



**Carver County Board of Commissioners
January 14, 2025
Board Meeting**

The County Board Room is open to the public

The Regular Session portion of the meeting will be webcast live at:
<https://youtube.com/@CarverCountyMN>

9:00 a.m. **1. CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov

1.3. Agenda review and adoption

1.4. Approve January 7, 2025 minutes5-9

1.5. Community Announcements

9:20 a.m. **2. CONSENT AGENDA**

2.1. Tobacco License Approval 10

2.2. Back Up Water Heater 11-12

2.3. Facilities Cleaning Services..... 13-14

2.4. Approval to contract with RMB Environmental Laboratories, Inc for 2025 and 2026 Water Sampling 15-16

2.5. MiC.A.S.A. Esperanza y Salud (Hope and Health) Opioid Settlement Funding Project..... 17-18

2.6. Allos Ministries - National Opioid Settlement Funding Project..... 19-20

2.7. 2025 Waste Reduction & Recycling Grant Program for Cities and

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2.8. Local Affordable Housing Aid (LAHA) Professional Service Agreement Approvals.....	24-25
2.9. McLeod County Joint Powers Agreement for Mental Health Crisis Services through March 31, 2025.	26-27
2.10. Minnesota Department of Health - Cannabis and Substance Use Prevention Grant.....	28-30
2.11. Eastern Carver County Independent School District 112: School Based Services	31-32
2.12. Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area	33-37
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2.14. Sheriff's Office Canine Sale	44-45
2.15. Donation to Carver County Sheriff's K9 Unit.....	46
2.16. 2025 Chanhassen Policing Contract Changes	47-49
2.17. Authorization to Initiate Eminent Domain Proceedings for Highway 5 Project – Arboretum Area	50-61
2.18. Resolution of support for a PROTECT grant application to the USDOT for the Minnesota River Crossing and Flood Resiliency Study.	62-65
2.19. Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Transportation Projects.	66-67
2.20. 2025 Pay Equity Implementation Report	68-69
2.21. Review Health & Human Services and Commissioner Warrants	

9:30 a.m.

3. REGULAR SESSION

3.1. Recognition of Advisory Committee Members	70-71
3.2. Amendment to the 2025 Budget for the Greater MSP 2025 Annual Membership	72-73
3.3. Appointments to Advisory Committees	74-75

10:15 a.m. 4. **CLOSED SESSION**

4.1. Closed Session to Discuss Last Written Offers for Highway 5
Project – Arboretum Area 76-78

11:15 a.m. 5. **COUNTY ADMINISTRATOR REPORT**

11:25 a.m. 6. **ADJOURN REGULAR SESSION**

UPCOMING MEETINGS AND EVENTS

January 14, 2025	7:00 p.m.	Carver County Association of Townships Meeting – Vandy’s Grille in Waconia.
January 28, 2025	9:00 a.m.	Work Session
February 4, 2025	8:00 a.m.	Board meeting
February 18, 2025	9:00 a.m.	Board meeting
February 25, 2025	9:00 a.m.	Work Session
March 4, 2025	9:00 a.m.	Board Meeting

Carver County
Board of Commissioners
Organizational Session
January 7, 2025

Commissioners Lisa Anderson, John P. Fahey, Tim Lynch, Matt Udermann and Tom Workman met in session this day as required by law for organizational purposes for the year 2025

The session was called to order by County Administrator, David Hemze, at 9:15 a.m. Administrator Hemze requested nominations for the 2025 Board Chair.

Matt Udermann nominated Tom Workman to serve as Chair of the Board of Commissioners for 2025. Hearing no other nominations, Administrator Hemze closed nominations.

On vote taken to elect Tom Workman to serve as Chair of the Board of Commissioners for 2025, all voted aye.

Chair Tom Workman requested nominations for 2025 Vice Chair. Matt Udermann nominated Lisa Anderson as Vice Chair of the Board of Commissioners for 2025. Lisa Anderson declined the position of vice-chair. Lisa Anderson nominated Tim Lynch for vice-chair.

On vote taken to elect Tim Lynch as Vice Chair for 2025. all voted aye.

No Public Comments

The following amendment was made to the agenda:
2.5 2025 Carver County Newspaper.

Matt Udermann moved, Lisa Anderson seconded, to approve the agenda as amended. Motion carried unanimously.

Dave Hemze requested the Board adopt their 2025 Board Operating Rules.

Lisa Anderson moved, Matt Udermann seconded, to approve the County Board Operating Rules as proposed including recording work sessions. Changes. Motion carried unanimously.

Motion by Matt Udermann, Seconded by Lisa Anderson on Amendment #1 to the 2025 Board Operating Rules, Section III.G. in regard to monthly allowable expenses. Motion carried unanimously.

Motion by Matt Udermann, Seconded by Lisa Anderson on Amendment #2, Section VII.A in regard to preparation and distribution of the County Board Agenda. An additional amendment was added that a proposed agenda item be provided to the County Administrator at least 10 days prior to the meeting. Motion carried unanimously.

Motion by Matt Udermann, Seconded by Lisa Anderson on Amendment #3, Section X.C in regard to audience participation at County board meetings. Matt Udermann, Lisa Anderson and Tom Workman, Tim Lynch and John P. Fahey nay. Motion Carried 3-2.

The Board considered their 2025 meeting schedule.

Matt Udermann moved, Tim Lynch seconded, to approve the 2025 Board meeting schedule as presented with the change of February 4th from 9 a.m. to 8 a.m. Motion carried unanimously.

Matt Udermann moved, Tim Lynch seconded to approve the following AMC appointment:

Committee	2025 Appointee
Association of Minnesota Counties Board of Directors	Fahey, Alt. Workman
AMC Environment & Natural Resources Policy Committee	Lynch
AMC General Government Policy Committee	Udermann
AMC Health & Human Services Policy Committee	Anderson
AMC Public Safety Policy Committee	Fahey
AMC Transportation Policy Committee	Workman
AMC Voting Delegates	Anderson, Fahey, Lynch, Udermann, Workman, Dave Hemze, Lyndon Robjent, Heather Goodwin
CAP Agency Board of Directors	Anderson, Alt. Udermann
Carver County Arts Committee	Udermann and Workman
Carver County CDA	Fahey, Alt Udermann, 2 nd Alt. Anderson
Carver County Leaders	Remove
Community Leaders (Eastern)	Anderson, Fahey, Udermann, Workman
Courts Committee	Fahey & Workman, Alt. Lynch
County's Strategic National Stockpile (SNS) Requestor	Workman, Hemze, Richard Scott
Fair Board	Lynch, Liaison, Alt. Fahey
Greater MSP Board of Directors	
Hennepin Carver Workforce Development Board	Udermann, liaison, Alt. Anderson
Historical Society Committee	Udermann, Alt. Fahey
Health Insurance LMC	Udermann, Alt. Workman
Joint Ditches:	
Joint Ditch #1	Fahey, Anderson & Udermann
Joint Ditch #2	Fahey, Anderson
Joint Ditch #3A	Fahey

Joint Ditch #4	Fahey, Lynch & Workman
Joint Ditch #5	Fahey, Lynch & Udermann
Joint Ditch #7	Fahey, Anderson, Lynch & Udermann
Joint Ditch #15	Fahey, Anderson, Lynch & Udermann
Joint Ditch #21	Fahey, Anderson, Lynch & Workman
Joint Ditch #22	Fahey, Lynch & Udermann
Joint Ditch #24	Fahey, Anderson & Lynch
Joint Ditch #28	Fahey
Law Library Board	Anderson
Legislative Committee	Workman & Udermann, Alt. Fahey
Library Board	Anderson Liaison, Alt. Udermann
Lower Minnesota River Watershed	Udermann & Anderson, Liaisons
MCIT Voting Delegates	Hemze, Alt. Sonja Wolter
MELSA	Udermann, Alt. Anderson
Mental Health Advisory Committee	Anderson, Alt. Udermann
Metropolitan Emergency Services Board	Fahey
Metropolitan Emergency Services Executive Board	Fahey, Alt. Workman
Metropolitan Emergency Services Radio Technical Operations Committee	Susan Bowler Alt. Benjamin Rutter
Metropolitan Emergency Services 911 Technical Operations	Susan Bowler Alt. Benjamin Rutter
Metropolitan Solid Waste Planning Group	Workman
Minnesota Inter-County Association	Fahey, Alt. Workman
Minnehaha Creek Watershed District	Workman Liaison, Alt. Udermann
Minnesota Extension Committee	Udermann & Lynch
Minnesota Valley Regional Rail Authority	Fahey, Alt. Workman
Mobility Management Board (SmartLink)	Fahey
Mosquito Control District Executive Board	Fahey
Mosquito Control District	Anderson & Fahey
Park Commission	Lynch, Liaison, Alt. Udermann
Planning Commission	Fahey, Alt. Lynch
Regional Hauler Licensing Board	Workman, Alt. Lynch
Riley-Purgatory-Bluff Creek Watershed	Workman & Anderson Liaisons
Southwest Corridor Transportation Coalition	Workman & Fahey, Alt. Udermann
State CHS Advisory Committee (SCHSAC)	Richard Scott, Alt. Fahey
Transportation Advisory Board – TAB	Workman, Alt. Fahey
Water Management Organization	Lynch, Alt. Fahey

Motion Carried Unanimously.

