



**Carver County Board of Commissioners
January 7, 2025
Board Meeting**

PROPOSED AGENDA AMENDMENT

add to consent agenda

10:15 a.m. **2. CONSENT AGENDA**

2.5. 2025 Carver County Newspaper..... **2-5**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Carver County Newspaper
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter:
Contract Name & Number:
Meeting Date: January 7, 2025
Item Type: Consent

Strategic Initiative:
Finances: Improve the County's financial health and economic profile.

Background/Justification:
A bid notice was published in the Waconia Patriot the week of December 5, 2024 with a deadline of 1:00 p.m. December 23, 2024. The lowest bid was to be determined by using the Minnesota Newspaper Association Index Formula. The only bid received for the County's official newspaper and for the publication of the financial statement was the Waconia Patriot at \$5 per column inch.

The 2024 rate paid was the exact same at \$5 per column inch, 320 characters per inch and 9 lines per inch.

Action Requested:
Motion to accept the bid for the Waconia Patriot for the 2025 legal publications and/or notices at \$5 per column inch. This includes Publication of notices and lists of delinquent real estate taxes, Publication of official proceedings of the Carver County Board of Commissioners, First publication of financial statement, Second publication of financial statement and Publication of equalization proceedings of Carver County Board of Commissioners.

Fiscal Impact:

Funding:	Amount Budgeted:
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Related Fiscal/FTE Comments:

Included in current budget

Attachments:

None

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY

Date: January 7, 2025

Resolution No. _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Award of 2025 Newspaper Publication Bids

Whereas, pursuant to bid advertisement, newspaper publication bids were received until 1:00 p.m., December 23, 2024, for the following publications:

- Publication of notices and lists of delinquent real estate taxes
- Publication of official proceedings of the Carver County Board of Commissioners
- First publication of financial statement
- Second publication of financial statement
- Publication of equalization proceedings of Carver County Board of Commissioners

Whereas, a timely bid was solely received from the Waconia Patriot; and

Whereas, Carver County's newspaper publishing award is based on the lowest bid as determined according to the Minnesota Newspaper Association Index Formula, and the newspaper bid which provides the greatest value to Carver County; and

Whereas, pursuant to Minnesota Statute, § 375.17, subd. 3, in addition to the Carver County Board of Commissioners designating a newspaper as the official newspaper for the publication of the financial statement, the financial statement also must be published in one other newspaper of general circulation in a different municipality within the county, if one exists; and

Whereas, there is no other newspaper of general circulation in a different municipality within the county, so a second publication of the financial statement is not required; and

Whereas, pursuant to Minnesota Statute § 331A.12, the Carver County Board of Commissioners may designate the publication of legal notices for transportation projects on the Carver County Website, in place of or in addition to any other required form of publication.

Now, Therefore Be It Resolved, that the Carver County Board of Commissioner hereby awards newspaper publication bids for 2025 to the sole bidder, Waconia Patriot, for the following:

- Publication of notices and lists of delinquent real estate taxes
- Publication of official proceedings of the Carver County Board of Commissioners
- First publication of financial statement
- Publication of equalization proceedings of Carver County Board of Commissioners

Be It Further Resolved, that the Carver County, Minnesota Web site is designated as the official publication for transportation project legal notices; and

Be It Further Resolved, that a copy of this Resolution be forwarded to the sole bidder, Waconia Patriot.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of January, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator