



**Carver County Board of Commissioners
April 8, 2025
Board Meeting**

The County Board Room is open to the public

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
- 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.
- Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
- 1.3. Agenda review and adoption
- 1.4. Approve April 1, 2025 minutes 4-5
- 1.5. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Amendment No. 1 to Contract 24-181 with Bolton & Menk – ADA Transition Plan 6-7
- 2.2. Landscaping Contract with Landbridge Ecological, Inc. for the Highway 18 Project - Arboretum Area 8-9
- 2.3. Resolution to Vacate a Drainage & Utility Easement within a Rural Platted Area 10-18
- 2.4. Sign Shop Rolling Application Table Purchase 19-20
- 2.5. Initial Offers for Right of Way Acquisition for the Highway 27 Flood Mitigation and Resurfacing Project 21-25
- 2.6. Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area 26-30
- 2.7. Award of Construction Contract for 2025 Pavement Marking Project - Standard Long Line 31-34

	2.8. Award of Construction Contract for 2025 Pavement Marking Project - Enhanced Long Line	35-38
	2.9. HHS: Contract with First Call for Help for After-Hours On-Call Child Protection Services	39-41
	2.10. 1300-1400 Housing Unit Epoxy Flooring Replacement.....	42-44
	2.11. Supervisors and Managers Association of Carver County 2025-2026 Collective Bargaining Agreement.....	45-47
	2.12. Approval of Chief Deputy Employment Agreement	48-49
	2.13. Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3. REGULAR SESSION	
	3.1. Resolution to proclaim April 7-13, 2025 as National Public Health Week.....	50-52
9:40 a.m.	4. RECESS AS THE COUNTY BOARD AND CONVENE AS COMMUNITY HEALTH BOARD	
	4.1. Semi-Annual Report to the Carver County Community Health Board	53-54
10:10 a.m.	5. ADJOURN AS COMMUNITY HEALTH BOARD AND RECONVENE AS COUNTY BOARD	
10:10 a.m.	6. COUNTY ADMINISTRATOR REPORT	
10:20 a.m.	7. CLOSED SESSION	
	7.1. Closed Session for Labor Negotiation Strategy	55-56
11:20 a.m.	8. ADJOURN REGULAR SESSION	
11:20 a.m.	9. WORK SESSION	
	9.1. Environmental Center Planning Update	57-58

UPCOMING MEETINGS AND EVENTS

April 8, 2025	2:00 p.m.	Highway 41/10 Groundbreaking (145 Engler Blvd, Chaska)
April 22, 2025	9:00 a.m.	Board Work Session
April 24, 2025	9:00 a.m.	Strategic Planning Meeting (Carver County Govt Center, Oak Lake Conference Room)
May 06, 2025	9:00 a.m.	Board Meeting
May 13, 2025	5:30 p.m.	Carver County Foster Parent Appreciation Event (B's on the River, 1455 County Rd 27, Watertown)
May 20, 2025	9:00 a.m.	Board Meeting
May 27, 2025	9:00 a.m.	Strategic Planning Meeting (Paradise Commons, 8170 Paradise Lane, Waconia)
June 03, 2025	9:00 a.m.	Board Meeting
June 10, 2025	9:00 a.m.	County Board of Equalization
June 24, 2025	9:00 a.m.	Board Special & Work Session
July 1, 2025	9:00 a.m.	Board Meeting
July 8, 2025	9:00 a.m.	Board Meeting
July 22, 2025	9:00 a.m.	Board Work Session

Carver County
Board of Commissioners
Regular Meeting
April 1, 2025

A Regular Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 1, 2025. Chair Tom Workman convened the session at 9:00 a.m.

Members present: John P Fahey, Tim Lynch, Matt Udermann, Tom Workman, Lisa Anderson

Matt Udermann moved, Tim Lynch seconded, to approve the agenda. Motion carried unanimously.

John P Fahey moved, Lisa Anderson seconded, to approve the minutes of the March 18, 2025 Regular Session. Motion carried unanimously.

Lisa Anderson moved, John P Fahey seconded, to approve the following consent agenda items:

Authorized the receipt of a \$900 donation to the Sheriff's Office from The Outpost 212 in Chaska.

Approved pre-payment of E911 funds.

Approved acceptance of the 2025 Federal Boating Safety Supplemental Equipment Grant for \$46,500.00, auction of an existing boat, and in compliance with the County's Financial Policy on claims, approve the subsequent purchase from Great American Marine of a new replacement boat in the form of 2025 Highfield PA with lights and siren equipment.

Issued a Charitable Gambling License to West Union Lutheran Church for a raffle to be held on October 4, 2025.

Adopted resolution 29-25 to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area with the property owners located at PID#'s: 65.3580200, 65.3260180, 25.4280010, .25.4280020, and 25.4280030.

Approved out-of-state travel for Assistant County Attorney, Kelly Small.

Approved the Professional Services Agreement with Selly Excavating for \$80,625.00 for centerline culvert lining on Highways 31 & 41, pending finalization of the contract review process.

Approved the purchase agreement for Tamarack properties at the appraised value from City of Victoria for the Highway 5 Improvement Project subject to completion of the contract review process

Adopted the Findings of Fact and issue Order #PZ2025006 for the issuance of a Conditional Use Permit.

Adopted the Findings of Fact and issue Order #PZ20250005 for the issuance of a Conditional Use Permit.

Approved out-of-state travel for five (5) Carver County staff members to attend the Rise 25 Conference from May 28-31, 2025.

Approved hiring two (2) STOC professional level staff to cover supervisory and social worker duties for the Carver County Health and Human Services Child and Family Department.

Authorized the Board Chair to sign the 2024 County Feedlot Officer (CFO) Annual Report and approve its submission to the Minnesota Pollution Control Agency.

Approved the use of public safety funds in the amount of \$65,800 to cover necessary training expenses.

Accepted the donation from the Waconia American Legion.

Approved hiring an STOC professional-level staff member to provide technical assistance and logistical support for implementing inmate commissary machines and software that interfaces with the current inmate account management software and the current inmate telephone system.

Adopted resolution 30-25 to approve a right of way acquisition amendment to settlement for the Highway 11 Project - Carver Park Reserve for the properties located at PID #'s: 65.0110210, 65.0110300.

Appointed Susan Howe as a mandated Mental Health Advisory Committee Member.

Reviewed March 24, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$581,085.04; and reviewed March 31, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$179,544.47.

Motion carried unanimously.

Sheriff Kamerud recognized National Public Safety Telecommunicators week from April 13-19, 2025, National Administration Professionals day on April 23, 2025, National Nurses Day on May 6, 2025, National Correctional Officers week May 4-10, 2025, National Police Week from May 15-21, 2025 and May 15, 2025 Peace Officer Memorial Day. Kamerud thanked all of his staff for their dedication and spoke on the important role that each department plays in their office.

Commissioners and County Attorney Metz also thanked the various departments in the Sheriff's office, expressing appreciation for the excellent work they do in their challenging roles and their high level of professionalism in all situations.

Matthew Udermann moved, Lisa Anderson seconded to approve and authorize proclamations. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Today's groundbreaking was canceled due to weather. This Thursday Strategic Planning Consultant, Dave Unmacht will be meeting 1 on 1 with each Commissioner. The board meeting on June 17, 2025 has been canceled and June 24 will now include a special session prior to the work session.

Tim Lynch moved, Lisa Anderson seconded, to adjourn the Regular Session at 9:40 a.m. Motion carried unanimously.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment No. 1 to Contract 24-181 with Bolton & Menk – ADA Transition Plan

RBA Number: 2025-635

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 25-162

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

In July 2024, Carver County entered into Contract No. 24-181 with Bolton & Menk, Inc. to develop a comprehensive Americans with Disabilities Act (ADA) Transition Plan for the Carver County Public Works Division. The purpose of the plan is to evaluate County-owned pedestrian facilities—including sidewalks, curb ramps, trails, and park infrastructure—for compliance with ADA standards, and to establish a long-term strategy to address identified barriers. The original scope included coordination, self-evaluation, public engagement, and transition planning for public rights-of-way and key park and trail facilities, with a contract amount of \$83,677.19 and a completion date of June 30, 2025.

As the project advanced, County staff identified an opportunity to enhance the completeness of the ADA Transition Plan by incorporating additional field data collection for sidewalks and trails within both city and county jurisdictions, as well as evaluating ADA features in regional parks. The County had originally planned to complete this additional data collection using internal staff resources; however, due to staffing shortages, it became necessary to contract this work out to Bolton & Menk to maintain the project timeline and quality standards. The added scope includes approximately 43

miles of city sidewalks and trails, 35 miles of regional trails, and ADA compliance assessments for paved surfaces and key features such as parking areas and pedestrian access routes in regional parks. To accommodate these changes, budget from several optional tasks in the original scope was reallocated, with one optional task retained to establish investment priority areas for future implementation.

Amendment No. 1 extends the contract completion date to December 31, 2025, and increases the contract amount by \$35,100.00, bringing the total not-to-exceed amount to \$118,777.19.

Action Requested:

Motion to approve Amendment No. 1 to Contract 24-181 with Bolton & Menk, Inc., extending the contract to December 31, 2025, and increasing the not-to-exceed contract amount by \$35,100.00 to a total of \$118,777.19, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$35,100

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Landscaping Contract with Landbridge Ecological, Inc. for the Highway 18 Project - Arboretum Area

RBA Number: 2025-637

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: Landscaping Contract with Landbridge Ecological (No. 25-167)

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The Highway 18 (82nd Street) Project aims to connect Highway 13 to Highway 41, providing a vital link for Victoria, and improve access to the Minnesota Landscape Arboretum, Chaska, and Chanhassen. Key features include upgrading the gravel road to a two-lane paved urban highway and adding a multi-use trail enhancing community connectivity. Construction is underway and will conclude at the end of 2025.

As planned, the Highway 18 Project has two elements that were not included in the current construction contract: tree plantings and buckthorn removal. These tasks were separated from the main plans because their maintenance warranty period extends beyond the warranty period for the rest of the work as well as the specialized work requirements. The project involves replanting trees on the western end of the project and removing Buckthorn in the ravine area to mitigate potential impacts on the Rusty Patch Bumblebee as part of the permit acquired to construct Highway 18.

The county solicited quotes from eight contractors, and two responded. Landbridge

Ecological, Inc for \$32,601.52 and Hoffman & McNamara for \$49,964. The engineer's estimate was \$31,250.00. Staff recommends proceeding with Landbridge Ecological, Inc. The work will occur this fall.

Action Requested:

Motion to approve contract with Landbridge Ecological, Inc., for \$32,601.52 for landscaping services for the Highway 18 Project - Arboretum Area, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
CSAH Funds	\$32,601.52

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to Vacate a Drainage & Utility Easement within a Rural Platted Area.

RBA Number: 2025-636

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

Action Requested:
Motion to adopt a resolution approving the vacation of a drainage & utility easement over and across a portion of Lot 3 and 4, Block 4, Carver Highlands Three.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Co Bd Resolution - Easement Vacation Lots 3 & 4, Block 4 Carver Highlands Three
2. San Francisco Township Location Map
3. Exhibit A - Legal Description
4. Exhibit B - Carver Highlands Three Plat (1972)
5. Exhibit C - Carlson Survey (1991)
6. Exhibit D - Easement Area to be Vacated

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

**A RESOLUTION VACATING A PUBLIC DRAINAGE AND UTILITY EASEMENT OVER AND ACROSS A
PART OF LAND WITHIN LOTS 3 AND 4, BLOCK 4 OF THE CARVER HIGHLANDS THREE SUBDIVISION**

DATE: APRIL 8, 2025

RESOLUTION NO. _____ -25

MOTION BY COMMISSIONER:

SECONDED BY COMMISSIONER:

WHEREAS, Dale E Carlson (“Owner”) owns the property located at 15749 Green Meadow Circle (“Subject Property”) as legally described in Exhibit A, and;

WHEREAS, in 1974, the Owners purchased Lot 4, Block 4, Carver Highlands Three, as shown in Exhibit B. Around the same time, the Owner submitted plans to construct a single-family dwelling. Historically information appears to reference the house may have been built across the common property line of Lots 3 and 4, Block 4; and

WHEREAS, In 1991, the Owner completed a minor subdivision (#8387), adjusting the southern portion of Lot 3 to increase the buildable area of Lot 4 to correct the placement of the house across a common lot line, as shown in Exhibit C; and

WHEREAS, the owner is now in the process of selling his property, and it was discovered that the original 1972 drainage and utility easement as shown in Exhibit C - which runs through the existing house – was never vacated. To proceed with the sale, the drainage & utility easement area as legally described and visually depicted in Exhibit D ("Easement Area") must be vacated; and

WHEREAS, The Carver County Attorney’s Office has reviewed and approved the easement vacation request and exhibits; and

WHEREAS, the Carver County Board of Commissioners reviewed the proposed easement vacation request and exhibits; and

WHEREAS, the Carver County Board of Commissioners believes that the benefit to the owner to vacate the existing drainage and utility easement in the Easement Area outweighs the public interest in retaining it; and

WHEREAS, the Carver County Board of Commissioners has determined that the vacation would be in the public interest; and

NOW, THEREFORE BE IT RESOLVED, by the Carver County Board of Commissioners that the drainage and utility easement legally described and visually depicted in Exhibit D is vacated.

YES	ABSENT	NO

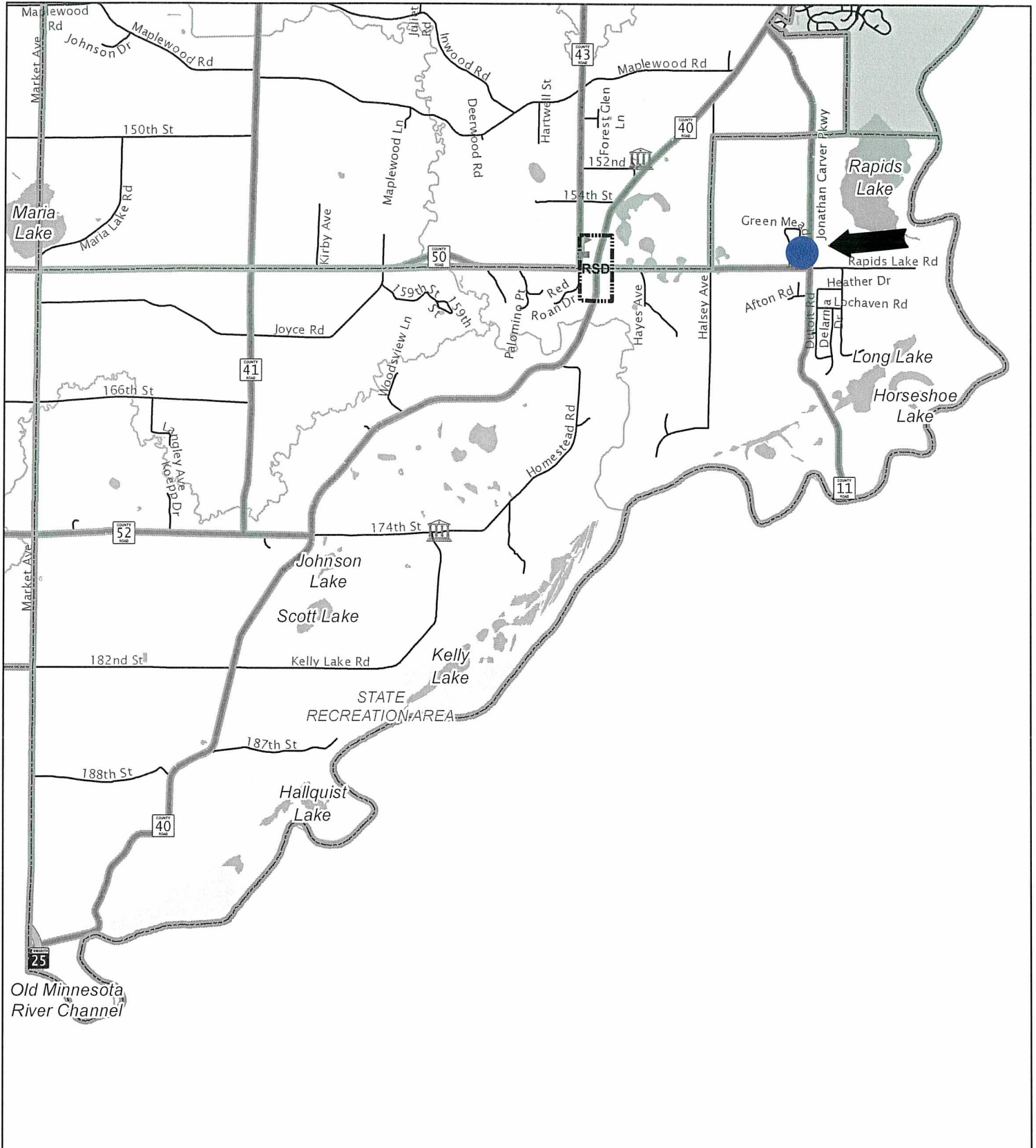
STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on April 8, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of April 2025.

David Hemze
Carver County Administrator

SAN FRANCISCO TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

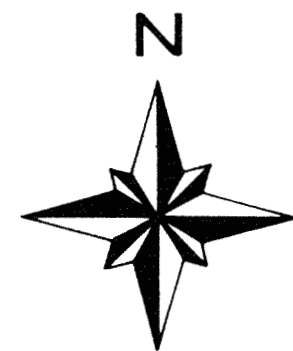


Map Created by Carver County GIS

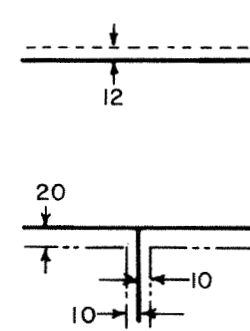
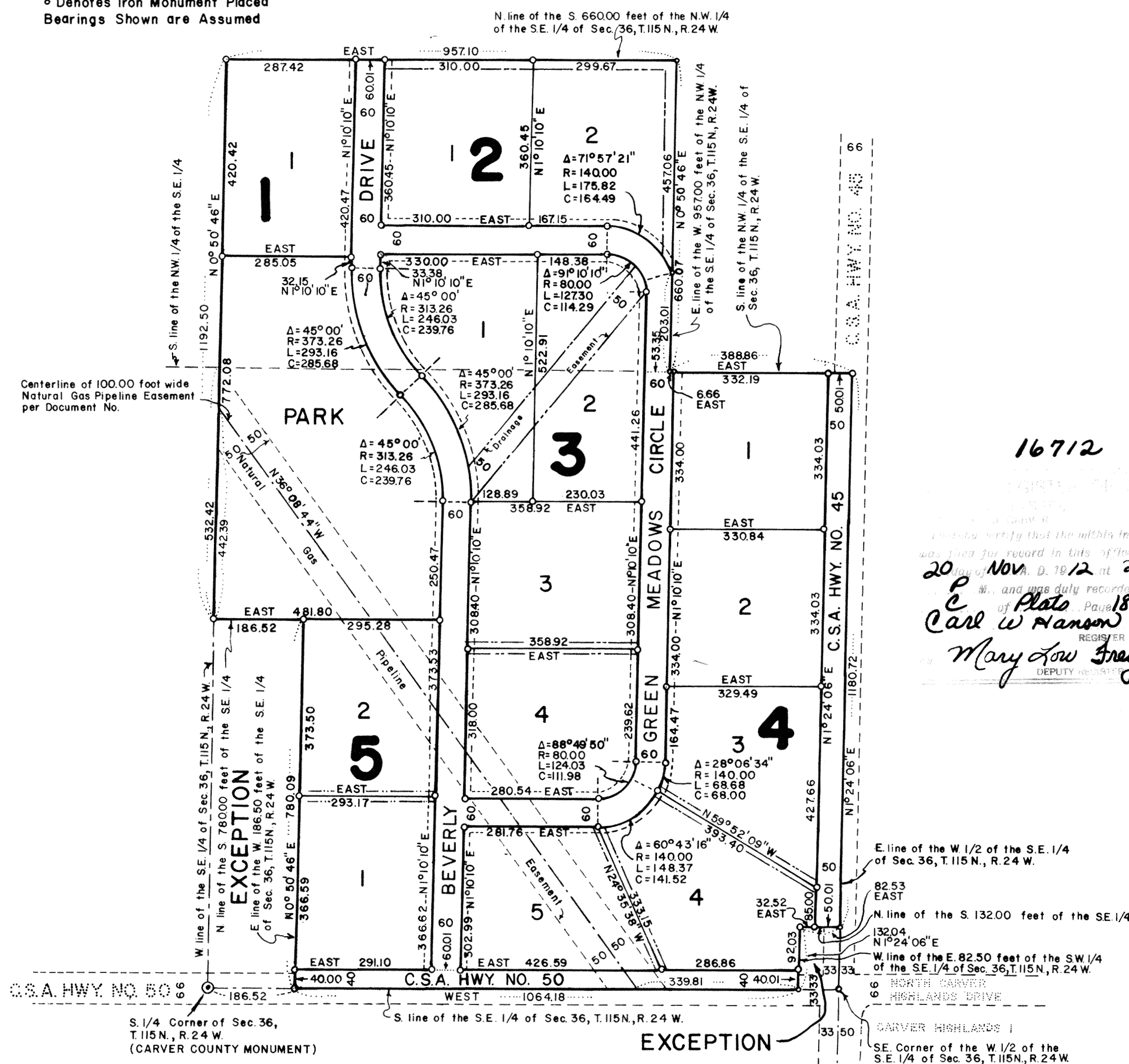
EXHIBIT A: LEGAL DESCRIPTION

Lots 3 and 4, Block 4, CARVER HIGHLANDS THREE, according to the recorded plat thereof, Carver County, Minnesota, except that part of said Lot 3 lying northerly of the following described line: Commencing at the northeast corner of said Lot 3; thence southerly along the east line of said Lot 3 a distance of 217.11 feet to the point of beginning of the line to be described; thence northwesterly 330.81 feet to a point on the west line of said Lot 3 distant 180.00 feet southerly of the northwest corner of said Lot 3 as measured along said west line, and said line there terminating.

CARVER HIGHLANDS THREE



Scale: 1 inch = 200 feet

• Denotes Iron Monument Placed
Bearings Shown are AssumedUtility Easements shown thus, being 12 feet in width
and adjoining street lines as shown.Drainage Easements shown thus, being 20 feet in width
and centered on or along lot lines unless otherwise shown.This plat of CARVER HIGHLANDS THREE was approved and accepted by the Town
Board of the Township of San Francisco, Carver County, Minnesota, at a
regular meeting thereof held this 6th day of November A. D. 1972.TOWN BOARD OF TOWNSHIP OF SAN FRANCISCO
Carver County, MinnesotaH. G. Dahlke Chairman Edw. Johnson ClerkThis plat of CARVER HIGHLANDS THREE was approved and accepted by the County
Board of Carver County, Minnesota at a regular meeting thereof held this
14th day of Nov. A. D. 1972.

COUNTY BOARD OF CARVER COUNTY, MINNESOTA

Edward P. Schneider Chairman
Attest William J. Schneider AuditorPREPARED BY HOUSTON  ENGINEERING BURNSVILLE, MINNESOTAKNOW ALL MEN BY THESE PRESENTS: That The London Company, First Guaranty Corporation and the Carver County State Bank, all Minnesota corporations, are the
owners and proprietors of the following described property situated in the County of Carver, State of Minnesota, to wit:The south 660.00 feet of the west 957.00 feet of the Northwest Quarter of the Southeast Quarter of Section 36, Township 115 North,
Range 24 West of the 5th Principal Meridian.The Southwest Quarter of the Southeast Quarter of Section 36, Township 115 North, Range 24 West of the 5th Principal Meridian, except
the west 186.50 feet of the south 780.00 feet and the east 82.50 feet of the south 132.00 feet of said Southwest Quarter of the
Southeast Quarter.Have caused the same to be surveyed and platted as CARVER HIGHLANDS THREE and do hereby donate and dedicate to the public for public use forever, the
drive, circle, highways, park, the easements for utility purposes and the easements for drainage purposes as shown on the plat.In witness whereof said London Company has caused these presents to be signed by its proper officers and its corporate seal to be hereunto affixed this
6th day of November A. D. 1972, and said First Guaranty Corporation has caused these presents to be signed by its proper officers and its
corporate seal to be hereunto affixed this 8th day of November A. D. 1972, and said Carver County State Bank has caused these presents to be
signed by its proper officers and its corporate seal to be hereunto affixed this 6th day of November A. D. 1972.

IN PRESENCE OF:

SIGNED:

THE LONDON COMPANY

By George H. Hussman Pres.By Elayne B. Hussman Secy.

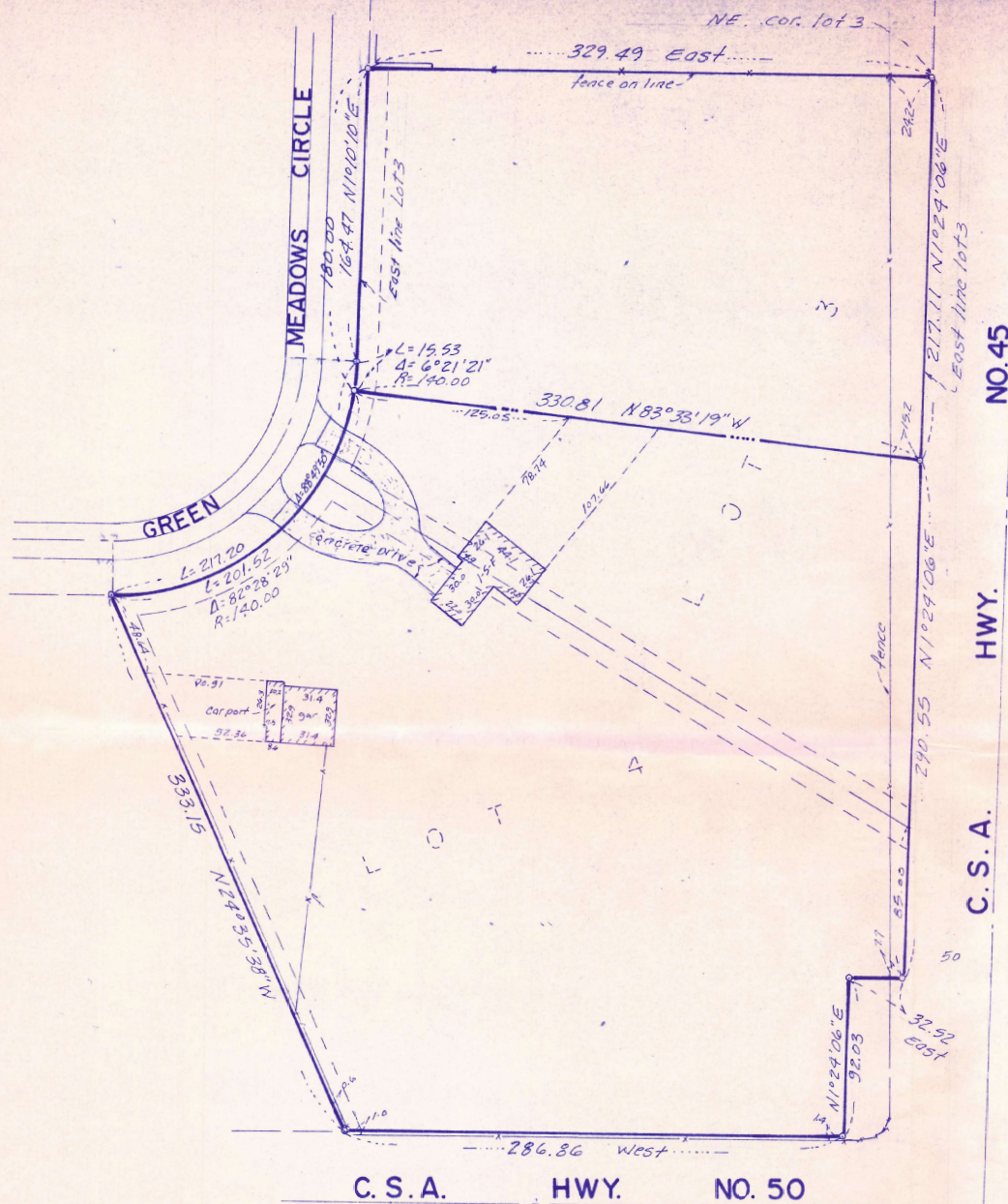
FIRST GUARANTY CORPORATION

By Arthur K. Raudio Pres.By Joseph J. Omerza V. Pres.

CARVER COUNTY STATE BANK

By Dana DuToit, Jr. Pres.By Dennis Swanson V. Pres.STATE OF MINNESOTA
COUNTY OF CARVEROn this 6th day of November A. D. 1972, before me, a Notary Public within and for said County personally appeared
George H. Hussman and Elayne B. Hussman, to me personally known, who being each by me duly sworn did say that they are respectively the President and
Secretary of The London Company, the corporation named in the foregoing instrument, and that the seal affixed to said instrument is the corporate seal of
said corporation and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and said George H.
Hussman and Elayne B. Hussman acknowledged said instrument to be the free act and deed of said corporation.Lydia M. Hase
Notary Public, Carver County, Minnesota
My Commission Expires 9/12/73STATE OF MINNESOTA
COUNTY OF CARVEROn this 1st day of November A. D. 1972, before me, a Notary Public within and for said County personally appeared
Arthur K. Raudio and Joseph J. Omerza, to me personally known, who being each by me duly sworn did say that they are respectively the President and Vice
President of First Guaranty Corporation, the corporation named in the foregoing instrument, and that the seal affixed to said instrument is the corporate
seal of said corporation and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and said
Arthur K. Raudio and Joseph J. Omerza acknowledged said instrument to be the free act and deed of said corporation.Lydia M. Hase
Notary Public, Carver County, Minnesota
My Commission Expires 9/12/73STATE OF MINNESOTA
COUNTY OF CARVEROn this 6th day of Nov. A. D. 1972, before me, a Notary Public within and for said County personally appeared
Dana DuToit, Jr. and Dennis Swanson, to me personally known, who being each by me duly sworn did say that they are respectively the President and Vice
President of Carver County State Bank, the corporation named in the foregoing instrument, and that the seal affixed to said instrument is the corporate
seal of said corporation and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and said
Dana DuToit, Jr. and Dennis Swanson acknowledged said instrument to be the free act and deed of said corporation.Dana DuToit, Jr.
Notary Public, Carver County, Minnesota
My Commission Expires 1-30-73I hereby certify that I have surveyed the property described on this plat as CARVER HIGHLANDS THREE; that this plat is a correct representation of said
survey; that all distances are correctly shown on the plat in feet and decimals of a foot; that all monuments have been correctly placed in the ground
as shown on the plat; that the outside boundary lines are correctly designated on the plat; and that there are no wet lands to be designated on said plat.George T. Houston
Land Surveyor, Minnesota Registration No. 8721STATE OF MINNESOTA
COUNTY OF DAKOTAThe Surveyor's Certificate was subscribed and sworn to before me, a Notary Public, this 4th day of October A. D. 1972.JOHN GARGARO
John Gargaro
Notary Public, Dakota County, Minnesota
My Commission Expires MARCH 13, 1977Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this 1st day of November A. D. 1972.No Delinquent
Entered the 2nd day
of December 1972
at William J. Schneider
County Auditor
By Arthur K. RaudioBy Carlisle Madison
Carlisle Madison, Carver County Surveyor

Exhibit C



EXISTING LEGAL DESCRIPTION

Lot 3 and Lot 4, Block 4, CARVER HIGHLANDS, THREE, according to the recorded plat thereof, Carver County, Minnesota.

PROPOSED LEGAL DESCRIPTION

PARCEL A

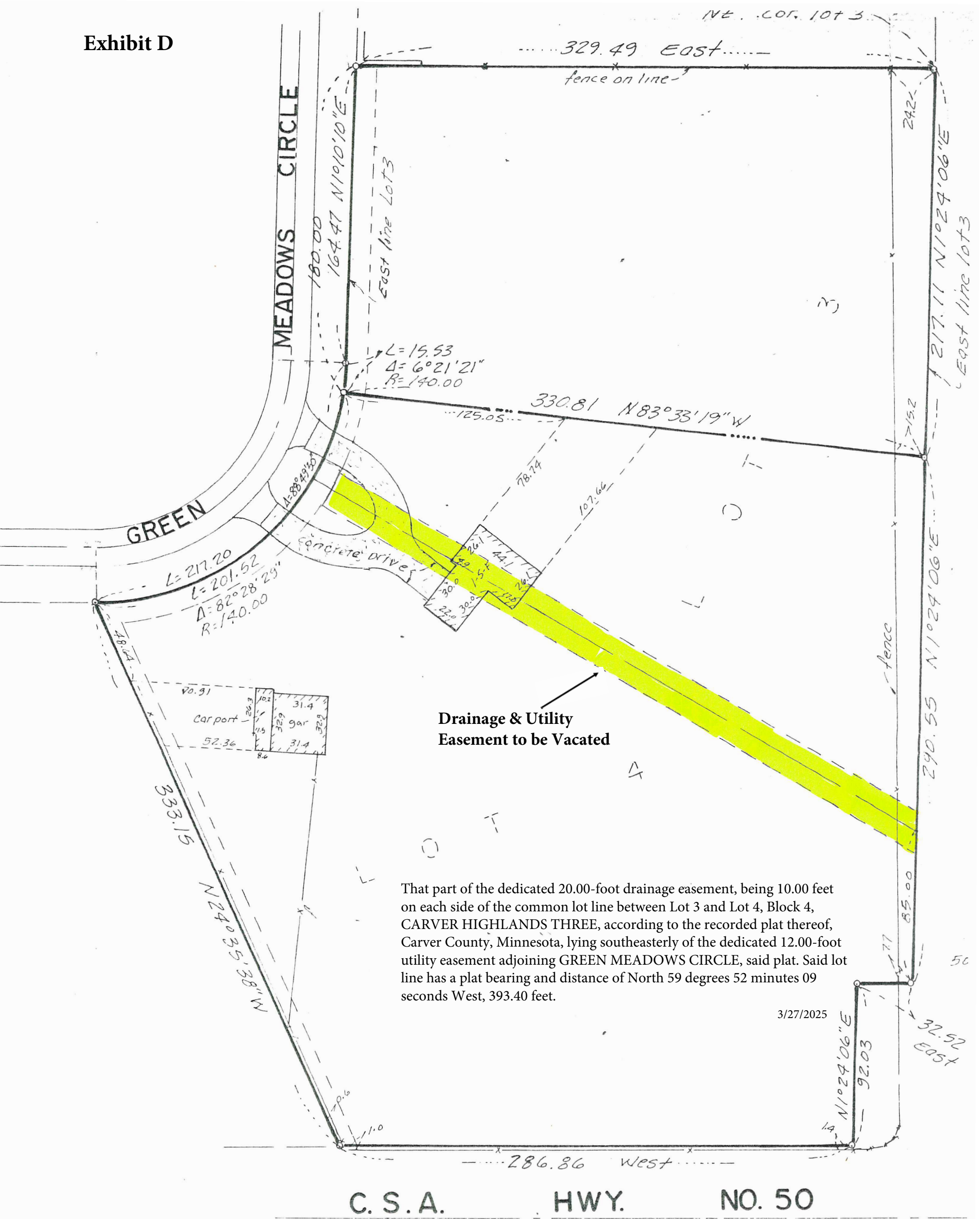
That part of Lot 3, Block 4, CARVER HIGHLANDS THREE, according to the recorded plat thereof, Carver County, Minnesota, lying northerly of the following described line. Commencing at the northeast corner of said Lot 3; thence southerly along the east line of said Lot 3 a distance of 217.11 feet to the point of beginning of the line to be described; thence northwesterly 330.81 feet to a point on the west line of said Lot 3 distant 180.00 feet southerly of the northwest corner of said Lot 3 as measured along said west line, and said line there terminating.

AREA = 1.50 acres

PARCEL B

Lots 3, and 4, Block 4, CARVER HIGHLANDS THREE, according to the recorded plat thereof, Carver County, Minnesota, except that part of said Lot 3 lying northerly of the following described line. Commencing at the northeast corner of said Lot 3; thence southerly along the east line of said Lot 3 a distance of 217.11 feet to the point of beginning of the line to be described; thence northwesterly 330.81 feet to a point on the west line of said Lot 3 distant 180.00 feet southerly of the northwest corner of said Lot 3 as measured along said west line, and said line there terminating.

AREA = 3.57 acres



That part of the dedicated 20.00-foot drainage easement, being 10.00 feet on each side of the common lot line between Lot 3 and Lot 4, Block 4, CARVER HIGHLANDS THREE, according to the recorded plat thereof, Carver County, Minnesota, lying southeasterly of the dedicated 12.00-foot utility easement adjoining GREEN MEADOWS CIRCLE, said plat. Said lot line has a plat bearing and distance of North 59 degrees 52 minutes 09 seconds West, 393.40 feet.

GABRIEL
EYORS, INC.

or Lane No.
MN 55441
2) 559-0908

I hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

As surveyed by me this 20th day of March, 19 91

Ray L. Lohm

Minn. Reg. No. 9066

File No.

6885

Book - Page

744 - 76

Scale

1"=50'



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Sign Shop Rolling Application Table Purchase
RBA Number: 2025-640
Department: Public Works - Operations
Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209
Presenter:
Contract Name & Number:
Meeting Date: April 8, 2025
Item Type: Regular Session

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The County's sign shop produces signs and graphics for many Carver County departments, including nearly 8,000 traffic signs on our county highway system. Each product is designed and fabricated in-house with the highest-grade materials using computerized design software, plotters, and printers. Sophisticated equipment allows the sign shop to efficiently produce signs and graphics at a greatly reduced cost compared to outsourcing them to a third party. \$30,000 of 2025 Attachment E budget funds were recommended to Public Works to procure a new rolling application table.

Staff obtained two quotes for the new rolling application table and Grimco, Inc. of Mounds View, MN was the cheapest option at \$29,982.51. The other quote was from US Cutter of Tukwila, WA for \$30,530.99. Staff recommend purchasing the rolling application table from Grimco Inc. of Mounds View, MN. An existing work table in the sign shop that is 20 years old will be auctioned to make way for the new rolling application table.

Action Requested:

Motion to approve the purchase of the budgeted sign shop rolling application table for

the Sign Shop from Grimco, Inc. of Mounds View, MN for \$29,982.51.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$29,982.51

Related Fiscal/FTE Comments:

Included in the current budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Initial Offers for Right of Way Acquisition for the Highway 27 Flood Mitigation and Resurfacing Project

RBA Number: 2025-650

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
The 2025-2026 Construction Season includes the Highway 27 Flood Mitigation and Resurfacing Project, which entails raising the elevation of the road in front of the Watertown Public Works Facility to stop seasonal flooding of the road, and repaving the road from the roundabout at the intersection of Highway 25 and Highway 27, northeasterly along Highway 27, ending at the Wright County line. Additional right-of-way is needed to complete the project scope. Carver County staff have created Minimum Damage Acquisition reports establishing fair market value for the right of way acquisitions needed in support of the project. Public Works staff have reviewed the reports and are recommending the county board authorize written initial offers of compensation to impacted property owners.

Action Requested:
Motion to adopt a resolution to authorize written initial offers of compensation for right-of-way acquisitions for the Highway 27 Flood Mitigation and Resurfacing Project.

Fiscal Impact:

Funding:	Amount Budgeted:
CSAH Reg. Funds	\$15,110

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. 218918 Hwy 27 Resolution for Initial Offers-4-8-25 Meeting

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 8, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 27 Flood Mitigation and Resurfacing Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for flood mitigation and pavement improvements as part of the Highway 27 Flood Mitigation and Resurfacing Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway related improvements for flood mitigation and pavement improvements as part of the Highway 27 Flood Mitigation and Resurfacing Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County’s proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners’ independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held April 8, 2025 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of April, 2025

_____ Dave Hemze	_____ County Administrator
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Exhibit A

to

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Highway 27 Flood Mitigation and Resurfacing Project

Carver County Public Works No. 218918

Property Tax Identification No. 85.0503292

Fee Owners: Reginald J. & Debra A. Krueger

Property Address: 513 Lewis Ave N Watertown, MN 55388

Temporary easement for construction purposes contains **1,448 sq. ft.**, more or less.

Property Tax Identification No. 850750120

Fee Owners: 605 Lewis LLC

Property Address: 605 Lewis Ave N Watertown, MN 55388

Temporary easement for construction purposes contains **28,280 sq. ft.**, more or less.

Property Tax Identification No. 850750121

Fee Owners: Citizens Telecommunications Company

Property Address: 609 Lewis Ave N Watertown, MN 55388

Temporary easement for construction purposes contains **9,901 sq. ft.**, more or less.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Settlement Agreements for Right of Way Acquisitions for the Highway 5 Project - Arboretum Area

RBA Number: 2025-651

Department: Public Works - Program Delivery

Contact: Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285

Presenter:

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The 2025-2028 construction seasons includes the Highway 5 Project - Arboretum Area. This project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, and complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. The project is on schedule for a 2025 federal project authorization aligning with the project funding.

Carver County is the lead agency for this project. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. Appraisals were obtained and reviewed by certified appraisers in order to determine market value for the right of way needed. On September 9, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties.

On January 14, 2025, the county board gave Public Works staff direction on last written offers. On January 30, 2025 the County filed the petition for use of eminent domain.

Negotiations have continued and staff have reached a recommended settlement with the property owners located at PID#'s: 65.4920030 and 65.0130700.

Action Requested:

Motion to adopt a resolution to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area with the property owners located at PID#'s: 65.4920030 and 65.0130700.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$253,000

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. CSAH 5 Resolution Authorizing Settlements 4-8-25

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 8, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the TH 5 Project – Arboretum Area

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for improvements to Highway 5 between Downtown Victoria and Highway 41 in Chanhassen and to complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. (“TH 5 Project” or “Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements part of the TH 5 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on April 8, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of April 2025

_____ Dave Hemze	_____ County Administrator
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Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

TH 5 Project

Carver County Public Works No. 228963

Property Tax Identification No. 65.4920030

Parcel Number: 4

Fee Owner(s): J & D Holdings LLC

Property Address: 1510 Commercial Ave, Victoria, MN 55386

Subject property being acquired for permanent roadway easement contains **1,875** sq. ft., more or less.

\$48,000.00

Subject property being acquired for permanent drainage & utility easement contains **1,401** sq. ft., more or less.

\$11,000.00

Subject property being acquired for temporary construction easement contains **3,399** sq. ft., more or less.

\$19,900.00

Damages to loss of parking stall.

\$2,000.00

Premium to induce settlement.

\$169,100.00

Settlement Amount: **\$250,000.00**

Property Tax Identification No. 65.0130700

Parcel Number: 41

Fee Owner(s): Bonnie J. Luchsinger

Property Address: 1401 78th Street West, Victoria, MN 55386

Subject property being acquired for temporary construction easement contains **1,149** sq. ft., more or less.

\$3,000.00

Settlement Amount: **\$3,000.00**



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of Construction Contract for 2025 Pavement Marking Project - Standard Long Line

RBA Number: 2025-638

Department: Public Works - Program Delivery

Contact: Drew Pflaumer, Transportation Planning Manager - Program Delivery

Presenter:

Contract Name & Number: 25-164

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Background

This contract covers annual waterborne latex maintenance striping in the following quantities:

Type	Quantity
Pavement Marking Removal	11,455 Square Feet
4" Solid Line Paint	223,475 Linnear Feet
6" Solid Line Paint	808,917 Linnear Feet
8" Solid Line Paint	2,458 Linnear Feet
4" Broken Line Paint	62,427 Linnear Feet
4" Dotted Line Paint	1,231 Linnear Feet
8" Dotted Line Paint	218 Linnear Feet
4" Double Solid Line Paint	139,337 Linnear Feet

Bidding Process

To ensure competitive pricing, Carver County solicited bids for the 2025 Standard Long Line Pavement Marking Project. Bids were opened on March 28, 2025, with two (2)

contractors submitting proposals. The engineer's estimate for the project was \$180,673.88, and all bids were reviewed for compliance with bidding requirements.

The lowest responsible bid was submitted by Sir Lines-A-Lot, LLC at \$161,794.89, which is 10.45% below the engineer's estimate. This bid represents significant savings while ensuring that the project meets all required specifications.

Bid Results

Bidder Name	Total Amount (\$)	% Variance from Engineer's Estimate
Sir Lines-A-Lot, LLC	\$161,794.89	-10.45
KAMCO Inc.	\$175,520.69	-2.85

Awarding the contract to Sir Lines-A-Lot, LLC will result in cost savings due to the bid being lower than the estimate. Public Works staff is recommending the award of this contract.

Action Requested:

Motion to adopt a resolution awarding the construction contract for the 2025 Pavement Marking Project - Standard Long Line to Sir Lines-A-Lot, LLC in the amount of \$161,794.89, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	\$161,794.89

Related Fiscal/FTE Comments:

Included in current budget. This is the first of four pavement marking contracts for 2025.

Attachments:

1. Resolution Construction Contract 25-164

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 8, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Award of Construction Contract for 2025 Pavement Marking Project - Standard Long Line Carver County Contract 25-164

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, March 28, 2025 at 1:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for 2025 Pavement Marking Project- Standard Long Line, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Sir Lines-A-Lot, LLC	\$161,794.89	-10.45%
KAMCO, Inc	\$175,520.69	-2.85%
<i>Engineer's Estimate</i>	<i>\$180,673.88</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Sir Lines-A-Lot, LLC is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 25-164 with Sir Lines-A-Lot, LLC of Edina, MN, in the name of the County of Carver for the construction of the 2025 Pavement Marking Project- Standard Long Line in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than twenty five thousand dollars (\$25,000) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8th day of April 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of April 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of Construction Contract for 2025 Pavement Marking Project - Enhanced Long Line

RBA Number: 2025-639

Department: Public Works - Program Delivery

Contact: Drew Pflaumer, Transportation Planning Manager - Program Delivery

Presenter:

Contract Name & Number: 25-163

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Background

This contract covers annual ground in and wet reflective multi-component (epoxy) maintenance striping in the following quantities:

Type	Quantity
4" Solid Line Multi Component Ground In	37,350 Linnear Feet
6" Solid Line Multi Component Ground In	136,203 Linnear Feet
8" Solid Line Multi Component Ground In	514 Linnear Feet
4" Broken Line Multi Component Ground In	5,826 Linnear Feet
4" Dotted Line Multi Component Ground In	104 Linnear Feet
8" Dotted Line Multi Component Ground In	385 Linnear Feet
4" Double Solid Line Multi Component Ground In	60,369 Linnear Feet
4" Double Solid Line Multi Component	41, 298 Linnear Feet
4" Solid Line Multi Component	24,612 Linnear Feet
4" Broken Line Multi Component	9,965 Linnear Feet
6" Solid Line Multi Component	180,351 Linnear Feet

Bidding Process

To ensure competitive pricing, Carver County solicited bids for the 2025 Enhanced Long Line Pavement Marking Project. Bids were opened on March 28, 2025, with three (3) contractors submitting proposals. The engineer's estimate for the project was \$385,018, and all bids were reviewed for compliance with bidding requirements.

The lowest responsible bid was submitted by Sir Lines-A-Lot, LLC at \$366,559.16, which is 4.79% below the engineer's estimate. This bid represents savings while ensuring that the project meets all required specifications.

Bid Results

Bidder Name	Total Amount (\$)	% Variance from Engineer's Estimate
Sir Lines-A-Lot, LLC	\$366,559.16	-4.79%
Warning Lites of Minnesota	\$461,831.88	+19.95%
Century Traffic	\$515,964.09	+34.01%

Awarding the contract to Sir Lines-A-Lot, LLC will result in cost savings due to the bid being lower than the estimate. Public Works staff is recommending the award of this contract.

Action Requested:

Motion to adopt a resolution awarding the construction contract for the 2025 Application of 2025 Pavement Marking Project - Enhanced Long Line to Sir Lines-A-Lot, LLC in the amount of \$366,559.16, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	\$366,559.16

Related Fiscal/FTE Comments:

Included in the current budget. This contract is the second of four pavement marking contracts for 2025. Including this award, \$528,354.05 of the budgeted amount has been awarded.

Attachments:

1. Resolution Construction Contract 25-163

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: April 8, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Award of Construction Contract for 2025 Pavement Marking Project - Enhanced Long Line Carver County Contract 25-163

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, March 28, 2025 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, three (3) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for 2025 Pavement Marking Project- Enhanced Long Line, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Sir Lines-A-Lot, LLC	\$336,559.16	-4.79%
Warning Lights of Minnesota	\$461,831.88	+19.95%
Century Traffic	\$515,964.09	+34.01%
<i>Engineer's Estimate</i>	<i>\$385,017.99</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, Sir Lines-A-Lot, LLC is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 25-163 with Sir Lines-A-Lot, LLC of Edina, MN, in the name of the County of Carver for the construction of the 2025 Pavement Marking Project- Enhanced Long Line in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than twenty five thousand dollars (\$25,000) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 8th day of April 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 8th day of April 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: HHS: Contract with First Call for Help for After-Hours On-Call Child Protection Services

RBA Number: 2025-612

Department: Health & Human Services - Child & Family

Contact: Kate Probert, Income Support Manager, 952-361-1713

Presenter:

Contract Name & Number: Child and Family On Call Services, Contract #25-149

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County Health and Human Services (CCHHS) seeks approval to contract with First Call for Help to meet mandatory after-hours call requirements and to support CCHHS's value of employees' maintaining a healthy work/life balance. First Call for Help is a well-known community-based organization and accredited mental health provider assisting communities and multiple counties across Minnesota.

CCHHS provides required child protection services through its Child and Family Department. The services focus on ensuring children are protected against child abuse and neglect and to promote family and community well-being. The Child Protection system is a highly formalized regulatory system expecting social workers to follow complex laws and regulations. To comply with statutory mandates, CCHHS must provide after-hours on-call services 24/7/365 to ensure that children's safety and family needs are met. In many situations, the law requires CCHHS workers to screen and respond to a report within 24 hours of the time the call/report is made.

First Call for Help will answer all after-hours child protection (social services) calls and triage calls that can be answered/handled by CCHHS the next business day. First Call for Help will process all reports that are made during non-business hours (after hours),

work with law enforcement on the location of a safe placement option for children, and help locate a non-relative foster home.

The total cost of the contract (May 1, 2025, through December 31, 2026) is not-to-exceed \$52,595. The cost is an all-inclusive charge covering variable telephone use costs, the call service by line specialists, oversight by Mental Health practitioners, regular monitoring reports as outlined in the contract, and clinical supervision by Mental Health professionals. The rate covers 0–499 calls per year. The cost for 2025 (May1, 2025, through December 31, 2025) is prorated not-to-exceed at \$22,545. The cost for Calendar Year 2026 is not-to-exceed \$30,050.

The funds to support the contract are already in the approved CCHHS budget.

Action Requested:

Motion to approve a professional service agreement with First Call for Help from May 1, 2025, through December 31, 2026, not to exceed \$52,595.

Fiscal Impact:

Funding:	Amount Budgeted:
2025 HHS Budget	\$22,545
2026 HHS Budget	\$30,050

Related Fiscal/FTE Comments:

A Budget Amendment is attached to redirect funds within Health and Human Services 2025 Budget to fund this contract.

Attachments:

1. BudgetAmendmentForm_HHS Contracted Services

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: HHS: Contract with First Call for Help, Item 2.9

Department: Health & Human Services - Child & Family

Meeting Date: 4/8/2025

Requested By: Denise Heckmann

Fund: ☐ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☒ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT			CREDIT		
TOTAL			TOTAL		
\$22,545.00			\$22,545.00		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Professional & Tech Fees for Service	11-423-701.6260	\$22,545.00	Children's Group Residential	11-423-710-3830.6040	\$22,545.00

Reason for Request: Reallocate budget within 2025 to cover 2025 costs of the First Call for Help contract. 2026 budget will be adjusted during the 2026 budget process.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 1300-1400 Housing Unit Epoxy Flooring Replacement
RBA Number: 2025-633
Department: County Sheriff - Jail Services
Contact: Ben Beyer, Assistant Jail Administrator, 952-361-1233
Presenter:
Contract Name & Number: 1300-1400 Housing Unit Epoxy Flooring Replacement
Contract # 25-158
Meeting Date: April 8, 2025
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The existing flooring in the 1300/1400 housing units is approximately 16 years old. Several areas of epoxy in the day room and cells have lifted from the concrete, creating raised areas separating from the subfloor. The raised areas of epoxy have broken away, exposing the concrete subfloor to cleaning chemicals, water, and biological matter.

To repair this floor, quotes from Advantage Coating and Concrete Science were obtained. Advantage Coating quoted a total of \$63,344.00 to complete the work, and Concrete Science quoted \$55,573.78 for the same area. Concrete Science was the lower bidder and has successfully completed work in various areas of the jail. Therefore, Concrete Science was chosen as the winning bidder.

Action Requested:

Approve the request to contract with Concrete Science to remove existing failing epoxy flooring and replace it with a new epoxy coating, which includes a water barrier on ground contact areas.

Fiscal Impact:

Funding:	Amount Budgeted:
01-110-000-2003-6640	\$25,554.00
30-947-000-0000-6640	\$27,500.00
01-201-235-0000-6610	\$2,519.78

Related Fiscal/FTE Comments:

A budget amendment (ID 51) has been requested to transfer funds from Facilities to the Jail Division #01-110-000-2003-6640 (\$25,554), #30-947-000-0000-6640 (\$27,500). The Jail Division will fund (\$2,519.78) #01-201-235-0000-6610. For a total project cost of (\$55,573.78). Facilities Administration and Jail Division Administration are coordinating resources for this project.

Attachments:

1. BudgetAmendmentForm

Carver County Board of Commissioners Budget Amendment Request Form

Agenda Item: Item 2.6

Department: County Sheriff - Jail Services

Meeting Date: 4/8/2025

Requested By: Ben Beyer

Fund: ☒ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☒ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT	TOTAL	\$53,054.00
Description of Accounts	Acct #	Amount
Jail Division Repair and Maintenance	01-201-235-0000-6610	\$25,554.00
Jail Division Repair and Maintenance	01-201-235-0000-6610	\$27,500.00

CREDIT	TOTAL	\$53,054.00
Description of Accounts	Acct #	Amount
Facilities Building Improvements	01-110-000-2003-6640	\$25,554.00
Facilities Building Improvements	30-947-000-0000-6640	\$27,500.00

Reason for Request: 1300 - 1400 Housing Unit Epoxy Flooring Replacement.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Supervisors and Managers Association of Carver County 2025-2026 Collective Bargaining Agreement

RBA Number: 2025-655

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter:

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:

The Supervisors and Managers Association of Carver County (SMACC) and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2025-2026 CBA.

- Two year agreement (2025 – 2026)
- General Adjustment effective first full pay period in January
 - 2025 General Adjustment: 4.00%
 - 2026 General Adjustment: 4.00%
- Annual performance-based compensation effective first full pay period in March
 - 2025 Performance-Based Compensation: Needs Improvement 0.00% or Achieved Performance 3.00%
 - 2026 Performance-Based Compensation: Needs Improvement 0.00% or Achieved Performance 3.00%
 - Multiple updates to streamline the County's performance-based compensation system for more effective administration and employee clarity

- Performance-based compensation may be granted up to the salary range maximum. If the performance-based increase exceeds the salary range maximum, the remainder shall be paid as a lump sum.
- Implement salary ranges as established by County Board effective first full pay period in January 2025
- Implement salary ranges as established by County Board effective first full pay period in January 2026
- Addition of provision stating “Compensation increases in addition to those provided for in this Agreement may be granted at the sole discretion of the County. These increases will generally involve internal and/or labor market equity considerations or unusual circumstances and will occur only upon the joint recommendation of the Employee Relations Director and the Division Director and with approval of the County Administrator.”
- Elimination of promotional trial period language and end of trial period increase
- Update promotional increase provision to comply with MN pay history ban law. Salary placement will be determined based on qualifications, experience, performance, and other relevant factors as permitted by law. Eliminate percentages referenced in contract language
- Agreement that the employer and the employee will split the premiums for the MN Paid Family and Medical Leave program on a 50/50 basis
- Agreement relating to Earned Sick and Safe Time (ESST) law that the documentation provisions referenced in Minn. Stat. 181.9447, subd. 3 shall not apply to paid leave available to an employee for absences from work in excess of the minimum amount required by ESST
- Addition of language in relation to ESST law agreeing that employees whose work duties during a public emergency or weather event would require the employee to respond to the public emergency or weather event, and whose duties relate to the specific emergency/event including COOP plan responsibilities, and employees who are required to maintain a commercial driver’s license, may not use leave under ESST provisions for closure of the County due to weather or other public emergency, or an employee’s need to care for a family member whose school or place of care has been closed due to weather or other public emergency, pursuant to Minnesota Statute 181.9447 subd. 1 clause (4)
- Update Seniority Article language defining process and timing for annual provision of a seniority list. Update Seniority Article defining process for County to provide a 10 day notice to an employee regarding layoff.
- Addition of language, consistent with existing County Policy, that exempt employees *required by the Division Director* to work on a designated holiday will be eligible for flex time at one-and-one-half time for the hours worked on the holiday.
- Update call-in provision, applicable for certain Facilities positions when called in by the Employer, to be available year-round rather than limited to the period May 1 through Oct 1 as denoted in existing language.
- 2025 Insurance: Incorporate the terms of the 2025 Health Insurance MOA
- 2026 Insurance: Increase County cafeteria contributions reflecting defined dollar

amounts. Maintain percentages defined in current contract language.

- Employee: \$1,045.34
 - Employee + Child(ren): \$1,708
 - Employee + Spouse: \$2,472.21
 - Family: \$2,741.90
- 2026 HSA Contribution: Increase to \$1,350 for employee / \$3,300 for employee + and family tiers
 - MOA to address the transition of performance-based compensation approach and methodology from 2024 to 2025, for employees who successfully complete a new hire probation or promotional trial period in December of 2024, the timing of the performance-based increase shall be effective following successful completion of the new hire probationary period.
 - MOA for Pilot Approach providing that if the Elections and Licensing Manager is required by the Division Director to work on a weekend as a result of legislative changes associated with weekend absentee voting requirements, the employee will be eligible for two hours of base rate pay when assigned to work a Saturday and/or Sunday.
 - MOA for Pilot Approach providing that if a Library Branch Manager is required by the Division Director or their designee to work on a weekend that was not previously scheduled (e.g., covering a weekend shift resulting from an unplanned staff absence), the employee will be eligible for two hours of base rate pay when assigned to work a Saturday and/or Sunday.

Action Requested:

Motion to approve the 2025 – 2026 SMACC Collective Bargaining Agreement.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$13,643,342

Related Fiscal/FTE Comments:

The wages and benefits for 2025 budget SMACC Unit is 13,643,342.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval of Chief Deputy Employment Agreement

RBA Number: 2025-656

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director,
952-361-1570

Presenter:

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Consent

Strategic Initiative:

Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:

County Attorney, Mark Metz, has requested the approval of the Chief Deputy County Attorney employment agreement to begin April 9, 2025. County Attorney Metz has selected Jennifer Tichey to appoint to this role. The terms of the employment agreement include that this is an exempt "at will" position. The agreement includes an initial annual salary of \$182,000, which is within the 2025 D72 salary range. The agreement also includes information on salary adjustments, insurance, accrual of PTO, severance, and other benefits consistent with the Personnel Policies for non-bargaining staff. The action requested is approval of the employment agreement between County Attorney Metz and Ms. Tichey.

Action Requested:

Motion to approve the Chief Deputy employment agreement with Jennifer Tichey.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$232,505

Related Fiscal/FTE Comments:

The cost is included in the current budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Resolution to proclaim April 7-13, 2025 as National Public Health Week

RBA Number: 2025-641

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: Regular Session

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The week of April 7-13, 2025 has been proclaimed by the American Public Health Association as the National Public Health Week for 2025 with the theme "It Starts Here: Your Health Is Our Mission."

Carver County Public Health's mission is to promote and protect the health for all in Carver County, and strives to address the many factors to promote optimal health for all those who live, learn, work, and play in Carver County. Carver County Health and Human Services - Public Health Department works in collaboration with community partners to improve housing, education, food security, transportation, safe environments, healthy recreational opportunities, and access to affordable and culturally responsive healthcare services. Carver County is rated one of the healthiest counties in the nation.

Furthermore, Carver County Health & Human Services - Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

Action Requested:

Motion to approve a resolution proclaiming the week of April 7-13, 2025 as National Public Health Week.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Fiscal Impact: None

FTE Impact: None

Attachments:

1. Proclamation National Public Health Week April 2025



PROCLAMATION

National Public Health Week: April 7-13, 2025

WHEREAS National Public Health Week was established by the American Public Health Association in 1995 as a way to educate the public, policy-makers, and public health professionals about issues important to improving the public's health; and

WHEREAS for more than a two decades, communities around the country have celebrated National Public Health Week each April to help protect and improve our nation's health.

WHEREAS this year, the National Public Health Week is April 7-13, 2025, and is focusing on the theme "It Starts Here: Your Health Is Our Mission"; and

WHEREAS Carver County Public Health's mission is to promote and protect health for all in Carver County; and strives to address the many factors to promote health equity for all those who live, learn, work, and play in Carver County, and

WHEREAS Carver County Public Health works in collaboration with community partners to improve housing, education, food security, transportation, environment, and healthy recreational opportunities, and

WHEREAS Carver County is rated one of the healthiest counties in the nation; and

WHEREAS Carver County Public Health acknowledges that mental health is a core public health concern, and that prevention, early detection and treatment of mental health conditions can lead to improved physical and community health.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the week of **April 7th, 2025 as "Public Health Week"** in Carver County, in honor of the dedicated professionals who work to create a safer and healthier community for all in Carver County.

**Carver County
Board of Commissioners**

Tom Workman, Chair
Tim Lynch, Vice-Chair
Lisa Anderson
John P. Fahey
Matt Udermann

Carver County Board Chair



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Semi-Annual Report to the Carver County Community Health Board

RBA Number: 2025-649

Department: Health & Human Services - Public Health

Contact: Richard Scott, Deputy Division Director, 952-361-1320

Presenter: Richard Scott, Deputy Division Director

Contract Name & Number:

Meeting Date: April 8, 2025

Item Type: PH Board (CHB)

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Dr. Richard Scott, Carver County Community Health Services Administrator and Deputy Division Director for Health Services, will provide the Carver County Community Health Board with a Semi-Annual update as required by MS 145A. The update will include a presentation of the Community Health Improvement Plan (CHIP) and Carver County Public Health Strategic Plan for 2025-2029.

Action Requested:
Motion to convene as the Carver County Community Health Board and receive the semi-annual report from the Community Health Services Administrator.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Fiscal Impact: None

FTE Impact: None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Closed Session for Labor Negotiation Strategy
RBA Number: 2025-608
Department: Employee Relations
Contact: Kerie Anderka, Employee Relations Division Director,
952-361-1570
Presenter: Kerie Anderka, Employee Relations Division Director
Contract Name & Number:
Meeting Date: April 8, 2025
Item Type: Closed Session

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
Minnesota Statutes 13D.03, subd 2 allows a public entity to enter into a closed session to plan and discuss labor negotiation strategy. Employee Relations requests to enter into a closed session with the Board to discuss labor negotiation strategy.

Action Requested:
Motion to enter into closed session to discuss labor negotiation strategy.
Upon conclusion of the closed session, motion to return to regular session.

Fiscal Impact:	
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

None

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Environmental Center Planning Update
RBA Number: 2025-285
Department: Public Services - Environmental Services
Contact: Brad Hanzel, Environmental Services Manager -
Government Center, 952-361-1805
Presenter: Brad Hanzel, Environmental Services Manager -
Government Center
Contract Name & Number:
Meeting Date: April 8, 2025
Item Type: Work Session

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

The Environmental Center (EC) has seen a steady rise in participation and waste volumes, a trend that has been further accelerated by the County's rapid growth and shifts in material composition. As this trend is expected to continue, it is essential for the County to explore operational strategies to ensure safe and efficient handling of patrons and materials at the EC.

Staff will provide an overview of the current operational challenges, outline potential solutions considered to address these challenges, and present recommended next steps. Additionally, an update on the County Solid Waste Fee will be shared.

Action Requested:

Discussion on options considered and recommended next steps.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

None