



**Carver County Board of Commissioners
December 3, 2024
Board Meeting**

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
- 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.
- Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
- 1.4. Approve November 19, 2024 minutes **5-8**
- 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Appoint Emergency Management Director and Emergency Management Deputy Director **9-10**
- 2.2. Sustainable Building and Materials Management Grant **11-12**
- 2.3. Professional Services Agreement with, and Grant Agreement to, Suburban Waste Services for Curbside Organics Collection and Recycling **13-14**
- 2.4. Renewal of MN Department of Health Master Grant Agreement for Health and Human Services **15-16**
- 2.5. Monarch Butterfly Candidate Conservation Agreement with Assurances (CCAA) Program **17-18**

2.6. Final Payment to Sir Lines-A-Lot for the 2023 Pavement Marking Project.....	19-21
2.7. Final Payment to Landwehr Construction, Inc. for the 2023 Box Culvert Contract.....	22-24
2.8. Request to proceed with a tax forfeiture public sale	25-30
2.9. First Amendment to Metropolitan Council Grant Agreement SG-24P7- 03-01.....	31-32
2.10. First Amendment to Metropolitan Council Grant Agreement SG-24P4- 03-01	33-35
2.11. Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area	36-40
2.12. Approval of Initial Offers for Highway 5 Project - Arboretum Area .	41-46
2.13. Conservation Easement for Watertown Wetland Project.....	47-50
2.14. Review Health & Human Services and Commissioner Warrants	

9:30 a.m.

3. REGULAR SESSION

3.1. Administrator's Final Recommended 2025 Property Tax Levy and Budget	51-78
3.2. Amendment to the 2025 Budget for the Greater MSP 2025 Annual Membership	79-80
3.3. Administrator's Recommended 2026 Long Term Financial Plan....	81-88
3.4. CDA and SVA Partnership	89-90

4. RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY

4.1. Administrators Final Recommended 2025 Budget and Levy for the Carver County Regional Rail Authority.....	91-95
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5. ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD

10:20 a.m.

6. COUNTY ADMINISTRATOR REPORT

10:30 a.m.

7. CLOSED SESSION

7.1. Closed Session to Discuss County Administrator Annual Performance	
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Evaluation.....96-97

11:30 a.m. 8. **ADJOURN REGULAR SESSION**

WORK SESSION

1. Mental Health Crisis Services Update98-99

UPCOMING MEETINGS AND EVENTS

December 3, 2024	8:00 a.m. 9:00 a.m.	Farewell for Commissioner Degler Board Meeting
December 8-11, 2024		AMC Conference
December 10, 2024		No Board Meeting
December 17, 2024	7:30 a.m. 10:00 a.m.	Legislative Breakfast Board Meeting ** time change
December 24, 2024		No Board Meeting
December 31, 2024		No Board Meeting
January 7, 2025	8:30 a.m. 9:00 a.m.	Oath of Office: Commissioner-Elect Anderson and Commissioner Udermann Organizational Session

Carver County
Board of Commissioners
Regular Meeting
November 19, 2024

A Regular Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on November 19, 2024. Chair Gayle Degler convened the session at 08:59 AM

Members present: Gayle Degler, John P Fahey, Tim Lynch, Matthew Udermann, Tom Workman

Kelly Wilkinson, Apple Valley, Carver County Crisis Therapist spoke on the contract with Ridgeview Medical Center and the future of the crisis team.

Jane Fleming, 2766 Simons Dr. Chaska worked for Carver County as a Prepetition screener for civil commitments. Fleming spoke on the importance of the Carver County mobile mental health crisis team and the importance of mental health workers to the community.

Tom Workman moved, Tim Lynch seconded, to approve the agenda. Motion carried unanimously.

John P Fahey moved, Matthew Udermann seconded, to approve the minutes of the November 5, 2024, Regular Session. Motion carried unanimously

Tim Lynch moved, John P Fahey seconded, to approve the following consent agenda items:

Approved the Memorandum of Agreement with MNPEA Licensed Sergeants regarding 2025 Health Insurance Benefits Package.

Approved motion to contract with Associated Mechanical Contractors pending finalization of the contract review process.

Approved motion to contract with Dynamic Lifecycle Innovations, pending final approval through the contract review process.

Approved motion to contract with Second Chance Recycling, pending final approval through the contract review process.

Approved motion to accept the donation of \$1,234.86 and authorize the use of these funds to discount the sale price of rain barrels and compost bins for County residents.

Approved motion to release the proposed amendment to the Carver County Water Management Organization Water Management Plan for a 30-day public comment period.

Approved motion to contract with Dem-Con Dumpsters, pending final approval through the contract review process.

Approved Amendment 4 to Professional Services Agreement for Program Management Services with Bolton and Menk Inc. for additional services needed through 2025 for \$544,080.00, pending completion of the contract review process.

Approved motion to contract with Groom and Bloom LLC for Snow Removal pending finalization of the contract review process Motion to contract with Excel for Snow Removal pending finalization of the contract review process.

Approved a professional services agreement with PE Services, LTD for \$1,477,867.05 for construction inspection, contract administration, surveying, and material testing during construction for the Highway 18 Project - Arboretum Area in the Cities of Victoria, Chaska, and Chanhassen, pending finalization of the contract review process.

Adopted resolution 99-24 to approve right of way acquisition settlements for the Highway 10/41 Project for the properties located at PID #'s: 30.0041000 and 30.6570010. Approval of the County Board to issue a tobacco license to Farmers Co-Op Oil Company of Renville for two locations in Carver County. The locations are currently located at and listed as Mayer - BP and New Germany - BP.

Approved a reorganization in the Public Works Program Delivery Department.

Approved a Joint Powers Agreement with the City of Victoria for the Highway 11 Project – Carver Park Reserve, pending finalization of the contract review process.

Approved a construction cooperative agreement for the Highway 11 Project - Carver Park Reserve and the Highway 5/11 Project with the City of Victoria and Three Rivers Park District.

Reviewed November 11, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$298,712.80 and reviewed November 15, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$381,426.41.

Motion carried unanimously.

David Frischmon, Property and Finance Division Director spoke on the County Cannabis Retail Registration Ordinance. It was noted that all Carver County townships have or are in the process of transferring Cannabis Retail Registration Authority (CCRA) to the county while the City of Waconia plans to keep CCRA and the other cities are waiting to see if the County Board adopts a Cannabis Retail Registration Ordinance.

Questions asked by Commissioners on where the state is at on regulations, the future of this ordinance and if it can be revisited in the future. It was noted the state is still working out the details, this ordinance can be revisited and Cities/townships can also take back their authority if they choose.

Tim Lynch moved, John P Fahey seconded, to approve motion to adopt the County Cannabis Retail Registration Ordinance. Motion carried unanimously.

John P Fahey moved, Matt Udermann seconded to open the public hearing for Ordinance 108-2024. Motion carried unanimously.

Jason Mielke, Land Use Manager, introduced the public hearing for Ordinance No. 108-2024 amending the County Zoning Code (including cannabis) and Zoning Map. The interim Ordinance (No. 107-2024) authorizing a study and imposing a moratorium on the operations of cannabis businesses in the unincorporated areas of Carver County shall cease upon the adoption of Ordinance No. 108-2024.

Cannabis Zoning was addressed and information on home/farm-based businesses, Large Scale businesses, retail businesses and cannabis events were discussed.

Chair Degler opened to the public for public comments – no comments from the public

Tom Workman moved, John P Fahey seconded to close the public hearing. Motion carried unanimously.

John P Fahey moved, Tim Lynch seconded to adopt resolution 100-24 enacting Ordinance No. 108-2024, amending the Zoning Code (Chapter 152) with the addition that no business located within the shoreline/overline district or flood plane overlay district to the large-scale business. Motion carried unanimously.

Tim Lynch moved, Matt Udermann seconded the motion to open public hearing to consider changes to the County 2025 Fee Schedule.

Mary Kaye Wahl, Assistant Financial Services Director, hosted the public hearing on Ordinance 87-2025 (Carver County Fee Schedule) and adoption of Ordinance 87-2025 and fee schedule. Wahl spoke on some of the fee changes and explained they are not to make money but to cover costs. Also addressed was fees for data practice requests and explained those are dependent on multiple factors.

Chair Degler opened to the public for public comments – no comments from the public

Matt Udermann moved, Tom Workman seconded the motion to close public hearing.

Nick Koktavy, Assistant County Administrator spoke on data practices and what we can/can't charge based on statute.

Jennifer Tichey, Assistant County Attorney also reminded that you can always inspect data for free.

Tom Workman moved, Tim Lynch seconded the motion to adopt resolution 101-24 approving the 2025 County Fee Schedule and Ordinance.

Tim Lynch moved, Matt Udermann seconded to recess as County Board and convene as the County Ditch Board.

David Frischmon, Ditch Administrator, spoke on the 2025 Ditch Assessments. Joint Ditch 3A had a ditch repair in 2023 by Sibley County. Carver County's share is \$32,550 + \$2600 for ditch maintenance projects. The total amount owed is \$35,150, spreading the cost across 2 years would be \$17,550/year for 2025 and 2026.

Matt Udermann moved, John P Fahey seconded the motion to approve JD3A Ditch Assessment of \$17,550 for 2025 and \$17,550 for 2026.

Tim Lynch moved, John P Fahey seconded to adjourn as County Ditch and reconvene as County Board.

ADMINISTRATOR REPORT: Reminder to Commissioners about Hot Apple Cider Event.

Recess to enter into closed session to discuss labor negotiation strategy.

Lynch moved, Fahey seconded to adjourn at 11:50 a.m. Motion carried unanimously.

David Hemze
County Administrator

ATTEST: _____
County Administrator Chair



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Appoint Emergency Management Director and
Emergency Management Deputy Director

Department: County Sheriff

Contact: Kate Miner, Administrative Services Manager, 952-361-
1065

Presenter:

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The County Sheriff is requesting the County Board appointment of Ben Rutter as Emergency Management Director and Alyssa Martinson as Emergency Management Deputy Director for Carver County, in accordance with Minnesota State Statutes, Chapter 12, Section 12.25 LOCAL ORGANIZATIONS; DIRECTORS, DUTIES. Subd. 2. Counties; director, responsibilities which states, (a) Each county emergency management organization must have a director and one or more deputy directors. They must be appointed by the county board.

Ben Rutter recently started at Carver County as the Emergency Management Manager and came to Carver County with a Bachelor of Science degree in Emergency Management and a minor in Sociology. For the past 10 years, he has worked in Dakota County as an Emergency Management Intern, Emergency Management Consultant, and Homeland Security Specialist.

Alyssa Martinson has been employed as the Emergency Management Specialist at Carver County since September 2024. Alyssa came to Carver County with a Bachelor of Art in International Relations and Spanish and over two years of experience as a Disaster Program Specialist with the American Red Cross.

Action Requested:

Motion to appoint Ben Rutter as Emergency Management Director and Alyssa Martinson as Emergency Management Deputy Director for Carver County in accordance with Minnesota Statutes Chapter 12, Section 12.25.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Sustainable Building and Materials Management Grant
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter:
Contract Name & Number: Sustainable Building and Materials Management Grant
Agreement 24-609
Meeting Date: December 3, 2024
Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Minnesota Pollution Control Agency (MPCA) provides grant funding opportunities to support the development of waste management programs statewide. This summer, the MPCA sought proposals for projects designed to promote sustainable building practices and material management strategies that minimize waste while enhancing deconstruction, salvage, and reuse. Around \$2 million in funding was made available for these initiatives.

The County successfully secured a \$186,814 grant from the MPCA to launch a comprehensive building material reuse program in partnership with Nordic Waste, Random Acts of Kindness, and the SouthWest Metro Lending Library. This initiative will expand upon an existing County program that offers grant funding to property owners undertaking deconstruction projects, structural moves, or the installation of used building materials. Additionally, it will help establish a sustainable building reuse system in Carver County, aligning with the strategies outlined in the draft County's Solid Waste Management Plan. The grant will run from January 1, 2025, through June 30, 2027.

The program will include:

- **Building Material Drop-Off Sites:** The County will establish multiple drop-off

locations with partners to collect reusable materials, emphasizing convenience and public engagement.

- **Southwest Metro Reuse Store:** A Reuse Store will be introduced at the Southwest Metro Lending Library, serving as a local outlet for salvaged materials collected at the drop-off sites.
- **Micro Grants:** Financial support will be provided through micro grants to encourage sustainable building renovation practices and promote deconstruction efforts.
- **Education and Outreach:** The County will host deconstruction training sessions for both residents and contractors and provide educational materials to raise awareness.

Action Requested:

Motion to approve the Sustainable Building and Materials Management Grant Agreement with the Minnesota Pollution Control Agency and authorize the Assistant County Administrator to sign the agreement on behalf of the County, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Sustainable Building and Materials Management Grant	\$186,814
Solid Waste Service Fees (County match)	\$45,932
Project partner match	\$27,965

Related Fiscal/FTE Comments:

The grant requires a minimum match of 25% of the total project cost, which can be fulfilled through in-kind services, such as staff time, or in cash. The overall program budget is \$260,711, consisting of the \$186,814 grant and a \$73,897 match. Carver County's match contribution will total \$45,932, which will be provided through a combination of staff time and the existing deconstruction grant program budget. The remaining match amount will be covered by the project partners. Staff will submit a budget amendment to Finance once the grant agreement is finalized.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with, and Grant Agreement to, Suburban Waste Services for Curbside Organics Collection and Recycling

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number: 2025 Suburban Waste Services Residential Curbside Organics Collection 24-613, 2025 Suburban Waste Services Organics Recycling Grant 24-612

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

To help counties achieve state-mandated recycling goals, the Minnesota Pollution Control Agency (MPCA) distributes Select Committee on Recycling and the Environment (SCORE) Grant funding. A portion of this funding must be used to support and expand organics recycling. For State FY25, Carver County's organics obligation through the SCORE grant is \$82,137.

In 2020, Carver County partnered with Suburban Waste Services (SWS) to offer free curbside organics collection to 200 residents in Victoria. The program has since been expanded to Chaska and Chanhassen, bringing the total number of households served to 500. Residents contract directly with SWS for their refuse, recycling, and yard waste services. Through this partnership, SWS customers can place source-separated organic materials (SSOM) in their yard waste cart at no additional cost. The service runs year-round, with weekly collection during the growing season (April to November) and bi-weekly collection during winter (December to March). Collected materials are taken to the Shakopee Mdewakanton Sioux Community Organics Recycling Facility (SMSC) in Shakopee for composting.

Environmental Services proposes to continue this program in 2025. Carver County will reimburse SWS \$52.00 per customer, up to 500 participants, for a total of \$26,000. Additionally, the County will provide SWS with grant funds to reduce the tipping fee for SSOM delivered to the SMSC facility. This grant will be capped at \$34,000, offering a \$20.00 per ton subsidy for up to 1,700 tons diverted.

No bids were solicited because Suburban Waste Services is the only hauler in Carver County providing this type of service to their customers.

Action Requested:

Motion to contract with, and provide grant funding to, Suburban Waste Services for curbside organics recycling collection and recycling, pending final approval through the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
State Recycling Grants	\$60,000

Related Fiscal/FTE Comments:

Funding for this contract and grant agreement will come from Select Committee on Recycling and the Environment (SCORE) Grant dollars.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Renewal of MN Department of Health Master Grant Agreement for Health and Human Services

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: 24-550 MDH Master Grant Agreement for Community Health Boards 2025-2029

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
This is a renewal of the Master Grant Agreement from the Minnesota Department of Health (MDH), for a five-year cycle (2025-2029). The Master Grant Agreement is designed to administratively simplify the review of all other grant agreements distributed from MDH to local community health boards, by incorporating provisions of the Master Grant Agreement. When MDH offers subsequent grant projects under this Master Grant Agreement, Carver County Health and Human Services - Public Health Department will request approval for each individual grant project agreement, which outlines project activities and budgetary considerations.

No Fiscal Impact. No FTE Impact.

Action Requested:
Motion to approve the Minnesota Department of Health "Master Grant Agreement for Community Boards of Health" for years 2025-2029.

Fiscal Impact:

Funding:	Amount Budgeted:
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Related Fiscal/FTE Comments:

None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Monarch Butterfly Candidate Conservation Agreement with Assurances (CCAA) Program

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 24-591

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Public Works staff previously presented on the Monarch Butterfly Candidate Conservation Agreement with Assurances (CCAA) Program, a voluntary conservation program that promotes habitat preservation for the Monarch Butterfly on energy and transportation lands. Due to significant population declines, the U.S. Fish and Wildlife Service is considering listing the monarch as an endangered species. By joining the CCAA, the county can support conservation efforts while retaining flexibility to conduct necessary maintenance and construction activities on enrolled lands.

The CCAA, developed by the Rights-of-Way as Habitat Working Group, allows participants to use adaptive vegetation management to protect monarch habitats. This approach helps balance conservation goals with the operational needs of managing rights-of-way lands crucial for monarch migration and breeding.

Public Works staff is recommending approval of the participation in the Monarch Butterfly CCAA program. This agreement enables the county to contribute to monarch conservation efforts and prepare for potential future regulatory requirements, while also allowing essential maintenance and construction projects to proceed on enrolled lands.

