



**Carver County Board of Commissioners
June 24, 2025
Board Meeting**

**The County Board Room is open to the public
Commissioners Lynch and Udermann may be attending this meeting remotely.**

This meeting will be broadcast live at:
<https://youtube.com/@CarverCountyMN>

- 9:00 a.m. 1. **CONVENE**
- 1.1. Pledge of allegiance
 - 1.2. Public comments that relate to an item on the agenda may be heard when that agenda item is discussed. Please limit your public comments to five minutes or less.

Individuals unable to attend in person can provide public comments by email at admin-contact@carvercountymn.gov
 - 1.3. Agenda review and adoption
 - 1.4. Approve June 3, 2025 Regular Meeting minutes 4-6
 - 1.5. Approve June 10, 2025, Board of Equalization minutes7
 - 1.6. Community Announcements
- 9:20 a.m. 2. **CONSENT AGENDA**
- 2.1. Authorization to Preorder 2026 Equipment..... 8-9
 - 2.2. Professional Services Agreement with GMH Asphalt for Hwy 122 Milling and Patching 10-11
 - 2.3. Approval of MnDOT Agreement No. 1057792 – Highway 5/11 Project..... 12-14
 - 2.4. Nicholas Hartwig/Lone Oak Rodeo - Youth/Amateur Rodeo (2 One- Time Special Events) 15-26
 - 2.5. Award of Construction Contract to WM Mueller and Sons, Inc. for the 2025 HPP Contract..... 27-30
 - 2.6. Installation of a Salt Bunker at Public Works Headquarters 31-32

	2.7. Historical Society and Facilities Collaboration on Legacy Grant Application for HVAC Improvements.....	33-34
	2.8. Amendment to MnDOT Agreement 1044265A01 for Highway 212 Project - Dahlgren Township	35-37
	2.9. Request to Renew Contract with Madden Galanter Hansen, LLP.	38-39
	2.10. Professional Services Contract for Highway 41 Arboretum Village Trail Project	40-41
	2.11. State Performance Measurement Program (2025)	42-56
	2.12. Concurrence in Award of Construction Contract for Hwy 5/11 Project.....	57-58
	2.13. Amendment to Contract 24-463: Highway 41/10 Construction Professional Services, Communication and Engagement Services.....	59-61
	2.14. Review Health & Human Services and Commissioner Warrants	
9:30 a.m.	3. REGULAR SESSION	
	3.1. Strategic Plan Update.....	62-68
9:50 a.m.	4. COUNTY ADMINISTRATOR REPORT	
10:00 a.m.	5. ADJOURN REGULAR SESSION	
10:00 a.m.	6. WORK SESSION	
	6.1. Communication Department Update	69-70
	6.2. 2026 Budget and Finance Update	71-78

UPCOMING MEETINGS AND EVENTS

June 24, 2025	11: 00 a.m.	Dakota Prairie Composting Open House (12386 Chestnut Blvd, Shakopee)
July 1, 2025	9:00 a.m.	Board Meeting
July 8, 2025	9:00 a.m.	Board Meeting
	12:30 p.m.	Minnesota River Bluffs Regional Trail Ribbon Cutting (Hwy 41 Underpass)
July 22, 2025	9:00 a.m.	Board Work Session
August 5, 2025	8:00 a.m.	PEER Awards (EOC, 604 East 4th St. Chaska)
	9:00 a.m.	Board Meeting
August 19, 2025	9:00 a.m.	Board Meeting
August 26, 2025	9:00 a.m.	Board Work Session
September 2, 2025	9:30 a.m.	Board Meeting
September 23, 2025	9:00 a.m.	Board Special & Work Session
October 7, 2025	9:00 a.m.	Board Meeting
October 21, 2025	9:00 a.m.	Board Meeting
October 28, 2025	9:00 a.m.	Board Work Session

Carver County Board of Commissioners
Regular Meeting
June 3, 2025

A Regular Meeting of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 3, 2025. Chair Tom Workman convened the session at 9:00 a.m.

Members present: Tom Workman, Tim Lynch, John P Fahey, Matt Udermann, Lisa Anderson

Tim Lynch moved, John P. Fahey seconded, to approve the agenda as amended moving item 2.5 to item 5.0 and changing items 3 & 4 from Regional Rail Authority to County Ditch Authority. Motion carried unanimously.

Lisa Anderson moved, Tim Lynch seconded, to approve the minutes of the May 20, 2025, Regular Session. Motion carried unanimously.

Lisa Anderson moved, Tim Lynch seconded, to approve the following consent agenda items:

Approved the elimination of 1 FTE and accompanying contract revenue due to non- renewal of contract.

Approved the issuance of tobacco licenses to the attached list of businesses. Board approval is subject to the receipt of all required paperwork, licensing fee paid, signed affidavit, and all delinquent taxes are paid.

Approved Amendment 2 to Contract No. 24-175 with Apex Engineering Group, increasing the contract amount up to \$100,000, pending finalization of the contract review process.

Adopted the Findings of Fact and issue Order #PZ20250017 for the issuance of a Conditional Use Permit.

Adopted the Findings of Fact and issue Order #PZ20250018 for the issuance of a Conditional Use Permit.

Approved the use of Carver County's allocation of National Opioid Settlement funds for an amount up to \$23,000 to support the implementation of Guardian RFID to improve the safety and health outcomes of local jail inmates with substance-use disorders through enhanced monitoring and documentation.

Approved contract 25-235 with LVC Companies for Fire Life Safety Inspections and Monitoring pending contract finalization.

Approved contract amendment with SRF Consulting Group Inc for Highway 40 Project - Silver/Bevens Creek Area, pending finalization of the contract review process.

Accepted a \$116,358 grant award and agreement from the Minnesota Department of Public Safety, Office of Justice Program, with project dates from June 16, 2025, through December 15, 2026, for the administration and implementation of the Crossover Youth Care Management Practice Model/Dual Status Youth Initiative.

Adopted resolution 50-25 to approve right of way acquisition settlements for the Highway 212 Project - Dahlgren Township for the properties located at PID #: 04.0090900.

Reviewed May 27, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$199,313.38; and reviewed June 1, 2025, Community Social Services' actions/Commissioners' warrants in the amount of \$505,570.26.

Motion carried unanimously.

Tim Lynch moved, John P Fahey seconded to recess as the County Board and convene as the County Ditch Authority. Motion carried unanimously.

David Frischmon, Ditch Administrator opened the session with a brief recap of the previous meeting, highlighting the request for clearer guidance on urban-residential outlet benefits.

Attorney John Kolb, Rinke Noonan outlined the specific acres on Mr. Neisen's parcel that qualify as "benefited" and confirmed the parcel receives service from County Ditch 2-3.

Public Comments were received from Joe Neisen

Mike Wanous, District Manager for the Soil & Water Conservation District clarified that Mr. Neisen's land sits in the lowest benefit classification. Consequently, an assessment still applies—just at the minimal rate. Wanous also noted that Mr. Neisen may clean out his private ditch, but he must first secure approval from the DNR and would remain responsible for any associated costs.

Lisa Anderson moved, Tim Lynch seconded to adopt the attached Findings and Order Adopting the Redetermination of Benefits for CD 2-3. Motion carried unanimously 4-0, John P Fahey abstained.

Matt Udermann moved, John P Fahey seconded to recess as the County Ditch Authority and reconvene as the County Board. Motion carried unanimously.

Jason Mielke, Land Use Manager outlined Wm. Mueller & Sons' Interim Use Permit (IUP) request for a mining and land-reclamation operation, detailing the project scope and technical requirements. The Carver County Planning Commission recommended approval of the application. Bergen Township (McLeod County) and Camden Township (Carver County) have endorsed the project, contingent upon Wm. Muellers & Sons' compliance with several conditions, including compliance with local road use requirements. The request must comply with all applicable local, state, and federal regulations for the duration of the permit.

Public comments were received from Sheryl Blaisdell, Vanessa Martinson, William Devine (Chair Camden Twp), Kirsten Pauly (representing Wm Mueller & Sons), Tim Mueller (Wm Mueller & Sons), and Racheal Holland (Attorney for WM Mueller & Sons). The discussion that followed addressed potential impacts; including noise levels, operating hours, effects on wildlife and habitat, dust-control measures, traffic safety, riverbed erosion, resident notification procedures for the township meeting, property-value concerns, berm construction, protection of nearby water supplies, and the broader set of conditions attached to the IUP.

Tim Lynch moved, Lisa Anderson seconded to adopt the Findings of Fact and issue Order #PZ20250012 for the issuance of an Interim Use Permit, with revised operational hours as follows: production permitted Monday through Friday, 7:00 a.m. to 5:00 p.m.; hauling permitted from 7:00

a.m. to 7:00 p.m. on those days; and both production and hauling permitted from 7:00 a.m. to Noon on Saturdays. Additionally, a berm may be implementation on the east side of the operational area, as practical. Motion carried unanimously.

Gerd Clabaugh, MCIT Executive Director noted that MCIT now serves 81 counties and their affiliated entities and is governed by a nine-member board. He said MCIT lowers reinsurance expenses by retaining a larger share of its own liability. Property values on the books continue to climb, cyber losses have risen for two consecutive years, and the program's equipment-breakdown protection will broaden in 2025. He also reminded the board that workers'-comp claims drive each county's assessment—Carver County, for instance, has maintained a high-deductible workers'-comp plan since 1992.

COUNTY ADMINISTRATOR REPORT – The Board of Equalization will meet next week at 9:00 a.m., with time reserved to reconvene at 1:00 p.m. on June 24 if necessary.

Tim Lynch moved, Matt Udermann seconded to enter into closed session pursuant to Minn. Stat. §13.D.05, Subd. 3(c)(2) to review confidential or protected nonpublic appraisal data under Minn. Stat. §13.44, Subd. 3, and pursuant to Minn. Stat. §13.D.05, Subd. 3(c)(1) to determine the asking price for the sale of County-owned real property located at 12404 Kelly Avenue in Cologne and identified by Tax Parcel Identification Number 040080900. Motion carried unanimously.

Tim Lynch moved, Lisa Anderson seconded to go back into regular session. Motion carried unanimously.

Lisa Anderson moved, Matt Udermann seconded to adjourn regular Session at 11:55 a.m. Motion carried unanimously.

CARVER COUNTY BOARD OF APPEAL AND EQUALIZATION

June 10th, 2025

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: Tom Workman, Chair, Tim Lynch, Vice Chair, John P. Fahey, Lisa Anderson and Crystal Campos, County Auditor.

Absent: Matt Udermann

Tim Lynch moved, Lisa Anderson seconded, to adopt Robert's Rules of Order for the County Board of Appeal and Equalization. Motion carried unanimously.

Ryan Johnson, County Assessor, administered the County Board of Equalization - Oath, to Board members & County Auditor.

Johnson provided an overview of the 2025 assessments, explaining that the assessed values were determined based on qualified sales occurring between October 1, 2023, and September 30, 2024. He also outlined the primary functions of the assessor's office and the mechanics of property taxation. Inspections take place on a five-year cycle, with new construction assessed annually.

For the 2025 residential valuation, there was an average increase of 4%, bringing Carver County's median home value to \$439,500, a 6% rise.

Johnson highlighted changes across property types, noting increases of 4% in residential, 6.5% in industrial, 5.8% in agricultural, and 0.3% in apartment properties. Meanwhile, commercial property values saw a 2.6% decline.

Carver County's total taxable market value grew from \$22.5 billion to \$23.9 billion, with the overall market value reaching \$26.1 billion.

Inquiries related to the 2025 assessments totaled 320, down from 395 the previous year. Most inquiries came from larger districts—Carver, Chaska, Chanhassen, Victoria, and Waconia—primarily concerning residential parcels, followed by agricultural land and commercial/industrial properties.

Discussion about the differences between the Green Acre and Ag Preserve programs. Green Acres reduces the taxable market value of properties, so owners pay a lower tax amount. When a property is sold or no longer qualifies, a 3-year payback is required. Ag Preserve calculates taxes based on agricultural value, but value can be influenced by restrictions placed on the property while in the program. The property is enrolled in the program for a minimum of 8 years. Property owners also receive an Ag preserve credit.

State scrutiny of assessments remains stringent, and the State Board of Equalization issued no orders or watch items for 2025. The Carver County Assessor's Office received commendation for its work. Johnson also addressed assessor staffing requirements and staff retention efforts.

Lisa Anderson moved, Crystal Campos seconded, to adjourn the County Board Appeal and Equalization meeting at 9:46 a.m. Motion carried unanimously.

Attest: _____
County Administrator

Board Chair



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Authorization to Preorder 2026 Equipment
RBA Number: 2025-807
Department: Public Works - Operations
Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209
Presenter:
Contract Name & Number:
Meeting Date: June 24, 2025
Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The Public Works annual equipment budget for fleet replacement in the 2025 Budget is \$785,000 and is projected in the County's Long Term Financial Plan to be \$810,000 in 2026. Public Works fleet replacement schedule includes the replacement of a tandem snowplow truck, along with other pieces of equipment in 2026. Public Works is requesting to pre-order the tandem snowplow truck to lock a delivery date as well as state contract pricing for the truck chassis and snowplow upfitting. The cost of the snowplow chassis from Boyer Trucks of Burnsville, MN is \$165,950 and the upfitting from Towmaster of Litchfield, MN is \$220,947 for a total cost of \$386,897. The new snowplow truck will replace a 2009 snowplow truck that currently has 121,000 miles and will be 17 years old when it is disposed of at public auction in 2026.

