Carver County
Board of Commissioners
May 6, 2025
Board Meeting

The County Board Room is open to the public

This meeting will be broadcast live at:
https://youtube.com/@CarverCountyMN

9:00 a.m. 1. **CONVENE**

1.1. Pledge of allegiance

1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov

1.3. Agenda review and adoption

1.4. Approve April 8, 2025 minutes 4-6

1.5. Community Announcements

9:20 a.m. 2. **CONSENT AGENDA**

2.1. Special Use Permit - Lake Minnewashta 4th of July Fireworks.....7-9

2.2. Reappointment of County Engineer.....10

2.3. Natural Resource Management Grant Application for Lake Minnewashta Regional Park.....11-13

2.4. Rejection of Bids for Lake Minnewashta Regional Park Staircase Replacements.....14-25

2.5. Commissioner Fahey Out of State Travel Request 26-27

2.6. SirsiDynix Integrated Library and Phone Notification System Renewal 28-29

2.7. Eliminate 1.0 Licensed Sergeant FTE and recreate 1.0 Licensed Deputy FTE.....30-32

2.8. BH Aggregates - Mining and Land Reclamation (IUP) 33-41

2.9. Hoese Family Revocable Trust - Parcel of less than 40 acres into the Agricultural Preservation Program 42-50

2.10. Request for approval to contract with Marque360 51-52

2.11. Special Event Permit - St. Peter Lutheran Church Maifest Celebration 53-60

2.12. Final payment and acceptance of the Highway 10 and 24 Projects and Highway 27 Resurfacing Project with Valley Paving, Inc 61-63

2.13. Application for 1-Day to 4-Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska 64

2.14. Award of Construction Contract for 2025 Pavement Marking Project - Enhanced Message Markings 65-68

2.15. Award of Construction Contract for 2025 Pavement Marking Project- High-Performance Message Markings 69-72

2.16. Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project 73-77

2.17. Permanent Easement Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project - Arboretum Area 78-79

2.18. Temporary Construction Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project - Arboretum Area 80-81

2.19. Special Use Permit - T Road Tavern Car Shows 82-86

2.20. Carver County Health and Human Services, Child and Family Department: Community Donations 87-88

2.21. Authorization to Contract with Michel Masonry Construction 89

2.22. MNPEA Deputy Sheriffs 2025-2026 Collective Bargaining Agreement 90-92

2.23. Public Works Site Plan 93-97

2.24. Engineering Exception Ranges 98-99

2.25. Review Health & Human Services and Commissioner Warrants

9:30 a.m. 3. **REGULAR SESSION**

3.1. Resolution to proclaim May 2025 as National Mental Health Awareness Month 100-102

3.2. Victoria Library Extended Access Vendor..... 103-105

3.3. Motorcycle Awareness Month in Carver County 106-107

10:00 a.m. 4. **COUNTY ADMINISTRATOR REPORT**

10:05 a.m. 5. **CLOSED SESSION**

5.1. Closed Session for Post-Condemnation Settlement Discussion on the Highway 212 Project - Dahlgren Township 108-109

10:25 a.m. 6. **ADJOURN REGULAR SESSION**

10:25 a.m. 7. **WORK SESSION**

7.1. County Highway Turn Lane Policy..... 110-125

UPCOMING MEETINGS

May 03, 2025	**10:00 a.m.**	**Victoria Library 10th Anniversary Event (1670 Stieger Lake Ln, Victoria)**
May 5, 2025	**3:30 p.m.**	**Prairie Pointe Groundbreaking Ceremony (1760 4th Ave East, Shakopee)**
May 06, 2025	**9:00 a.m.**	**Board Meeting**
May 13, 2025	**5:30 p.m.**	**Carver County Foster Parent Appreciation Event (B's on the River, 1455 County Rd 27, Watertown)**
May 17,2025	**10:00 a.m.**	**Lake Minnewashta Playground Groundbreaking (6900 Hazeltine Blvd., Chanhassen)**
May 20, 2025	**9:00 a.m.**	**Board Meeting**
May 27, 2025	**9:00 a.m.**	**Strategic Planning Meeting (Paradise Commons, 8170 Paradise Lane, Waconia)**
June 03, 2025	**9:00 a.m.**	**Board Meeting**
June 10, 2025	**9:00 a.m.**	**County Board of Equalization**
June 24, 2025	**9:00 a.m.**	**Board Special & Work Session**
July 1, 2025	**9:00 a.m.**	**Board Meeting**
July 8, 2025	**9:00 a.m.**	**Board Meeting**
July 22, 2025	**9:00 a.m.**	**Board Work Session**
August 5, 2025	**9:00 a.m.**	**Board Meeting**
August 19, 2025	**9:00 a.m.**	**Board Meeting**
August 26, 2025	**9:00 a.m.**	**Board Work Session**

Carver County
Board of Commissioners
Regular Meeting
April 8, 2025

A Regular Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 8, 2025. Chair Tom Workman convened the session at 9:01 a.m.

Members present: Tom Workman, Tim Lynch, John P Fahey, Matt Udermann, Lisa Anderson

Public Comments were received from Nicholas Schultz.

Mark Metz, County Attorney, announced that Jennifer Tichey has been appointed as the new Chief Deputy. In her remarks, Jennifer Tichey reflected on her professional background and expressed her gratitude for this advancement.

Matt Udermann moved, Tim Lynch seconded, to approve the agenda. Motion carried unanimously.

John P Fahey moved, Tim Lynch seconded, to approve the minutes of the April 1, 2025, Regular Session. Motion carried unanimously

Tim Lynch moved, Lisa Anderson seconded, to approve the following consent agenda items:

Approved Amendment No. 1 to Contract 24-181 with Bolton & Menk, Inc., extending the contract to December 31, 2025, and increasing the not-to-exceed contract amount by $35,100.00 to a total of $118,777.19, pending finalization of the contract review process.

Approved contract with Landbridge Ecological, Inc., for $32,601.52 for landscaping services for the Highway 18 Project - Arboretum Area, pending finalization of the contract review process.

Adopted resolution 31-25 approving the vacation of a drainage & utility easement over and across a portion of Lot 3 and 4, Block 4, Carver Highlands Three.

Approved purchase of the budgeted sign shop rolling application table for the Sign Shop from Grimco, Inc. of Mounds View, MN for $29,982.51.

Adopted resolution 32-25 to authorize written initial offers of compensation for right- of-way acquisitions for the Highway 27 Flood Mitigation and Resurfacing Project.

Adopted resolution 33-25 to approve right of way acquisition settlements for the Highway 5 Project - Arboretum Area with the property owners located at PID#'s: 65.4920030 and 65.0130700.

Adopted resolution 34-25 awarding the construction contract for the 2025 Pavement Marking Project - Standard Long Line to Sir Lines-A-Lot, LLC in the amount of $161,794.89, pending finalization of the contract review process.

Adopted resolution 35-25 awarding the construction contract for the 2025 Application of 2025 Pavement Marking Project - Enhanced Long Line to Sir Lines-A-Lot, LLC in the amount of $366,559.16, pending finalization of the contract review process.

Approved a professional service agreement with First Call for Help from May 1, 2025, through December 31, 2026, not to exceed $52,595.

Approved the request to contract with Concrete Science to remove existing failing epoxy flooring and replace it with a new epoxy coating, which includes a water barrier on ground contact areas.

Approved the 2025 – 2026 SMACC Collective Bargaining Agreement.

Approved the Chief Deputy employment agreement with Jennifer Tichey.

Reviewed April 4, 2025, Community Social Services' actions/Commissioners' warrants in the amount of $444,538.55.

Motion carried unanimously.

Richard Scott, Deputy Division Director, Health and Human Services spoke on the Proclamation of National Public Health Week from April 7 to April 13, 2025

Tim Lynch moved, Matt Udermann seconded to approve a resolution proclaiming the week of April 7-13, 2025 as National Public Health Week. Motion carried unanimously.

Tim Lynch moved, John P Fahey seconded to Recess as the County Board and Convene as the Community Health Board. Motion carried unanimously.

Richard Scott, Community Health Services Administrator gave a Semi-Annual Report to the Carver County Community Health Board. Carver County remains one of the healthiest counties in the U.S. Mr. Scott presented averages between Carver County, MN and the U.S. Key findings from 2024: Overall, health is declining at a slower rate in Carver County, Mental Health and affordability is considered a top concern and the County's population is changing.

Tim Lynch moved, Matt Udermann seconded to adjourn as community health board and reconvene as county board. Motion carried unanimously.

COUNTY ADMINISTRATOR REPORT – Groundbreaking at 2:00 p.m. today for Highway 41/10 at 145 Engler Blvd, Chaska. 82nd St Groundbreaking on 4-11-25 at 10:30 a.m. located at the Cul-de-sac on Lyman Boulevard west of Flexential (3500 Lyman Boulevard). April 24th is the Strategic Planning Meeting with Strategic Planning Consultant, Dave Unmacht.

Lisa Anderson moved, Tim Lynch Seconded to enter into closed session pursuant to MN statute 13D.03, subd 2 at 10:26 a.m. to discuss labor negotiation strategy.

Tim Lynch moved, John P Fahey seconded to return to regular session. Motion carried unanimously.

Tim Lynch moved, Matt Udermann seconded, to adjourn the Regular Session at 12:30 p.m. and go into a work session to discuss the Environmental Center Planning Update. Motion carried unanimously.

Dave Hemze
County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Special Use Permit - Lake Minnewashta 4th of July Fireworks
RBA Number:	2025-626
Department:	Public Works - Parks
Contact:	Martin Walsh, Parks Director, 952-361-1570
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
This report outlines the pertinent details for review and recommends authorization of a special event use permit on/in the regional park & trail areas operated by Carver County. By Park Ordinance 91.04 – B special use within the County Park system requires the issuance of an authorized use permit. This request is defined as a Tier 2 event per County Policy and requires formal action of the Park Commission and authorization by the County Board.

Applicant: KABOOM Inc. (organized group of lake property owners)
Dates: Thursday, July 3, 2025. 9:30p.m., alternative date of July 5 for weather.
Location: See site map enclosed. Lake Minnewashta Regional Park, 6900 Hazeltine Blvd. Chanhassen MN
Event Scope: Professional grade pyrotechnic show for the public.
Anticipated Attendance: 1,000 - 1,500 people.
Impact(s) to the Park: Modest impacts mostly in the way of trash generation from pyrotechnics. The fireworks display is conducted from the former boat access #2, which is gated closed on the event date to properly manage park user safety.
Use Permitting Requirements: The required documents are in process and/or received at the time of this meeting. Liability insurance for general coverage is being

prepared and will be furnished prior to proposed use permit issuance. The City of Chanhassen Fire Department permit is in process.
Items of Attention: Launching a commercial firework display within park boundaries. Use of fireworks is not authorized per park ordinance 91.05 and requires issuance of a use permit authorized by the County Board. Additionally, a level of risk in terms of potential damage to park property/grounds is assumed with this event. Possible brush/debris fires can result from professional firework displays.
Permit Fees: Consistent with the 2025 Fee Schedule, pyrotechnic display permits are exempt.
Permitting/Event History: Year 15+
Staff Comments: No prior issues with event group. The display attracts & retains many daily visitors and is publicly appreciated. With an anticipated recommendation, the request would advance to the County Board on the May 6, 2025 agenda.

Recommendation by the Park Commission was made at the regular meeting on April 9, 2025.

Action Requested:
Motion to authorize the issuance of a special event use permit to KABOOM Inc. (Lake Minnewashta Homeowners Association) to conduct a professional pyrotechnic display on Thursday, July 3, 2025 contingent upon the successful completion of the County Parks & Recreation special use permitting policy.

Fiscal Impact:

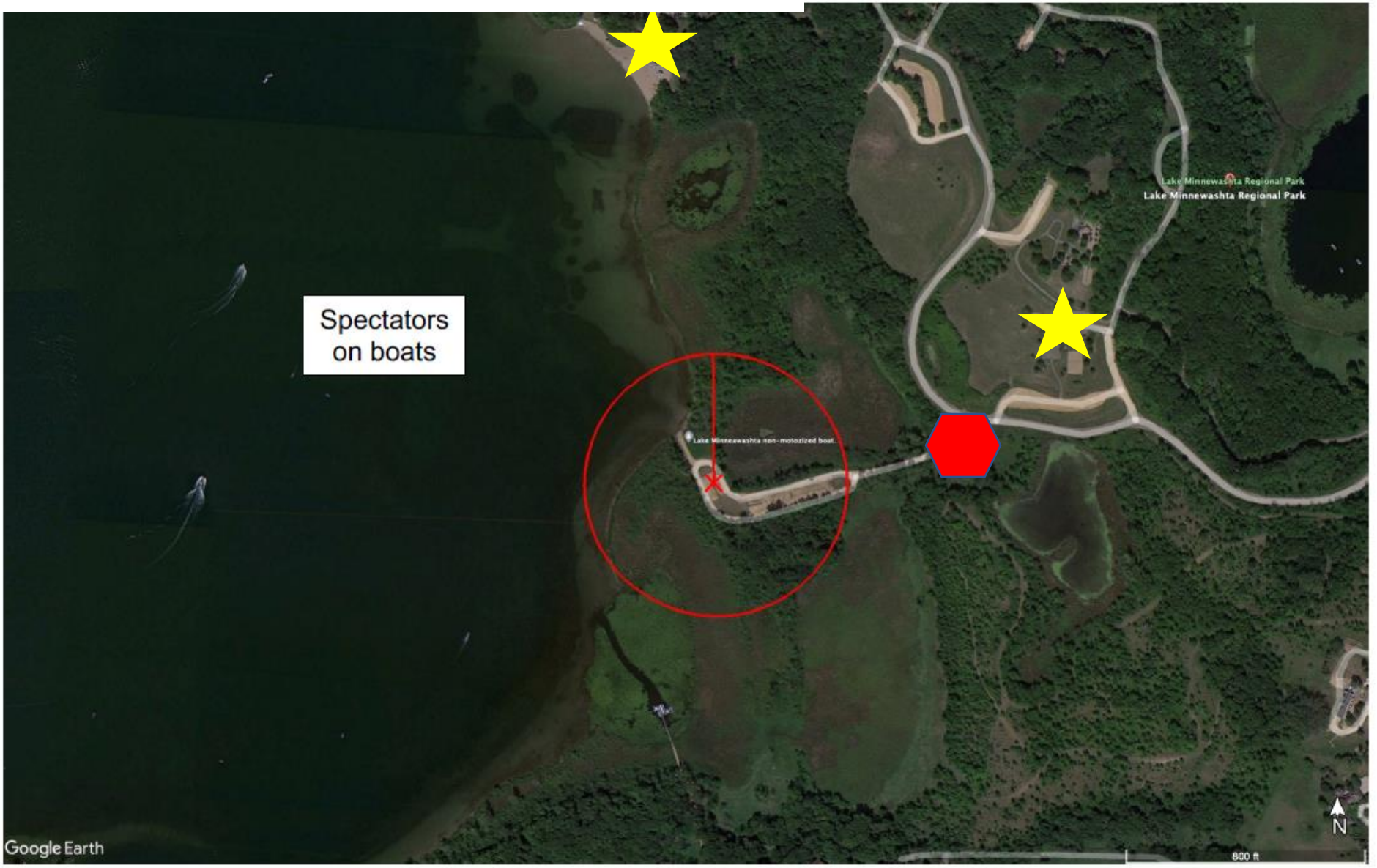
Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
None

Attachments:
1. Site Map - 2025

2025 Lake Minnewashta Firework Display Site Map

Maximum Shell Size: 6”
NFPA 1123 Fallout Zone Radius: 420 ft



RES PYRO

Spectators | Parking | Shoot site | Fallout zone

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CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Reappointment of County Engineer
RBA Number:	2025-679
Department:	County Administration
Contact:	Dave Hemze, County Administrator, 952-361-1526
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
Minnesota Statute 163.07 Subd 2 requires the reappointment of the County Engineer be made in May of the year in which the term expires.

Action Requested:
Reappoint Lyndon Colebrook-Robjent as the Carver County Engineer to a four year term expiring December 31, 2029

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Natural Resource Management Grant Application for Lake Minnewashta Regional Park
RBA Number:	2025-362
Department:	Public Works - Parks
Contact:	Martin Walsh, Parks Director, 952-361-1570
Presenter:	Martin Walsh, Parks Director
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
The Carver County Parks and Recreation Department is seeking $400,000 in funding from the Legislative-Citizen Commission on Minnesota Resources (LCCMR) to support land restoration and emerald ash borer (EAB) mitigation efforts at Lake Minnewashta Regional Park. The LCCMR allocates funds from the Environment and Natural Resources Trust Fund (ENRTF) to projects that protect and enhance Minnesota's natural resources. The LCCMR is accepting proposals for projects that can begin July 1, 2026, with approximately $103 million available. There is no minimum or maximum request amount and proposals should strive to maximize efficiency and return on investment for the proposed expenditures.

Carver County's request aligns with LCCMR's goals, emphasizing the preservation and restoration of natural landscapes for future generations. The proposed funding will support two key initiatives identified in the Lake Minnewashta Regional Park Natural Resource Management Plan (May 2024). First, the land restoration component will focus on removing invasive species, replanting native vegetation, and enhancing wildlife habitats to restore degraded areas within the park. Second, the EAB mitigation program will address the growing threat posed by the invasive pest through the removal of infested ash trees, treatment of at-risk trees, and reforestation with a diverse mix of

native species. By securing ENRTF funding, Carver County can help improve the ecological health of Lake Minnewashta Regional Park, while implementing long-term strategies to combat EAB and promote biodiversity.

Action Requested:
Motion to adopt a resolution to approve the submission of a funding request to the LCCMR in the amount of $400,000 for Land Restoration and Emerald Ash Borer Mitigation.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
None - there is no local contribution required to recieve this grant.

Attachments:
1. Resolution - LCCMR 2026 Grant Application Resolution

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, Carver County seeks $400,000 for land restoration and emerald ash borer mitigation efforts at Lake Minnewashta Regional Park.

NOW, THEREFORE, BE IT RESOLVED, That the Carver County Board of Commissioners supports the above referenced project and authorizes the submittal of a proposal for funding of this project on behalf of the Carver County Board of Commissioners to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) in response to the 2026 Environmental and Natural Resources Trust Fund (ENRTF) Request for Proposal; and

BE IT FURTHER RESOLVED, That, if funding is awarded, the Carver County Board of Commissioners agrees to accept the award and may enter into an agreement with the state of Minnesota for the above referenced project. The Carver County Board of Commissioners will comply with all applicable laws, environmental requirements, and regulations and any additional conditions stated in the grant agreement and the approved LCCMR work plan; and

BE IT FURTHER RESOLVED, That Carver County Board of Commissioners understands that grants from the ENRTF are generally paid out on a reimbursement basis. The Carver County Board of Commissioners has the financial capability to pay for project expenses prior to seeking reimbursement; and

BE IT FURTHER RESOLVED, That Carver County Board of Commissioners certifies none of the current principals of the Carver County Board of Commissioners have been convicted of a felony financial crime in the last ten years. For this purpose, a principal is defined as a public official, a board member, or staff that would have the authority to access or determine the use of ENRTF funds, if awarded; and

BE IT FURTHER RESOLVED, That County Board of Commissioners Board Chair is hereby authorized to execute such agreements and work plans as necessary and Martin Walsh, Parks Director, or successor is authorized to implement the project on behalf of the Carver County Board of Commissioners.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of May, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May, 2025.

_____
Dave Hemze County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Rejection of Bids for Lake Minnewashta Regional Park Staircase Replacements
RBA Number:	2025-657
Department:	Public Works - Parks
Contact:	
Presenter:	Martin Walsh, Parks Director
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Action Item

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Bids for the Lake Minnewashta Regional Park staircase connecting the overflow parking lot and the Hilltop picnic shelter area came in much higher than estimated. Four qualified bids were received. One bid by Blackstone Contractors LLC was not finalized by the time bids closed.