Action Requested:

Motion to authorize the County Engineer to enter into and sign a contract with the U.S. Fish and Wildlife Service for the Monarch Butterfly Candidate Conservation Agreement with Assurances (CCAA) Program.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Payment to Sir Lines-A-Lot for the 2023 Pavement Marking Project

Department: Public Works - Program Delivery

Contact: Carolyn Fackler, Construction Manager, 952-466-5287

Presenter:

Contract Name & Number: 23-096 2023 Pavement Marking Project

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County Public Works annually updates pavement markings to enhance highway safety. Bids were solicited and reviewed, with Sir Lines-A-Lot awarded the contract at an estimated cost of \$289,989.55 (initial contract approval under RBA No. 8932). The work is now complete, with a final project cost of \$294,186.88. Public Works Staff is recommending approval of the final payment of \$28,408.52 to Sir Lines-A-Lot, closing out Contract 23-096 for the 2023 Pavement Marking Project.

Action Requested:

Motion to adopt a resolution to approve of the final payment of \$28,408.52 to Sir Lines-A-Lot to close out contract 23-096 for the 2023 Pavement Marking Project.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$294,186.88

Related Fiscal/FTE Comments:

Attachments:

1. 238016 Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 3, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2023 County-wide Pavement Marking Project
FINAL PAYMENT**

WHEREAS, the construction of the 2023 County-wide Pavement Marking Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Final Payment to Landwehr Construction, Inc. for the 2023 Box Culvert Contract

Department: Public Works - Program Delivery

Contact: Carolyn Fackler, Construction Manager, 952-466-5287

Presenter:

Contract Name & Number: 23-147 2023 Box Culvert Contract

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Three bridge box culvert projects were constructed under one contract with Landwehr Construction. The projects were located on Highway 51, Rose Avenue, and Salem Avenue. Bids were opened and evaluated through a competitive process and the original estimate was \$737,480.66. The project is complete. The final contract cost is \$711,352.54 (\$372,622.09 for Highway 51, \$210,097.63 for Rose Avenue, \$128,632.82 for Salem Avenue). The final payment to close our this contract is \$7,113.53.

Action Requested:

Motion to adopt a resolution to make final payment of \$7,113.53 to Landwehr Construction, Inc for the 2023 Box Culvert Contract.

Fiscal Impact:

Funding:	Amount Budgeted:
CSAH Reg. Funds	\$300,988.36
Local Bridge Replacement Program	\$71,633.73
Town Bridge Funds	\$318,730.45
Township Funds	\$20,000

Related Fiscal/FTE Comments:

Highway 51 was funded by State Aid (\$300,988.36) and LBRP funds (\$71,633.73).
Rose Avenue and Salem Avenues were funded by Township Bridge Bonds (\$318,730.45) and Township funds (\$20,000).

Attachments:

1. 2024-755 Acceptance Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 3, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
2023 Box Culvert Contract
FINAL PAYMENT**

WHEREAS, the construction of the 2023 Box Culvert Contract has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Request to proceed with a tax forfeiture public sale
Department: Property & Financial Services - Property Taxation
Contact: Crystal Campos, Property Tax Manager, 952-361-1906
Presenter:

Contract Name & Number: The MN Legislature has adopted a new tax forfeiture process to be consistent with a 2023 U.S. Supreme Court ruling. Attached is the one property in Carver County that has forfeited to the State of Minnesota in Trust due to non-payment of delinquent property taxes which the County's Property Tax staff are preparing for a tax forfeit sale.

County staff is recommending the following Tax Forfeited Public Sale:

Start Date: Commencing at 8:00 am on Wednesday, January 15, 2025
End Date: Will close at 8:00 pm on Wednesday, January 22, 2025
Place: Online Auction: www.publicsurplus.com
Terms: Cash or check only

The starting bid for the property will be the County Assessor provided appraised value based on a non-conservation classification.

Meeting Date: December 3, 2024
Item Type: Consent

Strategic Initiative:
Finances: Improve the County's financial health and economic profile.

Background/Justification:

Action Requested:

Motion to approve the attached resolution approving the appraised value, classification, terms of sale and sale date, time and length.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

This agenda item is for Board informational purposes only. The new statutory process to sell tax-forfeited property does not require formal Board approval nor does it provide local governments with the opportunity to withhold tax-forfeited property from sale.

Attachments:

1. 2024 TF Public Sale - Good Faith Exhibit A
2. 2024 TF Public Sale - Good Faith Terms of Sale.2
3. 2024 TF Public Sale - Good Faith Resolution
4. 753140010 Map

"EXHIBIT A" PARCEL TO BE SOLD AT A PUBLIC SALE BOARD APPROVAL – DECEMBER 3, 2024		
PIN	LEGAL DESCRIPTION	APPRAISED VALUE/ MINIMUM BID AMOUNT CANCELLED
75.3140010	INTERLAKEN 3RD ADDITION Lot 001 Block 001	\$250,000.00 *\$7,047.10

NOTE: **(*) Amount of Special Assessments cancelled because of forfeiture that may be subject to re-assessment.**
No Special Assessments were certified to the county after property went to tax forfeit.

NOTICE OF PUBLIC SALE OF TAX-FORFEITED PROPERTY

NOTICE IS HEREBY GIVEN that the parcels of property classified as non-conservation and described in the CARVER COUNTY TAX FORFEITED APPRAISAL LIST "Exhibit A" dated December 3, 2024, shall be sold to the highest bidder at a private sale for not less than the appraised value as it herein appears. The sale will be governed by the provisions of M.S. 282.01 and by the resolution of the Carver County Board of Commissioners authorizing such sale adopted on the 3rd day of December, 2024. Terms and Conditions shown on the Carver County – Online Property Sales attached hereto. The resolution reads as follows:

BE IT RESOLVED by the Carver County Board of Commissioners that each parcel shown on "Exhibit A" attached hereto and made a part hereof be appraised for the amount set opposite the description thereof and that the County Auditor is hereby directed to offer each parcel to the highest bidder, but for not less than the appraised value as approved by the Carver County Board of Commissioners at a prior date, at a public sale commencing at **8:00 am on Wednesday, January 15, 2025 and will close at 8:00 pm on Wednesday, January 22, 2025**. The sale will be held online at www.publicsurplus.com. All sales shall be paid for by cash or check. No credit or debit cards will be accepted.

Amounts of special assessments cancelled because of forfeiture may be subject to re-assessment.

All parcels shall be sold subject to existing leases, if any, to easements obtained by any governmental subdivision or agency thereof for any public purpose, to easements and restrictions of record at the time of the tax judgment sale, to all existing laws and ordinances and to the condition that the appraised value does not represent a basis for future taxes; other terms of sale listed in attached document.

BE IT FURTHER RESOLVED, that this resolution be filed with the Carver County Auditor and that notice be given in accordance with the statute therefore provided, that the public sale will commence on the 15th day of January, 2025.

Given under my hand and official seal at Chaska, Minnesota, this 3rd day of December, 2024.

Crystal Campos, Carver County Auditor

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: Resolution No.
Motion by Commissioner: Seconded by Commissioner:

CARVER COUNTY, MINNESOTA

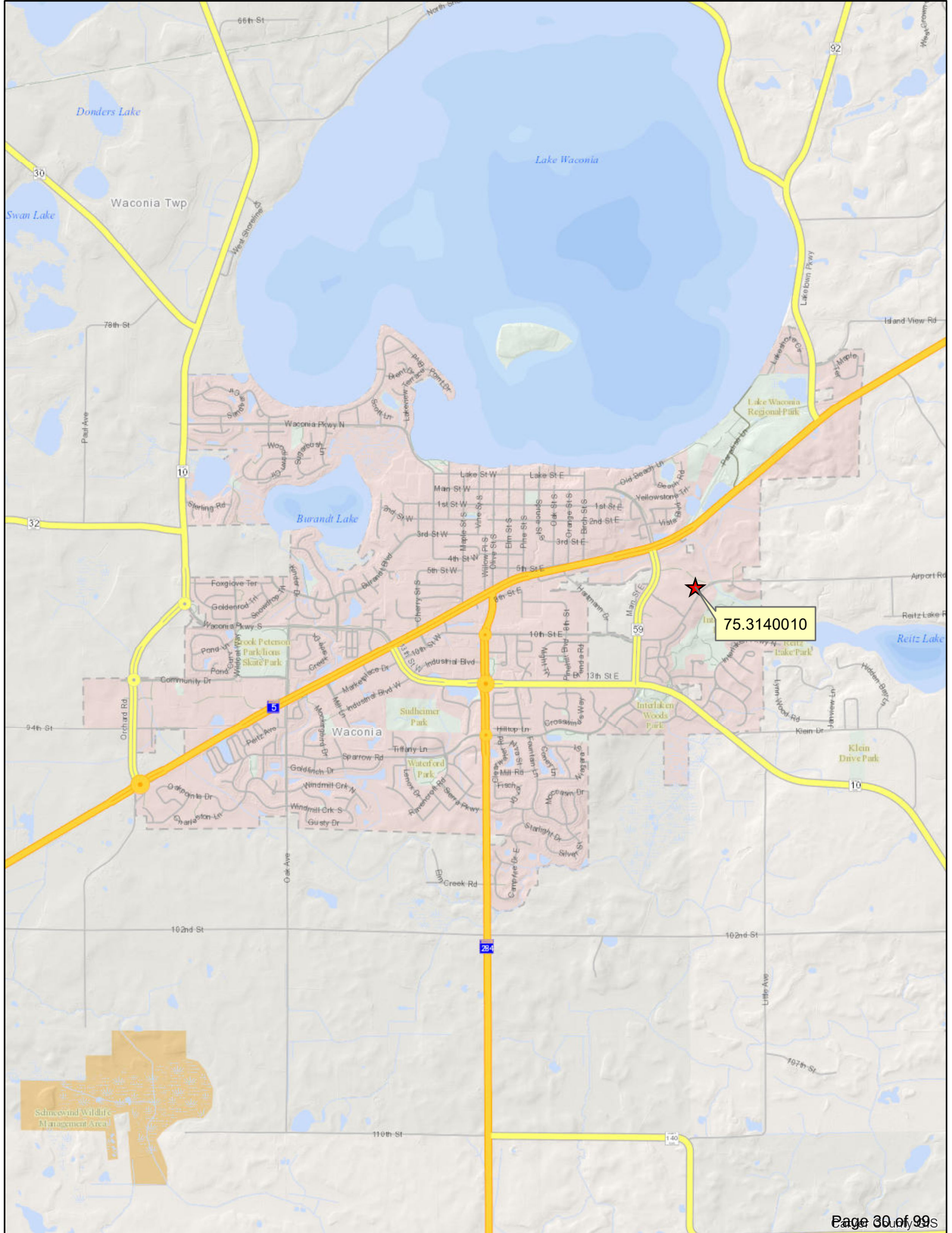
AUTHORIZING AND SETTING TIME AND TERMS OF TAX FORFEITED LAND SALE
PUBLIC SALE OF TAX FORFEITED PROPERTY

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, desires to offer for sale a certain parcel of land that has forfeited to the State of Minnesota for non-payment of taxes; and
WHEREAS, said parcel of land has been reviewed by the County Board of Commissioners and has been appraised by the Carver County Assessor's Office and classified as non-conservation land as provided for in MN Statutes 282.01.
NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners hereby certifies that the following parcel of land has been reviewed and does comply with the provisions of MN Statutes 85.012, 92.461, 282.01. subd. 8 and 282.018, subd. 2 and other statutes that require the withholding of tax forfeited lands from public sale:
• 75.3140010, Classification-Non-Conservation, Minimum Value \$250,000.00.
The County Board of Commissioners previously certified that the Soil and Water Conservation Board reviewed the above parcels of tax forfeited land and identified any and all non-forested marginal land and wetlands.
BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the public sale of said tax forfeited parcel will be held by online commencing at 8:00 am on Wednesday, January 15, 2025 and will close at 8:00 pm on Wednesday, January 22, 2025. The sale shall be paid for by cash or check. No credit or debit cards to be accepted.

Dated this ____ day of ____, 2024
No ABSENT YES
[Signature lines for each column]

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ____ day of ____, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.
Dated this ____ day of ____, 2024.
David Hemze, Carver County Administrator





Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: First Amendment to Metropolitan Council Grant Agreement SG-24P7-03-01

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter: Martin Walsh, Parks Director

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Grant Agreement SG-24P7-03-01 provides reimbursement for costs associated with removal of hazardous trees and replacement of ash trees with more diverse, climate-adapted species in the regional park and trail system within Carver County's regional park areas and trail areas. An amendment is requested to provide additional time for the work to be organized and completed. The requested amendment will add one additional year to the grant period, extending the agreement until December 31, 2025.

Action Requested:

Motion to approve First Amendment to Metropolitan Council Grant Agreement SG-24P7-03-01

Fiscal Impact:

Funding:	Amount Budgeted:
Metropolitan Council	\$26,549.23

Related Fiscal/FTE Comments:

Grant SG-24P7-03-01 was previously approved and budgeted for at the 12/12/23 Board meeting.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: First Amendment to Metropolitan Council Grant Agreement SG-24P4-03-01

Department: Public Works - Parks

Contact: Martin Walsh, Parks Director, 952-361-1570

Presenter: Martin Walsh, Parks Director

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Grant SG-24P4-03-01 provided \$217,782.51 of state fiscal year 2024 Parks and Trails Funding to replace the playground at Lake Minnewashta Regional Park. The amendment will add an additional \$200,000 in planned state fiscal year 2025 Parks and Trails Funding for the project.

Action Requested:

Motion to approve First Amendment to Metropolitan Council Grant Agreement SG-24P4-03-01 upon completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Parks and Trail Funding SG-24P4-03-01	\$200,000.00

Related Fiscal/FTE Comments:

The amendment will increase the grant by \$200,000 to cover any additional costs related to the playground construction project. Any surplus funds at the conclusion of the project will be redirected by another Board approved amendment to another park project. Budget amendment is included.

Attachments:

1. Budget Amendment- MC Grant

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: First Amendment to MC Grant Agreement SG-24P4-03-01

Department: Public Works - Parks

Meeting Date: 12/3/2024

Requested By: Martin Walsh

Fund: ☐ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☒ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		TOTAL
Description of Accounts	Acct #	Amount
Met Council Grant	34-528-518-5025.5285	\$200,000.00

CREDIT		TOTAL
Description of Accounts	Acct #	Amount
Construction	34-528-518.6681	\$200,000.00

Reason for Request: Increase budget based on SG-24P4-03-01 grant amendment.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons includes the Highway 5 Project - Arboretum Area. This project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, and complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. The project is on schedule for a 2025 federal project authorization aligning with the project funding.

Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Appraisals were obtained and reviewed by certified appraisers in order to determine market value for the right of way needed. On September 9, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

Negotiations commenced and staff have reached a recommended settlement with the property owner located at PID#: 25.2610011.

Action Requested:

Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area for the property located at PID#: 25.2610011

Fiscal Impact:

Funding:	Amount Budgeted:
Trans. Sales Tax	\$21,225.00

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. CSAH 5 Resolution Authorizing Settlements 12-3-24

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: December 3, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the TH 5 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the TH 5 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on December 3, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December 2024

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. 25.2610011

Parcel Number: 87

Fee Owner(s): Darlene J. Hanson, a single person

Property Address: 7750 Crimson Bay Rd, Chaska, MN 55318

Temporary easement for construction purposes contains **4,310 SF**, more or less.

\$5,350.00

Damages to Gazebo, landscaping, and tree.

\$15,875.00

Settlement Amount: **\$21,225.00**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval of Initial Offers for Highway 5 Project - Arboretum Area

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons includes the Highway 5 Project - Arboretum Area. This project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, and complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. The project is on schedule for a 2025 federal project authorization aligning with the project funding.

Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Appraisals were obtained and reviewed by certified appraisers in order to determine market value for the right of way needed. On September 9, 2024 the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

Staff have determined there are three more properties being affected by the project. Appraisals were obtained and reviewed by certified appraisers in order to determine

market value for the additional right of way needed and staff are recommending making of initial offers to the impacted property owners based on this work.

Action Requested:

Motion to adopt a resolution to authorize additional written initial offers of compensation for right-of-way acquisitions for the Highway 5 Project - Arboretum Area.