Action Requested:

Motion to authorize the preorder of a tandem snowplow truck with Boyer Trucks with upfitting to be completed by Towmaster.

Fiscal Impact:

Funding:	Amount Budgeted:
County Levy	\$386,897

Related Fiscal/FTE Comments:

This is part of the 2026 Budget- pre-authorization.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Agreement with GMH Asphalt for Hwy 122 Milling and Patching

RBA Number: 2025-825

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number: PSA with GMH Asphalt for Hwy 122 Milling and Patching (25-251)

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Public Works has identified harsh bumps in the roadway at three locations on Highway 122 west of Watertown. Settlement due to new culvert installations in 2017 and 2016, respectively, created the harsh bumps, one about 800 feet west of Highway 21 (just northwest of the Hollywood Public Works Facility) and one about 2,200 feet west of Highway 123 (just west of the Watertown Gun Club). The third harsh bump was due to a cattle pass that had started to fail and impact the pavement over the years but was remedied by Public Works staff in 2024. County staff requested quotes from two local asphalt paving companies to repair the bumps. However, only one quote was received. GMH Asphalt Corporation submitted a quote of \$29,555.00. The proposed cost is reasonable for the work and Public Works recommends proceeding with GMH Asphalt Corporation to complete the bump repairs.

Action Requested:

Motion to approve a professional services agreement with GMH Asphalt for \$29,555.00 for milling and patching on Highway 122, pending finalization of the contract review

process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds	\$29,555.00

Related Fiscal/FTE Comments:

Included in the current budget.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Approval of MnDOT Agreement No. 1057792 – Highway 5/11 Project

RBA Number: 2025-827

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 25-253

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The City of Victoria, Carver County, and the Minnesota Department of Transportation (MnDOT) are jointly undertaking a transportation infrastructure improvement project at the intersection of State Highway 5 and County Highway 11 in the City of Victoria. The project includes grading, bituminous surfacing, a roundabout, lighting, and pedestrian improvements on both state and county facilities.

MnDOT Agreement No. 1057792 formalizes the cost participation and maintenance responsibilities between the State, the City, and Carver County. Under the agreement, Carver County is responsible for specific routine maintenance obligations, particularly on the Highway 11 approach to the roundabout and minor maintenance of shared lighting systems. The agreement also includes provisions for right-of-way use, construction coordination, and ongoing drainage and stormwater maintenance.

The agreement enables the State to contribute TED and LPP funding for the improvements and sets forth terms for cost reimbursement and project oversight with

the City of Victoria.

Action Requested:

Motion to adopt a resolution authorizing Carver County to enter into MnDOT Cooperative Construction Agreement No. 1057792 with the State of Minnesota, Department of Transportation, and to authorize the County Board Chair and County Administrator to execute the agreement and any future amendments, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Cost sharing between the City and County and is addressed by a separate joint powers agreement that is already executed. There is no cost to the County with this cooperative agreement.

Attachments:

1. Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 24, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COOPERATIVE CONSTRUCTION AGREEMENT
NO. 1057792
WITH THE STATE OF MINNESOTA**

IT IS RESOLVED that Carver County enter into MnDOT Agreement No. 1057792 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the County upon, along, and adjacent to Trunk Highway 5, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 24th day of June, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 24th day of June, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Nicholas Hartwig/Lone Oak Rodeo - Youth/Amateur Rodeo (2 One-Time Special Events)

RBA Number: 2025-834

Department: Public Services - Land Management

Contact: Jason Mielke, Land Use Manager, 952-361-1817

Presenter:

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

File #A20250197 & #A20250198. Nicholas Hartwig has requested two separate One-Time Administrative Special Event Permits for youth and amateur rough stock rodeos (with spectators) to be held on June 27-28, 2025, and August 8-9, 2025, in Section 16 of Hollywood Township. The events are similar to those held in previous years and are sanctioned by the Iowa Roughstock Rodeo and the Professional Youth Roughstock Association. Both events would be entirely on Mr. Hartwig's property at 3380 Vega Ave, Mayer, MN.

The rodeos would include bull riding, saddle bronco, and bareback bronco riding. Event setup would begin at 12:00 PM on Friday, with the rodeos taking place from 5:00 PM to 10:00 PM on both Friday and Saturday. Cleanup is expected to last approximately one hour after the conclusion of Saturday's event. All parking for competitors and spectators would be accommodated on-site in an open grass meadow, as shown on the submitted site plan.

The event is insured for up to 500 attendees, with food and alcohol catered. The applicant has provided all required documentation, including food and liquor catering

permits, a contract for waste disposal, and confirmation of sanitation facilities/portable restrooms.

The Carver County Public Works Department and Carver County Sheriff's Department have both been notified and have no objections to the proposed events.

Hollywood Township reviewed and recommended approval of the events at their June 9, 2025, meeting. The Town Board requested the applicant continue to apply dust control to a 300-foot section of Vega Avenue, from its intersection with County Road 122 northward to the property entrance.

Per the County Zoning Code, a maximum of three special event permits may be issued per property each year with County Board approval.

Action Requested:

A motion to authorize the issuance of two separate Certificates of Zoning Compliance (#A20250197 and #A20250198) for the youth and amateur rodeo events scheduled for June 27-28, 2025, and August 8-9, 2025.

Fiscal Impact:

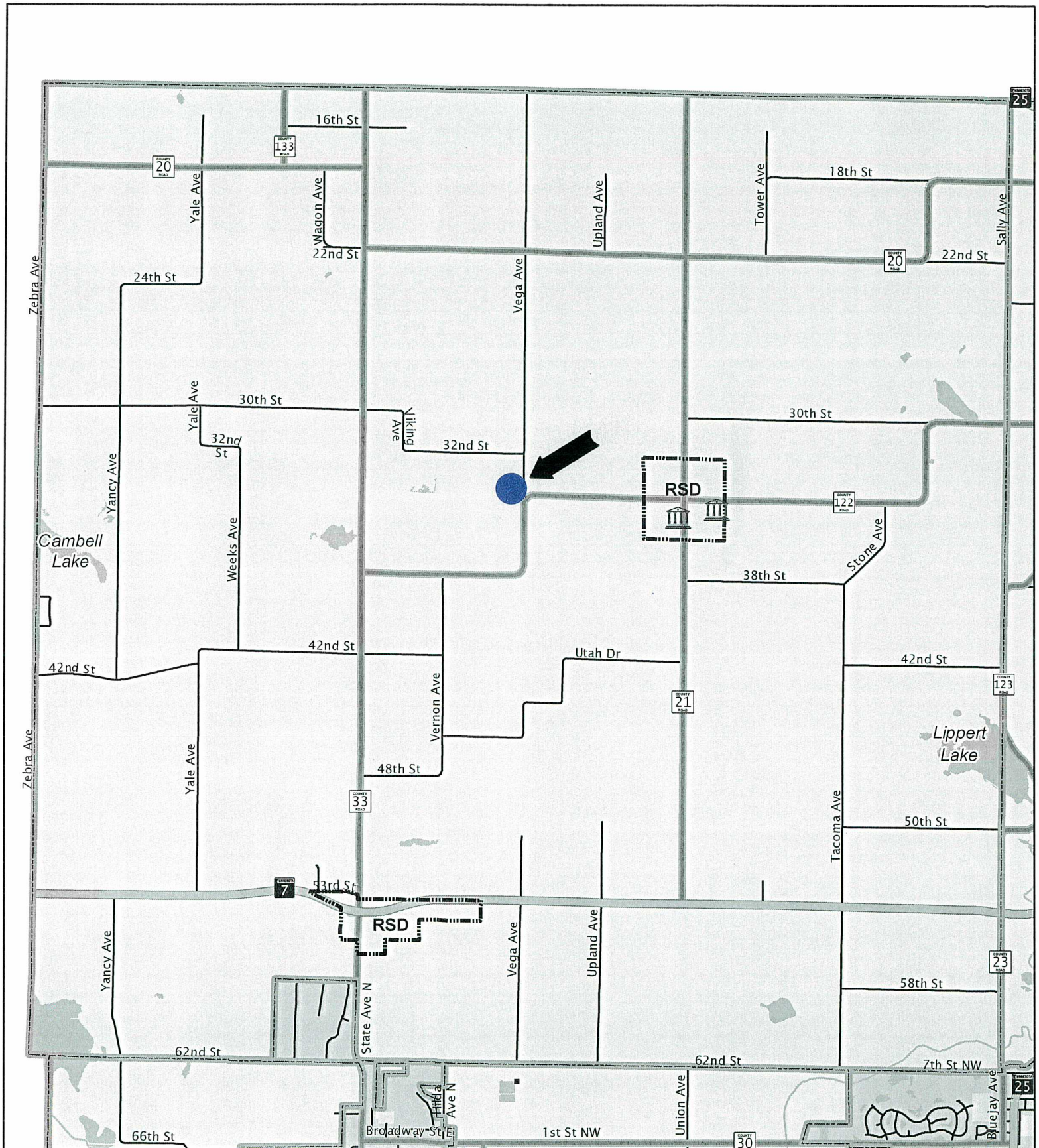
Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Hollywood Township Location Map
2. 20250611 - Hartwig Rodeo Certificate - JUNE
3. 20250611 - Hartwig Rodeo Certificate - AUG
4. Narrative - June 2025
5. Narrative - August 2025
6. Hartwig Rodeo Site Map

HOLLYWOOD TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20250197

DATE ISSUED: 6/24/2025

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – Youth and Amateur Rodeo

This Certificate of Zoning Compliance is issued for a Youth and Amateur Rough Stock Rodeo (Lone Oak Rodeo) to be held on Friday, June 27 and Saturday June 28, 2025. The event will take place entirely on property owned by Nicholas Hartwig.

Event setup will begin earlier in the week, with festivities continuing through Friday. The main rodeo events will occur from 7:00 PM to 10:00 PM on both Friday and Saturday. The event will include a variety of rodeo competitions (i.e., bull riding, saddle bronc, and bareback bronc riding), along with catered food, beverage, and alcohol service.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**Nicholas Hartwig
3380 Vega Avenue
Mayer, MN 55360**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Youth and Amateur Rodeo event on Friday, June 27 and Saturday, June 28, 2025, in Hollywood Township, in accordance with the conditions listed on this permit and the requirements set forth in Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the weekend of June 27-28, 2025.
2. The event must be conducted in accordance with the application details & attached site map.
3. A minimum of four (4) portable restroom units shall be available on site for the duration of the event.
4. Event sponsors are responsible for ensuring that all trash and litter are collected and removed during and after the event.
5. Clear access for emergency vehicles must be maintained throughout the event site at all times.
6. All parking must be provided on site, as described in the application.

7. No parking shall be allowed on Vega Ave. In the event of wet weather, the permittee is responsible for ensuring Vega Ave remains clear of mud and debris. The permittee and Township have an agreement to apply dust control to 300 feet of Vega Avenue, starting from the intersection of County Road 122 north to the property entrance.
8. The permittee must submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
9. The permittee must provide copies of the appropriate liquor licenses to the Land Management Department prior to the event.
10. Any amplified music must cease at 10:00 PM.
11. The permittee must notify the following parties of the event dates prior to the event:
 - Adjacent residents
 - Hollywood Town Board
 - Carver County Sheriff's Office
 - Carver County Public Works Department
12. The permittee must comply with all requirements established by the appropriate authorities for the duration of the event.

Kenny Famakinwa
Land Management Planner – Code Enforcement

Date

THIS CERTIFICATE IS ISSUED FOR THE WEEKEND OF FRIDAY, JUNE 27 AND SATURDAY, JUNE 28, 2025, AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder (Permittee)

Date

Attached To:

***Property outlined in attached site plans,
And PID #06-016-0810***

That part of the Northeast Quarter of Section 16, Township 117, Range 26, Carver County, Minnesota, described as follows: Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of North along the east line of said Northeast Quarter, a distance of 125.52 feet to the point of beginning; thence continue on a bearing of North along said east line, a distance of 430.71 feet; thence North 88 degrees 19 minutes 24 seconds West, a distance of 1,148.48 feet; thence on a bearing of South, a distance of 404.15 feet; thence South 87 degrees 00 minutes 00 seconds East, a distance of 1,149.56 feet to the point of beginning.

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20250198

DATE ISSUED: 6/24/2025

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – Youth and Amateur Rodeo

This Certificate of Zoning Compliance is issued for a Youth and Amateur Rough Stock Rodeo (Lone Oak Rodeo) to be held on Friday, August 8 and Saturday August 9, 2025. The event will take place entirely on property owned by Nicholas Hartwig.

Event setup will begin earlier in the week, with festivities continuing through Friday. The main rodeo events will occur from 7:00 PM to 10:00 PM on both Friday and Saturday. The event will include a variety of rodeo competitions (i.e., bull riding, saddle bronc, and bareback bronc riding), along with catered food, beverage, and alcohol service.

This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 (B)(6) of the Carver County Code. **This certificate is issued to:**

**Nicholas Hartwig
3380 Vega Avenue
Mayer, MN 55360**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Youth and Amateur Rodeo event on Friday, August 8 and Saturday, August 9, 2025, in Hollywood Township, in accordance with the conditions listed on this permit and the requirements set forth in Chapter 152, Section 152.074 (B)(6) of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid only for the weekend of August 8-9, 2025.
2. The event must be conducted in accordance with the application details & attached site map.
3. A minimum of four (4) portable restroom units shall be available on site for the duration of the event.
4. Event sponsors are responsible for ensuring that all trash and litter are collected and removed during and after the event.
5. Clear access for emergency vehicles must be maintained throughout the event site at all times.
6. All parking must be provided on site, as described in the application.