Matt Udermann moved, Lisa Anderson seconded to nominate and appoint Amanda Gorra to represent District 1 and Robin Bielefeldt to represent District 3 on the Board of Adjustment. Motion carried unanimously.

Lisa Anderson moved, Matt Udermann seconded to nominate and appoint Sylvia Matekole to represent District 1 and Celine Hagato to represent District 3 for the Community Development Agency (CDA). Motion carried unanimously.

Lisa Anderson moved, Matt Udermann seconded to nominate and appoint Orn Bodvarsson to the Library Board to represent District 1. Motion carried unanimously.

Matt Udermann moved, Tim Lynch seconded to nominate and appoint Latoyria Djanie to fill the At Large opening and Brianna Liestman to fill the Mandated opening on the Mental Health Advisory Committee. Motion carried unanimously.

Matt Udermann moved, John P. Fahey seconded to nominate and appoint Charles VenderWeyst to the At Large opening and David Pascoe to represent District 3 on the Park Commission. Motion carried unanimously.

Tim Lynch moved, Tom Workman seconded to nominate and appoint Gerald Bruner to the Personnel Board of Appeals to represent District 4. Motion carried unanimously.

Matt Udermann moved, John P. Fahey seconded to nominate and appoint Matthew Kerber to the Planning Commission to represent District 3. Motion carried unanimously.

Tom Workman moved, John P. Fahey seconded to nominate and appoint Kevin Zahler to represent District 2, Kellen Schmidt to represent District 5, Joe Polunc to represent E/W Carver Creek and to leave Bevens Creek open on the Water Management Organization (WMO). Motion carried unanimously.

Matt Udermann moved, Lisa Anderson seconded to rescind the previous motion while more information is gathered on who can represent Bevens Creek and E/W Carver Creek. Motion carried unanimously.

John P. Fahey moved, Tim Lynch seconded to nominate and appoint Kevin Zahler to represent District 2 and Kellen Schmidt to represent District 5 on the Water Management Organization (WMO). Motion carried unanimously

The Advisory committee appointment for the Library Board to represent District 2 and the Water Management Organization Committee appointments to Bevens Creek and E/W Carver Creek have been moved to the 1/14/2025 meeting.

Udermann moved, Lynch seconded, to approve the minutes from the November 26, 2024, Truth in Taxation Meeting and the December 17, 2024, Regular Session. Motion carried unanimously 3-0. Tom Workman and Lisa Anderson abstained.

John P. Fahey moved, Matt Udermann seconded, to approve the following consent agenda items:

Approved the Joint Powers Agreement between Carver County and the City of Chaska

for the Highway 41/10 Project, pending finalization of the contract review process.

Adopted resolution 01-25 awarding the construction contract for the Highway 41/10 Project to Hoffman Construction Company in the amount of \$22,998,205.07, pending finalization of the contract review process and MnDOT approvals.

Approved an amendment to a professional services agreement with Kennedy & Graven in the amount of \$90,000 for additional legal services pending finalization of the contract review process.

Approved resolution 02-25 awarding the 2025 Carver County Newspaper bid to the Waconia Patriot.

Reviewed December 20, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$1,208,059.68; reviewed December 27, 2024, Community Social Services' actions/Commissioners' warrants in the amount of \$562,134.57 and reviewed January 3, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$195,589.93

Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Tim Lynch moved. Matt Udermann seconded, to appoint Tom Workman as Chair, Tim Lynch as Vice Chair and John P. Fahey as Secretary/Treasurer of the Carver County Regional Authority. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded, to adjourn as the Carver County Regional Rail Authority and reconvene as the County Board. Motion carried unanimously.

ADMINISTRATOR REPORT – Dave Hemze advised there is a Township meeting next Tuesday, January 14 at 7:00 p.m.

Lisa Anderson moved, Matt Udermann seconded, to adjourn the Regular Session at 11:19 a.m. Motion carried unanimously.

Dave Hemze
County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Tobacco License Approval
Department: Property & Financial Services - Elections & Licensing
Contact: Sarah Rivers, Elections & Customer Service Technician,
952-361-1945
Presenter:
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
The owners of Anna Tobacco and Smoke Shop Victoria are requesting the Carver County Board of Commissioners' approval to sell tobacco products.
This is a first time license for this business.

Action Requested:
Approval of the County Board to issue a tobacco license to Anna Tobacco and Smoke Shop Victoria. Board approval is subject to the receipt of all required paperwork, licensing fee paid, signed affidavit, and all delinquent taxes are paid.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:
None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Back Up Water Heater
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: 24-691
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Carver County Facilities Services is recommending that a back-up water heater be installed for the 604 and 606 buildings located at the Carver County Government Center. Currently, the 604 and 606 buildings have no redundancy for hot water. This water heater provides hot water for the jail and more specifically provides hot water for critical portions of their operations that include heating water for cooking, cleaning, bathing and space heating. The redundancy option that Facilities is requesting is also taking advantage of the 5 boilers that are onsite. The boilers that we have will act as an additional redundancy for hot water as well vs. depending on only a standalone water heater.

The current water heater set up is currently facing issues and is not dependable. We continue to resolve issues with parts and maintenance, but a backup system would ensure that services in the courts and jail would not be interrupted based on the need for hot water.

Carver County Facilities Services received bids from two different contractors. Metropolitan Mechanical Contractors bid of \$59,000 was \$11,788 lower in price than Associated Mechanical's bid of \$70,788. Facilities has used Metropolitan Mechanical Contractors in the past and is recommending entering into an agreement to complete this work.

Action Requested:

Motion to contract with Metropolitan Mechanical Contractors pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$59,000

Related Fiscal/FTE Comments:

Budget was included in the 5year CIP plan

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Facilities Cleaning Services
Department: Public Services - Facility Services
Contact: Brent Kath, Facility Services Manager, 952-361-1557
Presenter:
Contract Name & Number: N/A
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Carver County Facility Services currently contracts for custodial cleaning services at First Street Center, the Historical Society, Encore Center, Chanhassen Service Center and Carver County's Public Works Headquarters in Cologne. The service is for the daily cleaning of the restrooms, common areas and vacuuming of the office carpeted areas. The vendor provides cleaning chemical and cleaning equipment. The County provides paper products, liners and hand soaps. The current agreement ends in February and the County would like to use a new vendor. Carver County received 3 quotes and City Wide Facility Solutions was the lowest bid. The staff recommends that we enter into a one-year agreement with City Wide Facility Solutions.

Action Requested:

Motion to contract with City Wide pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$97,000

Related Fiscal/FTE Comments:

Budget will come from facilities operating budget

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval to contract with RMB Environmental Laboratories, Inc for 2025 and 2026 Water Sampling

Department: Public Services - Planning & Water Management

Contact: Tim Sundby, Water Resources Supervisor, 952-361-1816

Presenter:

Contract Name & Number: 2025-2026 Carver County Water Sampling Lab_RMB

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Planning and Water Management Department monitors lakes, streams, and stormwater for water quality on a regular basis in its execution of the Carver County Water Management Organization (CCWMO) Plan and in order to meet local partner agreements and other state requirements. As part of this, water samples are taken and sent to a lab for analysis.

The staff obtained price quotes from 4 labs and is recommending that we continue to contract with RMB Environmental Laboratories, Inc. (RMB) based on being the lowest cost quoted, and requested services provided. The agreement with RMB establishes a lab that Carver County will use for the 2025 and 2026 Field Monitoring Season to analyze water samples collected. A two-year contract fixes costs to help with budgeting and reduces costs over the two-year term. Funding is from five sources; 1) CCWMO levy and budget; 2) Lower MN Watershed District; 3) State Board of Water and Soil Resources (Natural Resource Block Grants); and 4) Aquatic Invasive Species (AIS) program budget. Staff is requesting approval of the agreement for the 2025 and 2026 sampling season.

Action Requested:

Motion to contract with RMB Environmental Laboratories, Inc pending finalization of the

contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
CCWMO Levy	\$52,650.50
BWSR NRBG	\$63,178
AIS Funding	\$6,000
Lower MN Watershed District	\$26,000
Monsanto Settlement Funds in CCWMO budget	\$12,171.50

Related Fiscal/FTE Comments:

Costs for laboratory services will be paid from accounts within the Carver County PWM and CCWMO Budget over a two-year period.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: MiC.A.S.A. Esperanza y Salud (Hope and Health)
Opioid Settlement Funding Project

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: Opioid Settlement - MiC.A.S.A. Esperanza y Salud;
Contract #24-621

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Carver County Opioid Settlement Advisory Committee is recommending approval to use \$45,000 of National Opioid Settlement funds and approval of a Professional Service Agreement, not to exceed \$45,000, to support the MiC.A.S.A. Esperanza y Salud (Hope and Health) project (contract #24-621).