Bid Summary

- Engineers Estimate $239,134.30
- Blackstone Contractors LLC $380,134.30 (Blackstone did not finalize their bid due to login/password issues) +59%
- Pember Companies, Inc. $537,725.75 +125%
- Urban Companies LLC $602,275.00 +152%
- Sunram Construction, Inc. $653,145.00 +173%
- Parkstone Contracting, LLC $784,762.00 +228%

Staff will look to re-scope a pedestrian connection from the parking area to the beach. Possible alternatives include:

- Eliminate both staircases
- Reconstruct one of the staircases
- Reconfigure trail and staircase connection through the Hilltop picnic area

Action Requested:
Motion to adopt a resolution to reject bids for the staircase project 25-528-517 at Lake Minnewashta Regional Park.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:

Attachments:
1. Bid Abstract_2025_03_20
2. Board Resolution to Reject Bids for Lake Minnewashta Regional Park Stairs Replacement 2025 Final

Bid Abstract

Report Date	Bid Release	Bid Opening
3/20/2025	2/24/2025	2025-03-20T16:00:00.000Z

Line	Number	Description
1	1	Mobilization
2	2	Excavation
3	3	Remove Existing Stairs
4	4	4'-6" Width Stair
5	5	8'-0" Width Stair
6	6	Bench
7	7	Erosion Control and Turf Establish
8	8	Structural Backfill
9	9	4" Concrete Walk

Unit	Quantity	Estimated Price	
LUMP SUM		1	$40,000.00
CU YD		205	$35.00
LUMP SUM		1	$75,000.00
LIN FT		143	$200.00
LIN FT		266	$230.00
EACH		1	$2,500.00
LUMP SUM		1	$12,000.00
CU YD		205	$60.00
SQ YD.		2.25	$250.00

		Blackstone did not finalize their bid due to login/password issues Actual apparent low bidder is Pember. Blackstone Contractors, LLC	
Estimated Total		Price	Total
	$40,000.00	$1,420.00	$1,420.00
	$7,175.00	$12.20	$2,501.00
	$75,000.00	$19,540.00	$19,540.00
	$28,600.00	$913.64	$130,650.52
	$61,180.00	$804.83	$214,084.78
	$2,500.00	$2,784.00	$2,784.00
	$12,000.00	$1,710.00	$1,710.00
	$12,300.00	$32.00	$6,560.00
	$562.50	$392.89	$884.00
	$239,317.50		$380,134.30

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	Pember Companies, Inc	
% Over/Under	Price	Total
96.45% UNDER	$25,005.00	$25,005.00
65.14% UNDER	$85.00	$17,425.00
73.95% UNDER	$25,000.00	$25,000.00
356.82% OVER	$1,010.00	$144,430.00
249.93% OVER	$1,090.00	$289,940.00
11.36% OVER	$1,800.00	$1,800.00
85.75% UNDER	$12,000.00	$12,000.00
46.67% UNDER	$105.00	$21,525.00
57.16% OVER	$267.00	$600.75
		$537,725.75

	Urban Companies LLC	
% Over/Under	Price	Total
37.49% UNDER	$29,500.00	$29,500.00
142.86% OVER	$75.00	$15,375.00
66.67% UNDER	$20,000.00	$20,000.00
405.00% OVER	$900.00	$128,700.00
373.91% OVER	$1,325.00	$352,450.00
28.00% UNDER	$3,000.00	$3,000.00
0.00% UNDER	$10,000.00	$10,000.00
75.00% OVER	$200.00	$41,000.00
6.80% OVER	$1,000.00	$2,250.00
		$602,275.00

	Sunram Construction, Inc.	
% Over/Under	Price	Total
26.25% UNDER	$69,750.00	$69,750.00
114.29% OVER	$42.00	$8,610.00
73.33% UNDER	$29,775.00	$29,775.00
350.00% OVER	$1,215.00	$173,745.00
476.09% OVER	$1,275.00	$339,150.00
20.00% OVER	$2,825.00	$2,825.00
16.67% UNDER	$6,500.00	$6,500.00
233.33% OVER	$98.00	$20,090.00
300.00% OVER	$1,200.00	$2,700.00
		$653,145.00

	Parkstone Contracting, LLC	
% Over/Under	Price	Total
74.38% OVER	$55,000.00	$55,000.00
20.00% OVER	$80.00	$16,400.00
60.30% UNDER	$19,000.00	$19,000.00
507.50% OVER	$1,575.00	$225,225.00
454.35% OVER	$1,625.00	$432,250.00
13.00% OVER	$3,500.00	$3,500.00
45.83% UNDER	$7,000.00	$7,000.00
63.33% OVER	$115.00	$23,575.00
380.00% OVER	$1,250.00	$2,812.50
		$784,762.50

% Over/Under
37.50% OVER
128.57% OVER
74.67% UNDER
687.50% OVER
606.52% OVER
40.00% OVER
41.67% UNDER
91.67% OVER
400.00% OVER

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Rejection of Bids for Construction of
Lake Minnewashta Regional Park Staircase Improvement Project

WHEREAS, the 2025 Annual Budget for Carver County, approved by the Board on December 3, 2024, budgeted funding to the Parks Department for the replacement of deteriorated staircases and alteration of pedestrian traffic as part of the Lake Minnewashta Regional Park Staircase Improvement Project, Carver County Project Number 25-528-517, "**Project**;" and

WHEREAS, the Parks Department had licensed engineers design plans and specifications for the Project, obtained a reasonable estimate from a licensed engineer for the cost of constructing the Project, **Engineer's Estimate,**" and publicly advertised for the solicitation of bids for the construction of the Project; and

WHEREAS, said advertisement for the solicitation of bids and accompanying bidding documents, "**Bidding Documents**, "specified that the County would receive only electronic bids for the Project submitted through Carer County OneOffice/bidVault until 11:00 a.m. on Thursday, March 20, 2025, whereupon the bids would be opened and publicly read at the Carver County Parks Department in Cologne, Minnesota; and

WHEREAS, the Bidding Documents required each bid to be accompanied by a bond naming Carver County as oblige, and equal to at least five percent (5%) of the bid amount; and

WHEREAS, the Bidding Documents reserved the right of the Board to reject any and all bids, and to award the contract in the best interests of the County; and

WHEREAS, the County timely received four (4) electronic bids from the following bidders and in the following amounts through OneOffice/bidVault for the Project, which the County publicly opened and read in accordance with the Bidding Documents:

Bidder	**Amount of Bid**	**Difference w/ Engineer's Estimate**
Pember Companies, Inc.	$537,725.75	+125%
Urban Companies, LLC	$602,275.00	+152%
Sunram Construction, Inc.	$653,145.00	+173%
Parkstone Contracting, LLC	$784,762.00	+228%
Engineers Estimate	$239,134.30	

WHEREAS, the Parks Department evaluated and ranked the aforementioned bids, identified Pember Companies Inc. as the lowest bidder, and found that all the aforementioned bids substantially and unreasonably exceeded the Engineer's Estimate for the cost of constructing the Project; and

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby determines that all the bids the County received for the Lake Minnewashta Regional Park Stairs Replacement Project, Carver County Project #25-528-517, substantially and unreasonably exceed the reasonable Engineer's Estimate for the cost of constructing the Project; it is in its best interest of Carver County and its citizens to reject all the bids the County received for Project; and hereby authorizes and directs the Carver County Parks Department to return each bond submitted by a bidder to that bidder; and

BE IT FURTHER RESOLVED that Carver County Parks Department hereby is authorized and directed to; re-advertise for bids for the construction of the Lake Minnewashta Regional Park Stairs Replacement Project.

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Lisa Anderson	_____	_____	_____
Matt Udermann	_____	_____	_____

STATE OF MINNESOTA)
)
COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of May, 2025 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May, 2025

_____
Dave Hemze
County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Commissioner Fahey Out of State Travel Request
RBA Number:	2025-677
Department:	County Administration
Contact:	Krista Willaert, Executive Assistant, 952-361-1503
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Commissioner Fahey along with Board Chair Workman and Public Works Division Director Robjent will be attending the Minnesota Transportation Alliance, Washington D.C. Fly-In on September 16-18, 2025. According to the County Boards Operating Rules, this out-of-state travel requires County Board Approval. Commissioner Workman's travel was approved with the adopted 2025 budget.

Action Requested:
Approve Commissioner Fahey's out-of-state travel to attend the Washington D.C. Fly-In on September 16-18, 2025.

Fiscal Impact:

Funding:	**Amount Budgeted:**
County Dollars	$2,000.00

Related Fiscal/FTE Comments:

Above estimated cost includes lodging, registration and flight and is included in current budget.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	SirsiDynix Integrated Library and Phone Notification System Renewal
RBA Number:	2025-673
Department:	Public Services - Library Services
Contact:	Jodi Edstrom, Library Director, 952-361-1432
Presenter:	
Contract Name & Number:	SirsiDynix Symphony Renewal 2025 Contract # 25-127
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
This is a two-year renewal service contract for the SaaS hosted Integrated Library System (ILS) and itiva telephone notification system software, support and maintenance.

The ILS is the essential software platform used to manage the Library's core services and operations. This system supports critical functions such as circulation (checking materials in and out), patron account management, cataloging and inventory of library materials, acquisitions, and interlibrary loan services. It also powers the online public catalog, allowing patrons to search the collection, place holds, and manage their accounts remotely. A reliable and well-supported ILS is vital to efficient library operations and high-quality service to the community. The proposed action ensures continued access to a secure, scalable, and user-friendly system that supports both staff workflows and patron needs.

The ILS is an integrated system with many components that work seamlessly together. The Library's ILS package includes SirsiDynix SaaS hosted software, which is Software as a Service. SirsiDynix hosts the Library's software, manages its hardware, and offers

24/7 support and maintenance for the ILS and itiva notification system. The SaaS package includes hosted services for Symphony Workflows production and test instances, Symphony Web and test instance, Enterprise production and test instance, web services, eRC eresource connector for Overdrive/Libby and Blue Cloud Analytics. The Platinum support package includes quarterly Suresailing Consulting and Discovery Consulting calls, as well as 15 consulting credits annually for use in developing new services or custom projects.
This contract is a renewal of the previous five-year contract (contract #20-161). On December 24, 2024, Harris Computing acquired SirsiDynix. Harris Computing only offers two-year contracts and does not offer 5-year contracts.

Note: This contract combines the previous ILS and itiva telephone notification system into one contract.

Action Requested:
Motion to approve the two-year renewal of the Library's Integrated Software System with SirsiDynix.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
This is a 2-year service contract for the SaaS-hosted Integrated Library System (ILS) and itiva telephone notification system software, support and maintenance. Costs: Year 1 $66,277.92, Year 2 $70,713.10 for a total contract cost of $136,991.02. Funds will be budgeted as part of the Library's departmental budget requests for 2026 and 2027.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Eliminate 1.0 Licensed Sergeant FTE and recreate 1.0 Licensed Deputy FTE
RBA Number:	2025-685
Department:	County Sheriff - Patrol Services
Contact:	Mike Wollin, Commander, 952-361-1857
Presenter:	
Contract Name & Number:	N/A
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
On October 4, 2022, the Board approved (RBA 8533) the elimination of 1.0 Licensed Deputy FTE and the creation of a 1.0 Licensed Sergeant FTE to fulfill the duties and responsibilities of SWMDTF Commander. The operations of the task force are regularly supervised by a Licensed Sergeant through a rotation of primary agencies (Carver County SO, Scott County SO, and Shakopee PD). At the end of January 2025, Shakopee PD assumed the supervisory role with the assignment of a Sergeant to the Commander role. The Carver County Sheriff's Office Licensed Sergeant assigned to the Commander role was absorbed into Patrol Operations, thereby allowing to convert the created position back to a Licensed Deputy FTE.

Action Requested:
Approve elimination of 1.0 Licensed Sergeant FTE and recreate 1.0 Licensed Deputy FTE

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
Budget Amendment request form attached - other staffing change (grade, classification, etc.)

Attachments:
1. BudgetAmendmentForm_FTE revert and SWDTF revenue adjustment

CARVER COUNTY minnesota

Carver County Board of Commissioners
Budget Amendment Request Form

Agenda Item: 2.7 Eliminate 1.0 Licensed Sergeant FTE and recreate 1.0 Licensed Deputy FTE

Department: County Sheriff - Patrol Services **Meeting Date:** 5/6/2025 **Requested By:** Mike Wollin

Fund: ☑ 01 - General ☐ 02 - Reserve ☐ 03 - Public Works ☐ 11 - CSS ☐ 15 - CCRRA ☐ 16 - CCWMO
☐ 30 - Building CIP ☐ 32 - Road/Bridge CIP ☐ 34 - Parks & Trails ☐ 35 - Debt Service

DEBIT **TOTAL** **$42,000.00**

Description of Accounts	Acct #	Amount
SW Drug Task Force	01-201-239-1710.5818	$42,000.00

CREDIT **TOTAL** **$42,000.00**

Description of Accounts	Acct #	Amount
Salary & Benefits	01-201-239-1710.61xx	$33,101.00
Other Miscellaneous Supplies	01-201-239-1710.6379	$8,899.00

Reason for Request: Revert back to 1.0 Licensed Deputy position- Carver County's rotation on SWMDTF is complete.

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	BH Aggregates - Mining and Land Reclamation (IUP)
RBA Number:	2025-678
Department:	Public Services - Land Management
Contact:	Donovan Hart, Senior Planner, 952-361-1815
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
File #20250010. On April 15, 2025, the Planning Commission voted unanimously to recommend approval of the B.H. Aggregate Services, Inc. (Joe White) Interim Use Permit (IUP) application. The application seeks to remove approximately 340,000 cubic yards of sand and aggregate material for use in the Highway 212 project and to conduct on-site materials processing. This request is an amendment to an IUP issued in August 2024. The proposed amendment includes the addition of aggregate materials processing (including asphalt and concrete) on-site.

The subject property is approximately 85 acres and is located in Section 30, Watertown Township. If approved by the County Board, the previous IUP (PZ20240025) would be terminated upon the recording of the new IUP (PZ20250010).

Sand mining and materials transport are expected to occur during the 2025–2026 construction seasons. Due to the distance between the excavation site and the project area, the proposed haul route would utilize County and State roads. Aggregate material may also be hauled to other destinations for processing or distribution. A condition of the IUP prohibits project-related truck traffic on gravel township roads.
Mining activities must conclude by December 31, 2026. Materials processing is limited

to the 2025 and 2026 construction seasons. The approximately 9.6-acre disturbed area would be fully reclaimed and returned to agricultural use upon completion.

A Carver County Water Management Organization (CCWMO) permit is required prior to any activity on site. The Permittee would also be required to meet Minnesota Department of Transportation (MNDOT) safety standards for the Highway 7 and County Road 23/123 intersection, as well as County Public Works access permit requirements. The IUP would be terminated once all permit conditions are satisfied.

The Watertown Town Board has recommended approval of the request. A township location map and the Planning Commission Resolution are attached for the County Board's consideration. A copy of the Planning Commission packet is available for review at:
Carver County Planning Commission Meeting - April 15, 2025

Action Requested:
A motion to adopt the Findings of Fact and issue Order #PZ20250010 for the issuance of an Interim Use Permit.

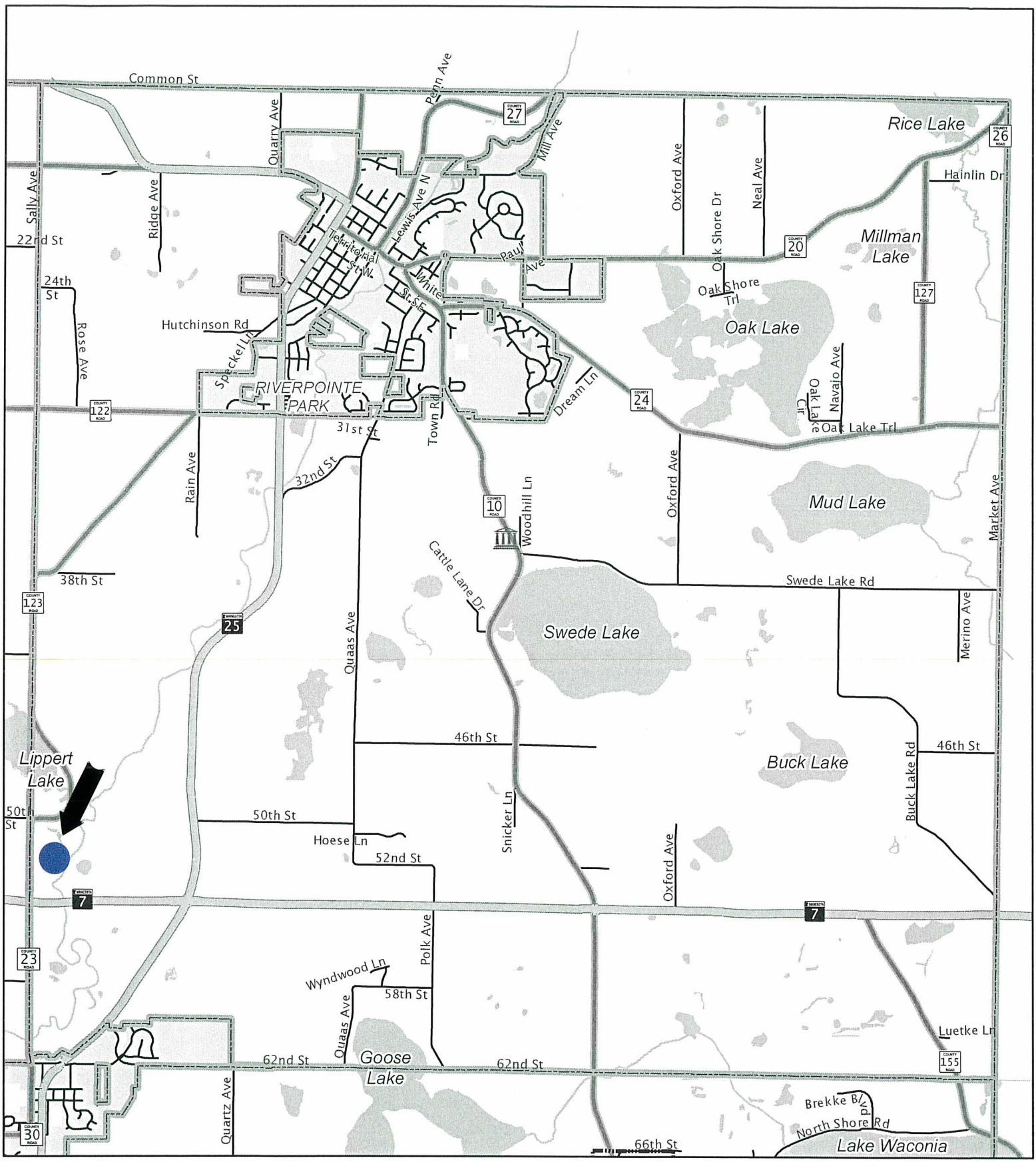
Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:

Attachments:
1. Watertown Township Location Map
2. IU-PZ20250010 - PLC Resolution-signed

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 1 2 Miles

N W E S

Map Created by Carver County GIS

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20250010

RESOLUTION #: 25-08

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20250010
APPLICANT: Joe White (B.H. Aggregate Services, Inc.)
OWNER: Thomas and Jody Luebke
SITE ADDRESS: 5285 Co Rd 123, Mayer, MN 55360
PERMIT TYPE: Mining and/or Land Reclamation
PURSUANT TO: County Code, Chapter 152, Section(s) 152.081 and 152.082
LEGAL DESCRIPTION: See attached Exhibit "A"
PARCEL #: 10-030-1100

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of April 15, 2025; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Thomas and Jody Luebke own an approximately 85-acre parcel located in the West Half (W½) of the Southwest Quarter (SW¼) of Section 30, Watertown Township. The parcel is currently improved with a single-family dwelling, several accessory and agricultural structures, and a feedlot operation (CUP #PZ20030066). It is located within the Agricultural Zoning District, the Shoreland Overlay District of the Crow River, the Floodplain Overlay District of the Crow River, and the Carver County Water Management Organization (CCWMO) - Crow River watershed.

2. An existing Interim Use Permit (IUP #PZ20240025) was issued for the property to allow a new gravel mining operation for the extraction of sand and gravel resources to be used as base material for private and public construction projects in the area, including the reconstruction of Highway 212. Joe White of B.H. Aggregate Services, Inc. is requesting approval to amend the existing mining Interim Use Permit to include the crushing and recycling of aggregate materials.

3. Sections 152.081 and 152.082 of the Carver County Zoning Code allow mining and/or land reclamation involving 10,000 cubic yards or more as an Interim Use Permit (IUP).

4. The current IUP (#PZ20240025) authorizes topsoil stripping, sand and gravel excavation, material screening, and stockpiling activities. Mining equipment would be located on the floor of the excavation area and is moved as necessary to support operations. Typical equipment on-site includes excavators, backhoes, front-end loaders, bulldozers, and haul trucks. Excavation is conducted using excavators and a backhoe, reaching an approximate depth of 30 feet below the current ground level. Authorized hours of operation are from 6:30 AM to 8:00 PM, Monday through Saturday. The number of employees and suppliers present on-site typically ranges from six to eight workers.

5. The applicant's narrative (dated March 17, 2025) outlines the proposed crushing and recycling operations. B.H. Aggregates is requesting an amendment to the existing IUP to allow a portion of the current mining area to be used for material storage and the crushing/recycling of aggregate for use in various public construction projects. The proposed operations would utilize a primary crusher, a secondary crusher, conveyors, and a stocking conveyor to transport processed materials to stockpiles. The material to be processed would primarily consist of on-site resources previously identified in the original mining proposal, with the potential addition of imported recycled concrete or asphalt as needed to meet project specifications. According to the applicant, crushing activities would occur for a maximum of six weeks per year, during the same hours approved in the original permit (6:30 AM to 8:00 PM, Monday through Saturday). Crushing operations

would require two additional employees and are proposed only for the 2025 and 2026 construction seasons. While the inclusion of recycled materials could result in approximately 15,000 additional cubic yards of material per year, the applicant does not anticipate an increase in the maximum daily hauling rates.