7. No parking shall be allowed on Vega Ave. In the event of wet weather, the permittee is responsible for ensuring Vega Ave remains clear of mud and debris. The permittee and Township have an agreement to apply dust control to 300 feet of Vega Avenue, starting from the intersection of County Road 122 north to the property entrance.
8. The permittee must submit a copy of the Certificate of Liability Insurance to the Land Management Department prior to the event.
9. The permittee must provide copies of the appropriate liquor licenses to the Land Management Department prior to the event.
10. Any amplified music must cease at 10:00 PM.
11. The permittee must notify the following parties of the event dates prior to the event:
 - Adjacent residents
 - Hollywood Town Board
 - Carver County Sheriff's Office
 - Carver County Public Works Department
12. The permittee must comply with all requirements established by the appropriate authorities for the duration of the event.

Kenny Famakinwa
Land Management Planner – Code Enforcement

Date

**THIS CERTIFICATE IS ISSUED FOR THE WEEKEND OF FRIDAY, AUGUST 8 AND SATURDAY, AUGUST 9, 2025,
AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

Signature of Certificate Holder (Permittee)

Date

Attached To:

***Property outlined in attached site plans,
And PID #06-016-0810***

That part of the Northeast Quarter of Section 16, Township 117, Range 26, Carver County, Minnesota, described as follows: Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of North along the east line of said Northeast Quarter, a distance of 125.52 feet to the point of beginning; thence continue on a bearing of North along said east line, a distance of 430.71 feet; thence North 88 degrees 19 minutes 24 seconds West, a distance of 1,148.48 feet; thence on a bearing of South, a distance of 404.15 feet; thence South 87 degrees 00 minutes 00 seconds East, a distance of 1,149.56 feet to the point of beginning.

Nick Hartwig (Lone Oak Rodeo)
3380 Vega Ave, Mayer
June 3, 2025

Event Description: Youth and Amateur Rough Stock Rodeo

This event is a **Youth and Amateur Rough Stock Rodeo**, where riders will compete in various levels of bull and bronc rough stock riding. The event is sanctioned by both the **Iowa Roughstock Rodeo** and the **Professional Youth Roughstock Association**.

Event Details:

- **Event Dates:** June 27–28, 2025
- **Performance Times:** Friday and Saturday nights, starting at 7:00 PM and running for approximately two hours. 7 - 10pm.
- **Expected Attendance:** Up to 500 attendees
- **Event Setup:** Setup will begin earlier in the week and continue through June 27, 2025
- **Location:** Private property; parking will be provided onsite on pastureland owned by the property owner

Support and Services:

- **Food & Beverage:** Onsite sales will be provided by **Hollywood Sports Complex**
- **Sanitation:** Services will be provided by **Emery's Roll-Off** and **On-Site Sanitation**
- **Dust Control:** Will be managed by **Hollywood Township**
- **Medical Services:** Contracted through **Ridgeview Ambulance**
- **Law Enforcement Notification:** The **Carver County Sheriff's Office** has been notified

Additional Notes:

- All adjacent homeowners have been made aware of the event, and there will be no impact to their properties
- A copy of the necessary insurance documentation has been provided to **Carver County**
- **Parking** will follow the approved site plan
- **Advertising** for the event will be conducted primarily through our website and social media platforms, along with flyers placed in local businesses

Nick Hartwig (Lone Oak Rodeo)
3380 Vega Ave, Mayer
June 3, 2025

Event Description: Youth and Amateur Rough Stock Rodeo

This event is a **Youth and Amateur Rough Stock Rodeo**, where riders will compete in various levels of bull and bronc rough stock riding. The event is sanctioned by both the **Iowa Roughstock Rodeo** and the **Professional Youth Roughstock Association**.

Event Details:

- **Event Dates:** August 8–9, 2025
- **Performance Times:** Friday and Saturday nights, starting at 7:00 PM and running for approximately two hours. 7 - 10pm.
- **Expected Attendance:** Up to 500 attendees
- **Event Setup:** Setup will begin earlier in the week and continue through August 8, 2025
- **Location:** Private property; parking will be provided onsite on pastureland owned by the property owner

Support and Services:

- **Food & Beverage:** Onsite sales will be provided by **Hollywood Sports Complex**
- **Sanitation:** Services will be provided by **Emery's Roll-Off** and **On-Site Sanitation**
- **Dust Control:** Will be managed by **Hollywood Township**
- **Medical Services:** Contracted through **Ridgeview Ambulance**
- **Law Enforcement Notification:** The **Carver County Sheriff's Office** has been notified

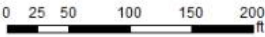
Additional Notes:

- All adjacent homeowners have been made aware of the event, and there will be no impact to their properties
- A copy of the necessary insurance documentation has been provided to **Carver County**
- **Parking** will follow the approved site plan
- **Advertising** for the event will be conducted primarily through our website and social media platforms, along with flyers placed in local businesses

LONE OAK RODEO SITE



Date: 4/20/2023
This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.





Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Award of Construction Contract to WM Mueller and Sons, Inc. for the 2025 HPP Contract

RBA Number: 2025-835

Department: Public Works - Program Delivery

Contact: Jordan Van Oort, Design Engineer, 952-466-5212

Presenter:

Contract Name & Number: 25-262

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The County's annual Highway Preservation Program (HPP) is critical to maintaining and preserving the Carver County Highway System. The 2025 HPP includes the pavement reconditioning of Highway 14 from Highway 11 to Bavaria Road in Chaska, Highway 31 from Sibley County Border to Highway 50, County Highway 41 (from Highway 52 to Highway 212, Highway 51 from 1350 feet north of Highway 212 to Highway 5 and Highway 155 from Highway 92 to Highway 7. The work includes bituminous resurfacing, replacing curb and gutter as needed, and pavement markings.

Bids were received and evaluated on June 11, 2025, for the 2025 HPP Contract. Bids were received from 4 bidders. The apparent low bidder was WM Mueller and Sons, Inc.

This company provided a bid amount of \$2,707,168.46. The engineer's estimate was \$3,559,572.35. Bid results are as follows:

Contractor	Total Bid	Over/Under Engineer's Estimate
WM Mueller and Sons, Inc.	\$2,707,168.46	-23.95 %
GMH Asphalt Corporation	\$2,928,186.23	-17.74 %

Valley Paving Inc.	\$3,022,972.32	-15.07 %
Bituminous Roadways, Inc.	\$3,179,252.50	-10.68 %
<i>Engineer's Estimate</i>	<i>\$3,559,572.35</i>	

Public Works staff is recommending award to the low responsible bidder.

Action Requested:

Motion to adopt a resolution to award a construction contract to WM Mueller and Sons, Inc. for the 2025 Highway Preservation Program, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Advancement Account (TAA)	\$1,960,737
Wheelage Tax	\$746,431.46

Related Fiscal/FTE Comments:

Included in current budget

Attachments:

1. Resolution Construction Contract 25-262

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 24, 2025 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2025 Highway Preservation Program (HPP) Contract, Carver County Contract 25-262

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Wednesday, June 11, 2025 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2025 HPP Contract, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
WM Mueller and Sons, Inc.	\$2,707,168.46	-23.95 %
GMH Asphalt Corporation	\$2,928,186.23	-17.74 %
Valley Paving Inc.	\$3,022,972.32	-15.07 %
Bituminous Roadways, Inc.	\$3,179,252.50	-10.68 %
<i>Engineers Estimate</i>	<i>\$3,559,572.35</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, WM Mueller and Sons, Inc. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 25-262 with WM Mueller and Sons, Inc. of Hamburg, MN in the name of the County of Carver for the construction of the 2025 HPP Contract in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders or change orders on behalf of Carver County with an amount less than one hundred fifty thousand dollars (\$150,000) and an increased aggregate project total of all project changes of two hundred fifty thousand dollars (\$250,000), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of June 24, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 24th day of June, 2025.

_____	_____
Dave Hemze	County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Installation of a Salt Bunker at Public Works Headquarters

RBA Number: 2025-835

Department: Public Works - Operations

Contact: Shelby Sovell, Operations Engineer - Assistant Public Works Director, 952-466-5209

Presenter:

Contract Name & Number: Install - 25-273 and Excavate - 25-274

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Public Works Headquarters in Cologne has a large salt shed for winter snow and ice operations. The large salt shed currently houses three different types of material which are treated salt used for treating highways, white salt used for making brine, and salt-sand mixture used for traction at slippery locations when temperatures are too cold for treated salt to be effective. The housing of all three types of material in the large salt shed is not ideal or efficient for our operators to perform their work. Public Works Operations is requesting to construct a separate three-bay storage shed at Public Works Headquarters that will separately house the white salt and salt-sand mixture.

The third bay will be used to house excess white salt or another material such as filtered topsoil. The new three-bay bunker will provide organization, efficiency, and additional road salt storage in the existing large salt shed bunker. The design is from MnDOT, which has several of these three-bay sheds across their facilities, including the truck station our operations group shares with MnDOT in Chaska.

Staff solicited quotes from Voss Construction of Green Isle (\$58,500.00), Greystone Construction of Shakopee (\$90,915.00), and Hanson Silo Company of Lake Lilian (\$49,600.00). Upon review of the quotes, staff recommend contracting with Hanson

Silo Company to furnish and install the precast concrete bunker panels and the low quote from Voss Construction for site grading, enclosure construction, and the concrete floor construction. Hanson Silo Company is the only logistically competitive vendor that provides precast bunker panels in the area. Public Works has allocated sufficient attachment E funds to cover the cost of this structure.

Action Requested:

Motion to approve a professional services agreement with Voss Construction of Green Isle for \$58,500.00 and Hanson Silo Company of Lake Lilian for \$49,600.00 for the construction of a three bay bunker at public works headquarters, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
County Funds (Attachment E)	\$108,100

Related Fiscal/FTE Comments:

2025 Attachment E funds and residual Attachment E funds allocated to Public Works from prior years.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Historical Society and Facilities Collaboration on Legacy Grant Application for HVAC Improvements

RBA Number: 2025-830

Department: Public Services - Facility Services

Contact: Brent Kath, Facility Services Manager, 952-361-1557

Presenter:

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

The HVAC system at the Carver County Historical Society (CCHS) (555 West First Street, Waconia) owned by the County but operated by CCHS, is aging, is in need of replacement, and does not meet current HVAC standards for a museum. The CCHS applied for and received a small grant for an HVAC assessment. This assessment is currently being conducted and will advise the County and CCHS on what improvements to include in the grant request. The next round of the grant closes in July, so there is a short window of time to apply.

While CCHS was able to apply for the assessment grant, the County must submit the large HVAC grant since it owns the building. Carver County Facility Services is requesting the approval to collaborate with the Carver County Historical Society (CCHS) in applying for a Legacy grant for HVAC improvements. Facility Services would open a Legacy grant account and the County and CCHS would collaborate on the grant submission. No matching funds are required for the grant - any improvements would be fully funded by the grant.

Action Requested:

Motion to authorize Facility Services, in partnership with the Carver County Historical Society, to open a Legacy Grant account and apply for a grant to improve the HVAC system at the Historical Society Building in Waconia.

Fiscal Impact:

Funding:	Amount Budgeted:
County Dollars	\$0.00

Related Fiscal/FTE Comments:

There is no financial impact on the County.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to MnDOT Agreement 1044265A01 for Highway 212 Project - Dahlgren Township

RBA Number: 2025-838

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 25-275

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development.

Background/Justification:

Carver County is the lead agency for the Highway 212 Project – Dahlgren Township, which includes safety improvements and the expansion of Highway 212 to four lanes from Highway 36 (East) to Highway 11 in the City of Carver. The project is identified in MnDOT records as State Project 010-596-012 and 1013-79 and in FHWA records as Project NHFP-STPF 0212(326). The original agreement (MnDOT Contract No. 1044265) was approved by the Carver County Board on February 2, 2021, and included \$14 million in MnDOT federal and state funds to support construction, with MnDOT providing construction administration and inspection services.

Carver County was successful in obtaining \$15 million in federal NHFP funds and \$7 million in STP funds through the Regional Solicitation process. Construction began in 2021 and is now nearing completion. MnDOT has identified \$3.3 million of available FY2025 funds to allocate toward additional expenses incurred for this project, before the close of their fiscal year at the end of June. This additional funding will help pay for the proposed settlement repair in the eastbound lane near County Road 43. MnDOT and

the County are finalizing the scope needed to do the repair.

The proposed amendment (Contract No. 1044265A01) increases MnDOT's total participation in the project to reflect the additional \$3.3 million in state funds. This funding will further support the County's share of eligible costs and helps to reduce the local financial contribution (transportation sales tax funding).

The amended agreement must be executed by the end of June to align with MnDOT's fiscal year deadlines.