The Advisory Committee is made up of internal Carver County stakeholders representing HHS-Public Health, Jail, Sheriff's Office, HHS-Behavioral Health, HHS-Housing Unit, County Attorney's Office, HHS-Court/Probation Services and HHS-Child & Family. The Advisory Committee convened several times in 2024 to determine the process for allocating National Opioid Settlement funds in accordance with the specifications outlined in the National Opioid Settlement Memorandum of Agreement (MOA). The Committee determined that a large portion of the funding be allocated to internal Carver County departmental/divisional projects. A smaller portion of the funds would be allocated to community organizations based on a robust application process to select and fund projects that address one or more priority areas as outlined in the MOA: Prevention, Treatment, Harm Reduction, Research and Training.

A total of ten (10) applications were received, reviewed, and scored by committee members. Of the ten applications received, four (4) were recommended by committee

members to move forward in the preliminary award process. The MiC.A.S.A. Esperanza y Salud project (contract #24-621), submitted by MiC.A.S.A., was one of the projects selected. This project seeks to mitigate rising opioid misuse rates in the Latino community through culturally relevant education, enhanced access to treatment, and the strengthening of community resilience. This project will address two of the four priority areas outlined in the Opioid Settlement Memorandum of Agreement: Prevention and Treatment.

Funding from the National Opioid Settlement for this contract is not to exceed \$45,000 through December 31, 2025. The funding will support MiC.A.S.A. staff time, consulting fees for cultural competency and treatment consultants, development and printing of educational materials, workshops and trainings, community outreach, and program monitoring and evaluation. This project is also being supported by in-kind contributions (\$15,000) from MiC.A.S.A. staff and volunteers and other community partners as well as funding (\$13,000) from private donations and other grants.

No County levy will be required for this contract. Contract has already routed and been approved via the internal contract review process.

Action Requested:

Motion to approve Professional Service Agreement with MiC.A.S.A. for the Opioid Settlement Esperanza y Salud (Hope and Health) Project not to exceed \$45,000, utilizing National Opioid Settlement funds.

Fiscal Impact:

Funding:	Amount Budgeted:
National Opioid Settlement funds	\$45,000.00

Related Fiscal/FTE Comments:

Fiscal Impact - National Opioid Settlement funds will be used for payment of contract. No County levy required.

No FTE Impact

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Allos Ministries - National Opioid Settlement Funding Project

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: National Opioid Settlement - Allos Ministries; Contract #24-627

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The Carver County Opioid Settlement Advisory Committee is recommending approval of \$16,800 of National Opioid Settlement funds and approval of a Professional Service Agreement, not to exceed \$16,800, to support Allos Ministries for their work to address the root causes of substance use addiction and support individual recovery efforts (contract #24-627).

The Advisory Committee is made up of internal Carver County stakeholders representing HHS-Public Health, Jail, Sheriff's Office, HHS-Behavioral Health, HHS-Housing Unit, County Attorney's Office, HHS-Court/Probation Services and HHS-Child & Family. The Advisory Committee convened several times in 2024 to determine the process for allocating National Opioid Settlement funds in accordance with the specifications outlined in the National Opioid Settlement Memorandum of Agreement (MOA). The committee determined that a large portion of the funding be allocated to internal Carver County departmental/divisional projects. A smaller portion of the funds would be allocated to community organizations based on a robust application process to select and fund projects that address one or more priority areas as outlined in the MOA: Prevention, Treatment, Harm Reduction, Research and Training.

A total of ten (10) applications were received, reviewed, and scored by committee

members. Of the ten applications received, four (4) were recommended by committee members to move forward in the preliminary award process. Allos Ministries (contract #24-627) was one of the providers selected. Allos Ministries provides individualized renewal plans to address the issues specific to an individuals' substance use. Renewal plans include several dimensions that impact recovery including education, family dynamics, mental health, physical fitness and nutrition, and spiritual development. Funds from the National Opioid Settlement will be used to support a portion of the case work and transportation needs to facilitate participation in a participant's recovery efforts. This project will address one of the four priority areas outlined in the National Opioid Settlement Memorandum of Agreement: Treatment.

Funding from the Opioid Settlement for this contract is not to exceed \$16,800 through December 31, 2025. No County levy will be required for this contract. This contract has already routed and been approved via the internal contract review process.

Action Requested:

Motion to approve Professional Service Agreement with Allos Ministries for the Allos Ministries National Opioid Settlement Funding Project not to exceed \$16,800, utilizing National Opioid Settlement funds.

Fiscal Impact:

Funding:	Amount Budgeted:
National Opioid Settlement funds	\$16,800

Related Fiscal/FTE Comments:

Fiscal Impact: Use of National Opioid Settlement funds in the amount not to exceed \$16,800. No county levy required.

FTE Impact: None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Waste Reduction & Recycling Grant Program for Cities and Townships

Department: Public Services - Environmental Services

Contact: Brad Hanzel, Environmental Services Manager - Government Center, 952-361-1805

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Since 1989, Environmental Services (ES) has provided grant funding to cities and townships in Carver County to support enhanced recycling and waste diversion efforts. For 2025, ES has budgeted \$175,000 for the program, an increase from \$160,000 in 2024.

In October 2024, ES received funding proposals for 2025 from all 21 cities and townships in Carver County, totaling approximately \$266,000—\$91,000 more than the \$175,000 allocated for grants. As a result, most of the recommended grant awards are lower than the amounts requested.

The recommended funding levels are based on how well each proposal aligns with the State of Minnesota Solid Waste Hierarchy and its potential to positively impact recycling efforts and landfill diversion in Carver County. ES staff thoroughly reviewed the proposals and consulted with several cities and townships for additional information. All cities and townships will receive at least the same amount of grant funding as they did in 2024, unless their 2025 requested amount was lower.

Action Requested:

Motion to approve staff funding recommendations for 2025 city and township waste

reduction and recycling grants.

Fiscal Impact:

Funding:	Amount Budgeted:
Solid Waste Fees and State Recycling Grants	\$175,000.00

Related Fiscal/FTE Comments:

Funding for the city and township grant program comes from the Environmental Services budget, including dollars from the State of Minnesota (LRDG and SCORE grants), and the Carver County Solid Waste Fees. All is included in the 2025 ES budget.

Attachments:

1. 2025 city.twp grant funding RBA 1.14.25

2025 CITY & TOWNSHIP WASTE REDUCTION & RECYCLING GRANTS
PENDING BOARD APPROVAL

COMMUNITY	2024 GRANT FUNDING AWARDED	2025 GRANT FUNDING REQUESTED	2025 STAFF RECOMMENDED GRANT FUNDING AMOUNT	2025 STAFF RECOMMENDED PROJECT DESCRIPTIONS
Cities				
Carver	\$6,500.00	\$8,040.00	\$8,000.00	Yard waste mgmt., mobile bike repair, recycling education, reuse event, EC coupons
Chanhassen	\$25,000.00	\$27,000.00	\$27,000.00	Yard waste mgmt., mobile bike repair, reuse event, EC coupons, paper shredding
Chaska	\$17,000.00	\$35,000.00	\$18,000.00	Yard waste management, EC coupons
Cologne	\$9,000.00	\$15,300.00	\$10,000.00	Yard waste management
Hamburg	\$3,500.00	\$3,500.00	\$3,500.00	Yard waste management
Mayer	\$7,000.00	\$34,870.00	\$9,000.00	Yard waste management
New Germany	\$4,500.00	\$4,500.00	\$4,500.00	Yard waste management, compost bin
NYA	\$8,500.00	\$15,000.00	\$9,500.00	Yard waste management
Victoria	\$16,000.00	\$22,625.00	\$18,350.00	Yard waste management, mobile bike repair, reuse event, EC coupons
Waconia	\$16,000.00	\$17,000.00	\$17,000.00	Yard waste management
Watertown	\$9,000.00	\$23,325.50	\$11,000.00	Yard waste management
CITY GRANT PORTION:	\$122,000.00	\$206,160.50	\$135,850.00	
Townships				
Benton	\$4,800.00	\$3,200.00	\$3,200.00	Roadside clean-up
Camden	\$3,700.00	\$3,500.00	\$3,500.00	Roadside clean-up
Dahlgren	\$1,000.00	\$1,000.00	\$1,000.00	Roadside clean-up
Hancock	\$2,000.00	\$2,000.00	\$2,000.00	Roadside clean-up
Hollywood	\$2,000.00	\$2,300.00	\$2,300.00	Roadside clean-up
Laketown	\$8,000.00	\$18,803.50	\$9,000.00	Yard waste management
San Francisco	\$1,900.00	\$1,800.00	\$1,800.00	Roadside clean-up
Waconia	\$2,000.00	\$1,750.00	\$1,750.00	Roadside clean-up
Watertown	\$10,000.00	\$22,600.00	\$12,000.00	Expansion of residential recycling curbside collection
Young America	\$2,600.00	\$2,600.00	\$2,600.00	Roadside clean-up
TWP GRANT PORTION:	\$38,000.00	\$59,553.50	\$39,150.00	
TOTAL	\$160,000.00	\$265,714.00	\$175,000.00	



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Local Affordable Housing Aid (LAHA) Professional Service Agreement Approvals

Department: Health & Human Services

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: Contract with CAP Agency - #25-001
Contract with Maverick Unified Services - #25-003
Contract with Skyline Incc - #25-004
Contract with Volunteers of America (VoA) - #25-005

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services

Background/Justification:

Carver County Health and Human Services division is recommending approval of to use \$255,000 of Local Affordable Housing Aid (LAHA) funding and approval of Professional Service Agreements in amounts identified below to support four (4) agencies in providing housing support services to residents of Carver County.

