlet. Review potential options to modify the outlet of Swede Lake that includes a lower elevation to increase water quality of the lake by reducing water residency times.	Crow River	Swede lake	Lake Management	SWCD	Mid-, long-term	\$60,000	\$10,000	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
37	Effects of Curlyleaf Pondweed Removal on Water Quality. Pilot project to measure the effects of a large scale removal of curlyleaf pondweed in either Eagle or Hydes lake with special consideration towards total phosphorus reductions.	Crow River Carver Creek	Eagle Lake Hydes lake	Lake Management	University of Minnesota	Mid-, long-term	\$188,600	\$47,150	
	~~Biochar lake demonstration project. Use biochar has an effective means to reduce total phosphorus in streams. Measure effects of these methods in larger water bodies by using biochar in numerous inlets to a single lake.~~	~~Watershed-wide~~	~~Watershed-wide~~	~~Lake-Management~~		~~Short-, mid-term~~	~~\$25,000~~	~~\$25,000-~~	~~Completed~~
38	Watertown Floodplain Restoration Project. The city is pursuing restoring the Mullen Property back to a native floodplain within the city property.	Crow River	Crow River	Wetland Restoration	City of Watertown, SWCD, DNR	Short-term	\$142,000	\$35,500.00	
	~~Reitz Lake Gully Restoration. Three ravines have been identified as potential project sites to restore. Restoration will reduce the amount of sediment and phosphorus that will reach Reitz Lake.~~	~~Carver Creek~~	~~Reitz Lake~~	~~Ravine-Stabilization~~	~~SWCD, Private Landowners~~	~~Short-, mid-term~~	~~\$166,300~~	~~\$41,575.00~~	~~Removed (broken into more specific new projects)~~
	~~Reitz Lake Northwest Ravine Study. Feasibility Study will review a large ravine system located on the northwest side of Reitz Lake and produce mitigation concepts and cost estimates to be used to secure future funding.~~	~~Carver Creek~~	~~Reitz Lake~~	~~Feasibility Study~~	~~BWSR~~	~~Short-term~~	~~\$50,000~~	~~\$5,000.00~~	~~Completed~~
	~~Reitz Lake Ravine Project. Since 2008, a ravine on the Northwest side of Reitz Lake has been eroding on a private parcel, causing sediment and nutrients to discharge into the waterbody. This project will stabilize a ravine that has formed from Airport Road down to Reitz Lake.~~	~~Carver Creek~~	~~Reitz Lake~~	~~Ravine-Stabilization~~	~~BWSR~~	~~Short-term~~	~~\$50,000~~	~~\$5,000.00~~	~~Completed~~
	~~86th Street, Camden Township Channel Restoration. A small cutoff channel is forming within the South Fork Crow River that has the potential to impact a township road. A feasibility study will need to be completed to understand the problem and find suitable solutions to protect the road.~~	~~Crow River~~	~~Crow River~~	~~Stream-Restoration~~	~~SWCD, DNR, Army COE~~	~~Short-, mid-term~~	~~\$45,000~~	~~\$45,000-~~	~~Completed~~

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
39	Lake Bavaria SWA Implementation. Implement strategies identified in the Lake Bavaria Subwatershed Analysis Feasibility Study to improve the quality of Lake Bavaria. Projects will be completed as time and funding allows.	East Chaska Creek	Lake Bavaria	Stormwater BMPs	SWCD	Short-, mid-, and long-term	\$250,000	\$62,500.00	
40	County Ditch 9 SWA Implementation. Implement strategies identified in the County Ditch 9 Subwatershed Analysis Feasibility Study to improve the water quality of the South Fork Crow River. Projects will be completed as time and funding allows.	Crow River	Crow River	Stormwater BMPs	SWCD	Short-, mid-, and long-term	\$250,000	\$62,500.00	
41	Courthouse Lake Native Restoration. Multiple projects are underway around Courthouse Lake to restore both the shoreline and turfed areas to a native setting.	East Chaska Creek	Courthouse Lake	Native Restoration	SWCD	Short-, mid-, and long-term	\$75,000	\$18,750.00	
42	Water Softener Rebate Program. This program will offer rebates to replace old softeners to more efficient, demand initiated softener to reduce salt usage. This is a high source of chlorides to downstream water bodies.	Watershed-wide	Watershed-wide	Chloride Reductions		Short-, mid-, and long-term	\$25,000	\$25,000	
43	Big Woods and Hazeltine Lake Goldfish Management Program. ~~A feasibility study is currently underway to produce a~~ Implement the management plan for goldfish control on Big Woods and Hazeltine Lakes. ~~Depending on the outcomes of the study, long term management will follow the outline provided in this study.~~	East Chaska Creek	Big Woods and Hazeltine Lake	Lake Management	DNR	Short-, mid-, and long-term	\$100,000	\$25,000	
44	Pollutant Reductions in MS4 Areas. Specific areas within Carver County MS4 coverage have pollutant load reduction requirements tied to existing TMDLs. WMO Staff will work with Carver County Public Works and affected LGUs to identify projects and strategies to meet these load reduction requirements.	Watershed-wide	Watershed-wide	Stormwater BMPs	Local Partners	Short-, mid-, and long-term	\$125,000	\$31,250.00	

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
45	Water Reuse Innovative Project, Downtown Waconia. The City of Waconia is looking to repurpose the historical water tower as storage for stormwater collected from the untreated urbanized center of the city and then reused for irrigation at the city park and surrounding areas. Options for stormwater treatment is limited due to limited space. The project will reduce the amount of stormwater and pollutants reaching Lake Waconia.	Carver Creek	Lake Waconia	Reuse	City of Waconia	<u>Long-term</u>	\$200,000	\$50,000.00	
46	Chaska Creek Bank Stabilization. Streambank erosion is present along Chaska Creek between Hwy 212 and Creek Road in Chaska contributing TSS and TP to Chaska Creek, especially during period of high flow. These streambank stabilization efforts will focus on Chaska Creek between TH212 and the Creek Rd crossing adjacent the USACOE flood diversion channel.	West Chaska Creek	West Chaska Creek	Bank Stabilization	City of Chaska	Short-, mid-term	\$332,000	\$83,000.00	
47	Stormwater Pollutant Reduction in Untreated and Undertreated Urban Areas - East Chaska Creek Chain of Lakes. WMO with work with City of Chaska to identify areas where additional stormwater treatment will provide additional nutrient removal within the East Chaska Creek Chain of Lakes Watershed. Priority will be given to project that provide TP reductions to help meet TMDL goals for impaired waters of Hazeltine, Jonathon, and McKnight Lakes.	East Chaska Creek	East Chaska Creek	Stormwater BMPs	City of Chaska	Short-, mid-, and long-term	\$100,000	\$25,000.00	
	~~East Chaska Creek Chain of Lakes Ravine Stabilizations. Ravines draining to the Chain of Lakes are contributing both sediment and phosphorus to the lake. These projects will stabilize slopes and manage stormwater discharge to reduce the amount of sediment reaching adjacent lakes.~~	~~East Chaska Creek~~	~~East Chaska Creek~~	~~Ravine Stabilization~~	~~City of Chaska~~	~~Short-, mid-, and long-term~~	~~\$150,000~~	~~\$37,500.00~~	~~removed (broken into more specific new projects)~~

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
48	SW Chaska Ravine Stabilizations. Ravines ultimately draining to the Minnesota River are contributing both sediment and phosphorus to the river. These projects will stabilize slopes and manage stormwater discharge to reduce the amount of sediment discharging downstream to the Minnesota River, helping to meet the goals within the TMDL.	West Chaska Creek	West Chaska Creek	Ravine Stabilization	City of Chaska	Short-, mid-, and long-term	\$200,000	\$50,000.00	
49	SW Chaska Wetland Preservation/Enhancements. Future development of this area of Chaska may provide opportunities for wetland preservation or enhancements. Priority for project locations will be based upon the Wetland Restoration Assessment of the 2020 Water Plan.	West Chaska Creek	West Chaska Creek	Wetland Restoration	City of Chaska	Short-, mid-, and long-term	\$100,000	\$25,000.00	
50	Big Woods Lake Gully Stabilization Project. An existing ravine draining to the northeastern portion of Big Woods lake is unstable and extending toward an existing wetland and TH41. <u>Feasibility study completed in 2023 provided analysis of contributing flows to the ravine and a concept design to stabilize the system. The project aims to complete the design and construction of ravine stabilization.</u>	East Chaska Creek	Big Woods	Ravine Stabilization	City of Chaska	Short-term	\$85,000	\$8,500.00	
<u>51</u>	<u>Carver Creek Streambank Project Phase 1. Implement the option outlined in the Carver Creek Streambank Feasibility Study to add a 50-foot floodplain between the toe of the failing bank and Carver Creek by moving the creek. This project will help stabilize the 60 foot bank and reduce the amount of sediment eroding into Carver Creek.</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Streambank Stabilization</u>	<u>Carver SWCD</u>	<u>Short-term</u>	<u>\$165,000</u>	<u>\$16,500</u>	<u>New</u>
<u>52</u>	<u>Carver Creek Streambank Project Phase 2. After the completion of Phase 1, stabilizing the 60 foot bank will occur by using techniques outlined in the Carver Creek Streambank Feasibility Study.</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Streambank Stabilization</u>	<u>Carver SWCD</u>	<u>Short-term</u>	<u>\$771,000</u>	<u>\$100,000</u>	<u>New</u>

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
53	NW Reitz Lake Gully Project. A feasibility study was completed that identified a mitigation concept and cost estimates to stabilize this ravine. This project will reduce the amount of sediment eroding into Reitz Lake.	Carver Creek	Reitz Lake	Ravine Stabilization	Carver SWCD	Short-, mid-term	\$403,572	\$50,000	New
54	Lyman Bridge Stream Naturalization Project. Upper East Chaska Creek drains from the Spring Peeper Meadow wetland complex south to Big Woods Lake. A portion of this stream reach has previously been altered with placement of fill and a culvert pipe within the stream channel. This project aims to restore the historical stream channel with the removal of fill and culvert, provide access to floodplain, and stabilize streambanks. This project will be coordinated with the Carver County Public Works Lyman Blvd extension, which includes a bridge crossing over this stream section.	East Chaska Creek	Big Woods Lake	Stream restoration	City of Chaska	Short-term	\$200,000	\$20,000	New
55	Grace Lake Ravine Feasibility Study. Lake Grace ravine is an 800' long system that is unstable and resulting is sediment loss to Lake Grace a nutrient impaired TMDL. A 4,000 s.f. sediment delta is visible near the outlet to the lake, which had previously been removed by City of Chaska. This feasibility study will identify causes of instability and evaluate options for stabilization.	East Chaska Creek	Grace Lake	Feasibility Study	City of Chaska	Short-term	\$40,000	\$10,000	New
56	Grace Lake Ravine Project. Lake Grace ravine is an 800' long system that is unstable and resulting is sediment loss to Lake Grace a nutrient impaired TMDL. A 4,000 s.f. sediment delta is visible near the outlet to the lake, which had previously been removed by City of Chaska. The stabilization project will construct the options determined to be the most practical by project partners that provide the best cost benefit for pollutant reduction.	East Chaska Creek	Grace Lake	Ravine Stabilization	City of Chaska	Mid-term	\$400,000	\$50,000	New

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
57	East Chaska Creek Chain of Lakes Ravine Stability Assessment and Stabilization. Multiple ravine systems exist that drain to nutrient impact waters. This study will investigate the overall stability of the ravine systems and locate/identify areas of erosion and slope instability for ravines that drain to McKnight, Jonathan, and Big Woods Lakes. Ravines draining to the Chain of Lakes are a source of both sediment and phosphorus to nutrient impaired lakes. These projects will stabilize slopes and manage stormwater discharge to reduce the amount of sediment reaching adjacent lakes.	East Chaska Creek	McKnight Lake	Feasibility Study	City of Chaska, Carver SWCD	Short-term	\$30,000	\$5,000	New
58	Maplewood Road Ravine Feasibility Study. A large ravine system has the potential to damage structures adjacent to the slope of the ravine, located south of Maplewood Road in Dahlgren Township. A feasibility study will review options to stabilize the ravine.	Bevens Creeek	Bevens Creek	Feasibility Study	Carver SWCD	Short-term	\$40,000	\$30,000	New
59	Maplewood Road Ravine Project. A large ravine system has the potential to damage structures adjacent to the slope of the ravine, located south of Maplewood Road in Dahlgren Township. This project will use the recommednation from the feasibility study completed earlier to stabilize the ravine.	Bevens Creeek	Bevens Creek	Ravine Stabilization	Carver SWCD	Mid-term	\$400,000	\$100,000	New
60	Wetland Restoration on DNR Lands southwest of Lake Bavaria. A DNR owned parcel has been identified as a potential wetland restoration area. This project will work with the DNR on the potential sale of the parcel then develop plans to restore the wetland.	East Chaska Creek	Lake Bavaria	Wetland Restoration	MnDNR, Carver SWCD	Mid-term	\$75,000	\$25,000	New
61	Lake Bavaria Public Landing Surface Change (Crushed Granite). The Lake Bavaria SWA identified the Carver County Parks boat landing as a source of ssediment to the lake. Changing the type of surface from red rock to crushed granite will reduce erosion of sediment into the lake.	East Chaska Creek	Lake Bavaria	Surface Change	Carver County Parks	Mid-term	\$25,000	\$5,000	New

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
62	Effects of Internal and External Phosphorous on Eagle Lake Study. A feasibility study will investigate the impacts of invasive aquatic plant species, phosphorous release from sediment and soluble phosphorous from external sources in Eagle Lake.	Crow River	Eagle Lake	Feasibility Study	Carver SWCD	Short-, and mid-term	\$45,000	\$10,000	New
63	86th Street, Camden Township Channel Restoration Phase 1. A small cutoff channel is forming within the South Fork Crow River that has the potential to impact a township road. A feasibility study identified options to mitigate the impacts of the new channel. Phase 1 will add trees and shrubs to increase wooded areas to stabilize the banks of the cutoff channel.	Crow River	Crow River	Stream Restoration	SWCD, DNR, Army COE	Short-, mid-term	\$60,000	\$10,000	New
64	86th Street, Camden Township Channel Restoration Phase 2. A small cutoff channel is forming within the South Fork Crow River that has the potential to impact a township road. A feasibility study identified options to mitigate the impacts of the new channel. Phase 2 will add an earthen berm at the inlet of the cutoff channel and add grade stabilization within the cutoff channel to stabilize the channel during episodes of backwater caused by flooding of the main stem of the South Fork Crow River.	Crow River	Crow River	Stream Restoration	SWCD, DNR, Army COE	Short-, mid-term	\$725,000	\$100,000	New
65	Fox Run Ravine Stabilization. Fox Run Ravine is a 600 linear foot ravine that has eroded to a depth of roughly 12 feet, which is impairing downstream facilities. The project will use a design that includes a stable cross-section, install limestone grade control weirs with plunge pools, and plant deep rooting native vegetation. Placement of boulder toe protection will stabilize side slopes and reduce erosion, installation of limestone weirs will assist with dissolved phosphorus removal and reduce erosion by slowing runoff flow through the ravine, and planting of native vegetation will stabilize slopes, reduce erosion, and assist in phosphorus removal.	Carver Creek	Lake Waconia	Ravine Stabilization	City of Waconia	Short-term	\$185,000	\$20,000	New

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
<u>66</u>	<u>Hwy 5 / Hartmann Property Regional Pond & Stormwater Reuse.</u> The City is looking to construct a regional stormwater pond with reuse to provide volume and water quality treatment of a mixture of commercial and industrial land use. CCWMO will help with costs that provide excess treatment of what is required through the stormwater permitting program.	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Stormwater Reuse</u>	<u>City of Waconia</u>	<u>Short-term</u>	<u>\$379,000</u>	<u>\$20,000</u>	<u>New</u>
<u>67</u>	<u>New Business Park Regional Pond & Stormwater Reuse.</u> The City is looking to construct a regional stormwater pond with reuse to provide volume and water quality treatment of commercial land use. CCWMO will help with costs that provide excess treatment of what is required through the stormwater permitting program.	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Stormwater Reuse</u>	<u>City of Waconia</u>	<u>Mid-term</u>	<u>\$500,000</u>	<u>\$20,000</u>	<u>New</u>
<u>68</u>	<u>4th Street Stormwater Retention.</u> Installation of stormwater management facilities on the west end of West 4th Street, adjacent to the Carver County Fairgrounds, will decrease the potential for localized flooding in this area and reduce the amount of pollutants draining off the fairgrounds. Due to the amount of impervious and dirt surfacing in the fairgrounds, a large amount of runoff is directed onto Cherry Street during rain events, and the concentration of suspended solids is extremely high. This project will reduce the volume of runoff and pollutant loading to Bent Creek and help meet TMDL goals.	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Stormwater BMP</u>	<u>City of Waconia</u>	<u>Long-term</u>	<u>\$135,000</u>	<u>\$25,000</u>	<u>New</u>

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
<u>69</u>	<u>Seminary Fen C2 Project. The Seminary Fen Wetland Complex is a high-quality calcareous fen which supports dozens of rare and threatened plants and animals. The bluff area north of the Fen is prone to erosion due to sand soils, groundwater discharges, steep slopes, and surface water runoff. These conditions have contributed to ravine erosion, which has resulted in a sediment plume that encroaches into the wetland complex. The project aims to stabilize the 1200' long ravine that is contributing 233 tns/yr of sediment and 370 lbs/yr P based on 2022 feasibility study.</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Ravine Stabilization</u>	<u>City of Chaska</u>	<u>Short-term</u>	<u>\$1,080,000</u>	<u>\$100,000</u>	<u>New</u>
<u>70</u>	<u>Seminary Fen C3 Ravine Stabilization. Seminary Fen Ravine C3 was identified in a 2015 Study as a nutrient and sediment source to the wetland complex. The 500' stabilization project would include a study to identify causes or instability and evaluate stabilization options; final plans and construction based on the preferred option of project partners.</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Ravine Stabilization</u>	<u>City of Chaska</u>	<u>Mid-term</u>	<u>\$500,000</u>	<u>\$50,000</u>	<u>New</u>
<u>71</u>	<u>Seminary Fen Wetland and Assumption Creek Complex Restoration and Enhancements. Multiple studies and reports have been completed on the Seminary Fen wetland complex discussing the existing ditch and tile system impacting the historic hydrology of the wetland. The restoration project aims to eliminate/disable man-made drainage systems to restore wetland hydrology/creek and develop a vegetation restoration and maintenance plan.</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Wetland Restoration</u>	<u>City of Chaska</u>	<u>Mid-term</u>	<u>\$1,500,000</u>	<u>\$50,000</u>	<u>New</u>

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe ¹	Total Cost ²	CCWMO Cost ²	Notes
<u>72</u>	<u>Stormwater Pond Function, Maintenance, and Retrofit Study. Stormwater ponds have been constructed on the urban landscape for decades. These stormwater ponds were designed with specific stormwater management goals; however, little is known of their existing treatment efficiency (rate control, water quality). Further, as precipitation patterns and stormwater management design standards continue to evolve, this study will not only assess the condition of existing stormwater management systems, but also recommend potential maintenance and retrofit project that will improve the overall system. .</u>	<u>Carver Creek</u>	<u>Carver Creek</u>	<u>Feasibility Study</u>	<u>City of Chaska</u>	<u>Short-, mid-, and long-term</u>	<u>\$50,000 Annually</u>	<u>\$25,000</u>	<u>New</u>
<u>73</u>	<u>Benton Lake Aquatic Vegetation Transplant Study. Benton Lake lacks vegetation due to poor water quality and large populations of carp and black bullhead. With all the benefits vegetation provides to lakes, native plants will be installed into fenced in areas to attempt to establish a healthy vegetation community in Benton Lake.</u>	<u>Carver Creek</u>	<u>Benton Lake</u>	<u>Lake Management</u>	<u>Benton Lake Conservancy</u>	<u>Short-, mid-, and long-term</u>	<u>\$7,000</u>	<u>\$6,000</u>	<u>New</u>
<u>74</u>	<u>Native Mussel Propagation. Native mussels are an extremely important part to stream ecosystems, however, due to multiple factors, communities are on a decline. Staff have completed native mussel surveys within all major watersheds of the CCWMO. The data suggests that native mussel communities are absent in many reaches of waterways within the WMO. A native mussel propagation program would help supplement existing communities and reintroduce native mussels to areas that where native mussels were not sampled during staff surveys.</u>	<u>Watershed-wide</u>	<u>Watershed-wide</u>	<u>Stream Biota Management</u>		<u>Mid-, and long-term</u>	<u>More Research Needed</u>	<u>More Research Needed</u>	<u>New</u>

Table 5.5 CCWMO Projects (draft Sept 2024 - strikethrough)

ID	Project Description & Need	Sub-watershed	Benefitted Waterbody	Project Type	Project Partners	Timeframe¹	Total Cost²	CCWMO Cost²	Notes
<u>75</u>	<u>Lake Waconia Clay Cliffs Feasibility Study. Located on the northeast side of Lake Waconia off County Road 155 just past the public landing, an actively eroding 50 foot cliff within 50 feet from the edge of the road. A feasibility study will review the cause of this cliff and formulate a suite of options to protect the cliff from eroding further.</u>	<u>Carver Creek</u>	<u>Lake Waconia</u>	<u>Bank Stabilization</u>	<u>Laketown Township, SWCD</u>	<u>Mid-, and long-term</u>	<u>\$60,000</u>	<u>\$10,000</u>	<u>New</u>

1. Timeframes:
Short term - 2024-2026
Mid term - 2027-2030
Long term - 2030+

2. Where Total Cost exceeds CCWMO Cost, CCWMO will rely on grants and other sources of outside funding (cities, state agencies, etc) to complete the projects.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with Dem-Con
Dumpsters for Commingled and Cardboard Recycling

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805

Presenter:

Contract Name & Number: 2025 Environmental Services Commingled and
Cardboard Recycling 24-549

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Environmental Services is recommending the County contract with Dem-Con Dumpsters for commingled and cardboard recycling hauling and processing from the Environmental Center (EC) and County Recycling Drop-off Sites.

Carver County offers convenient recycling for residents and businesses at the EC and recycling drop-off sites located across the County. More than 650,000 pounds of commingled recyclables and cardboard are collected at these sites each year. Dem-Con will provide containers and transport recyclables to their materials recovery facility in Shakopee for processing. The term of the contract is one year, and costs shall not exceed \$150,000.

Environmental Services solicited bids from six licensed solid waste haulers and received proposals from Dem-Con Dumpsters and Waste Management. Dem-Con's pricing was considerably lower, and they also offered reimbursement credits to the County which would be based on amounts collected and current recycling market rates.

Action Requested:

Motion to contract with Dem-Con Dumpsters, pending final approval through the

contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Solid Waste Service Fees and State Recycling Grants	\$150,000

Related Fiscal/FTE Comments:

Funding for this contract will come from Solid Waste Service Fees and State Recycling Grants. Additionally, recycling reimbursement credits from the contractor will help offset a small percentage of the overall service cost.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment 4 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc.

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

This agreement is being amended to include additional services needed through the end of the calendar year 2025. This is a professional services contract for program management services for project areas including Highway 5 from Victoria to Chanhassen, Highway 13 (Rolling Acres Road), and Highway 18 (82nd Street), Highway 5 at Highway 11 similar to the project area from the Arboretum Area Transportation Plan (Plan). The Plan identified \$200 million in transportation investment over the next 20 years. In the next 3 years total project investments will likely exceed \$150 million. The purpose of this contract is to provide services to streamline development of transportation projects in this major investment area with the goal of coordinating and minimizing construction disruption. Contract services include project scoping, scheduling, strategy development, agency coordination, public engagement, contract management, and overall advancement of project development activities for these projects. A portion of the contract is dedicated to specific transportation planning and engineering tasks such as traffic studies, public engagement activities, or other transportation planning reports or memos. These items will be identified by work order and completed as needed and approved by the County.

Action Requested:

Motion to approve an Amendment 4 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc. for additional services needed through 2025 for \$544,080.00, pending completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Sales Tax	\$544,080

Related Fiscal/FTE Comments:

Included in budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Carver County Snow Removal - Groom and Bloom LLC (2024 - 2026)

Department: Public Services - Facility Services

Contact: Brent Kath, Facility Services Manager, 952-361-1557

Presenter:

Contract Name & Number: 24-581

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Carver County Facility Services is requesting approval for a snow removal (parking lots and driveways) contract for First Street Center, the former Encore building and Historical Society for the 2024-2025 and 2025-2026 seasons.

When considering this contract, the facilities team took into consideration what services could be kept in-house vs. contracted out. The facilities team plans on moving some of the work in-house compared to the previous contract to reduce costs. But in order to provide the essential snow removal, the County needs to have a third party assist with this work.

Carver County requested quotes from three vendors. One vendor was unable to meet our needs. The second vendor's quote was higher. Therefore, facilities is recommending that the County contract with Groom and Bloom LLC for snow removal at the sites in Waconia.

Action Requested:

Motion to contract with Groom and Bloom LLC for Snow Removal pending finalization of the contract review process

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$40,000

Related Fiscal/FTE Comments:

This two-year Professional Services contract will be fully funded by the facilities operations budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Carver County Snow Removal - Excel (2024 - 2026)
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: 24-577
Meeting Date: November 19, 2024
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Carver County Facility Services is requesting approval for a snow removal (parking lots and driveways) contract for the Government Center, Chaska License Center, Chanhassen License Center and the Environmental Center for the 2024-2025 and 2025-2026 seasons.

When considering this contract, the facilities team took into consideration what services could be kept in-house vs. contracted out. The facilities team plans on moving some of the work in-house compared to the previous contract to reduce costs. But in order to provide the essential snow removal, the County needs to have a third party assist with this work.

Carver County requested quotes from three vendors. One vendor was unable to meet our needs. The second vendor's quote was more than the recommended vendor and included services that were not needed. Therefore, facilities is recommending that we contract with Excel for snow removal at the four listed sites.

Action Requested:

Motion to contract with Excel for Snow Removal pending finalization of the contract

review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$125,000

Related Fiscal/FTE Comments:

This two-year Professional Services contract will be fully funded by the facilities operations budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval for Professional Services Agmt with PE Services to provide Engineering Services during Construction

Department: Public Works - Program Delivery

Contact: Carolyn Fackler, Construction Manager, 952-466-5287

Presenter:

Contract Name & Number: 24-583 Professional Services Agmt with PE Services for Engineering Services during Construction

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Highway 18/82nd St. Project, identified in the 2021 Arboretum Area Transportation Plan, is designed to connect Highway 13 to Highway 41, creating a vital link for Victoria and improving access to the Minnesota Landscape Arboretum, Chaska, and Chanhassen. Key project components include upgrading the existing gravel road to a two-lane paved urban highway and adding a multi-use trail to enhance community connectivity. This initiative is a collaborative effort between Carver County and the cities of Chaska, Chanhassen, and Victoria, with construction anticipated to begin in late 2024 and to be completed by the end of the 2025 construction season. The project has secured \$10 million in State General Obligation Bonds and state funding.

Public Works staff issued a request for proposals (RFP) for construction administration, inspection, surveying, and materials testing for the project, receiving five responses. The proposals were evaluated and ranked by Public Works staff, with additional input from local city engineers. Following the evaluation, PE Services was recommended for contract negotiations to carry out construction inspection, contract administration, construction staking, and materials testing. Project work is set to start in November 2024 and will continue through the 2025 construction season, with final punch list and cleanup tasks anticipated in spring 2026. The consultant contract will extend through

project documentation and close-out.

Public Works staff recommend approval of this contract with PE Services.

Action Requested:

Motion to approve a professional services agreement with PE Services, LTD for \$1,477,867.05 for construction inspection, contract administration, surveying, and material testing during construction for the Highway 18 Project - Arboredum Area in the Cities of Victoria, Chaska, and Chanhassen, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

State Aid will be used to fund this contract.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2024-2026 construction seasons include the Highway 41/10 Project, which is the reconstruction and expansion of Highway 10 to a four-lane roadway and includes several roundabouts. Additional right-of-way is needed to complete the project scope.

Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On February 6, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. On May 7, 2024, the county board gave Public Works staff direction on last written offers. On May 22, 2024 the County filed the petition for use of eminent domain and the hearing on the petition occurred on July 17, 2024. On August 22, 2024, the County received title and possession through eminent domain on six parcels.

Public Works staff continued to negotiate and reached a settlement with the following PID#'s: 30.0041000 and 30.6570010.

Action Requested:

Adopt a resolution to approve right of way acquisition settlements for the Highway 10/41 Project for the properties located at PID #'s: 30.0041000 and 30.6570010.

Fiscal Impact:

Funding:	Amount Budgeted:
MnDOT TED Funds	\$194,000
Sales Tax Funding	\$97,000
City of Chaska	\$97,000

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. 178820_Hwy 41-10_Resolution Authorizing Settlement 11-19-24 Meeting

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: November 19, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41/10 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 41/10 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on November 19, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of November, 2024

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 41/10 Project

Carver County Public Works No. 178820

Property Tax Identification No. 30.0041000

Parcel Number(s): 9

Fee Owners: Shepherd of the Hill Presbyterian Church of Chaska

Property Address: 145 Engler Blvd, Chaska, MN 55318

Permanent easement for public right-of-way purposes contains **10,637 sq. ft.**, more or less.
\$105,200

Permanent easement for retaining wall purposes contains **3,050 sq. ft.**, more or less.
\$15,100.00

Temporary easement for construction purposes contains **14,313 sq. ft.**, more or less.
\$39,100.00

Damages to trees, sign, electrical, striping.
\$21,000.00

Premium to induce settlement.
\$69,600.00

Settlement Amount: **\$250,000**

Property Tax Identification No. 30.6570010

Parcel Number(s): 23

Fee Owners: Valley Evangelical Free Church

Property Address: 150 Engler Blvd, Chaska, MN 55318

Permanent easement for roadway purposes contains 4,458 sq. ft., more or less.
\$6,759.00

Permanent easement for drainage & utility purposes contains 6,187 sq. ft., more or less.
\$27,196.00

Temporary easement for construction purposes contains 6,998 sq. ft., more or less.
\$18,700.00

Appraisal Fee.
\$5,000.00

Damages to light poles, electrical, landscaping, sign.
\$80,345.00

Settlement Amount: **\$138,000.00**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: New Tobacco License
Department: Property & Financial Services - Elections & Licensing
Contact: Brenda Jurek, Elections & Licensing Specialist, 952-361-1943
Presenter:
Contract Name & Number:
Meeting Date: November 19, 2024
Item Type: Consent

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services

Background/Justification:

Mayer-BP is located at 308 Ash Ave N Mayer MN 55360 and has applied for a tobacco license and is in compliance with the Carver County Tobacco Ordinance.

New Germany-BP located at 17535 Highway 7 New Germany MN 55367 and has applied for a tobacco license and is in compliance with the Carver County Tobacco Ordinance. The owners are requesting the Carver County Board of Commissioners approval to sell tobacco products. This will be a first time tobacco license for this owner at these locations.

Action Requested:

Approval of the County Board to issue a tobacco license to Farmers Co-Op Oil Company of Renville for two locations in Carver County. The locations are currently located at and listed as Mayer - BP and New Germany - BP.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Reorganization in the Public Works Program Delivery Department

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

To ensure Public Works meets the evolving demands and strategic goals of the organization, the division continuously assesses its operational structure to maximize efficiency, expertise, and resource alignment. Public Works recommends that the County Board adopt a series of targeted organizational changes that will position the division to more effectively manage and deliver complex construction projects with greater precision and accountability. These adjustments address critical staffing needs and optimize role classifications, supporting a sustainable, responsive, and results-driven team.

The proposed changes which were requested in the 2025 budget reflect careful planning to align job functions with our long-term operational objectives, as outlined in the attached organizational chart. These strategic modifications are as follows:

- Eliminate 1.0 FTE Assistant Right of Way Agent (B23) and create 1.0 FTE Right of Way Agent position (B24) to elevate expertise and improve project delivery in this area.
- Eliminate 1.0 FTE Senior Engineering Technician position (B23) and create 1.0 FTE Engineering Specialist (B24) to leverage specialized technical skills and enhance project support capabilities.

- Eliminate 1.0 FTE Civil Engineer position (C41) and create 1.0 FTE Senior Civil Engineer (C42), enabling higher-level engineering oversight and leadership on key infrastructure projects.

All positions will be posted internally, promoting professional growth and retention of skilled personnel within the organization.

By adopting these changes, the County Board will empower Public Works to better serve the community with increased technical proficiency and more efficient project execution, ultimately aligning with our mission of providing high-quality infrastructure services for county residents.

Action Requested:

Motion to approve a reorganization in the Public Works Program Delivery Department.

Fiscal Impact:

Funding:	Amount Budgeted:
County State Aid Maintenance Funds	\$34,454

Related Fiscal/FTE Comments:

No county levy funds are needed for this reorganization. Funding is provided from increased revenue from the Minnesota Highway Users Tax Distribution Fund coming to Carver County.