Action Requested:

Motion to adopt a resolution authorizing the County Board Chair and County Administrator to execute Amendment No. 1044265A01 with the Minnesota Department of Transportation for the Highway 212 Project – Dahlgren Township, which increases MnDOT's funding participation by \$3.3 million in FY2025 state funds, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
MHFP Freight Funds	\$7,500,000
Regional Solicitation	\$7,000,000
MnDOT Federal Funds	\$8,950,000
MnDOT SRC Funds	\$5,050,000
Transportation Sales Tax	\$2,750,805
Additional MnDOT SRC Funds	\$3,300,000

Related Fiscal/FTE Comments:

The total construction costs paid to date are \$31.24 million. Additional costs are anticipated that will use up the remainder of the remaining funding from external sources.

Attachments:

1. Resolution

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 24, 2025

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**MnDOT Amended Agreement 1044265A01 - Reconstruction of TH 212
between CSAH 36 and CSAH 11, SP 1013-79**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Carver County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Carver County to execute and enter into an amended agreement with the Commissioner of Transportation prescribing the terms and conditions of said State participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1044265A01," a copy of which is made a part hereof by reference.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 24th day of June, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 24th day of June, 2025.

Dave Hemze

County Administrator



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Request to Renew Contract with Madden Galanter Hansen, LLP

RBA Number: 2025-843

Department: Employee Relations

Contact: Kerie Anderka, Employee Relations Division Director, 952-361-1570

Presenter:

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Culture: Provide culture that fosters accountability to achieve goals and sustain public trust.

Background/Justification:

This is a renewal of the Professional Services Agreement between Carver County and Madden Galanter Hansen, LLP law firm covering January 1, 2025 through December 31, 2026 to provide legal counsel and services in areas including labor relations, collective bargaining, arbitration, and employment law matters. Madden, Galanter, Hansen LLP has provided responsive and high-quality service for the County for multiple years. The law firm is recognized for expertise in Minnesota public sector employment law and labor relations, delivering valuable counsel and insight in labor negotiations strategy, emerging issues for the public sector, and sound guidance on complex employment law and legal compliance matters. The agreement includes a monthly retainer and hourly rates for hearings, special projects, and litigation outlined below by year. A review of fees for services delivered by other law firms providing comparable public sector labor relations and legal counsel services indicates pricing for these legal services is market competitive.

Monthly Retainer:

2025 -\$6,964.00

2026 - \$7,451.00

Hourly Rates for Hearings and Special Projects:

2025 – \$230.00

2026 – \$240.00

Hourly Rates for Litigation:

2025 – \$240.00

2026 - \$250.00

Action Requested:

Motion to renew contract with Madden Galanter Hansen, LLP

Fiscal Impact:

Funding:	Amount Budgeted:
County Funding	\$83,568.00

Related Fiscal/FTE Comments:

Included in budget, 2025-2026.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Professional Services Contract for Highway 41
Arboretum Village Trail Project

RBA Number: 2025-844

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy
County Engineer, 952-466-5222

Presenter:

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County Public Works seeks approval to enter into a professional services agreement with Bolton & Menk, Inc., to complete the design of a trail along Highway 41 and an underpass below Highway 41 in Chanhassen, known as the Highway 41 Arboretum Village Trail Project. This initiative aims to provide a safer alternative for pedestrians crossing Highway 41, coordinating directly with the Highway 5 project. During the development of the Highway 5 Improvements project, the initially selected intersection alternative at the intersection of Highway 5 and Highway 41 was rejected by MnDOT, leading to a more traditional intersection design. This change extended the project limits beyond the 78th Street intersection, revealing an unaddressed issue: the pedestrian crossing of Highway 41 on the north side of 78th Street. The initial recommendation of a high-intensity activated crosswalk beacon (HAWK) did not receive MnDOT support, prompting this underpass concept north of the intersection. The proposed underpass, located in a naturally low area, aims to provide a safer alternative for pedestrians crossing Highway 41, coordinating with the Highway 5 project and addressing the pedestrian safety concerns effectively. This underpass is critical to receiving city approval for the Highway 5 project as the city will not accept an

uncontrolled pedestrian crossing at the expanded Highway 41 and 78th Street. The total estimated cost for this project is approximately \$2 million, with work to be completed during the closure of the northern leg of Highway 41 for the adjacent Highway 5 Improvements project in spring 2026. Bolton & Menk, Inc., who is already engaged on related work in the corridor, has submitted a proposal to complete the trail and underpass design, structural plans, utility coordination, environmental permitting, and geotechnical evaluation (subcontracted to Braun Intertec) necessary for project delivery. The city has agreed to pay 50% of the project.

The total contract amount is not to exceed \$370,565.01. *The county board approved a contract with Bolton and Menk for \$355,290.01 for this work on May 20, 2025. However, the board action did not include the geotechnical work needed for the project.* Staff recommends approval of this agreement to ensure the project stays on schedule

Action Requested:

Motion to approve the professional services contract with Bolton & Menk, Inc. for design, geotechnical evaluation, and permitting services for the Highway 41 Arboretum Village Trail Project, in an amount not to exceed \$370,565.01, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$185,282.51
City of Chanhassen	\$185,282.50

Related Fiscal/FTE Comments:

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: State Performance Measurement Program (2025)
RBA Number: 2025-809
Department: Property & Financial Services - Financial Services
Contact: Mary Kaye Wahl, Assistant Financial Services Director,
952-361-1511
Presenter:
Contract Name & Number: N/A
Meeting Date: June 24, 2025
Item Type: Consent

Strategic Initiative:

Finances: Improve the County's financial health and economic profile.

Background/Justification:

On June 21, 2011, the Carver County Board approved the 2011 participation in the State's Performance Measurement Program. On June 26, 2012, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County was implementing a local performance measurement system.

For 2025, the Carver County Board is asked to approve the 2025 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2025, that it has adopted and implemented at least 10 performance measures developed by the Council. The County will implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes. Additionally, the County will continue to report the results of the performance measures to its residents.

For the 2025 report, the County has stopped using Workforce Participation Rates as a performance measurement since that data is no longer available. Instead, the County

has implemented Child Support Program Cost Effectiveness in place of that performance measure.

Action Requested:

Motion to approve the attached resolution and the Performance Measures- 2025 Report

Fiscal Impact:

Funding:	Amount Budgeted:
Local Performance Aid	\$15,866

Related Fiscal/FTE Comments:

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2025 if levy limits are in effect. 2024, the County received \$15,866 for participation in this program.

Included in current budget.

Attachments:

1. 2025 Board Resolution_Local Performance Measurement Program
2. Performance Measurement Program 2025 - DRAFT

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 24th, 2025

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2025 Report

WHEREAS, Benefits to Carver County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, Carver County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county's website.

BE IT FINALLY RESOLVED, Carver County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2025, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator



**CARVER
COUNTY**

Program Year 2025

Performance Measures

Insert PDF page

DRAFT

About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinion of those services. The Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 26 counties in the state (30 percent of all counties) that participate in the Performance Measurement Program.

The Performance Measurement Program reinforces Carver County's work to achieve its vision, mission, and goals listed and described as follows:

Vision: Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

Mission: To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

Goals and Outcome/Output Measures: Carver County's Strategic Plan outlines five goals designed to serve as the foundation for all future strategies, work, and priorities of the County. Each year, the County Board works with County staff to develop an Implementation Plan that outlines outcome/output measures that address the following five goals:

- **Communities Goal:** Create and maintain safe, healthy, and livable communities
- **Connections Goal:** Develop strong public partnerships and connect people to services and information.
- **Finances Goal:** Improve the County's financial health and economic profile.
- **Growth Goal:** Manage the challenges and opportunities resulting from growth and development.
- **Culture Goal:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

Within this Performance Measurement and Indicators Report, the County's goal statements related to Communities, Connections, Finances, and Growth are listed with one or more performance measures or indicators listed under the goal. No performance measures or indicators for the Culture goal were included in this report since none of the state standards for performance measures align with the County's goal statement related to Culture.

Communities Goal

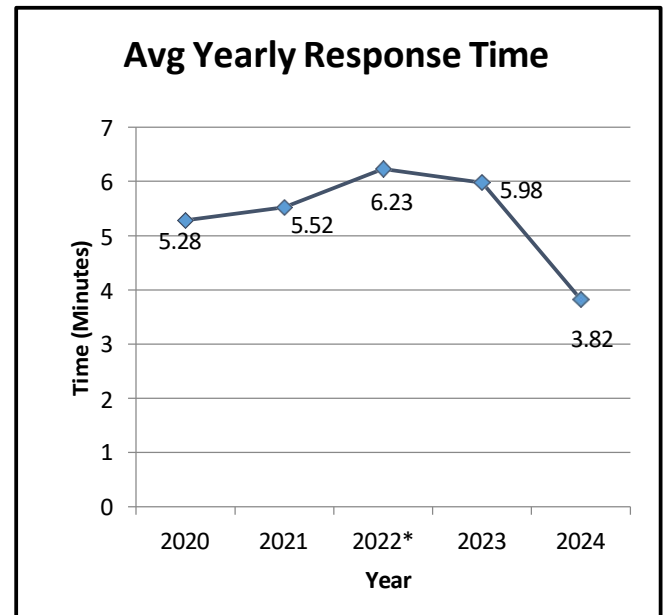
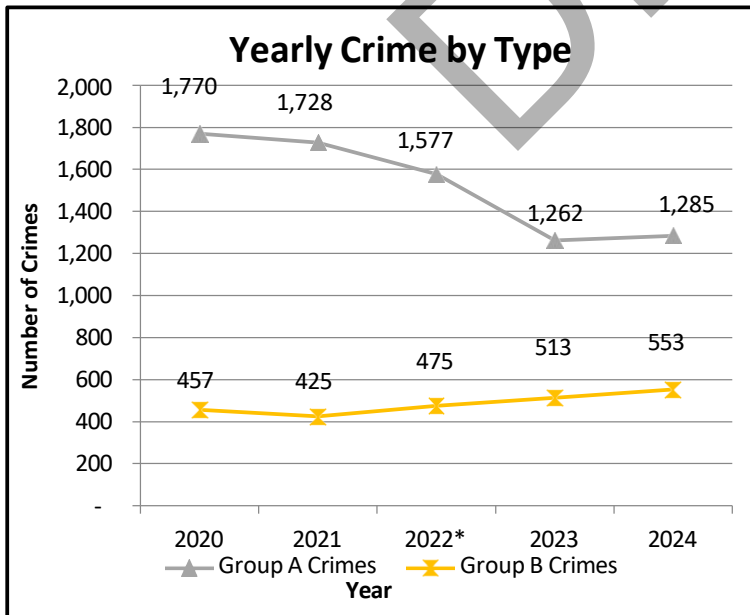
Create and maintain safe, healthy, and livable communities.

Public Safety Standard Measures

Crime Rates and Response Times: In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include: bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the scene for a top priority call for Group A, and Group B crimes:

Public Safety			
Year	Group A Crimes	Group B Crimes	Average Response Time in Minutes
2020	1,770	457	5.28
2021	1,728	425	5.52
2022*	1,577	475	6.23
2023	1,262	513	5.98
2024	1,285	553	3.82

*2022 updated based on updated data



Adult Offenders with New Felony Convictions: The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percent of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post adjudication.

Adult Offenders with New Felony Convictions Within 3 Years of Discharge	
Data Sample Analysis Year	Percent of Recidivism
2017-2018 Data Sample Analyzed in 2019	4.0% (1)
2018-2019 Data Sample Analyzed in 2020	6.0% (2)
2019-2020 Data Sample Analyzed in 2021	4.0% (3)
2020-2021 Data Sample Analyzed in 2022	6.0% (4)
2021-2022 Data Sample Analyzed in 2023	4.0% (5)

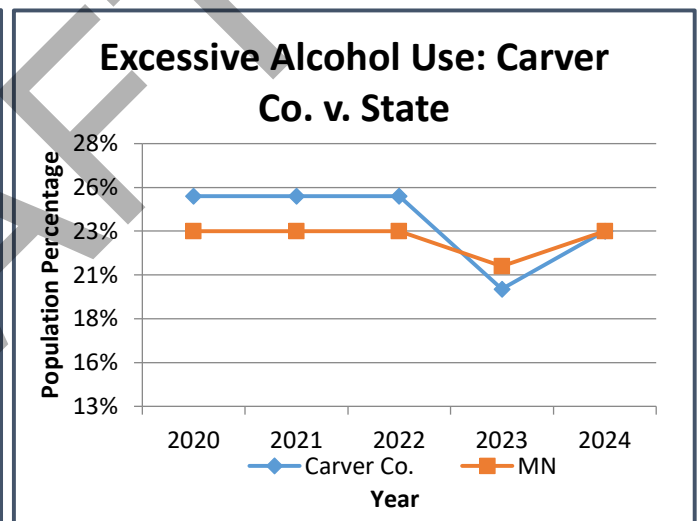
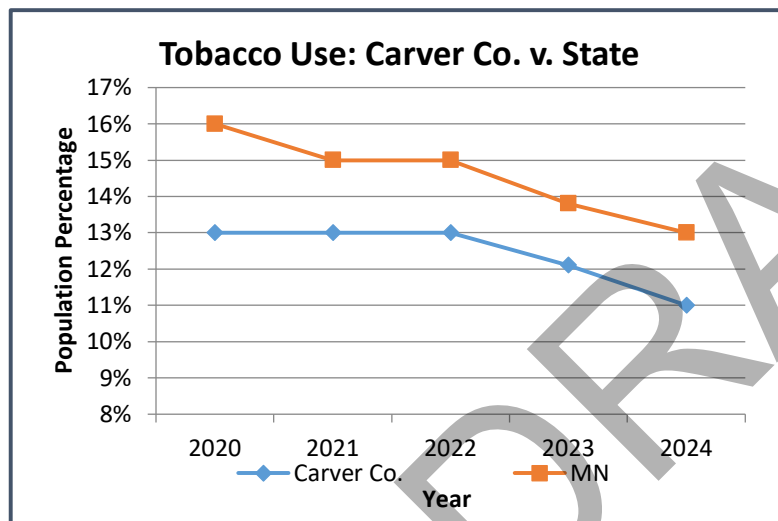
- (1) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 5/17/17 to 5/17/18. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision", and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 519 cases, random clients were selected to total a sample of 64 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 2 offenders reoffended at a felony level.*
- (2) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 6/1/18 to 6/1/19. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision", and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 671 cases, random clients were selected to total a sample of 83 offenders, which is approximately a 12% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (3) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 1/1/19 to 1/1/20. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision", and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 632 cases, random clients were selected to total a sample of 105 offenders, which is approximately a 17% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (4) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 01/01/20-01/01/21. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision", and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 600 cases, random clients were selected to total a sample of 86 offenders, which is approximately a 14% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (5) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from to 1/1/21 to 1/1/22. Three-year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision", and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 213 cases, random clients were selected to total a sample of 72 offenders, which is approximately a 66% sample. Recidivism was tracked on these cases. 3 clients reoffended at a felony level.*

Public Health/Social Services Standard Measures

Tobacco and Alcohol Use: In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses the County Health Rankings to obtain information on tobacco and alcohol use by County residents.