Fiscal Impact:

Funding:	Amount Budgeted:
Trans. Sales Tax	\$15,000

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. CSAH 5 Resolution Authorizing Offers 12-3-24

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: December 3, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for TH 5 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, Subd. 2 to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, the County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided that the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the TH 5 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County’s proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners’ independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held December 3, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

Dave Hemze	County Administrator

Exhibit A

TH 5 Project

Carver County Public Works No. 228963

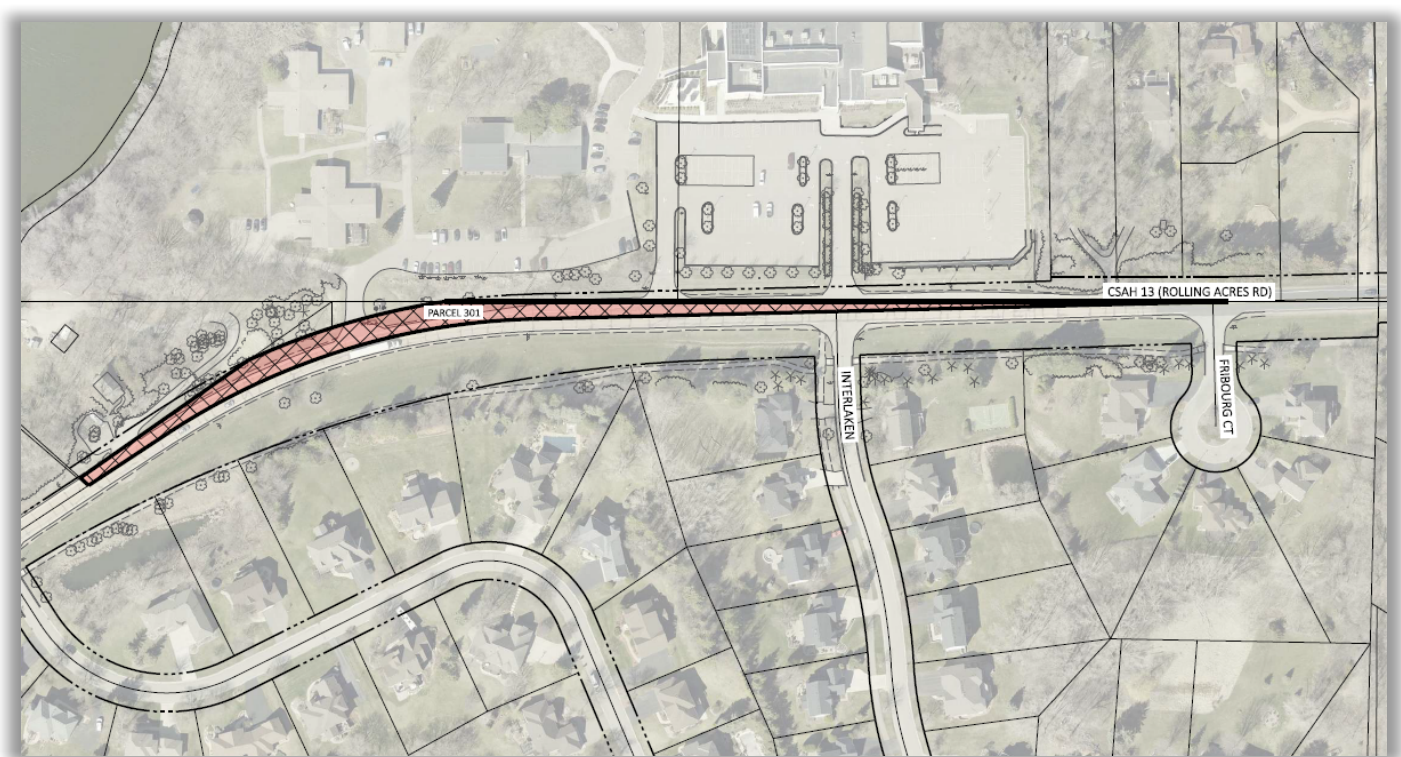
Property Tax Identification No. is Unassigned or No PID No. as parcel is a gap between surveyed property.

Parcel Number: 301

Fee Owner(s): Dresser Trap Rock, Inc.

Property Address: vacant property adjacent to CSAH 13.

The Property being taken in fee simple contains **27,994 SF**, more or less.



Property Tax Identification No. 65.0180500

Parcel Number: 303

Fee Owner(s): Suzanne Tschida and Peter Blanchette

Property Address: 7828 Bavaria Road, Victoria, MN

The Property being taken in fee simple contains **1,324 SF**, more or less.

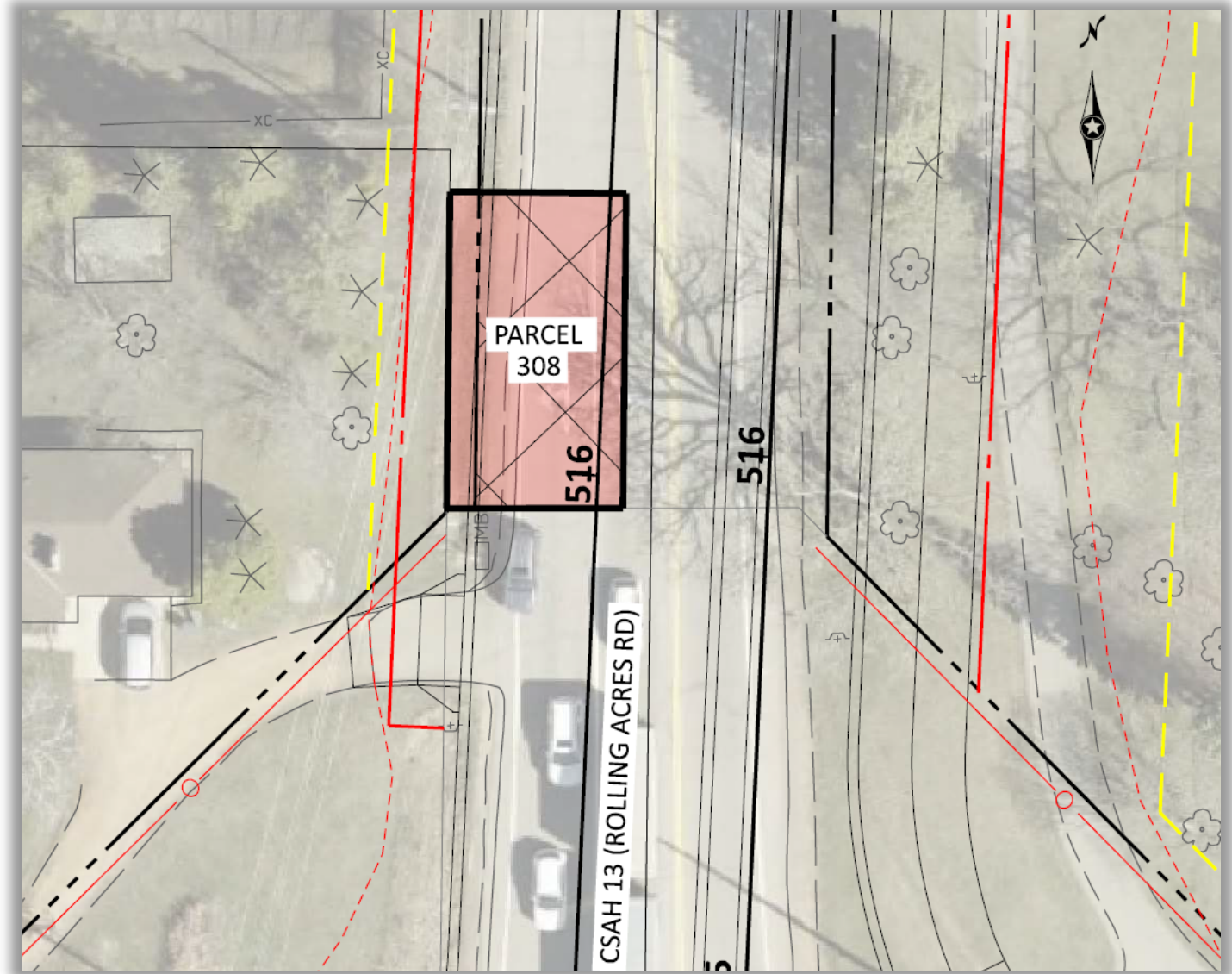
Property Tax Identification No. is Unassigned or No PID No. as parcel is a gap between surveyed property.

Parcel Number: 308

Fee Owner(s): Currently unknown and being researched.

Property Address: Property falls within the current CSAH 13.

The Property being taken in fee simple contains **1,950 SF**, more or less.





Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Conservation Easement for Watertown Wetland Project
Department: Public Works - Program Delivery
Contact: Darin Mielke, Assistant Public Works Director/Deputy
County Engineer, 952-466-5222
Presenter:
Contract Name & Number:
Meeting Date: December 3, 2024
Item Type: Consent

Strategic Initiative:

Background/Justification:

Carver County, in partnership with the City of Watertown, has been working collaboratively on a project to restore a large wetland area and create public trails southeast of downtown Watertown. This initiative enhances the ecological value of the site while providing community access to natural spaces. The wetland restoration is now complete, and the City of Watertown has secured easements for trails and drainage, paving the way for Carver County to establish a conservation easement for the wetland.

To streamline the conservation easement process and simplify the multiple existing easement descriptions, a preliminary and final plat have been created. These plats consolidate and dedicate the necessary easements and outlots to facilitate the long-term management of the site. The final plat, prepared by Bolton & Menk, has been reviewed and approved by both the City of Watertown and the Carver County Surveyor, ensuring compliance with local standards.

Upon completion of the five-year performance monitoring period for the restored wetland, anticipated in the next year, Carver County is projected to secure approximately 34 acres of wetland bank credits. These credits, located in Bank Service Area 7, hold a current market value of \$2–\$3 per square foot. Based on these valuations, Carver County could achieve a return on investment exceeding \$3 million through the sale of these credits, further underscoring the long-term financial and

environmental benefits of this project.

This board action will authorize the County Board Chair and County Administrator to execute the necessary documents to establish the conservation easement for the Watertown Wetland Project. This action is a critical step toward formalizing the County's commitment to environmental stewardship while leveraging economic opportunities through the wetland bank program.

Action Requested:

Motion to adopt a resolution authorizing the County Board Chair and County Administrator to execute all necessary documents to establish a conservation easement for the Watertown Wetland Project and to enter the restored wetland into a wetland bank.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 168809 Watertown Wetland Project Conservation Easement Resolution

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 12-3-2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing the County Board Chair and County Administrator to Execute Necessary Documents for a Land Conservation Easement for the Watertown Wetland Project

WHEREAS, Carver County is committed to sustainable land management practices that enhance natural resources and environmental conservation; and

WHEREAS, the Watertown Wetland Project is a key initiative to restore wetlands and improve ecological functions within the county, supporting both environmental and community goals; and

WHEREAS, as part of this project, a wetland area has been successfully restored and is eligible for inclusion in a wetland bank to promote sustainable development and wetland mitigation efforts; and

WHEREAS, the establishment of a conservation easement is a necessary step to secure the long-term protection and management of the restored wetland as part of the wetland bank; and

WHEREAS, the County Board acknowledges the importance of ensuring compliance with applicable state and federal wetland regulations and policies;

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The County Board authorizes the County Board Chair and the County Administrator to execute all necessary documents to establish a conservation easement for the Watertown Wetland Project, including agreements related to entering the restored wetland into a wetland bank.
2. All actions taken in furtherance of this resolution shall adhere to applicable laws, regulations, and guidelines, ensuring the long-term sustainability and protection of the wetland area.
3. The County Board directs staff to coordinate with relevant stakeholders, agencies, and legal counsel as needed to facilitate the easement and wetland bank processes effectively.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Administrator's Final Recommended 2025 Property Tax Levy and Budget

Department: Property & Financial Services

Contact: David Frischmon, Property and Finance Division
Director , 952-361-1506

Presenter: Dave Hemze, County Administrator
David Frischmon, Property and Finance Division
Director

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Regular Session

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

Background/Justification:

The County Administrator's Final Recommended 2025 Property Tax Levy and Budget fulfills the County Board's direction to connect financial strategies to the County's short-term strategic goals and objectives.

The 2025 Budget process began at the 5/28/24 Strategic Planning workshop where the County Board directed staff to implement the Administrator's Recommended 2025 Budget Strategy.

The County Board and staff have had several workshops, Board meetings, and held a Public Hearing on November 26, 2024 to discuss the 2025 Property Tax Levy and Budget.

The attached 2025 Budget Message and Overview and related Budget Attachments, provides a high level summary of the County Administrator's Final Recommended 2025 Property Tax Levy and Budget.

Action Requested:

Motion to adopt the 2025 Property Tax Levy and Budget Resolutions

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The County Administrator's Final Recommended 2025 levy of \$74,883,855 is a 6.8% increase compared to 2024. Consistent with the County Board's 2025 Budget Strategy, by capturing the tax base created by new construction, this levy increase has a 2.4% County tax impact on the average value home.

Within the 2025 Property Tax Levy and Budget Resolution, the Carver County Water Management Organization (CCWMO) levy and budget is included. The County Administrator's recommended CCWMO levy of \$1,018,262 is a 6.8% increase compared to 2024. Based on the increased tax base projected for 2025 this requested CCWMO levy increase of \$64,833 will have a 0.9% (\$0.30) increase to the tax impact on the average value home within the CCWMO.

Attachments:

1. 2025 resolutions- County
2. 2025 Budget Message and Overview
3. 2025 Budget Attachments



FY 2025

Budget Resolutions

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 3rd, 2024 Resolution: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**CERTIFYING
2025 PROPERTY TAX LEVY**

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Board of Commissioners has reviewed budget requests from various divisions and agencies of the County and has made a determination of the Ad Valorem Property Tax required to support county operations for the Calendar Year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that there be, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2025, to wit:

GENERAL FUND	\$41,679,500
Road and Bridge Fund	7,070,042
Health & Human Services Fund	20,146,716
Road & Bridge Capital Improvement Fund	2,290,000
Debt Services Fund	3,697,597
Total Levy County	\$74,883,855
Carver Watershed Management Organization	1,018,262
Total Combined Levy	\$75,902,117

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

County Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 3rd, 2024

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ADOPTION OF THE
2025 BUDGET
FOR CARVER COUNTY**

WHEREAS, the annual operating and capital budgets (the "Budget") for Carver County, which have been prepared by division directors and reviewed by the County Board of Commissioners, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County for the coming year; and

WHEREAS, the Carver County Board of Commissioners has established the property tax levy for Carver County which serves as a major funding source for County operations and capital projects; and

WHEREAS, the budgets as reviewed and amended by the County Board of Commissioners are within all limits of the above-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Budget to serve as a management tool for division directors and the County Board of Commissioners and sets the authorized expenditure limits for the 2025 budget year; and

WHEREAS, the Budget fulfills the County Board's direction to "connect financial strategies to the County's short-term strategic goals and objectives"; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

2025 CARVER COUNTY BUDGETS

	<u>REVENUE</u>	<u>EXPENDITURE</u>
General Revenue Fund	\$72,525,294	\$72,525,294
Road and Bridge Fund	12,765,415	12,765,415
Health and Human Services Fund	42,040,447	42,040,447
Opioid Remediation Fund	63,609	63,609
Buildings CIP Fund	858,434	858,434
Road & Bridge CIP Fund	151,308,740	151,308,740
Parks & Trail CIP Fund	423,699	423,699
Debt Service Fund	3,864,920	3,864,920
County Ditch Fund	18,681	18,681
Self-Insurance Revolving Fund	<u>945,177</u>	<u>945,177</u>
Total County	\$284,814,416	\$284,814,416
Carver County Water Management Organization	1,088,262	1,088,262
Total Combined	\$285,902,678	\$285,902,678

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners that the 2025 operating and capital budgets are hereby adopted and placed on file in the Carver County Auditor's Office.

BE IT FURTHER RESOLVED, individual Division Budgets cannot be exceeded in total.

BE IT FURTHER RESOLVED, that the County Board will continue to commit the total fund balance of the Other Post Employment Benefit ("OPEB") trust, held in an Irrevocable trust account with the Public Employees Retirement Association ("PERA"), reported in the Other Post-Employment Benefits Internal Service Fund.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Property & Finance Division Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2025 budget when purchased must conform with State Statute 471.345 as amended. Further, in accordance with the Claims Policy, any capital expenditure (object code 6600's) greater than \$25,000 must have prior County Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval, but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, all position changes which are itemized and approved in the 2025 budget will not be required to be brought before the County Board for prior approval to fill. All salary and benefit issues will be funded and accounted for on a full accrual basis in accordance with GAAP.

BE IT FURTHER RESOLVED, that the County Administrator is delegated the authority to fill newly created classifications or remove incumbents from existing classifications which are eliminated within this budget on a timeframe within year 2025 as deemed appropriate by the Administrator.

BE IT FURTHER RESOLVED, the County Sheriff and County Attorney are authorized to expend funds from their respective contingency accounts for the purpose of travel to secure suspects, prisoners or other individuals at odds with the justice system upon presentation of a properly executed claim form to the Finance Department.

BE IT FURTHER RESOLVED, that the County Administrator is authorized at his discretion to expend County funds prior to board approval for purchases within an approved budget line item to qualify for a cash discount from early payment.

BE IT FURTHER RESOLVED, the 2025 budget is adopted on a GAAP basis by fund at the function level for the General Fund and the Special Revenue Funds; for the Capital Projects Funds the 2025 budget is adopted by the life of the project and remaining balances shall be carried over from the prior year and for the Debt Service Fund according to bond commitments. Budget appropriations for operating funds can be extended to a subsequent year upon approval of the County Administrator.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to Division Directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

County Administrator



Carver County Government Center

600 East Fourth Street, Chaska, MN 55318

The Honorable Chair and Members
of the Board of County Commissioners
600 East Fourth Street
Chaska, MN 55318

December 3rd, 2024

Dear Commissioners and Citizens of Carver County:

I am pleased to present the Recommended 2025 Budget.