Carver County began receiving LAHA funding in CY2024 from the Minnesota Department of Revenue. LAHA helps metropolitan local governments develop and preserve affordable housing within their jurisdictions, to keep families from losing housing, and to help those experiencing homelessness find housing. The County Board approved the distribution plan for LAHA funds on August 20, 2024 (RBA -10014).

Per legislation, one goal of LAHA funding is to fund agencies who are experiencing shortfalls in their support service budget either for a site-based setting or a scattered site setting. Carver County Health and Human Services released a public Request for Proposal (RFP) in accordance with county policy on November 13, 2024. The RFP closed on December 3, 2024, at which time six (6) responses were received. A committee reviewed and scored all six responses and selected four (4) to be funded for

a total of \$255,000.00 for the period January 1, 2025, through December 31, 2025. The four agencies include:

1. CAP Agency: \$100,000 for three services: to provide 24-hour front desk coverage and support services at West Creek Apartments; to provide support services to households in scattered site settings; and to provide emergency rental assistance to Housing Support program participants.

2. Maverick Unified Services: \$60,000 to administer a Housing Support rate 1 only program, which will help to re-house or maintain housing for Carver County residents and provide emergency rental assistance for Housing Support Program participants.

3. Skyline Incc: \$80,000 to provide support services to households in scattered site settings and provide emergency rental assistance for Housing Support Program participants.

4. Volunteers of America: \$15,000 to provide support services to Carver County households who are referred to the Prairie Pointe Apartment Project that is scheduled to open late in 2025.

No County levy will be required for these contracts. Contracts have already routed and been approved through the internal contract review process.

Action Requested:

Motion to approve use of \$255,000 of Local Affordable Housing Aid (LAHA) funding and approve Professional Service Agreements to support CAP Agency, Maverick Unified Services, Skyline Incc, and Volunteers of America agencies for the provision of Housing Support Programs to Carver County residents.

Fiscal Impact:

Funding:	Amount Budgeted:
Local Affordable Housing Aid	\$255,000

Related Fiscal/FTE Comments:

Fiscal Impact: Utilization of \$255,000 Local Affordable Housing Aid funds to fund contracts with specified agencies. No county levy required.

FTE Impact: None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: McLeod County Joint Powers Agreement for Mental Health Crisis Services through March 31, 2025.

Department: Health & Human Services - Behavioral Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: 2025 McLeod County JPA - Contract #24-683

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services

Background/Justification:

Carver County Health and Human Services Behavioral Health seeks approval to renew its Joint Powers Agreement (JPA) with McLeod County for the provision of mental health crisis services with payment to Carver County in an amount up to \$2,500 for the time period of January 1, 2025, through no later than March 31, 2025 (contract #24-683). This three-month period of service will provide the needed transition time for McLeod County to finish development of their own mental health crisis service delivery model. The shortened JPA reflects the County Board's approval on December 17, 2024 (RBA 2024-842) to sunset the internal Carver County Mental Health Crisis program by June 30, 2025.

Action Requested:

Motion to approve the Joint Powers Agreement with McLeod County for provision of mental health crisis services with an amount of revenue not to exceed \$2,500 and a no later than end date of March 31, 2025.

Fiscal Impact:

Funding:	Amount Budgeted:
McLeod County	\$2,500

Related Fiscal/FTE Comments:

Fiscal Impact: The anticipated revenue associated with this JPA has been reduced to represent a prorated amount of \$2,500 from the original \$10,000 annual amount budgeted for 2025 due to shortening of the agreement from 12 to 3 months.

FTE Impact: The anticipated reduction of FTE associated with the shortened service period has already been taken into account in the 2025 approved budget.

This JPA has already routed and been approved through the internal contract review process.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Minnesota Department of Health - Cannabis and Substance Use Prevention Grant

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: MDH Cannabis and Substance Use Prevention Grant - Contract #24-714

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County Health and Human Services (HHS) - Public Health has been awarded grant funding by the Minnesota Department of Health through State cannabis funding, pursuant to Minn. Statute §144.197 subd. 4, to provide prevention and education programs focusing on cannabis and substance abuse prevention. The main focus of this grant must be on primary prevention of substance use/misuse. These funds may not be used for treatment and recovery service provision. They may be used to promote linkage to services, including but not limited to implementing screenings, brief intervention, and referral to treatment.

The first cycle of initial funding is in an amount up to \$125,352 for services rendered between date of signed agreement through October 31, 2025, with an overall grant end date of June 30, 2026. HHS-Public Health anticipates that funds may be added for a second cycle- November 1, 2025 through June 30, 2026 -if additional funds are allocated for Community Health Board grants in future legislation.

No County levy is involved.

Action Requested:

Motion to approve and accept the Minnesota Department of Health - Cannabis and

Substance Use Prevention Grant.

Fiscal Impact:

Funding:	Amount Budgeted:
MDH Cannabis and Substance Use Prevention Grant	\$125,352

Related Fiscal/FTE Comments:

Fiscal Impact: MDH has awarded Carver County HHS - Public Health \$125,352 for the first cycle of grant funding for budget period of Agreement Signature Date -October 31, 2025. Additional funds to be awarded for a second cycle if additional funds are made available for Community Health Boards in future legislation.

FTE Impact: None

Attachments:

1. MDH Cannabis Grant BA

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: Minnesota Department of Health - Cannabis and Substance Use Prevention Grant

Department: Health & Human Services - Public Health

Meeting Date: 1/14/2025

Requested By: Denise Heckmann

Fund: ☐ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☒ 11 - CSS ☐ 15 - CCRRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT			CREDIT		
TOTAL			TOTAL		
\$125,352.00			\$125,352.00		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech Fees	11-460-460-2316-6260	\$125,352.00	Cannabis Grant	11-460-460-2316-5320	\$125,352.00

Reason for Request:

Motion to approve and accept the Minnesota Department of Health - Cannabis and Substance Use Prevention Grant.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Eastern Carver County Independent School District 112:
School Based Services

Department: Health & Human Services

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter:

Contract Name & Number: District 112 School Based Services - Contract #24-710

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County Health and Human Services (HHS) will provide school based mental health services to Eastern Carver County Independent School District 112 special education and regular education students in accordance with contract #24-710 for the amount not to exceed \$75,000 from January 1, 2025 through June 30, 2025.

Special Education services are professionally determined and indicated on the students' Individual Family Service Plan (IFSP) or Individual Education Plan (IEP). Regular education services are determined by recommendations from school staff and in agreement with students' parents/guardians. These services are consistent with covered services under Children's Therapeutic Services and Supports (CTSS).

Projected revenue from provision of these services by Carver County HHS has already been included and approved as part of the 2025 Health and Human Services budget. No County levy is involved..

Action Requested:

Motion to approve contract with Eastern Carver County Independent School District 112 for provision of mental health services.

Fiscal Impact:

Funding:	Amount Budgeted:
Eastern Carver County - District 112	\$75,000

Related Fiscal/FTE Comments:

Fiscal Impact: Revenue projections already included in 2025 HHS Budget. No budget amendment necessary.

FTE Impact: None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area

Department: Public Works - Program Delivery

Contact:

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons includes the Highway 5 Project - Arboretum Area. This project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, and complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. The project is on schedule for a 2025 federal project authorization aligning with the project funding.

Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Appraisals were obtained and reviewed by certified appraisers in order to determine market value for the right of way needed. On September 9, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

Negotiations commenced and staff have reached a recommended settlement with the property owner located at PID#'s: 65.5550010 and 65.4640670.

Action Requested:

Motion to exercise the Board's discretion to make the appraisal and offer data public and Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area for the property located at PID#'s: 65.5550010 and 65.4640670.

Fiscal Impact:

Funding:	Amount Budgeted:
Trans. Sales Tax	\$21,400.00

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. CSAH 5 Resolution Authorizing Settlements 1-14-25

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: January 14, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the TH 5 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the TH 5 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on January 14, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 14th day of January 2025

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. 65.5550010

Parcel Number: 59

Fee Owner(s): Kevin and Marta Christianson

Property Address: 1100 77th Street West, Victoria, MN 55386

Subject property being acquired in fee simple contains **172** sq. ft., more or less.

\$1,300.00

Damages – Trees.

\$12,000.00

Settlement Amount: **\$13,300.00**

Property Tax Identification No. 65.4640670

Parcel Number: 95

Fee Owner(s): The Pemtom Land Company

Property Address: 550 Interlaken, Victoria, MN 55386

Subject property being acquired in fee simple contains **2,312** sq. ft., more or less.