The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average.

Tobacco and Excessive Alcohol Use				
Year	Carver County Tobacco Use	Minnesota Tobacco Use	Carver County Excessive Alcohol Use	Minnesota Excessive Alcohol
2020	13.0%	16.0%	25.0%	23.0%
2021	13.0%	15.0%	25.0%	23.0%
2022	13.0%	15.0%	25.0%	23.0%
2023	12.1%	13.8%	19.7%	21.0%
2024	11.0%	13.0%	23.0%	23.0%



Low-Weight Births: Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from the March of Dimes and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average since 2020, data is not available for 2024.

Low-Weight Births		
Year	Carver County	Minnesota
2020	3.5%	5.1%
2021	5.2%	7.2%
2022	5.8%	7.2%
2023	6.4%	7.2%
2024	Not Available	Not Available

Maltreatment of Children: The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community's health and safety. County records are used to determine the percent of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

Maltreatment of Children Recurrence	
Year	Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period
2020	0.0%
2021	0.0%
2022	9.6%
2023	1.4%
2024	3.8%

Election Standard Measures

Accuracy of Post-Election Audit: One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past five state elections.

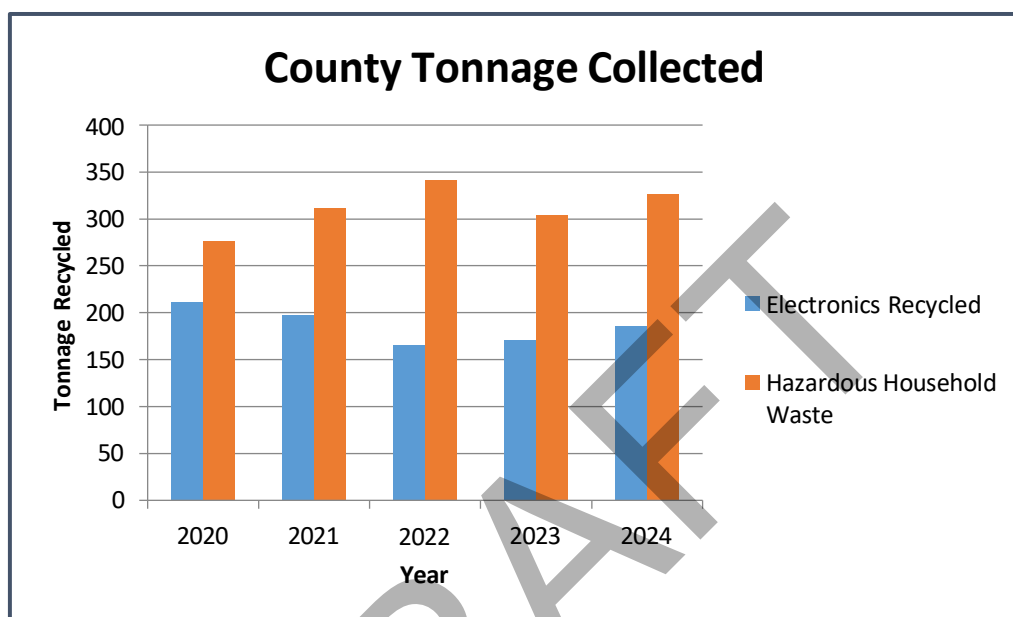
Election Results Accuracy Base on Post-Election Audit	
Year	Percentage of Accuracy
2016	100%
2018	100%
2020	100%
2022	100%
2024	100%

Environment Standard Measures

Collection of Hazardous Household Waste and Electronics: Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

Hazardous Household Waste and Electronics Collected			
Year	Electronics Recycled	Hazardous Household Waste	Total Hazardous Household Waste and Electronics Recycled
2020	211 tons	276 tons	487 tons
2021	198 tons	311 tons	509 tons
2022	166 tons	341 tons	507 tons
2023	171 tons	304 tons	475 tons
2024	186 tons	326 tons	512 tons



Connections Goal

Develop strong public partnerships and connect people to services and information.

Social Services Standard Measures

Child Support Program Cost Effectiveness*: Congress enacted child support programs in 1975 under Title IV-D of the Social Security Act. In Minnesota, the Department of Children, Youth, and Families Child Support Division supervises the program. County and Tribal agencies work with parents to establish and enforce child support orders. In collaboration with county and Tribal agency staff, the child support program in Minnesota serves 280,870 parents and 198,241 children spread across 87 counties and 11 Tribes.

County child support agencies initiate cooperative agreements to access additional resources beyond the agency, such as county attorneys, legal staff, office support personnel, sheriff's personnel and public health workers.

The Child Support Division tracks the origins of child support payments to assess the effectiveness of enforcement strategies and collection methods.

***New for 2025 Report**

Child support is money a parent is court-ordered to pay to their child's other parent or caregiver for the support of the child. The support may be part of an interim, temporary, permanent, or modified court order. Cost effectiveness is the total dollars collected during the federal fiscal year divided by the total dollars spent for providing child support services during the same year. It is also called the "CSPIA collections/expense ratio."

Child Support Program Cost Effectiveness				
Year	Collections Disbursed	Expenditures	Cost Effectiveness Measure (\$)	
2020	\$ 8,253,751	\$ 1,387,699	\$	5.95
2021	\$ 7,184,424	\$ 1,549,016	\$	4.64
2022	\$ 6,726,168	\$ 1,658,405	\$	4.06
2023	\$ 6,671,164	\$ 1,712,010	\$	3.90
2024	\$ 6,681,702	\$ 1,799,284	\$	3.71

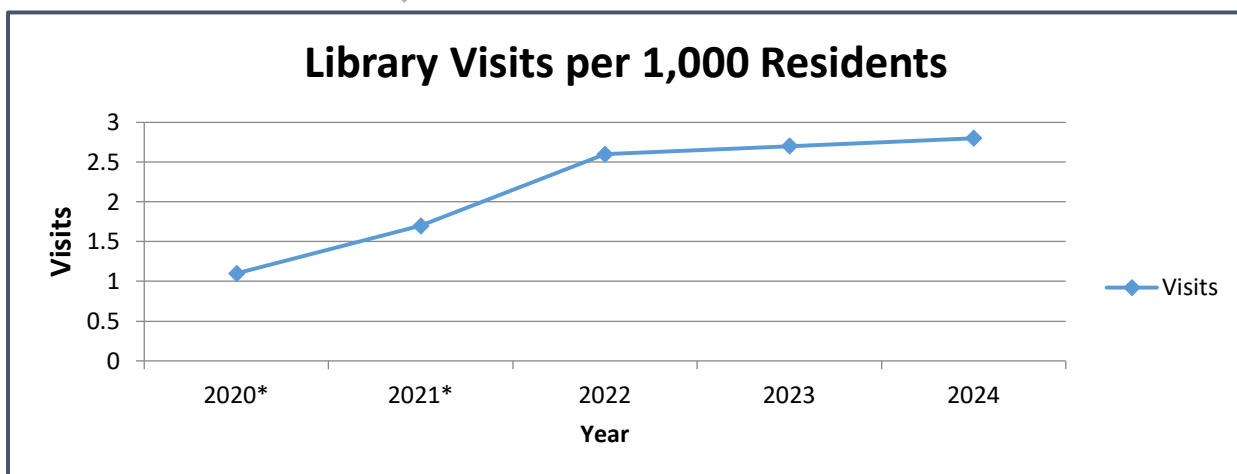
Library Standard Measures

Library Use: Another measure of the County's efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County's Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

Library Annual Visits			
Year	County Population	Total Library Visits	Visits per 1,000 Residents
2020*	106,565	121,465	1.1
2021*	106,818	182,719	1.7
2022	108,626	277,409	2.6
2023	110,136	296,165	2.7
2024	113,332	312,238	2.8

* Impacts from COVID-19

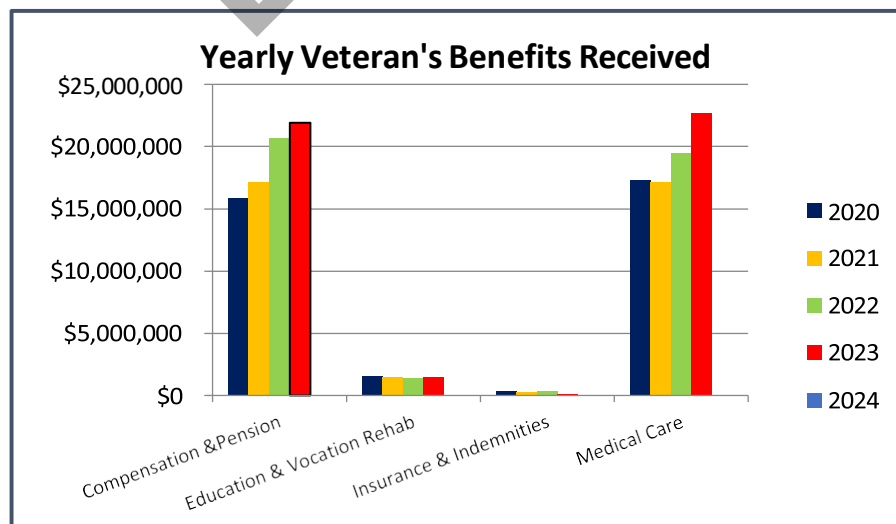
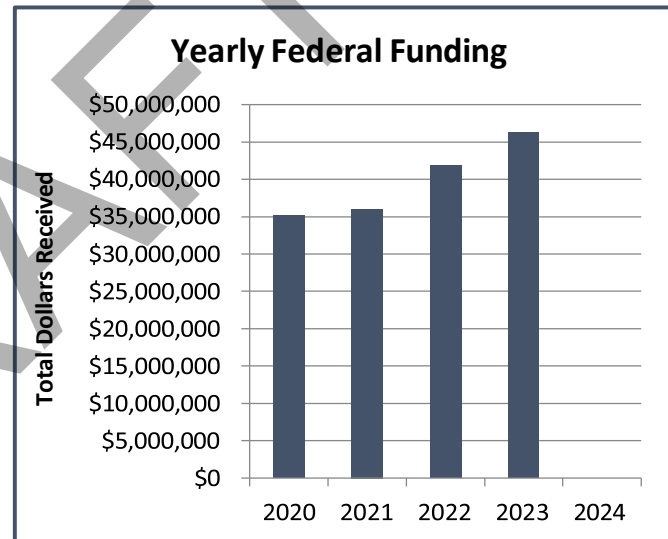
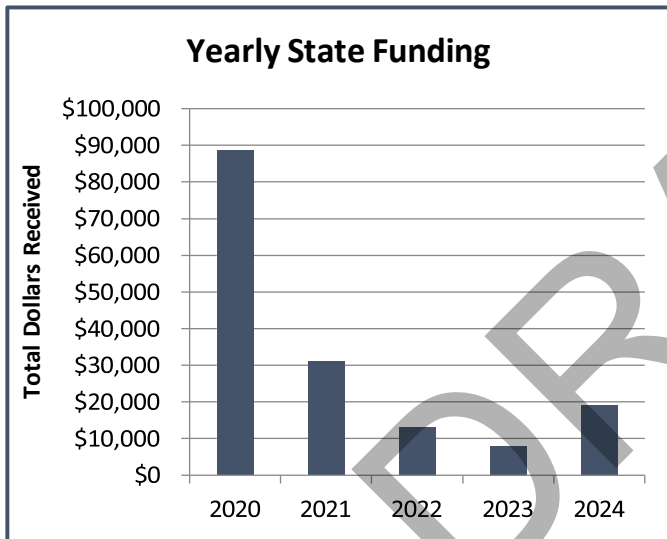


Veterans Services Standard Measures

Veterans Benefits: A main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

Veterans Benefits						
Year	Federal: Compensation & Pension	Federal: Education & Vocation Rehab	Federal: Insurance & Indemnities	Federal: Medical Care	State: Soldiers Assistance	State: Post 9/11 Service Bonus
2020	\$ 15,908,000	\$ 1,592,000	\$ 326,000	\$ 17,319,000	\$ 88,579	N/A
2021	\$ 17,168,000	\$ 1,442,000	\$ 289,000	\$ 17,129,000	\$ 30,980	N/A
2022	\$ 20,683,000	\$ 1,411,000	\$ 313,000	\$ 19,495,000	\$ 13,160	\$ 310,000
2023	\$ 21,913,000	\$ 1,475,000	\$ 156,000	\$ 22,657,000	\$ 7,972	\$ 56,400
2024	*	*	*	*	\$ 19,128	*

* Federal VA numbers were not available at the time of issuance for this report.



Public Works Standard Measures

Snow Plowing: As the County's population has increased, so has traffic on its County road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 279 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

Snow Plowing - Hours to Plow County Road System		
Year	Range	Average
2020	4.13 - 15.50 hours	9.03 hours
2021	4.50 - 13.50 hours	7.22 hours
2022	3.00 - 14.00 hours	7.45 hours
2023**	2.50 - 16.00 hours	7.57 hours
2024	3.5 - 15.00 hours	7.33 hours

***The department was short staffed by 2 FTE for 2023*

County Pavement Condition Rating: Another challenge brought about by increased use of the County's road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0- 55 is Failed. The table below shows that the pavement conditions for all County Roads for each year.

Average County PCI Rating	
Year	Pavement Condition Index Rating
2020*	73.2
2021*	75.4
2022	79.1
2023	78.1
2024	80.2

**MnDOT digital pavement testing included exaggerated crack detection values that have been corrected in the 2022 data*

Finances Goal

Improve the County's financial health and economic profile.

Financial Standard Measures

Bond Ratings: One indication of a county's financial health is its bond rating. Bond ratings are expressed as letters ranging from "AAA," which is the highest grade, to "C," also referred to as "Junk," which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County's ratings shown in the table below were issued by Standard and Poor's (S&P) Rating Services. Carver County is one of seven Minnesota counties that received an "AAA" rating.

Bond Ratings	
Year	S&P Rating
2020	AAA
2021	AAA
2022	AAA
2023	AAA
2024	AAA

Growth Goal

Manage the challenges and opportunities resulting from growth and development.

Taxation Standard Measures

Level of Assessment Ratio: Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

Level of Assessment Ratio	
Year	S&P Rating
2020	94.3%
2021	94.1%
2022	95.0%
2023	95.7%
2024	94.9%



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Concurrence in Award of Construction Contract for Hwy 5/11 Project

RBA Number: 2025-846

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:

Carver County entered into a Joint Powers Agreement (JPA) to jointly deliver the Highway 5/11 Project within the City of Victoria. The project includes reconstruction of State Highway 5 and County Highway 11 with grading, bituminous surfacing, a new roundabout, lighting, and pedestrian improvements. Under the JPA, the City is responsible for administering project design, bidding, and construction, while the County shares in project costs and retains approval rights over construction change orders and changes to certain design elements. The agreement also outlines post-construction maintenance responsibilities and ensures coordination between the agencies throughout the project.

The City led the bidding process and received one bid for construction. Minger Construction Company, Inc. submitted a bid of \$8,847,375.55, which is 1.6% higher than the engineer's estimate of \$8,703,748.40. As required by the JPA, County concurrence is necessary for contract award when the low bid exceeds the estimate. The City recommends award to Minger Construction Company, Inc. The County's estimated share of construction costs is approximately \$1.84 million and is included in the 2025 budget.

Additional project funding is being provided through Regional Solicitation, MnDOT-administered Transportation Economic Development (TED and TEDi) and Local Partnership Program (LPP) grants, which flow through the City as the lead agency. Staff is recommending concurrence in the contract award to Minger Construction Company, Inc.

Action Requested:

Motion to concur with the City of Victoria in the award of contract to Minger Construction Company, Inc. in the amount of \$8,847,375.55 for the Highway 5/11 Project, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Regional Solicitation	\$2,400,000
MnDOT LPP Funds	\$950,000
MnDOT TED Funds	\$1,822,980.29
TEDi	\$500,000
City of Victoria (MSAS)	\$232,483.18
City of Victoria	\$1,756,291.11
CSAH Reg. Funds or Transportation Sales Tax	\$1,841,457.68

Related Fiscal/FTE Comments:

The funding numbers above are only for construction costs and include the Minger Construction Company contract and approximately \$76,000 in a separate tree clearing contract and a 6.5% contingency for potential construction change orders.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Amendment to Contract 24-463: Highway 41/10 Construction Professional Services and Communication and Engagement Services

RBA Number: 2025-757

Department: Public Works - Program Delivery

Contact: Darin Mielke, Assistant Public Works Director/Deputy County Engineer, 952-466-5222

Presenter:

Contract Name & Number: 25-221

Meeting Date: June 24, 2025

Item Type: Consent

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

Carver County entered into Contract 24-463 with HDR Engineering, Inc. in September 2024 to provide construction professional and communication and engagement services for the Highway 41/10 Project in the City of Chaska. This project includes the reconstruction and expansion of Highway 10 from Trunk Highway 212 to Audubon Road, including its intersection with Highway 41. The original contract amount was \$135,673.74, with services focused on general communication support during the construction period.

Construction began in late March 2025 and is expected to be substantially completed by the end of the year. As the project has progressed, the scope and intensity of communication needs have significantly expanded beyond the original contract assumptions. To maintain a high level of public understanding and cooperation, additional communication and engagement activities are required.

This amendment increases the contract amount by \$206,096.78, bringing the revised not-to-exceed total to \$341,770.52. The contract end date remains unchanged at December 31, 2026.

The original contract did not include several key components now deemed critical to successful project delivery, including:

- Planning and implementation of a groundbreaking ceremony and ribbon-cutting event, including materials, logistics, and coordination.
- An animated educational video specific to the new Highway 41/10 roundabout, showing residents how to navigate the intersection safely.
- Extensive professional services coordination efforts with the City of Chaska, Chaska Community Center, ISD 112 schools, Fire and Police departments, and numerous neighborhood, community, and civic groups to coordinate and to inform them of closures, detours, staging impacts, and access accommodations.

These added services are essential to ensuring broad public awareness, supporting emergency services, and addressing the needs of multiple stakeholder groups impacted by construction.

Action Requested:

Motion to approve an amendment to Contract 24-463 with HDR Engineering, Inc. for construction communication and engagement services on the Highway 41/10 Project, increasing the not-to-exceed amount by \$206,096.78, pending finalization of the contract review process.

Fiscal Impact:

Funding:	Amount Budgeted:
Transportation Sales Tax	\$154,572.58
City of Chaska	\$51,524.20

Related Fiscal/FTE Comments:

Cost split is approximate and will be split in accordance with the joint powers agreement with the City of Chaska. As part of the 2026 budget process, Public Works and the Communications team will conduct a review of internal and external communication service models to evaluate future needs, staffing capacity, and potential changes in how communications support is delivered for large-scale highway projects.

An initial analysis of the next 5-year CIP shows that Public Works anticipates an annual consultant budget need of \$500,000 per year based on the complexity of the projects in the program. Utilizing 3 FTEs in the Communications Team to lead CIP project communications is expected to reduce this budget need by approximately \$360,000. Further refinement of this analysis will be performed during the 2026 budget process.

Attachments:

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Strategic Plan Update
RBA Number: 2025-800
Department: County Administration
Contact: Dave Hemze, County Administrator, 952-361-1526
Presenter: Dave Hemze, County Administrator
Contract Name & Number:
Meeting Date: June 24, 2025
Item Type: Regular Session

Strategic Initiative:
Communities: Create and maintain safe, healthy, and livable communities

Background/Justification:
The County Board engaged in discussions on strategic priorities and goals during work sessions held on April 24 and May 27. The result of these discussions is the attached recommended 2025-27strategic plan which the County Administrator will present to the Board.

Action Requested:
Motion to approve strategic plan.

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:

Attachments:

1. Strategic Plan Outline 2025 v9



CARVER
COUNTY

**2025-2027
STRATEGIC PLAN**

Proposed: June 24, 2025

I. COUNTY PRIORITIES

Carver County's strategic plan includes three primary strategic priorities, each defined by a few key words. For organization and presentation, they are independent of each other, however, all are interconnected and intrinsically related.

- Taxpayer value and customer service
- Physical assets
- People are our strength

A. STRATEGIES

The following three strategies – that align directly with the priorities – provide a roadmap for a succinct description of the priorities in one sentence. The results come from deliberate thought and action, with clear goals. Strategies are flexible and adapt and adjust to changing and evolving conditions in the organization and priorities of the County and community.

- Ensuring our taxpayers receive the best value and optimal customer service
- Proactively planning for and maintaining our infrastructure and physical assets
- Building, developing, and sustaining a team of leaders at all levels

B. GOALS

Each priority has three or four goals. Goals are designed to be action items that are in a one-to-three-year timeframe. They can be tracked and measured and will evolve and change. When finished new goals can be included and if priorities change, new goals can be added, and current ones replaced. These are a combination of ongoing activities and new ideas.

II. STRATEGIC PLAN OUTLINE

The following is a graphical representation of the strategic plan. The priority ordering is not an indication of importance, simply a listing of each in numeral order.

CARVER COUNTY STRATEGIC PRIORITIES

PRIORITY 1

Taxpayer value and customer service.

PRIORITY 2

Our physical assets.

PRIORITY 3

People are our strength.

STRATEGY

Ensuring our taxpayers receive the best value and optimal customer service.

STRATEGY

Proactively planning for and maintaining our infrastructure and physical assets.

STRATEGY

Building, developing, and sustaining a team of leaders at all levels.

GOAL #1

Address state mandates, service demands, & challenges.

GOAL #2

Transform service models to reflect community needs, engagement, & fiscal accountability.

GOAL #1

Ensure safe & sustainable infrastructure, prioritize preservation, & capital improvements.

GOAL #2

Invest in fiber optics & work with telecommunication companies for 100% high-speed internet.

GOAL #1

Enhance leadership to drive a high-performing workforce.

GOAL #2

Maintain competitive compensation & benefits to attract & retain talent.

GOAL #3

Leverage technology for employee efficiency & customer service.

GOAL #4

Strengthen community connection with effective communication & engagement.

GOAL #3

Refine the Master Space Plan for efficiency & meet facility needs.

GOAL #3

Adjust staff services & resources to navigate challenges & opportunities.

GOAL #4

Develop methods to engage employees & build to strengthen culture of the organization.

III. STRATEGIC PLANNING VALUE

Successful strategic planning offers a practical approach to setting priorities, creating a unified direction and charting a course for the future. Four primary values are realized:

- Decision-making tool to assist in analyzing and adopting policy
- Leadership tool to assist in identifying strategies and goals
- Management tool to assist in implementation and accountability
- Communication tool to inform all constituents about the priorities of the County

IV. IMPLEMENTATION STEPS

Implementing a strategic plan supports the vision and mission of the County, and ensures strategies and goals are achieved. The actions in the plan will be monitored, tracked, and reported for accountability. Strategic planning provides many positive attributes to the work of the County, including:

- Create an organizational direction to unite everyone toward a common purpose
- Provide a road map to guide policy decisions of the County Board
- Improve the ability to commit time and resources to the most important priorities
- Coalesce employees around common strategies and goals
- Communicate the important priorities to residents, businesses, and stakeholders

The first step of implementation is knowledge and awareness. These steps include actions to educate and inform staff and residents on what the plan is and what it includes. **The second step is operationalizing the strategies and goals** and **the third step is accountability, monitoring, and tracking.** Moving forward with a strategic plan is a total team effort, from top to bottom, however, a point person is needed to ensure accountability. The County Administrator and/or his designee will take the lead to ensure all steps of the implementation are followed.

The implementation and communication material is important to include in a plan. By including the next steps in the document, it sends a strong message of the seriousness of the plan and intent to act. The plan is an aggressive approach and will require a dedication and commitment from both the Board and staff. The County Board is committed to making this work; it is not easy, yet with an adopted plan moving forward a strong foundation is in place.

1. Publish and share the strategic plan on the website, in newsletters, etc.
2. Create a one-page summary to publish, distribute and share widely.
3. Ensure all staff throughout the County are briefed on the plan and priorities.
4. Build implementation of the plan into staff work plans and individual goals.
5. Update the County Board agenda to include the new strategies.
6. Hold periodic staff meetings to discuss work to date, etc.
7. Carefully consider timely projects in the budget and capital planning process.
8. Brief the Board on the status of the goals; update as needed.
9. Annual formal review with the Board; update all information as needed.
10. Celebrate successful achievements with timely thanks and recognition.



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: Communication Department Update
RBA Number: 2025-801
Department: Public Services - County Communications
Contact:
Presenter: Arianna Lyksett, Chief Communications Officer
Contract Name & Number:
Meeting Date: June 24, 2025
Item Type: Regular Session

Strategic Initiative:

Customer Service: Continue the County's delivery of high value, timely service and support.

Background/Justification:

The County Board identified communications as part of their 2024 strategic plan, prioritizing this initiative by hiring a Chief Communications Officer to align the County's communications goals, provide and implement a communications structure consisting of current County communications staff to forward communications efforts throughout the County, and identify actionable items for strategic priorities that include internal and external communications.