The budget recommendations included in this document responds primarily to fiscal challenges related to a highly competitive labor market while continuing Carver County's history of providing a stable level of service to our citizens. The prudent decisions included within these budget recommendations are meant to continue our fiscal stability, personnel investments, and Carver County's decade long history of maintaining a AAA bond rating.

Economic benchmarks, including property market values and new construction, show improved growth from the previous year. For example, the County's \$472,000 average value home increased in value by 1% compared to last year, \$466,000. The 2025 budget recommendation captures the new tax base created from the new construction along with a 2.4% County tax impact on the average-valued residential property.

The recommended 2025 budget totals \$284,814,416 which is a \$42,434,271 (17.51%) increase from 2024 Budget of \$242,380,145. The net increase is primarily the result of more planned Road and Bridge construction projects for 2025 compared to 2024. The recommended 2025 levy increases by \$4,740,000 (6.8%) to \$74,883,855 compared to the 2024 property tax levy of \$70,143,855.

The County Board held a public hearing on the 2025 Budget on Tuesday, November 26, 2024. The Board is being asked to approve the final 2025 levy and budget on Tuesday, December 3rd, 2024. The 2025 Budget Book will provide a broad overview of the budget, as well as narrative summaries for all county divisions and departments, elected officials, and programs and services that receive financial support from the County.

The Board is also being asked to approve the 2026 Long-Term Financial Plan on Tuesday, December 3rd, 2024. The County uses the Long-Term Financial Plan along with the Annual Budget to connect financial strategies to the County's short-term and long-term strategic goals and objectives. Long-term financial planning establishes a roadmap for funding significant capital

projects, facilities, vehicles and equipment replacement, and significant operating budget financial challenges. The 2026 Long-Term Financial Plan will be used as a planning tool to prioritize significant capital projects and operating challenges beyond the 2025 Budget.

The 2025 Recommended Budget was developed over the past several months through staff meetings, Board work sessions and public hearings. The hard work County staff provided in assisting with the preparation of this budget should be acknowledged. In particular, Division Directors, Managers, Employee Relations and Finance staff were instrumental in preparing this budget recommendation, and their assistance is greatly appreciated.

The Budget Overview that follows forms the basis of the recommended 2025 Annual Budget and is being submitted for review by the Board of Commissioners and citizens of Carver County. It includes the 2025-2024 budget comparison summary and budget strategies used to develop the recommended budget. The updated summaries on revenues, expenditures, staffing changes, capital projects, and 5-year replacement plan for facilities, vehicles and equipment also factor into the final budget recommendation.

Thank you for your continued support and cooperation as we move toward completion of the 2025 Annual Budget process.

Sincerely,



David Hemze
County Administrator

Budget Overview

Budget Summary

The 2025 Recommended Budget totals \$284,814,416 which is an increase of \$42,434,271 from the 2024 Budget.

2025-2024 Budget Comparison		
Revenue	2025 Budget	2024 Budget
Taxes & Penalties	\$112,522,598	\$89,176,998
Licenses & Permits	1,850,454	1,740,754
Intergovernmental	145,403,211	128,001,149
Charges for Services	17,823,550	16,828,520
Fines & Forfeitures	240,466	232,940
Investment Earnings	3,018,792	2,468,792
Other Revenues	3,955,345	3,930,992
Total Revenues	\$284,814,416	\$242,380,145
Expenditures		
Public Assistance	\$6,961,838	\$5,959,845
Personnel Services	102,684,099	96,503,126
Services & Charges	16,922,666	14,379,070
Material & Supplies	4,487,357	4,667,852
Capital Outlay	151,999,918	118,951,618
Debt Services	4,011,320	3,561,320
Other Expenses	(4,767,791)	(4,088,653)
Transfers	2,515,009	2,445,967
Total Expenditures	\$284,814,416	\$242,380,145
Reserves Used	-	-

This chart compares the revenue and expenditure amounts for 2025 and 2024, emphasizing the most significant changes in Taxes & Penalties, Intergovernmental, Investment Earnings, Public Assistance, and Capital Outlay.

The increase in intergovernmental revenues and capital outlay is largely attributed to additional state and federal funds that were included in the 2025 Budget to finance Road and Bridge capital projects planned to start in 2025. 2025 Road and Bridge Capital Improvement Budget reflects a \$36 million increase over 2024, driven by planned infrastructure projects slated to begin in 2025.

Strategies to Close the 2025 Budget Gap

2025 Budget Executive Summary (rounded)	
Tax Levy Increase	\$4,740,000
Salary and Benefit Projection	(5,690,000)
Attachment A: County-wide Levy Adjustments	770,000
Attachment A: Division Levy Adjustments	480,000
Attachment B: Staffing Changes	-
Attachment C: Capital Projects	(100,000)
Attachment D: Facilities, Vehicles, and Equipment Replacement	(100,000)
Attachment E: Redirect CPA from operating to capital	(100,000)
Budget Gap:	\$0
Attachment E: One-time projects	\$3,900,000

Following the Board's direction to minimize the county's tax impact on the average-value home, the Recommended 2025 Budget was developed using the strategies that are summarized in the above chart and then described in the following paragraphs.

- **Capturing tax base from new construction offsets the County's tax impact on the average value home.**

The County Administrator's Recommended 2025 Tax Levy increase is **\$4,740,000** which is a 6.8% increase over the 2024 Levy. However, by capturing the tax base from new construction the county's tax impact on the average value home is 2.4%.

- **Invest in salary and benefits to remain competitive with the market.**

The 2025 salary and benefits are projected to increase by **\$5,690,000** compared to 2024. This projection is grounded in the patterns established through recent tentative agreements for 2025.

- **Analyze trends to identify revenue increases/decreases and areas for spending needs/cuts.**

The budget process identified proposed changes in spending and revenue based on trends, best practices, and reprioritizing line-item spending.

The 2025 Budget identifies a net **\$770,000** in County-wide levy savings primarily from an increase in investment earnings and vacant position savings offset by an increase in debt service for a future bond sale to build a new County Government Center Building.

The 2025 Budget also identifies a net levy reduction of **\$480,000** in Division requests for trends and cost increases, as well as offsetting revenue for salary and benefit costs. *See Attachment A for a summary of the recommended \$470,00 in County-wide levy savings and \$480,000 in net Division levy savings.*

2025 Budget- Attachments

December 3rd, 2024

Attachment	Page
Attachment A: Net County-Wide Adjustments and Net Division Adjustments/Trends.....	1
Attachment B: Staffing Requests.....	2
Attachment C: Capital Projects by Fund.....	3
Attachment D: Facilities, Vehicles, and Equipment Replacement Schedule.....	6
Attachment E: One-Time Projects.....	7
Attachment F: Conference and Training List.....	8

2025 Budget: Net County-wide Adjustments and Net Division Adjustments/Trends

as of 11/25/24

	Item	County-Wide/ Division Initial Levy Adjustment Requests	Targeted Levy/Service Level Adjustments	County Administrator's Preliminary Recommendation
County-wide:				
	Attachment C - 2025 Capital Projects - Road Preservation	(100,000)	-	(100,000)
	Attachment D - 2025 Equipment Replacement	(100,000)		(100,000)
	Attachment E - CPA redirected from Operating Budget to One-Time Projects	(100,000)		(100,000)
	<i>Subtotal accounted for in Attachment C-E</i>	<i>(300,000)</i>	<i>-</i>	<i>(300,000)</i>
	IT Cost Increases (fees, additional staff, etc.)	(30,000)		(30,000)
	Debt Levy- 4 year plan for new building	(250,000)	(200,000)	(450,000)
	Investment Income	-	550,000	550,000
	Vacancy Savings (5.5%)	700,000		700,000
	<i>Subtotal</i>	<i>420,000</i>	<i>350,000</i>	<i>770,000</i>
Net County Wide Levy Adjustments		120,000	350,000	470,000

Divisions Negative Expenditure Levy Adjustments/Trends:

Sheriff-Support Services-Court Security	Entry Point Screening: Sheriff's Office will take over maintenance from Facilities	(13,000)		(13,000)
Sheriff-Support Services	Conference and Training Budget cost increases for inflation	(20,000)		(20,000)
Sheriff-Operations	Axon Camera System cloud storage and maintenance cost increases	(10,000)		(10,000)
Sheriff-Jail	Jail Medical Services Contract Cost increases	(40,000)		(40,000)
Sheriff-Jail	Aramark Jail Food Service Provider increases	(15,000)		(15,000)
Sheriff-Jail	Jail Medical Record System maintenance fee starting Mid 2025	(20,000)		(20,000)
Sheriff-Jail	Inmate medical care- prescriptions and medical visits	-	(25,000)	(25,000)
Sheriff-Emergency Management	Medical Examiner Services fee increase 2025	(6,000)		(6,000)
Sheriff-Communication	Portable Radio Replacement Planning: Cost increase for inflation	(15,000)		(15,000)
County Admin/Board	Lobbying Services, Membership Dues, and Legal Notices	(10,000)		(10,000)
Public Services - IT	Cloud Infrastructure as a Service - Migration and subscription cost for Data Center move to the Cloud	(75,000)		(75,000)
Public Services	Extension MOA	(31,700)		(31,700)
Public Services	Historical Society Allocation Increase 4.9% (same increase as 2024)	(12,600)		(12,600)
Public Services	SWCD Allocation Increase 4.9% (same increase as 2024)	(18,000)		(18,000)
Public Services	Create budget for Communications	(25,000)		(25,000)
Public Services - Facilities	Fuel Island - Professional Services	(25,000)	20,000	(5,000)
Public Services - Facilities	Paradise Commons - Service Agreements	(25,000)		(25,000)
Public Services - Facilities	Utilities - Increase in energy costs - this is roughly a 5% increase over previous year	(50,000)		(50,000)
Attorney - Administration	Create a budget for victim support within CAO admin budget	(10,000)		(10,000)
Attorney - Administration	Discontinue contract with Sexual Violence Center	15,000		15,000
Attorney - Administration	Increase contract with Southern Valley Alliance for Battered Women	(5,000)		(5,000)
Property & Finance- Finance	Conference and Training/staff development/membership dues	(5,000)		(5,000)
Property & Finance- Finance	Software Licensing Fees Increases (IFS, GovAP, eTime, OpenGov)	(8,000)		(8,000)
Public Works - Operations	50 Additional Automatic Vehicle Locator (AVL) devices.	(8,000)		(8,000)
Public Works- Parks	Asset Preservation (Structures, Bituminous Surfaces, Hazardous and Diseased Tree Removal)	(100,000)		(100,000)
Public Works- Parks	Software Licensing Fees Increases (Bitly Account, Adobe Suits, WebTrack)	(5,000)		(5,000)
Public Works- Parks	Overtime and On-Call (Increased service demands for summer & winter Operations, On-Call Schedule, Service needs for Paradise Commons)	(22,000)		(22,000)
Public Works-Parks	Conference and Training Budget (Technical Training for Maintenance Staff and Parks Admin Services)	(2,500)		(2,500)
Public Works -Parks	Custodial Supplies (Increased Service Demands, Addition of Paradise Commons)	(2,300)		(2,300)
Public Works- Parks	Grounds Keeping Supplies	(1,300)		(1,300)
Public Works-Parks	LP Gas	(3,000)		(3,000)
HHS- Court (Probation) Services	Transfer Veteran's Court to Scott County	30,000		30,000
HHS- Behavioral Health (Crisis)	Mental Health Clinical Services to Sheriff's Department/Jail by HHS (increased cost)	(390,000)	290,000	(100,000)
HHS- Child & Family	180 Degrees/Hope House contract (Hennepin County doing Host County Contract)	(60,000)	120,000	60,000
HHS- Behavioral Health	Ending of Legislative Relief for DNMC State placements (starting 07/01/2025)	(132,000)		(132,000)
HHS- Behavioral Health (Housing)	Local Affordable Housing Aid (LAHA) (metro sales tax)- housing/cm/rent assistance (revenue below)	(462,000)	(27,000)	(489,000)
HHS- Child & Family	African American Family Preservation Act (Layla Jackson Law - 2024 Legislation) - delayed	(200,000)	200,000	-
Employee Relations	Benefits Connect software for employee benefits enrollment - previous HP credits funding ending	(24,000)		(24,000)
Employee Relations	NEOGOV HR and payroll technology systems pricing increase	(10,200)		(10,200)
Employee Relations	Membership Dues (\$2k) and Conferences/Professional Maintenance (\$2k) - Inflation + Add'l Staff	(4,000)		(4,000)
Employee Relations	Professional & Technical Services- background checks, job evaluation, classification services, etc.	(13,900)		(13,900)
Employee Relations	Health Incentive Program - commissioner request to compare to city program	(490,000)	490,000	-
		-	-	-
	<i>Subtotal - Expenditure Levy Adjustments/Trends</i>	<i>(2,324,500)</i>	<i>1,068,000</i>	<i>(1,256,500)</i>
Divisions Net Revenue Levy Adjustment/Trends:				
HHS- Behavioral Health	Local Affordable Housing Aid (LAHA) (metro area sales tax)- revenues in	462,000	27,000	489,000
Public Services - Library	Eliminate Library Overdue Fines	(30,000)		(30,000)
Public Services - Library	Adjust for declining trend library fee revenue (total declining revenue is \$30,000, Library using \$20,000 in new MELSA formula funds to offset a portion of the declining revenue)	(10,000)		(10,000)
	<i>Subtotal - Revenue Levy Adjustments/Trends</i>	<i>422,000</i>	<i>27,000</i>	<i>449,000</i>
Divisions Net Revenue Levy Adjustment AFTER May Strategic Planning Meeting:				
Sheriff- Patrol	Contract revenue- offset sal/ben increases		327,222	327,222
Sheriff- Jail	Inmate Boarding revenue contract increases		60,000	60,000
Sheriff- Conceal & Carry	Offsetting funds for salary and benefit increases		23,423	23,423
HHS- Child & Family	Child Welfare Targeted Case Management - Rate/revenue increase		162,000	162,000
HHS - Child & Family and HCBC	Children's Mental Health Targeted Case Management - Rate/revenue increase		26,000	26,000
HHS - Adult Mental Health	Adult Mental Health Targeted Case Management - increased caseloads		20,000	20,000
HHS- Behavior Health	Third party revenue- Crisis Unit		38,899	38,899
Property & Finance- Assessor	Contract revenue- offset sal/ben increases		11,787	11,787
Property & Finance- Land Records	Trends in recordings- reduction		(25,000)	(25,000)
Public Services- Law Library	Offsetting funds for salary and benefit increases		2,913	2,913
Public Services- WMO	Offsetting funds for AIS salary and benefit increases		3,202	3,202
Public Services- AIS	Increase in levy for STOC salaries to keep current level of service		(4,000)	(4,000)
Public Services- WMO	Offsetting funds for salary and benefit increases		42,757	42,757
Public Services- Env Serv	Offsetting funds for salary and benefit increases - Solid Waste Fee increase of \$2/unit		98,844	98,844
Public Services- Env Serv	Environmental Services restructure - offset salary and benefit increases		41,584	41,584
Attorney- Prosecution	Contract revenue- offset sal/ben increases		7,526	7,526
Public Works - R&B Fund 03	Increased revenues from state aid maintenance, construction fund and other sources		50,000	50,000
Public Works - R&B Fund 32	Reduction in county levy need for road preservation		400,000	400,000
	<i>Subtotal - Revenue Levy Adjustments/Trends</i>	<i>-</i>	<i>1,287,157</i>	<i>1,287,157</i>

Net Division Levy Adjustments/Trends

(1,902,500)	2,382,157	479,657
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Net County Wide and Division Levy Adjustments

(1,782,500)	2,732,157	949,657
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FYI: Summary numbers in Bold included in May/Aug Board .ppt presentation

Attachment B: Recommended Staffing Changes

as of 10/24/24

Division/Department	Division priorities	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2025:										
Attorney's Office	1	1.00	Levy	-	Assistant County Attorney	148,958	-	-	148,958	
Employee Relations	1	1.00	Levy	-	Staffing & Recruitment Supervisor/Office Mgr.	154,611	-	-	154,611	
Employee Relations	2	1.00	Levy	-	Employee Relations Business Partner	141,832	-	-	141,832	
PFS - Property Assessments	1	1.00	Non Levy	1.00	Commercial Appraiser	129,959	-	129,959	-	-
PFS - Property Assessments	1	(0.50)	Non Levy	(0.50)	Appraiser Intern	(29,922)	-	(29,922)	-	-
PFS - License Centers	2	1.00	Non Levy	1.00	License Center Supervisor	120,437	-	120,437	-	-
PFS - Property Tax	3	0.50	Partial Levy	0.50	Property Tax Specialist	36,118	-	29,382	6,736	6,736
PFS - Property Tax	3	(0.15)	Levy	(0.15)	STOC	(6,736)	-	-	(6,736)	(6,736)
HHS - Behavioral Health	1	1.00	Levy		HHS Administrative Assistant	97,727	-	-	97,727	
HHS - Home & Community Based Care	2	1.00	Levy		HCBC Supervisor	163,184	-	-	163,184	
HHS - Court Services	3	(1.00)	Levy	(1.00)	Court Services Office Manager	(131,472)	-	-	(131,472)	(131,472)
HHS - Court Services	3	1.00	Partial Levy	1.00	Program Supervisor	138,591	-	7,119	131,472	131,472
HHS - Behavioral Health	4	1.00	Non Levy	1.00	Social Worker	137,670	137,670	-	-	-
HHS - Behavioral Health	5	0.40	Partial Levy		Adult Mental Health Registered Nurse	83,954	37,780	-	46,174	
HHS - Public Health	6	1.00	Non Levy	1.00	Senior Public Health Services Professional	163,184	163,184	-	-	-
HHS - Child and Family	7	0.20	Levy		Social Worker	25,438	-	-	25,438	
HHS - Court Services	8	(0.80)	Levy	(0.80)	Jail Re-Entry Coordinator	(100,416)	-	-	(100,416)	(100,416)
HHS - Court Services	8	1.00	Partial Levy	1.00	Jail Re-Entry Coordinator	121,822		21,406	100,416	100,416
HHS - Behavioral Health	9	1.00	Levy		Interns - Paid	42,320	-	-	42,320	
HHS - Child and Family	10	1.00	Levy		Interns - Paid	42,320	-	-	42,320	
HHS - Administrative Support	11	0.44	Levy		STOC	20,000	-	-	20,000	
Public Services - Information Technology	1	1.00	Levy		IT Solutions Architect	147,511	-	-	147,511	
Public Services - Information Technology	2	(1.00)	Levy		IT Senior GIS Analyst	(142,875)	-	-	(142,875)	
Public Services - Information Technology	2	1.00	Levy		IT Lead GIS Analyst	149,734	-	-	149,734	
Public Services - Library Services	3	1.23	Levy		Library Assistant(s)	175,457	-	-	175,457	
Public Services - Information Technology	4	(0.21)	Levy	(0.21)	On-Call Support Staff	(10,072)	-	-	(10,072)	(10,072)
Public Services - Extension	4	0.21	Levy	0.21	On-Call Support Staff	10,072	-	-	10,072	10,072
Public Works - Program Delivery	2	1.00	Levy	1.00	Engineering Specialist	121,301	-	121,301	-	-
Public Works - Operations	3	(1.00)	Levy	(1.00)	Transportation Operations Technician	(81,907)	-	-	(81,907)	(81,907)
Public Works - Administration	3	1.00	Levy	1.00	Administrative Assistant	96,227	-	14,320	81,907	81,907
Public Works - Program Delivery	4	1.00	Levy		Project Manager	142,475	-	-	142,475	
Public Works - Parks	5	0.30	Partial Levy		Parks Reservation Specialist	58,067	-	34,000	24,067	
Public Works - Parks	6	0.25	Levy		STOC - PT Seasonal	10,270	-	-	10,270	
Public Works - Parks	7	1.00	Levy		Parks Planner	142,921	-	-	142,921	
Subtotal:		17.87		5.05		\$ 2,318,760	\$ 338,634	\$ 448,002	\$ 1,532,124	\$ -

Attachment C: Capital Projects by Fund for 2025

as of 11/25/24

as of 11/25/24			2024	2025	2025	
DEPT.	CIP #	DESCRIPTION	Adopted	Requested	Board Approved	Inc./Dec
Parks & Trails Capital Improvements						
	522-512	TH5 Arboretum Trail (CPA)- payback to Fund 32	73,699	73,699		-
		Lake Minnetonka Regional Trail- Culvert Replacement (Met Council Stewardship Funds)		350,000		350,000
		Lake Minnewashta Regional Park Creative Playground (P&T Funds and Met Council CIP Funds)	1,224,000	-		(1,224,000)
		Baylor Regional Park Boardwalk Replacement (Governors Modernization Funds)	317,000	-		(317,000)
		34-000-XXX-XXXX-66xx	1,614,699	423,699	-	(1,191,000)
Fund 34 Total	34-XXX-XXX-XXXX-66XX		1,614,699	423,699	-	(1,191,000)
Levy Dollars - Fund #34			-	-	-	-
Building and Other Capital Improvements						
		Contribution to Agricultural Society 2023/2024 Building Projects (CPA)	60,000	60,000	-	-
		Building Security Improvement Plan- (CPA)	13,699	13,699	-	-
		One-Time projects- detailed on Att E (CPA)	810,187	784,735	-	(25,452)
		30-XXX-XXX-XXXX-6630	883,886	858,434	-	(25,452)
Fund #30 Total	30-XXX-XXX-XXXX-66XX		883,886	858,434	-	(25,452)
Levy Dollars - Fund #30			-	-	-	-
Regional Rail Authority Right-of Way Capital Improvements						
		Contribution to County for FTE (levy)	165,415	160,129		(5,286)
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating	48,833	68,562		19,729
		15-XXX-XXX-XXXX-66XX	214,248	228,691	-	14,443
Fund #15 Total	15-XXX-XXX-XXXX-66XX		214,248	228,691	-	14,443
Levy Dollars - Fund #15			212,248	226,691		14,443
Road & Bridge Capital Improvements						
Transfers						
307		State Aid Regular transfer for FTEs	398,409	421,609		23,200
307		Transportation Sales & Use Tax to Fund 3 for FTEs and 212 professional services	510,891	525,891		15,000
307		TAA-Transit/GHG/CS transfer to HHS for Transit link Service Expansion		87,000		87,000
		03-304 & 35-814	909,300	1,034,500	-	125,200
Professional Services						
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (MUN/STATE)	368,263			(368,263)
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive (Sales Tax)	852,914			(852,914)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)	92,354			(92,354)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (CSAH Reg)	387,096			(387,096)
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(MUN/STATE)	176,480			(176,480)
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(Fed)	3,565,612			(3,565,612)
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(CSAH Reg)	366,240			(366,240)
307	8827	TH 5 - Expansion from Kochia Lane to Minnewashta Pkwy & RAR from 78th to Fribourg.(Sales Tax)	1,710,548			(1,710,548)
307	8842	TH5/CSAH11(W) Intersection Improvements (MUN)	16,974	19,669		2,695
307	8842	TH5/CSAH11(W) Intersection Improvements (Sales Tax)	928,996	686,263		(242,733)
307	8936	TH5/CSAH11(E) Intersection Improvements (MUN/STATE)	5,402			(5,402)
307	8936	TH5/CSAH11(E) Intersection Improvements (Sales Tax)	1,351			(1,351)
307	8760	CSAH 10 Expansion from RR to Creek Ln. N. (MUN/STATE)	2,026			(2,026)
307	8760	CSAH 10 Expansion from RR to Creek Ln. N. (Sales Tax)	300,173			(300,173)
307	8824	CSAH 61 Reconstruction from Yellow Brick Road to Bluff Creek Dr.(MUN/STATE)	576,208			(576,208)
307	8857	Arboretum Area Transportation Plan (Sales Tax)	250,000	250,000		-

Attachment C: Capital Projects by Fund for 2025

as of 11/25/24

DEPT.	CIP #	DESCRIPTION	2024	2025	2025	Inc./Dec
			Adopted	Requested	Board Approved	
307	8869	CSAH 18/ Sunset Traffic Signal (MUN/STATE)	44,255			(44,255)
307	8869	CSAH 18/ Sunset Traffic Signal (CSAH Reg)	44,255			(44,255)
307	8873	CSAH 61 Reconstruction from CSAH 11 to CSAH 44 (MUN/STATE)	248,754			(248,754)
307	8874	CSAH 14 Reconstruction from TH 41 to Bavaria incl. Village Rd Traffic Signal (MUN/STATE)	112,000			(112,000)
307	8874	CSAH 14 Reconstruction from TH 41 to Bavaria incl. Village Rd Traffic Signal (CSAH Reg)	632,000			(632,000)
307	8879	CSAH 40 Rehab and SW from CSAH 52 to CSAH 50 (CSAH Reg)	220,000			(220,000)
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (MUN)	22,977	78,889		55,912
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (Sales Tax)	128,966	548,279		419,313
307	8942	Maplewood Road Bridge over Bevens Creek (MUN/STATE)	10,000			(10,000)
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (Sales Tax)		4,540,971		4,540,971
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (MUN)		54,950		54,950
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (CSAH Reg)		28,518		28,518
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (Sales Tax)		191,280		191,280
307	8870	CSAH 14/CSAH 17 Traffic Signal (CSAH Reg)		69,000		69,000
307	8932	CSAH 53 SW and Rehab from N. of CR 152 to SCL (CSAH Reg)		25,000		25,000
307	8932	CSAH 53 SW and Rehab from N. of CR 152 to SCL (TAA-Preservation)		227,683		227,683
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (MUN)		275,647		275,647
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Sales Tax)		7,356,035		7,356,035
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (County Levy)		174,288		174,288
32-307-000-0000-6680			11,063,846	14,526,472	-	3,462,626
Construction						
307	8015	Safety Set Aside (County Levy)	175,000	175,000		-
307	8016	Traffic Marking / Signs / Signals (County Levy)	315,000	940,963		625,963
307	8016	Traffic Marking / Signs / Signals (County Program Aid)	147,399	147,399		-
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (MUN/STATE)	4,226,181			(4,226,181)
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (Fed)	7,933,360			(7,933,360)
307	8820	Highway 41 and 10 Expansion from Bavaria to Park Drive incl Ped Underpasses (Sales Tax)	2,619,966			(2,619,966)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (MUN/STATE)	34,000,000			(34,000,000)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (Fed)	27,500,000			(27,500,000)
307	8826	TH 212 Expansion from Norwood Young America to Cologne (Sales Tax)	4,258,129			(4,258,129)
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Fed)	2,000,000			(2,000,000)
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (CSAH Reg)	1,724,294			(1,724,294)
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (TAA-Preservation)	689,000			(689,000)
307	8844	CSAH 40 Rehab and SW from CSAH 52 to South County Line (Wheelage Tax)	576,706			(576,706)
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (Fed)	1,760,000			(1,760,000)
307	8864	CSAH 10 at Waconia Pkwy N. Intersection (City Lead) (CSAH Reg)	873,058			(873,058)
307	8871	Signal ReplacementCSAH 17 & W 78th St (MUN/STATE)	223,463			(223,463)
307	8871	Signal ReplacementCSAH 17 & W 78th St (CSAH Reg)	223,463			(223,463)
307	8918	CSAH 27 Major Rehab from CSAH 10 to North County Border (CSAH Reg)	54,422			(54,422)
307	8918	CSAH 27 Major Rehab from CSAH 10 to North County Border (CSAH Mun)	848,982			(848,982)
307	8931	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (CSAH Reg)	2,839,631			(2,839,631)
307	8931	CSAH 11 shoulder widening and rehab from TH 5 to TH7 (Wheelage Tax)	665,510			(665,510)
307	8942	Maplewood Road Bridge over Bevens Creek (MUN/STATE)	10,000			(10,000)
307	8942	Maplewood Road Bridge over Bevens Creek (Bridge Bonds)	440,000			(440,000)
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (STATE)		10,000,000		10,000,000
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (CSAH Reg)		5,917,336		5,917,336
307	8781	CSAH 11/CSAH 40 Roundabout (City Lead?) (MUN)		2,500,000		2,500,000
307	8781	CSAH 11/CSAH 40 Roundabout (City Lead?) (CSAH Reg)		2,500,000		2,500,000
307	8842	TH5/CSAH11(W) Intersection Improvements (STATE)		4,704,269		4,704,269
307	8842	TH5/CSAH11(W) Intersection Improvements (Fed)		2,400,000		2,400,000
307	8842	TH5/CSAH11(W) Intersection Improvements (Sales Tax)		903,327		903,327
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (MUN)		215,199		215,199
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (Fed)		2,000,000		2,000,000
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (CSAH Reg)		596,186		596,186

Attachment C: Capital Projects by Fund for 2025

as of 11/25/24

DEPT.	CIP #	DESCRIPTION	2024	2025	2025	Inc./Dec
			Adopted	Requested	Board Approved	
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (STATE)		27,571,751		27,571,751
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Fed)		44,443,353		44,443,353
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (CSAH Reg)		3,020,952		3,020,952
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Sales Tax)		20,983,116		20,983,116
		32-307-000-0000-6681	94,103,563	129,018,851	-	34,915,288
Right of Way						
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg.(MUN/STATE)	303,887			(303,887)
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg.(Fed)	427,693			(427,693)
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg. (CSAH Reg)	303,887			(303,887)
307	8827	TH 5 - Expansion from Kochia Lane to TH 41 & RAR from 78th to Fribourg. (Sales Tax)	2,926,323			(2,926,323)
307	8842	TH5/CSAH11(W) Intersection Improvements. (Sales Tax)	1,498,182			(1,498,182)
307	8904	CSAH 30 shoulder widening and SFDR from TH 25 to CSAH 10 (CSAH Reg)	320,000			(320,000)
307	8879	CSAH 40 Rehab and SW from CSAH 52 to CSAH 50 (CSAH Reg)		350,000		350,000
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (MUN)		53,750		53,750
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (CSAH Reg)		161,250		161,250
307	8930	CSAH 11 Improvements from CSAH 10 to RR (MUN)		23,185		23,185
307	8930	CSAH 11 Improvements from CSAH 10 to RR (Sales Tax)		57,964		57,964
		32-307-000-0000-6685	5,779,973	646,149	-	(5,133,824)
Resurfacing/ Maintenance						
307	8000	Resurfacing (County Levy)	2,100,000			(2,100,000)
307	8000	Resurfacing (CSAH Reg)	1,535,122	-		(1,535,122)
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (County Levy)		999,749		999,749
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (TAA-Preservation)		481,192		481,192
307	8000	Resurfacing (Wheelage Tax)		1,987,666		1,987,666
307	8000	Resurfacing (TAA-Preservation)		2,614,161		2,614,161
		32-307-000-0000-6684	3,635,122	6,082,768	-	2,447,646
Fund #32 Total	32-307-XXX-XXXX-66XX		115,491,804	151,308,740	-	35,816,936
Road & Bridge Levy Dollars - Fund #32			2,590,000	2,290,000	-	(300,000)

Attachment D: Facilities, Vehicles and Equipment Replacement Schedule (County-wide)

as of 8/19/24

as of 8/19/24		2024	2025	2025	2025	
DEPT.	DESCRIPTION	Board Approved	Initially Rolled Forward from 2025 LTFP	County Administrator's Preliminary Recommendation	Board Approved	Inc./Dec
Public Services - Facilities						
	Building Improvements - 6640					
	Facilities - Manager Initiatives	355,000	370,000	370,000	-	15,000
Dept. Total	01-110-XXX-2001-66XX	355,000	370,000	370,000	-	15,000
Public Services - Information Technology						
Capital Initiatives						
	IT Capital Initiatives	60,000	90,000	90,000	-	30,000
	Software: 01-049-046-0000-6660	60,000	90,000	90,000	-	30,000
Infrastructure						
	Scanner/Printer Replacement	20,000	20,000	20,000	-	-
	Equipment: 01-049-046-0000-6660	20,000	20,000	20,000	-	-
CarverLink						
	CarverLink buildout*	105,000	280,000	280,000	-	175,000
	CarverLink equipment replacement*	125,000	125,000	125,000	-	-
	Equipment: 02-048-000-130x-666x	230,000	405,000	405,000	-	175,000
Dept. Total		310,000	515,000	515,000	-	205,000
Public Services - Library						
Administration						
	Furniture/Equipment replacement	20,000	20,000	20,000	-	-
Dept. Total	01-014-XXX-XXXX-66XX	20,000	20,000	20,000	-	-
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	175,000	175,000	175,000	-	-
	16-XXX-XXX-XXXX-6630	175,000	175,000	175,000	-	-
Dept. Total	16-XXX-XXX-XXXX-66XX	175,000	175,000	175,000	-	-
Sheriff's Office						
Admin						
	Sheriff Priorities	50,000	50,000	50,000	-	
	Equipment: 01-201-201-0000-66xx	50,000	50,000	50,000	-	
Patrol						
	Camera Replacement: BWC and Squads	20,000	30,000	30,000	-	10,000
	Vehicles	445,000	460,000	460,000	-	15,000
	Vehicles: 01-201-236-0000-6670	465,000	490,000	490,000	-	25,000
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000	60,000	-	-
	Portable Radio Replacement Planning	35,000	35,000	35,000	-	-
	Equipment: 01-201-240-0000-6660	95,000	95,000	95,000	-	-
Division Total	01-201-XXX-XXXX-66XX	610,000	635,000	635,000	-	25,000
Public Works						
Highway Operations						
	County-wide Fleet	605,000	635,000	635,000	-	30,000
	Public Works Equipment (CSAH)*	150,000	150,000	150,000	-	-
	Equipment: 03-304-000-0000-66xx	755,000	785,000	785,000	-	30,000
		-	-	-	-	-
Park Administration						
	Park Maintenance Projects	50,000	50,000	50,000	-	-
	Park Maintenance Projects (O&M Funds)*	95,984	-	-	-	(95,984)
	Site Improvements: 01-520-000-0000-66xx	145,984	50,000	50,000	-	(95,984)
Division Total		900,984	835,000	835,000	-	(65,984)
County Totals		2,370,984	2,550,000	2,550,000	-	179,016
		*Non-Levy Dollars Available to Pay	(650,984)	(730,000)	-	(79,016)
		Net Levy Dollars Needed	1,720,000	1,820,000	-	100,000

Attachment E:

2025 Budget - One-Time Projects: Building maintenance, capital projects, equipment, software, etc.

as of 8/19/24

	Division Priority	Item	2025 LTFP/Division Director Request	2025 County Administrator Recommendation	2025 Board Approved
2025 Long Term Financial Plan Projects:					
Facilities Capital Projects		Boiler Replacement - 1st Street Building	115,000	115,000	
Facilities Capital Projects		Carpet and Furnishings Replacement - Various Buildings	50,000	50,000	
Facilities Capital Projects		HVAC Pneumatic Controls Replacement - 606 Building	350,000	350,000	
Facilities Capital Projects		Replace Roof - Encore Building	125,000	125,000	
Facilities Capital Projects		Replace RTU's - PW Cologne Building	70,000	70,000	
Facilities Capital Projects		Parking Lot Repairs - Waconia Buildings	275,000	275,000	
Information Technology		Conference Rooms AV Equipment	50,000	50,000	
Information Technology		Fiber Installed in PW Projects	75,000	75,000	
Information Technology		Switch and Wireless Network Upgrades	75,000	75,000	
Sheriff Capital Projects	1	Armer Radio System Upgrade	25,000	25,000	
Sheriff Capital Projects	2	Sheriff Priorities - Additional One-Time Projects	60,000	60,000	
Sheriff Capital Projects	3	Hollywood Tower Replacement	400,000	-	
Sheriff Capital Projects	4	Inmate Cardiac Monitoring	10,000	10,000	
Sheriff Capital Projects	5	Forensic Exam Center	7,000	7,000	

Division Director Project Requests and Equipment:					
Facilities Capital Projects		9120 / Mental Wellness Facility - Deferred Maintenance	125,000	125,000	
Facilities Capital Projects		606 Entry Way - Doors	50,000	50,000	
Facilities Capital Projects		Asset Mgmt. - Start Up - Software / Data collection	75,000	75,000	
Facilities Capital Projects		Convert 9120 to Siemens from Johnson Controls	50,000	50,000	
Information Technology		Data Analytics Professional Services	50,000	50,000	
Public Works - Operations	1	PWHQ Cologne Multi-Bay Salt Shed (Brine Salt, Salt Sand mix, Topsoil)	25,000	25,000	
Public Works - Operations	2	PWHQ Cologne Sign Shop Rolling Table	30,000	30,000	
Public Works-Parks	1p	Dakota Rail Regional Trail Bituminous Replacement (CR 10 - Hwy 25)	200,000	200,000	
Public Works-Parks	2p	Hazardous Tree Removal due to Emerald Ash Borer Disease	50,000	50,000	
Public Works-Parks	3p	Lake Minnewashta Regional Park Staircase Replacement	50,000	50,000	
Public Works-Parks	4p	Regional Trailhead Kiosk Structures (MN River Buffs (2) Lake Mtkka (2)	160,000	160,000	
Public Works-Parks	5p	Baylor Regional Park Playground	1,000,000	-	
Public Works -Parks	6p	Forestry Mulching Head needed for Vegetation Management on 18 miles of trail	30,000	30,000	
Public Works-Parks	7p	Helixx UTV Box Spreader	9,000	9,000	
Public Works-Parks	8p	Phase I Coney Island Interpretive Signage	50,000	50,000	
Public Works-Parks	9p	Musk Ox Rev. Snowblower	25,000	25,000	
Public Works-Parks	10p	Paradise Commons Outdoor Fire Feature	50,000	50,000	
Public Works-Parks	11p	Dump Trailer	20,000	20,000	
Public Work-Parks	12p	Pontoon for Recreation Programs (Fishing, Transportation Coney Island)	45,000	-	
		Remodel for Standard DL Same Day Issuance (pending 6/30/24 legislative decision)	50,000	50,000	
PFS-Chaska License Center		Sidewalk expansion to replace dirt where customers wait near building entrance	10,857	10,857	
Public Services- Laketown TWP Request		Request for county commitment- 201 Sewer System	1,100,000	-	
Administration		Master Space Plan (YES Funded)	1,500,000	1,500,000	

One Time Projects Total =	6,441,857	3,896,857	-
Initial Project Funding +over/(under)	(2,545,000)	-	-
One-Time Funding Sources:			
2019 - 2024 CPA Board \$100k Redirection - net CPA adjustments	810,187	810,187	-
2023 CPA excess	7,122	7,122	-
\$100,000 redirected from 2025 CPA , net 2025 CPA reduction (prelim)	(25,452)	(25,452)	-
Redirected Debt Service Levy available until a 2029 Gov. Center Bond Sale	1,605,000	1,605,000	-
YES Account Allocation (\$2.4M remaining)	1,500,000	1,500,000	-
Total One-Time Funding Sources:	\$ 3,896,857	\$ 3,896,857	\$ -

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

as of 11/25/24		2024	2025	2025	
DIVISION - DEPT.	DESCRIPTION	Adopted	Requested	Recommended	Inc./Dec
Commissioners					
District 1*	AMC and miscellaneous instate	4,000	4,000	4,000	-
District 2*	AMC, Midwest Regional Rail and miscellaneous instate. Transportation fly-in Washington, DC (September)	4,000	4,000	4,000	-
District 3*	AMC and miscellaneous instate. National Association of Development Organizations (NADO)- EDA Regional Conference, Denver Colorado (April 14-17)	4,000	4,000	4,000	-
District 4*	AMC and miscellaneous instate	4,000	4,000	4,000	-
District 5*	AMC and miscellaneous instate	4,000	4,000	4,000	-
<i>*Out of state travel approval is required via separate Board action if not listed above, and must meet the Elected Officials Out of State Travel Policy</i>					
Total- Commissioners	01-001-XXX-0000-6332	20,000	20,000	20,000	-
County Administration					
	AMC Annual Conference	700	700	700	-
	MCMA/MACA Annual Conference	725	725	725	-
	MACA Fall	475	475	475	-
	Washington, DC Transportation Funding	2,000	2,000	2,000	-
	Misc.- Administrator/staff	200	200	200	-
Total- County Administration	01-030-000-0000-6332	4,100	4,100	4,100	-
Public Services - Administration					
	MCMA Annual Conference - Minnesota	725	725	725	-
	ICMA National Conference - Out of State- Tampa, FL	1,800	2,000	2,000	200
	MACA Fall - Minnesota	475	475	475	-
	Government Social Media Conference - Out of State- California	1,850	-	-	(1,850)
	Webinars and In State Training	500	150	150	(350)
	MAGC Conference - Minnesota (2 employees)	200	-	-	(200)
Total- Public Services Admin	01-048-000-0000-6332	5,550	3,350	3,350	(2,200)
Public Services - Communications					
	Government Social Media Conference - Out of State- Orlando (2 attendees)	-	4,000	4,000	4,000
	Government Social Media Conference - One online attendee	-	500	500	500
	MAGC Conference - Minnesota (2 employees)	-	200	200	200
	3CMA Annual Conference - Out of State- Las Vegas, NV	-	2,450	2,450	2,450
Total-Communications	01-035-000-0000-6332	-	7,150	7,150	7,150
Public Services - Facilities					
Facilities Management					
	IFMA & EDAM - Local	1,100	1,100	1,100	-
	IFMA National- Texas	1,000	1,000	1,000	-
Total- Facilities	01-110-000-0000-6332	2,100	2,100	2,100	-
Public Services - Information Services					
CIO					
	Microsoft Ignite/M365 Conference - San Francisco, CA or InfoTech Conference - Las Vegas, NV (out of state - 1)	3,500	3,500	3,500	-
	In state training	500	500	500	-
	01-049-000-0000-6332	4,000	4,000	4,000	-
Infrastructure					
	Cisco World - Las Vegas, NV (out of state - 2)	10,000	10,000	10,000	-
	Microsoft Ignite - Out of State-San Francisco, CA or M365 Conference - Las Vegas, NV (out of state)	-	3,500	3,500	3,500
	In state training	23,400	19,900	19,900	(3,500)
	01-049-046-0000-6332	33,400	33,400	33,400	-
Client Services					
	ARMA InfoCon - Savannah, GA or NAGARA - Oklahoma City, OK (out of state - 1)	3,500	3,500	3,500	-
	In state training	2,100	2,100	2,100	-
	01-049-xxx-0000-6332	5,600	5,600	5,600	-
GIS & Software					
	ESRI Conference - San Diego, CA (out of state - 2)	4,000	4,000	4,000	-
	Microsoft Ignite - Out of State-San Francisco, CA or M365 Conference - Las Vegas, NV (out of state - 3)	11,500	11,500	11,500	-
	In state training	4,000	4,000	4,000	-
	01-049-062-0000-6332	19,500	19,500	19,500	-
Project Management Office					
	Hyland Community Live - National Harbor, MD (out of state - 1)	3,500	3,500	3,500	-
	PMI Global Summit - Los Angeles, CA (out of state - 1)	3,500	3,500	3,500	-
	In state training	7,500	7,500	7,500	-
	01-049-064-0000-6332	14,500	14,500	14,500	-
Support Services					
	In state training	3,500	3,500	3,500	-
	01-049-063-0000-6332	3,500	3,500	3,500	-
Security					
	In state training	500	500	500	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

DIVISION - DEPT.	DESCRIPTION	2024	2025	2025	Inc./Dec
		Adopted	Requested	Recommended	
CarverLink	MS-ISAC Annual Conference - Scottsdale, AZ (out of state - 1)	3,000	3,000	3,000	-
	KnowBe4 Conference - Orlando, FL (out of state - 1)	3,000	3,000	3,000	-
	01-049-066-0000-6332	6,500	6,500	6,500	-
	In state training	2,300	2,300	2,300	-
	02-048-000-0000-6332	2,300	2,300	2,300	-
Total- Information Tech		89,300	89,300	89,300	-
Public Services - Library					
	American Library Association (2024) - San Diego, CA - 2 attendees	4,000	-	-	(4,000)
	Public Library Association (2024) - Columbus, OH - 2 attendees	2,000	-	-	(2,000)
	American Library Association (2025) - Philadelphia, PA - 3 attendees		6,500	6,500	6,500
	01-014-500-0000-6332	6,000	6,500	6,500	500
MELSA-funded Conferences *					
	Power Up Conference (2024) - Madison, WI (5 attendees)	4,000	-	-	(4,000)
	LibLearnX (2025) - Phoenix, AZ (1 attendee)	-	2,500	2,500	2,500
	COSUGI (Customers of Sirsi Users Group (2024) - Provo, Utah (2 attendees)	5,000	-	-	(5,000)
	COSUGI (Customers of Sirsi Users Group (2025) - Milwaukee, WI (2 attendees)	-	5,000	5,000	5,000
	In-State Conferences (MLA) and Webinars	5,000	9,500	9,500	4,500
	01-014-500-8011-6332 Reimbursed by MELSA *	14,000	17,000	17,000	3,000
<i>*Beginning in 2021 the Library has included MELSA-reimbursed conference expenses and the offsetting reimbursement revenue in the requested budget for the department. These additions are levy neutral.</i>					
Law Library	American Association of Law Libraries Conference (2024) - Chicago, IL	2,000	-	-	(2,000)
	American Association of Law Libraries Conference (2025) - Portland, OR (1 attendee)	-	2,000	2,000	2,000
	In State Training	500	500	500	-
	02-508-000-0000-6332	2,500	2,500	2,500	-
Total- Library and Law Library		22,500	26,000	26,000	3,500
Public Services - Veteran Services					
	MN DVA Spring Training/Conference - 3 staff	1,280	1,700	1,700	420
	Nat'l County Veteran Service Officer Conf - 2 staff, Louisville, KY	3,665	2,845	2,845	(820)
	MN County Veterans Service Officer Conference 3 staff	2,355	2,355	2,355	-
	MN County Veterans Service Support Staff Conference	400	400	400	-
Total- Veteran Services		7,700	7,300	7,300	(400)
Public Services - Land Management					
	Planning/Zoning Administrators workshop or conference (e.g. MACPZA, APA, etc.)	900	900	900	-
	Continuing Education (e.g. Building Plan Technician Certification, etc.)	300	300	300	-
	Professional Development or work related Tuition Reimbursement (In State)	400	800	800	400
Total- Land Mgmt		1,600	2,000	2,000	400
Public Services- Environmental Services					
Administration					
	Annual Agricultural Inspectors Conference	250	-	-	(250)
	Annual MPCA Sewage Treatment System Cont. Education (3)	1,900	-	-	(1,900)
	Annual MPCA County Feedlot Officers Training	300	-	-	(300)
	Misc. professional conferences or work related tuition reimbursement	900	-	-	(900)
	Feedlot, SSTS and Water Quality misc. conferences	500			(500)
Septic Systems					
	In state UofM, MPCA, MOWA, and other SSTS related conferences and training	-	2,500	2,500	2,500
Feedlots					
	In state MACFO and other feedlot conferences and training	-	500	500	500
Noxious Weeds					
	In state county agricultural inspectors conference	-	500	500	500
Solid Waste					
	In state RAM, SWANA, SWAA, and other solid waste related conferences and training	-	3,000	3,000	3,000
	US Composting Council national conference (2025 Phoenix, AZ)	-	1,700	1,700	1,700
	RAM/SWANA Annual Conference [4]	950	-	-	(950)
	SWAA Annual Conference	200	-	-	(200)
	Misc. special issue SW Conferences	1,500	-	-	(1,500)
	US Composting Council Conference (2024 Daytona Beach, FL)	1,300	-	-	(1,300)
Hazardous Waste					
	In state OSHA and other safety related training	-	300	300	300
	NAHMMA national conference (2025 Chicago, IL)	-	3,200	3,200	3,200
Industrial Hazardous Waste					
	NAHMMA National Conference (2024 Austin, TX)	2,000	-	-	(2,000)
	Misc. special issue conferences	300	-	-	(300)
	OSHA/Safety Training	300	-	-	(300)
Total - Environmental Services		10,400	11,700	11,700	1,300
Public Services - Planning & Water Management					
	ESRI Annual User Conference 2025 San Diego, CA	1,500	1,500	1,500	-
	Misc. Professional conferences or Tuition Reimbursement	250	250	250	-
	MN Water Resource conference: MNAPA Annual Conference, other water related in state conferences, other planning related in state conferences.	1,650	1,650	1,650	-
	In state GIS, CRM or other software conference & training	850	850	850	-
	In state Wetland Certification and related training	2,300	2,300	2,300	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

DIVISION - DEPT.	DESCRIPTION	2024	2025	2025	Inc./Dec
		Adopted	Requested	Recommended	
	National (Out of State) potential conferences: Nat. APA Conf. 2024 Minneapolis, or Nat. NALMS Conference 2024 South Lake Tahoe, CA., or Nat. StormCon Conf. 2024 Reno, NV or Center for Watershed Protection Nat. Conf. 2024 KC, MO	1,550	-	-	(1,550)
	National (Out of State) potential conferences: Nat. APA Conf. 2025 Denver, CO, or Nat. NALMS Conference 2025 Green Bay, WI., or Nat. StormCon Conf. 2025 Orlando, FL or Center for Watershed Protection Nat. Conf. 2025 Puerto Rico	-	1,550	1,550	1,550
	01-123-XXX-XXXX-6332 & 16.6332	8,100	8,100	8,100	-
AIS					
	Nat AIS conference 2024 Missoula, MT; or International AIS conference 2024 Halifax, Nova Scotia, Canada; or in state AIS conferences and training: State of Water, AIS Summit, MAISRC center, Upper Midwest Invasive Species Conference 2024 MN in state, Invaders Summit	1,625	-	-	(1,625)
	Nat AIS conference 2025 Lake Tahoe; or in state AIS conferences and training: State of Water, AIS Summit, MAISRC center, Upper Midwest Invasive Species Conference 2025 Duluth, Invaders Summit, International Conference on biology and ecology of bio-invader mgmt. (ICBEBM), New York, January; 2025 North American. AIS Forum – Wash. DC.	-	1,625	1,625	1,625
	01-123-120-5021-6332	1,625	1,625	1,625	-
Total - Planning & Water	01-123-12X-XXXX-6332	9,725	9,725	9,725	-
Total- Public Services		148,875	158,625	158,625	9,750
Attorney					
	IMLA (Orlando, FL) & NDAA- (Boise, Idaho)	6,000	6,000	6,000	-
	Various training courses- continuing education credits for Attorneys	5,500	5,500	5,500	-
Total- Attorney	01-090-000-0000-6332	11,500	11,500	11,500	-
Employee Relations					
	MCHRNA Spring Conference	300	300	300	-
	MCHRNA Fall Conference	400	400	400	-
	MPELRA Summer Conference	500	500	500	-
	MPELRA Winter Session	200	200	200	-
	ADA, WC, FMLA, COBRA, ACA	500	500	500	-
	SHRM Seminars	600	600	600	-
	Support, MCIT Seminars	600	600	600	-
	Legal Update Seminars	2,400	2,400	2,400	-
	NPELRA (Oregon), SHRM (California) PSHRA (Washington, DC) or NEOGOV (Nevada) Out-of-State Conferences	4,700	4,700	4,700	-
	AAOHN Occupational Health Nurses National Conference (Pennsylvania)	2,000	2,000	2,000	-
	PRIMA National Conference (Seattle, WA)	2,000	2,000	2,000	-
	Midwest Health Promotion Conference	1,000	1,000	1,000	-
	Staff Training (In-State) and/or Additional Delegate to Session(s) Listed Above (Contingent on Att.A approval)	-	2,000	2,000	2,000
Total- Employee Relations	01-050-XXX-0000-6332	15,200	17,200	17,200	2,000
Property & Finance					
Finance					
	National GFOA Conference- Washington, DC (OUT OF STATE) (2)	4,200	5,500	5,500	1,300
	Payroll Congress (PAYO)- virtual for 2025	3,000	1,500	1,500	(1,500)
	Minnesota GFOA Conference (3)	1,500	2,000	2,000	500
	MCCC Annual Conference	1,000	1,000	1,000	-
	Additional Staff Training (IFS, Payroll, Year-end, OSA)	2,000	4,000	4,000	2,000
	01-045-000-0000-6332	11,700	14,000	14,000	2,300
Property Tax					
	MN Assoc. of County Officers	750	750	750	-
	MN Assoc. of County Auditors	500	500	500	-
	Tax Training /Dept. Revenue	500	500	500	-
	MCCC Conference	500	500	500	-
	Staff Training	1,300	1,300	1,300	-
	01-040-040-0000-6332	3,550	3,550	3,550	-
License Centers					
	MN Assoc. of County Officers	600	600	600	-
	Deputy Registrar Annual Meeting	600	600	600	-
	Staff Training	800	800	800	-
	01-040-055-0000-6332	2,000	2,000	2,000	-
Elections & Licensing					
	MN Assoc. of County Officers	600	600	600	-
	MACATFO Summer Conference	600	600	600	-
	Sec. of State Training	600	600	600	-
	Staff Training	600	600	600	-
	01-040-065-0000-6332	2,400	2,400	2,400	-
County Assessor					
	MAAO Fall Conference	2,500	2,500	2,500	-
	MAAO Seminars	2,500	2,500	2,500	-
	CLE Seminars	1,250	1,250	1,250	-
	MCCC Annual Conference	1,500	1,500	1,500	-
	MAAP Training	1,500	1,500	1,500	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