Attachments:

1. Budget Amendment Request



Board Action Budget Amendment Form

Agenda Item 2024-679 Reorganization in the Public Works Program Delivery Department

Board Action Form Budget Amendment Requested By Darin Mielke Update Form

Department Public Works - Program Delivery Meeting Date 11/19/2024

Fund

☐ 01 - General	☐ 02 - Reserve	☒ 03 - Public Works	☐ 11 - CSS	☐ 15 - CCRRA
☐ 16 - CCWMO	☐ 30 - Building CIP	☐ 32 - Road/Bridge CIP	☐ 34 - Parks & Trails	☐ 35 - Debt Service

Reason for Request Reorganization of 3 positions within the Program Delivery Department to allow for promotion opportunities and growth of staff.

Add Amt	Update Amt	DEBIT	TOTAL	\$34,454.00	CREDIT	TOTAL	\$34,454.00
Description of Accounts	Acct #	Amount			Description of Accounts	Acct #	Amount
Salaries/Benefits	03-303.6111	\$34,454.00			Professional Services	03-303.6260	\$34,454.00



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Joint Powers Agreement for the Highway 11 Project - Carver Park Reserve with City of Victoria

Department: Public Works - Program Delivery

Contact: Jordan Van Oort, Design Engineer, 952-466-5212

Presenter:

Contract Name & Number: 24-587

Meeting Date: November 19, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

This agenda item seeks County Board approval to enter into a Joint Powers Agreement (JPA) with the City of Victoria for the Highway 11 Project - Carver Park Reserve, a collaborative initiative to enhance safety and connectivity along Highway 11 between State Highway 5 and State Highway 7.

The Highway 11 Project - Carver Park Reserve addresses key safety and accessibility needs on this heavily traveled corridor. Planned improvements include correcting horizontal curves, widening shoulders, and flattening inslopes to create a safer driving environment. Additionally, the project includes a new trail that will extend from Highway 5 north to the existing pedestrian underpass, significantly improving access for pedestrians and cyclists.

Through this JPA, Carver County and the City of Victoria will share oversight of the design, permitting, and construction stages, ensuring the project meets safety standards and aligns with community expectations. Cost-sharing for the project will follow the County Board-adopted cost-sharing policy, ensuring an equitable distribution of expenses in line with the County's guidelines. Once construction is complete, maintenance responsibilities will be clearly defined, supporting the long-term durability and safety of the roadway and trail improvements.

Public engagement will be a coordinated effort between Carver County and the City of Victoria, keeping residents and stakeholders informed about project progress, timelines, and any anticipated construction impacts.

Approval of this Joint Powers Agreement is recommended to allow Carver County and the City of Victoria to move forward with a unified approach to achieving critical safety and connectivity improvements along the Highway 11 Project - Carver Park Reserve.

Project Costs

Construction: \$4,977,725
Professional Services Cost: \$403,645
Land Acquisition Cost: \$479,600
Construction Admin & Inspection: \$398,218
Total: \$6,259,188

Action Requested:

Motion to approve a Joint Powers Agreement with the City of Victoria for the Highway 11 Project – Carver Park Reserve, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
City of Victoria	\$98,538
Local Road Improvement Program (LRIP)	\$1,500,000
CSAH Reg. Funds	\$4,260,442
County Funds	\$400,208

Related Fiscal/FTE Comments:

Included in the current budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Construction Cooperative Agreement for the Highway 11 Project - Carver Park Reserve and Highway 5/11 Project with City of Victoria and Three Rivers Park District (TRPD)

Department: Public Works - Program Delivery

Contact: Jordan Van Oort, Design Engineer, 952-466-5212

Presenter:

Contract Name & Number: 24-590

Meeting Date: November 19, 2024

Item Type: Regular Session

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

This agenda item seeks County Board approval to enter into a Construction Cooperative Agreement with the City of Victoria and Three Rivers Park District (TRPD) for the Highway 11 Project - Carver Park Reserve and Highway 5/11 Project. These projects are a collaborative initiative to enhance safety and connectivity along the Highway 11 and State Highway 5 corridors in Victoria.

The Highway 11 Project - Carver Park Reserve addresses key safety and accessibility needs on this heavily traveled corridor. Planned improvements include correcting horizontal curves, widening shoulders, and flattening inslopes to create a safer driving environment. Additionally, the project includes a new trail that will extend from Highway 5 north to the existing pedestrian underpass, significantly improving access for pedestrians and cyclists. The Highway 5/11 project addresses safety and accessibility needs at the intersection of Highway 5 and Highway 11. Intersection safety and performance will be improved with two roundabout installations, while maintaining flexibility for future expansion if Highway 5 traffic requires it. The 5/11 project also improves pedestrian access along both Highway 5 and 11, connecting to the new trail to be built in the Highway 11 Project.

The main parts of the agreement include:

- 1) County and City will administer construction of the projects. TRPD have the right to review improvements or plan changes that affect TRPD property.
- 2) TPRD will convey parkland to the County in order to facilitate construction of both projects.
- 3) County will provide replacement land to TRPD to satisfy LAWCON requirements.
- 4) The proposed mixed-use trail to be constructed with the Highway 11 Project - Carver Park Reserve will be constructed at county cost. After trail construction is completed, maintenance will be the responsibility of the City of Victoria.
- 5) Projects will be constructed with cost participation between city and county as agreed in separate joint powers agreements.

Approval of this Construction Cooperative Agreement is recommended to allow Carver County, the City of Victoria and Three Rivers Park District to move forward with a unified approach to achieving critical safety and connectivity improvements along the Highway 11 and Highway 5 corridors.

Action Requested:

Motion to approve a construction cooperative agreement for the Highway 11 Project - Carver Park Reserve and the Highway 5/11 Project with the City of Victoria and Three Rivers Park District.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: County Cannabis Retail Registration Ordinance
Department: Property & Financial Services - Elections & Licensing
Contact: David Frischmon, Property and Finance Division
Director , 952-361-1506
Presenter: David Frischmon, Property and Finance Division
Director
Contract Name & Number:
Meeting Date: November 19, 2024
Item Type: Regular Session

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Mn State Law allows counties, by ordinance, to restrict the number of cannabis retail registrations to 1 per 12,500 for cities and townships who have transferred Cannabis Retail Registration Authority (CRRA) to the County. With Carver County having a population of approximately 110,000, the County Board could adopt an Ordinance that limits the total number of cannabis retail registrations throughout the County to 10.

A majority of cities and townships have indicated support for the County Board to approve a Cannabis Retail Registration Ordinance that limits the number of cannabis retail registrations for municipalities who transfer CRRA to the County based on the municipality's population. i.e. limit of 3 cannabis retail registrations for Chaska/Chan, 2 for Waconia and 1 for other cities and all townships.

Municipalities who do not transfer CRRA to the County can adopt their own Cannabis Retail Registration Ordinance and would not be impacted by the County's Cannabis Retail Registration Ordinance. All Carver County Townships have or are in the process of transferring CCRA to the County. The City of Waconia plans to keep CRRA while the other cities are waiting to see if the County Board adopts a Cannabis Retail Registration Ordinance.

County staff recommends the Board adopt the attached Cannabis Retail Registration Ordinance which limits the number of cannabis retail registrations for municipalities who transfer CRRA to the County based on the municipality's population. i.e. limit of 3 cannabis retail registrations for Chaska/Chan, 2 for Waconia and 1 for other cities and all townships.

Action Requested:

Motion to adopt the County Cannabis Retail Registration Ordinance

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

none

Attachments:

1. Cannabis Ordinance - Limiting Retail Registrations Version 5 - final

CARVER COUNTY CHAPTER _____
LIMITING CANNABIS RETAIL BUSINESSES

Section 1 Administration

Section 2 Registration of Cannabis Retail Businesses

Section 3 Limiting of Cannabis Retail Businesses

The Carver County Board of Commissioners hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, Chapter 342, which authorizes Carver County to protect the public health, safety, and welfare of Carver County residents by regulating cannabis businesses within the legal boundaries of Carver County. Carver County finds and concludes that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

Carver County has the authority to adopt this ordinance pursuant to

- (a) Minn. Stat. § 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses; and
- (b) Minn. Stat. § 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis retail business.

This Ordinance shall be applicable within the legal boundaries of Carver County.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

Carver County's Elections and Licensing Department is responsible for the administration and enforcement of this ordinance. Unless otherwise indicated, any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur

regardless of whether a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of this Chapter, shall have the same meanings in this ordinance.

1. Cannabis Retail Business: A retail location and the retail location(s) of a mezzo businesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location.

2. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

3. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

4. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.

5. Retail Registration: An approved registration issued by the Carver County Elections and Licensing Department to a state- licensed cannabis retail business.

6. State License: An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business.

Section 2. Registration of Cannabis Retail Businesses

2.1 Registration of Cannabis Retail Businesses Required

No individual or entity may operate a state-licensed cannabis retail business within Carver County without first registering with the applicable local governmental unit who has cannabis registration authority over the location where the proposed cannabis retail business seeks to locate. Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of \$2,000 for each violation.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, Carver County shall conduct a preliminary check to ensure compliance with Section 3 of this ordinance.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, the applicable zoning authority for the jurisdiction where the proposed cannabis retail business seeks to locate, shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

Carver County shall not charge an application fee. A registration fee, as established in Carver County's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

2.3.2 Application Submittal.

The Carver County Elections and Licensing Department shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22 and all Carver County Ordinances.

(A) An applicant for a retail registration shall fill out an application form, as provided by the Carver County Elections and Licensing Department which shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- v. Certification (provided by County Auditor) that the applicant is current on all property taxes and assessments at the location where the retail establishment is located.

(B) The applicant shall include with the form:

- i. The registration fee as required in Section 2.3.1;
- ii. A copy of a valid state license or written notice of OCM license preapproval; if operator is a business entity, evidence of business registration with the Minnesota Secretary of State;

- iv. evidence of adequate insurance coverage, as determined by Carver County, from a commercial liability insurance provider.

(C) Once an application is considered complete, the County Elections and Licensing Department shall inform the applicant as such, process the application fees, and forward the application to the Carver County Board of Commissioners for approval or denial.

(D) The registration fee shall be non-refundable once processed.

2.3.3 Application Approval

(A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.

(B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

(C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of Carver County.

2.4 Renewal of Registration

The Carver County Elections and Licensing Department shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by Carver County. A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

The Carver County Elections and Licensing Department may charge a renewal fee for the registration starting at the second renewal, as established in Carver County's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include but is not limited to all items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

The Carver County Elections and Licensing Department may suspend a cannabis retail business's registration if it violates any city ordinance or county ordinance or state or federal law or poses an immediate threat to the health or safety of the public. The Carver County Elections and Licensing Department shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 Notification to OCM.

The Carver County Elections and Licensing Department shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the Carver County Elections and Licensing Department and the cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days or for the period OCM suspends the license, whichever is longer.

The business may not make sales to customers while their registration is suspended. The Carver County Elections and Licensing Department may reinstate a registration if it determines that the violations have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the Carver County Elections and Licensing Department may impose a civil penalty, as specified in the County's Fee Schedule, for registration violations, not to exceed \$2,000.

3. Limiting of Cannabis Retail Businesses

3.1.1 The initial overall number of active cannabis retail businesses in Carver County shall be limited to 10 based on the County's 2023 Met Council population estimate of 113,332 (published July 2024). When Carver County's population

estimate is between 137,501 and 150,000, the overall limit of active cannabis retail businesses in Carver County will automatically increase to 11.

3.1.2 For cities and townships that transfer Cannabis Retail Registration Authority to Carver County, the County's Election and Licensing Department shall limit the number of cannabis retail businesses within each jurisdiction based on the jurisdiction's current Met Council population estimate. For example, a limit of one cannabis retail business for a jurisdiction with fewer than 12,500 residents (all Carver County Townships and with exceptions all cities in Carver County), limit of two for a population between 12,501 and 25,000 (i.e. Waconia), limit of three for a population between 25,001 and 37,500 (i.e. Chanhassen and Chaska).

3.1.3 For cities and townships that do not delegate Cannabis Retail Registration Authority to Carver County, the number of cannabis retail businesses within their jurisdiction shall not be limited by this County Ordinance.

3.1.4. If Carver County has one active cannabis retail business registration for every 12,500 residents, the Carver County Elections and Licensing Department shall not be required to register additional state-licensed cannabis retail businesses. All Carver County cannabis retail business registrations will be counted toward the County's retail cannabis registration limits specified in paragraph 3.1.2 of this ordinance.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Public Hearing - Ordinance No. 108-2024 amending the County Zoning Code (including cannabis) & Zoning Map

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter: Jason Mielke, Land Use Manager

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Regular Session

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

File #OA-PZ20240043. On October 15, 2024, the Planning Commission held a public hearing and unanimously recommended approval of textual additions and changes to the County Zoning Code - Chapter 152, as well as updates to the Official County Zoning Map. All Zoning Code update information can be found on the Land Management website, [Zoning page - Public hearing for zoning code amendment](#).

The purpose of the amendments (Ordinance No. 108-2024) is to update and to clarify important sections of the Code to create cannabis business land use standards consistent with the State Cannabis Ordinance (MN Statutes M.S. § 342) and introduce several administrative text amendments to clarify current code language and codify current staff practices.

Recommended changes would amend the County Code Chapter 152 to include new definitions for cannabis businesses and clarify several other commonly used terms; require a nonconforming structure to abide by current zoning and building code standards when complete structure replacement is proposed; update numerous external State Statute references and internal zoning code references; clarify residential lot requirements to not contain more than 2 acres of prime agricultural soils even after initial minor subdivision, define the width dimension of required landscape screening for

surety calculation purposes; remove an administrative permit that allowed a personal storage structure to be built prior to a house on a parcel, allow up to 10 fowl on residential parcels less than 1.5 acres in size; eliminate a permitting overlap between the Land Management Dept. and the Carver County Water Management Organization; clarify that mining is an interim use in the Shoreland Overlay District; and update the Official Zoning Map to exclude areas recently annexed by municipalities, as well as Floodplain study areas. A memo is attached which outlines the process followed by staff to date.

The County Attorney's Office has reviewed the proposed ordinance language.

The following items are attached for the Board's consideration: 1) Planning Commission Resolution (dated: October 15, 2024); 2) a draft County Board Resolution; 3) the [Draft language of Ordinance No. 108-2024 - showing edits](#); 4) the [Draft Zoning Map](#).

Action Requested:

1) Motion to open the public hearing. 2) Motion to close the public hearing. 3) Motion adopting a resolution enacting Ordinance No. 108-2024, amending the Zoning Code (Chapter 152) ([clean copy version](#)). 4) the Official County Zoning Map.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. County Board Memo (Nov 19, 2024)
2. Ord No. 108-2024 - PLC Resolution-signed
3. Ord No. 108-2024 - Co Bd Resolution-draft



**Land Management Department
Public Services Division**

Carver County Government Center
600 East Fourth Street | Chaska, MN 55318
Office (952) 361-1820 | www.co.carver.mn.us

Memo

To: Carver County Board of Commissioners
From: Jason Mielke, Land Use Manager
Date: November 14, 2024
Re: Zoning Code Update – County Board Public Hearing
File: Ordinance No. 108-2024

The Carver County Zoning Code and Official Zoning Map public hearing is scheduled for the November 19, 2024, Board of Commissioner's regular agenda.

The following is a detailed timeline describing the subject Zoning Code updates process:

1. To start the process, Land Management staff attended a County Board Work Session to discuss upcoming Zoning Code updates, including local implications of the State Cannabis Ordinance (August 22, 2023). Land Management staff attended a second Work Session on June 25, 2024, to further discuss zoning of cannabis businesses. In addition, the same work session included a discussion about licensing with Financial Services Director Dave Frischmon.
2. On July 9, 2024, Land Management Department and Finance Department staff attended the Annual Carver County Township Association Meeting to provide background on the new Minnesota Statute Law (Chapter 342 - Cannabis) allowing for Cannabis Businesses and impacts on local unit of governments.
3. On August 6, 2024, the County Board passed a Moratorium to prohibit registration of cannabis business licenses. This allowed staff the time to research and draft land use standards prior to the State licensing cannabis businesses.
4. Land Management staff and County Attorney staff met four times during Spring-Summer 2024 to discuss drafts of cannabis business land use standards and general "housekeeping" zoning code updates.
5. On August 30, 2024, Land Management staff provided the 10 townships with draft code language for review.
6. The Planning Commission held a public hearing on Tuesday, October 15, 2024, during the regularly scheduled meeting.
 - The Planning Commission reviewed and discussed the language updates which also included textual changes and reorganized sections of the County Zoning Code – Chapter 152, as well as updates to the Official Zoning Map. At the conclusion of the public hearing request, the Planning Commission recommended approval to the County Board of Commissioners.
 - The Zoning Code Public Hearing notification was published in the Patriot (official newspaper) on October 3, 2024, and sent to all townships (i.e. clerks & supervisor chairs) and cities (i.e. administrators) within Carver County. The proposed zoning code amendments are also available for review on the Planning Commission webpage of the Land Management Department website.
 - The Carver County Planning Commission Board Members were hand delivered the October packets on October 8, 2024, to ensure there wouldn't be any issues with the USPS mail delivery services prior to the regularly scheduled meeting on October 15, 2024.
 - At the October 15th Planning Commission public hearing, Land Management staff shared the comments from five townships. No public comments were received as part of the public hearing process.