This presentation will consist of a one-year recap on the newly established Communications Department, provide an overview of the department's current structure, highlight key accomplishments, and share the department's strategic direction for 2026. The Communications Department will outline how communications efforts are aligning with broader organizational goals and offer insight into the priorities and initiatives that will guide their work over the next year.

Action Requested:

Update Only, no action needed

Fiscal Impact:

Funding:	Amount Budgeted:

Related Fiscal/FTE Comments:**Attachments:**

None



Carver County Board of Commissioners
Request for Board Action

Agenda Item Name: 2026 Budget and Finance Update

RBA Number: 2025-824

Department: Property & Financial Services

Contact: David Frischmon, Property and Finance Division
Director , 952-361-1506

Presenter: David Frischmon, Property and Finance Division
Director
Dave Hemze, County Administrator

Contract Name & Number:

Meeting Date: June 24, 2025

Item Type: Work Session

Strategic Initiative:
Finances: Improve the County’s financial health and economic profile.

Background/Justification:
The County Administrator and Finance Director will provide the County Board with the following updates:

- 1. Legislative Impacts - 2026 and beyond
- 2. 2024 Audit and Year-End Savings ("YES") account
- 3. 2025 1Q Review
- 4. 2026 Budget Strategy and Calendar
- 5. Long-Term Financial Plan

Action Requested:
None - Informational only

Fiscal Impact:	
Funding:	Amount Budgeted:

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Related Fiscal/FTE Comments:

Fiscal impact information will be presented during the work session.

Attachments:

1. 2026 Preliminary Budget Attachments

2026 Budget: Net County-wide Adjustments and Net Division Adjustments/Trends

as of 6.17.25

	Item	County-Wide/ Division Initial Levy Adjustment Requests	Revised Amounts/ Adjustments	County Administrator's Preliminary Recommendation
County-wide:				
	Attachment C - 2025 Capital Projects - Parks & Trails Preservation	(100,000)	(100,000)	-
	Attachment D - 2025 Equipment Replacement	(100,000)	(100,000)	-
	Attachment E - CPA redirected from Operating Budget to One-Time Projects	(100,000)	(100,000)	-
	<i>Subtotal accounted for in Attachment C-E</i>	<i>(300,000)</i>	<i>(300,000)</i>	-
				-
	IT Cost Increases (fees, additional staff, etc.)	(30,000)	(30,000)	-
	Debt Levy- 4 year plan for new building	(450,000)	(450,000)	-
	County Program Aid- estimated current law 2026 Aid	-	794,459	-
	Vacancy Savings Increase (5.5% of 2026 wage/benefit projection)	200,000	200,000	-
	<i>Subtotal</i>	<i>(280,000)</i>	<i>514,459</i>	-

Net County Wide Levy Adjustments

(580,000) 214,459 -

Federal/ State Cost Shifts & Cuts:				
HHS - Behavioral Health	Legislative Cost Shift: HHS - Does Not Meet Criteria (DNMC) State-Operated costs	(832,000)	(847,000)	
HHS - Behavioral Health	Legislative Cost Shift: HHS - Loss of Behavioral Health Fund Administrative Allocation	-	(16,000)	
HHS - Home and Community-Based Care	Possible Legislative Cost Shift: HHS - Disability Waiver Residential Costs - 5% of State Share	(1,000,000)	-	
HHS - Home and Community-Based Care	Possible Legislative Cost Shift HHS - Disability Waiver Rate Exception -16.28% of the total cost	(1,700,000)	-	
HHS - Income Support	Legislative Cost Shift: HHS - Loss of Behavioral Health Fund Administrative Allocation	-	(137,000)	
Sheriff- Admin	POST revenue reduction	?	?	
Sheriff- Admin	Police Aid reduction	?	?	
Public Services - Library	Increase to offset potential loss of federal E-Rate funding	(60,000)	(60,000)	
Public Services - AIS	Increase in levy to keep level of service due to reduction in State Aid AIS (delayed 2027 impact)	(70,000)	-	
	<i>Subtotal - State Cost Shifts</i>	<i>(3,662,000)</i>	<i>(1,060,000)</i>	-

Divisions Negative Expenditure Levy Adjustments/Trends:

Court Admin- Court Appointed Atty	Increased costs associated with juvenile court appointed attorney cases	(20,000)	(20,000)	
Sheriff's Admin	Data processing for RMS system CIS Increase in contract cost	(10,000)	(10,000)	
Sheriff's Admin	Employee Mental Health Awareness and annual mental health checks increase cost	(10,000)	(10,000)	
Sheriff's Admin	Medical Examiner contract increase	(10,000)	(10,000)	
Sheriff's Jail	Jail Medical Services, Medical Director cost increase	(25,000)	(25,000)	
Sheriff's Jail	Jail Medical Supply	(5,000)	(5,000)	
Sheriff's Jail	Jail Medical Medication cost increases	(20,000)	(20,000)	
Sheriff's Jail	Jail Inmate meal cost increase	(67,000)	(67,000)	
Sheriff's Communication	Motorola Contract increase	(4,000)	(4,000)	
Sheriff's Communication	Portable Radio Replacement Planning inflation cost increases	(15,000)	(15,000)	
Sheriff's Communication	ARMER Public Safety Radio System periodic hardware and software upgrades (move from Att E)	(25,000)	(25,000)	
Sheriff's Communication	FirstNet Cellular Phone Service	(25,000)	(25,000)	
Sheriff's Communication	Radio Tower electricity cost increases	(4,000)	(4,000)	
Sheriff's Operations	Axon Camera System, global BWC/Squad car system Maintenance and storage cost.	(15,000)	(15,000)	
Sheriff's Support	Investigative Software License Fees increase	(7,000)	(7,000)	
Sheriff's Support	Professional Tech Fees	(3,000)	(3,000)	
HHS - Behavioral Health	HHS- Contracted Mental Health Services in the Jail (increased costs)	(75,000)	(75,000)	
HHS- Probation- STS	STS program is to be cut by the State, what is reflected is the savings to the County. If the County would choose to keep the program, it would be an additional \$52k in levy (total levy cost \$121k)	69,000	69,000	
Public Works- Parks	Sheriff Patrol Service for Parks and Trails due to increase use and additional trail miles	(10,000)	(10,000)	
Public Works- Parks	Parks and Recreation Program Guide	(17,000)	(17,000)	
Public Services	Extension MOA increase	(7,560)	(7,560)	
Public Services	Historical Society Allocation increase 4.3% (ECI based incr)	(11,577)	(11,577)	
Public Services	SWCD Allocation increase 4.3% (ECI based incr)	(16,499)	(16,499)	
Public Services- Information Services	100 Copilot licenses, funds for Copilot Studio Licensing, and AI training.	(45,000)	(45,000)	
Public Services- Information Services	Microsoft Information Protection and Governance Licensing. This is a security enhancement to assist in protecting sensitive data from being shared in Copilot.	(52,890)	(52,890)	
Public Services - Library	Hoopla Streaming Service for Library Collection	(35,000)	(35,000)	
Public Services - Library	Digital Collection increase	(17,000)	(17,000)	
Public Services - Facilities	Utility Cost Increase	(30,000)	(30,000)	
Public Services - Facilities	Increase of costs for services and materials	(25,000)	(25,000)	
Employee Relations	Psychological services for SO pre-placement evaluations incremental increase	(5,000)	(5,000)	
Employee Relations	NEOGOV technology systems incremental increase	(10,600)	(10,600)	
Employee Relations	Legal Services incremental increase	(6,000)	(6,000)	
Employee Relations	Leave Tracking system to aid in the tracking of all new State and Federal leaves, etc.	(25,000)	(25,000)	
Property & Finance- Property Tax	Tyler Property Tax Software Contract and Trainings increases	(28,000)	(28,000)	-
	<i>Subtotal - Expenditure Levy Adjustments/Trends</i>	<i>(613,126)</i>	<i>(613,126)</i>	-

Divisions Net Revenue Levy Adjustment/Trends:

Sheriff's Office Admin	Police Aid revenue reduction (net reduction in refund expenditures to police contracts)	(63,950)	(63,950)	
Sheriff- Patrol	Contract revenue- offset sal/ben increases	260,258	260,258	
Sheriff- Conceal & Carry	Offsetting funds for salary and benefit increases	2,480	2,480	
HHS- Opioid Settlement Fund	Offsetting funds for salary and benefit increases	7,672	7,672	
Public Services - IT/CarverLink Restructure	Cost shift salary and benefits to CarverLink Revenue including CarverLink Manager, Senior GIS Analyst and Attachment B Senior Systems Engineer Request	103,616	103,616	
Public Services - CarverLink	Offsetting funds for salary and benefit increases	6,401	6,401	
Public Services - AIS	Increase in levy for salaries to keep current level of service	(6,313)	(6,313)	
Public Services- WMO	Offsetting funds for salary and benefit increases	?	?	
Public Services- ES	Offsetting funds for salary and benefit increases	100,637	100,637	
Property & Finance- Assessor	Contract revenue- offset sal/ben increases	?	?	
Attorney- Prosecution	Contract revenue- offset sal/ben increases	?	?	
	<i>Subtotal - Revenue Levy Adjustments/Trends</i>	<i>410,801</i>	<i>410,801</i>	-
Divisions Net Revenue Levy Adjustment AFTER June Budget Board Work Session:				
	<i>Subtotal - Revenue Levy Adjustments/Trends</i>	-	-	-

Net Division Levy Adjustments/Trends

(3,864,325) (1,262,325) -

Net County Wide and Division Levy Adjustments

(4,444,325) (1,047,866) -

FYI: Summary numbers in Bold included in May/Aug Board .ppt presentation

Attachment B: Recommended Staffing Changes

as of 06/16/25

Division/Department	Division priorities	Division Requested FTE's	Funding Source	Administrator Recommended FTE's Changes	Position	Requested Gross Levy (\$)	Direct Reimbursement	Indirect Funding	Division Requested Net Levy (\$)	Administrator Recommended Net Levy (\$)
Requested for 2026:										
Attorney's Office		1.00	Levy		Assistant County Attorney	150,124	-	-	150,124	
Employee Relations		1.00	Levy		Staffing & Recruitment Supervisor/Office Mgr	157,560	-	-	157,560	
Employee Relations		0.17	Levy		STOC - Support Personnel	11,494	-	-	11,494	
HHS - Administrative Support		0.50	Levy		STOC	60,000	-	-	60,000	
HHS - Behavioral Health		1.00	Levy		Community Support Supervisor	166,483	-	-	166,483	
HHS - Behavioral Health		1.00	Levy		Interns - Paid	42,666	-	-	42,666	
HHS - Behavioral Health		(0.50)	Non Levy		Case Management Associate	(58,817)	-	-	(58,817)	
HHS - Behavioral Health		1.00	Non Levy		Case Management Associate	102,816	-	43,999	58,817	
HHS - Child and Family		1.20	Partial Levy		Social Worker	201,908	-	50,872	151,036	
HHS - Home & Community Based Care		6.00	Partial Levy		Social Worker	830,316	-	738,981	91,335	
HHS - Income Support		3.00	Partial Levy		Lead Financial Assistance Specialist	343,893	-	137,557	206,336	
HHS - Income Support		2.00	Partial Levy		Employment Counselor	276,772	-	138,386	138,386	
HHS - Public Health		0.25	Non Levy		STOC - Senior Public Health Srvc's Professional	31,220	-	31,220	-	
Public Services - Facilities Services		1.00	Levy		Facility Technician	109,746	-	-	109,746	
Public Services - Information Technology		1.00	Levy		IT Solutions Architect	150,173	-	-	150,173	
Public Services - Information Technology		1.00	Levy		IT Senior Systems Engineer	150,173	-	-	150,173	
Public Services - Library Services		0.20	Levy		Library Administrative Assistant	52,332	-	-	52,332	
Public Services - Library Services		0.30	Levy		Librarian	71,442	-	-	71,442	
Public Services - Library Services		0.35	Levy		Library Assistant	55,914	-	-	55,914	
PFS - Finance		1.00	Non Levy		Accountant	144,277	-	144,277	-	
Public Works - Parks		0.25	Levy		STOC - PT Seasonal	10,305	-	-	10,305	
Public Works - Parks		0.10	Partial Levy		Parks Reservation Specialist	7,181	-	-	7,181	
Public Works - Parks		1.00	Levy		Parks Planner	145,383	-	-	145,383	
Public Works - Program Delivery		1.00	Levy		Engineering Specialsit	122,895	-	-	122,895	
Public Works - Program Delivery		1.00	Levy		Traffic Engineer I	139,378	-	-	139,378	
Sheriff's Office - Jail		1.00	Levy		Jail Health Nurse Supervisor	167,144	-	-	167,144	
Sheriff's Office - Jail		(1.00)	Levy		Jail Health Nurse	(165,004)	-	-	(165,004)	
Sheriff's Office - Support Services		4.00	Levy		Public Safety Telecommunicator	458,524	-	-	458,524	
Subtotal:		29.82		-		\$ 3,936,298	\$ -	\$ 1,285,292	\$ 2,651,006	\$ -