\$8,100.00

Settlement Amount: **\$8,100.00**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 11 Project - Carver Park Reserve

Department: Public Works - Program Delivery

Contact:

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The 2025 construction season includes the Highway 11 Project - Carver Park Reserve. This project involves shoulder widening, grading, and resurfacing of Highway 11 from 0.27 miles north of Highway 5 to 0.1 miles south of Highway 7. To complete the project, additional land acquisition and rights-of-way are required. Appraisals have been conducted and reviewed by certified appraisers to determine the fair market value for the necessary rights-of-way. On October 1, 2024, the County Board authorized Public Works staff to make offers for the direct purchase of the affected properties.

Negotiations have continued and staff have reached recommended settlements with the following property owners located at PID#'s: 65.0110210, 65.0110300, 65.3100110, and 65.0110220.

Action Requested:

Motion to exercise the Board's discretion to make the appraisal and offer data public and a Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 11 Project - Carver Park Reserve for the properties located at PID #'s: 65.0110210, 65.0110300, 65.3100110, and 65.0110220.

Fiscal Impact:

Funding:	Amount Budgeted:
County State Aid Regular	\$332,900

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. 218931 Hwy 11-Carver Park_Resolution Authorizing Settlements 1-14-25

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: January 14, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 11 Project – Carver Park Reserve

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 11 Project – Carver Park Reserve (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the Highway 11 Project – Carver Park Reserve constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on January 14, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 14th day of January 2025

Dave Hemze	County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

Highway 11 Project – Carver Park Reserve

Carver County Public Works No. 218931

Property Tax Identification No. 65.0110210, 65.0110300

Parcel Number: 8, 9

Fee Owner(s): Moravian Church of Lake Auburn, a Minnesota nonprofit corporation

Property Address: Vacant Land, Victoria, MN 55386, 7440 Victoria Drive, Victoria, MN 55386

Subject property being acquired in fee simple contains **15,528** sq. ft., more or less of new road right of way and **28,471** sq. ft., more or less of existing road right of way.

\$60,500.00

Subject property being acquired for Temporary Construction Easement contains **20,926** sq. ft., more or less.

\$12,400.00

Damages – Sign, trees, electrical, rent.

\$123,400.00

Severance Damages – Vegetation buffer.

\$10,400.00

Settlement Amount: **\$206,700.00**

Property Tax Identification No. 65.3100110

Parcel Number: 13

Fee Owner(s): Matthew & Sophie A. Pedersen

Property Address: 7500 Victoria Drive, Victoria, MN 55386 (Vacant Land)

Subject property being acquired for Temporary Construction Easement contains **7,320** sq. ft., more or less.

\$4,300.00

Damages – Landscaping.

\$3,600.00

Settlement Amount: **\$7,900.00**

Property Tax Identification No. : 65.0110220

Parcel Number: 14

Fee Owner(s): Auburn Lake Academy Corporation, and the Humanity Alliance Corporation (Contract for Deed)

Property Address: 7600 Victoria Drive, Victoria, MN 55386

Subject property being acquired in fee simple contains **17,667** sq. ft., more or less of new road right of way and **25,331** sq. ft., more or less of existing road right of way.

\$73,800.00

Subject property being acquired for Permanent Easement contains **695** sq. ft., more or less.

\$1,900.00

Subject property being acquired for Temporary Construction Easement contains **7,626** sq. ft., more or less.

\$5,000.00

Damages – Trees, shrubs, sign, driveway.

\$27,600.00

Appraisal fee, attorney fees.

\$10,000.00

Settlement Amount: **\$118,300.00**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Sheriff's Office Canine Sale
Department: County Sheriff - Patrol Services
Contact: Mike Wollin, Commander, 952-361-1857
Presenter: N/A
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Carver County Sheriff's Office canine "Ringo" is a dual-purpose police canine that is retiring from active service. Ringo has served the citizens of Carver County admirably for the last 8 years, exceeding the average service time of police canines. Out of 10 canines in Ringo's January 2016 training group, only 3 remain in service, including Ringo. The canine handler, Sergeant Nate Mueller, is willing to purchase and care for Ringo for the remainder of the dog's life. Sale to the handler is common practice as they agree to care for the animal and provide a quality of life beyond active service as the canine has bonded to the handler and family. The purchase agreement states that Sergeant Mueller will purchase Ringo for \$1.00. He accepts all liability for Ringo as of completion of this agreement. He will keep the Carver County Sheriff's office from any and all claims involving Ringo. If he should attempt to use Ringo somewhere else as a service dog, he will be required to pay Carver County \$5,000.00.

Action Requested:
Approve the sale of K9 Ringo to Sergeant Nate Mueller on January 15th, 2025 pending review and approval by Carver County Risk management and County Attorney office.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Other. Carver County will receive \$1.00.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Donation to Carver County Sheriff's K9 Unit
Department: County Sheriff - Administration
Contact: Kate Miner, Administrative Services Manager, 952-361-1065
Presenter:
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:
Finances: Improve the County's financial health and economic profile.

Background/Justification:
For every vehicle purchased from Trevor at Gilleland Chevrolet, he donates \$250 to the police department of the buyer's choice to go toward their K9 Units. This quarter, the Carver County Sheriff's Office received a check for \$250.

Action Requested:
Approve the acceptance and use of the funds towards new equipment for our K9 Unit.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:
\$250 will go into 01-201-236-1691-5756

Attachments:
None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Chanhassen Policing Contract Changes
Department: County Sheriff - Patrol Services
Contact: Mike Wollin, Commander, 952-361-1857
Presenter:
Contract Name & Number: Contract for Police Services 2025 - Chanhassen (#24-444)
Meeting Date: January 14, 2025
Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The Carver County Sheriff's Office has a long-standing partnership with the City of Chanhassen contracting for police services. The City of Chanhassen had a third party organizational assessment completed and offered recommendations related to supervision. The recommendation by the Sheriff's Office was to create an additional licensed sergeant through the buy-up of a licensed deputy position and to increase the 2080 licensed sergeant Full Time Equivalent (FTE) position to a 2184 (hours) FTE.

This does not change the total contracted FTE allocation. The creation of a fourth sergeant position allows for scheduled 24/7 supervision in the largest policing contract the Sheriff's Office services. This creates greater scheduling flexibility to potentially reduce overtime billed to the city. The Sheriff's Office will provide the specified contract services, all oversight required, vehicles and other specifics mentioned in the contract document. The Contracted entity will pay all costs associated with this contract resulting in no County levy impact.

The net increased cost of this reorganization through the policing contract is \$14,227.00.

Action Requested:

Approve the 2025 Chanhassen policing contract which includes the elimination of 1.0 licensed deputy and creation of 1.0 licensed sergeant and buy-up of a 2080 licensed sergeant position to a 2184 licensed sergeant position.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Budget amendment request form

Other staffing change (grade,classification)

No FTE impact as one-to-one conversions. The added increased cost is funded through a contracting entity, thereby increasing the revenue associated.

Attachments:

1. BudgetAmendmentForm- Sheriff Policing Contract_Chan

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: 2.16 2025 Chanhassen Policing Contract Changes

Department: County Sheriff

Meeting Date: 1/14/2025

Requested By: Mike Wollin

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT		TOTAL
Description of Accounts	Acct #	Amount
Salary and Benefit costs	01-201-236-1620.61xx	\$14,227.00

CREDIT		TOTAL
Description of Accounts	Acct #	Amount
Police Contracts	01-201-236-1620.5574	\$14,227.00

Reason for Request: Policing contract changes, increasing contract amount and staffing costs.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Authorization to Initiate Eminent Domain Proceedings for Highway 5 Project – Arboretum Area

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons include the Highway 5 Project – Arboretum Area. This project encompasses the expansion of approximately 3.5 miles of State Highway 5 between 80th Street in the City of Victoria and Century Boulevard in the City of Chanhassen, along with safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road).

To advance this project, Carver County, as the lead agency, has undertaken the acquisition of right-of-way necessary for the project scope. Initial offers for impacted properties were authorized by the County Board on September 3, 2024, and additional property acquisitions were authorized on December 3, 2024. Despite diligent efforts and multiple negotiations, agreements for certain properties remain unresolved.

Eminent domain proceedings, including the use of the quick-take procedure and negotiation of early entry authorization, are now necessary to secure the remaining parcels to meet project deadlines and funding schedules.