DIVISION - DEPT.	DESCRIPTION	2024	2025	2025	Inc./Dec
		Adopted	Requested	Recommended	
	State Licensure Education (multiple levels)	8,750	8,750	8,750	-
	01-047.6332	18,000	18,000	18,000	-
Land Records and Vitals					
	MN Association of County Officers	2,000	2,000	2,000	-
	PRIA Winter Symposium (2) and Annual Conference (2)- (OUT OF STATE- San Antonio, TX and Tacoma, WA)	4,000	6,643	6,643	2,643
	MACO Annual Conference and MACATFO/MCRA Summer Conference	2,000	2,000	2,000	-
	Examiner of Titles Training	500	500	500	-
	MCRA Conference (Vitals)	300	300	300	-
	Staff Training (in state)	700	700	700	-
	01-100.6332	9,500	12,143	12,143	2,643
Total- Property & Finance		47,150	52,093	52,093	4,943
Public Works - Road & Bridge					
Administration					
	MCEA Institute	900	900	900	-
	MCEA Summer Conference	700	700	700	-
	Minnesota Highway Accountants Conference (2)	1,150	1,150	1,150	-
	Minnesota Transportation Conference	400	400	400	-
	NACE Annual Conference (OUT OF STATE- Chicago)	3,000	3,000	3,000	-
	MTA Fly In (OUT OF STATE- Washington DC)	1,500	1,500	1,500	-
	MTA Annual Meeting	100	100	100	-
	AMC	700	700	700	-
	Program Management User Conference ,Procore - Out of State- Denver, CO	1,100	1,100	1,100	-
	DC Congressional Visit - Highway 5 OUT OF STATE- (Placeholder if needed)	1,200	1,200	1,200	-
	MAPA (MN Asphalt Pavement Assoc.)	100	100	100	-
	Miscellaneous staff training	500	500	500	-
	03-301-000-0000-6332	11,350	11,350	11,350	-
Asset & Performance Mgmt.					
	MN GISLIS Conference	3,680	3,680	3,680	-
	ESRI User Conference (OUT OF STATE, San Diego, CA)	2,300	2,300	2,300	-
	Transportation Research Board National Conference OUT OF STATE- Location TBD	2,875	2,875	2,875	-
	iAM North American Conference OUT OF STATE- Denver, CO	2,875	2,875	2,875	-
	Cartegraph Conference- Training, Development, Certifications (Colorado) OUT OF STATE- Colorado (3)	5,750	5,750	5,750	-
	Leadership Training	500	500	500	-
	Drone Training & Testing (certifications, renewal testing, etc)	2,000	2,000	2,000	-
	03-302-000-0000-6332	19,980	19,980	19,980	-
Program Delivery					
	MCEA Annual Conference	3,640	3,640	3,640	-
	MCEA Summer Conference	1,600	1,600	1,600	-
	MSPS Conference	1,425	1,425	1,425	-
	MSPS Winter Conference	300	300	300	-
	MACS Seminars	300	300	300	-
	GIS Seminars	400	400	400	-
	MN-Dot Survey Technical Conference	1,600	1,600	1,600	-
	Frontier Precision	1,000	1,000	1,000	-
	CTC AutoCad	4,000	4,000	4,000	-
	MN Transportation Conference	1,500	1,500	1,500	-
	Toward Zero Deaths Conference	1,000	1,000	1,000	-
	MN-Dot and U of M certificates	7,500	7,500	7,500	-
	MN-Dot and U of M re-certificates	4,135	4,135	4,135	-
	MN-Dot R-O-W Conference	1,000	1,000	1,000	-
	Project Management Training	1,000	1,000	1,000	-
	Project Management Institute Days Conference	2,500	2,500	2,500	-
	NACE Annual Conference (OUT OF STATE- Palm Springs , CA)	2,850	2,850	2,850	-
	ATTSA How To Conference (OUT OF STATE- Fargo, ND)	500	500	500	-
	IMSA Certifications	2,000	2,000	2,000	-
	IMSA TS Tech 2-year Re-certification	1,000	1,000	1,000	-
	MN APA Conference & Workshop	1,200	1,200	1,200	-
	Miscellaneous	50	50	50	-
	03-303-000-0000-6332	40,500	40,500	40,500	-
Highway Operations					
	Equipment Training, Pesticide	600	600	600	-
	Maintenance Expo - St Cloud	750	750	750	-
	APWA Snow Conference (OUT OF STATE- Kansas City, MO)	5,700	5,700	5,700	-
	APWA National Conference (OUT OF STATE- Atlanta, GA)	2,850	2,850	2,850	-
	Government Fleet Expo (OUT OF STATE- Louisville, KY)	2,850	2,850	2,850	-
	Asset Works Academy (2 staff) (OUT OF STATE- Kansas City, MO)	5,700	5,700	5,700	-
	MnDOT Certifications/Training	5,905	5,905	5,905	-
	MCEA Institute	900	900	900	-
	UofM Leadership - LTAP	315	315	315	-
	Miscellaneous Safety, Design Classes	18,160	18,160	18,160	-
	03-304-000-0000-6332	43,730	43,730	43,730	-
Equipment Operations					
	Hydraulic, Electrical, & Welding Training	2,700	2,700	2,700	-
	Staff safety, Microsoft, misc. training	2,300	2,300	2,300	-
	03-306-000-0000-6332	5,000	5,000	5,000	-
Parks					
	MRPA Annual Conference	1,500	1,500	1,500	-

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

DIVISION - DEPT.	DESCRIPTION	2024	2025	2025	Inc./Dec
		Adopted	Requested	Recommended	
	MN Shade Tree Short	600	600	600	-
	MRPA Seminars	100	100	100	-
	Park Supervisor Seminars	100	100	100	-
	National Park Institute (OUT OF STATE)	2,500	2,500	2,500	-
	Outdoor Recreation Curriculum Standards	500	500	500	-
	Out of State Recreation Services Certification	750	750	750	-
	Northern Green Expo	300	300	300	-
	Miscellaneous (herbicide/pesticide etc.)	300	300	300	-
	01-520-000-0000-6332	6,650	6,650	6,650	-
Total- Public Works	01 & 03-XXX-XXX-XXXX-6332	127,210	127,210	127,210	-
Sheriff's Office					
Administrative Services Unit		20,000	20,000	20,000	-
	Clerical Support (15)				
	MSA Summer Conference				
	MSA Winter Conference				
	Administrative Services Manager (MNPLEAA Conference)				
	Sheriff MSA Jail Conference				
	Chief Deputy				
Jail Services Unit		9,000	15,000	15,000	6,000
	Jail Training-Conf, Mgmt. Training, etc.				
	From SS Other				
Patrol Services Unit					
	Training - State POST, OSHA mandated,				
	Elective, 1st Responder, PRISIM, ADA, etc.				
	Traffic Safety/Criminal Interdiction/Weights/Scales				
	K-9 Trials and Certifications				
	Supervisor Development				
Operation Services Unit					
	Investigation Division				
	Crime Technician				
	School Resource Officer/Gangs/Bike Patrol				
	SERT				
Support Services Unit		69,380	83,380	83,380	14,000
	ATV				
	Civil Process				
	Conceal and Carry				
	Warrants				
	Dive Team				
	Community Service Officers (CSO)				
	Court/Bailiffs				
	Reserves				
	Volunteer Services- Chaplain				
	Rec Services - Water Patrol				
	Snowmobile				
	Training -In House Entire Office - Sex Harr, Cult Div., 1st Aid				
	Instructor Courses-recertification, etc.				
	Supervisory - Sgt & Cpl				
	Licensed Personnel Training				
	ILEETA Conference Outstate- St. Louise, MO (1)				
	EVOC, 1st Aid, SPSC				
	01-201-XXX-XXXX-6332	98,380	118,380	118,380	20,000
Emergency Management Unit					
	AMEM Emergency Management Conference (IN STATE)	1,900	1,900	1,900	-
	Governor's Emergency Mgmt. Conf. (IN STATE)	1,000	1,000	1,000	-
	IAEM Conference (OUT OF STATE- Colorado Springs, CO)- 3	4,842	4,842	4,842	-
	Emergency Management Training	-	-	-	-
	Hazardous Materials Training	-	-	-	-
	01-201-280-0000-6332	7,742	7,742	7,742	-
Conceal & Carry					
	Conceal & Carry- reserve fund	1,700	1,700	1,700	-
	02-202-000-0000-6332	1,700	1,700	1,700	-
Reserves-					
	Reserves	1,000	1,000	1,000	-
	02-204-000-0000-6332	1,000	1,000	1,000	-
Posse					
	Posse Training	3,750	3,750	3,750	-
	02-203-000-0000-6332	3,750	3,750	3,750	-
Communications					
	Communications	1,137	1,137	1,137	-
	01-201-240-0000-6332	1,137	1,137	1,137	-
911 Communication					
	Communications	4,200	4,200	4,200	-
	APCO/NENA MSA State Conference-(6)	3,480	3,480	3,480	-
	02-911-000-0000-6332	7,680	7,680	7,680	-
Total- Sheriff	01-201-XXX-XXXX-6332	121,389	141,389	141,389	20,000

**CONFERENCE AND TRAINING LIST
BY DEPARTMENT FOR 2025**

as of 11/25/24

DIVISION - DEPT.	DESCRIPTION	2024	2025	2025	Inc./Dec
		Adopted	Requested	Recommended	
Health & Human Services	National Youth Conference - Out of State- TBD	3,000	3,000	3,000	-
WORKFORCE	National Workforce Development Staff Conference - Out of State- TBD	2,000	2,000	2,000	-
WORKFORCE	Workforce Conference, NAWB - Out of State - Washington, D.C.	3,500	3,500	3,500	-
FAS	National Eligibility Workers Assoc Conf - Out of State- TBD	3,000	3,000	3,000	-
CHILD SUPPORT	National Child Support Assoc Conf- Out of State- TBD	2,000	2,000	2,000	-
CHILD SUPPORT	National Child Support Assoc Conf - Out of State - County Attorney- Washington, DC	2,000	2,000	2,000	-
CHILD SUPPORT	National Child Support Assoc Policy Forum, Out of State, Washington DC	2,000	2,000	2,000	-
PROBERT - ADMIN	APHSA The Future of Human Services, Policy and Compliance, TBD	2,000	2,000	2,000	-
PROBERT - ADMIN	National Human Services Directors/Deputy Directors Retreat, TBD	4,000	4,000	4,000	-
PROBERT - ADMIN	National Human Services Conference - Out of State APHSA- Baltimore, MD	4,000	2,200	2,200	(1,800)
FAS	NASTA/SNAP National Conference - Out of State- Location TBD	1,500	1,500	1,500	-
GOODWIN - ADMIN	National Human Services Conference (APHSA) - Location TBD - Goodwin	2,200	2,200	2,200	-
CHILD & FAMILY	International Signs of Safety Gathering - Out of State- TBD	3,000	3,000	3,000	-
PROBERT - ADMIN	Equity Summit - Out of State- TBD	2,500	2,500	2,500	-
CHILD & FAMILY	National Conference on Child Abuse & Neglect, Out of State - Maryland	-	3,000	3,000	3,000
CHILD & FAMILY	Child Welfare League of America - Out of State, Washington DC	2,500	2,500	2,500	-
CHILD & FAMILY	National Criminal Justice Training Center Training - Out of State- TBD	5,000	5,000	5,000	-
CHILD & FAMILY	Family Finding Conference with Kevin Campbell, Out of State, TBD	-	2,500	2,500	2,500
CHILD & FAMILY	QPI Champions Conference, Out of State, TBD	-	2,500	2,500	2,500
CHILD & FAMILY	National Association of Social Workers (NASW), Out of State - TBD	-	2,000	2,000	2,000
CHILD & FAMILY	DCAC/Providing Justice and Restoring Hope/Crimes Against Children/Out of State/TBD	-	2,200	2,200	2,200
CRISIS	National Association of Suicidology - Out of State -TBD	5,000	5,000	5,000	-
CRISIS	Annual Suicide Prevention Summit - Out of State- Location TBD	2,000	4,000	4,000	2,000
BEHAVIORAL HEALTH	National Council of Behavioral Health (NATCON) - Out of State- Philadelphia, PA	4,000	5,000	5,000	1,000
PROBERT - ADMIN	Family Resource Center (FRC) Site visit- Out of State- Location TBD	4,000	4,000	4,000	-
PROBERT - ADMIN	National Family Resource Center (FRC) conference - Out of State- Location TBD	4,000	4,000	4,000	-
CHILD & FAMILY	National Association of Welfare Research & Statistics- Out of State- Location TBD- Staff on Board- no cost to County	3,000	3,000	3,000	-
Health and Human Services	Conferences within State	117,490	72,392	72,392	(45,098)
	11-XXX-XXX-XXXX-6332	183,690	151,992	151,992	(31,698)
Public Health					
Public Health Department					
	Disease Prevention & Control (DP&C) Conference - Out of State TBD	5,000	3,500	3,500	(1,500)
	NACCHO Emergency Preparedness Conference - Out of State - San Antonio, TX	5,000	5,000	5,000	-
	NACCHO Annual Conference - Out of State- TBD	5,000	5,000	5,000	-
	APHA Annual Conference - Washington, DC	5,000	5,000	5,000	-
	Conferences within State	1,450	1,450	1,450	-
	11-460-XXX-XXXX-6332	21,450	19,950	19,950	(1,500)
Court Services - Probation					
	Drug Court National Conference- \$6000- grant funded (Out-of-State) (up to 3)				
	APPA National Probation Training Institute (Out-of-State) (up to 2)	2,100	3,000	3,000	900
	MN Association of County Probation Officers (MACPO) - Spring Conference	2,400	4,500	4,500	2,100
	Minnesota Corrections Association (MCA) - Fall Institute	2,000	2,000	2,000	-
	01-252-XXX-XXXX-6332	6,500	9,500	9,500	3,000
Total- Health & Human Services 11-XXX-XXX-XXXX-6332		211,640	181,442	181,442	(30,198)
County Totals		707,064	713,559	713,559	6,495



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to the 2025 Budget for the Greater MSP
2025 Annual Membership

Department: County Administration

Contact: Dave Hemze, County Administrator, 952-361-1526

Presenter: Dave Hemze, County Administrator

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Regular Session

Strategic Initiative:
Finances: Improve the County’s financial health and economic profile.

Background/Justification:
Greater MSP is a partnership with a mission to accelerate regional competitiveness and inclusive economic growth through job creation, capital investment, and execution of strategic initiatives. The Carver County Community Development Agency ("CDA") has been a member of the Greater MSP for several years. The CDA Board did not include the \$30k Greater MSP annual membership cost in their 2025 Budget and the funding was not included in the County Administrator's Recommended 2025 Budget based on County Board direction. Allison Streich, CDA Executive Director, will be present during the meeting to provide additional information.

Commissioner Udermann has requested the County Board consider amending the County's 2025 Budget to include the \$30k Greater MSP 2025 annual membership cost with funding provided by reducing the Commissioner Contingency in the 2025 Budget from \$100K to \$70k.