Attachment C: Capital Projects by Fund for 2026

as of 5/6/25

as of 5/6/25			2025	2026	2026	
DEPT.	CIP #	DESCRIPTION	Adopted	Requested	Board Approved	Inc./Dec
Parks & Trails Capital Improvements						
	522-512	TH5 Arboretum Trail (CPA)- payback to Fund 32	73,699	73,699	-	-
		Lake Minnetonka Regional Trail- Culvert Replacement (Met Council Stewardship Funds)	350,000	-	-	(350,000)
		Parks & Trails Preservation- Levy (Att A in 2025)	100,000	200,000	-	100,000
		34-000-XXX-XXXX-66xx	423,699	273,699	-	(350,000)
Fund 34 Total	34-XXX-XXX-XXXX-66XX		423,699	273,699	-	(350,000)
Levy Dollars - Fund #34			100,000	200,000	-	100,000
Building and Other Capital Improvements						
		Contribution to Agricultural Society 2023/2024 Building Projects (CPA)	60,000	60,000	-	-
		Building Security Improvement Plan- (CPA)	13,699	13,699	-	-
		One-Time projects- detailed on Att E (CPA)	784,735	-	-	(784,735)
		30-XXX-XXX-XXXX-6630	858,434	73,699	-	(784,735)
Fund #30 Tr	30-XXX-XXX-XXXX-66XX		858,434	73,699	-	(784,735)
Levy Dollars - Fund #30			-	-	-	-
Regional Rail Authority Right-of Way Capital Improvements						
		Contribution to County for FTE (levy)	160,129	160,129	-	-
		Ditch Drainage, Culvert Cleaning, Tree Removal, Trail Crack Sealing & Sealcoating	68,562	68,562	-	-
		15-XXX-XXX-XXXX-66XX	228,691	228,691	-	-
Fund #15 Tr	15-XXX-XXX-XXXX-66XX		228,691	228,691	-	-
Levy Dollars - Fund #15			226,691	226,691	-	-
Road & Bridge Capital Improvements						
Transfers						
307		State Aid Regular transfer for FTEs	421,609			(421,609)
307		Transportation Sales & Use Tax to Fund 3 for FTEs and 212 professional services	525,891			(525,891)
307		TAA-Transit/GHG/CS transfer to HHS for Transit link Service Expansion	87,000			(87,000)
		03-304 & 35-814	1,034,500	-	-	(1,034,500)
Professional Services						
307	8842	TH5/CSAH11(W) Intersection Improvements (MUN)	19,669			(19,669)
307	8842	TH5/CSAH11(W) Intersection Improvements (Sales Tax)	686,263			(686,263)
307	8857	Arboretum Area Transportation Plan (Sales Tax)	250,000			(250,000)
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (MUN)	78,889			(78,889)
307	8930	CSAH 11 Improvements from 10 to RR, Including Intersection (Sales Tax)	548,279			(548,279)
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (Sales Tax)	4,540,971			(4,540,971)
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (MUN)	54,950			(54,950)
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (CSAH Reg)	28,518			(28,518)
307	8832	Rolling Acres Rd (CSAH 13) from Interlaken to TH 7 and Intersection Improvements (Sales Tax)	191,280			(191,280)
307	8870	CSAH 14/CSAH 17 Traffic Signal (CSAH Reg)	69,000			(69,000)
307	8932	CSAH 53 SW and Rehab from N. of CR 152 to SCL (CSAH Reg)	25,000			(25,000)
307	8932	CSAH 53 SW and Rehab from N. of CR 152 to SCL (TAA-Preservation)	227,683			(227,683)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (MUN)	275,647			(275,647)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Sales Tax)	7,356,035			(7,356,035)
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (County Levy)	174,288	174,288		-
		32-307-000-0000-6680	14,526,472	174,288	-	(14,352,184)

Attachment C: Capital Projects by Fund for 2026

as of 5/6/25

DEPT.	CIP #	DESCRIPTION	2025	2026	2026	Inc./Dec
			Adopted	Requested	Board Approved	
307	8015	Safety Set Aside (County Levy)	175,000	175,000		-
307	8016	Traffic Marking / Signs / Signals (County Levy)	940,963	940,963		-
307	8016	Traffic Marking / Signs / Signals (County Program Aid)	147,399			(147,399)
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (STATE)	10,000,000			(10,000,000)
307	8365	82nd St (CSAH 18) construction Bavaria (incl. int.) to Hwy 41 (CSAH Reg)	5,917,336			(5,917,336)
307	8781	CSAH 11/CSAH 40 Roundabout (City Lead?) (MUN)	2,500,000			(2,500,000)
307	8781	CSAH 11/CSAH 40 Roundabout (City Lead?) (CSAH Reg)	2,500,000			(2,500,000)
307	8842	TH5/CSAH11(W) Intersection Improvements (STATE)	4,704,269			(4,704,269)
307	8842	TH5/CSAH11(W) Intersection Improvements (Fed)	2,400,000			(2,400,000)
307	8842	TH5/CSAH11(W) Intersection Improvements (Sales Tax)	903,327			(903,327)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (MUN)	215,199			(215,199)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (Fed)	2,000,000			(2,000,000)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (CSAH Reg)	596,186			(596,186)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (STATE)	27,571,751			(27,571,751)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Fed)	44,443,353			(44,443,353)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (CSAH Reg)	3,020,952			(3,020,952)
307	8963	Highway 5 Reconstruction from 80th St. to Century Blvd and Rolling Acres Road from 78th to Fibourg Ct. (Sales Tax)	20,983,116			(20,983,116)
32-307-000-0000-6681			129,018,851	1,115,963	-	(127,902,888)
Right of Way						
307	8879	CSAH 40 Rehab and SW from CSAH 52 to CSAH 50 (CSAH Reg)	350,000			(350,000)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (MUN)	53,750			(53,750)
307	8906	CSAH 11 & CSAH 14/MLR Roundabout (CSAH Reg)	161,250			(161,250)
307	8930	CSAH 11 Improvements from CSAH 10 to RR (MUN)	23,185			(23,185)
307	8930	CSAH 11 Improvements from CSAH 10 to RR (Sales Tax)	57,964			(57,964)
32-307-000-0000-6685			646,149	-	-	(646,149)
Resurfacing/ Maintenance						
307	8000	Resurfacing (County Levy)				-
307	8000	Resurfacing (CSAH Reg)	-			-
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (County Levy)	999,749	999,749		-
307	9000	Seal Coat, Crack Seal, Sheet Patching, Bridge Decks, Culverts, Misc. (TAA-Preservation)	481,192			(481,192)
307	8000	Resurfacing (Wheelage Tax)	1,987,666			(1,987,666)
307	8000	Resurfacing (TAA-Preservation)	2,614,161			(2,614,161)
32-307-000-0000-6684			6,082,768	999,749	-	(5,083,019)
Fund #32 Total 32-307-XXX-XXXX-66XX			151,308,740	2,290,000	-	(149,018,740)
Road & Bridge Levy Dollars - Fund #32			2,290,000	2,290,000	-	-

Attachment D: Facilities, Vehicles and Equipment Replacement Schedule (County-wide)

as of 5/6/25

as of 5/6/25		2025	2026	2026	2026	
DEPT.	DESCRIPTION	Board Approved	Initially Rolled Forward from 2026 LTFP	County Administrator's Preliminary Recommendation	Board Approved	Inc./Dec
Public Services - Facilities						
Building Improvements - 6640						
	Facilities - Manager Initiatives	370,000	385,000		-	15,000
Dept. Total	01-110-XXX-2001-66XX	370,000	385,000	-	-	15,000
Public Services - Information Technology						
Capital Initiatives						
	IT Capital Initiatives	90,000	125,000		-	35,000
	Software: 01-049-046-0000-6660	90,000	125,000	-	-	35,000
Infrastructure						
	Scanner/Printer Replacement	20,000	20,000		-	-
	Equipment: 01-049-046-0000-6660	20,000	20,000	-	-	-
CarverLink						
	CarverLink buildout*	280,000	280,000		-	-
	CarverLink equipment replacement*	125,000	125,000		-	-
	Equipment: 02-048-000-130x-666x	405,000	405,000	-	-	-
Dept. Total		515,000	550,000	-	-	35,000
Public Services - Library						
Administration						
	Furniture/Equipment replacement	20,000	20,000		-	-
Dept. Total	01-014-XXX-XXXX-66XX	20,000	20,000	-	-	-
Public Services - Planning & Water						
WMO						
	Carver County Water Mgmt. Organization Project Fund*	175,000	195,000		-	20,000
	16-XXX-XXX-XXXX-6630	175,000	195,000	-	-	20,000
Dept. Total	16-XXX-XXX-XXXX-66XX	175,000	195,000	-	-	20,000
Sheriff's Office						
Admin						
	Sheriff Priorities	50,000	55,000		-	5,000
	Equipment: 01-201-201-0000-66xx	50,000	55,000	-	-	5,000
Patrol						
	Camera Replacement: BWC and Squads	30,000	30,000		-	-
	Vehicles	460,000	480,000		-	20,000
	Vehicles: 01-201-236-0000-6670	490,000	510,000	-	-	20,000
Communication						
	MDC Replacement and Mobile Radio Replacement	60,000	60,000		-	-
	Portable Radio Replacement Planning	50,000	50,000		-	-
	Equipment: 01-201-240-0000-6660	110,000	110,000	-	-	-
Division Total	01-201-XXX-XXXX-66XX	650,000	675,000	-	-	25,000
Public Works						
Highway Operations						
	County-wide Fleet	635,000	660,000		-	25,000
	Public Works Equipment (CSAH)*	150,000	150,000		-	-
	Equipment: 03-304-000-0000-66xx	785,000	810,000	-	-	25,000
		-	-	-	-	-
Park Administration						
	Park Maintenance Projects	50,000	50,000		-	-
	Park Maintenance Projects (O&M Funds)*	95,984	95,984	-	-	-
	Site Improvements: 01-520-000-0000-66xx	145,984	145,984	-	-	-
Division Total		930,984	955,984	-	-	25,000
County Totals						
		2,660,984	2,780,984	-	-	120,000
	*Non-Levy Dollars Available to Pay	(825,984)	(845,984)	-	-	(20,000)
	Net Levy Dollars Needed	1,835,000	1,935,000	-	-	100,000

Attachment E:

2026 Budget - One-Time Projects: Building maintenance, capital projects, equipment, software, etc.

as of 6/7/25

	Division Priority	Item	LTFP/Division Director Request	Administrator Recommendation	Board Approved
2026 Long Term Financial Plan Projects:					
Facilities Capital Projects		Jail Projects - Tuck Pointing, Flooring, Outdoor Rec Area, Doors, mechanical	280,000		
Facilities Capital Projects		County HVAC & Mechanical Multiple Projects and Buildings	230,000		
Facilities Capital Projects		Building Envelope - County Wide	175,000		
Facilities Capital Projects		Concrete Replacement - County Wide	75,000		
Facilities Capital Projects		Fuel Island at Public Works, Cologne	250,000		
Facilities Capital Projects		HVAC Cooling Tower Replacement - 606	125,000		
Facilities Capital Projects		Landscaping for County Buildings	105,000		
Facilities Capital Projects		Replace Roof on 606 Building	525,000		
Facilities Capital Projects		Stone Facia Repair	25,000		
Information Technology Projects		Conference AV Equipment	50,000		
Information Technology Projects		Laminator Replacement	25,000		
Sheriff Capital Projects		Armer Radio Systems Upgrade	25,000		
Sheriff Capital Projects		Hollywood Tower Replacement	200,000		
Facilities Capital Projects- Sheriff		Kitchen Flooring Replacement- Jail	75,000		
Sheriff Capital Projects		Sheriff Priorities - Additional One-Time Projects	55,000		
Sheriff Capital Projects		Well Being Check Monitoring System	25,000		

Division Director Project Requests and Equipment:					
Facilities Capital Projects		Site Improvements @ Hollywood Township	150,000		
Facilities Capital Projects		Site Improvements @ Public Works	150,000		
Facilities Capital Projects		LED Retro Fits - Chan and Chaska LC	20,000		
Facilities Capital Projects		HVAC Pneumatic Controls Replacement - 604 & 606 Building- additional cost from 2025	325,000		
Facilities Capital Projects		Floor Scrubbing Machine	10,000		
Facilities Capital Projects		Pavement Improvements and Patching - Chan LC, Chaska LC, Gov't Ctr	125,000		
Public Works - Operations	1	Replace two heavy duty equipment hoists in the PWHQ fleet shop	800,000		
Public Works - Operations	2	Replace 790 feet of guardrail on highway 36 east of Cologne	50,000		
Public Works - Operations	3	Grout injection repairs of approach panels on Bridge 10532 & 10043	30,000		
Public Works - Parks	1	Phase III Lake Waconia Regional Park - \$3.264M already set aside in previous budget?	-		
Public Works - Parks	2	Mobile camera for security and deterrent to crime in park and trail areas	25,000		
Public Works - Parks	3	Baylor Regional Park Phase 1 Redevelopment	600,000		
Public Works - Parks	4	Matching grant funds for land restoration and diseased tree removal	100,000		

One Time Projects Total =	4,630,000	-	-
Initial Project Funding +over/(under)	(1,651,220)	-	-
One-Time Funding Sources:			
2019 - 2025 CPA Board \$100k Redirection - net CPA adjustments	784,735	-	-
\$100,000 redirected from 2026 CPA	100,000	-	-
Redirected Debt Service Levy available until a 2029 Gov. Center Bond Sale	1,194,045	-	-
2025 Board approved levy increase for future Master Space Plan Bond Sale (2025/2026) (net)	900,000	-	-
YES Account Allocation (\$X.XM remaining)		-	-
Total One-Time Funding Sources:	\$ 2,978,780	\$ -	\$ -