Action Requested:

Motion to adopt a resolution authorizing and directing the consultant county attorney

and county staff to take all steps necessary to acquire the right of way and easements necessary for the Highway 5 Project – Arboretum Area, by filing an action in eminent domain, negotiation of early entry authorization, and the use of the quick-take procedure.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Resolution Authorizing Eminent Domain rv1

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: January 14, 2025

Motion by Commissioner: _____

Resolution No: _____

Seconded by Commissioner: _____

Resolution Authorizing Eminent Domain to Acquire Real Property Interests Needed for Highway 5 Project

WHEREAS, the Board of Commissioners of Carver County (“Board of Commissioners”) is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, Subd. 2, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, the County finds that it is reasonable, necessary and expedient for the public health, safety, and welfare, and necessary and for a public purpose to undertake the Project; and

WHEREAS, on September 3, 2024, by Resolution No. 78-24, and on December 3, 2024, by Resolution No. 106-24, the County Board found that the acquisitions for the Project described in Exhibit A to those resolutions constitute a valid public use or public purpose and authorized offers of just compensation to purchase the acquisitions; and

WHEREAS, the County finds that it is reasonably necessary, convenient, and in the interest of the general welfare that the County acquire for the Project the real estate interests depicted on Exhibit A, attached (“Acquisitions”);

WHEREAS, the County finds that title to and possession of the Acquisitions is required before construction of the Project can begin and before the filing of the final report of the condemnation commissioners to be appointed by the district court; and

WHEREAS, the County obtained appraisals from an independent licensed real estate appraiser for the Acquisitions; and

WHEREAS, City staff and consultants will continue to work with the property owners to purchase the Acquisitions if possible;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carver County that:

1. County ownership of Acquisitions of the real property interests described in Exhibit A is necessary and for a public purpose in furtherance of the Project; and
2. It is the considered judgment of the Board of Commissioners that the County acquire the real property interests in Exhibit A attached hereto and made a part hereof for a public purpose in furtherance of the Project, and the proper County officers and agents are authorized and directed to secure the County's ownership of the Acquisitions by direct purchase and, if necessary, through the exercise of eminent domain; and
3. The County Attorney and the legal counsel retained by the County of Kennedy & Graven, Chartered are hereby authorized and directed to take all steps reasonably necessary on behalf of the County to commence eminent domain proceedings to take the Acquisitions that cannot be timely purchased, including using the "quick take" procedure under Minn. Stat. § 117.042; and
4. The County Public Works Division Director or his delegee is authorized to approve the appraised values for the Acquisitions for the purposes of using the "quick take" procedure under Minn. Stat. § 117.042.

Yes

No

Absent

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held January 14th, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof

Dated this 14th day of January, 2025.

David Hemze, County Administrator

EXHIBIT A

TO RESOLUTION AUTHORIZING EMINENT DOMAIN

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. 65.4920030

Parcel Number: 4

Fee Owner(s): J & D Holdings, LLC, a Minnesota limited liability company

Property Address: 1510 Commercial Ave, Victoria, MN 55386

Permanent easement for public right-of-way purposes contains **1,875 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **1,401 SF**, more or less.

Temporary easement for construction purposes contains **2,603 SF**, more or less.

Property Tax Identification No. 65.3800020

Parcel Number: 5

Fee Owner(s): Eridu, L.L.C., a Minnesota limited liability company

Property Address: 1495 Stieger Lake Ln, Victoria, MN 55386

Permanent easement for public right-of-way purposes contains **2,878 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **1,304 SF**, more or less.

Temporary easement for construction purposes contains **16,252 SF**, more or less.

Property Tax Identification No. 65.3580200

Parcel Number: 25

Fee Owner(s): Jennifer Lea Boll, a single person

Property Address: 931 Parkview Ln, Victoria MN 55386

Temporary easement for construction purposes contains **3,399 SF**, more or less.

Property Tax Identification No. 65.0070600

Parcel Number: 33

Fee Owner(s): Kimberly Marie Spaeth and Nicholas Adam Spaeth, spouses married to each other

Property Address: 700 Arboretum Blvd, Victoria, MN 55386

The Property being taken in fee simple contains **920 SF**, more or less.

Temporary easement for construction purposes contains **400 SF**, more or less.

Property Tax Identification No. 65.0132100

Parcel Number: 39

Fee Owner(s): HTB Victoria LLC, a Minnesota limited liability company

Property Address: Address Unassigned

Permanent easement for public right-of-way purposes contains **7,668 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **6,563 SF**, more or less.

Permanent easement for public drainage and utility and wall purposes contains **250 SF**, more or less.

Permanent easement for wall purposes contains **2,000 SF**, more or less.

Temporary easement for construction purposes contains **10,883 SF**, more or less.

Property Tax Identification No. 65.0130300

Parcel Number: 40

Fee Owner(s): Cottonwood Acres Land Company LLC, a Minnesota limited liability company

Property Address: 1405 78th St. W., Victoria, MN 55386

Permanent easement for public drainage and utility purposes contains **854 SF**, more or less.

Temporary easement for construction purposes contains **2,261 SF**, more or less.

Property Tax Identification No. 65.0130700

Parcel Number: 41

Fee Owner(s): Bonnie J. Luchsinger, a single person

Property Address: 1401 78th St. W, Victoria, MN 55386

Temporary easement for construction purposes contains **1,149 SF**, more or less.

Property Tax Identification No. 65.5000130

Parcel Number: 42

Fee Owner(s): William Johnson and Bonnie Johnson, spouses married to each other

Property Address: 1420 Marigold Cir., Victoria, MN 55386

The Property being taken in fee simple contains **1,447 SF**, more or less.

Temporary easement for construction purposes contains **1,406 SF**, more or less.

Property Tax Identification No. 65.5550010

Parcel Number: 59

Fee Owner(s): Kevin O. Christianson and Marta L. Christianson, spouses married to each other

Property Address: 1100 77th St. W, Victoria, MN 55386

The Property being taken in fee simple contains **172 SF**, more or less.

Property Tax Identification No. 65.3260180

Parcel Number: 63

Fee Owner(s): Madelyn Creek Townhomes Homeowner's Association, a Minnesota nonprofit corporation

Property Address: Anthony Way, Victoria, MN 55386

Temporary easement for construction purposes contains **250 SF**, more or less.

Property Tax Identification No. 65.0180610

Parcel Number: 66

Fee Owner(s): JHL Properties LLC, a Minnesota limited liability company

Property Address: 8099 Bavaria Rd, Victoria, MN 55386

The Property being taken in fee simple contains **52,363 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **9,124 SF**, more or less.

Temporary easement for construction purposes contains **2,602 SF**, more or less.

Property Tax Identification No. 25.4280010

Parcel Number: 78

Fee Owner(s): LTF Real Estate MP II, LLC, a Delaware limited liability company

Property Address: 2901 Corporate Pl, Chanhassen, MN 55317

Permanent easement for public drainage and utility purposes contains **4,421 SF**, more or less.

Temporary easement for construction purposes contains **4,421 SF**, more or less.

Property Tax Identification No. 25.4280020

Parcel Number: 79

Fee Owner(s): LTF Real Estate Company, Inc., a Minnesota corporation

Property Address: 2902 Corporate Place, Chanhassen, MN 55317

Permanent easement for public right-of-way purposes contains **1,521 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **3,047 SF**, more or less.

Temporary easement for construction purposes contains **16,460 SF**, more or less.

Property Tax Identification No. 25.4280030

Parcel Number: 80

Fee Owner(s): LT Headquarters 2, LLC, a Delaware limited liability company

Property Address: 2900 Corporate Pl, Chanhassen, MN 55317

Temporary easement for construction purposes contains **1,349 SF**, more or less.

Property Tax Identification No. 25.0610090

Parcel Number: 81

Fee Owner(s): Arboretum Village Village Homes Association, Inc., a Minnesota nonprofit corporation

Property Address: Address Unassigned

Permanent easement for public right-of-way purposes contains **2,213 SF**, more or less.

Temporary easement for construction purposes contains **8,794 SF**, more or less.

Property Tax Identification No. 25.0640070

Parcel Number: 82

Fee Owner(s): Arboretum Village Village Homes Association, Inc., a Minnesota nonprofit corporation

Property Address: 7779 Arboretum Village Circle, Chanhassen, MN 55317

Permanent easement for public right-of-way purposes contains **198 SF**, more or less.

Temporary easement for construction purposes contains **6,429 SF**, more or less.

Property Tax Identification No. 25.0640125

Parcel Number: 83

Fee Owner(s): Arboretum Village Coach Homes Association, Inc., a Minnesota nonprofit corporation

Property Address: Address Unassigned

Temporary easement for construction purposes contains **2,179 SF**, more or less.

Property Tax Identification No. 25.2610070

Parcel Number: 86

Fee Owner(s): Melissa L. Schiena aka Melissa Herbst Schiena fka Melissa Lyn Herbst Collins, married to Michael G. Schiena

Property Address: Address Unassigned

The Property being taken in fee simple contains **28,915 SF**, more or less.

Property Tax Identification No. 65.0071400

Parcel Number: 92

Fee Owner(s): LaVonne Isabelle Kirsch, a single person

Property Address: 484 Arboretum Blvd, Chaska MN 55318

Temporary easement for construction purposes contains **701 SF**, more or less.

Property Tax Identification No. 65.3500130

Parcel Number: 93

Fee Owner(s): Matthew Clark-Johnson and Sarah Clark-Johnson, spouses married to each other

Property Address: 7381 Tamarack Trl, Victoria, MN 55386

The Property being taken in fee simple contains **424 SF**, more or less.

Temporary easement for construction purposes contains **102 SF**, more or less.

Property Tax Identification No. 65.4640670

Parcel Number: 95

Fee Owner(s): Swiss Mountain Limited Partnership, a Minnesota limited partnership

Property Address: 550 Interlaken, Victoria, MN 55386

The Property being taken in fee simple contains **2,312 SF**, more or less.

Property Tax Identification No. 65.4640450

Parcel Number: 96

Fee Owner(s): Joseph M. Clere, a single person, and Lauren E. Glennon, a single person

Property Address: 889 St. Moritz, Victoria MN 55386

The Property being taken in fee simple contains **2,231 SF**, more or less.

Temporary easement for construction purposes contains **305 SF**, more or less.

Property Tax Identification No. 65.4640460

Parcel Number: 103

Fee Owner(s): Mark W. Duggan, a single person

Property Address: 893 Interlaken, Victoria, MN 55386

The Property being taken in fee simple contains **187 SF**, more or less.

Temporary easement for construction purposes contains **246 SF**, more or less.

Property Tax Identification No. 65.4640060

Parcel Number: 104

Fee Owner(s): Chad A. Schwartz and Heather M. Schwartz, spouses married to each other

Property Address: 890 Interlaken, Victoria, MN 55386

The Property being taken in fee simple contains **437 SF**, more or less.

Temporary easement for construction purposes contains **528 SF**, more or less.

Property Tax Identification No. 65.0122400

Parcel Number: 106

Fee Owner(s): Evangelical Mount Olivet Lutheran Church, a Minnesota nonprofit corporation

Property Address: 7150 Rolling Acres Rd, Excelsior, MN 55331

The Property being taken in fee simple contains **18,481 SF**, more or less.

Permanent easement for wall contains **1,463 SF**, more or less.

Permanent easement for wall maintenance contains **1,722 SF**, more or less.

Temporary easement for construction purposes contains **27,125 SF**, more or less.

Property Tax Identification No. 65.0122410

Parcel Number: 107

Fee Owner(s): Mount Olivet Rolling Acres, Inc., a Minnesota nonprofit corporation

Property Address: 7200 Rolling Acres Rd, Excelsior, MN 55331

The Property being taken in fee simple contains **2,470 SF**, more or less.

Temporary easement for construction purposes contains **6,743 SF**, more or less.

Property Tax Identification No. 65.0071800

Parcel Number: 108

Fee Owner(s): Mount Olivet Rolling Acres, Inc., a Minnesota nonprofit corporation

Property Address: 7150 Rolling Acres Rd, Excelsior, MN 55331

Permanent easement for public drainage and utility purposes contains **330 SF**, more or less.

Temporary easement for construction purposes contains **1,206 SF**, more or less.

Property Tax Identification No. 65.0071500

Parcel Number: 110

Fee Owner(s): Circle K Limited, LLC, a Minnesota limited liability company

Property Address: 7240 Rolling Acres Rd, Excelsior, MN 55331

The Property being taken in fee simple contains **2,551 SF**, more or less.

Temporary easement for construction purposes contains **559 SF**, more or less.

Property Tax Identification No. 65.0072200

Parcel Number: 111

Fee Owner(s): Ryan Wenning and Jane M. Wenning, spouses married to each other

Property Address: 7284 Rolling Acres Rd, Excelsior, MN 5531

The Property being acquired in fee simple contains **20,127 SF**, more or less.

Property Tax Identification No. 65.3500170

Parcel Number: 113

Fee Owner(s): Kyle Acker and Jacquelyn Larson, spouses married to each other

Property Address: 800 Overlook Ln, Victoria, MN 55386

The Property being taken in fee simple contains **612 SF**, more or less.

Temporary easement for construction purposes contains **1,678 SF**, more or less.

Property Tax Identification No. 65.3500140

Parcel Number: 114

Fee Owner(s): Les Sowa and Connie Sowa, spouses married to each other

Property Address: 750 Overlook Ln, Victoria, MN 55386

The Property being taken in fee simple contains **201 SF**, more or less.

Permanent easement for public drainage and utility purposes contains **95 SF**, more or less.

Temporary easement for construction purposes contains **253 SF**, more or less.

Property Tax Identification No. 65.3500200

Parcel Number: 115

Fee Owner(s): Overlook at Tamarack Lake Association, a Minnesota nonprofit corporation

Property Address: Address Unassigned

The Property being taken in fee simple contains **1,926 SF**, more or less.

Temporary easement for construction purposes contains **3,582 SF**, more or less.

Property Tax Identification No. Unassigned

Parcel Number: 301

Fee Owner(s): Dresser Trap Rock, Inc., a Wisconsin corporation

Property Address: Address Unassigned

The Property being taken in fee simple contains **27,994 SF**, more or less.

Property Tax Identification No. 65.0180500

Parcel Number: 303

Fee Owner(s): Suzanne Tschida, a single person, and Peter Blanchette, a single person

Property Address: 7828 Bavaria Rd, Victoria, MN 55386

The Property being taken in fee simple contains **1,324 SF**, more or less.

Property Tax Identification No. Unassigned

Parcel Number: 308

Fee Owner(s): The unknown heirs and devisees of Elmer Fink

Property Address: Address Unassigned

The Property being taken in fee simple contains **2,211 SF**, more or less.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution of support for a PROTECT grant application to the USDOT for the Minnesota River Crossing and Flood Resiliency Study.

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The purpose of this agenda item is to adopt a resolution supporting Scott County's submittal of a Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program grant application for the Minnesota River Crossing and Flood Resiliency Study. The US Department of Transportation (USDOT) has released a solicitation for transportation projects across the country under the PROTECT discretionary grant program for 2025 that allows USDOT to invest in projects that seek to strengthen surface transportation to be more resilient to natural hazards, including climate change, sea level rise, heat waves, flooding, extreme weather events, and other natural disasters. The proposed Minnesota River Crossing and Flood Resiliency Study will identify a community-supported solution that addresses infrastructure improvement needs due to frequent flooding at key Minnesota River crossings, including Trunk Highway (TH) 25, Scott County Highway (CH) 9, and TH 41. The proposed study is necessary due to the regular flooding at these locations, which causes bridges and roadways throughout the study area to close regularly and limits connectivity, safety, and accessibility throughout Scott County and Carver County. The proposed study will also include County Highway 101 and US Highway 169 bridge travel sheds, which both take on additional traffic during flooding events that cause a significant imbalance in the system, resulting in extreme levels of congestion and

crashes. A PROTECT planning grant will allow Scott County and project partners to determine community needs, connect with stakeholders, create a comprehensive long-term vision for the crossings, support multimodal connectivity, increase access to commercial and employment areas, promote economic growth and investment, and create an inviting natural environment.

Action Requested:

Adopt a resolution of support for Scott County's submittal of a Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation Program Grant Application for the Minnesota River Crossing and Flood Resiliency Study

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

NA - The grant will cover 100% of the work.

Attachments:

1. Resolution Supporting SC PROTECT Grant App - 2025

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: January 14, 2024

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution of Support for a PROTECT Grant Application for the Minnesota River Crossing and Flood Resiliency Study.

WHEREAS, the US Department of Transportation (USDOT) has released a solicitation for transportation projects across the country under the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) discretionary grant program for 2025; and

WHEREAS, the PROTECT discretionary grant program allows the USDOT to invest in projects that seek to strengthen surface transportation to be more resilient to natural hazards, including climate change, sea level rise, heat waves, flooding, extreme weather events, and other natural disasters; and

WHEREAS, the Minnesota River Crossing and Flood Resiliency Study will identify a community-supported solution that addresses infrastructure improvement needs due to this frequent flooding at key Minnesota River crossings, including Trunk Highway 25, County Highway 9/11, and Trunk Highway 41; and

WHEREAS, the proposed study is necessary due to the regular flooding that occurs at these locations, causing bridges throughout the study area to close regularly, and limiting connectivity, safety, and accessibility throughout Scott County and Carver County; and

WHEREAS, the proposed study will also include County Highway 101 and U.S. Highway 169 Bridge travelsheds, which both take on additional traffic during flooding events that cause a major imbalance in the system, resulting in extreme levels of congestion and crashes; and

WHEREAS, the proposed study furthers the goals of the USDOT and the PROTECT grant by improving safety, accessibility, equity, vehicle congestion, and climate resiliency in the Southwestern Minneapolis-St. Paul Metropolitan Area; and

WHEREAS, a PROTECT Planning Grant will allow Scott County and project partners to determine community needs, connect with stakeholders, create a comprehensive long-term vision for the crossings, support multimodal connectivity, increase access to commercial and employment areas, promote economic growth and investment, and create an inviting natural environment; and

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board of Commissioners hereby supports the submittal to the United States Department of Transportation a Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation application for the Minnesota River Crossing and Flood Resiliency Study.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on January 14, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 14th day of January 2025

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Transportation Projects.

Department: Public Works

Contact: Lyndon Robjent, Public Works Division Director / County Engineer, 952-466-5206

Presenter:

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The Highway 5 and the County Highway 18 projects require additional right-of-way from the University of Minnesota to complete the project scope. Carver County has been working closely with the University of Minnesota / Minnesota Landscape Arboretum for the past 5 years in the development of the projects which has led us to the development and approval of a Memorandum of Understanding (MOU) in the summer of 2024 which describes the project scope and objectives, roles and responsibilities, timeline and milestones, financial considerations, legal and regulatory compliance, communication and coordination, and risk management.