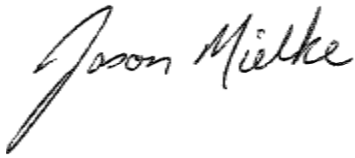
- Based on the approval by the Planning Commission, a public hearing would also be necessary at the County Board and the hearing notices would be properly titled “intent to enact” and ordinance.
7. On November 19, 2024, the County Board of Commissioners will hold a public hearing with the intent to close the public hearing and provide a motion to enact an Ordinance (Ord No. 108-2024).

NOTE: All Zoning Code update documents can be found on the Land Management website page.

- The Zoning Code public hearing notification was published in the Patriot on November 7, 2024, and the Herald Journal on November 5, 2024, and it was sent to all the townships (i.e. clerks & supervisor chairs) and cities (i.e. administrators) within the County, as well as to County department which have been actively involved with Ordinance updates.
- If the County Board closes the public hearing during the November 19, 2024, meeting, the meeting minutes would need to be published, Ordinance No. 108-2024 would need to be recorded in the County Recorder’s Office, and American Legal Publishing would proceed with the zoning code codification process.

Please let me know if you’d like hard copies of anything prior to the meeting.

Thank you for your time.

A handwritten signature in black ink that reads "Jason Mielke". The signature is written in a cursive, flowing style.

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: OA-PZ20240043

RESOLUTION #: 24-15

FILE #: OA-PZ20240043

INITIATED BY: County Staff

TYPE: Ordinance No. 108-2024 to update Chapter 152 of the County Code and
The Official Zoning Map for the unincorporated areas of the County.

PURSUANT TO: County Code, Chapter 152

LEGAL DESCRIPTION: County-wide

REGARDING: Ordinance No. 108-2024

WHEREAS, said amendments were duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting on October 15, 2024; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Carver County Land Management and the Carver County Attorney's Office have drafted an ordinance amending the Carver County Code and Zoning Map. The purpose of the draft language is to amend Chapter 152, Zoning Code, and the Carver County Zoning Map. These amendments are necessary in order clarify zoning text related to selected current administrative practices, update the external references to other State Statutes and Rules, and to remain compliant with the newly created Minnesota Statute language pursuant to Chapter 342 which includes licensed cannabis business land use standards. Except for the new cannabis business rules, the majority of the proposed changes fall into the general category of administrative updates that correct text or clarify current practices. The official Zoning Map changes pertain to municipal boundaries and redetermined floodplain boundaries).
2. On August 8, 2024, the Carver County Board of Commissioners adopted by Resolution No. 74-24, an interim ordinance (Ordinance No. 107-2024) prohibiting the operation of cannabis businesses in the unincorporated areas of the county, set to expire on January 1, 2025. The purpose of the cannabis business moratorium was to allow County staff the time to research, assess the impact, and develop draft land use regulations that would permit cannabis businesses to operate in the county, while still protecting the health, safety, and welfare of county residents. The interim ordinance would become null and void upon the adoption of the proposed cannabis business regulations found in the proposed Ordinance #108-2024.
3. **PROPOSED CHANGES:** Ordinance No. 108-2024 would amend the County Code Chapter 152 to:
 - Include standards for licensed cannabis businesses:
 - Definitions of cannabis business authorized by M.S. § 342 (The "Cannabis Ordinance")
 - Definitions related cannabis standards
 - Require an administrative special use permit, with specific standards, for Cannabis Events
 - Permit most cannabis businesses, with specific standards, as an interim use in the Agriculture District.
 - Permit selected cannabis businesses, with specific standards, as an interim Large-Scale Activity with Unique Land or Location Needs land use in the Agriculture District
 - Permit cannabis retail businesses, with specific standards, as an interim use in the Rural Service Districts
 - Require any licensed cannabis activity to have setbacks from a school, church, day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.
 - Clarify that a proposal for complete replacement of nonconforming structure would require conformance with existing zoning and building code standards.
 - Add a definition of homestead that includes owner residency of an LLC-owned home/farm-based business.

- Clarify that a corner lot has two side lot lines opposite the front lot lines.
 - Update numerous references to State Statutes and several internal Code references.
 - Update “One Hundred Year” flood to “One Percent” flood to be consistent with current DNR terminology.
 - Clarify that all residential lots cannot contain more than 2 acres of prime ag soils, even after the initial minor subdivision.
 - Define the width of a screening planting strip for purposes of calculating the financial surety that must be submitted.
 - Eliminate the Administrative Permit option to allow up to 2,000 sq. ft. of personal storage structures on parcels of 20 acres or more prior to constructing a single-family dwelling within two years of the certification of compliance.
 - Allow up to 10 fowl on parcels less than 1½ acres in size.
 - Eliminate current overlap of Land Management and CCWMO permitting for administrative fill permits.
 - Clarify that mining is an interim use in the Shoreland Overlay District (same as in Agriculture District).
 - Update the Zoning Map to exclude areas recently annexed by municipalities, as well as Floodplain study areas.
4. Since 2014, medical cannabis has been legal in the state. Lower-potency hemp edible products (“gummies”) were allowed in 2022. The 2023 Minnesota Cannabis Ordinance legalized recreational use of cannabis (known commonly as marijuana) and created different cannabis business types, with accompanying licensing for different components of the cannabis industry such as growing, processing, packaging, transporting, delivering, event organizing, retail operations, etc. The state proscribed in statute that January 1, 2025, would be the start date for the licensed cannabis business operations. Carver County’s current efforts to establish licensing standards and local land use controls is aligned with this early 2025 date. All cannabis businesses must be licensed, registered with the County, and comply with both state and local rules.
5. The proposed cannabis business land use standards for Carver County’s Zoning Code have been drafted to comply with State Statutes. The Cannabis Ordinance states: “A local unit of government may adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business,” but it cannot prohibit cannabis businesses within its jurisdiction.
6. Minnesota’s state Cannabis Ordinance created licensing standards for 14 cannabis businesses:
- | | |
|-----------------------------|---|
| • Cannabis Cultivator | • Cannabis Testing Facility |
| • Cannabis Delivery Service | • Cannabis Transporter |
| • Cannabis Event Organizer | • Cannabis Wholesaler |
| • Cannabis Manufacturer | • Medical Cannabis Combination Business |
| • Cannabis Microbusiness | • Medical Cannabis Cultivator |
| • Cannabis Mezzobusiness | • Medical Cannabis Processor |
| • Cannabis Retailer | • Medical Cannabis Retailer. |
7. The proposed zoning code language for a Cannabis Event, where cannabis smoking and other cannabis related activities are allowed, requires the event holder to obtain an administrative Special Event permit. Standards include:
- Compliance with all cannabis licensing requirements and rules
 - Event is maximum two days in duration.
 - Maximum of three times per year on same parcel of land.
 - County Board must approve the permit.
 - Required setbacks from school, church, day care facility, residential treatment facility, public park used by minors.
8. The proposed zoning code standards for the home/farm based interim use licensed cannabis businesses include:
- These standards do not apply to Cannabis Retailer, Lower-Potency Hemp Edible Retailer, Medical Cannabis Cultivator, Medical Cannabis Combination Business, Medical Cannabis Retailer, and Cannabis Testing Facility license holders.
 - Compliance with all cannabis licensing requirements and rules.
 - Required setbacks from school, church, day care facility, residential treatment facility, public park used by minors, and neighboring residences not on the subject property.
 - Exterior lights must cast only minimal light on neighboring properties.
 - Outside growing areas surrounded by a minimum 6-foot-tall commercial grade fence.
 - Business must not be located within the Shoreland Overlay District or the Floodplain Overlay District.

Draft state rules require outdoor cannabis cultivation areas to be fenced. (Minn R. 9810.1500 Subp. 15. “An outdoor cultivation area must be securely surrounded by fencing and locked gates on the entire perimeter, to prevent access to the area by unauthorized persons. Fencing and all gates must be secure, at least 6 feet high and obscure, or have a cover that obscures, the fenced area from being readily viewed from outside of the fenced area. Such fencing must be commercial or security grade, not agricultural or residential grade, and designed to prevent access to the cultivation area by unauthorized persons.”)

9. The proposed zoning code standards for Medical Cannabis Cultivator, Medical Cannabis Combination Business, Medical Cannabis Retailer, and Cannabis Testing Facility as a Large-Scale Activity with Unique Land or Location Needs (Interim use) include:
 - Compliance with all cannabis licensing requirements and rules.
 - No other cannabis businesses shall be located at the property.
 - Outdoor growing areas screened from public view and surrounded by a commercial grade fence at least six feet in height.
 - Required setbacks from school, church, day care facility, residential treatment facility, public park used by minors.
10. The proposed zoning code standards for Cannabis Retailer, Medical Cannabis Retailer, and Lower-Potency Hemp Edible Retailer as an interim use in Rural Service Districts include:
 - Compliance with all cannabis licensing requirements and rules.
 - Required setbacks from school, church, day care facility, residential treatment facility, public park used by minors.
 - Must be on a parcel of 2 acres or more in size.
 - Buildings must meet the State Building Code.
 - Must be located on a hard surfaced road unless specific approval for location on a township road is given by the affected township or townships.
11. For reasons of security and proximity to well-traveled thoroughfares, a cannabis retail operation may be the most visible of the licensed businesses and generate the most impacts with vehicle traffic and public visitation. Apparently with curbing adverse impacts in mind, the Cannabis Ordinance specifically grants local governments discretion on limiting, but not prohibiting, the number of cannabis retail outlets within their jurisdiction. A local government that issues licenses may, by ordinance, limit the number of retailers to 1 for every 12,500 residents within their jurisdiction. Land Management staff does not know at this time if the Carver County Commissioners will impose this limit for their licensing area. “If a county has one active registration for every 12,500 residents, a city or town within the county is not obligated to register a cannabis business.” A separate Registration Ordinance will be established through the County Taxpayer Services Department to administrator and regulate retail business locations for the government entities which have granted the County the power to be the registration authority.
12. Several townships responded to the Land Management Department’s request for comments.
 - Laketown Township’s comments, received in an email dated September 23, 2024.
 - Benton Township, in an email dated September 25, 2024.
 - Dahlgren Township, in an email dated September 25, 2024.
 - Hancock Township, in an email dated September 26, 2024.
 - San Francisco Township, in an email dated October 15, 2024.
13. The public hearing notice for the proposed text amendments was published in the Patriot (official newspaper) on October 3, 2024, posted on the Carver County Planning Commission website, and sent to all townships and cities within the County, Carver County Public Works, Carver County WMO, and Carver County Environmental Services. Based on the approval by the Planning Commission, a public hearing would also be necessary at the County Board and the hearing notices would be properly titled “intent to enact” an ordinance.
14. The draft text amendments for Chapter 152 and the draft Official Zoning Map were made available for review to the Planning Commission prior to the public hearing.

15. Copies of the proposed Ordinance No. 108-2024 were made available at the Carver County Land Management Department, or by calling (952) 361-1820. Information could also be obtained by going to the Carver County Planning Commission webpage.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the adoption of Ordinance No. 108-2024 for the amendments to Chapter 152 of the County Zoning Code and the Official Zoning Map. The Planning Commission's recommendation includes the following findings of fact:

1. The amendments are in conformance with the Minnesota Office of Cannabis Management rules and standards.
2. The amendments are in conformance with the Comprehensive Plan.
3. The amendments are not in conflict with any other official controls.
4. The amendments will not be detrimental to the health, safety, or general welfare.
5. The Interim Ordinance (No. 107-2024) authorizing a study and imposing a moratorium on the operations of cannabis businesses in the unincorporated areas of Carver County shall cease upon the adoption of Ordinance No. 108-2024.

ADOPTED by the Carver County Planning Commission this 15th day of October 2024.



Scott Hoese (Oct 20, 2024 21:04 CDT)

Scott Hoese, Chair
Carver County Planning Commission

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 19, 2024

Resolution No: 108-2024

Motion by Commissioner:

Seconded by Commissioner:

A RESOLUTION ADOPTING ORDINANCE NO. 108-2024
AMENDING CHAPTER 152, COUNTY ZONING CODE; AND THE CARVER COUNTY ZONING MAP

WHEREAS, the Planning Commission held a public hearing at its regular meeting of October 15, 2024, and has adopted Resolution #24-15 recommending amendments to Chapter 152, the Carver County Zoning Code, and the Carver County Zoning Map; and,

WHEREAS, the text amendments and reorganized sections of the Carver County Zoning Code – Chapter 152, as well as, updates to the Official County Zoning Map, will provide a variety of updates and help clarify important sections of the Code in order to remain consistent with the Land Management Department current policies, and introduce cannabis business land use standards that are consistent with State Cannabis Ordinance (MN Statutes M.S. § 342), and include additional or revised definitions; and,

WHEREAS, Ordinance No. 108-2024 has been reviewed as to form and content by the County Attorney’s Office; and,

WHEREAS, the Planning Commission’s recommendation, and other testimony were duly considered at a public hearing held by the Carver County Board at its regular meeting of November 19, 2024, and the County Board finds as follows:

1. The amendments are in conformance with the Minnesota Office of Cannabis Management rules and standards.
2. The amendments are in conformance with the Comprehensive Plan.
3. The amendments are not in conflict with any other official controls.
4. The amendments will not be detrimental to the health, safety, or general welfare.
5. The Interim Ordinance (No. 107-2024) authorizing a study and imposing a moratorium on the operations of cannabis businesses in the unincorporated areas of Carver County shall cease upon the adoption of Ordinance No. 108-2024.

THEREFORE, BE IT RESOLVED THAT THE Carver County Board of Commissioners hereby adopts Ordinance No. 108-2024, amending Chapter 152, the County Zoning Code, and the Carver County Zoning Map.

=====	=====	=====
YES	NO	ABSENT

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of November 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dave Hemze, County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Public Hearing of Ordinance 87-2025 (Carver County Fee Schedule) and Adoption of Ordinance 87-2025 and Fee Schedule.

Department: Property & Financial Services - Financial Services

Contact: Mary Kaye Wahl, Assistant Financial Services Director, 952-361-1511

Presenter: Mary Kaye Wahl, Assistant Financial Services Director

Contract Name & Number:

Meeting Date: November 19, 2024

Item Type: Regular Session

Strategic Initiative:
Finances: Improve the County's financial health and economic profile.

Background/Justification:
A public hearing has been scheduled for recommended changes to the County's 2025 fee for service schedule, which includes fees charged by the Carver County Regional Rail Authority ("CCRRA"). MN Statute 373.41 allows the County to charge fees to cover its costs associated with providing various services. Notice of this public hearing has been placed in the County's legal newspaper.
Attachments for the board packet include the Fee Schedule Ordinance, Resolution, the 2025 proposed Fee Schedule, and a listing of the 2025 Fee Schedule recommended changes.

Action Requested:

1. Motion to open public hearing to consider changes to the County 2025 Fee Schedule.
2. Motion to close public hearing.
3. Motion to adopt the resolution approving the 2025 County Fee Schedule and Ordinance.

Fiscal Impact:	
Funding:	Amount Budgeted:

County Fee Revenue	\$197,862
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Related Fiscal/FTE Comments:

Fiscal impact included in the Administrator's Recommended 2025 Budget.

The most significant changes are highlighted below:

- Elimination of library overdue fines: (\$30,000)
- Increase in Solid Waste Service Fee: \$98,336
- Deputy Surcharge per transaction fee (state-driven, effective in 2024): \$49,000
- Jail - Juvenile Detention Boarding (contract and non-contract): \$60,000

Please see the attached document, 2025 Fee Schedule Recommended Changes, for the justification and comments related to the recommended 2025 fee changes.

Attachments:

1. Carver County Fee Schedule Ordinance_2025
2. Fee Schedule Resolution 2025
3. 2025 Fee Schedule Recommended Changes
4. 2025 Fee Schedule- Draft

CARVER COUNTY, MINNESOTA

ORDINANCE 87-2025

THE 2025 CARVER COUNTY FEE SCHEDULE

The Carver County Board of Commissioners Hereby Ordains:

Section 1. The 2025 Carver County Fee Schedule, includes fees for services provided by county offices, officials, departments, courts, and employees, and is hereby adopted pursuant to Minnesota Statutes.

Section 2. The 2025 Carver County Fee Schedule is hereby established as an official control for Carver County and is kept in the Office of the Carver County Auditor.

Section 3. This ordinance shall become effective on January 1, 2025.

Adopted by the Carver County Board, Resolution # _____, at its meeting of November 19th, 2024.

Gayle Degler, Carver County Board Chair

David Hemze, Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE November 19th, 2024

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

**A RESOLUTION ADOPTING ORDINANCE 87-2025,
THE 2025 CARVER COUNTY FEE SCHEDULE**

WHEREAS, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

WHEREAS, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

WHEREAS, Minnesota Statutes state that these service fees, charges, and rates must be established by ordinance.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby ordains adoption Ordinance 87-2025 and the fees contained in this schedule, effective January 1, 2025.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of November, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2024

David Hemze, County Administrator

2025 Fee Schedule Change Form

Division/Dept. Type of Service	Service	Current Fee	Proposed New Fee	Estimated Additional Revenue	Notes/Comments
Countywide	Public Data Information Gathering and Research	If it takes more than a half-hour: \$50/hour pro-rated to the nearest half-hour + any material costs.	See Data Practices Policy: Request for Public Data (Page 10) Policy is located on the Carver County Website – Requests for Information Page	Unknown/ Minimal	Following County Policy that was approved by the County Board on May 7, 2024 (RBA 9810).
CAO/Attorney	USB Flash Drive- Public Data 250 GB	New	\$45	Minimal	To cover cost of flash drive
CAO/Attorney	USB Flash Drive- Private or Confidential Data 8GB 16GB 32GB 64GB	New	\$55 \$65 \$90 \$120	Minimal	To cover cost of encryption flash drives
CAO/Attorney	External Drive 1 TB	\$60	\$75	Minimal	Updated cost- Large discovery that will be mailed, to cover cost of external drive
PS/Library	Library Supplies and Services/Fax Machine	\$0.50/page	Remove	(\$1200)	Will offset with funds from library budget.
PS/Library	Library Supplies and Services/Flash Drive – 4GB	N/A	\$3	\$25	New for Media Conversion
PS/Library	Library Supplies and Services/Flash Drive – 8GB	N/A	\$3	\$25	New for Media Conversion
PS/Library	Library Supplies and Services/Flash Drive – 16GB	\$7	\$4	Minimal revenue impact.	Updated vendor price
PS/Library	Library Supplies and Services/SD Card – 32GB	N/A	\$6	\$25	New for Media Conversion

PS/Library	Library Supplies and Services/DVD-R Disc	N/A	\$0.50	\$25	New for Media Conversion
PS/Library	Unreturned or Damaged Materials/Adult Non-Fiction Hardback	\$30	\$35	Minimal revenue impact.	Price adjustment per vendor invoices for materials cost and processing fees
PS/Library	Unreturned or Damaged Materials/Audiobook Set	\$50	\$55	Minimal revenue impact.	Price adjustment per vendor invoices for materials cost and processing fees
PS/Library	Unreturned or Damaged Materials/Compact Disc	\$25	\$20	Minimal revenue impact.	Price adjustment per vendor invoices for materials cost and processing fees
PS/Library	Unreturned or Damaged Materials/DVDs (single)	\$25	\$20	Minimal revenue impact.	Price adjustment per vendor invoices for materials cost and processing fees
PS/Library	Unreturned or Damaged Materials/Missing Set or Kit	\$100	\$150	Minimal revenue impact.	Due to actual cost of bookclub kits, large print copies cost more, and a variety of other circulating kits that have been added to the collection.
PS/Library	Overdue Fines All Adult Materials	\$0.30/day	Remove	(\$30,000)	Attachment A request
PS/Library	Overdue Fines All Juvenile/Teen Materials	\$0.10/day	Remove	See above	Attachment A request
PS/Library	Overdue Library Materials Maximum Fines Adult fiction and non-fiction	\$6	Remove	See above	Attachment A request
PS/Library	Overdue Library Materials Maximum Fines Adult paperbacks	\$6	Remove	See above	Attachment A request
PS/Library	Overdue Library Materials Maximum Fines	\$2	Remove	See above	Attachment A request

	Juvenile fiction and non-fiction				
PS/Library	Overdue Library Materials Maximum Fines Juvenile paperbacks	\$2	Remove	See above	Attachment A request
PS/Library	Overdue Library Materials Maximum Fines Compact Discs	\$6	Remove	See above	Attachment A request
PS/Library	Overdue Library Materials Maximum Fines DVDs (1 Week)	\$6 (adult) \$2 (juvenile)	Remove	See above	Attachment A request
PS/ Land Management	Combined Permit: Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	\$350 Permit Fee + CCWMO Fees, or other requirements, if applicable. \$350 Permit fee split CCWMO & Land Mgmt - A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. - The applicant shall reimburse	\$350 Permit Fee + CCWMO Fees, or other requirements, if applicable. \$350 Permit fee split CCWMO & Land Mgmt - A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. - The applicant shall reimburse the County for any	\$0	Correct error on current 2024 Fee Schedule to reflect penalty fee for starting work without a permit.

		the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO). • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.	engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO). • Work started without obtaining a permit shall be subject to a \$350 penalty in addition to the \$350 fee.		
PS/Environmental Services	Environmental Center Collection Fees Fluorescent Bulbs- Business High Pressure Mercury	\$12/bulb	Remove	Remove	The County is currently charged \$0.73/each for high pressure mercury bulbs and we only collect a small amount each year. Due to decreased disposal costs, High Pressure Mercury bulbs will be categorized under irregular bulbs at \$1.00/bulb.
PS/Environmental	One-Day Special Waste	\$12.00 each	Remove	Remove	The County is currently

Services	Collection Fees – Business Rates Business Bulbs: High Pressure Mercury				charged \$0.73/each for high pressure mercury bulbs and we only collect a small amount each year. Due to decreased disposal costs, high pressure mercury bulbs will be categorized under irregular bulbs at \$1.00 each.
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$33 service fee units for a total charge of \$66	Two \$35 service fee units for a total charge of \$70	\$712	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Commercial parcels with an assessed value of more than \$100,000	Four \$33 service fee units for a total charge of \$132	Four \$35 service fee units for a total charge of \$140	\$6,344	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Industrial parcels with an	Three \$33 service fee units for a total charge of \$99	Three \$35 service fee units for a total charge of \$105	\$390	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.

	assessed evaluation \$100,000 or less				
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Industrial units with an assessed evaluation of more than \$100,000	Six \$33 service fee units for a total charge of \$198	Six \$35 service fee units for a total charge of \$210	\$3,252	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Multi-family housing with more than three dwelling units per parcel	80% of the \$33 service fee per dwelling, (\$26.40 per dwelling unit)	80% of the \$35 service fee per dwelling, (\$28.00 per dwelling unit)	\$10,186	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.
PS/Environmental Services	Solid Waste Service Fees (Haz. & Solid Waste Fee) Developed parcels will be charged on a basis of \$33 per service fee unit as follows: Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$33 per dwelling unit	One service fee unit of \$35 per dwelling unit	\$77,452	Increase Solid Waste Fee to offset projected solid waste program costs and salary increases.
PS/Environmental Services	SSTS (Subsurface Sewage Treatment System) Construction Permits	\$400	\$500	\$7,200	Increase to cover staffing costs associated with SSTS review and inspections.

	Standard System (Type I or II with soil treatment area)				
PS/Environmental Services	SSTS (Subsurface Sewage Treatment System) Construction Permits Non-Standard Systems (Type III & IV)	\$500	\$625	\$250	Increase to cover staffing costs associated with SSTS review and inspections.
PS/Environmental Services	Repair/replace Tank and/or Soil Treatment Area	\$300	\$300 for tank \$300 for soil treatment area \$500 for both	Minimal revenue impact.	Increase to cover staffing costs associated with SSTS review and inspections.
PS/Environmental Services	SSTS: Other Types Verification of setbacks to SSTS components	N/A	\$100	\$1,000	New fee to cover staffing costs associated with SSTS site visits. Staff are often tasked to verify setbacks when a site plan doesn't indicate setback distances.
HHS – Data Requests	Public or Private Data Requests	5 cents a page; \$8 an hour for retrieval	See Data Practices Policy: Request for Public Data (Page 10) or Data Practices Policy: Request for Data About You (Private Data) (Page 11). Both policies are located on the Carver County Website – Requests for Information Page	\$1,000 a year	HHS is following County Policy that was approved by the County Board on May 7, 2024 (RBA 9810).
HHS	USB Flash Drive- Private or Confidential Data 8GB 16GB	New	\$55 \$65	Minimal	To cover cost of encryption flash drives

	32GB 64GB		\$90 \$120		
PW/Parks	Full Hookup Campsite	\$42	\$44	Minimal	Market comparison adjustment
PW/Parks	Utility Campsite	\$32	\$34	\$10,692	Market comparison adjustment
PW/Parks	Primitive Campsite	\$24	\$26	\$1,484	Market comparison adjustment
PW/Parks	Ice: 7 10lb-Bag	\$4	No change	N/A	Change to bag size
PW/Parks	Campground Store Items	N/A	\$1.00; \$2.00; \$5.00; \$10.00; \$15.00; \$20.00	Minimal	New Service, cover cost
PW/Parks	Non-Profit Group Rate for Picnic Shelter Reservation	B & C Shelter Flight \$30 (Weekday) & \$50 (Weekend)	B Flight - \$40 (Weekday) & \$75 (Weekend) C Flight - \$30 (Weekday) & \$50 (Weekend)	Minimal	Operational change
PW/Parks	Picnic Park Shelter Rentals	B: Beach, Waters Edge & Beachside \$75 (Weekday) & \$125 (Weekend) C: Hilltop, Big Oak, Trailside, Prairie \$40 (Weekday) \$80 (Weekend)	B: Waters Edge & Beachside \$75 (Weekday) & \$150 (Weekend) C: Beach, Hilltop, Big Oak, Trailside, Prairie \$42 (Weekday) \$84 (Weekend)	Minimal	Market comparison adjustment
PW/Parks	Group Reservations w/Overnight Use of Shelter Lakeview	Only Monday-Sunday & Holidays) \$50	Remove fee	N/A	Removing this fee, as it is addressed in Group Camping rate.
PW/Parks	Out of County Contracted	N/A	\$34.00/Hr/ Instructor	Based on	Responds to demand,

	Recreation Programming Services		Scheduled Travel time applied 50% increase on total quote \$8.00 RF	demand	establishes fees for consideration of out of County services.
PW/Parks	CCRRA Special Use Permit	-	Follows this schedule as it would pertain to applicable fees & County policy in this area	N/A	Added language to provide clarification.
PFS/Elections & Licensing Department	Cannabis Retailer Initial Registration	n/a - none	\$500	\$0- TBD	Fee is limited by State Law Additional revenue estimate assumes only Townships transfer Cannabis Regulatory Authority to the County and no retail registrations are submitted in Townships in 2025.
PFS/Elections & Licensing Department	Cannabis Retailer Registration - Renewal	n/a - none	\$1,000	\$0- TBD	Fee is limited by State Law 1 st time a renewal fee could be collected is in 2026
PFS/License Centers – Motor Vehicle	Deputy Surcharge – per transaction	\$1.00	\$1.00	\$49,000	Fee was effective 1/1/24 (was not included in 2024 fee schedule – did not know effective date at that time.)
CSO/Civil	Abandoned Property	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Civil Stand-by	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Judgment and Degree	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Lien Sales (Mechanical or	\$110 per hr	\$120 per hr	Minimal	To capture increased labor

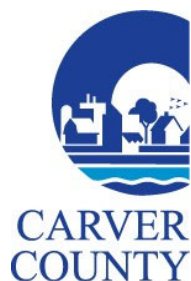
	Warehouseman)				costs
CSO/Civil	Mortgage Foreclosure Sales	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Posting of Notices	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Request of Process Returned	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Replevin Writs of Attachment Securing Properties on Seizures	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Service of Process Fee	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Writ of Execution (Seizure or Sale)	\$100 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/Civil	Writ of Recovery (Inventory)	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/ Off Duty Deputy	Off-Duty Deputy Services	\$110 per hr	\$120 per hr	Minimal	To capture increased labor costs
CSO/ Off Duty Deputy	Off-Duty Deputy Services (Holiday Rate)	\$130 per hr	\$145 per hr	Minimal	To capture increased labor costs
CSO/Jail/Inmate Fees	Juvenile Detention Center Boarding (Contract)	\$145 per day	\$200 per day	\$58,000	Increased rates
CSO/Jail/Inmate Fees	Juvenile Detention Housing (Non-contract)	\$145 per day	\$300 per day	\$2,000	Increased rates

Carver County, Minnesota

Schedule of County Fees

2025

Adopted by the Carver County Board of Commissioners November 19th, 2024



Property and Finance Division

Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952-361-1508 Fax: 952-361-1541

Carver County, Minnesota
2025 Fee Schedule
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Countywide Services/County Publications

Budget Book	\$40
Comprehensive Plan Full document Individual Plan Elements or Township Chapters	\$50 \$15 with colored maps. No charge for copies in black & white.
Electronic Documents Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
Electronic Image	\$0.25/page
Fax Machine Usage	Local: \$1 /first page + \$0.30/each additional page Long Distance: \$4/first page + \$1.50/ea. additional page International: \$10/first page + \$3/ea. additional page
Financial Statement for Carver County	\$30
Laminating	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"
Long-Term Financial Plan Five-Year Plan	\$40
Non-Sufficient Fund (NSF) Check Or Other Returned Check	\$30/check
Photocopying: Black and white	Letter or legal size: \$0.25/page 11" x 17" size: \$.050/page Larger than 11" x 17": refer to Photocopying: Color rates
Photocopying: Color	\$1.50/page Letter (8.5"x11" to Ledger 11"x17") \$30/page less than or equal to 36"x 24"* \$40/page greater than 36"x24" and less than or equal to 36"x 50"* \$50/page greater than 36"x50" and less than or equal to 36"x72"*
Postage	\$2.00 or actual cost, whichever is greater
Public Data Information Gathering and Research	See Data Practices Policy: Request for Public Data (Page 10) Policy is located on the Carver County Website – Requests for Information Page <i>Note: Normally, no charge for other government agencies. No charge for separating public data from non-public data.</i>

Note:

- The fees for services listed on this page are used by all Carver County divisions unless a County department specifically lists a different rate in this fee schedule.
- Where applicable, state and local sales tax is included in the fee reflected.
- An asterisk (*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either the Federal or State government without Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.