Action Requested:
Motion to adopt 2025 Commissioner Contingency Budget Amendment

Fiscal Impact:	
Funding:	Amount Budgeted:

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Related Fiscal/FTE Comments:

A summary of previous commissioner contingency spending is below:

2021-\$0 of \$100k

2022-\$40,516 of \$100k

2023-\$10,035 of \$100k

2024-\$0 (as of 12/3/24) of \$100k

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Administrator's Recommended 2026 Long Term Financial Plan

Department: Property & Financial Services

Contact: David Frischmon, Property and Finance Division Director , 952-361-1506

Presenter: David Frischmon, Property and Finance Division Director

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Regular Session

Strategic Initiative:
Finances: Improve the County's financial health and economic profile.

Background/Justification:
The Long Term Financial Plan fulfills the County Board's direction to connect financial strategies to the County's long-term strategic goals and objectives. This Plan is not a budget but rather a non-binding assertion of future intent to allocate future County resources. Individual elements of the Plan will be systematically rolled forward until they are brought into the Annual Budget for approval and implementation.

Action Requested:
Adopt the 2026 Long Term Financial Plan

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:
The Long Term Financial Plan is a planning tool so projects listed in the Plan are financial placeholders only. Actual financing for the projects are not approved until they

are included in the Annual Budget process.

Attachments:

1. 2026 Long Term Financial Plan condensed version



2026 Long Term Financial Plan

*Presented for Adoption
December 3, 2024*

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: December 3, 2024
Motion by Commissioner: _____

Resolution: _____
Seconded by Commissioner: _____

**COUNTY BOARD ADOPTION OF THE
2026 LONG TERM FINANCIAL PLAN
FOR CARVER COUNTY**

WHEREAS, the Long Term Financial Plan (the "Plan") fulfills the County Board's direction to "connect financial strategies to the County's long-term strategic goals and objectives"; and

WHEREAS, the Plan which has been prepared by division directors and reviewed by the County Board of Commissioners provides the basis for determining the non-binding intent to allocate future County resources; and

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners 2026 Long Term Financial Plan is hereby adopted and placed on the County's website.

BE IT FINALLY RESOLVED, that copies of this resolution be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

David Hemze
County Administrator

EXECUTIVE SUMMARY

This 2026 Long Term Financial Plan, (the “Plan”) along with the 2025 Annual Budget, fulfills the County Board’s direction to “connect financial strategies to the County’s short and long-term strategic goals and objectives.” The Plan is not a budget but rather a non-binding assertion of future intent. Ideally, individual elements of the Plan will be systematically rolled forward each year until they are brought into the Annual Budget process for approval and implementation.

The Plan focuses on the four areas which will significantly impact future property tax levy and budgets:

- A. Capital Improvement Plans (CIPs) for New Capital Projects
- B. Five Year Replacement Schedule for Facilities, Vehicles and Equipment
- C. Bond Sales and Debt Service
- D. Personnel Costs

A. Capital Improvement Plans (CIPs) for New Capital Projects:

CIP Revenue Summary:

County ½ cent Sales Tax: In 2017, the County Board approved a ½ cent sales tax that generates \$9 - \$10 million annually for County road and bridge projects.

Wheelage Tax: In 2017, the County Board increased the wheelage tax to \$20 effective January 1st, 2018 which annually generates approximately \$1.9 million from auto and motorcycle license renewals for County road and bridge projects.

Request for State Bonding: The 2018 Legislature approved a \$1.5M grant from the State which was matched with \$1.5M in County funds for a \$3M Phase I Infrastructure project. The 2020 Legislature approved \$2.5M for a \$5M Phase II Waterfront Service Center with a 50/50 local match in County funds. A County priority for the 2025 Legislature is a \$6.528M Phase III Additional Amenities project with a 50/50 local match in County funds.

Road & Bridge Tax Levy: In 2016, the County Board directed that the tax levy for road and bridge annual maintenance be increased \$100K for the next 10 years to eventually provide an additional \$1M to finance the County’s Road Preservation Plan by 2025. Accordingly, the 2025 Budget includes a \$2.69M tax levy for road and bridge maintenance which is an increase of \$100K compared to 2024.

Parks & Trail Tax Levy: The Parks Department is in the process of building a comprehensive database which will help them prioritize and schedule future park and trail maintenance projects. The 2025 Budget includes for the first time a Park & Trail \$100K tax levy request to fund high priority park and trail maintenance projects. Additional tax levy requests by the Parks Board and

County staff is expected in future budget cycles to fund high priority maintenance park and trail projects once the comprehensive database of park and trail maintenance projects is completed.

State, Federal and Local funds: New road and bridge construction projects are financed from the Minnesota Highway Users Tax Distribution Fund (Fuel Tax, License Fees and Motor Vehicle Sales Tax), Sales Tax on Leased Vehicles, as well as Federal and State grant programs, City funds, and proceeds from County Bonds.

State County Program Aid (“CPA”): The Recommended 2025 Budget has \$1.1 million in 2025 CPA that is not allocated to the operating budget. \$810,000 is being directed to fund one-time capital projects listed on 2025 Budget Attachment E and the remaining \$295,000 will be directed to the CIPs according to the percentages below:

50%	Road & Bridge CIP	\$147K
25%	Park & Trail CIP	74K
<u>25%</u>	<u>Building CIP</u>	<u>74K</u>
100%	Total State CPA to CIPs	\$295K

State Sales Tax Parks and Trails “Legacy Funds”: The 2008 State Legislature increased the State sales tax and allocated a portion of the new revenue to expand parks and trails throughout the State. The County’s share of these new funds is expected to be approximately \$550,000. These funds have been used as the local match to State & Federal grants for trail expansion projects and for the Lake Waconia Regional Park Phase I and II projects.

Metropolitan Council Reimbursement for Park Land Acquisition: The County expects 100% reimbursement from the Metropolitan Council for parkland acquisitions that are included in the County’s Regional Park Master Plan. The reimbursement formula is currently on hold because the Met Council has determined that the current reimbursement process is not in compliance with IRS regulations. Met Council staff are researching alternative processes to reimburse counties for parkland acquisitions. A County priority for the 2025 Legislature is to create a new reimbursement formula that complies with IRS regulations.

CIP Project Summary:

Buildings and Misc. CIP: This CIP includes one-time projects related to facilities maintenance, IT equipment, furnishing a new Chaska library in 2029 and a new County Government Center as part of a Master Space Plan Study.

Roads & Bridges CIP: The County 2040 Roadway System Plan identifies \$900 million of road and bridge projects to meet the needs of the projected growth in population and employment by 2040. This includes \$560 million for County road and bridges and \$340 million for critical State highway projects.

Road and bridge needs include preservation (overlays), bridge replacement, safety enhancements (turn lanes, traffic signals, roundabouts, etc.), system expansion (added lanes), system connectivity (new roads and bridges), and reconstruction (rebuilding existing roads without adding lanes). A 6 year Road and Bridge Plan is in the process of being updated for 0.75% sales tax for metro transportation as well as updated projections from the ½ cent sales tax and increased wheelage tax which were approved in 2017 by the County Board.

The plan funds traditional preservation, bridge replacement and safety enhancement goals as well as partially fund high priority expansion, connectivity and other emerging regionally significant projects. The CIP identifies projects that are either traditional or development driven as the County has a cost participation policy that differs for each.

Parks and Trails CIP: This CIP focuses on sustainability projects to maintain the County's existing park and trail system as well as the next round of park and trail development projects. A comprehensive database of parks and trails maintenance projects is being developed which may require additional tax levy funding.

B. Five Year Replacement Schedule for Facilities, Vehicles and Equipment

This Plan includes a five-year replacement schedule for Facilities, Vehicles and Equipment based on division requests for 2026 thru 2030. These capital replacement requests will be rolled forward each year until they become part of current year Budget process. The five-year replacement schedule relies on a \$100,000 a year increase to the \$1.8 million levy over the next five years. The County Board has been supportive of this \$100K a year increase in levy dollars past budget years to create an orderly and scheduled replacement of County facilities, vehicles and equipment.

C. Bond Sales and Debt Service

A county-wide Master Space Plan is currently analyzing future space needs for county staff and services. A 2028 \$82M bond sale is currently planned to build a new County Government Center Building with an annual debt service of \$5.3M. County tax levy of \$3.1M is currently available. The \$2.2M debt serve gap is planning to be closed by increasing the county tax levy by \$450k in the next 5 budget cycles 2025 – 2029. Accordingly, the 2025 Budget includes the first of 5 county tax levy increases of \$450k.

Pay-as-you-go financing is the Board's preference for financing Park & Trail projects.

The 2026-2030 Road and Bridge CIP is in the process of being updated to reflect the additional funding from the ½ cent sales tax and wheelage taxes that were approved in 2017. Depending on the success of various State and Federal grant

applications, County bonds may be necessary to provide matching grant dollars for high priority projects. Most of the projects in the Road & Bridge CIP are funded by external funding sources that have been secured.

D. Personnel Costs

Personnel costs are the largest and have been the fastest growing portion of the County's operating budget. As the County's tax base continues to expand, the County's workforce increases to serve the growing tax base. The Plan identifies strategies for addressing the two major drivers of personnel costs:

1. Requests for Additional Levy Funded Staffing
2. Employee Health Insurance

The County Board carries the ultimate budget authority. The 2025 Annual Budget and the 2026 Long Term Financial Plan are expected to be approved at the December 3, 2024 County Board meeting.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: CDA and SVA Partnership
Department: Public Services - Administration
Contact: Nick Koktavy, Assistant County Administrator
Presenter: Allison Streich
Contract Name & Number: Nick Koktavy
Meeting Date: December 3, 2024
Item Type: Regular Session

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
Southern Valley Alliance (SVA) and Carver County Community Development Agency (CDA) have partnered together to provide transitional housing options for victims of domestic violence. SVA has provided domestic violence services to residents since 1982 and the CDA has provided housing programs since 1980. The partnership between the two agencies draws on each organization’s expertise. The goal of this collaboration is to provide immediate safety for victims of domestic violence and their children and to support the transition to independent housing. Both agencies understand the need for affordable housing for at-risk populations and that each agency brings a particular skill set and range of experience to the table.

The National Association of Housing and Redevelopment Officials (NAHRO) awarded this partnership a 2024 Agency Award of Merit. The CDA has requested to present information on this partnership to the County Board.

Action Requested:
No action requested.

Fiscal Impact:

Funding:	Amount Budgeted:
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Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Administrators Final Recommended 2025 Budget and Levy for the Carver County Regional Rail Authority

Department: Property & Financial Services

Contact: David Frischmon, Property and Finance Division Director , 952-361-1506

Presenter: Lyndon Robjent, Public Works Division Director / County Engineer

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Ditch/Rail Authority

Strategic Initiative:
Finances: Improve the County’s financial health and economic profile.

Background/Justification:
The Administrator’s Final Recommended Final Carver County Regional Rail Authority ("CCRRA") 2025 levy is \$226,691 (+6.8%) and the 2025 Budget is \$228,691. The \$14,443 increase is needed for additional vegetation management on the recently acquired Lake Minnetonka Regional Trail as well as paying for increased ongoing staffing costs for day to day operations, maintenance, security, and stewardship of the CCRRA corridors including mowing, weed control, tree trimming, debris and trash removal, drainage corrections, etc. The CCRRA fund has sufficient reserves to finance the expected capital projects in 2024 and 2025.

Action Requested:
Motion to adopt the Regional Rail Authority's 2025 Levy and Budget Resolution

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

The CCRRA property tax impact on the County's average value home will be an increase of 2.4% in 2025.

Attachments:

1. 2025 resolution- CCRRA

**CARVER COUNTY REGIONAL RAIL AUTHORITY
CARVER COUNTY, MINNESOTA**

Date: December 3rd, 2024

Resolution: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

CERTIFYING 2025 PROPERTY TAX LEVY

WHEREAS, the County of Carver, State of Minnesota, requires an Ad Valorem Property Tax to provide needed and necessary services to the citizens of Carver County; and

WHEREAS, the Carver County Regional Rail Authority Board has reviewed budget requests and has made a determination of the Ad Valorem Property Tax required to support Authority operations for the Calendar Year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that there be, and hereby is, levied upon the taxable property of the County of Carver the following sums for the respective purposes indicated herein for the calendar year commencing January 1, 2025, to wit::

CARVER COUNTY REGIONAL RAIL AUTHORITY

\$226,691

ADOPTION OF 2025 BUDGET

WHEREAS, the annual operating and capital budgets for the Carver County Regional Rail Authority, which have been prepared by Public Works Director and reviewed by the Carver County Regional Rail Authority Board, provided the basis for determining the allocation of available County resources and the property tax levy of Carver County necessary to fund the various functions of Carver County Regional Rail Authority Board for the coming year; and

WHEREAS, the Carver County Regional Rail Authority Board has established the property tax levy for Carver County which serves as a major funding source for Rail Authority operations; and

WHEREAS, the budgets as reviewed and amended by the Carver County Regional Rail Authority Board are within all limits of the afore-referenced levy as prescribed by law; and

WHEREAS, it is the stated purpose of the Rail Authority budget to serve as a management tool for division directors and the Carver County Regional Rail Authority Board and sets the authorized expenditure limits for the 2025 budget year; and

WHEREAS, the revenue and expenditure budget totals by fund are set forth below:

	<u>Revenues</u>	<u>Expenditures</u>
Carver County Regional Rail Authority	<u>\$228,691</u>	<u>\$228,691</u>

NOW, THEREFORE, BE IT RESOLVED by the Carver County Regional Rail Authority Board that the 2025 budget is hereby adopted and placed on file in the Carver County Property Tax Office.

BE IT FURTHER RESOLVED, funds are hereby appropriated for the execution of the aforementioned 2025 budgets.

BE IT FURTHER RESOLVED, budget cannot be exceeded by category for any fund.

BE IT FURTHER RESOLVED, any adjustments to the approved budget, requested by originating departments, can be approved by the Property and Finance Director after review for adequate transfer of existing budget or addition of new revenue sources.

BE IT FURTHER RESOLVED, capital expenditures that have been itemized in the 2025 budget when purchased must conform with State Statute 471.345 as amended. Further, in accordance with County Policy, any capital expenditure (object code 6600's) greater than \$25,000 must have prior Regional Rail Authority Board approval for purchase. Items classified as building improvements (code 6640) which are needed on an emergency basis may be purchased without prior Board approval but subsequent Board ratification will be required.

BE IT FURTHER RESOLVED, in recognition that the Regional Rail Authority does not maintain any staff and meets on an infrequent basis, the Carver County Board and staff are authorized to conduct Regional Rail Authority day to day business on behalf of the Regional Rail Authority including, but not limited to, the payment and approval of Regional Rail Authority claims and invoices, adjusting the annual fee schedule and signing contracts consistent with the authority delegated to County staff in the County's Administrative Policy Manual.

BE IT FINALLY RESOLVED, that copies of this resolution and individual division budgets be forwarded to division directors of Carver County.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Carver County Regional Rail Authority Board, Carver County, Minnesota, at its session held on the 3rd day of December, 2024, now on file in the Administration Office, and have found the same to be a true and correct copy thereof.

Dated this 3rd day of December, 2024.

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Closed Session to Discuss County Administrator Annual Performance Evaluation

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter: Kerie Anderka, Employee Relations Division Director

Contract Name & Number:

Meeting Date: December 3, 2024

Item Type: Closed Session

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
Each year, the County Board provides an evaluation of the County Administrator's performance. Minnesota Statutes 13D.05, Subd. 3 (a) allows the Board to meet in closed session to evaluate the performance of an individual who is subject to its authority. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At an upcoming regular session, a summary of the evaluation will be shared for public record.

Action Requested:
Motion to enter into closed session as provided by Minnesota Statutes, to discuss County Administrator Hemze's annual performance evaluation.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:
None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Mental Health Crisis Services Update

Department: Health & Human Services - Behavioral Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director
Stephanie Combey, Human Services Manager - Behavioral Health

Contract Name & Number: NA

Meeting Date: December 3, 2024

Item Type: Work Session

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Health and Human Services (HHS) - Mental Health Crisis Program is currently required to provide crisis services 24/7/365 to Carver and McLeod County by qualified licensed mental health professionals in a variety of community, residential and institutional settings. These services include telephone consultation/crisis intervention, diagnostic assessments, evaluation of risk to self or others, intervention with severe parent/child conflicts, therapeutic interventions, consultation with community providers, disposition planning, coordination of out of home placements including psychiatric hospitalization if necessary and the coordination of crisis intake appointments, referral, and follow-up services.

Recruitment, retention, and recent terminations of key service contracts require Carver County HHS leadership to evaluate the impact of these challenges on the sustainability and capacity to meet the County's statutory mandates and MN DHS grant requirements.

HHS Behavioral Health leadership will provide an overview of the Carver County Mental Health Crisis Program, articulate the long-standing and recent challenges that compromise the capacity, viability of the current model, and sustainability of the program. Additionally, HHS leadership will review alternative service models including

what other counties are providing, and our recommended plan of action to ensure the County's ability to comply with its statutory, programmatic, and professional standards of practice.

Action Requested:

Direction from the County Board on the recommended course of action (to comply with the County's statutory, programmatic, and professional standards of practice) for the provision of Mental Health Crisis Services.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Fiscal and FTE Impact to be determined.

Attachments:

None