The purpose of the Master Easement Agreement is to further establish the terms and conditions under which the Regents of the University of Minnesota will grant temporary and permanent easements to Carver County for the construction of highway and related improvements for the County State Aid Highway 18 Project and the Trunk Highway 5 Project. These projects require easements from the Minnesota Landscape Arboretum property, which is owned by the University. The agreement also emphasizes the importance of timely execution, with the University required to convey the CSAH 18 Easements by the Effective Date and the TH 5 Easements by March 1, 2025.

The agreement outlines the compensation and mitigation measures for the easements, including the County's plan to acquire a 26-acre parcel of land known as the Tamarack Property from the City of Victoria and transfer it to the University. This property will help address the impacts on the Arboretum, such as viewshed, noise, and land modification. If the County is unable to acquire the Tamarack Property by the specified date, alternative monetary compensation will be provided. Additionally, this agreement allows the project to restore up to 10 acres of land for the Rusty Patched Bumble Bee on existing University lands to aid in the mitigation package necessary for the TH 5 project.

The Master Agreement includes provisions for the examination of title, environmental matters, and the responsibilities of both parties regarding closing costs, mitigation requirements, and notices. The timely execution of this agreement is crucial for the County to proceed with the projects and for the University to convey the necessary easements.

Action Requested:

Motion to approve the Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Improvement Projects subject to completion of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

This is a no cost agreement however the county will be required to prepare a portion of the Lake Tamarack parcels and or another location within Arboretum lands for Rusty Patched Bumble Bee habitat restoration. The cost and process for this work will be handled in a separate agreement. This agreement assumes that the easements needed from the UofM for Highway 5, Rolling Acres Road, Bavaria Road, and Highway 18 will be granted to the county at no cost. If the land transfer of the Lake Tamarack parcels cannot happen the agreement states how the county will compensate the UofM for the easements.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2025 Pay Equity Implementation Report
Department: Employee Relations
Contact: Michelle Miller, Employee Relations Coordinator, 952-361-1572
Presenter:
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Action Item

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

Background/Justification:

As a local government employer, Carver County is required to provide a Pay Equity Implementation Report to the State of Minnesota on a periodic basis. The current reporting cycle requires us to report our 2024 year-end data by January 31, 2025.

The purpose of Pay Equity reporting is to ensure that compensation practices are not discriminatory based on gender. In order to be compliant, an organization must demonstrate that female dominated jobs are not paid less than comparable male dominated jobs, and that the time required to reach the top of the pay scale for female dominated jobs is no greater than for comparable male dominated jobs.

The County's Compensation Consultant, Gallagher, has been working with Employee Relations staff to prepare the 2025 Pay Equity Report, which requires the signature of the Chief Elected Official, or Chair of the County Board. At this time, the results are not yet final.

Action Requested:

Motion to approve the 2025 Pay Equity Implementation Report and authorize Employee Relations to submit the report to the State of Minnesota.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Recognition of Advisory Committee Members
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter: Dave Hemze, County Administrator
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Regular Session

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
Several advisory committee members have reached their term limits (nine years). Time is being set aside on today's agenda to formally recognize the following members.

Gwen Kuhrt, Library Board
Mark Lagergren, Park Commission
Mary Strother, Water Management Committee
Carroll Aasen, Water Management Committee

Action Requested:
Recognize and thank advisory committee members.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to the 2025 Budget for the Greater MSP
2025 Annual Membership

Department: County Administration

Contact:

Presenter: Dave Hemze, County Administrator

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Regular Session

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

Commissioner Udermann has requested reconsideration to amend the County's 2025 Budget to include the \$30k Greater Minneapolis Saint Paul (MSP) 2025 annual membership cost with funding provided by reducing the Commissioner Contingency in the 2025 Budget from \$100K to \$70k. This issue was considered during the December 3, 2024 Board meeting with a 3-2 vote against the proposed amendment (Commissioners Degler, Fahey, and Lynch opposed and Udermann and Workman in favor).

Greater MSP is a partnership with a mission to accelerate regional competitiveness and inclusive economic growth through job creation, capital investment, and execution of strategic initiatives. The Carver County Community Development Agency ("CDA") has been a member of the Greater MSP for several years. The CDA Board did not include the \$30k Greater MSP annual membership cost in their 2025 Budget. Allison Streich, CDA Executive Director, will be present during the meeting to provide additional information if needed.

Action Requested:

Motion to amend the 2025 budget to include \$30,000 for the Greater Minneapolis Saint Paul (MSP) membership with funding provided by Commissioner Contingency.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

A summary of previous Commissioner Contingency spending is below:

2021-\$0 of \$100k

2022-\$40,516 of \$100k

2023-\$10,035 of \$100k

2024-\$0 of \$100k

2025-\$0 (as of 1/8/25) of \$100k

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Appointments to Advisory Committees
Department: County Administration
Contact:
Presenter:
Contract Name & Number:
Meeting Date: January 14, 2025
Item Type: Regular Session

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
Appointment of resident to the Library Board to represent Commissioner District 2 and appointment of resident to the Water Management Organization for Bevens Creek and E/W Chaska Creek (see attached spreadsheet listing appointments).

Action Requested:
Motion to appoint Library Board member for Commissioner District 2.
Motton to appoint Water Management Organization openings for Bevens Creek and E/W Carver Creek.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

- Attachments:**
- 1-8-25 Advisory Committee Applicants

Advisory Committee Master List	Rev: 1-8-2025		
Committee	Name	Resides in District	District representing
	Current Members		
Library Board	Orn Bodvarsson	1	1
Library Board	Charles Teh	3	3
Library Board	Daniel McDoanld	4	4
Library Board	Stacie Lindquist	5	5
	Current Vacancy 1: Commissioner District 2		
	Current Vacancy 2: Youth (1 year term)		
	Applicants:		
	Sarah Duffey	1	
	Wendy Eggers	1	
	Judy Harder	2	
	Nora Nashawaty	2	
Committee	Name	Resides in District	District representing
	Current Members		
Water Management Organization	Jim Boettcher	<u>2</u>	<u>1</u>
Water Management Organization	Kevin Zahler	2	2
Water Management Organization	Nathan Lindall	3	3
Water Management Organization	Michael Lynch	4	4
Water Management Organization	Kellen Schmidt	5	5
Four County Residents	(one from each watershed area)		
Water Management Organization	Kayla Pascoe	5	Carver Creek
Water Management Organization	Michael Wegner	4	Crow River
	Current Vacancy 3: Bevens Creek		
	Current Vacancy 4: E/W Chaska Creek		
	Applicants:		
	Mary Stasson	1 (E/W Chaska Creek)	
	Megan White	3 (E/W Chaska Creek)	
	Joseph Polunc	4 (Carver Creek)	



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Closed Session to Discuss Last Written Offers for Highway 5 Project – Arboretum Area

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter: Eric Johnson

Contract Name & Number:

Meeting Date: January 14, 2025

Item Type: Closed Session

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons include the Highway 5 Project – Arboretum Area. This project includes expanding approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, as well as completing safety improvements on approximately 1.5 miles of County Highway 13 (Rolling Acres Road).

Carver County, as the lead agency, has engaged in negotiations with property owners to acquire the necessary right-of-way for the project. On September 3, 2024, the County Board authorized initial offers to property owners. Additional acquisitions were added on December 3, 2024. Despite significant progress, agreements with certain property owners have not been reached, and the County must now make last written offers before proceeding with eminent domain.

Minnesota Statutes Section 117.031 provides that the condemning authority may make a last written offer of compensation prior to filing a Petition for Eminent Domain. A court may award reasonable attorney fees, expenses, and other costs and fees depending on how much greater the final judgment or award is than the last written offer.

Out of the 36 impacted parcels, 3 property owners have executed settlement agreements, 6 property owners have verbal agreements, and 1 parcel is being excluded from the eminent domain process.

Prior to initiating the petition for eminent domain process, Public Works staff recommend the County Board authorize last written offers of compensation to the remaining parcel owners identified as the following property identification numbers:

65.4920030

65.3800020

65.3580200

65.0070600

65.0132100

65.0130300

65.0130700

65.5000130

65.5550010

65.3260180

65.0180610

25.4280010

25.4280020

25.4280030

25.0610090

25.0640070

25.0640125

25.2610070

65.0071400

65.3500130

65.4640670

65.4640450

65.4640460

65.4640060

65.0122400

65.0122410

65.0071800

65.0071500

65.0072200

65.3500170

65.3500140

65.3500200

Unassigned (Property located on easterly side of CSAH 13, north of Saint Moritz and adjacent to and southerly of Interlaken)

65.0180500

Unassigned (Property located on northerly of Highway 5 and easterly on CSAH 13)

Action Requested:

Motion to enter into a closed session to discuss confidential appraisal data and last

written offers for the acquisition of real property for the Highway 5 Project – Arboretum Area, pursuant to Minnesota Statutes Section 13D.05, Subd. 3(c).

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None