Attorney's Office

Compact Discs (Disclosure)	\$10
Photocopying (Disclosure)	\$0.25/page
Photographs (Disclosure)	3x5: \$1.50/photo 4x6: \$1.75/photo 5x7: \$5/photo 8x10: \$10/photo
USB Flash Drive- Public Data	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40 250GB: \$45
USB Flash Drive- Private or Confidential Data	8GB: \$55 16GB: \$65 32GB: \$90 64GB: \$120
External Hard Drive	1TB: \$70 5TB: \$110

Carver County Extension /University of Minnesota Extension

University of Minnesota Extension Educational Programs Including, but not limited to, 4-H, Extension Master Gardener, Agriculture Production Systems, Family Resource	\$0-\$300/Program Scholarships are available by request.
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Court Services/Probation

Case Transfer Out Fee – Adult	\$125
Drug Testing UA (Urinalysis testing) Adult or Juvenile	\$35
Electronic Monitoring Services Including EHM, GPS, Mems, Scram and Scram X and other testing devices and services.	Daily fees and administrative costs apply as established by contracts or agreements with vendors, ranging from \$16.50-\$23/per day (adults) and \$5-\$10/per day (juveniles).
GC/MS (Gas Chromatography/Mass Spectrometry) Confirmation of lab tests for drugs, synthetics, ETG, etc.	\$40
Juvenile Delinquency Diversion	\$100
Juvenile Out-of-Home Placements and Treatment Services	

Detention, correctional programming, educational and treatment programs, and other services with outside providers.	Reimbursements for County costs are assessed based on use of the Court Services Income Eligibility and Fee Schedule and the Carver County Asset Assessment.
Pre-Trial Services Fee - Adult cases only (PBT testing, etc.)	\$100

Environmental Services Department

Environmental Center Collection Fees	
Appliances-Households Refrigerators, stoves, dishwashers, washers, dryers, microwaves, water softeners, dehumidifiers, water heaters, and air conditioners	\$10/item
Appliances – Business (Commercial)	\$2.00/cubic ft.
Appliances - Gas/Ammonia Ammonia Refrigerator <4' Ammonia Refrigerator >4' Ammonia Air Conditioner	\$150 each \$300 each \$800 each
Batteries - Businesses	\$0.38/lb
Bicycles	\$3/bicycle
Cylinders: Two-Part Foam Cylinders, Non-Gas Cylinders, Toxics	State Contract/Vendor pricing. Varies with size and type of cylinder from \$280 to \$975 per cylinder.
Electronics - Business	\$0.50/lb.
Electronics - Residential TVs and Monitors Large TVs (30" or larger screen size, measured diagonally, and all console sets)	\$10/item \$20/item
Fluorescent Bulbs- Business 4 ft & under Greater than 4 ft CFLs Irregular HID Broken Ballasts	\$0.40/bulb \$0.75/bulb \$0.60/bulb \$1.00/bulb \$2.30/bulb \$2.14/lb \$0.99/lb
Lawnmowers & Other Small Engine Devices	\$5 per item
Mattresses/Boxsprings	\$35/piece
Tires: Car, Truck, SUV Tires, etc. Semi Tractor/Trailer and Skid-Steer Tires Large Tires (Tractor, etc.), >44" diameter	\$5.00/tire \$15.00/tire \$50.00/tire
One-Day Special Waste Collection Fees – Residential Rates	
Tires: Car, Truck, SUV Tires, etc.	\$3.00 each

Semi Truck/Trailer and Skid-Steer Tires	\$8 each
Large Tires (Tractor, etc.) >44" diameter	\$25.00 each
Appliances:	
Appliances, standard residential	\$10.00 each
Ammonia Refrigerator (<4' tall)	\$150.00 each
Ammonia Refrigerator (>4' tall)	\$300.00 each
Ammonia Air Conditioner	\$800.00 each
Other:	
TVs and Computer Monitors	\$10.00 each
Lawnmower/Small Engine Device	\$5.00 each
Bicycles	\$3.00 each
One-Day Special Waste Collection Fees – Business Rates	
Business Bulbs:	
4ft and Under	\$0.40 each
Greater than 4 ft	\$0.75 each
Compact (CFLs)	\$0.60 each
Irregular Shape	\$1.00 each
HID	\$2.30 each
Broken Lamps	\$2.14/lb
Ballasts	\$0.99/lb
Environmental Center Products for Sale	
Biodegradable Bags	
Kraft Lawn & Leaf Bags	Set by Manufacturer Pricing
Bags (3 gal)	
Bags (15 gal)	
Bags (30 gal)	
Compost Bins, Worm Bins, Rain Barrels	Set by Manufacturer Pricing
Organics Kitchen Pail	\$5
Radon Kits:	
Short-Term Radon Kit	\$8
Long-Term Radon Kit	\$30
Feedlot Permits	
Construction Short Form Permit/ Interim Permit:	
Less than 300 animal units	\$200
Construction Short Form Permit/ Interim Permit:	
300 animal units or more	\$400
Variance to Feedlot Ordinance	\$500
File and Archive Search- Environmental Information	
Searching Carver County files, and/or historic archives from other sources, for information related to the environmental and land-use history of a parcel (or parcels) within Carver County	If it takes more than one-half hour to complete the task, a fee of \$50/hour pro-rated to the nearest half-hour will apply, along with any related material costs

Hazardous Waste Generator Fees		
Minimal Generators: A generator that has hazardous wastes identified in Section 51.03 definitions of Carver County Hazardous Waste Management Code Chapter 52 is subject only to an Application Fee.	Application Fee \$50	
Very Small Quantity Generators (VSQG): Under 10 gallons/year 11-55 gallons/year 56-100 gallons/year Over 100 gallons/year	License Fee \$35 \$125 \$195 \$250	Application Fee \$50 \$100 \$125 \$150
Small Quantity Generators: Under 500 gallons/year 500-1000 gallons/year Over 1000 gallons/year	License Fee \$420 \$560 \$700	Application Fee \$250 \$275 \$300
Large Quantity Generators: Under 10,000 gallons/year 10,000 – 50,000 gallons/year Over 50,000 gallons/year	License Fee \$1,400 \$2,800 \$5,580	Application Fee \$450 \$550 \$650
Hazardous Waste Generator Fees Related to Licenses and Reports		
Hazardous Waste Generator File Search Requests	\$10/copy (No charge to regulatory agencies.)	
List of Hazardous Waste Generator Licensees	\$50/copy	
File Search Access	\$25/hour	
Late Generator Report 1-14 Days Late 15-30 Days Late > 30 Days Late	\$25 \$50 \$100	
Late License Fee Payment 1-14 Days Late 15-30 Days Late > 30 Days Late	\$25 \$50 \$100	
Hazardous Waste VSQG Collection Program		
Appointment Fee (Administrative Fee)	\$0 (includes up to one hour of administrative time.)	
Additional staff time for application review	\$12.50 per quarter hour	
VSQG Collection Program Fees for Various Materials	All approved VSQG material disposal fees reflect 1.45 x actual disposal cost, with no appointment or administrative fees charged to customer. Information and current VSQG prices are listed on our website.	
Open Burning Permits		
Burning Permit for Building Demolition	\$25	
Burning Permit for Residential Burning	\$5	

Solid Waste Haulers	
Mixed Municipal Solid Waste Hauler License	Fees set by Regional Joint Powers Agreement: \$100/truck for 2-year license
Solid Waste Permit Fees	
Permit to bury concrete and reinforcing bar	\$100
Solid Waste Program	
Master Composter/Recycler Certification Class	\$30/person
Solid Waste Service Fees (Haz. & Solid Waste Fee)	
Developed parcels will be charged on a basis of \$33 per service fee unit as follows:	
Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$35 service fee units for a total charge of \$70
Commercial parcels with an assessed value of more than \$100,000	Four \$35 service fee units for a total charge of \$140
Industrial parcels with an assessed evaluation \$100,000 or less	Three \$35 service fee units for a total charge of \$105
Industrial units with an assessed evaluation of more than \$100,000	Six \$35 service fee units for a total charge of \$210
Multi-family housing with more than three dwelling units per parcel	80% of the \$35 service fee per dwelling, (\$28.00 per dwelling unit)
Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$35 per dwelling unit
Solid Waste Transfer Stations	
30 cubic yard/day:	
One-Time Application Fee	\$75
Annual license fee	\$350
Less than 100 tons/day:	
One-Time Application fee	\$250
Annual license fee	\$1,000
101-250 tons/day:	
One-Time Application Fee	\$500
Annual license fee	\$2,000
More than 250 tons/day:	
One-Time Application fee	\$500
Annual license fee	\$2,500
Late Payment Penalty	25% of fee
SSTS (Subsurface Sewage Treatment System) Construction Permits	
Connection from House/Structure to Existing Tank	\$100
Repair/replace Tank and/or Soil Treatment Area	\$300 for tank \$300 for soil treatment area \$500 for both
Type II, Holding Tank	\$300
Standard System (Type I or II with soil treatment area)	\$500

Non-Standard Systems (Type III & IV)	\$625
SSTS Permits: Food, Beverage, Lodging and Commercial	
1-500 gallons	\$700
501-1000 gallons	\$950
1001-5000 gallons	\$1,350
5001-10,000 gallons	\$1,950
SSTS: Other Types	
Minor Subdivision and/or Boundary Adjustment Review	\$60 fee (If the review takes more than one hour to complete, an additional \$60/hr fee shall apply)
Soils Review	\$100
Re-inspection	\$100
Origination Fee for Revolving SSTS Loan	\$150
Escrow for SSTS compliance trigger, per chapter 52: 52.199 A(3) or 52.197B	\$25,000 or 125% of the estimated cost; per department review/approval
Tracking Fee for SSTS Safety Net-Low Income Loan	\$10/year
Verification of setbacks to SSTS components	\$100

Health and Human Services Division

HHS- Data Requests	
Public or Private Data Requests	See Data Practices Policy: Request for Public Data (Page 10) or Data Practices Policy: Request for Data About You (Private Data) (Page 11). Both policies are located on the Carver County Website – Requests for Information Page
Child and Family Services	
Adult Foster Care License/Corporate Licensing Inspection	\$500 per full inspection.
Out-of-Home Placement Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Other Contracted Child & Family Service Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Court Appearance for Child and Family Department Employees	\$250/hour (includes court preparation, wait time and court testimony)
Adoption Home Study	\$100/hr. (2 hr. minimum) not to exceed \$3,000.
Adoption- cost for searching for birth parents for Adult Adoptees	\$100/hr. not to exceed \$3,000
Adoption- Step-Parent	\$250 per family charge
Adoption- Step-Parent: search MN Father's Adoption Registry (MFAR)	\$50
USB Flash Drive- Public Data	8GB: \$10 16BG: \$20

	32GB: \$30 64GB: \$40
USB Flash Drive- Private or Confidential Data	8GB: \$55 16GB: \$65 32GB: \$90 64GB: \$120
Day Care Licensing	
Day Care Licensing Licensing Inspection*	\$50 for the first-year license for new providers, \$100 for relicensing existing providers
Mental Health Services/Outpatient Therapy	
Substance Use Disorder Comprehensive Assessment Assessment (Rule 25)	\$170 per assessment (<i>Fee is applicable when clients are not eligible for the Chemical Dependency Treatment Fund and are uninsured.</i>)
Detoxification Fees	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Detoxification Transportation	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Copies of Charts	\$10 for 1 st 20 pages, \$5 for each additional 20 pages
Crisis Services	
Assessment & Intervention	\$600/contact
Community Intervention	\$300
Stabilization	\$500
Family Therapy	\$150
Group Psychotherapy	\$100
Medication Management	\$200
Psychiatric Evaluation/Intake	\$330
Psychological Evaluation/Forensic	\$500
Psychological Evaluation/Intake	\$225
Psychological Testing	\$150/hour
Psychotherapy (16-37 minutes)	\$100
Psychotherapy (38-52 minutes)	\$150
Psychotherapy (53+ minutes)	\$225
School-Linked Services	
Diagnostic Assessment:	
Standard	\$225
Extended for Children Birth to Age 5	\$300
Explanation of Findings	\$165
Day Treatment	\$150/hour and \$450 per 3 hours of service
Public Health Home Visits	

Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit	\$180/visit
Public Health Immunization Services	
Vaccine Administration per dose of Minnesota Vaccines for Children (MnVFC) and Uninsured/Underinsured Adult Vaccines (UUAV)	\$21/dose
Vaccine and Administration for Private Pay Immunization Services:	
Hepatitis B – adult	\$75
Influenza – injectable	\$35
TB Skin Test	\$20
Public Health Care Seat Services	
Individual Education	\$80
Group Education	\$50
Equipment	\$50
CARS Class, non-Carver County Resident	\$20
Public Health- ASQ Screening	
Both Screening Tools	\$25

Information Technology Department

Computer Reports	\$0.50/page
Computer Screen Print	\$5/page
Computer Technician	\$75/hour (measured in 15-minute increments)
Lead Analyst	\$150/hour (measured in 15-minute increments)
GIS Staff Resources	
GIS Service Requests Custom maps, special data requests or GIS-related work	\$100/hour (15 minute increments)
Pictometry	
Pictometry Services	Half of the County's cost for sectors around/within jurisdiction boundary

Land Management Department

Agriculture Building/Preserves	
Ag Building	\$50
Ag Preserves	\$50 (maximum)***
Ag Preserve Renewal	\$10 (maximum)***
Application Review and Board/Commission Determination Professional Services	
Professional Services required for review of an application or board/commission determination(s)	Applicant shall reimburse the County for any expenditure for professional services for review of variance, permit, plat, minor sub-division, EAW-EIS-AUAR, Water Management, WCA applications. Staff is authorized to consolidate fees if multiple permits are required.

Building Permits

Building Permit fees are based on the 1997 Uniform Building Code (UBC) + 10%. (See Table 1A.)

Table 1A - Building Permit Fees: 1997 Uniform Building Code Plus 10%

Total Valuation	Fee												
\$1.00 to \$500.00	\$25.85												
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00, or fraction thereof, to and including \$2,000.00												
\$2,001.00 to \$25,000.00	\$76.25 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00												
\$25,001.00 to \$50,000.00	\$430.45 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00												
\$50,001.00 to \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00												
\$100,001.00 to \$500,000.00	\$1,093.20 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00												
\$500,001.00 to \$1,000,000.00	\$3,557.20 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00												
\$1,000,001.00 and up	\$6,169.70 for the first \$1,000,000.00 plus \$4.02 for each additional \$1,000.00, or fraction thereof												
Other Inspections and Fees: <table> <tr> <th></th><th>Hourly Charge</th></tr> <tr> <td>1. Inspections outside of normal business hours</td><td>\$51.70 per hour* (minimum charge – two hours)</td></tr> <tr> <td>2. Re-inspection fees assessed under provisions of Section 108.8</td><td>\$51.70 per hour*</td></tr> <tr> <td>3. Inspections for which no fee is specifically indicated</td><td>\$51.70 per hour* (minimum charge – one-half hour)</td></tr> <tr> <td>4. Additional plan review required by changes, additions or revisions to plans.....</td><td>\$51.70 per hour*</td></tr> <tr> <td>5. Use of outside consultants for plan checking, inspections, or both</td><td>Actual costs**</td></tr> </table>			Hourly Charge	1. Inspections outside of normal business hours	\$51.70 per hour* (minimum charge – two hours)	2. Re-inspection fees assessed under provisions of Section 108.8	\$51.70 per hour*	3. Inspections for which no fee is specifically indicated	\$51.70 per hour* (minimum charge – one-half hour)	4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*	5. Use of outside consultants for plan checking, inspections, or both	Actual costs**
	Hourly Charge												
1. Inspections outside of normal business hours	\$51.70 per hour* (minimum charge – two hours)												
2. Re-inspection fees assessed under provisions of Section 108.8	\$51.70 per hour*												
3. Inspections for which no fee is specifically indicated	\$51.70 per hour* (minimum charge – one-half hour)												
4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*												
5. Use of outside consultants for plan checking, inspections, or both	Actual costs**												

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

Plan review fees are calculated at 65% of the building permit fee.

Demolition Permit	\$95 No fee if demolition is for an agricultural structure that is exempt from the building code. Fee includes state surcharge.
Demolition Permit for Projects Supervised by Fire Departments	\$65 (includes state surcharge)
Drain Tile System (Basement/interior systems only)	\$65 (includes state surcharge)
Erosion Control	0.0004 of value – where building permit involves significant earthmoving e.g. New homes, large buildings
Mechanical/Air Conditioning	\$80 (includes state surcharge)
Mechanical/Air Exchanger	\$80 (includes state surcharge)
Mechanical/Gas Line	\$80 (includes state surcharge)
Mechanical/Heating	\$80 (includes state surcharge)
Mechanical/Non-Single Family (Commercial)	Based on valuation of project or \$80, whichever is

Non-Residential Plumbing (Commercial)	Based on valuation of project or \$65, whichever is
Permit for Move-In Home	Based on 80% of Value (according to Uniform Building
Plumbing Permit	\$65 minimum or \$5/fixture, whichever is greatest (Includes state surcharge)
Recovery of Plan Review Cost on Cancelled	
Renewal of Expired Permit if No Plan Changes	50% of permit fee
Replacement of Lost Inspection Card	\$30
Re-Side, Re-Roof, Re-Window	\$80 (includes state surcharge)
Temporary Farm-Related or Elderly Parent Manufactured Home	\$250 (includes state surcharge)

Draft

Conditional Use Permits (CUP)	
Agriculture: Feedlot, 152.076 A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area, which was designed and/or installed with guidance from Carver SWCD, into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 + \$60/hour up to \$1,000 (less than 300 animal units) \$350 + \$60/hour up to \$1,000 (300 to 599 animal units) \$500 + + \$60/hour up to \$1,000 (600+ animal units)
Residential Related: 152.077 Examples: Permanent Farm-Related Homes	\$400
Additional Density Options: 152.078 Examples: High amenity; Wooded/Lakeshore Lot, Conservation Incentive, or One building eligibility incentive	\$600 for first residential lot + \$100 for each additional residential lot + \$60/hour up to \$2,000
Home-Based Business: 152.079 Examples: Farm- Related Business, Home Extended Business, Commercial Kennels, Equestrian Facility, Aquaculture, Retail Nurseries, School Bus Service, Bed and Breakfast, Contractor's Yard, Daycare.	\$500 + \$60/hour up to \$1,000 Cost recovery fees for staff time shall apply to County projects when the application is submitted by a County employee, vendor or consultant.
Large-Scale Activities; Essential Services; RSDs; Renewable Energy, All Others: 152.080, 152.095, 152.147-.149, 152.052-.056, 152.039, excepting those listed below.	\$600 + \$60/hour up to \$2,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Airports – Personal Use Airstrip CUP	\$600 + \$60/hour up to \$1,000
Airports – Other than Personal Use Strip CUP	\$600 + \$60/hour up to \$2,000
EAW/EIS/AUAR Process	\$600 fee + \$2,000 escrow to reimburse staff costs
Golf Course CUP	\$600 + \$60/hour up to \$2,000
Screening Standards - Financial Surety: (152.041), if applicable	Up to \$20,000 per/acre
Wireless Communication Facilities, Towers & Antennas – Escrow Account: (152.056)	\$75,000
Interim Use Permits (IUP)	
Interim Use Permit (IUP): 152.082 Example: Mining/Reclamation, Home Occupation in Detached Structure, Recreational, Educational, Agri-tourism, Institutional Activities	\$600 + \$60/hour up to \$1,000, up to \$3,000 for mining/reclamation
Recurring Special Events, Temporary Homes for Elderly Parent and Farm-Related	\$400

Interim Use Permit (IUP) - Performance Surety: (152.082) Example: Mining/Reclamation	\$10,000 per/acre of open mining activities (i.e. mining, staging and restoration)
Other Types of Land Management Permits	
Combined Permit: Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	\$350 Permit Fee + CCWMO Fees, or other requirements, if applicable. • \$350 Permit fee split CCWMO & Land Mgmt • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO). • Work started without obtaining a permit shall be subject to a \$350 penalty in addition to the \$350 fee.
Administrative Permit for excavating/filling or a driveway that includes stormwater permit pursuant to County water rules	\$500 Permit Fee + CCWMO Fee
Administrative Special Use Permits	\$250 • Includes Temporary Family Health Care Dwellings • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.

Other Types of Land Management Services	
Adult Use Business License Application and Renewal Fee	\$600 + 60/hour up to \$3,000
Boundary Adjustment	\$150 + Public Works' fee (Surveyor's description review/GIS impact fee) + SSTS Fee
Building Eligibility Transfer	\$500
Land Use Document Recording Fee	Recording Fees based on Property and Finance Division Land Records Section of the Fee Schedule
Minor Subdivision	\$350 + Public Works' fee (Surveyor's description review/ GIS impact fee) + SSTS Fee
Political Signs	\$0
Platting Process – Preliminary Plat through Final Plat Process including developer's contract and legal reviews	\$600 for one lot + \$150 for each additional lot + \$60/hour + Attorney's Office fee
Comprehensive Plan Amendment	\$600 + \$60/hour up to \$2,000
Rezoning/Ordinance Amendment	\$600 + \$60/hour up to \$2,000
Signs	\$40 if not included in a Building Permit or Conditional Use Permit
Site Inspection Fee	\$50 per site inspection
Special Meeting of Planning Commission or Board of Adjustment	\$600 + appropriate application fee
Variances and Appeals	\$500
Publications and Information	
County Code	\$50
Maps 8.5" x 11" 11" x 17" Zoning Map	\$5/Map (1 free map to landowner/agent. No fee for maps prepared for applicants and/or for public hearings.) \$7/Map
Research of Property, Demographic, or Similar Information Requested by Anyone Other Than the Landowner or Agent	Countywide Fees: Information Gathering/Research (Public Data Only) If it takes more than a half-hour: \$50/hour + any material costs; pro-rated to the nearest half-hour.
Zoning & Subdivision Sections of the Code	\$15

Library

Library Meeting Room Fees for Profit-Making Organizations	
Chanhassen Lewis Room (Capacity: 12)	\$15/hr. (split with city)
Chanhassen Longfellow Room (Capacity: 20)	\$15/hr. (split with city)
Chanhassen Lovelace Room (Capacity: 6)	\$10/hr. (split with city)
Chanhassen Wilder Room (Capacity: 100)	\$25/hr (split with city)
NYA Conference Room (Capacity: 12)	\$15/hr
Library Supplies and Services	

County Maps	\$1
Flash Drive	1GB: \$3 4GB: \$3 8GB: \$3 16GB: \$4
SD Card	32GB: \$6
DVD-R Disc	\$0.50
Ear Buds	\$2
Lost Library Card Replacement	\$1
Non-Minnesota Resident /Non-Minnesota Regional Library System Resident Library User Fee	\$60
Photocopies and Computer Print-outs Black and White	\$0.15/page
Photocopies and Computer Print-outs Color	\$0.50/page
Law Library Fee	\$10 (no fee for counties and municipalities.)
Unreturned or Damaged Materials	
The following standard charges apply to unreturned or damaged materials when the actual replacement cost is unknown. <i>Note: Library fees apply to the Law Library and Community Libraries.</i>	
Adult Non-Fiction Hardback	\$35
Adult Fiction Hardback	\$25
Audiobook set	\$55
Compact Disc	\$20
DVDs	\$20
DVD set	\$50
Juvenile fiction	\$15
Juvenile Non-Fiction	\$20
Magazines	\$3
Missing DVD, Audiobook, or Music CD from a Set	\$15
Missing Item from a Set or Kit	\$15
Missing Set or Kit	\$150
Mobile Hotspot	\$84
Paperback	\$8 (adult) \$5 (juvenile)
Processing Fee	\$3

Parks

(RF- Reservation Fee)

**Sales Tax included in fees reflected*

Baylor Park Fees (Specific)	
Campsite	
Utility Campsite (30amp & Water)	\$34/Night/Site + RF
Primitive (Tent) Campsite	\$26/Night/Site + RF
Full Hook-Up Campsite (50amp, Water, Sewer)	\$44/Night/Site + RF

Cancellation Fee	\$5 Per Site/Night (7 day notice)
Reservation Modification Fee	\$8
Early Arrival Fee	50% of the Nightly Rate
Late Check Out Fee (up to 5:00 pm)	50% of the Nightly Rate
Mid-Week Camping Special (Sun-Th)	Buy 3 nights and get 4th night free. Promotion must be referenced at time of reservation.
Community Room	
Facility Rental Only	\$175/Day + RF
Organized Group Rate	\$100/Day + RF
Damage Deposit	\$50
Reservation Modification Fee	\$8
Cancellation Fee	See Cancellation Structure Below
Campground Commodities	
Ice: 7lb bag	\$4
Firewood Bundle	\$6
Wi-Fi Connection	\$5/Day
Dump Station	\$15/Use (non-campers)
Campground Store Items	\$1.00; \$2.00; \$5.00; \$10.00; \$15.00; \$20.00
Lake Waconia Regional Park Fees (Specific)	
Paradise Commons- Sun Room	
Specialty Event	\$800/Reservation (6 Hrs)
Standard Event – Weekend	\$600/Reservation Fri-Sun & Holidays (6 Hrs)
Standard Event – Weekend – Off Season	\$500/Reservation Fri-Sun & Holidays (6 Hrs) <i>Off Season November - March</i>
Standard Event – Weekday	\$400/Reservation Mon – Thur. (6 Hrs)
Standard Event – Weekday – Off Season	\$300/Reservation Mon – Thur. (6 Hrs) <i>Off Season November - March</i>
Business Event	\$150/Reservation Mon – Thur. 9am-4pm
Nonprofit Event	\$150/Reservation Mon – Thur. 9am-6pm
*Events like wedding receptions, special/community events, etc. will include special event use permitting process and related fees (see related section).	\$100/Reservation Outdoor Firepit w/ Wood
**Divided Room Reservations Are Not Available in 2025	\$40/Hr. Additional Fee Beyond Base \$8 Reservation Fee \$300 Damage Deposit Per Reservation *See Special Event Use Permitting fees below
Park System Fees (General)	
The following rates are available to groups meeting requirements outlined in Ordinance No. 30:	
Group Camping (Organized groups of Scouts, Churches, Edu./Athletic Teams, etc.)	Rates shown are per day & night combo 1-50 People: \$60 + RF
Non-Profit Picnic Shelter(s) Reservations Flights B & C (See below)	B: Weekday: \$40+RF, Weekend (Fri-Sun/Holiday): \$75+RF C: Weekday: \$30+RF, Weekend (Fri-Sun/Holiday): \$50+RF
Ordinance Violations	
Violation Fees	

Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (plus state fees)
Photography & Videography Permits	
Annual Professional Photography Permit	\$225/Year
Commercial Business Permit	\$400/Day
Graduation/Wedding	
Monday - Thursday	\$25/Hour
Friday - Sunday	\$50/Hour
Video Shoot	\$200/Day
Atypical Video Shoot	\$500/Day (Minimum)
Picnic Shelter Rentals:	
Picnic Shelter "Flights"	
A: Lakeview	A: Weekday: \$150 + RF, Weekend: \$225 + RF
B: Water's Edge & Beachside Porch Areas	B: Weekday: \$75 + RF, Weekend: \$150 + RF
C: Beach, Hilltop, Big Oak, Trailside, Prairie	C: Weekday: \$42 + RF, Weekend: \$84 + RF
Shelter Cancellation Fee	See Cancellation Structure Below
Damage Deposit	\$50/for Damage and/or Excessive Clean-Up
Reservation Fee (RF)	\$8
Reservation Modification Fee	\$8 Per Modification Request
Food Truck/Concessioner/Vendor Operators Fee	\$150/Occurrence OR As Negotiated by Reservation Terms
Reservation Cancellation for Park Shelters & the Community Room	
Cancellation based on customer request for: All Park Picnic Shelters and the Community Room. Outdoor Recreation Programs/Services utilize this cancellation structure as well. Campsite Cancellations follow as outlined above.	• 31+ Days Prior to Reservation/Event ○ 100% Refund Issued • 15-30 Days Prior to Reservation/Event ○ 75% of Refund Issued • 8-14 Days Prior to Reservation/Event ○ 50% Refund Issued • 0-7 Days Prior to Reservation/Event ○ 0% Refund Issued <i>\$8 RF is non-refundable</i>
Reservation Modification/Cancellation for Paradise Commons	
Modification	Cancellation
• 9+ Months Prior to Reservation/Event	• 9+ Months Prior to Reservation/Event
○ 0% Charge	○ 100% Refund Issued
• 6-9 Months Prior to Reservation/Event	• 6-9 Months Prior to Reservation/Event
○ 25% Charge	○ 75% of Refund Issued
• 3-6 Months Prior to Reservation/Event	• 3-6 Months Prior to Reservation/Event
○ 50% Charge	○ 50% Refund Issued
• 1-3 Months Prior to Reservation/Event	• 1-3 Months Prior to Reservation/Event
○ 75% Charge	○ 25% Refund Issued
• 30 or fewer Days Prior	• 30 or fewer Days Prior
○ 100% Charge	○ 0% Refund Issued
Recreation and Educational Programming	
Contracted Recreation Service	\$17/seasonal instructor scheduled \$8 RF

	<i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment A.</i>
Out of County Contracted Rec. Program Services	\$34/hr/Seasonal Instructor, scheduled travel time is applied 50% fee increase on total quote \$8 RF
Rental Equipment	
Canoe	\$10/Hour
Kayak	\$15/Hour
Paddle Boat	\$10/Hour
Personal Watercraft Storage	\$80/Season
Standup Paddle Boards	\$15/Hour
Yard Game Equipment (various types)	\$10/Hour
Kicksled Rental	\$10/Hour
Disc Golf	\$5/ (+\$5.00 disc replacement cost if applicable)
Portable Fire Ring	\$15/Group Reservation Required
Cross Country Ski Equipment Rental *Equipment includes skis, boots, poles.	\$5/ 2 Hours/ Renter
Snow Shoes Equipment Rental *Equipment includes snowshoe & poles.	\$5/ 2 Hours/ Renter
Special Event Permits and Event Services	
Application & Permit Processing Tier 1 (Admin Process) Tier 2 (Formal Process) CCRA Special Use Permit	\$100/Application +\$8 RF \$200/Application + \$8 RF Follows this schedule as it would pertain to applicable fees & County policy in this area
Requirement of Facility Rental	See shelter rental rates above
Additional Services Requests	\$40/Hour/employee
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events - Summer	\$25/team
Edu. Agency Endurance Events - Winter Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
Outside Vendor Services Portable Toilets Portable Sinks Additional Trash *Number required based on event size	Each item is actual cost/unit "X" number required, + 10% administration fee. *If the County has a service provider under contract for these services, Permittee is required to use the County's provider.
Event Related Concessioners/Vendors Fee *Basic Financial Reporting Will Be Required of the Event Coordinator	As Negotiated by Permit (Min. 10%)

Planning and Water Management Department

Publications and Information

Color Maps 8.5" x 11" Comprehensive Plan, Water Plan, reports	\$5/map
Comprehensive Plan Full document Individual Comprehensive Plan Elements or Township Chapters	\$50 \$15 with colored maps; free if printed in black & white
Water Management Plan	\$50
Water Quality Report	\$50
Conservation Signs	\$5/sign
Review of Project for Compliance with Water Management Rules	
Combined Permit: Administrative Permit for excavating/filling or a driveway and Wetland Permit and/or Erosion Control Permit	\$350 Permit Fee + CCWMO Surety, or other requirements, if applicable. - A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. - The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the CCWMO) Work started without obtaining a permit shall be subject to a \$350 penalty in addition to the \$350 fee.
Erosion control permit and/or stormwater permit with no treatment required	\$250 plus engineering costs incurred during application review and final inspections. Work started without obtaining a permit shall be subject to a \$250 penalty in addition to the \$250 fee.
Stormwater permit	<u>Less than 20 acres of disturbed area:</u> \$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections. - If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected. <u>20 acres or more of disturbed area:</u> \$2,000 (\$500 permit fee + \$1,500 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,500 incurred during application review and final inspections. - If actual engineering costs are less than \$1,500 the applicant will be refunded for the excess amount collected.
Wetland Boundary/Type Determination	\$100 plus engineering costs incurred during application review and final inspections.
Wetlands Exemption Permit	\$100 Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.

Wetland Replacement/ Bank Application	\$350 plus engineering costs incurred during application review and final inspections.
WMO Permits- Financial Security for CARVER COUNTY WATER MANAGEMENT ORGANIZATION RULES	
Erosion and Sediment Control Permit	Applicant shall provide security of \$1,000 per acre disturbed • The minimum security required is \$1,000 • For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. • For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.
Stormwater Permit	Applicant shall provide security of \$5,000 per acre disturbed • The minimum security required is \$5,000 • For projects disturbing up to 40 acres, the maximum security required of the responsible party is \$25,000. • For projects disturbing 40 or more acres, the maximum security required of the responsible party is \$50,000.