6. The applicant's engineer, Carlson McCain, Inc., has submitted supporting documentation and updated site plans in support of the proposed IUP amendment. The Processing Site Plan (submitted March 18, 2025) identifies the proposed locations for the crusher, conveyor system, and estimated stockpile area within the existing 9.67-acre excavation site. Mining vehicles will continue to access the site using the existing field entrance on County Road 123, located at the northern end of the pit. The applicant estimates the mine will export an average of 150,000 cubic yards of material per year, with potential increases up to 250,000 cubic yards during high-demand years. Based on this rate, the operational life of the mine is projected to be approximately two to three years, with mining divided into two distinct phases. Two mining areas have been identified for phased development. The proposed pit maintains the required 500-foot setback from adjacent residential structures located to the northeast and southwest that are not part of the subject property. Additionally, no mining activities are proposed within the required 50-foot setback from property lines. While no artificial screening is proposed, the operational areas would be substantially screened by existing tree cover on neighboring properties and by the depth of the excavation where mining activities occur.

7. Wetlands are present on the subject property. Proposed mining activities are located outside the required 300-foot setback from wetlands along the Crow River, as identified by the project engineer using U.S. Fish & Wildlife Service mapping resources. No mining activities are proposed within the Crow River floodplain. There is a proposed 70-foot setback to the Type 4 wetlands in the northeast part of the mining area. Mining within the 300-foot setback is allowed if there is a submitted "plan to improve public value(s), in conjunction with any Wetland Conservation Act requirements." The Wetland Conservation Act (WCA) Technical Evaluation Panel has reviewed the submitted site plans and has expressed no concerns with the proposed setbacks.

8. The original project narrative includes a table outlining the estimated average daily trips (ADT) associated with the mining operation. The applicant estimates an average of 60 trips per day for aggregate hauling to export approximately 150,000 cubic yards of material per year, along with 26 trips per day to import reclamation fill. Under high-demand conditions, export activity could increase to 100 trips per day for up to 250,000 cubic yards annually, with up to 50 trips per day for importing reclamation fill. In addition, site workers contribute an estimated 6 to 8 trips per day. This results in a total estimated ADT of approximately 91 trips per day under average conditions. Trip generation estimates are based on an average load of 20 tons per truck and hauling activity occurring on approximately 180 days per year. Actual production and traffic volumes may fluctuate depending on market demand and the extent of material recycling. The applicant estimates morning peak-hour traffic (6:30–8:00 AM) at approximately 12 trips per hour, and afternoon peak-hour traffic (3:00–4:00 PM) at approximately 10 trips per hour. The narrative also identifies a "worst-case" scenario of up to 30 trips per hour during peak activity periods.

9. The applicant provided a Highway 212 Project Haul Route Map (dated July 16, 2024) identifying designated state and county roads to be used for all truck traffic associated with the mining operation. While specific haul routes may vary depending on project destinations, the narrative indicates that trucks will travel south on County Road 123 to State Highway 7, then proceed east or west as needed. The applicant has confirmed that no haul routes will travel south on County Road 23 toward the City of Mayer.

10. The Reclamation Plan (dated July 8, 2024) outlines the proposed contours for the mining site upon completion of aggregate extraction. Once mining activities conclude, approximately 23,500 cubic yards of topsoil and non-granular overburden material will be re-applied to the mined area, along with about 257,000 cubic yards of imported soils, to achieve the proposed contours. This property is currently enrolled in the Agricultural Preserve program. In accordance with Interim Use Permit (IUP) standards, mining is permitted when the land is proposed to be returned to agricultural use. The Site Reclamation section of the narrative specifies that "the final land use for the mining areas will be returned to agricultural." The reclamation plan appears to comply with zoning code standards and will be subject to review by the Soil & Water Conservation District and the Carver County Water Management Organization (CCWMO) to ensure that all relevant agency standards are met.

11. The applicant has proposed the use of white noise backup alarms on equipment to help mitigate noise impact, along with the implementation of circular traffic patterns for loading to minimize backup movements. Additionally, the processing equipment will be located on the mine floor, recessed from the surrounding ground surface, which is intended to further reduce noise levels for nearby receptors.

12. The Interim Use Permit (IUP) will terminate upon the occurrence of the first of the following events: a change in ownership, the exhaustion of aggregate resources, or August 6, 2032, whichever occurs first. However, Permit #PZ20250010 shall not be considered fully terminated until all reclamation activities have been completed to the satisfaction of the approved Carver County Water Management Organization (CCWMO) permit and zoning code standards, and the release of any applicable financial security.

13. Matthew Steele, Carver County Feedlot Officer, reviewed the plans and expressed concerns regarding the location of manure spreading. In response, Mr. Luebke, feedlot owner and operator, has provided adequate land application records of manure management for his feedlot considering of 100 to 299 animal units.

14. Darin Mielke, Deputy County Engineer with Carver County Public Works, reviewed the original submitted materials and, in a letter dated July 5, 2024, raised concerns about the proximity of the proposed gravel pit's driveway to Highway 7. He recommended relocating the access point further north. In response, the applicant revised the mining plan to relocate the driveway northward, as depicted in the updated plan dated July 8, 2024.

15. The application materials were reviewed by Minnesota Department of Transportation (MnDOT) staff to access any necessary safety measures for trucks entering Highway 7 at the County Road 123/Highway 7 intersection. In a response dated September 5, 2024, MnDOT provided the following comment:
    - *Trucks are recommended to be covered, and the owner shall be responsible for cleaning up gravel spilled on the right-of-way.*

    In an email dated April 11, 2025, Cameron Muhic, Principal Planner, responded to the current request for aggregate materials processing, stating that *"due to the limited time that the actions of this CUP would be operating (6 weeks per year for 2 years) MNDOT has no comments."*

16. A Carver County Water Management Organization (CCWMO) permit is required, and Stormwater Management standards would need to be met for the reclamation of the aggregate mining area. The applicant would need to secure a permit with the Planning and Water Management Department to establish an appropriate restoration phasing plan. A Pollution Prevention Plan has been submitted by the applicant for review. The permittee would need to submit a stormwater management application for review, along with the required financial security, and must comply with all permit conditions, including topsoil depth requirements for restoration and preservation. Tim Sundby, Water Resources Supervisor, provided comments via email dated April 4, 2025, outline the following requirements:
    - *Temporary sediment basin to treat runoff from crushing mixing of aggregate with asphalt, and new crushed aggregate stockpile.*
    - *Silt fence outside of floodplain.*
    - *Tracking shall be assessed daily and will be removed if observed. Removal of sediment will not be brushed or moved into existing road ditches or shoulders.*
    - *Payment of Application Fee is Required prior to issuance of Permit.*
    - *Payment of Surety is Required prior to start of operations.*

17. Mike Wanous, District Manager with the Carver County Soil & Water District (Carver SWCD), reviewed the submitted materials and, in an email dated April 3, 2025, indicated that he had no concerns with adding crushing operations to the site.

18. Taylor Huinker, Area Hydrologist with the Minnesota Department of Natural Resources (MNDNR), reviewed the submitted materials and provided the following comment in an email dated June 27, 2024:
    - *"It appears all activities and machinery will be well away from the 100-ft setback from the rivers. If for some reason dewatering is required, a DNR Water Appropriation Permit is required if the water pumped exceeds 10,000 gallons in a day, or one million gallons in one year."*

- DNR did not have any additional comments regarding crushing being added to the site.

19. The Watertown Township Town Board reviewed the request and recommended approval during their March 3, 2025, meeting, noting in their statement, *"Per the applicant's request, all good."*

20. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends approval of the Interim Use Permit application for mining, crushing, and processing activities on the property legally described on the attached Exhibit "A." The previous IUP (#PZ20240025) would be terminated upon final approval (and recording) of the new IUP (#PZ20250010). Therefore, IUP #PZ20250010 would supersede any prior approvals. The following conditions should be considered part of the permit:

GENERAL REQUIREMENTS:

1. The permit is subject to compliance review. The Interim Use Permit (IUP) is issued to B.H. Aggregates. The permit allows for extraction limited by the approximate 9.67-acre operational area and it is not transferable to another property owner and/or allowed for leasing activity. The permit shall terminate upon the exhaustion of the aggregate mining, or upon a change in ownership, or mining activities shall cease by December 31, 2026 (with restoration occurring in Spring 2027), which occurs first. However, Permit #PZ20250010 shall not be considered terminated until all reclamation areas have been completed to the satisfaction of the approved Carver County Water Management Organization (CCWMO) permit and Zoning Code standards and the financial security has been released, if applicable.

2. The property owner must comply with the Carver County Feedlot Ordinance standards and the approved conditions of CUP #PZ20030066.

3. The Permittee shall comply with all Carver County Public Works and MnDOT access requirements. Mining and/or similar disturbance shall not occur within 50 feet of the public right-of-way. The Permittee shall receive all required permits for work within the public right-of-way prior to the initiation of construction activities.

4. The Permittee shall comply with any/all CCWMO rules and regulations including but not limited to, grading, vegetation (w/maintenance) and landscaping plan(s). An erosion/sediment control plan and stormwater management plan for site restoration, screening, vegetation and maintenance shall be prepared and implemented in accordance with the CCWMO Water Management guidelines and the Wetland Conservation Act (WCA) before mining commences, if applicable. Any and all site improvements shall be completed pursuant to Chapter 153 – Water Resource Management. Permittee shall obtain a National Pollutant Discharge Elimination System (NPDES) permit as required by the Minnesota Pollution Control Agency (MPCA).

5. To justify the proposed 70-foot wetland setback proposed in proximity to the Type 4 wetlands to the northeast of the mining area, the permittee shall submit a plan to improve public value(s), in conjunction with any Wetland Conservation Act requirements, of the wetland resource.

6. Permittee shall obtain and maintain a Non-generator's Certificate or contact the Environmental Services (E.S.) Department to obtain a Hazardous Waste Generator's License, if required.

7. The Permittee shall always comply with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations. The Permittee shall not exceed the allowed square footage of signage on the property.

8. Permittee agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the certificate holder's performance or failure to adequately perform its obligations pursuant to this permit, or arising out of a dispute as to the ownership of the property.

OPERATIONAL REQUIREMENTS:

These requirements combined with the most current Site and Operational Plans shall govern the mining operation.

1. The mining activity shall operate in accordance with the submitted Project Description (dated: July 8, 2024), Narrative (dated: March 17, 2025), Site Plan and Reclamation Plans (dated July 8, 2024, updated March 17, 2025), Haul Route Map (dated: July 16, 2024), Processing Plan (submitted March 18, 2025) any/all CCWMO permit approval(s) (i.e. stormwater infiltration, BMPs, site vegetation and plantings, and site reclamation), and any/all Watertown Township conditions, Carver County Public Works access requirements/right-of-way standards. If there are any inconsistencies between previously submitted versions, the terms of the most recent shall prevail and shall be considered requirements of this permit. The mining activity shall be operated and maintained in accordance with the Carver County Zoning Code (i.e. screening, noise mitigation, etc.) These plans shall be attached to and be considered part of this permit.

2. The hours of operation shall be from 6:30AM to 8:00PM Monday through Saturday. Mining and processing shall not occur on Sundays or federally observed holidays, unless for emergency related purposes (i.e., flooding, etc.). Crushing of recycled materials shall take place for no more than 6 weeks per calendar year, during regular hours of operation. Crushing and processing of material may only occur during the 2025 and 2026 construction seasons.

3. The construction equipment located on-site includes, but is not limited to front-end loaders, backhoes, excavators, bulldozers, skid steers, and haul trucks. Other processing equipment includes classifying screens, crushers, and conveyors.

4. No township (gravel) roads shall be used in the haul route for trucks involved with the proposed mining and/or crushing activity.

5. Existing drainage patterns shall not be altered if possible; if alteration is unavoidable, the alteration shall not adversely affect surrounding properties and/or cause erosion or sedimentation.

6. The permittee shall submit to the Land Management Department quarterly tonnage calculations, in order to document all aggregate material(s) removed from the site.

7. Vertical faces shall be kept to a minimum except during the actual mining operation and pursuant to the County Zoning Code. Mining below the water table shall only be allowed pursuant to Minnesota Pollution Control Agency (PCA), Minnesota Department of Natural Resources (DNR), and/or any other State or Federal regulations. No mining or grading shall take place within the floodplain overlay district of the Crow River. (FEMA floodplain elevation is 945.1 feet)

8. If internal access roads are used to the extent that dust becomes a problem for surrounding properties, the access roads shall be treated with water and calcium chloride.

9. All storage of equipment and materials used in the operation shall be kept within the operational area to minimize visual exposure to areas outside the mining area.

10. The Permittee shall comply with the noise pollution requirements/standards of the Minnesota State Rules Chapter 7030. White noise backup alarms shall be installed and maintained on all Permittee owned mining equipment operating at the site, as well as establishing circular traffic patterns for loading to reduce backup movements.

11. No trash, garbage, waste, construction debris, or other similar materials shall be deposited in or near the operational area.

RESTORATION REQUIREMENTS:

1. The design of the restored areas must be according to standards of the Zoning Code and the CCWMO Water Management Rules. To the extent possible, restoration shall be staged such that the exhausted phases of the operation are stabilized and have established vegetation. Said design may be subject to revisions and modifications by the Land Management Department and Carver County SWCD.

2. The Permittee must maintain existing vegetation wherever possible and implement erosion control as required by the CCWMO Rules permit. The Permittee is responsible for obtaining a CCWMO Permit regarding stormwater management and site reclamation of all aggregate mining areas. If a CCWMO Permit is not obtained within six (6) months of the County Board's approval, File #PZ20250010 shall be suspended until the appropriate permit is obtained. A financial security for erosion control/restoration shall be held by the County for the duration of the project/permit.

3. Topsoil and overburden required for restoration shall be maintained and shall be preserved from erosion or other loss. Only material necessary for restoration may be hauled to the site. Said material shall be incorporated into site restoration immediately or stockpiled according to the site plan. (Restoration shall not take place below the FEMA floodplain elevation of 945.1 feet)

PERFORMANCE SECURITIES & INSURANCE REQUIREMENTS:

1. Permittee shall provide a performance security (pursuant to Section 152.082 (C) 5 (ii)) in a form acceptable to the County, naming the County as an obligee. The security shall be drafted to be effective for at least 3 months after the annual anniversary dated of this point. Performance Surety amount required - $10,000.00 per acre of open mining activities (i.e., mining, staging, and restoration areas).

2. The conditions of the surety shall be that if the Permittee fails to conform to any of the conditions or requirements of this permit or for any reason ceases to operate the facility in accordance with the provisions of this permit and the County is required to expend monies, labor, or material to bring the operation into conformance with the permit or to perform restoration as provided in this permit due to non-performance by the Permittee, the County may utilize the performance security for reimbursement for any and all expenses incurred to remedy such failure of the Permittee.

3. Permittee shall submit a Certificate of Insurance with coverage provided by an insurance company duly licensed by the State of Minnesota indicating that the Permittee has in force coverage for General Liability, Automobile Liability, Loading and Unloading, Completed Operations Liability, Explosion and Collapse of Underground Operations Liability including a minimum limit of liability in the amount of $2,000,000 for any one occurrence. The Certificate of Insurance shall include Workers' Compensation Insurance or Permittee shall sign an appropriate affidavit regarding employee status and submit it to the Land Management Department. The Insurance Certificate(s) described above shall carry an irrevocable notice to the County by the carrier 30 days prior to any change, modification, lapse, or cancellation of the policies required.

4. Insurance coverage required above shall be kept in effect for the duration of the permit. If the permit is to be terminated, insurance shall be maintained until the completion of restoration and return of the performance security.

5. The obligor and its sureties hereby indemnify and save the County harmless from all losses, costs, and charges that may occur to the County because of default.

6. The Permittee shall submit a copy of Worker's Compensation Insurance to the Carver County Land Management Department annually.

ADOPTED by the Carver County Planning Commission this 15th day of April 2025.

Scott Hoese

Scott Hoese (Apr 17, 2025 15:07 CDT)

Scott Hoese, Chairman
Carver County Planning Commission

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Hoese Family Revocable Trust - Parcel of less than 40 acres into the Agricultural Preservation Program
RBA Number:	2025-667
Department:	Public Services - Land Management
Contact:	Jason Mielke, Land Use Manager, 952-361-1817
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The Hoese Family Revocable Trust (Dale & Louise Hoese) owns a 22.24-acre property located in Section 29 of Watertown Township. This acreage was originally enrolled in the Ag Preserve Program in 2000, along with other parcels owned by a previous property owner, Wallace Hoese. Mr. & Mrs. Hoese purchased the subject property in 2018, after the most recent ag preserve enrollment took place in 2017. That enrollment is set to expire on May 19, 2025. The property, in its existing configuration, was allowed to remain in the program following the sale.

With the expiration date approaching, the Hoese Family is requesting continued enrollment into the Agricultural Preserve Program. However, their parcel does not meet the 40-acre minimum required for administrative entry into the program, as outlined in State Statute.

Minnesota Statutes §473H provides a path for parcels between 20 and 39 acres to enter the program if they meet specific criteria. Some criteria are defined by statute, while others—such as whether the land is considered an "important part of the agricultural area"—are left to County discretion.

In 1994, the County Board adopted Resolution #16-94, establishing additional criteria for evaluating parcels under this provision. Generally, the land must be at least 75% in active agricultural production and consist of at least 60% prime or good farmland. Applications that meet these criteria must be reviewed and approved by the County Board for program entry.

The subject parcel exceeds the additional County standards, with approximately 93% of the land in active farming and about 96% classified as prime/good soils. Additionally, Watertown Township is recognized as a vital part of the County's agricultural region. Therefore, upon Board approval, the parcel would qualify for continued enrollment in the Agricultural Preserve Program.

A resolution is attached for the County Board's consideration.

Action Requested:
Motion adopting a resolution to designate the reference parcel (PID 100291020) for entry into the Agricultural Preservation Program.

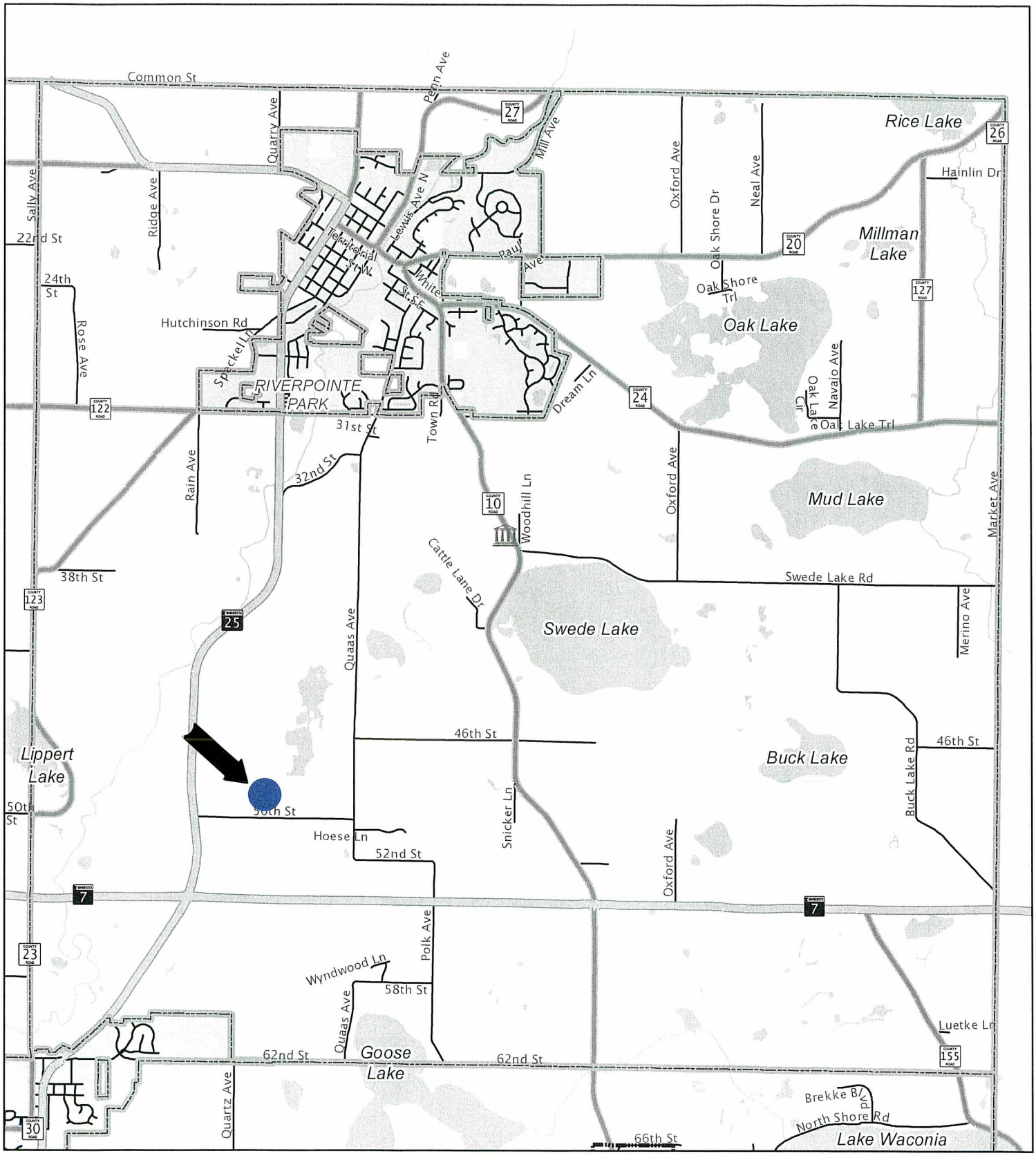
Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:

Attachments:
1. Watertown Township Location Map
2. Hoese Family Co Bd Resolution (2025 Ag Preserve)
3. Hoese Family Property (Aerial Map)
4. MN Statute 473H.03 Ag Preservation - Exceptions
5. 1994 Co Bd Resolution (#16-94) Ag Preserve less than 40 acres

WATERTOWN TOWNSHIP



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N W E S

Map Created by Carver County GIS

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: May 6, 2025 Resolution #:

Motion by Commissioner: Seconded by Commissioner:

A RESOLUTION APPROVING THE DESIGNATION OF A PARCEL AS AN AGRICULTURAL PRESERVE

WHEREAS, Minnesota Statutes Section 473H.03 provides for the entry of parcels of at least 20 acres and less than 40 acres into the Agricultural Preserve Program provided: the land is predominately SCS Class 1, 2, 3, or irrigated Class 4; the land was at least 20 acres of record on January 1, 1980, or was part of an Agricultural Preserve; the land is considered by the County Board to be an essential part of the agricultural region; the County Board approves by resolution the entry of the parcel into the program; and

WHEREAS, the County Board has adopted, by Resolution #16-94, certain standards for determining whether a parcel is an "essential part of the agricultural region"; and

WHEREAS, the Hoese Family Revocable Trust, in coordination with the Carver County Land Management Department, has requested that the following individual parcel be declared eligible for designation as an Agricultural Preserve:

TOWNSHIP	PID#	OWNER	# of Acres	% Tillable	Feedlot	% Class 1-3 Soils
Watertown Section 29	10-029-1020	Hoese Family Revocable Trust	22.24±	93% (ag. production)	N/A	96% (prime/good)

WHEREAS, the above-referenced parcel meets the requirements for entry into the Agricultural Preserve Program;

NOW, THEREFORE, BE IT RESOLVED, that the above-referenced parcel is hereby approved for entry into the Agricultural Preserve Program pursuant to Minnesota Statutes Section 473H.03.