Property and Finance Division

Customer Service – Property Tax and Elections & Licensing Offices	
Certification by Hand and Seal (R/P/M) Auditor	\$20 plus \$0.25 per page
Certified Letter	Subject to postal rate
Claim Against Bond	
Set-up fee	\$25 plus \$0.25 per copy/page
Computer-Generated Reports	\$40 Tax
Set- up fee	\$25 Election
Current/Prior Year Tax Statements & Proposed Property Tax Notices	\$5
Name/Address Labels	\$3 per sheet
Screen Prints	\$2
Written Tax Estimate (any form)	\$25 per parcel
Written Tax Search	\$10 per parcel per year
Elections- Elections & Licensing Office	
Precinct Finder (Countywide)	\$75
Precinct Finder (Individual Entity)	\$25
Registered Voter Certificate	\$15
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Cannabis Retailer Initial Registration	\$500
Cannabis Retailer Registration - Renewal	\$1,000
Licenses and Permits – Chaska License Center and/or Chanhassen Service Center	
<u>Driver's Licenses:</u>	
Class A: Regular*	\$65
Renewal	\$60

Class A: Under 21*	\$45
Renewal	\$40
Class B: Regular or Under 21*	\$57
Renewal	\$52
Class C: Regular or Under 21*	\$50
Renewal	\$45
Class D: Regular or Under 21*	\$46
Renewal	\$41
Class D Provisional License Upgrade to Under 21 Driver's License	
No violations on record (\$3.50 credit)*	\$37.50
Provisional Driver's License*	\$32.50
Duplicate License:	
All classes*	\$26
Motorcycle Renewal*	\$17
School Bus Processing fee- original and renewal applications*	\$4
<u>Driver's License Permits:</u>	
Class A, B, or C Instruction Permit*	\$26.75
Class D Instruction Permit*	\$29.50
<u>Renewal</u>	\$24.50
CDL Endorsement examination fees*	\$2.50
Motorcycle Instruction Permit/ first time Endorsement Fee*	\$29
Motorcycle Endorsement Renewal (2-wheel only)*	\$17
<u>Identification (ID) Cards:</u>	
Age 65 and older	\$32
Renewal (Enhanced ID)	\$30.50
Renewal (REAL ID)	\$27
Under age 65	\$35.50
Renewal	\$30.50
ID Card for person with physical or developmental disability or qualified mental illness*	\$0.50
Standby or Temporary Custodian Designation ID Card*	\$4.25
Enhanced Driver's License/Identification Card/Instruction Permit (in addition to regular card fee)*	\$15
Homeless Youth (no application fee is charged- documentation required)	Free
Licenses and Permits – Elections & Licensing Office	
Auctioneer License*	\$20
Fireworks Permit	\$50
<u>Liquor Licenses:</u>	
Brewer Off-Sale License Including Sunday	\$250

Consumption & Display (Set-up) License	\$150
Off-Sale Liquor License	\$250
Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$75
On-Sale Liquor Licenses	\$2,000
On-Sale Sunday Liquor License	\$200
On-Sale Temporary Liquor License	\$100 per event
On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$150
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$50
Precious Metals	\$150
Tobacco	\$240
Transient Merchant License	\$150*
Motor Vehicle Transactions – Chaska License Center and Chanhassen Service Center	
<u>Title and Registration Fees:</u>	
Filing Fee/Registration *	\$8
Filing Fee/Long Application *	\$12
Deputy Surcharge per transaction *	\$1
Department of Natural Resources title and registration	Per Minnesota Statute
Wheelage Tax	\$20
Passports – Chanhassen Service Center and Elections & Licensing Office	
<u>Passports:</u>	
Age 16 and over*	\$130
Under age 16*	\$100
Passport Card over 16*	\$30
Passport Card under 16*	\$15
Execution Fee*	\$35
Renewal*	\$130
Expedited Service*	\$60
Passport Photo	\$17
Property Assessment	
CAMA or Tax Extracts	
Setup & research	\$75/hr
Research	\$75/hr. minimum
Screen Prints/Field Cards	\$3/page
Complete a Property Tax Refund letter for the property owner.	\$25
Process a new eCRV request	\$38
Copy of Certificate of Real Estate Value (CRV)	\$10 per copy
Land Records	
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Plat Parcel Certification Fee	\$50
Screen Prints	\$2
Certified Copies	\$10 per document (flat fee)

Attested Copy	\$2
Copy of Document	\$1 / Per page
Copy of Floor Plan (515), Condominium (515A), CIC Plat(515B)	\$1/page \$10 minimum
Copy of an official plat	\$10
Additional certification	\$5
Certified Copy of Registered Land survey	\$15
Recording Plats	\$56
ABSTRACT: Amended: Floor Plan (515), Condominium (515A), CIC Plat (515B)	\$56 \$0.50 per apartment or unit
TORRENS: Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate
TORRENS: Amendment to Declaration, CIC Declaration, and/or Plat	\$46
Recording Documents	\$46
ABSTRACT: Satisfactions, Partial Releases, Certificates of Release, and Assignments	\$46 with up to 4 document citations \$10 additional for each document cited over 4
Condition of Register	\$50
Residue OR new additional certificate	\$40
Documents affecting multiple certificates	\$46 PLUS \$20 / Per additional certificate
Exchange Certificate	\$20/ each cancelled certificate \$20/new certificate
CECT	\$40
Federal Tax Liens	\$46
State Tax Lien	No charge
State Tax Lien Release	\$30
Well Disclosure Certificate	\$50
Land Records Non-Statutory Fees	
Access to Online Images	\$2/ document
Copy of Document	\$1/page
Plat, Registered Land Survey, CIC copies (small)	\$1/page
Historical Tract Records- Tract Index Fee	\$20
Refund Processing Fee	\$30
Bulk document transfer	\$0.55/per document
Property Taxation	
Property Taxation – Finance Office	
Manufactured Home Collection Fee for Delinquent Taxes (Revenue Recapture)	\$30
Property Taxation – Property Tax and Elections & Licensing Office	
<u>Special Assessments:</u>	
Special Assessment Entry Fee	\$5 per parcel/per entry
Special Assessment Code Set-up Fee	\$15 per new code
<u>Taxation:</u>	
Abatements requested by entity	\$100 per parcel/per payable year
Auditor's Certificate	\$300
Updating existing Auditor Certificate	\$150

Audit Verification of Tax District	\$175
Certification of Ten Largest Taxpayers	\$75
Confession of Judgment: Written Estimate	\$25
Set-up and Satisfaction Fee	\$125
Green Acres/ Rural Preserves / Open Space Payback Calculation Fee	\$150/parcel
Escrow Processing Fee	Automated \$400/year Manual \$10/parcel per request
Escrow Processing Additional Escrow Files	\$100 each request
1 st Time Delinquency Fee	\$30 per parcel
<u>Tax Forfeited Land:</u>	
Repurchase Fee	\$250
Expiration of Redemption Fee	\$100
Special tax data research or requests	\$75/hr minimum
<u>Tax Increment Financing (TIF):</u>	
New TIF District Set-Up Base Fee	\$450
New TIF District Set-Up Per Parcel Charge	\$50 per parcel
Yearly Maintenance Base Fee	\$300
Yearly Maintenance Per Parcel Charge	\$50 per parcel
Plan Modification	\$300
Modification Per Parcel Charge	\$50 per parcel
TIF Base Adjustment Fee	\$200
Decertification	\$300
TIF Knockdown Fee Per Parcel	\$50 per parcel
Vital Statistics – Land Records	
Vitals Report Request*	\$15
Copy/Reprint of Vital Record	\$5 per record
Expedite Fee for Vital Records	\$10 (County only)
<u>Birth Certificates:</u>	
Certified*	\$26 (State \$17 – County \$9)
Non-certified*	\$13 (State \$4 – County \$9)
Additional*	\$19 (State \$17 – County \$2)
Birth Verification*	\$9 (County only)
Statement of No Record Found*	\$16 (State \$7 – County \$9)
<u>Death Certificates:</u>	
Certified*	\$13 (State \$4 – County \$9)
Non-certified	\$13 (State \$4 – County \$9)
Additional	\$6 (State \$4 – County \$2)
Amendments to Certified Death Record	\$40 (County Only)
Fetal Death Report	\$9 (County Only)
Statement of No Record Found	\$13 (State \$4 – County \$9)
<u>Genealogy:</u>	
Genealogy Research	\$50 per hour
Genealogy Copies	\$5 per copy of records
<u>Marriage Licenses:</u>	

Marriage License (Full Fee) *	\$115 (State \$90 – County \$25)
Marriage License (Reduced Fee with Educator's Statement of 12-hour minimum)*	\$40 (State \$15 – County \$25)
Marriage Certificate (Certified) *	\$9 each (County only)
Statement of No Record Found	\$9 (County only)
Marriage License Amendment	\$40 (County only)
Marriage License Reissue	\$15 (County only)
Notary Public:	
Notary Public Commission Recording Fee*	\$20 (County only)
Notary Verification (per document) *	\$5 (County only)
Marriage Officiant Registration Fee	\$30 (County only)
* Fee set by Minnesota statute.	

Public Works

Operations	
Special Event Traffic Control/Street Sweeping	Time & Materials Actual Cost
Special Event Equipment Rental	Time & Materials Actual Cost
Sale of Highway Materials	Time & Materials Actual Cost
Program Delivery Department - Planning	
Development Review Fee	\$75/hour for internal staff plus actual consulting fees to review development and land use changes impacting the County Highway transportation system
Program Delivery Department - Transportation	
Access Permit New residential or field access New subdivision street or commercial driveway	\$300 + engineering plan review and inspection actual cost \$500 + engineering plan review and inspection actual cost
Access Permit Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	\$425 + engineering plan review and inspection actual cost
Annual Permit Allows 14' high, 14.5' wide, 95' long under posted weight	\$220
Delay Penalty Penalty for not meeting completion date	\$75
Departure Request	\$200
Departure Request Appeal	\$300
Obstruction Permits	\$100
Single Trip Permit Oversize Load Overweight Load Overweight Load (Eng. Review) Overweight Load (Bridge Load Rating)	\$20 \$20 + \$6 per ESAL/mile \$105 + \$6 per ESAL/mile \$1,000 + \$6 per ESAL/mile

Special Event Permit For streets closures for city celebrations and other events: Permit engineering review and issuance – for all or any size event	
Under 100 attendees/contestants/ entries or 1-2 highways	\$0
100-400 Attendees /Contestants/Entries or 3-4 highways	\$100
Over 400 Attendees /Contestants/Entries or 5-plus highways	\$400
Utility Permit Private Utility Companies	\$200 base/mile + \$200/each additional mile
Work within county ROW General excavation, grading, sewer and water	\$300 base/mile + engineering plan review and inspection actual cost
Property Surveying	
Boundary Adjustment Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Minor Subdivision Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$100
Plat Checking and Mapping Fee	\$300 plat + \$30/lot or CIC unit + \$5/ detached garage CIC unit
Torrens Application Survey/Description Review	\$300

Regional Rail Authority

Dakota Rail Line Fees

See Attachment D: Carver County Regional Rail Authority Fee Schedule.

Sheriff's Office

Administrative Forfeiture Fee	\$275
Approving Bond	\$50
Detox Transport Fee	\$300 per trip
False Alarm Fee	\$50 beginning with the fourth false alarm. Each following false alarm increases by \$50 (i.e., fifth alarm = \$100; sixth alarm = \$150).

Filing Fees	\$49.59
Patrol Videos	\$10/CD plus \$30 research fee
Body Worn Camera Audio/Video	\$20/flashdrive plus staff time for compiling data
Storage of Impounded Vehicles	\$15/day
Background Checks	
Adult Use New Establishment/New Owner	\$250
Adult Use Renewal	\$100
Liquor License New Establishment/New Owner	\$250
Liquor License Renewal	\$100
Civil	
Duplicate or Replacement Certificate	\$20
Abandoned Property	\$120 per hour per deputy, minimum one hour per deputy
Civil Stand-by	\$120 per hour per deputy, minimum two hour per
Filing of Notice of Intent to Redeem	\$100* (State Statute driven fee)
Filing of Redemption and Post-Redemption Documents	\$20
Judgment and Degree	\$120 per hour per deputy, minimum one hour per deputy
Legal Not Founds	\$80
Lien Sales (Mechanical or Warehouseman)	\$120 per hour per deputy, minimum one hour per deputy
Mileage (round trip)	Current IRS rate
Minnesota Domestic Protection Orders	No Charge
Minnesota Harassment Orders	No Charge
Mortgage Foreclosure Sales	\$120 per hour per deputy, minimum one hour per deputy
Posting of Notices	\$120 includes two people + \$25 for additional person, same address
Postponement of Scheduled Mortgage Foreclosure Sales	\$20
Redemption of Property (Recorded Fee Holder & all others)	\$250* due at time of request (State Statute driven fee)
Request of Process Returned	\$120 includes two people + \$25 for additional person, same address
Replevin • Writs of Attachment • Securing properties on Seizures	\$400 deposit + deputy @ \$120 per hour per deputy, minimum one hour per deputy
Service of Process Fee	\$120 includes two people + \$25 for additional person, same address
Storage of Levied Property	\$10/day per storage stall (20' x 9')
Writ of Execution Commission	5% of amount collected
Writ of Execution (Seizure or Sale)	\$400 deposit + deputy @ \$120 per hour per deputy, minimum one hour per deputy

Writ of Recovery (Inventory)	\$120 per hour per deputy, minimum one hour per deputy
Dangerous Dog	
Dangerous Dog Registration	\$100
Dangerous Dog Designation Review Hearing	\$100
Potentially Dangerous Dog Designation Review Hearing	\$100
Gun Conceal/Carry Permits	
Additional fee for renewal of permit after 30 days expiration	\$10
Change of Address or Replacements	\$10
Emergency Permit	No charge
New Conceal/Carry Permit	\$75
Renewal of Permit	\$50
Jail/Inmate Fees	
Adult Inmate Boarding Fee	\$55/day (Except by Contract)
Booking Fee	\$20
Cell Upgrade	\$10
Electronic Home Monitoring	\$20/day
Fingerprint Cards (Carver County Resident)	No charge
Fingerprint Cards (Non-Carver County resident)	\$15/card
Inmate Medical*	Inmate billed per MS 641.12; 641.15
Inmate Mantoux – other agency	\$15
Inmate Prescription refill	\$5
Jail Record Copies (public)	\$0.25/page
Jail Record Copies (request from inmate)	\$0.25/page
Juvenile Detention Center Boarding	
Contract	\$200/day
Non-Contract	\$300/day
Medical Co-pay	\$5
Pay for Stay	\$20/day
Work Release (WR) Inmates In-County	\$20/day
Work Release (WR) Inmates Out-of-County	\$55/day
WR – Mantoux	\$20
WR – UA Screen	\$20
911/Radio Programming	
911 Call Recordings	\$10/CD plus \$30 research fee
911 Call Recordings – Transcribed	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)
Radio Programming for outside county entities	\$75/hr
Off-Duty Deputy	
Off-Duty Deputy Services	\$120 per hour per deputy
Off-Duty Deputy Services - Holiday Rate	\$145 per hour per deputy
Reports/Photos	

Accident Reports	\$0.25/page
Additional Pages	\$0.25/page over 100 pages actual cost
Digital Photos/ Electronic Media	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB- call for fee amount
Initial Complaint Report	\$0.25
Miscellaneous Documents	\$0.25/page \$0.50/2-sided document
Offense/Incident Report	\$0.25/page \$0.50/2-sided document
Photos	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10
Record Transcriptions	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)

Carver County Parks Outdoor Recreation Programming Fee Matrix 2025

Attachment B

Carver County Regional Rail Authority 2025 Fee Schedule

<u>Activity</u>	<u>Rate</u>
Drive Way Lease	\$1, No Annual fee, No Maintenance
Agricultural Land Permit	\$214/Tillable Acre/Annual
Building or Structure Site	Ave. Tax Assessed Land Value
Occupation Lease (Market Rate)	5% + Taxes
Reissuance Fee for a Previous Lease Agreement	\$100 Municipal and Private Residence \$1,000 Commercial
Administrative Application Fee*	\$100
Concession/Vending Sales	Negotiated

**Note: The Administrative Application Fee represents costs associated with drafting up a permit. The Administrative Application Fee is applicable to commercial utility crossings, leasing of buildings and any agricultural leases or permits. It also applies to requests for use of railroad premises and would include, but is not necessarily limited to, such things as farmers markets, city celebrations, thrift sales, and other uses as may be permitted.*



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Ditch Assessments
Department: Property & Financial Services
Contact:
Presenter: David Frischmon
Ditch Administrator
Contract Name & Number:
Meeting Date: November 19, 2024
Item Type: Ditch/Rail Authority

Strategic Initiative:
Finances: Improve the County’s financial health and economic profile.

Background/Justification:
Ditch property owners pay for all ditch repairs and maintenance. In 2023, Sibley County completed a JD3A ditch repair and Carver County's portion of the repair was \$32,550. On the Carver County side of JD3A, a \$7,500 clean-out project has been started and will be completed in 2025 along with approximately \$2,500 on tree spraying. Carver County JD3A property owners are responsible for \$2,600 (26%*\$10,000) for these two ditch maintenance projects. The County's Ditch Administrator recommends spreading the \$35,150 (\$32,550+\$2,600=\$35,150) cost over 2 years with a JD3A ditch assessment of \$17,550 for 2025 and for 2026.

The Carver County Ditch Administrator and Ditch Inspector do not recommend any other 2025 Ditch Special Assessments

Action Requested:
Motion to approve a JD3A Ditch Assessment of \$17,550 for 2025 and 2026.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

All ditch related costs are paid for by benefiting ditch property owners.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Closed Session for Labor Negotiation Strategy
Department: Employee Relations
Contact: Kerie Anderka, Employee Relations Division Director,
952-361-1570
Presenter: Kerie Anderka, Employee Relations Division Director
Contract Name & Number:
Meeting Date: November 19, 2024
Item Type: Closed Session

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
Minnesota Statutes 13D.03, Subd. 1 allows a public entity to enter into a closed session to plan and discuss labor negotiation strategy. Employee Relations requests to enter into a closed session with the Board to discuss labor negotiation strategy.

Action Requested:
Motion to enter into closed session to discuss labor negotiation strategy.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:
None