YES **NO** **ABSENT**

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners of Carver County, Minnesota, at its session held on the 6th day of May 2025, now on file in the Administration Office, and that the same is a true and correct copy thereof.

Dated this 6th day of May, 2025

_____
Dave Hemze, County Administrator

STATE OF MINNESOTA
COUNTY OF CARVER

I certify that the foregoing document, RESOLUTION NO. _____ APPROVING THE DESIGNATION OF A PARCEL AS AN AGRICULTURAL PRESERVE, dated May 6, 2025, and containing _____ pages is a true and correct copy of an electronic document bearing one or more electronic signatures this 6th day of May, 2025.

_____
Nancy K Buckentine
Signature of Notary Public

(Seal)

HOESE FAMILY PROPERTY

CARVER COUNTY

Date: 4/11/2025

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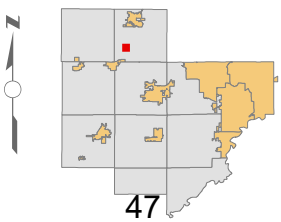


473H.03 REQUIRED SIZE OF PARCEL; EXCEPTIONS.

Subdivision 1. **40 acres or more.** Long-term agricultural land comprising 40 or more acres shall be eligible for designation as an agricultural preserve.

Subd. 2. **If noncontiguous.** Noncontiguous parcels may be included to achieve the minimum acreage requirement in subdivision 1, provided that each parcel is at least ten acres in size and provided that all separate parcels are farmed together as a unit.

Subd. 3. **35-acre exception.** The minimum acreage requirement in subdivision 1 may be reduced to 35 acres provided the land is a single quarter/quarter parcel and the amount less than 40 acres is due to a public road right-of-way or a perturbation in the rectangular survey system resulting in a quarter/quarter of less than 40 acres.

Subd. 4. **20-acre exception.** Contiguous long-term agricultural land comprising not less than 20 acres and surrounded by eligible land on not less than two sides shall be eligible for designation as an agricultural preserve provided the authority by resolution determines that: (i) the land area predominantly comprises Class I, II, III, or irrigated Class IV land according to the Land Capability Classification Systems of the Natural Resources Conservation Service and the county soil survey; (ii) the land area is considered by the authority to be an essential part of the agricultural region; and (iii) the parcel was a parcel of record prior to January 1, 1980, or the land was an agricultural preserve prior to becoming a separate parcel of at least 20 acres.

Subd. 5. **Two or more authorities.** Contiguous long-term agricultural land meeting the total acreage requirements of this section but located in two or more authorities so that the minimum acreage requirement is not met in one or more of the authorities shall be eligible by joint resolution of the affected authorities.

Subd. 6. **Owner's adjoining preserve parcel.** Contiguous long-term agricultural land not meeting the total acreage requirements of this section but under the same ownership as an agricultural preserve adjoining it on at least one side shall be eligible for designation as an agricultural preserve.

History: *1980 c 566 s 3; 1989 c 313 s 9; 2015 c 21 art 1 s 109*

BE IT FURTHER RESOLVED, that the Commissioner of Transportation study the proposed revised speed limits on these State Highway, County Highway, and City Street segments as illustrated by Drawing One (Posted Speed Limits- January, 1994) and Drawing Two (Proposed Speed Limits- January, 1994), both made a part hereof, and establish the appropriate speeds.

On vote taken, all voted aye.

Richard Stolz, County Administrator, brought before Board renewal of lease on Spannaus property. Gnan moved, Siegfried seconded, to table Spannaus lease until next week.

Gnan moved, Siegfried seconded, to approve the appointment of Bob Stafford to the Chemical Health Advisory Committee. Motion carried.

Siegfried moved, Hoese seconded, to approve the appointment of David Kocka to the Youth Commission. Motion carried.

Gnan moved, Siegfried seconded, to approve the appointment of Lori Nolan to the Mental Health Advisory Committee. Motion carried.

Motion made to go into closed session. Motion carried.

Swanson addressed Board concerning issue of Metro Governance. Hoese moved, Siegfried seconded, to refer Metro Governance proposed contract to the seven County Metro Governance Work Group (Earl Gnan representing Carver County) to allow District X, through AMC, to enter into a contract with a firm to coordinate County response to the Metro Governance issue. The contractor will report to the seven County work group and provide information to be disseminated to the seven County Administrators and seven County Boards. The total cost of the contract shall be no more than $10,500 with each seven county metro county assessed dues/fees of $1,500. The contract shall extend six months from sign date. Motion carried.

Virginia Harris, Planning and Zoning Director, and Dave Drealan, County Planner, appeared before the Board to request approval of Resolution setting criteria for ag preserves for agricultural parcels between 20 and 39 acres.

Gnan offered the following Resolution, seconded by Hoese:

RESOLUTION #16-94
Resolution Setting Criteria for Ag Preserves
Eligibility for Certain Agricultural Parcels
Between 20 and 39 Acres

WHEREAS, M.S. 473H.03 designates the Zoning Authority as the body to determine if agricultural parcels between 20 and 39 acres are eligible for enrollment in the program; and

WHEREAS, M. S. 473H.03 lists general criteria, but leaves the application and interpretation of this general criteria to the local zoning authority;

THEREFORE, THE CARVER COUNTY BOARD OF COMMISSIONERS which functions as the zoning authority for all the townships in Carver County hereby adopts the following policy as a guide

for determining the eligibility of agricultural parcels between 20 and 39 acres and within the townships of the county:

1. When an agricultural parcel of land is comprised of at least 60% Class I, II, III or Class IV irrigated land according to the Land Capability Classification Systems of the Soil Conservation Service and the county soil survey it will be considered to be in compliance with M.S. 473H.03 Subd 4 (1). The parcel will be considered to consist predominantly of these classes.

2. The land area is considered to be an essential part of the agricultural region if it meets the following criteria:

   A. At least 75% of the land must be in agricultural production and meet the zoning ordinance definition of "Production Land" which reads as follows:

      Production Land. Land that has been tilled and utilized for growing of row crops, hay, forage, vegetables, fruits or similar purposes for the majority of the past ten years. Land that is entered in a state or Federal program where there is reimbursement for maintaining the land out of production shall be considered production land for the purposes of enforcing these regulations."

   B. If less than 75% of the land meets the definition of Production Land then the parcel must contain a feedlot which is defined by the zoning ordinance as follows:

      11.053 Feedlot. An area of land used for the confined feeding, breeding, raising or holding of livestock. An area shall be considered a feedlot if it is a lot or building or combination of lots and buildings intended for the confined feeding, breeding, raising or holding of animals and specifically designed as a confinement area in which manure may accumulate or where the concentration of animals is such that vegetative cover cannot be maintained within the enclosure. For purposes of these rules, open lots used for the feeding and rearing of poultry (poultry ranges) shall be considered animal feedlots. The following shall not be considered animal feedlots for purposes of these regulations: Pastures and feedlots accommodating fewer than 10 animal units."

3. However, if the parcel meets the criteria of Item #2 above, but is one of the following types of parcels, it is not considered an essential part of the agricultural area and is not eligible for the ag preserves program:

   A. The parcel is not eligible if the owner carries on activities covered by the following listed ordinance sections whether or not a conditional use permit has been issued:

      3.03 CONDITIONAL USES - ... Land that has been entered into the agricultural preserve program shall not be eligible for permits under the following provisions - 3.0305, 3.0306, 3.0307, 3.0309, 3.0310, 3.0311, 3.0312, 3.0315, 3.0316, 3.0317, 3.0318, 3.0319, 3.0320, 3.0321, 3.0323, 3.0324, 3.0326, 3.0327, 3.0328, 3.0330, 3.0332, 3.0333."

   B. The parcel is not eligible if it is located in an area designated as a Transition Area in a township comprehensive plan or is located in an area designated as an area for future expansion [within ten (10) years] in a city's adopted comprehensive plan.

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Request for approval to contract with Marque360
RBA Number:	2025-695
Department:	Public Services - Information Technology
Contact:	Peter Henschel, Chief Information Officer
Presenter:	
Contract Name & Number:	25-190: PPM360 Project Management Software Implementation
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:
Carver County IT proposes to contract with Marque360 for professional services to install and configure their project management software, PPM360, within the County's Microsoft365 environment. Marque360, a Microsoft Gold Partner, specializes in software solutions that enhance organizational productivity and work management.

Currently, Carver County IT uses Planview's Adaptive Work product for project management, which has not met the needs of IT and the organization. Marque360's PPM360 offers a more agile, flexible, and scalable solution that aligns with our organizational goals. Additionally, PPM360 provides a more cost-effective licensing model with lower long-term subscription costs, resulting in a more favorable total cost of ownership compared to our current solution.

The PPM360 product is built within the Microsoft 365 ecosystem, allowing us to leverage existing Microsoft licensing. Renewal licensing costs for Planview are $25,471.80 annually, while Marque360's solution will cost $3,148.80 annually. This significant reduction in licensing costs will enable the County to recoup the implementation cost within four years.

Carver County IT recommends contracting with Marque360 for $84,600 to provide professional services for the installation and configuration of PPM360. This amount will be paid from the IT approved budget for 2025.

After reviewing multiple products and obtaining several quotes, Marque360 was selected for its product design, integration capabilities with our existing Microsoft suite, and the absence of proprietary vendor licensing requirements.

Action Requested:
Motion to contract with Marque360 pending finalization of the contract review process.

Fiscal Impact:

Funding:	**Amount Budgeted:**
IT Professional Services Budget	$84,600

Related Fiscal/FTE Comments:
Included in current budget.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Special Event Permit - St. Peter Lutheran Church Maifest Celebration
RBA Number:	2025-705
Department:	Public Services - Land Management
Contact:	Jason Mielke, Land Use Manager, 952-361-1817
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
File #A20250102 - St. Peter Lutheran Church has requested a One-Time Administrative Special Event Permit for its annual Maifest celebration, scheduled for May 18, 2025, in Section 11 of Watertown Township. The event would be similar to previous years and held entirely on church-owned property at 3030 Navajo Avenue, Watertown 55388 with the exception of attendee parking, which will be located on two adjacent parcels to the west.

Festivities on the church property will take place from 11:00 AM to 3:00 PM and will include a German meal in the dining hall, children's games, a silent auction, and musical entertainment.

The applicant has submitted written permission from neighboring property owners for parking, along with invoices for portable restrooms and commercial water receptacles, proof of insurance, and the required liquor permits.

The Watertown Town Board has reviewed the request and expressed no objections.

Action Requested:
A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20250102) for the May 18, 2025, St. Peter Lutheran Church Maifest celebration.

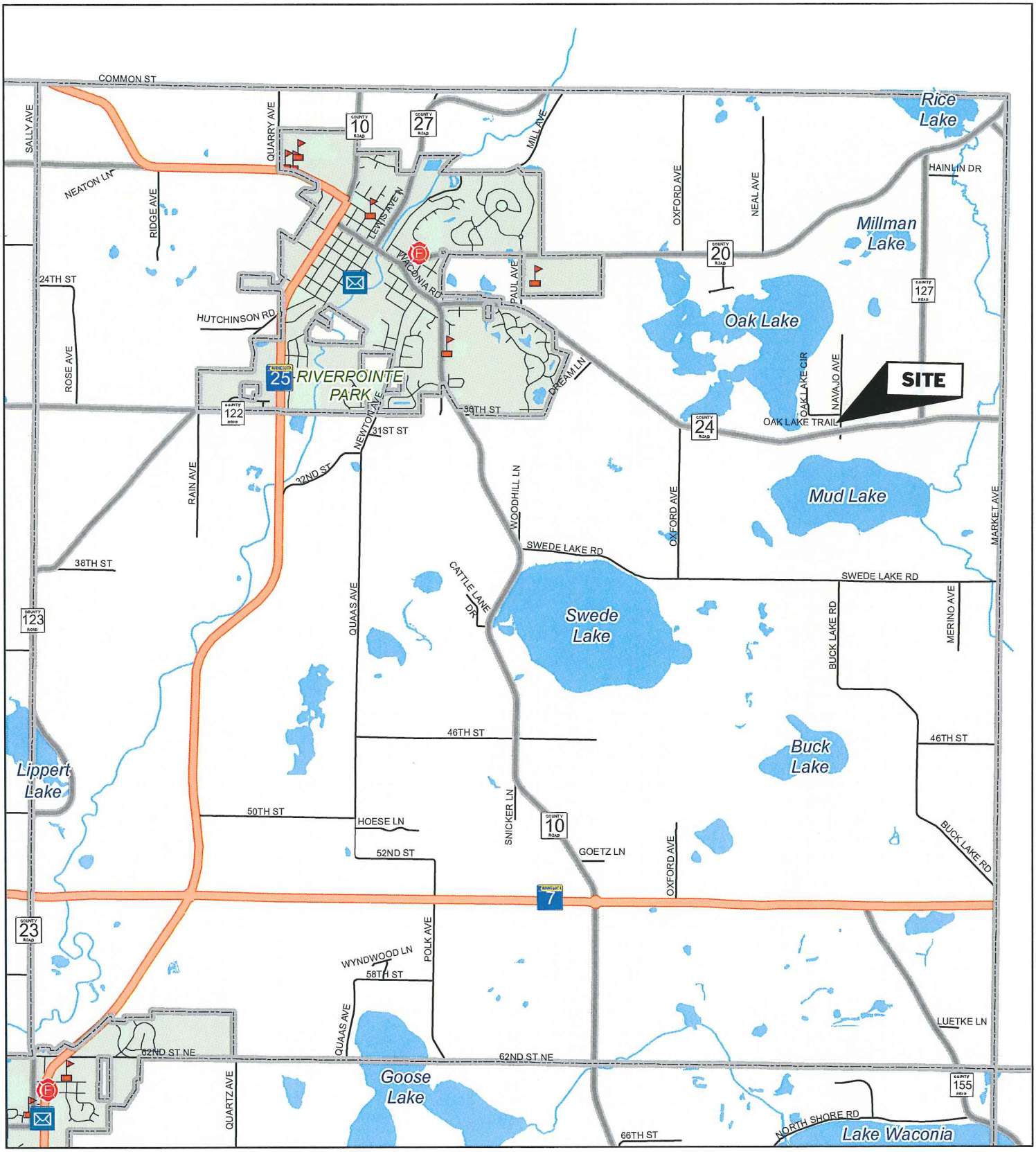
Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
None

Attachments:
1. Watertown Township Location Map
2. Maifest Certificate 2025 - DRAFT
3. Maifest Narrative
4. Site Map (staff)

WATERTOWN TOWNSHIP



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Map Created by Carver County GIS

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE
Department of Land Management

FILE/CERTICATE # A20250102 **DATE ISSUED: 5/6/2025**

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – MAIFEST CELEBRATION

This Certificate of Zoning Compliance is issued for the St. Peter Lutheran Church Maifest Celebration, to be held on Sunday, May 18, 2025. The event will take place entirely on property owned by St. Peter Lutheran Church, located at 3030 Navajo Avenue, with the exception of attendee parking, which will be accommodated on two adjacent parcels to the west.

Festivities will run from 11:00 a.m. to 3:00 p.m. and will include a German meal in the dining hall, children's games, a silent auction, and musical entertainment.

This event is permitted under a Certificate of Zoning Compliance pursuant to Chapter 152, Section 152.074(B)(6) of the Carver County Code.

This certificate is issued to:

St. Peter Lutheran Church
C/O Ronald Gust Jr.
3030 Navajo Avenue
P.O. Box 508
Watertown, MN 55388

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to whom this certificate is issued is permitted and authorized to hold a Maifest Celebration on Sunday, May 18, 2025. The event shall take place in Watertown Township in accordance with the conditions outlined in this permit and pursuant to Chapter 152, Section 152.074(B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the day of May 18, 2025.

2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. A minimum of two (2) portable restrooms must be available on site for the duration for the event.

4. The event sponsors are responsible for cleaning up all excess trash and litter during and after the event.

5. Emergency vehicle access must be maintained throughout all activity areas of the event.

6. Attendee parking shall be provided as described in the application, on the Berkley and Runke properties located to the west of the church (PID #'s 10.150.0030 and 10.150.0040 respectively).

7. No parking shall be allowed on County Road 24. In the event of wet weather, the applicant is responsible for ensuring that County Road 24 remains free of mud and debris.

8. The applicant shall submit a copy of the Certificate of Liability Insurance for the church to the Carver County Land Management Department prior to the event.

9. The applicant shall provide copies of the appropriate liquor licenses for the serving of beer to the Land Management Department prior to the event.

10. The permittee shall inform adjacent residents, the Watertown Town Board, City of Watertown, and the Carver County Public Works Department of the date of the event. Notification must be provided in advance of the event.

_____
Donovan Hart
Carver County Senior Planner

THIS CERTIFICATE IS ISSUED FOR <u>SUNDAY, MAY 18, 2025</u>, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

_____ _____
Signature of Certificate Holder Date

Attached To:

Property outlined in attached site plans, And PID #10-014-1500

Two (2) acres of land in the Northwest quarter of Section 13-117-25 to be bounded as follows: To commence at the Northwest corner of said Section and run South on said Section line 31 rods; thence East 10 rods and five feet; thence North 31 rods; thence West 10 rods and five feet to the starting point.

Commencing at a point in the center of the road (now running through Section 13 of the Township 117 Range 25, known as the Watertown and Minnetrista road) on the West line of Lot 1 Section 13-117-25 and running thence South along the west line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West along the center of the Watertown and Minnetrista road to the place of beginning a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the west side of the above described tract. Also two (2) rods along the North side of said tract being now occupied as a public highway of land as a cartway. The remainder to contain one half (1/2) acre of land.

Commencing at a point 114 feet South of the center of the road (now running through Section 13 of the Township 117 Range 25 known as the Watertown and Minnetrista Road) on the west line of Lot 1 Section 13-117-25 and running thence South along the said West line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West on a line with the said road a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the West side of the above described tract of land as a cartway. The remainder to contain one half (1/2) acre of land.

Prepared by Land Management

St. Peter Lutheran Church
"Serving the Lord and the Community"
P.O. Box 508
Watertown, MN 55388
www.stpeterlc.org

2025 St. Peter Lutheran Church German Maifest
Sunday, May 18, 2025, 11am-3:10pm

The 2025 St. Peter German Maifest will provide a quality, fun cultural experience for all ages. We anticipate 1000+ guests in attendance. 2025 Maifest offers the opportunity to purchase authentic German food for dine in or to go during the event. All food will be prepared on property in our commercial grade kitchen. Schnitzel dinner, Bratwurst dinner, Apfelstudel & Pretzels will be served.

Our west parking lot entrance will be split in two sections with the west side being directed to park in the adjoining hay field & the east section being the exit. Handicap parking will be available. There will be no entry allowed on the east side of the parking lot.

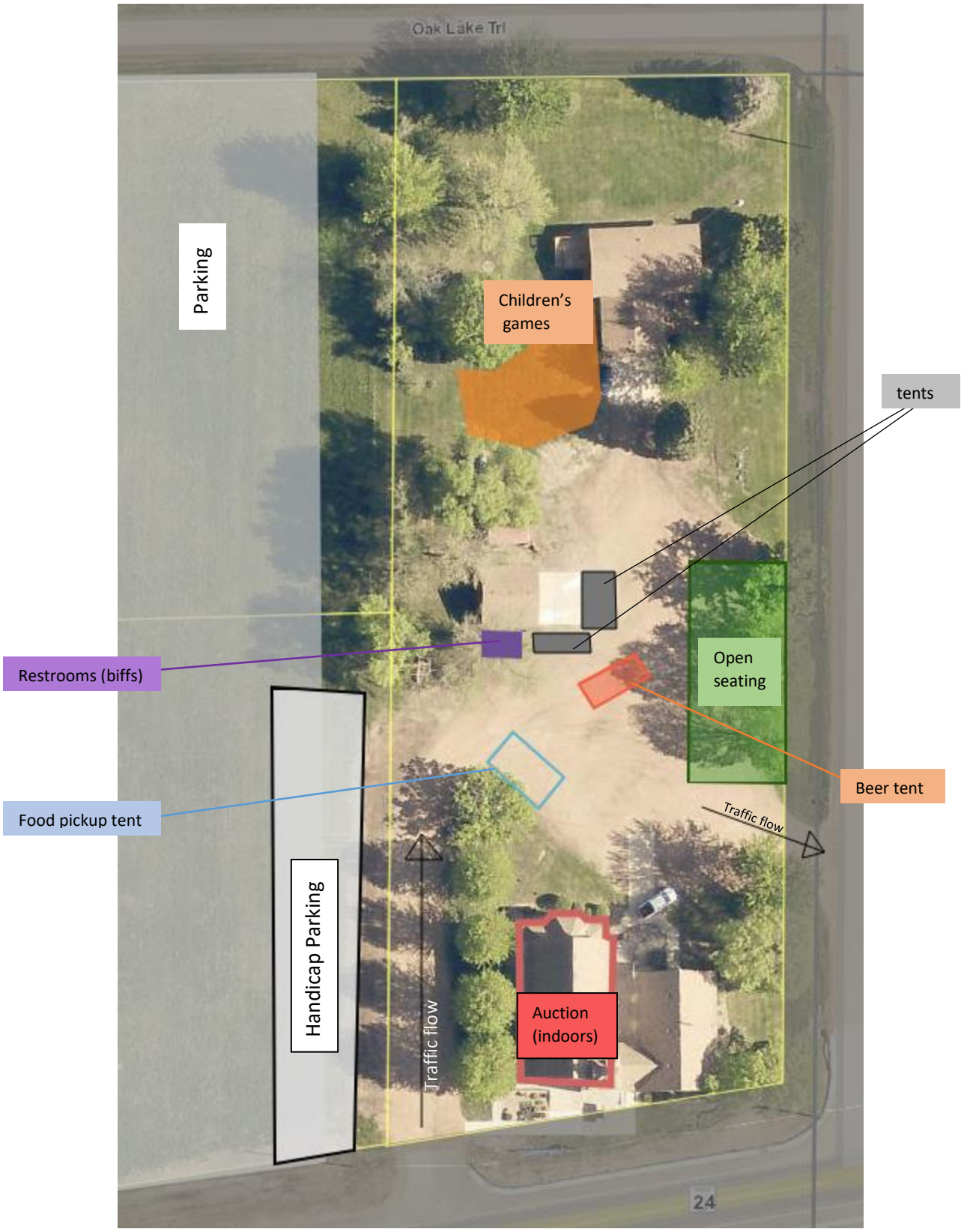
The event in its entirety will last 4.5 hours. The silent auction will be held in the church fellowship hall. There will be the maibaum raising ceremony and free children's activities. Children's activities will be held on the north side of the property between the St. Peter garage and the rental house. We will use only our own 20x30 tents for seating. Tent seating will be offered as well as seating along the tree line on the east side of the parking lot & in front of the 20x30 tents. German festival tables will be used for guest seating.Back Channel Brewing Co, Spring Park MN will be our soul beer supplier. Wine from Fountain Hill Winery-Delano will be offered. Cider & RTD cocktails as well as bottled water and soft drinks will be offered. The Aplensterne Band will provide the musical entertainment and Edelweiss Schuhplattlers will perform Germanic dances. Guests will be responsible for their own food & beer orders & will be picked up from the separate tents. An open air Maifest Maket will be placed between the east side field line & the west side of the garage for guests to shop for gift & garden items. Food service will operate out of both sides of a 20x30 cook/service tent. Guests will dispose of their own garbage in strategically placed garbage cans throughout the property. We will be renting a garbage dumpster from Republic Services/Randy's Sanitation-Delano MN. We will be renting 2 regular & 2 handicap porta potties plus two hand wash stations from Mini Biff, Hutchinson MN. This is double our usual outdoor facilities due to no admittance to the Church proper for bathroom use. The township & state liquor applications have been approved and are included along with the insurance policy and other required documents.

Respectfully prepared by and submitted by,

Ronald R. Gust Jr. St. Peter Maifest Board

Maifest 2025 is Sunday, May 18th.

North


Oak Lake Trl
Parking
Children's games
tents
Restrooms (biffs)
Open seating
Beer tent
Food pickup tent
Traffic flow
Handicap Parking
Traffic flow
Auction (indoors)
24

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Final payment and acceptance of the Highway 10 and 24 Projects and Highway 27 Resurfacing Project with Valley Paving, Inc.
RBA Number:	2025-682
Department:	Public Works - Program Delivery
Contact:	Derek Maine, Senior Engineering Technician, 952-466-5216
Presenter:	
Contract Name & Number:	22-070
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

During the 2022 construction season, Valley Paving, Inc. successfully completed three highway improvement projects for Carver County Public Works:

- **Highway 127 Mill and Overlay Project:**
  From Highway 24 to Highway 20, completed for a final cost of $292,785.69.
- **Highway 10 Mill and Overlay Project:**
  From Lewis Avenue to Trunk Highway 25 (TH 25), completed for a final cost of $111,344.08.
- **Highway 10 and Highway 24 Shoulder Widening Project:**
  Highway 10, from TH 25 to the Wright County line, and Highway 24, from Highway 10 to the Hennepin County line, completed for a combined final cost of $7,589,161.79.

Bids for the projects were solicited and evaluated through a competitive process, with the original contract amount set at $7,732,247.45. The projects are now complete, with a final contract amount of $7,993,291.56, reflecting quantity adjustments and minor changes made during construction.

Staff recommends final payment and formal acceptance of the projects. The final payment due to Valley Paving, Inc. to close out the contract is $26,920.21.

Action Requested:
Motion to adopt a resolution accepting the Highway 10 and 24 Projects and Highway 127 Resurfacing Project as complete, and approving final payment of $26,920.21 to Valley Paving, Inc., for a final contract amount of $7,993,291.56, pending finalization of the contract review process.

Fiscal Impact:

Funding:	**Amount Budgeted:**
197 - Wheelage Tax	$2,108,678.00
199 - County Funds	$404,129.77
299 - CSAH 10 CSAH Regular Funds	$1,143,678.67
299 - CSAH 24 CSAH Regular Funds	$3,086,805.12
699 - CSAH 24 LRIP Funds	$1,250,000.00

Related Fiscal/FTE Comments:
CSAH 127 mill and overlay was funded by:
199 - County Dollars, in the amount of $292,785.69.

CSAH 10 mill and overlay was funded by:
199 - County Dollars, in the amount of $111,344.08.

CSAH 10 & CSAH 24 Shoulder Widening were funded by:
197 - Wheelage tax, in the amount of $2,108,678.00.
299 - CSAH 10, in the amount of $1,143,678.67.
299 - CSAH 24, in the amount of $3,086,805.12.
699 - CSAH 24, in the amount of $1,250,000.00.

Attachments:
1. 2025-682 Acceptance Resolution

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: May 6, 2025 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

COUNTY BOARD ACKNOWLEDGMENT
CSAH 10 and 24 Projects and CSAH 10 and CR 127 Resurfacing Projects
FINAL PAYMENT

WHEREAS, the construction of the Highway 10 and 24 Projects and the CSAH 10 and CR 127 Resurfacing Projects have in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of May, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May, 2025.

_____
Dave Hemze County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Application for 1-Day to 4-Day Temporary On-Sale Liquor License for Augusta Ball Club, Chaska
RBA Number:	2025-686
Department:	Property & Financial Services - Elections & Licensing
Contact:	
Presenter:	
Contract Name & Number:	Heather Perkins 952-361-1976
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
Motion to approve the 1-Day to 4-Day Temporary On-Sale Liquor License application for Augusta Ball Club, Chaska for May 30-June 1, 2025.

Action Requested:
Augusta Ball Club, 5950 Hampshire Rd, Chaska has applied for a 1-Day to 4-Day Temporary On-Sale Liquor License. They are planning an event for May 30th-June 1st, 2025. This event is held annually. The event will be held at the meeting house and pavilion. The officers are Bill Boecker (President); Travis Schreier (Vice-President); Trudy Vogel (Secretary); Julie Eiden (Treasurer). There are no delinquent taxes on this property.

Fiscal Impact:

Funding:	Amount Budgeted:

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Award of Construction Contract for 2025 Pavement Marking Project - Enhanced Message Markings
RBA Number:	2025-693
Department:	Public Works - Program Delivery
Contact:	Drew Pflaumer, Transportation Planning Manager - Program Delivery
Presenter:	
Contract Name & Number:	25-196 Construction Contract for 2025 Pavement Marking Project - Enhanced Message Markings
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Background
This contract covers the annual application of multi-component epoxy template pavement markings (turn arrows, crosswalks, etc). These markings provide a longer lifespan and increased visibility in all conditions when compared to traditional latex paint markings. These enhanced markings appreciably increase safety on high volume and high speed roadways. The 2025 pavement markings were split into several contracts to allow for the application of higher quality markings where appropriate, as each material type requires a different skill and equipment set for application.

Bidding Process
To ensure competitive pricing, Carver County solicited bids for the 2025 Pavement Marking Project - Enhanced Message Markings. Bids were opened on April 23, 2025, with four (4) contractors submitting bids. The engineer's estimate for the project was $139,887.44, and all bids were reviewed for compliance with bidding requirements.

The lowest responsible bid was submitted by Premier Tech of MN, Inc. at $118,409.40,

which is 15.4% below the engineer's estimate. This bid represents significant savings while ensuring that the project meets all required specifications.

Bid Results

Bidder Name	Total Amount ($)	% Variance from Engineer's Estimate
Premier Tech of MN, Inc.	$118,409.40	-15.4%
Sir Lines-A-Lot, LLC	121,378.00	-13.2%
Safety Signs	$164,658.80	+17.7%
Warning Lights of Minnesota	$390,612.05	+179.2%

Awarding the contract to Premier Tech of MN, Inc. will result in cost savings due to the bid being lower than the estimate. Public Works staff is recommending the award of this contract.

Action Requested:
Motion to adopt a resolution awarding the construction contract for the 2025 Pavement Marking Project - Enhanced Message Markings to Premier Tech of MN, Inc in the amount of $118,409.40, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	$118,409.40

Related Fiscal/FTE Comments:
Included in current budget. This is the third of four pavement marking contracts for 2025.

Attachments:
1. Resolution Construction Contract 25-196

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: May 6, 2025 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Award of Construction Contract for 2025 Pavement Marking Project- Enhanced Message Markings
Carver County Contract 25-196

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Wednesday, April 23, 2025 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, Four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for 2025 Pavement Marking Project- Enhanced Message Markings, said bids for the responsible bidders are summarized as follows:

Contractor	Total Bid	Over/Under Engineers Estimate
Premier Tech of MN, Inc.	$118,409.40	-15.4%
Sir Lines-A-Lot, LLC	$121,378.00	-13.2%
Safety Signs	$164,658.80	+17.7%
Warning Lites of Minnesota	$390,612.05	+179.2%
Engineer's Estimate	*$139,887.44*	

And WHEREAS, after examination of the bids by Carver County Public Works, Premier Tech of MN, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 25-196 with Premier Tech of MN, Inc. of Elk River, MN, in the name of the County of Carver for the construction of the 2025 Pavement Marking Project- Enhanced Message Markings in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than ten thousand dollars ($10,000) and an increased aggregate project total of all project changes of fifteen thousand dollars ($15,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of May 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May 2025.

Dave Hemze County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Award of Construction Contract for 2025 Pavement Marking Project- High-Performance Message Markings
RBA Number:	2025-694
Department:	Public Works - Program Delivery
Contact:	Drew Pflaumer, Transportation Planning Manager - Program Delivery
Presenter:	
Contract Name & Number:	25-197 Construction Contract for 2025 Pavement Marking Project- High-Performance Message Markings
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Background
This contract covers the application of thermoplastic pavement markings (turn arrows, crosswalks, etc.). Thermoplastic markings offer a longer lifespan than latex or epoxy markings and increase visibility over a longer time span. These "highest order" markings are particularly suitable for high-speed, high-volume roadways with no resurfacing activities planned within the lifespan of the material (8+ years). The 2025 pavement markings were split into several contracts to allow for the application of higher quality markings where appropriate, as each material type requires a different skill and equipment set for application.

Bidding Process
To ensure competitive pricing, Carver County solicited bids for the 2025 Pavement Marking Project- High-Performance Message Markings. Bids were opened on April 23, 2025, with four (4) contractors submitting proposals. The engineer's estimate for the project was $146,959.55, and all bids were reviewed for compliance with bidding requirements.

The lowest responsible bid was submitted by Sir Lines-A-Lot, LLC at $74,197.00, which is 49.5% below the engineer's estimate.

Carver County Public Works will be furnishing materials for this work at a cost of $45,399.49. Once the purchase of materials is factored in, the total cost is $119,596.49. This bid represents significant savings while ensuring that the project meets all required specifications.

Bid Results

Bidder Name	Total Amount ($)	% Variance from Engineer's Estimate
Sir Lines-A-Lot, LLC	$74,197.00	-49.5%
Groove Tech of MN, Inc.	$87,126.00	-40.7%
Safety Signs	$112,735.25	-23.3%
Warning Lites of Minnesota	$201.838.00	+37.3%

Awarding the contract to Sir Lines-A-Lot, LLC will result in cost savings due to the bid being lower than the estimate. Public Works staff is recommending the award of this contract.

Action Requested:
Motion to adopt a resolution awarding the construction contract for the 2025 Pavement Marking Project- High-Performance Message Markings to Sir Lines-A-Lot, LLC in the amount of $74,197.00, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	$74,197.00

Related Fiscal/FTE Comments:
Included in current budget. This is the fourth of four pavement marking contracts for 2025.

Attachments:
1. Resolution Construction Contract 25-197

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: May 6, 2025 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Award of Construction Contract for 2025 Pavement Marking Project- High-Performance Message Markings
Carver County Contract 25-197

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Wednesday April 23, 2025 at 1:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for 2025 Pavement Marking Project- High-Performance Message Markings, said bids for the responsible bidders are summarized as follows:

Contractor	Total Bid	Over/Under Engineers Estimate
Sir Lines-A-Lot, LLC	$74,197.00	-49.5%
Groove Tech of MN, Inc.	$87,126.00	-40.7%
Safety Signs	$112,735.25	-23.3%
Warning Lites of Minnesota	$201,838.00	+37.3%
**Engineer's Estimate*	*$146,959.55*	

**Note that engineer's estimate assumed contractor procurement of materials. Said materials will be purchased by Carver County Public Works under the State Cooperative Purchase program at a cost of $45,399.46. Material purchase price is not included in bids.*

And WHEREAS, after examination of the bids by Carver County Public Works, Sir Lines-A-Lot, LLC is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 25-197 with Sir Lines-A-Lot, LLC of Edina, MN, in the name of the County of Carver for the construction of the 2025 Pavement Marking Project- High-Performance Message Markings in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into all change orders on behalf of Carver County as the lead contracting agency for the project, with the approval of the partnering agency(ies) for their respective cost share increase. The approval of the Carver County Engineer, or his designee, of Carver County's cost share of the change orders is limited to an amount less than five thousand dollars ($5,000.00) and an increased aggregate project total of all project changes of ten thousand dollars ($10,000.00), when time is of the

essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of May 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May 2025.

Dave Hemze County Administrator

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Settlement Agreements for Right of Way Acquisitions for the Highway 10/41 Project
RBA Number:	2025-699
Department:	Public Works - Program Delivery
Contact:	Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The 2024-2026 construction seasons include the Highway 41/10 Project, which is the reconstruction and expansion of Highway 10 to a four-lane roadway and includes several roundabouts. Additional right-of-way is needed to complete the project scope. Carver County has contracted with appraisers in order to establish fair market value for the right of way acquisitions needed in support of the project. On February 6, 2024, the County Board authorized Public Works staff to make offers for direct purchase of the impacted properties. On May 7, 2024, the county board gave Public Works staff direction on last written offers. On May 22, 2024 the County filed the petition for use of eminent domain and the hearing on the petition occurred on July 17, 2024. On August 22, 2024, the County received title and possession through eminent domain on six parcels.

Public Works staff continued to negotiate and reached a settlement with the following PID #: 30.4580010.

Action Requested:
Adopt a resolution to approve right of way acquisition settlement for the Highway 10/41 Project for the property located at PID #: 30.4580010.

Fiscal Impact:

Funding:	**Amount Budgeted:**
Sales Tax Funding City of Chaska	$72,500 $72,500

Related Fiscal/FTE Comments:
Included in current budget

Attachments:
1. 178820_Hwy 41-10_Resolution Authorizing Settlement 5-6-25 Meeting

BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: May 6, 2025 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for the Highway 41/10 Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County ("County"); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for shoulder widening and pavement improvements as part of the Highway 41/10 Project ("Project"); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County's proposed acquisitions of the real property interests described in said Exhibit A exceeds $25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County's proposed acquisitions of the real property interests described in said Exhibit A is under $25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County's proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the Project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of shoulder widening and pavement improvements as part of the Highway 41/10 Project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s) and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

Lisa Anderson

	ABSENT	YES	NO
Tom Workman, Chair	_____	_____	_____
Tim Lynch, Vice Chair	_____	_____	_____
John P. Fahey	_____	_____	_____
Matt Udermann	_____	_____	_____
Lisa Anderson	_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on May 6, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of May, 2025

_____
Dave Hemze County Administrator

Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests

Highway 41/10 Project

Carver County Public Works No. 178820

Property Tax Identification No. 30.4580010
Parcel Number(s): 2
Fee Owners: SB Chaska Partners LLC, a Delaware limited liability company
Property Address: 325 Engler Blvd, Chaska, MN 55318

Permanent easement for public right-of-way purposes contains **776 sq. ft.**, more or less.
$5,700.00

Temporary easement for construction purposes contains **14,671 sq. ft.**, more or less.
$29,000.00

Appraisal fee.
$5,000.00

Damages to trees, sign, landscaping, light pole, and rent loss.
$105,300.00

Settlement Amount: **$145,000.00**

Item Number: 2.17.

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Permanent Easement Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project - Arboretum Area
RBA Number:	2025-707
Department:	Public Works - Program Delivery
Contact:	Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285
Presenter:	
Contract Name & Number:	25-199
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The Highway 5 Project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. Construction is planned to begin late 2025 and substantial completion December 2027.

The project requires additional right-of-way from the University of Minnesota to complete the project scope. Carver County has been working closely with the University of Minnesota / Minnesota Landscape Arboretum for the past 7 years in the development of the projects which has led us to the development and approval of a Memorandum of Understanding (MOU) in 2024. The MOU included terms for permanent and temporary easements to be provided at no cost subject to the completion of the transfer of city-owned property in the Lake Tamarack Area to the University for rusty patched bumblebee habitat enhancement, conservancy, and public use.

On January 14, 2025, the County Board approved the Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Improvement Projects. This Master Easement Agreement further established the terms and conditions under which the Regents of the University of Minnesota will grant temporary and permanent easements to Carver County in a mutually agreeable form for the construction of highway and related improvements for the County State Aid Highway 18 Project and the Trunk Highway 5 Project. The transfer of Tamarack lands will occur later this year.

The easement agreement between the Regents of the University of Minnesota and Carver County grants the County a permanent easement for public right-of-way and drainage and utility purposes over certain areas of the University's property. The agreement outlines the terms and conditions under which the easements are granted, including the rights and responsibilities of both parties. Key findings and restrictions include the following: The County is granted the right to construct, operate, and maintain public right-of-way uses, including highway, utility, and drainage improvements, within the easement areas. The County is also granted the right to cut, trim, or remove vegetation and to permanently grade or alter the land within the easement areas as necessary for the easement purposes. The University retains the right to use the easement areas for any purpose that does not unreasonably interfere with the County's use, including maintaining and repairing existing utilities. The County is responsible for restoring any damage to the University's property outside the easement areas. The agreement includes provisions for environmental matters, requiring the County to comply with environmental laws and to notify the University if hazardous materials are encountered. If the easement is no longer used for its intended purposes, the County must provide a quit claim deed to extinguish the agreement and restore the easement areas to a condition acceptable to the University. Overall, the document establishes a framework for cooperation between the University and the County to facilitate the construction and maintenance of public infrastructure while protecting the interests of both parties.

Action Requested:
Motion to approve the Permanent Easement Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project - Arboretum Area, subject to minor modifications required during the contract review process.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
NA

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Temporary Construction Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project - Arboretum Area
RBA Number:	2025-708
Department:	Public Works - Program Delivery
Contact:	Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285
Presenter:	
Contract Name & Number:	25-200
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The Highway 5 Project will expand approximately 3.5 miles of State Highway 5 from 80th Street in the City of Victoria to Century Boulevard in the City of Chanhassen, complete safety improvements to approximately 1.5 miles of County Highway 13 (Rolling Acres Road) from approximately 82nd Street to Fribourg Court in the City of Victoria. Construction is planned to begin late 2025 and substantial completion December 2027.

The project requires additional right-of-way from the University of Minnesota to complete the project scope. Carver County has been working closely with the University of Minnesota / Minnesota Landscape Arboretum for the past 7 years in the development of the projects which has led us to the development and approval of a Memorandum of Understanding (MOU) in 2024. The MOU included terms for permanent and temporary easements to be provided at no cost subject to the completion of the transfer of city-owned property in the Lake Tamarack Area to the University for rusty patched bumblebee habitat enhancement, conservancy, and public use. On January 14, 2025,

the County Board approved the Master Easement Agreement between the Regents of the University of Minnesota and Carver County for the Arboretum Area Improvement Projects. This Master Easement Agreement further established the terms and conditions under which the Regents of the University of Minnesota will grant temporary and permanent easements to Carver County in a mutually agreeable form for the construction of highway and related improvements for the County State Aid Highway 18 Project and the Trunk Highway 5 Project. The transfer of Tamarack lands will occur later this year.

A Temporary Construction Agreement between the Regents of the University of Minnesota and Carver County grants the County a temporary construction license over portions of the University's property to facilitate improvements on Trunk Highway 5 and County State Aid Highway 13. It allows the County access to specific areas for construction-related activities. The agreement will be effective from signature date in May 2025 to December 31, 2028, with an option for a six-month extension. The County is responsible for informing the University about the project's status, ensuring minimal interference with the University's property, and restoring any damage caused during construction. Additionally, the County must obtain and maintain specific insurance coverage, indemnify the University against any loss or damage, comply with environmental laws, and ensure no hazardous materials are used or stored without approval. Special conditions include informing the University about pre-construction meetings, conducting a photo survey of the property, and coordinating temporary road closures. Overall, the document establishes a framework for cooperation between the University and the County to facilitate the construction and maintenance of public infrastructure while protecting the interests of both parties.

Action Requested:
Motion to approve the Temporary Construction Agreement between the Regents of the University of Minnesota and Carver County for the Highway 5 Project – Arboretum Area, subject to minor modifications required during the contract review process.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
NA

Attachments:

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Special Use Permit - T Road Tavern Car Shows
RBA Number:	2025-625
Department:	Public Works - Parks
Contact:	
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
This report outlines the pertinent details for review and recommends authorization of a special event use permit on/in the regional park & trail areas operated by Carver County. By Park Ordinance 91.04 – B special use within the County Park system requires the issuance of an authorized use permit. This request is defined as a tier two event per County Policy and requires formal action of the Park Commission and authorization by the County Board.

Applicant: T-Road Tavern, Joe Lemmerman
Dates: Thursdays, June 5 - September 25, 2025
Location: City of New Germany, Dakota Rail Regional Trail corridor (CCRRA property). See site map enclosed.
Event Scope: Classic car show/roll-in, community event/social
Anticipated Attendance: Variations in size week by week, ranging from 100-350 people depending on weather.
Impacts to the Trail Corridor: Low impacts anticipated. The event has obtained a permit for 3 years without known issues or unintended consequences. The CCRRA property is used for event attendee parking only.
Use Permitting Requirements: The required documents are in process and/or received at the time of this meeting. Liability insurance for general coverage and liquor

liability is being prepared and will be furnished prior to proposed use permit issuance. The City of New Germany issued its permit on April 1, 2025. Anticipating the Park Commission recommends permit issuance, the County Board would authorize on May 20, 2025.

Items of Attention: These events are in their third year of operation. The prior years did not present known issues. The request is for use of the CCRRA property for attendee parking. The consumption of alcoholic beverages will be permitted by the City of New Germany during the hours of 4:00pm - 9:00pm, which is 2 hours longer than in prior years. The County permit would be consistent with the City. Sales and distribution of beverages with alcohol is to be provided by nearby bar establishments involved with the event. There will not be a beer garden or external location of an alcohol service on CCRRA premises. Off-sale beverages containing alcohol and bringing of personally owned beverages containing alcohol to the event site is prohibited.

Permit Fees: Consistent with the 2025 Fee Schedule, a $208 application and processing fee is applied.

Permitting/Event History: Year 3

Staff Comments: Years one and two went well, no issues reported by the public or by staff. If the events grows, additional considerations for how the regional rail authority property is used to support the event(s) will need to be conducted. The permittee is aware of scheduled park maintenance operations pertaining to grounds and site upkeep. The use permit will include language that indicates an ability to amend, or withdraw the permit based on observance by staff, Carver County Sheriffs patrol as well as feedback by City of New Germany staff.

Recommendation by the Park Commission was made at the regular meeting on April 9, 2025.

Action Requested:

Motion to authorize the issuance of a special event use permit to T-Road Tavern in New Germany for the coordination of community special event(s), classic car shows, on Thursday evenings between June and September 2025 upon the successful completion of the Parks Department use permitting policy.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:

None

Attachments:

1. T Road Carshows 2025

2. Car Shows New Germany Approved SUP - 2025

This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 4/2/2025

approved on 4-1-25

City of New Germany Special Event Permit Application
300 Broadway Street E, PO Box 177, New Germany, MN 55367 (952) 353-2488

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

NAME OF BUSINESS/ORGANIZATION: T-ROAD TAVERN

APPLICANT NAME (CONTACT): Joe Lemmerman

ADDRESS: 110 Broadway St N.F.

DAYTIME PH: (____) _____ CELL (612) 716 7546 EMAIL: Joe@earthpaversLLC.com

Any change in the above information, please notify City Hall immediately.

SPECIAL EVENT INFORMATION

Type of Event:

_____ CONCERT/SHOW _____ PARADE _____ FAIR/CARNIVAL _____ FESTIVAL _____ RALLY

_____ OUTDOOR PARTY _____ FILMING OF MOVIE/VIDEO/SHOW _____ MOTORCADE _____ RUN/WALK/RACE

_____ PARKING LOT/STREET DANCE _____ BIKE-A-THON _____ ATHLETIC EVENT __X__ CAR/BIKE SHOW

_____ OTHER (Specify)_____

EVENT TITLE: New Germany Car Show

ACTIVITIES TO TAKE PLACE AT EVENT: Show Cars/Trucks, Beer on Sidewalks
(Use back of this sheet if necessary)

WILL THIS BE AN AMPLIFIED EVENT? NO EVENT DATE(S): ALL Thursdays (June 5th thru Sept 25th)
(NOISE ORDINANCES APPLIES)

ROPOSED LOCATION: Street/Park NUMBER OF EVENT STAFF: 8

IS FOOD OR ALCOHOL BEING SERVED? Yes ESTIMATED ATTENDANCE: 50 to 200

HOURS OF EVENT: 4 ~~PM~~ AM/PM TO 9 AM/PM SET UP TIME: 4 AM/PM TO 9 AM/PM

TAKE DOWN: 4 AM/PM TO 9 AM/PM

ADMISSION FEE OR REQUESTED DONATION AMOUNT FOR ATTENDEES (If Applicable): $ Free

Please attach the following:

SAME AS 2024

SAME Map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing

SAME Any public health plans, including supplying water to the site, solid waste collection and provision of toilet facilities

SAME Any fire prevention and emergency medical service plans

SAME Any security plans

SAME If event is planned within a residential area in which a street is to be closed, attach a list of signatures from all properties whose vehicular access to their properties will be affected consenting to the street closure.

_____ 3-10-25 Jayla Menth 4-1-25
Applicant's Signature **Date** City Clerk - Treasurer

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Carver County Health and Human Services, Child and Family Department: Community Donations
RBA Number:	2025-681
Department:	Health & Human Services - Child & Family
Contact:	Kate Probert, Income Support Manager, 952-361-1713
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Carver County Health and Human Services (CCHHS), through its Child and Family Department, requests acceptance from the County Board of Commissioners to receive non-cash donations from the community equaling $1,111 to support children and families involved with CCHHS Child and Family Department's services and/or for appreciation of foster parents for their invaluable services provided to Carver County children in out-of-home placement.

The total cost equivalent of donations to be given to county-licensed foster care providers at the Carver County Foster Care Appreciation Event on May 13, 2025, is $671. The annual appreciation event is held in alignment with National Foster Care Month. Donations include: transit passes, camping passes, gift cards to a variety of small businesses in Carver County, MN Renaissance Festival tickets, St. Paul Saints tickets, and car wash passes. Donors include: Chanhassen Recreation Center, Carver County Parks, Venus Nails, Frattallone's Hardware, B's on the River Golf Course, Soto Shine, Jones Coffee Company, Lion's Tap, MN Renaissance Festival, and St. Paul Saints.

In addition, The Forgotten Initiative (TFI) and private Carver County residents have

donated food, toys, luggage, backpacks, and cleaning supplies equaling $440 to be used by families who have open cases with the CCHHS Child and Family Department.

Action Requested:
Motion to accept $1,111 worth of donated items to be received by Carver County Health and Human Services for use by children and families involved with the Child and Family Department's services and/or to appreciate foster parents for their services provided to Carver County children.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
No Impact on the HHS Budget. All donations are non-cash donations.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Authorization to Contract with Michel Masonry Construction
RBA Number:	2025-691
Department:	Public Works - Parks
Contact:	Samuel Pertz, Parks & Trails Supervisor, 952-466-5253
Presenter:	
Contract Name & Number:	25-174
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
A prioritized list of professional masonry work has been programmed for Park system site and grounds maintenance this year. The improvements address safety concerns, failing infrastructure and will allow for increased park security. Michel Masonry Construction has performed work for the Parks Department in the past with high-quality outcomes. Two quotes have been obtained; Wacholtz Masonry at $37,270.00 and Michel Masonry Construction at $33,409.00

Action Requested:
Motion to authorize a professional services agreement with Michel Masonry Construction for the amount of $33,409.00 subject to completion of the contract review process.

Fiscal Impact:

Funding:	**Amount Budgeted:**
520-000-0000-6610	$33,409.00

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	MNPEA Deputy Sheriffs 2025-2026 Collective Bargaining Agreement
RBA Number:	2025-692
Department:	Employee Relations
Contact:	
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
The MNPEA Deputy Sheriffs Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2025-2026 CBA.

Following is a summary of the highlights of the agreement reached with the MNPEA Deputy Sheriff bargaining unit:

- Two year agreement (2025 – 2026)
- General Adjustment effective first full pay period in January
  - 2025 General Adjustment: 4.00%
  - 2026 General Adjustment: 4.00%
- Annual performance-based compensation effective first full pay period in March
  - 2025 Performance-Based Compensation: Needs Improvement 0.00% or Achieved Performance 3.00%
  - 2026 Performance-Based Compensation: Needs Improvement 0.00% or Achieved Performance 3.00%
  - Multiple updates to streamline the County's performance-based

compensation system for more effective administration and employee clarity
    - Performance-based compensation may be granted up to the salary range maximum. If the performance-based increase exceeds the salary range maximum, the remainder shall be paid as a lump sum.
- Implement salary ranges as established by County Board effective first full pay period in January 2025 including an exception max of range at $52.14 for the Licensed Deputy classification.
- Implement salary ranges as established by County Board effective first full pay period in January 2026
- Elimination of promotional trial period language and end of trial period increase
- Update promotional increase provision to comply with MN pay history ban law. Salary placement will be determined based on qualifications, experience, performance, and other relevant factors as permitted by law. Eliminate percentages referenced in contract language.
- Agreement that the employer and the employee will split the premiums for the MN Paid Family and Medical Leave program on a 50/50 basis.
- Agreement relating to Earned Sick and Safe Time (ESST) law that the documentation provisions referenced in Minn. Stat. 181.9447, subd. 3 shall not apply to paid leave available to an employee for absences from work in excess of the minimum amount required by ESST
- Addition of language in relation to ESST law agreeing that employees in this unit may not use leave under the provisions of ESST for closure of the County due to weather or other public emergency, or an employee's need to care for a family member whose school or place of care has been closed due to weather or other public emergency, pursuant to Minn. Stat. 181.9447 subd. 1, clause (4)
- 2025 Insurance: Incorporate the terms of the 2025 Health Insurance MOA
- 2026 Insurance: Increase County cafeteria contributions reflecting defined dollar amounts.
    - Employee: $1,045.34
    - Employee + Child(ren): $1,708.06
    - Employee + Spouse: $2,472.21
    - Family: $2,741.90
- 2026 HSA Contribution: Increase to $1,350 for employee / $3,300 for employee + and family tiers
- Addition of various holiday language updates and provisions as proposed by the County.
- Uniform Allowance – Increase uniform allowance to $1000
- New Investigator Assignment Pay Differential of $2.50 per hour
- New Corporal Assignment Pay Differential of $1.50 per hour

Action Requested:
Motion to approve the 2025-2026 MNPEA Deputy Sheriff Collective Bargaining Agreement and establish a 2025 Licensed Deputy Sheriff exception range defining the exception range maximum at $52.14 per hour.

Fiscal Impact:

Funding:	**Amount Budgeted:**
County Funding	$10,355,698

Related Fiscal/FTE Comments:
The wages and benefits for 2025 budget for MNPEA Deputy Sheriff Unit is $10,355,698.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Public Works Site Plan
RBA Number:	2025-710
Department:	Public Services - Administration
Contact:	Nick Koktavy, Assistant County Administrator
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
In April 2024, County staff presented at a work session the need to develop a site plan for the Carver County Public Works Headquarters in Cologne. The main driver for the site plan update is the Highway 212 project, which will alter the location of the entrance sign, add berms, and change the traffic flow and site access. With these changes, the County needs to update its Conditional User Permit (CUP). While updating the CUP, the County has a desire to include potential future projects.

On March 4, County staff and Wold Architects presented a draft site plan. The Board provided feedback which was included in the attached plans. Staff are using this site plan as a basis for applying for an amended CUP. Staff plan on attending the May 8 Benton Township Board meeting to provide an update and present the CUP at the May 20 Planning Commission meeting.

Action Requested:
Motion to approve the public works site plan for the conditional use permit.

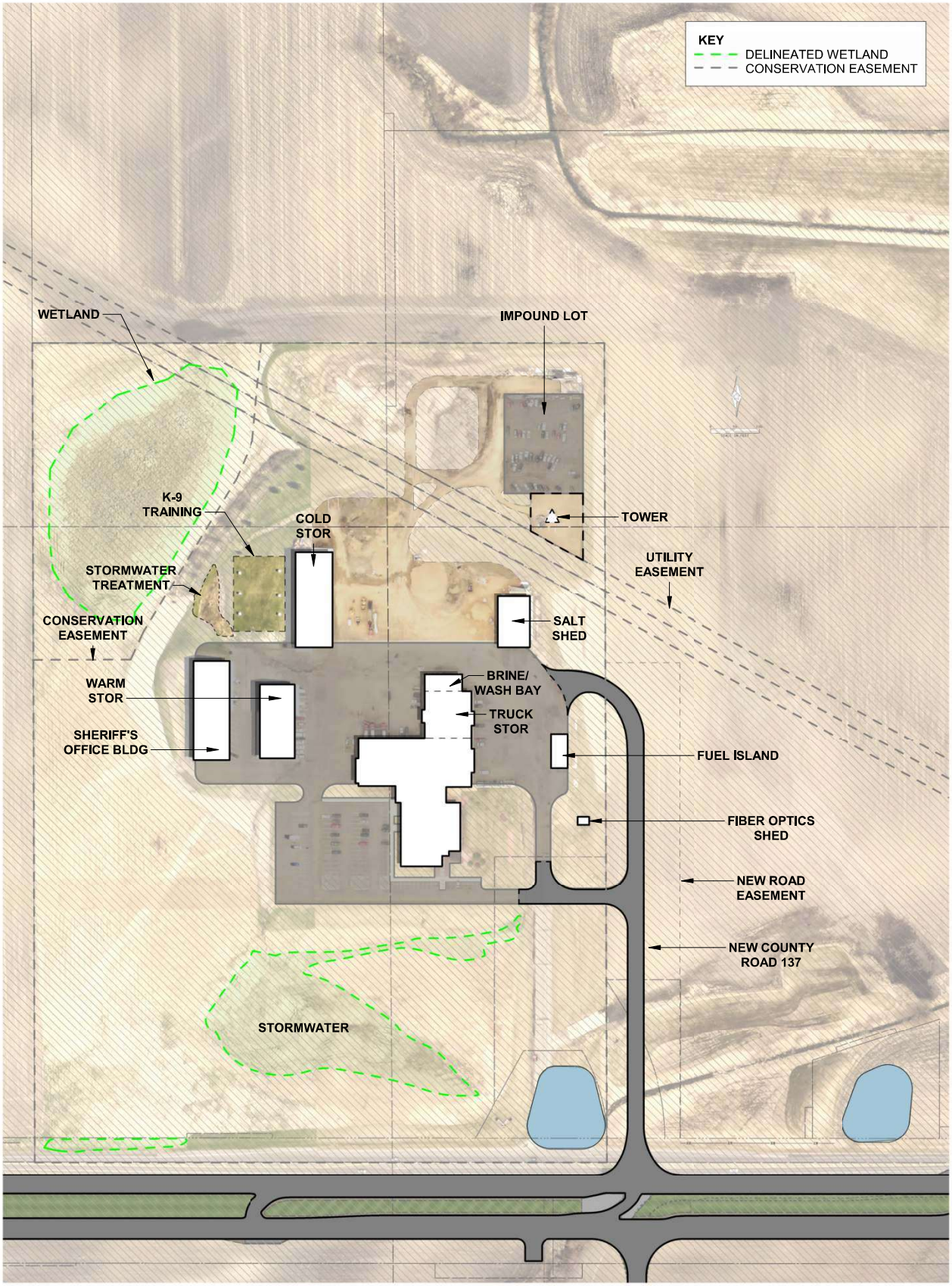
Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. PW Site Plan



1 SITE PLAN - EXIST (WITH PROPOSED 212 ENTRY RE-ALIGNMENT)

1" = 200'-0"

0 150' 300'

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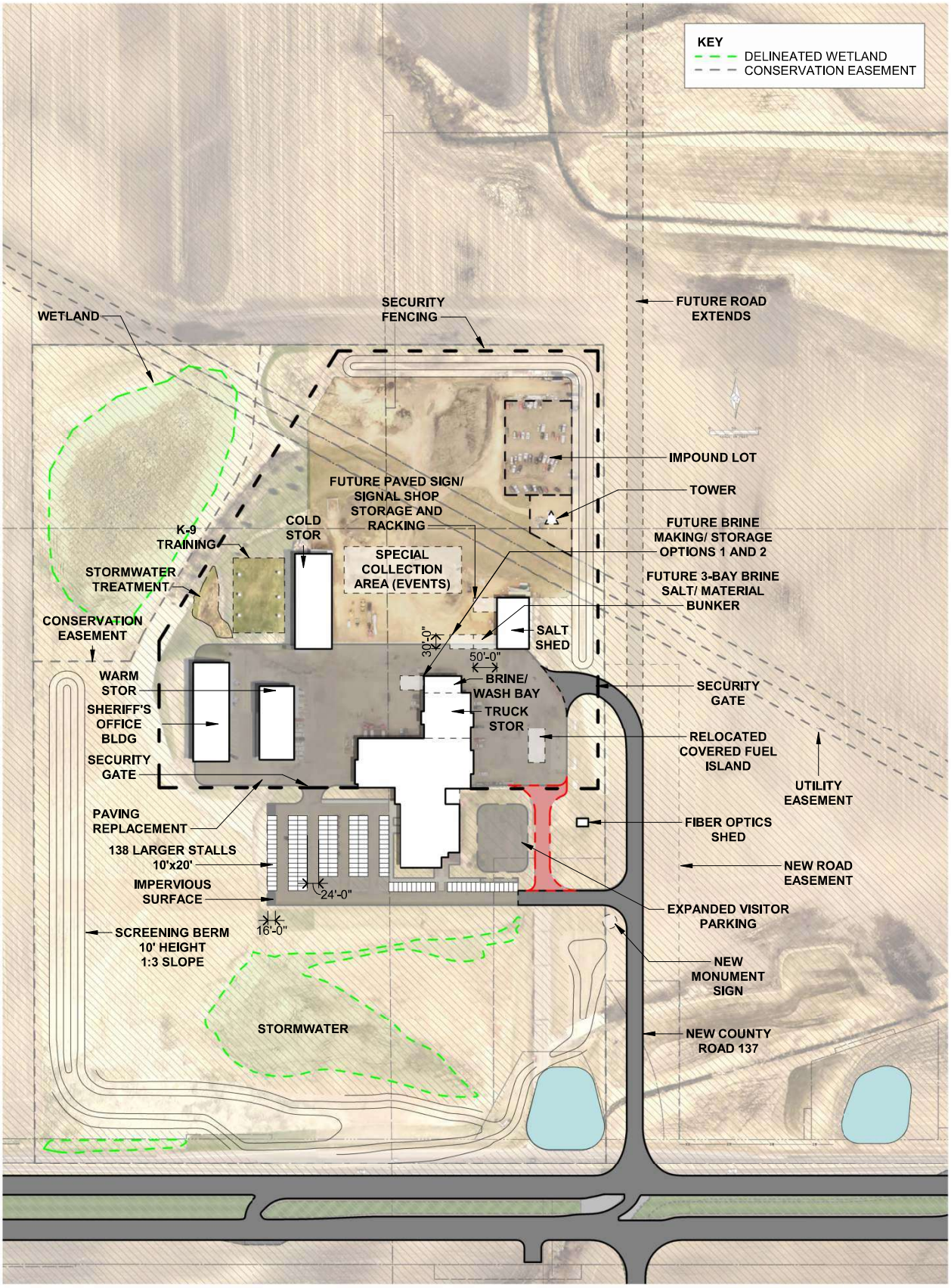
Autodesk Docs://242179 - Public Works Site Master Planning/242179 - Public Works Site Master Planning R24.rvt

SITE PLAN
UG 1



1 SITE PLAN - LONG RANGE MASTER PLAN

1" = 200'-0"

0 150' 300'

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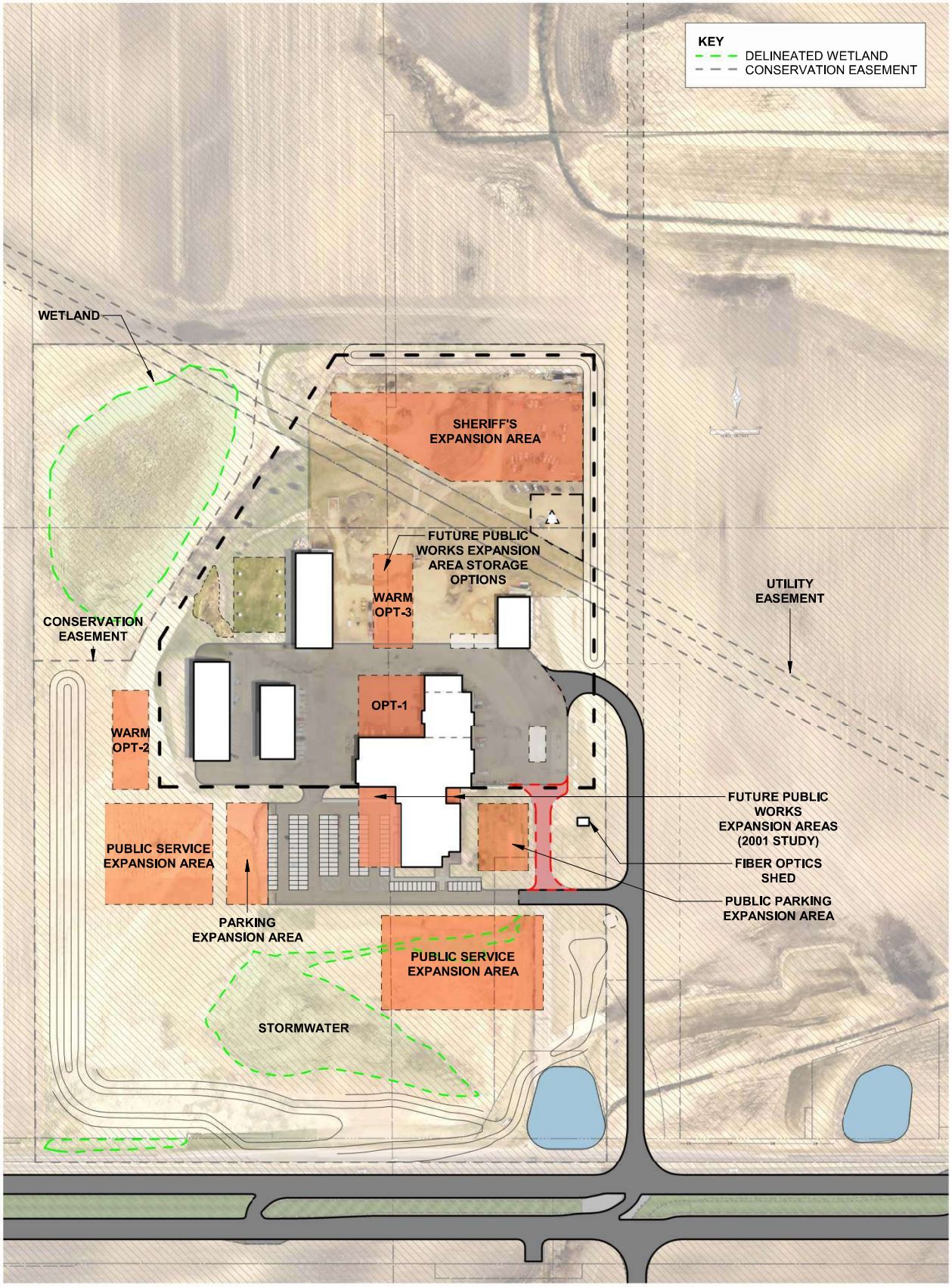
SITE PLAN
UG 2



1 SITE PLAN - LONG RANGE PLANNING - POTENTIAL EXPANSION AREAS

1" = 200'-0"

0 150' 300'

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SITE PLAN
UG 3

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Engineering Exception Ranges
RBA Number:	2025-711
Department:	Employee Relations
Contact:	
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Consent

Strategic Initiative:
Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:
Employee Relations recently conducted a review of the entire Engineering Series and reviewed compensation and salary ranges against comparable counties and nearby cities, as well as private sector engineering firm data. The majority of the County's Engineering Series classifications are competitive with the market. However, four engineering classifications were identified as reflecting possible misalignment of the salary ranges: Senior Engineering Technician, Engineering Specialist, Engineering Coordinator, and Engineering Manager.

Staffing engineering classifications presents particular challenges in the public sector. Available qualified candidate pools have historically been extremely small; and with recent changes in the available workforce, the challenges faced in attracting well-qualified candidates have increased. Engineering series job openings are often posted multiple times before they can be filled due to low numbers of interested qualified applicants. The County needs to ensure competitive salary ranges throughout its Engineering Series to ensure critical infrastructure projects are completed on time and on budget.

The County Board has the authority to establish salary ranges. Employee Relations

recommends establishing exception ranges as outlined below for the four identified Engineering Series classifications, effective upon approval by the County Board. The exception ranges do not have a direct immediate impact on individual employees' salaries.

- 2025 Senior Engineering Technician range maximum increase from $41.45 to $42.62 per hour.
- 2025 Engineering Specialist range maximum increase from $45.38 to $47.41 per hour.
- 2025 Engineering Coordinator (Design Engineer, Traffic Engineer) range maximum increase from $60.38 to $66.25 per hour.
- 2025 Engineering Manager (Construction Manager, Engineering Manager) range maximum increase from $64.32 to $66.25 per hour.

Action Requested:
Motion to establish 2025 exception ranges as outlined for the classifications of Senior Engineering Technician, Engineering Specialist, Engineering Coordinator, and Engineering Manager.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
Included in current budget

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Resolution to proclaim May 2025 as National Mental Health Awareness Month
RBA Number:	2025-680
Department:	Health & Human Services - Behavioral Health
Contact:	Richard Scott, Deputy Division Director, 952-361-1320
Presenter:	Richard Scott, Deputy Division Director
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Regular Session

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Mental Health Awareness Month, first established in 1949, takes place nationally each year in May. It is a time to come together as a community to raise awareness, support people living with a mental illness and their families, and foster mental well-being. This year's theme is safety, highlighting the importance of creating safe spaces for open conversations, support, and recovery.

Carver County has a strong commitment to providing Behavioral/Mental Health services to those in need. These include Outpatient Therapy, School-Linked Mental Health, ANICCA Adolescent Day Treatment, Mobile Crisis Response Program, Adult Mental Health Case Management and Community Support Program, Childrens Mental Health Case Management, Substance Use Assessment and Referral services, and coordination of mental health services with Carver County Corrections and the Sheriff's Office. We are proud of the work that our many dedicated employees perform every day to help make Carver County a healthy place to "live, learn, work, and play".

Action Requested:
Motion to approve a resolution proclaiming the month of May 2025 as National Mental

Health Awareness Month.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
Fiscal Impact: None
FTE Impact: None

Attachments:
1. Proclamation National Mental Health Month 2025

CARVER COUNTY

PROCLAMATION

National Mental Health Awareness Month: May 2025

WHEREAS mental health impacts the health and well-being of our children, families, schools, businesses, and communities; and

WHEREAS the changing socio/economic conditions may exacerbate the stress, trauma, anxiety, depression, and suicide ideation across our communities making mental health awareness and provision of services more important now than ever; and

WHEREAS one in five adults and one in six young person between the ages of 6 to 17 years experiences a mental health illness in any given year; and

WHEREAS suicide is a second leading cause of death among children ages 10 to 14 in the U.S., the 11th leading cause of death across the nation, and a higher percentage of older adults (age 65>) commit suicide more often than any other age group; and

WHEREAS it is critical to increase the awareness and knowledge of mental health problems and how to get help when it is needed; and

WHEREAS early identification and treatment are vital to the prevention of suicide and successful management of mental health problems and recovery; and

WHEREAS every citizen and community can make a difference in helping end the silence and stigma that surrounds mental illness and discourages people from getting help; and

WHEREAS public education and civic activities can encourage mental wellness and help improve the lives of individuals and families affected by mental illness.

THEREFORE, BE IT RESOLVED, that we the Carver County Board of Commissioners do hereby acknowledge the month of **May 2025 as "Mental Health Month"** in Carver County, in honor of the dedicated professionals who work to create a safer and healthier community in Carver County.

Carver County
Board of Commissioners
Tom Workman, Chair
Tim Lynch, Vice-Chair
Lisa Anderson
John P. Fahey
Matt Udermann

_____
Carver County Board Chair

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Victoria Library Extended Access Vendor
RBA Number:	2025-668
Department:	Public Services - Library Services
Contact:	Jodi Edstrom, Library Director, 952-361-1432
Presenter:	Jodi Edstrom, Library Director
Contract Name & Number:	Victoria Extended Access Implementation 2025 Contract # 25-178
Meeting Date:	May 6, 2025
Item Type:	Regular Session

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services

Background/Justification:
The Victoria Library Extended Access Contract is a three-year service contract for software, hardware, support and maintenance with Bibliotheca to introduce Extended Access service to Carver County Library. This project will allow Victoria Library to be open additional hours in the morning and evening, extending the hours patrons have access beginning September 2025. Extended Access will allow adult patrons to use the library during select non-staffed hours, including holidays, offering services such as access to the library's collection, their holds, public computers, scanning, printing, faxing, Wi-Fi, and self-checkout, as well as providing study space. Patrons must complete an application process, which includes signing a user agreement, reading key policy, and attending a short orientation with library staff, before receiving access privileges. Once the process is completed, patrons will use their library card and PIN on a keypad to unlock and enter the library.

Victoria Library was selected due to its central location, modern infrastructure, and need for expanded public access, particularly given its current limited staffed hours. Safety measures, including security cameras and partnerships with local law enforcement, are in place to ensure a secure environment.

Under this new model, the Victoria Library would be open from 7:00 a.m. to 10:00 p.m. Monday through Sunday with a combination of Extended Access and regular hours. Currently, Victoria Library is open 40 hours per week. The addition of 65 extended hours would bring the total library access to 105 hours per week. The Victoria Express Library will be sunsetted under this new model of service.

Victoria Extended hours:
Mondays and Wednesdays 7:00 a.m. to 10:00 a.m. and 6:00 p.m. to 10:00 p.m. (regular hours 10-6)
Tuesdays and Thursdays 7:00 a.m. to 1:00 p.m. and 8:00 p.m. to 10:00 p.m. (regular hours 1-8)
Fridays and Saturdays 7:00 a.m. to 10:00 a.m. and 3:00 p.m. to 10:00 p.m. (regular hours 10-3)
Sundays 7:00 a.m. to 10:00 p.m.

Bibliotheca software/hardware will be installed which allows pre-approved patrons access, using keypad entry panels, hardware connected to the library Integrated Library System (Symphony) that provides authentication for extended access. The system also has ability to control lighting and provide automated messages announcing library closing times. A security camera system with video management server will also be installed. All staff areas at the front desk and back room will be locked down during extended hours.

The extended hours model has been used successfully in other MELSA libraries in the Twin Cities metro area, including several Scott County libraries. Bibliotheca has implemented 70 installations in North America and has more than 850 worldwide. They are a leader in the field with Open +.

The Library Advisory Board reviewed and recommended that the County Board approve this vendor contract.

This project is funded by the Charles J. Dahlke grant for the period 2025-2028.

Action Requested:
Motion to approve a professional service agreement with Bibliotheca for a three-year agreement for software, hardware, support, and maintenance.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:
This is a three-year service contract for software, hardware, support and maintenance.

The cost for year 1 is $20,604, year 2 is $10,825 and year 3 is $10,825 for a total cost of $42,254. This contract is funded by the Charles J. Dahlke grant fund which was approved at the November 5, 2024 County Board meeting. The funds are available and budgeted for in the 2025 budget.

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Motorcycle Awareness Month in Carver County
RBA Number:	2025-714
Department:	County Administration
Contact:	Dave Hemze, County Administrator, 952-361-1526
Presenter:	
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Regular Session

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
Commissioner Workman requested the Board adopt the attached Proclamation recognizing May 2025 as Motorcycle Awareness Month in Carver County.

Action Requested:
Adopt the attached proclamation.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

THE COUNTY OF CARVER, MINNESOTA

Proclamation by the Carver County Board

WHEREAS: Motorcycles provide fuel efficient transportation for commuting, touring, and relaxation; and

WHEREAS: Motorcycles relieve congestion and reduce wear on our roadways; and

WHEREAS: Increased awareness of motorcyclists by motorists can reduce the number of crashes on our roadways; and

WHEREAS: Observance of Motorcycling Awareness Month calls attention to the promotion of safe motorcycle operation, motorcycle rider training, and improved motorcycle licensing efforts; therefore;

Now, therefore; be it resolved that the Carver County Board of Commissioners Proclaims;

The Month of May, 2025 as:

Motorcycle Awareness Month

Tom Workman, County Board Chair

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	Closed Session for Post-Condemnation Settlement Discussion on the Highway 212 Project - Dahlgren Township
RBA Number:	2025-698
Department:	Public Works - Program Delivery
Contact:	Anthony Stucchi, Assistant Right of Way Agent, 952-466-5285
Presenter:	Patrick Lambert, Senior Right of Way Agent
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Closed Session

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The 2021 and 2022 construction seasons included the construction and realignment of Highway 212 from just west of Highway 11 in the City of Carver to just east of Highway 36 to the east of Cologne. In order to complete the project, additional right-of-way was needed from landowners along the project corridor. Appraisals were completed by a certified appraiser and offers made to the property owners impacted by the project. Property acquisitions were achieved by Settlement Agreements or Eminent Domain.

The project is now substantially complete, and there are currently two remaining parcels within the Eminent Domain process.

On 2/18/25, during a closed session, the County Board of Commissioners gave Public Works staff direction for settlement negotiations.

Mediation sessions were held with the property owners at PID #04.0090900.

Public Works staff and our attorney would like to discuss a counteroffer and proposed settlement for PID # 04.0090900.

Action Requested:
Motion to enter into closed session pursuant to Minn. Stat. Section 13D.05, subd. 3(b) and 3(c) to discuss attorney-client privileged, confidential settlement negotiations related to PID # 04.0090900.

Fiscal Impact:

Funding:	**Amount Budgeted:**

Related Fiscal/FTE Comments:

Attachments:
None

CARVER COUNTY minnesota

Carver County Board of Commissioners
Request for Board Action

Agenda Item Name:	County Highway Turn Lane Policy
RBA Number:	2025-709
Department:	Public Works - Program Delivery
Contact:	Whitney Schroeder, Traffic Engineer, 952-466-5208
Presenter:	Whitney Schroeder, Traffic Engineer
Contract Name & Number:	
Meeting Date:	May 6, 2025
Item Type:	Work Session

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:
The goal of this draft Turn Lane Policy is to establish an efficient and uniform framework for the application, installation, and maintenance of turn lanes on roadways under Carver County's jurisdiction. The purpose of this policy is to ensure turn lanes are examined, designed, constructed, and maintained when there is a need to do so using warrants and design criteria scaled to the needs of Carver County.

Action Requested:
Staff will present the proposed draft county highway turn lane policy.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. 20250428_Draft Turn Lane Policy for Workgroup Review

CARVER COUNTY DIVISION OF PUBLIC WORKS

TURN LANE POLICY

Draft: April 28th, 2025

Policy Statement

The goal of this Turn Lane Policy is to establish an efficient and uniform framework for the application and installation of turn lanes on highways under Carver County's jurisdiction.

Purpose & Need

The purpose of this policy is to ensure turn lanes are analyzed, designed, and implemented when there is a need to do so. Turn lanes are desired for their safety benefits and operational improvements to the roadway and its users.

A defined review process for deciding when a turn lane is necessary is needed so Carver County ("County") can consistently implement standards that are set forth. Doing so will create uniform evaluation so there is consistency with their implementation across the County's roadway network.

Applicability

This policy is applicable for the specific project types as listed below and development proposals. The intent is that this policy is utilized for capital improvement projects and safety projects on highways under the County's jurisdiction, as well as for development projects that are reviewed and permitted access by Carver County Public Works ("Public Works"). Turn lanes are to be considered by the policy at intersections, driveways, and other points of public and private access to highways under the County's jurisdiction.

Applicable project types:

- New Construction
- Reconstruction
    - Example: full depth reconstruction of more than half of the highway segment on generally the same alignment
- Major Rehabilitation
    - Example: full depth pavement reclamation and deep mill/overlay
- New Development
- Safety Related Treatments

DRAFT

Definitions

County Highway or Highway: Highways/Roads under County jurisdiction. Includes roads located in Carver County identified as either a County State Aid Highway (CSAH) or a County Road according to State of Minnesota statute.

Development Projects: For the purpose of this policy, a public or private project that is adjacent to or in close proximity to a County Highway that may require new access or a change in use for an existing access to a County Highway.

Left-Turn Lane: Designated lane that allows for a left-turn movement to occur outside of the through lane.

Public Works: Carver County Division of Public Works

Right-Turn Lane: Designated lane that allows for a right-turn movement to occur outside of the through lane.

Truck: As the Federal Highway Association (FHWA) defines, Classification 4 vehicles or higher.

Turn Lane Offset: Alignment between opposing left-turn lanes that impacts sight distance for left-turning drivers at intersections.

Warrant: Justification and thresholds used to determine whether designated turn lanes are recommended.

Policy Guidelines

Traffic volumes to be created using growth projections provided by Public Works[1] and used for the warrant analysis should be based on the following project types:

Type of Project	Traffic Volumes
New Construction	Projected 20-yr Traffic
Reconstruction	Projected 20-yr Traffic
Major Rehabilitation	Projected 20-yr Traffic
New Development	Projected Opening Year Traffic[2] by Phase and 20-yr Traffic
Safety Related Treatments	Current Traffic

Traffic volumes shall be verified and approved by the traffic engineer designated by the Public Works Division Director before the warrant analysis is completed.

Guidance and Warrants

The warrants in the following sections should be used to determine if a turn lane recommendation is justified as follows:

- If a turn lane warrant is met at a location where a turn lane does not currently exist, then the recommendation for a new turn lane shall be made.
- If a turn lane warrant is met at a location where a turn lane already exists but does not meet design standards, then a recommendation shall be made to modify the turn lane to meet the County's design standards.
- If a turn lane currently exists but is found to not meet warrants, then a traffic engineering study should be conducted to determine what the impacts will be to the intersection if the turn lane is removed and to determine associated recommended lane configurations. The County will make the decision to either leave the existing turn lane in place, update to design standards, or remove.

[1] Information provided will include future year daily volume projections as summarized in the latest version of the Carver County Comprehensive Plan.
[2] Projected Opening Year Traffic to be provided by entity submitting for development approval.

Left-Turn Lane Warrant

The following flow chart should be followed to determine if a designated left-turn lane is warranted at the study location. This flow chart should be documented as part of the traffic analysis. Dual left-turn lanes at signalized intersections should be considered when left- turning volumes equal or exceed 300 vehicles per hour. If this threshold is met, the proposer should summarize the decision whether to include dual left-turn lanes in the traffic study and any design modifications necessary to fit constraints and operational needs.

Left-Turn Lane

Traffic control device on approach

None (free flow)

Calculate Passenger Car Equivalent (PCE)

$$PCE=V_{LT}\,(1+P_T\,(E_T-1))$$

Where:

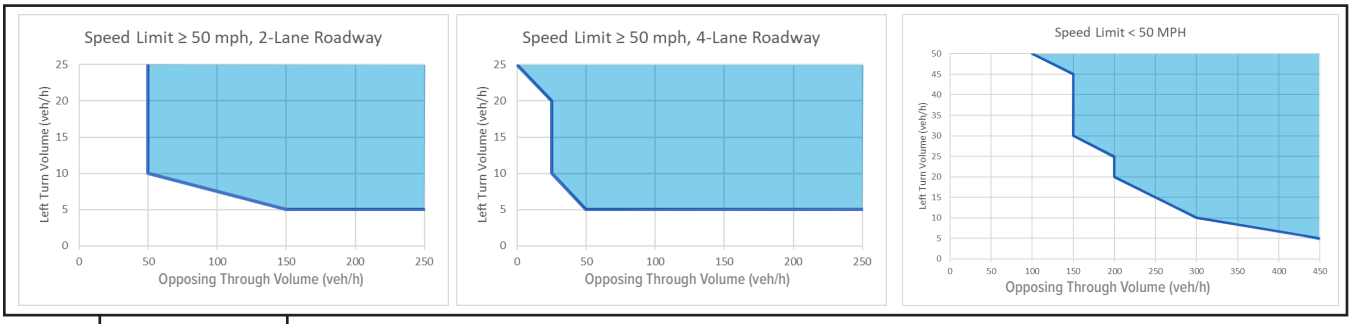
V_{LT} = # of vehicles turning left per day

P_T = percentage of trucks turning, expressed as decimal

E_T = 2.0 for level terrain (2.5% or less) or

E_T = 3.0 for rolling terrain (greater than 2.5%)

Determine the major road daily volume and the left turn hourly volume on the study approach, and plot on the appropriate chart below:



Plotted point falls in white area → **Is a left-turn lane recommended based on engineering operations and safety analysis?**

Example engineering judgment questions may include (but not limited to): Is there a crash issue susceptible to correction by a left-turn lane? Does the capacity analysis show a need for a left-turn lane? Is a left-turn lane in place (or recommended) on the opposite approach? Do other factors apply? Document engineering and safety analysis as part of the completed traffic study.

- YES → Left-turn lane recommended
- NO → Left-turn lane NOT recommended

Plotted point falls in the blue area → Left-turn lane recommended

Traffic Signal or Stop Sign

Conduct an engineering traffic analysis:

- Does the capacity analysis show a need for a left-turn lane? OR
- Is there a crash trend susceptible to correction by a left-turn lane? OR
- Is a left-turn lane in place (or recommended) on the opposite approach?
- Other factors apply? Explain in traffic analysis to be approved by county engineer.

- YES → Left-turn lane recommended
- NO → Left-turn lane NOT recommended

Right-Turn Lane Warrant

The following flow chart should be followed to determine if a designated right-turn lane is warranted at the study location. This flow chart should be documented as part of the traffic analysis.

Right-Turn Lane

Traffic control device on approach

None (free flow)

Speed Limit and Design Speed ≥ 50 mph?

YES

NO

Stop, Yield, or Traffic Signal

Major Road AADT (two-way) on approach with analyzed right turns ≥ 6,000 AADT?

YES

If the number of right-turning vehicles is greater than the value shown below, then a right-turn lane is recommended.

Speed Limit or Design Speed (mph)	Right Turns (veh/day)	Right Turns (veh/day)
20	3000	300
25	3000	300
30	2500	250
35	2000	200
40	1500	150
45	1000	100
50	50	5
55	80	5

From "Highway Capacity Manual" 7th Edition, 2022, Page 19-33

NO

NO

Is a right-turn lane recommended based on engineering operations and safety analysis?

Example engineering judgment questions may include (but not limited to): Is there a crash issue susceptible to correction by a right-turn lane? Does the capacity analysis show a need for a left-turn lane? Is a right-turn lane in place (or recommended) on the opposite approach? Do other factors apply? Document engineering and safety analysis as part of the completed traffic study.

YES

NO

Right-turn lane recommended

Right-turn lane NOT recommended

Plotted point falls in the blue area

Plotted point falls in white area

Calculate Passenger Car Equivalent (PCE)

$$PCE=V_{LT}\ (1+P_T\ (E_T-1))$$

Where:

V_{LT} = # of vehicles turning right per day

P_T = percentage of trucks turning, expressed as decimal

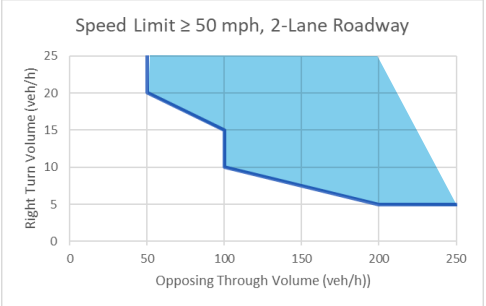
E_T = 2.0 for level terrain (2.5% or less) or

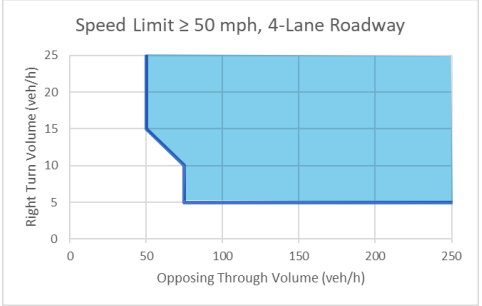
E_T = 3.0 for rolling terrain (greater than 2.5%)

Determine the major road daily volume and the right turn hourly volume on the study approach, and plot on the appropriate chart below.

The study should indicate any need for an offset right turn. Typical questions to determine appropriate locations for an offset right-turn lane:

- Crash trends identified that are susceptible to correction by an offset right-turn lane?
- Large volume of truck turning traffic?
- Sight distance issues?





Turn Lane Design

There are three main design components to turn lanes:

- Deceleration length
- Taper length
- Storage length

The full length of turn lanes consists of adding each of the components together. Turn lanes on County highways should be designed according to deceleration rates and associated speeds in the most recent edition of the AASHTO's "A Policy on Geometric Design of Highways and Streets (The Green Book)" (7th Edition). Turn lanes and taper areas should be kept clear of any additional access points. Recommended turn lane storage lengths are dependent on the intersection control.

Deceleration Length

Deceleration length varies by intersection control type and consists of the perception-reaction distance and the lane change and deceleration distance.

Taper Length

The second component of turn lane length is taper length. The following taper rates should be utilized as a starting point for design:

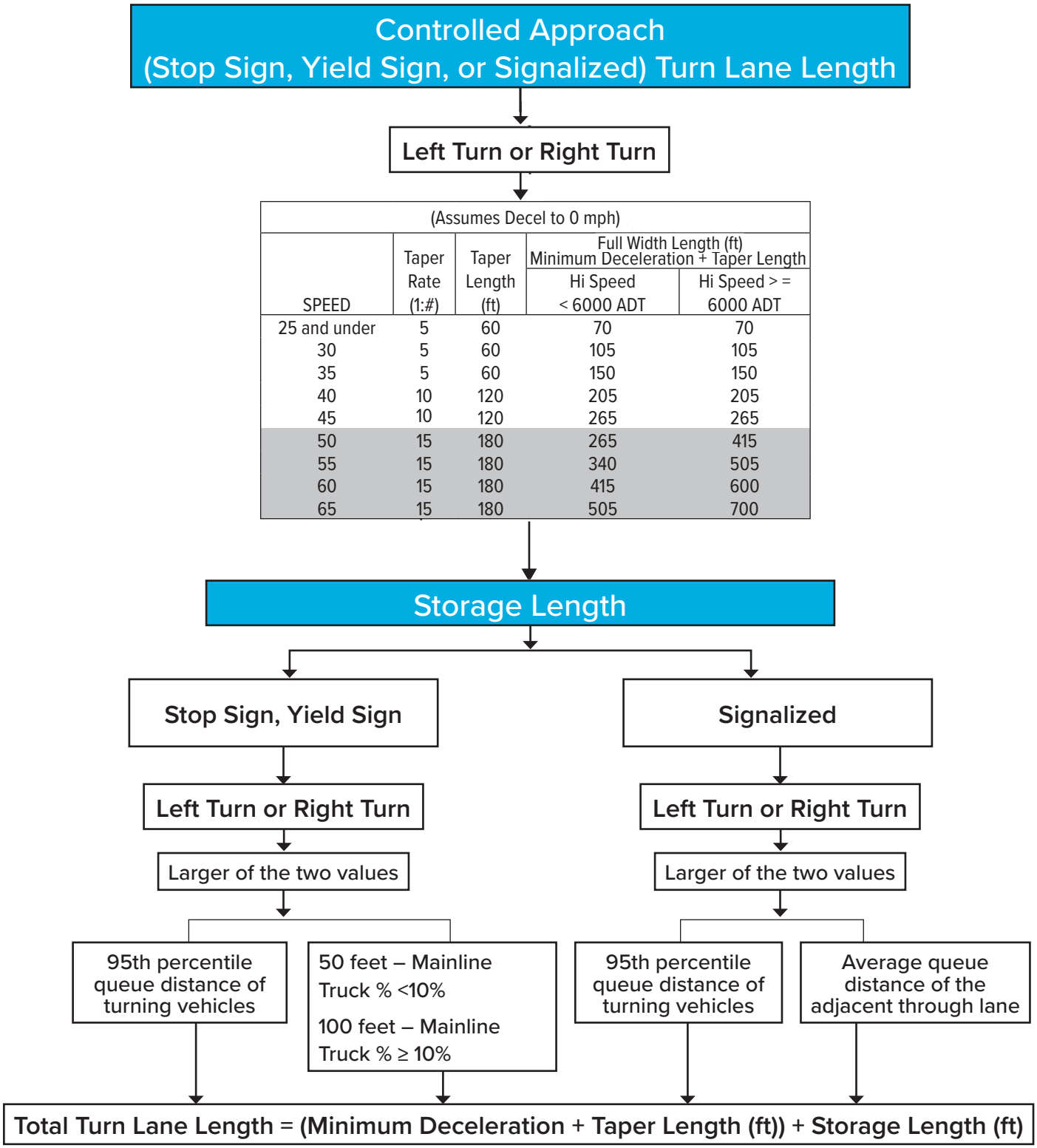
- 1:15 taper length for high-speed highways (50 mph or higher)
- 1:10 taper length for urban or rural low to mid-speed highways (Less than 50 mph)
- 1:5 taper length in constrained low-speed urban environments (Less than 35 mph)

Storage Length

The final component of turn lane length is storage length. The storage length needs to be sufficiently long to avoid spillback from the turning lane. Storage length is determined based on the calculated queue. An engineering study will need to be conducted to determine 95^{th} percentile queuing distance to be used for verifying the storage length.

Total Turn Lane Length Determination

The flow chart located below shall be used to determine minimum deceleration, taper and storage lengths based on control type and design speed. The total turn lane length for controlled approaches (stop sign, yield sign, or signalized) is the minimum deceleration plus taper length added to the calculated storage length. For uncontrolled approaches (two-way stop-controlled) the total turn lane length is the full width length plus the taper length.



Notes:

Low Speeds (=<45 mph): 5 mph speed reduction occurs in thru lane

High Speeds (>=50 mph) and below 6,000 ADT: 10 mph speed reduction occurs in thru lane

High Speeds (>=50 mph) and 6,000+ ADT: No speed reduction occurs in thru lane

*In most cases right-turn storage at an uncontrolled approach should be 0 ft. The traffic engineering study should discuss reasoning if a longer storage length is recommended.

Uncontrolled Approach (Two-Way Stop-Controlled) Turn Lane Length

Right Turn

Left Turn

LEFT TURN (Assumes Decel to 0 mph)						
SPEED	Taper Rate (1:#)	Taper Length (ft)	Full Width Length (ft)			
			Hi Speed < 6000 ADT		Hi Speed > = 6000 ADT	
			< 10% Trucks	10%+ Trucks	< 10% Trucks	10%+ Trucks
25 and under	5	60	60	110	60	110
30	5	60	95	145	95	145
35	5	60	140	190	140	190
40	10	120	135	185	135	185
45	10	120	195	245	195	245
50	15	180	180	185	285	335
55	15	180	210	260	375	425
60	15	180	285	335	470	520
65	15	180	375	425	570	620

Right TURN (Assumes Decel to 15 mph)				
SPEED	Taper Rate (1:#)	Taper Length (ft)	Full Width Length (ft)	
			Hi Speed < 6000 ADT	Hi Speed > = 6000 ADT
25 and under	5	60	60	60
30	5	60	60	60
35	5	60	60	120
40	10	120	120	120
45	10	120	120	120
50	15	180	180	200
55	15	180	180	290
60	15	180	200	385
65	15	180	290	485

Total Turn Lane Length = Full Width Length (ft) + Taper Length (ft)

Notes:

Full Width Length (Left Turn) assumes 50 feet of additional storage if mainline has less than 10% trucks and 100 feet of additional storage if mainline has greater than or equal to 10% trucks.

Low Speeds (=<45 mph): 5 mph speed reduction occurs in thru lane

High Speeds (>=50 mph) and below 6,000 ADT: 10 mph speed reduction occurs in thru lane

High Speeds (>=50 mph) and 6,000+ ADT: No speed reduction occurs in thru lane

Total Turn Lane Length on signalized approaches should exceed the adjacent average queue (ft) when possible.

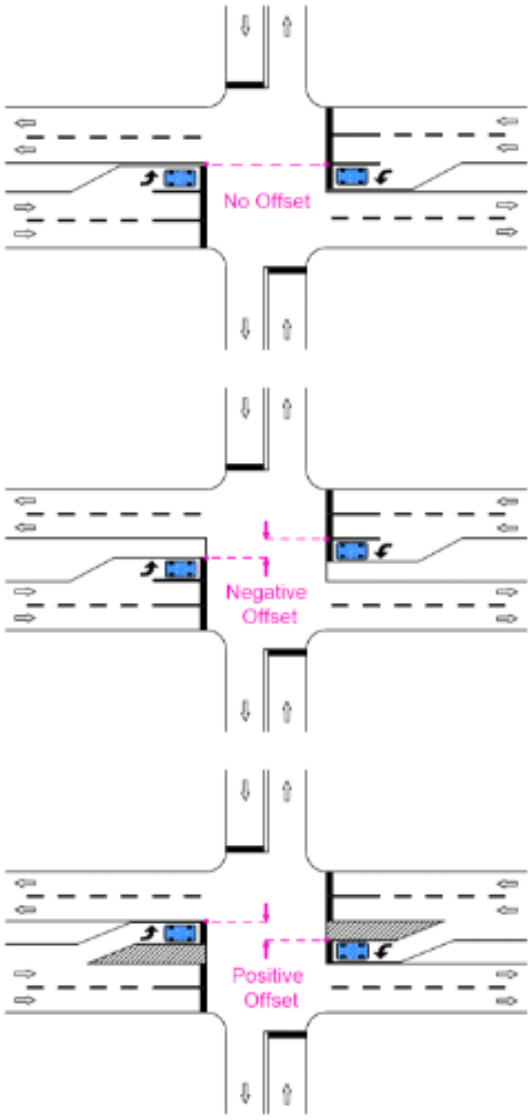
*In most cases right-turn storage at an uncontrolled approach should be 0 ft. The traffic engineering study should discuss reasoning if a longer storage length is recommended.

Turn Lane Offset

Left-Turn Lane Offset

Lateral offset refers to the distance between the left edge of a turn lane and the right edge of the opposing turn lane. Lateral offset can be negative, zero (no offset), or positive. Figure 1 depicts examples of the three types of offset left-turn lanes.

Figure 1. FHWA Left-Turn Offset



Factors that should be considered when evaluating turn lane offsets include:

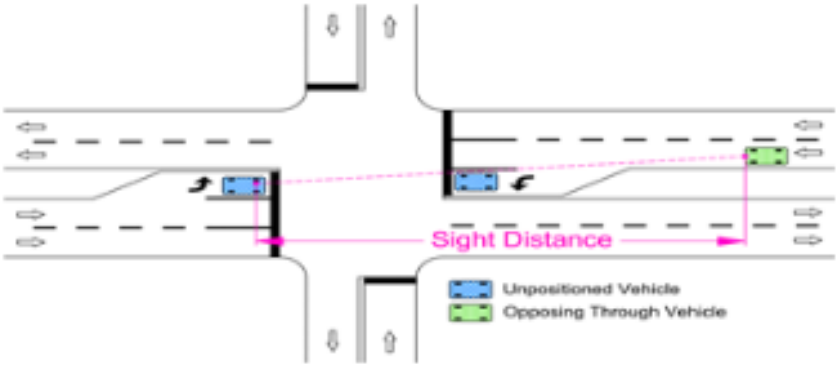
- Intersection control
    - Uncontrolled intersections
    - Signalized intersections with permissive left turns
- Determine left-turn lane sight distances
- Estimate of the amount of pedestrian activity at the crossing
- Right-of-way constraints
- Angle crash trends

For undivided highways, a positive offset is preferred for opposing left turn lanes. Where right of way or other constraints prevent the use of a positive offset, a minimum of zero offset should be provided.

For urban divided highways, positive offset is the preferred offset for opposing left turn lanes. A zero or negative offset can be used in constrained urban environments where the use of a positive offset would cause significant environmental and right of way impacts.

Available sight distance of opposing traffic in a left turn lane, as illustrated in Figure 2, impacts the ability of drivers to make the left turn maneuver safely and efficiently.

Figure 2. Available Sight Distance for Left Turning Vehicles



The desired sight distance should be evaluated to ensure optimal visibility. Tables 1 and 2 provide sight distance guidelines for left turning vehicles when traffic volumes consist of less than 10% and 10% or higher heavy trucks.

Table 1. Desired Sight Distance for Left Turning Vehicles (<10% trucks)

Design Speed (mph)	Number of Opposing Lanes Crossed			
	1	2	3	4
15	125	135	145	155
20	165	180	195	210
25	205	225	240	260
30	245	265	290	310
35	285	310	335	365
40	325	355	385	415
45	365	400	430	465
50	405	445	480	515
55	445	490	530	570
60	490	530	575	620
65	530	575	625	670

Table 2. Desired Sight Distance for Left Turning Vehicles (≥10% trucks)

Design Speed (mph)	Number of Opposing Lanes Crossed			
	1	2	3	4
15	170	185	200	215
20	225	245	265	285
25	280	305	330	355
30	335	365	395	425
35	390	425	460	495
40	445	485	525	565
45	500	545	590	640
50	555	605	655	710
55	610	665	720	780
60	665	725	785	850
65	720	785	855	920

At locations where sight line guidance in Tables 1 and 2 for left turning vehicles cannot be met, or locations with a median wider than 18 feet, a positive offset should be incorporated. Positive offset turn lanes provide increased visibility of opposing through traffic for turning vehicles, allowing for improved gap selection and decreased probability of conflict with opposing through traffic.

A positive offset distance of 6 feet is preferred. If the 6-foot positive offset is found to not be enough, or in constrained locations where the preferred 6 feet is not feasible, an

alternative positive offset distance will be accepted as long as the desired sightlines distances in Table 1 and Table 2 are met.

Bypass Lane

Carver County prefers to refrain from utilizing bypass lanes, and instead designated turn lanes should be installed when warranted. In unique situations where a bypass lane might be a viable temporary option due to right of way constraints or due to the nature of the construction project, the County will evaluate a bypass lane recommendation on a case-by-case basis. Any new construction should abide by designated left and right-turn lanes.

Public Works Division Director Discretion

Situations may occasionally arise which require flexibility and practicality when following this policy. The Public Works Division Director is authorized to make management decisions relating to matters not specifically addressed by this policy. Management decisions that are made should follow the general intent of this policy.